

City of Terrace 2014 Annual Report

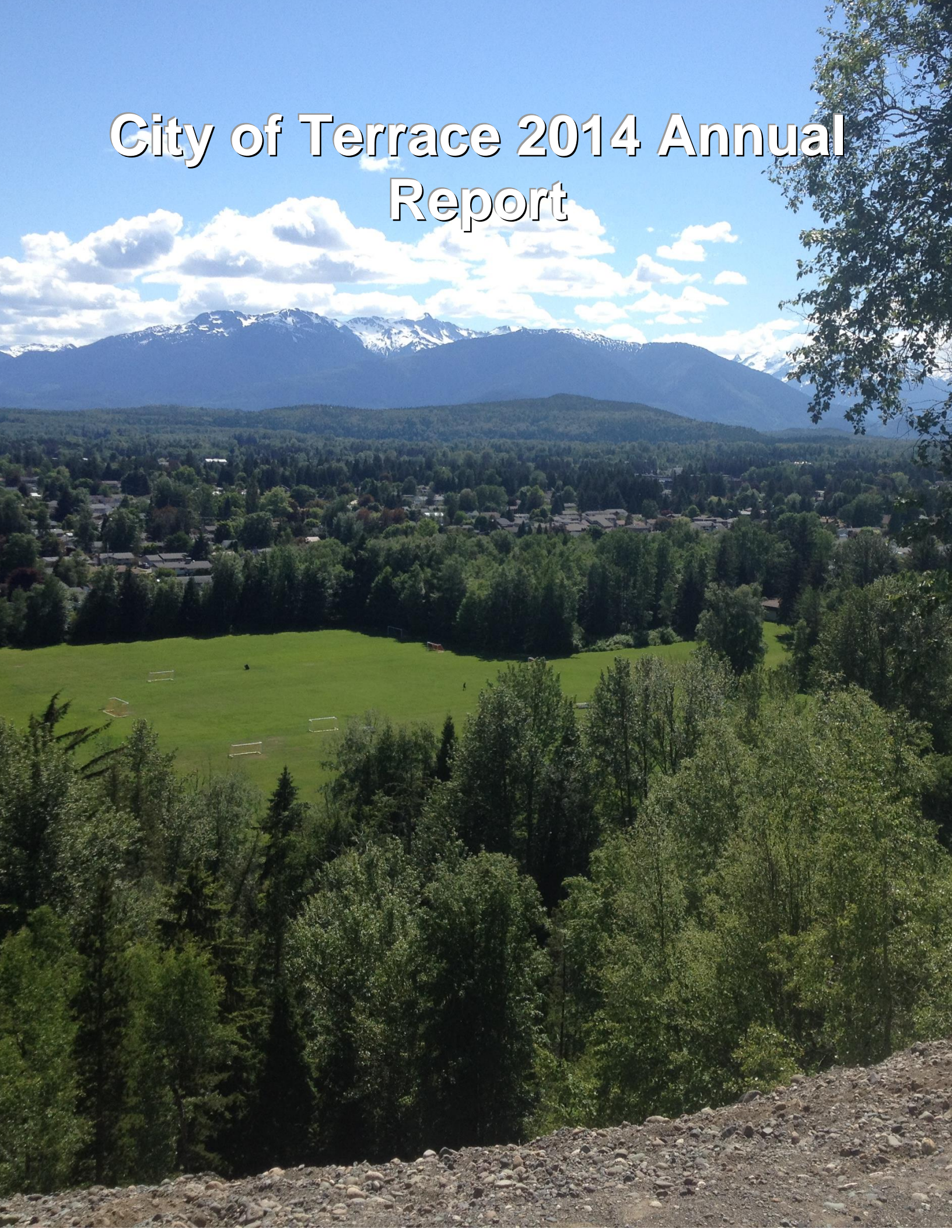


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Message from the Mayor



It is my pleasure to present the City of Terrace 2014 Annual Report as required under the Community Charter, Section 98. A municipal Council must annually prepare a progress report including objectives and measures for the coming year. It should also include a brief report card on the previous year's accomplishments, a snapshot of municipal services and operations, and financial information.

In 2014 we saw the activity in our community continue to grow. A number of new hotels were announced for Terrace and the Northwest Transmission Line was completed. 66.7 hectares of property at the Skeena Industrial Development Park was sold to the Kitselas Development Corporation in 2014. A few months later, a deal to sell an even larger portion of these industrial lands was announced. The Qinhuangdao Economic and Technological Development Zone purchased 480 hectares of land with plans to develop a variety of manufacturing plants on the site. This deal represents a significant development for our local economy and our residents.

The City of Terrace Housing Needs Assessment was updated and completed in 2014. We also established an Affordable Housing Fund to encourage more affordable housing projects in our community. City-owned property at Park and Kenney was sold for a multi-family development which will include some affordable housing units.

Curbside recycling was introduced in Terrace in 2014. The Terrace Aquatic Centre was renovated to rebuild the west wall and provide a number of facility improvements. The Northwest BC Resource Benefits Alliance was formed to ensure that our communities receive an equitable portion of the revenues anticipated from the myriad of projects in our region.

I encourage you to read through this annual report. It will give you an overview of the activities the City was involved in last year. I hope you find it informative.

Carol Leclerc, Mayor
City of Terrace

2014 Elected Officials



Terrace City Council:

*Back row (left to right): Councillors Lynne Christiansen, Bruce Bidgood, Brian Downie, and Stacey Tyers.
Front row (left to right): Councillor Marilyn Davies, Mayor David Pernarowski and Councillor James Cordeiro.*

City Council is the legislative body representing the citizens of Terrace, providing leadership and establishing policies and priorities for the community. Regular meetings are held on the second and fourth Monday of every month at 7:30 p.m. in Council Chambers at City Hall at 3215 Eby Street. The public is welcome to attend the meetings in person or view them live from the City's website at www.terrace.ca. Council meeting webcasts are archived for up to a year on the City's website.

Councillors' Areas of Responsibility 2014

BRUCE BIDGOOD (BB)

1. Youth Advisory Committee
2. Regional District of Kitimat-Stikine, Chair
3. Terrace Beautification Society
4. Terrace/Kitimat Airport Society
5. *Terrace Public Library (Alt to LC)*
6. *Terrace & District Museum Society (Alt to MD)*
7. *Skeena Diversity Society (Alt to JC)*
8. Leisure Services Liaison

JAMES CORDEIRO (JC)

1. Community Forest Corporation Profit Distribution (+DP)
2. Seniors' Committee
3. Skeena Diversity Society
4. *Terrace Economic Development Authority (TEDA) (Alt to BD)*
5. *Terrace Downtown Improvement Area (TDIA) (Alt to ST)*
6. Development Services Liaison

BRIAN DOWNIE (BD)

1. Housing Committee (+LC)
2. Northwest Corridor Development Corporation (NCDC)
3. Terrace Economic Development Authority (TEDA)
4. Riverboat Days Society
5. *Regional District of Kitimat-Stikine – primary alternate to BB and secondary alternate to ST*
6. *Healthy Communities Committee (Alt to LC)*
7. Finance Liaison

DAVID PERNAROWSKI (DP)

1. Governments (Federal, Provincial, Municipal, & Bands)
2. Northern Development – NW RAC Member
3. Community Forest Corporation Profit Distribution
4. *Northwest Corridor Development Corporation (NCDC) (Alt to BD)*
5. Administration Liaison

LYNNE CHRISTIANSEN (LC)

1. Housing Committee (+BD)
2. Terrace Public Library
3. Healthy Communities Committee
4. *Regional District of Kitimat-Stikine – primary alternate to ST and secondary alternate to BB*
5. *Terrace Beautification Society (Alt to BB)*
6. Public Works Liaison

MARYLIN DAVIES (MD)

1. Terrace & District Museum Society
2. Educational Services
3. *Kermodei Tourism Society (Alt to ST)*
4. *Riverboat Days Society (Alt to BD)*
5. RCMP Liaison

STACEY TYERS (ST)

1. Kermodei Tourism Society
2. Regional District of Kitimat-Stikine, Director
3. Terrace Downtown Improvement Area (TDIA)
4. *Terrace/Kitimat Airport Society (Alt to BB)*
5. *Educational Services (Alt to MD)*
6. Fire Department Liaison

Freemen of the City of Terrace



William McRae



Jack Talstra

William (Bill) McRae served as an Alderman for the City of Terrace from 1962 to 1968. He was also a Director on the BC Development Corporation, the Timber Export Advisory Committee, the BC Enterprise Corporation, and the Premier's Economic Advisory Council. Bill McRae was involved in the establishment of a number of Terrace institutions, including Northwest Community College and the Terrace Arena (now known as the Terrace Sportsplex).

City Freeman Bill McRae celebrated his 90th birthday and his 25th anniversary as City Freeman in 2014. To mark the occasion, the City held a reception in his honour in January 2014. The reception was held at City Hall with a number of guests and dignitaries in attendance.

The Freedom of the City is an honour bestowed by a municipality upon a valued member of the community. It comes from the medieval practice of granting respected citizens freedom from serfdom. Today it is an honour that is bestowed on a citizen who has shown exemplary service to the community. The City Freeman embodies the spirit of the City.



(L to R) Councillors Lynne Christiansen, Marilyn Davies, Mayor Dave Pernarowski, Helene McRae, William McRae, and Councillor Brian Downie

To recognize the numerous contributions of former Mayor Jack Talstra the City renamed Industrial Way at the Skeena Industrial Development Park to Jack Talstra Way. Jack Talstra served as Alderman from 1976 to 1981. After a brief respite from City Council, Jack was sworn in officially as the Mayor of Terrace on December 2, 1985 and served until November 2008, a total of 23 years as Mayor and six years as Alderman. He was the longest serving Mayor for the City of Terrace. He also received many awards and recognitions for his achievements over the years including the Order of Terrace in 2009, and the Queen's Diamond Jubilee Medal in 2012. In November 2014 the title of Freeman of the City of Terrace was given to Jack Talstra.



Members of the Talstra family at Jack Talstra Way.

Strategic Priorities

The City has identified the following Strategic Priorities:

- Creating a Healthy, Vibrant and Sustainable Community
- Ensuring Community Infrastructure
- Building Partnerships and Enhancing Relationships
- Encouraging Business and Tourism

Creating a Healthy Vibrant and Sustainable Community

In June 2014 the City launched “Neighbourhood Concept Plan in a Week” events to gather public input and participation for some properties along Keith Avenue. The primary study area included the former mill site lands, the lands immediately west of the Sande Street overpass, and the City-owned lands west of Kenney Street.

The City hosted open houses, visioning sessions, and a site tour. The final plan can be viewed on the City of Terrace website.

2014 was the 100th anniversary of the arrival of the first transcontinental passenger train in Terrace. Several Councillors, dressed in period costume, took the VIA Rail passenger train to Prince Rupert to mark the occasion.

OUR MISSION:

Through strong leadership the City of Terrace provides efficient delivery of core service to serve all generations and facilitates economic growth in the region while fostering community pride and accessibility.



Terrace VIA Rail Station.

Council supported a lunch with UNBC Northern Medical Program students. The lunch was held at Heritage Park Museum and was part of a tour of the area for the students.

In 2014 the City sent a resolution regarding industrial work camps to the North Central Local Government Association. The resolution advocated for the Provincial Government to establish a referral process that would allow Local Governments to comment on the location of industrial work camps and to establish an overarching authority to coordinate work camp development and monitor their operations.

The City installed signs at George Little Park encouraging those in the City's premier park to refrain from smoking.

Bike to Work Week promoted active transportation in our community. Residents were encouraged to sign up and ride, walk or rollerblade to work during the week of May 25 to May 31, 2014.

During Riverboat Days 2014, Mayor and Council hosted a pancake Breakfast at George Little Park. The breakfast was a fundraiser for the Terrace Churches Food Bank and the Salvation Army Food Bank. Over \$1,000 was raised at the event as well as an assortment of non-perishable goods which were given to the two food banks.



Councillors Lynne Christiansen, Stacey Tyers, and Brian Downie and Mayor Pernarowski at the City Council Pancake Breakfast.

Curbside recycling collection was introduced in Terrace in 2014. Household solid waste collection was modified to alternate between garbage and recycling collections. The program, much anticipated by Terrace residents, was a significant step towards diverting waste from the City's landfill.



Mountains of recycling starter packages ready to go out.

Each household receiving residential garbage collection in Terrace received a starter package of clear bags for recycling and instructions on the new service and what materials would be accepted.

The City provided numerous letters of support to community organizations in 2014, like the Kalum Community School Society's Hungry Kids Project.

Building Partnerships and Enhancing Relationships

Council met with MLA Robin Austin and Spencer Chandra Herbert, the Official Opposition Critic for Tourism Culture and the Arts. Members of Council also met with MLAs Selina Robinson, Bruce Ralston and Jane Shin during their visit to Terrace.

Representatives from Council attended numerous celebrations in other communities, such as Seafest in Prince Rupert and Hobiyeey celebrations in Laxgalts'ap.

In 2014 the City started a partnership with the Community Development Institute for Phase Two of the Dialogues on Readiness Project. This project is designed to help the City to prepare for the coming changes due to economic development in the region.

During the North Central Local Government Association, members of Council met with the Honourable Shirley Bond, Minister of Jobs, Tourism and Skills Training, and the Honourable John Rustad, Minister of Aboriginal Relations and Reconciliation.



Signing the Northwest Resource Benefits Alliance MOU.

In 2014 the City of Terrace joined with the Regional District of Kitimat-Stikine (RDKS), the Districts of Kitimat, Stewart and New Hazelton, the Village of Hazelton, and all RDKS Electoral Area Directors to form the Northwest British Columbia Resource Benefits Alliance (the “Resource Benefits Alliance” or “RBA”). The Resource Benefits Alliance will pursue resource benefit sharing discussions and negotiations with the Provincial Government, Federal Government where applicable, and major resource companies in respect of major resource development in Northwest BC.

Council attended the Union of BC Municipalities annual convention in September 2014. While they were there they had the opportunity to meet with a number of Ministers and the Premier.

The Council met with Health Minister Terry Lake to discuss the proposal to rebuild or update Mills Memorial Hospital. They also met with the Minister of Natural Gas Development and Minister Responsible for Housing, Rich Coleman. Council lobbied the Minister requesting a new BC Housing project in Terrace that would create low-income rental units, in partnership with the City of Terrace. Council met with the Minister of Jobs, Tourism, and Skills Training to get an update on the skills training initiatives taking place in Terrace and the surrounding area. At the convention Council also had the opportunity to meet with the Premier and Coralee Oakes, the Minister of Community, Sport and Cultural Development. At that meeting they thanked the Provincial officials for the support provided through the Northwest Community Readiness Project and explained the need for a new revenue sharing agreement.

In 2014, the City became a service-area participant in the proposed Regional District of Kitimat-Stikine Solid Waste function for the greater Terrace sub-region. This change will allow the City a greater role in the decisions made regarding the Regional District's Forceman Ridge Landfill.

Council met with Todd Stone, Minister of Transportation and Infrastructure, regarding the Ministry's 10 year Transportation Plan during a visit the Minister made to Terrace in 2014. Council had the opportunity to raise a number of issues during the meeting, including the need for a second overpass and concerns about traffic flow at the south intersection of the Sande overpass.



Pedestrian crossing at entrance to George Little Park.

Encouraging Business and Tourism



Fireworks display in George Little Park during the Canada Winter Games Torch Celebration.

The Operating Agreement with Kermodei Tourism Society was renewed for another three years. The City purchased the Visitor Information Centre building on Keith Avenue in 2014.

The City also supported Kermodei Tourism's application to become a Torch Celebration Community for the 2015 Canada Winter Games.



Canada Winter Games Torch Celebration, Terrace Sportsplex.

2014 was the 100th anniversary celebration of the George Little House. This two-story heritage building, located at the end of Kalum Street, also functions as the VIA Rail station. The facility has retail space on the main floor promoting Terrace souvenirs and the work of local artists and artisans and it is the location for a number of special events throughout the year.



Front steps of the George Little House.

A new City of Terrace Downtown Revitalization Tax Exemption Bylaw was adopted. This program provides a tax exemption on eligible improvements to properties in the downtown. This five year program encourages businesses to make improvements to their properties and enhances the commercial vitality in the downtown core.

The City supported the Terrace Economic Development Authority's application to Northern Development for the Small Town Love program. Members of Council attended Terrace Economic Development Authority's strategic planning session.

The City renewed the operating contract and lease for the George Little House with Little House Enterprises in 2014.

The City supported the Terrace Downtown Improvement Area Society's application for the Business Façade Improvement Program. This program, administered by the Society, provides an incentive to business owners to make commercial areas more inviting by improving retail and commercial building frontages.

**In 2014 the City of Terrace provided:
\$120,000 in operating funding to Kermodei Tourism Society;
\$165,000 in funding to Terrace Economic Development Authority;
\$599,900 in operating funding to the Terrace Public Library; and
\$79,500 in operating and archive funding to Heritage Park Museum.**

In February 2014, the City sold just over 66 hectares of land in the Skeena Industrial Development Park to the Kitselas Development Corporation. The Kitselas Development Corporation intends to develop a temporary camp on the site.

In July 2014, the City signed an agreement to sell two portions of the Skeena Industrial Development Park to Taisheng International Investment Services for \$11.8 Million. Taisheng intends to build several factories on the industrial lands, the first of which is an alfalfa protein extraction plant that would cover a 13 hectare parcel of land and bring an estimated 170 direct jobs to the region.



Signing Ceremony for Skeena Industrial Development Park Sale.

Council hosted an information session for TEDA, the Terrace & District Chamber of Commerce, the Terrace Downtown Improvement Area Society, and the Terrace-Kitimat Airport Society to explain the plan for the Skeena Industrial Development Park. A brochure highlighting the City's vision for the Park was developed and is available on the City's website.

Councillors attended a number of events at Heritage Park Museum, including their annual Easter Egg Hunt, Canada Day Celebrations, and the ever popular Hallowe'en Howl.

As of the end of 2014, approximately 1,375 acres of land has been sold at the Skeena Industrial Development Park. The City still owns approximately 250 acres and more land is available to purchase from the



Easter egg hunt at Heritage Park Museum.

The City supported Riverboat Days through the provision of \$16,500 in funding, and approximately \$10,000 of staff work.



Concert in the Park during Riverboat Days.

Ensuring Community Infrastructure



In July, the Grand Trunk Pathway extension to Frank Street was officially opened. The project, which started in 2013, saw the pathway continue westward from the intersection of Highway 113 to Frank Street. The project included landscaping and the planting of urban trees to enhance the walkway and buffer noise.



Ribbon Cutting Ceremony at the Grand Trunk Pathway.

The City wrote to the Provincial and Federal Ministers responsible for housing to request they reconsider their positions on assistance with the construction of affordable housing. A resolution was submitted to the North Central Local Government Association to advocate increasing the number of new affordable housing units constructed in Northern British Columbia as soon as possible.

The City sold land at Park and Kenney for a new multi-family housing development which would include affordable housing units. Some of the proceeds of the sale of the City-owned property went towards a newly established Affordable Housing Reserve Fund.

A new Housing Needs Assessment for 2014 was prepared for the City. A copy of the Housing Needs Assessment is available to view on the City's website.



New housing development in Terrace.

The City supported the Terrace-Kitimat Airport Society's application for a grant to be used towards the Northwest Regional Airport Improvements Project.

The City secured a \$60,000 infrastructure planning grant from the Ministry of Community, Sport and Cultural development for wastewater treatment plant condition and capacity assessment in 2014.

In 2014, the City issued building permits based on approximately \$42 million dollars in construction value. In 2013 the value was \$22 million and in 2012 it was \$13.4 million.



Council sent a letter to the Minister of Public Safety to advocate for the provision of Canada Border Services at the Northwest Regional Airport. Members of Council met with MP Jeff Watson, Parliamentary Secretary to the Minister of Transportation, regarding the Airport. A letter was sent to Mr. Watson requesting an update on the concept of a grade separation (second overpass) in Terrace and asking for his support.

The City sent a resolution to the North Central Local Government Association to advocate for an Asia-Pacific Northern Infrastructure Strategy to address barriers to trade and transportation and impacts to northern communities along Highway 16.

The City approved a project to rebuild the west wall at the Terrace Aquatic Centre and install ventilation improvements at the facility. The project built on a report from 2013 which reviewed the building and made a number of recommendations to maintain the structure.



Terrace Aquatic Centre renovations.

2014 Department Heads

Chief Administrative Officer	Heather Avison
Corporate Administrator	Alisa Thompson
Director of Finance	Ron Bowles (to mid-August)
Fire Chief	John Klie
Director of Leisure Services	Carmen Didier
Corporate Lands Manager	Herb Dusdal
Director of Public Works	Rob Schibli
Director of Development Services	David Block
R.C.M.P. Inspector	Dana Hart

Corporate Administration

The City's Corporate Administration Department consists of the Corporate Administrator, Executive Assistant, and Administration Secretary. This department provides legislative and administrative support to Mayor and Council, as well as other City Departments. Council meetings and functions are coordinated through Administration, and this department is also responsible for the maintenance and retention of bylaws of the City, preparation of Council minutes and agendas, the Elections process, and for inquiries under the Freedom of Information and Protection of Privacy legislation.



Inaugural Meeting of Council, December 2014.

Key activities in this Department over the past year included:

- The adoption by Council of some notable bylaws including an Affordable Housing Fund Bylaw to establish a new fund to encourage the development of affordable housing, a new Zoning Bylaw, a new Downtown Revitalization Tax Exemption Bylaw, and a number of new or updated bylaws pertaining to development (Planning Fee Bylaw, Development Permit Procedures Bylaw);
- Providing staff support to the Council Remuneration Task Force and the Housing Committee;
- Reporting to Council on a number of topics including Proclamations and the Use of City-held Trademarks;
- Organizing the Riverboat Days Opening Ceremony and a pancake breakfast hosted by Council for Riverboat Days.
- Preparing for the annual Union of BC Municipalities convention;
- Administration of the 2014 Local Government Elections;
- Hosting a Local Governance Workshop for Elected officials and senior management staff through the Northwest;

- Issuing media releases on behalf of the City, maintained the City's website and social media sites, and responded to inquiries from the media.
- Organizing events such as the volunteer appreciation dinner to recognize and thank the residents who volunteer their time on City-related boards and committees and an open house during National Volunteer Week to recognize volunteers in the community;
- Organizing a signing ceremony for the Offer to Purchase for the Skeena Industrial Development Park lands; and
- Organizing a ceremony to bestow the honour of City Freeman on former Mayor Jack Talstra.



Delegates at the 2014 Local Governance Workshop.

Development Services

The Development Services Department is responsible for all community and land use planning activities, including long range planning and the processing of zoning, subdivision, development permit, and development variance permit applications. The planning department also oversees initiatives related to corporate and community sustainability. Other primary services within this department include building inspection and business licensing, geographic information systems and mapping, bylaw compliance and animal control.

Economic activity increased dramatically in the Northwest region in 2014 and the department saw increases in all applications and service delivery. The department processed 115 land use applications in 2014, as compared to 62 the previous year. In total forty Development Permits were issued for a mix of multi-family residential, commercial and industrial properties. The addition of a Planning Intern and the hiring of a full-time Senior Planner late in the year were a response to the dramatic increase in workload.

The Planning Division undertook two major long range planning projects in 2014. A new zoning bylaw was prepared and adopted in December and was funded through an Integrated Community Sustainability Planning (ICSP) Gas Tax Fund grant. Early in the year Council identified the need to review the land use designation and to develop a plan for the redevelopment of approximately 70 acres of former mill and log yard lands in the center of City. A grant application to the Northwest Community Readiness Program was successful and planning staff developed an RFP and hired a consultant to assist in the preparation of the Keith Estates Neighbourhood Concept Plan.



Development of multi-family housing in Terrace.

The Sustainability Planning efforts continued throughout 2014. Early in the year staff and council participated in an emissions planning workshop and developed a Community Energy and Emission Plan (CEEP) with the support of BC Hydro. The incentive program for home energy audits also continued throughout 2014, supporting Terrace homeowners to increase the energy efficiency of their homes. Promotion of BC Hydro’s energy savings kits and other energy savings programs for residents were enhanced.



Enhancements to the active transportation network continued to be a focus in 2014. A new transit shelter was installed on Park Avenue at the Medical Clinic and the Kalum Street Road Reconfiguration Project was completed in conjunction with the Public Works/ Engineering department. This project, also known as a “Road Diet”, reduced the number of vehicle lanes and added dedicated cycling lanes. The project improved pedestrian safety through traffic calming and improvements to pedestrian crossings.

The department supported the Corporate Lands Manager with subdivision and rezoning of municipal lands within the Skeena Industrial Development Park (SIDP) which were required to facilitate the sale of 1100 acres to investors of a major industrial park. It is expected that the planning work for the construction of this industrial park will commence in early 2015.

The Building Inspection and Business Licensing Division issued building permits for approximately 42.0 million dollars in construction value, compared to 22.0 million in 2013 and 14.5 million in 2012. The total number of permits and the number of single family residential home permits issued in 2014 was 346 and 29 respectively, as compared to 313 and 17 in 2013. The total number of businesses licenses at year end for 2013 was 1,133 up slightly from 1,056 in 2013.



This department went through significant staffing changes with the retirement of the Senior Building Inspector resulting in a promotion and the hiring of a new Level 1 Inspector. The Building and Licensing Clerk position also experienced turnover and the department is now well prepared for the anticipated increased building activity in coming years.

In 2014 the Bylaw Enforcement Officer received 106 complaints and issued 7 tickets. An additional 162 complaints were received and 2 tickets issued by the RCMP under the Noise Control Bylaw & Parks & Public Places Bylaw. The Bylaw position continued at a part-time service delivery level.

The Animal Control Division dealt with 67 registered complaints under the Animal Control Bylaw. The shelter staff cared for numerous animals and found homes for many abandoned pets through the animal adoption program. 700 private animal cremations were performed by the Animal Shelter in 2014 which was a significant increase over the 480 performed in 2013. For many pet owners and the veterinarians in the region this cremation service has been extremely well received. In 2014 the fees for animal control adoptions and crematorium services were reviewed and adjusted to reflect rising operating costs.



Sleeping Beauty Housing Development.

Finance

The Finance Department is responsible for the monitoring, control and allocation of financial resources within the City, in order to meet the short and long term budgetary goals and objectives that Council has set out in the five-year Financial Plan. The Finance Department is also accountable for implementing and administrating the City and RCMP Information Technology (IT) systems. All financial transactions are completed in accordance with the Community Charter, the Local Government Act and Canadian Generally Accepted Accounting Principles.

The Finance Department is continually transforming internal financial systems to meet the needs of the departments and of Council. Additionally, the Finance Department promotes external communications and reporting including audited financial statements, annual reports and communications with media, stakeholder groups and individual taxpayers.

The Finance Department completed the setup of a direct-deposit accounts receivable (utilities) system. This system received positive customer response enabled more people to get their taxes paid before the July 2nd deadline. The setup of a direct-deposit account payable system has been successfully implemented with a small cost savings being realized. Cross training and succession planning are ongoing processes for the Department. Work is continuing with local governments in the region on developing an industrial revenue sharing agreement with the Province.

BUDGET 2014

A look at what's happening in Terrace for ...

Improving Terrace...

by creating a healthy, vibrant sustainable community through infrastructure, business and tourism.

2014 MAJOR PROJECTS	OBJECTIVE
Grand Trunk Path Extension	\$50,000 Creating A Healthy, Vibrant & Sustainable Community
Zoning Bylaw Update	\$95,000 Creating A Healthy, Vibrant & Sustainable Community
Pool Upgrades	\$318,500 Creating A Healthy, Vibrant & Sustainable Community
Ferry Island Electrical Sites	\$26,000 Encouraging Business & Tourism
City Hall Upgrades	\$138,000 Ensuring Community Infrastructure
Rebuild Graham Ave - Kalam To Eby	\$1,425,000 Ensuring Community Infrastructure
Frank Street & Highway 16 Light	\$150,000 Ensuring Community Infrastructure
Sewer Treatment Plant Upgrades	\$150,000 Ensuring Community Infrastructure
Complete Automation Of Water System	\$65,000 Ensuring Community Infrastructure
Rebuild Wilson Water Reservoir	\$100,000 Ensuring Community Infrastructure
Complete Aquifer Protection Plan	\$60,000 Ensuring Community Infrastructure

2014 PROVISIONAL REVENUE BUDGET		
Taxation	\$12,719,876	61%
Debt Proceeds	\$0.00	0%
Other Revenue	\$430,000	2%
Grants	\$3,024,068	15%
Water Revenue	\$1,281,116	6%
Sewer Revenue	\$772,712	4%
Fees & Charges	\$2,571,700	12%

2014 PROVISIONAL EXPENSE BUDGET		
Capital	\$3,586,800	16%
Debt	\$574,506	3%
Water	\$939,130	4%
Sewer	\$676,302	3%
Culture	\$998,322	5%
Leisure	\$2,621,955	12%
Development	\$1,102,091	5%
Cemetery	\$66,694	0%
Economic Development	\$494,393	2%
Public Works	\$2,967,233	14%
Fire	\$1,783,898	8%
Police	\$3,690,175	17%
Transit	\$600,500	3%
General Government	\$1,657,108	8%

Fire Department

In 2014, the Fire Department consisted of 8 Full Time Firefighters, 2 Chief Officers, and a Clerk/Dispatcher. To complement the career staff, there were up to 32 Volunteer Firefighters that trained and worked alongside the paid staff to provide fire and rescue services for the City of Terrace.



In 2014, the Fire Department responded to 902 calls. Of these calls, 229 were fire related (25% of Call Volume); 621 First Responder calls (69% of Call Volume); and 52 Miscellaneous calls (6% of Call Volume).

In 2013, the Fire Department responded to 832 calls. Of these calls, 215 were fire related (26% of Call Volume); 564 First Responder calls (68% of Call Volume); and 53 Miscellaneous Calls (6% of Call Volume).

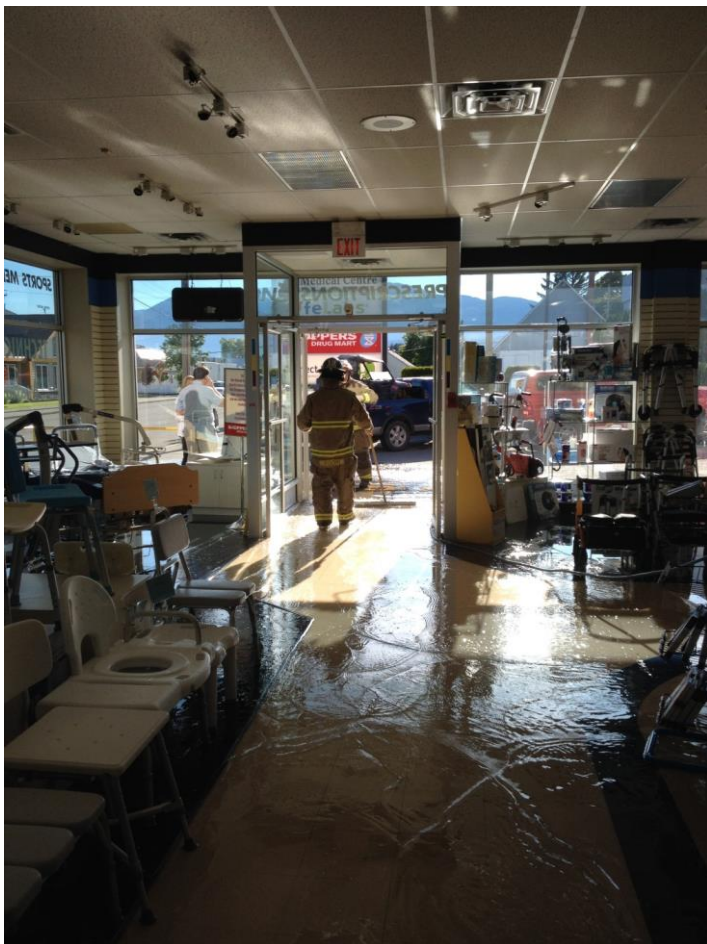
Services

With a limited number of people on duty, the Fire Department relied on all members to make themselves available for the “on-call” board. Off-duty, career, and volunteer members made themselves available to respond to calls from home.

49,962 –
the total of career and
volunteer “on-call”
hours for 2014.



Townhouse complex fire that displaced 50 people for several days.



Lending a helping hand to clean up after a sprinkler head activated at a local business.

Training

Training is a key component for the Fire Department to be successful and we are trained to meet specific standards and best practices. This involves time and commitment from the paid staff as well as the volunteer firefighters. The Terrace Fire Department holds weekly training sessions after hours each Tuesday evening from 7:00 p.m. to 9:00 p.m. to teach core skills.



Recruitment class training at Fire Hall.

Rescue Calls

For specialty skills, such as confined space rescue, high angle rescue, haz-mat rescue, and other technical tasks, the Fire Department will bring in outside specialists to teach these courses. Once a month, the Department will pick a specialty skill to be taught “in-house”.

Instructors will provide the training for these courses and off duty members will come in to train with the on-duty members for that training session.



Hose training.



Suiting up for a Haz-mat drill.

Every year the Firefighters will sponsor or co-host a variety of events to either raise money or awareness for different organizations. These will include the “Gun and Hoses” hockey game with our local RCMP detachment; the “Fire Truck pull” in conjunction with *United Way*; “MD” drive to raise money and awareness for Muscular Dystrophy; and the favourite “July 1st Pancake Breakfast”, that raises money for the Burn Fund of BC.



Members are at work flipping pancakes and cooking eggs, bacon, and sausages.



Firefighters getting ready for their Tuesday Night drill with in-house instructor Jeff Minhinnick.

Leisure Services

Sportsplex Facility

Arena ice was in place for a total of thirty five weeks. Twenty six weeks with 2 sheets of ice and an additional nine weeks with 1 sheet of ice. Minor hockey is the largest ice user at fifty five plus hours a week during the regular season. Two hockey academies utilized ice times during weekday non-prime time hours and fourteen hockey tournaments were scheduled in 2014.

Public skating times had 3226 attendees with Wednesday free skate being the most popular.

The Sportsplex hosted its annual large events like the Terrace and District Chamber of Commerce Business Expo, Rotary Auction, Senior Sweetheart Dinner, Harvest Supper, Riverboat Day Car Show and numerous graduation celebrations from various schools throughout the region. There were also a few new events like the 25th CFNR Rock Concert and the Terrace Totem Ford Mega Sale that brought a lot of people in to the facility.

2014 Club Registrants:

Figure Skating Club 151
Minor Hockey 350
Ringette 51
Men's Rec League 230
Terrace Youth Soccer 811
Minor Softball 244
Adult Softball 220
(estimated)
Badminton Club 25
Adult Volleyball League
144
Youth Volleyball Club 40
Ladies Soccer 66
Archery 75



Public skating on the Hidber Rink at the Terrace Sportsplex.

In addition to the annual events and regular programs, the Sportsplex has become the central venue for weddings and parties. Last year, the facility hosted 48 birthday parties and 14 weddings.

Programs and Clubs

Fitness classes had 8666 participants with yoga and Zumba topping the attendance charts. New classes added to the schedule included Tai Chi and Insanity workout.

The City sponsored several sport-related educational workshops last year which included three National Coaching Certification Programs (NCCP) modules, athletic taping, injury prevention and concussion seminars.



Exercise classes in the banquet room at the Sportsplex.

Summer Daze day camps ran for a total of 8 weeks in July and August reaching maximum capacity on multiple weeks. Other outstanding programs were Speed Control rock camp, Monkey Business gymnastics and Move It. Move It was a grant funded program that offered free week long creative dance camps for people of all ages and abilities. Daily sessions were held for preschoolers to seniors.

The City renewed its lease until June 2015 with the school district for use of the Thornhill gymnasium. The facility is used by the numerous community groups including badminton, archery, roller derby, and soccer. The City also uses it to offer an adult volleyball league, pickle ball and special event camps and clinics.



Circus Camp was just one of the children's camps offered through the Sportsplex.

Aquatic Centre

1679 children were enrolled in swimming lessons and 119 in upper level aquatic leadership courses. Friday night free swim has doubled in attendance totaling 4764. The Leisure Access Program continues to serve individuals and families who are on a low income and require financial assistance to access the Aquatic Centre facilities. A total of 272 three month passes were distributed in 2014. The Aquatic Centre undertook a renovation with the replacement of the west natatorium wall, ventilation upgrade and new paint.



Terrace Aquatic Centre.

Cemeteries

The Municipal and the Kitsumgallum cemeteries had a total of 45 burial interments and 8 columbarium interments. 46 Right to Interment (license) were sold for future burials.

Parks and Playgrounds

Parks crews were unable to take on any larger projects due to the two fold increase in litter collection days. Vagrancy with the make-shift camps were also problematic and used a lot of City resources to clean up.

Last summer, the Parks Department purchased a thatcher that was used extensively during the spring cleanup.

The Grand Trunk trail was extended by 500 meters from Kalum Lake Road to Frank Street.

There were 160 flower baskets installed throughout the City last spring. They were enormous at full bloom and were the talk of the town.



Just one of the flower baskets that adorn the City in the summer.

Ferry Island

Ferry Island trail continues to be one of our most utilized trail systems in the City. Easy walking trails, off leash dog zone, and majestic forest brand its popularity. The campground had 6513 campers in 2014.

The dangerous tree removal program felled about 80 trees in 2014.



Terrace Mountain trail sign.

Public Works

The Public Works Department is responsible for operation of the City's infrastructure as well as the construction of most capital works improvement projects. The areas of responsibility include: roadway maintenance and reconstruction, snow and ice control, engineering and construction, storm water drainage collection, sanitary sewage collection and treatment, potable water supply and distribution, solid waste operations, purchasing, city buildings and municipal fleet vehicles.

Terrace was blessed with a beautiful summer and a mild winter in 2014. Unfortunately a very wet fall led to the postponement of paving our major road reconstruction project and overlay until 2015. Some of the projects undertaken by the Public Works Department in 2014 included:



Infrastructure improvements being completed within the City.

Building Maintenance

- Exterior finish, glazing and insulation upgrades to the east wall of City Hall.
- Public Works building upper façade improvements in preparation for roof and wall upgrades.
- Commissioned a concept design for a new front entrance to City Hall.
- Constructed a large storage shed at the Wastewater Treatment Plant.
- Upgraded workstations at the RCMP Detachment.

Engineering & Roads



Infrastructure work on Graham Avenue.

- Commenced the design, tender and re-construction of Graham Avenue from Eby to Kalum Street. Project includes a new sidewalk and major storm system upgrade.
- Commenced a master plan of our Water System. The master plan will help identify system deficiencies, plan and prioritize enhancements and aid in ensuring system sustainability.
- Completed construction for the Grand Trunk Pathway extension from Highway 113 to Frank Street.
- Completed a lane reconfiguration of Kalum Street north of Park Avenue to accommodate bike lanes, increase pedestrian crossings and reduce excessive vehicle speeds.
- Purchased a parcel of land on Kalum Lake Road to maintain and enhance storm water retention in the area.
- Purchased tablets for the Roads and Drainage Department to enhance information availability in the field and allow for digital entry of some maintenance operations records.

Solid Waste

- Implemented curbside collection of residential recyclables, including glass.
- Worked with Council and RDKS staff on planning the upcoming transition to the Forceman Ridge landfill and associated components of the Regional District's Terrace Area Integrated Solid Waste Management Plan.

- Continued education and outreach programs around backyard composting, waste diversion and recycling alternatives.
- Continued with preliminary landfill closure works.

Wastewater System

- All diffusers in the aerated lagoons were replaced with improved diffusers, increasing effluent quality and significantly reducing energy consumption.

Water System

- Completed phase II of the SCADA system for our waterworks operations, including installation of a radio data communications network linking our major sources and reservoirs.
- Replaced the entire water distribution network on Graham Avenue from Eby to Kalum Street.

Vehicle Fleet

- Purchased 2 new ½ ton pickups to replace units at the end of their service life.



Post-construction rehabilitation of residential areas.

Royal Canadian Mounted Police Terrace Detachment

The dedicated RCMP members and staff at Terrace Detachment are committed to the safety and security of the City of Terrace, the First Nations communities of Kitsumkalum and Kitselas, the community of Thornhill and the surrounding Regional District of Kitimat-Stikine.

Once again, 2014 was a busy year for Terrace Detachment. There were several major incidents, but there were also many successes. The re-establishment of the Crime Reduction and General Investigations Units contributed to many successful investigations and a significant increase in our proactive enforcement activities.

The increase in development and economic activity in the region has many benefits, but it also brings challenges.



Safety Bear in George Little Park.

Terrace RCMP is comprised of 68 staff, including 50 Regular Members (sworn police officers), 5 Public Service Employees, and 14 Municipal Employees. Policing services are provided under a municipal contract with the City of Terrace funding 25 Regular Member positions and a provincial contract with the Province of British Columbia funding 23 positions. Both contracts are funded under a 70/30 formula with the Federal government.

The Terrace Detachment also provides an enhanced police service under a tripartite agreement with the Provincial and Federal governments and the First Nations communities of Kitsumkalum and Kitselas. One First Nations Community Policing (FNP) position is currently funded under this agreement.

There continued to be many positive changes within Terrace Detachment with several new faces. The police are only as effective as the level of community support. Together we are making Terrace and area a safer place to live, work and play.

2014 Policing Priorities:

- To deter, disrupt & prevent drug and alcohol related crime;
- To reduce property related crime (break & enter/mischief);
- To improve road safety by targeting impaired drivers and distracted drivers;
- Through partnerships and enforcement reduce the level of family violence.



Local RCMP representatives.

Four General Duty Watches, each consisting of a Corporal supervisor and 4 Constable Investigators, provide police services 24/7 to Terrace and the surrounding area. In support of General Duty, Terrace Detachment includes a Forensic Identification Section, Police Dog Section, General Investigations/Drug Section, Crime Reduction Unit, Community Policing/Media Relations Unit, Victim Services, Records staff, Exhibit Custodian, and Court Liaison Officer. Terrace Detachment also houses nine holding cells with full-time and part-time Municipal guard staff.

Based in Terrace, West Pacific Traffic Services, a Collision Reconstructionist Unit, the North Coast Emergency Response Team (ERT), a District Advisory NCO, a Drug Organized Crime Awareness Section and a Staff Relations Representative also provide services throughout the northwest; from Houston to the east, Haida Gwaii to the west, Kitimat to the south and Atlin to the north.

In 2014, having overcome several resourcing issues, Terrace Detachment undertook a number of proactive enforcement and crime reduction initiatives. With the re-establishment of a permanent two member Crime Reduction Unit, along with support from the re-established General Investigations Section (GIS) and our dedicated General Duty (GD) members, prolific offenders and persons released on conditions were closely monitored. Terrace Detachment members conducted 198 curfew checks, 262 street checks of persons behaving suspiciously, 578 foot or bike patrols, and 247 licensed premise checks.

Proactive enforcement resulted in numerous prolific offenders being arrested by our members throughout the year for breaching their release conditions.



RCMP helicopter.



RCMP VW can be seen at many City events.

A key to a successful crime reduction strategy is community support and partnerships, and the Terrace Detachment is very fortunate. The Detachment works with volunteers at:

- Crimestoppers;
- Victims Services;
- Restorative Justice;
- Auxiliary Constable Program;
- The Terrace Fire Department;
- Emergency Health Services; and
- BC Sherriff Service who participated in our Candy Cane Check Stop;
- Northern Health and the Coast Mountains School District who work collaboratively with the RCMP to address youth and health related issues; and
- High Risk Domestic Violence Committee comprised of Community Corrections, Mental health and Addictions, the Ministry of Children and Family Services, the Ksan Society, and Terrace Detachment working together to reduce domestic violence.

The strong support from City of Terrace and First Nations leadership has also been critical to the successes of 2014.

Key to building a safe community is our commitment to education and awareness. In 2014, Terrace Detachment continued to keep our communities informed with daily media summaries and new releases. The Terrace RCMP also undertook a number of crime prevention initiatives, including the “Lock Out Crime” program promoting security measures to protect vehicles from theft and vandalism.



In addition to the DARE program delivered at several area schools, drug and alcohol abuse, anti-bullying and internet safety were among the topics presented by the RCMP at schools and in the community throughout the year. Again last summer, in partnership with Big Brothers/Big Sisters and TDCSS, Terrace RCMP hosted the Kids'n Kops Camp for 21 area youth providing a positive experience for young people.



Members, staff, and volunteers at Terrace Detachment are active participants in the community and are involved in numerous community events, including the Terrace and District Chamber of Commerce Business Expo, the Centennial Classic and Salmon Runs, National Aboriginal Day, McHappy Day, Canada Day, Riverboat Days, and Remembrance Day services.



Municipal Staff working at the Terrace RCMP Detachment.

Appendix “A”

Declaration of Disqualifications

There were no disqualifications made under Section 111 of the Community Charter in 2014.

Alisa Thompson
Corporate Administrator

Appendix "B"

Property Tax Exemptions

In accordance with section 98(2)(b) of the Community Charter, the following properties in the City of Terrace were provided permissive property tax exemptions by Council for 2014 in addition to any statutory exemptions provided by the Community Charter.

Name	Address	City Tax	Other Tax
		Value	Value
Tourist Information Centre (Lease)	4511 Keith	\$3,538	\$1,115
Terrace Curling Association	3210 School	\$11,144	\$3,513
Womens' Aux to Hospital	4544 Lazelle	\$2,091	\$659
Terrace Elks	2822 Tetrault	\$1,097	\$573
Terrace Child Development Centre	2510 Eby	\$7,720	\$2,434
Terrace Child Development Centre	4665 Park	\$4,910	\$1,548
Kermode Friendship Society	3313 Kalum	\$0	\$0
K'San House Society	4838 Lazelle	\$11,605	\$5,705
K'San House Society	2812 Hall	\$8,477	\$6,179
TEDA (Lease)	3224 Kalum	\$2,032	\$640
Seventh Day Adventists (All Nations Centre)	3312 Sparks	\$967	\$505
Terrace Beautification Society (Lease)	Greig Avenue	\$215	\$112
Terrace Little Theatre Society	3625 Kalum	\$4,509	\$1,421
Salvation Army	3236 Kalum	\$2,624	\$1,371
My Recreational Mountain Co-op	101-4805 Hwy 16 W	\$1,292	\$407
Terrace & District Community Serv	4903 Medeek	\$1,262	\$920
Terrace & District Community Serv	4805 Halliwell	\$1,736	\$1,266
Terrace & District Community Serv	4650 Davis	\$1,290	\$940
Terrace & District Community Serv	4823 Graham	\$1,272	\$927
Terrace & District Community Serv	2806 Eby	\$1,078	\$786
Terrace Kitimat Airport Society	4401 Bristol	\$1,033	\$151
Terrace Kitimat Airport Society	4401 Bristol	\$196,983	\$62,093
Terrace Kitimat Airport Society	4401 Bristol	\$1,336	\$698
Roman Catholic Episcopal Corp.	2908 Eby	\$712	\$372
Trustees of Kingdom Hall	2906 Eby	\$711	\$371
Zion Baptist Church	2911 Sparks	\$1,057	\$552
Terrace Evangelical Free Church	4640 Park	\$1,099	\$574
Terrace Evangelical Free Church	3302 Sparks	\$228	\$119

Name	Address	City Tax	Other Tax
		Value	Value
Terrace & District Council for Social Resources	4623 Tuck	\$870	\$634
Christ Lutheran Church	3227 Sparks	\$593	\$310
Skeena Gursikh Society	4634 Walsh	\$710	\$371
Pentecostal Assemblies	4643 Walsh	\$525	\$274
Christian Reformed Church	3602 Sparks	\$625	\$327
Parking (next to Kwinitza House)	4801 Hwy 16 W	\$1,865	\$588
Terrace Calvin Christian School	3608 Sparks	\$4,399	\$1,387
Terrace Gospel Hall	4802 Scott	\$550	\$287
Knox United Church	4907 Lazelle	\$766	\$400
Pentecostal Assemblies	3511 Eby	\$1,381	\$721
Roman Catholic Episcopal Corp.	4836 Straume	\$2,833	\$893
Roman Catholic Episcopal Corp.	4836 Straume	\$734	\$384
Salvation Army	3236 Kalum	\$1,250	\$653
Anglican Synod Diocese	4505 Lazelle	\$197	\$103
Anglican Synod Diocese	4503 Lazelle	\$197	\$103
Anglican Synod Diocese	4501 Lazelle	\$197	\$103
Anglican Synod Diocese	4506 Lakelse	\$102	\$32
Anglican Synod Diocese	4506 Lakelse	\$992	\$518
George Little House	3100 Kalum St.	\$1,521	\$479
Skeena Valley Guru Nanak Soc.	4916 Medeek	\$1,021	\$533
United Pentecostal Church of BC	5010 Agar	\$319	\$166
United Pentecostal Church of BC	5012 Agar	\$288	\$150
Christian and Missionary Alliance	4919 Agar	\$31	\$10
Christian and Missionary Alliance	4919 Agar	\$638	\$333
Uplands Baptist Church	5003 Halliwell	\$527	\$275
Skeena Valley Baptist Church	3306 Griffiths	\$169	\$88
Seventh-Day Adventist Church	5401 McConnell	\$1,593	\$832
Fisherman's Park	5831 Hwy 16 W	\$258	\$135
		\$297,168	\$107,041

Appendix “C”

Consolidated Financial Statements