

# Rich McDaniel Meeting Room

## Comfortable Seating Capacity

Boardroom table 15-20

Classroom style 30

Projector

## Décor

Boardroom table has 12 boardroom chairs

Windows with view

White walls/blinds

## Accommodates

Workshops and meetings

**Size of Room** 540 square feet

|                |         |  |                     |
|----------------|---------|--|---------------------|
| <b>Regular</b> | Hourly  |  | Full Day, 8 hours + |
|                | \$27.50 |  | \$220.00            |

|                         |         |  |                     |
|-------------------------|---------|--|---------------------|
| <b>Non Profit Adult</b> | Hourly  |  | Full Day, 8 hours + |
|                         | \$23.50 |  | \$188.00            |

|              |         |  |                    |
|--------------|---------|--|--------------------|
| <b>Youth</b> | Hourly  |  | Full Day, 8 hours+ |
|              | \$12.25 |  | \$98.00            |

**Taxes not included in the above rental fees**

## Conditions for Hourly or Day Rentals

1. Private or 'one time' renters may be required to provide a refundable booking/damage deposit of \$100.00 at the time of booking, depending on the type of activity being held in the room.
2. At time of booking the deposit will be paid (if required) and the contract as well as the terms and conditions agreement will be signed. FULL rental fees are due ten (10) days prior to the event.
3. An organization that has a current good standing account with the City of Terrace may be invoiced the rental fees if requested.
4. Each group is required to wipe the tables down and remove any excess garbage from the room following their event.
5. Thirty (30) day notice is required to cancel your event dates otherwise the City of Terrace will charge 20% of the reservation fee.
6. Non-profit definition: a club, society, or association that's organized and operated solely for social welfare, civic improvement, pleasure or recreation and any other purpose except profit.