

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, NOVEMBER 26, 2018 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, J. McCallum-Miller, and E. Ramsay. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, J. Klie, Fire Chief, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 424)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (c) and (e) and (2) (b) of the Community Charter (to discuss matters relating to labour relations, property, and negotiations between the municipality and provincial and/or federal governments).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Kiel Giddens, BC Public
Affairs Manager, and Jessica
Stephens, Public Affairs
Advisor, TransCanada –
Coastal GasLink Pipeline
Update***

Mayor Leclerc welcomed Mr. Giddens and Ms. Stephens of TransCanada to the Council meeting.

TransCanada is one of North America's largest natural gas pipeline operators based out of Calgary. They have approximately 90,000 km of gas pipelines throughout Canada, the United States, and Mexico.

The TransCanada senior leadership team announced that they would be commencing the construction of the Coastal GasLink Pipeline (CGL) on the same day that LNG Canada announced their positive final investment decision.

The CGL project was launched in 2012. The pipeline will start near Dawson Creek and extend west to Kitimat. The portion of the pipeline that is within the Regional District of Kitimat-Stikine (RDKS) will extend down the Kitimat Valley, through the Hirsch Creek area, and into LNG Canada's facility in Kitimat.

The CGL project will be broken into 8 construction sections and will be constructed by 4 different contractors. Section 8, within the RDKS, is one of most challenging portions of the pipeline due to the steep, icy mountain range. All of the construction work within the RDKS will be carried out by the contractor Spiecapag.

Early works will begin in December and consist of building access roads and clearing work. The first of the early works will be taking place in section 8. A decision was recently made to commence the early works earlier than originally anticipated.

In early 2019 there will be significant clearing and grading taking place to accommodate for the camps and lay down areas. Pipeline civil works will commence in June 2019. The pipeline itself won't be constructed until Q3 of 2020.

The majority of the section 8 workers will be staying at Civeo's Sitka Lodge in Kitimat. At peak there will be approximately 600 people in Sitka Lodge. There will be a camp on the North Hirsch forest service road (FSR) that will peak at approximately 350 workers. There will be two smaller camps to accommodate the steep slope workers in the summer months that will peak at approximately 50 people each. There will also be two additional small camps within the RDKS that will have to be accessed from Houston. The peak workforce for the CGL project will be reached in 2020. Worker occupancy at the Sitka Lodge will begin in December 2018.

Workers will be working 6 days/week for approximately 12 hours/day. Workers will be bussed to and from the right of way to minimize traffic and have the option to drive in to Terrace on their day off if they so choose.

A number of counselling and medical services will be available for the workers. There will also be a medical practitioner available.

Wastewater will be treated and reused or returned to the environment. Solid waste will be minimized through recycling. The solid waste that cannot be recycled will be disposed of similar to household garbage. TransCanada has been working with the Forceman Ridge Landfill regarding their solid waste.

Sitka Lodge has fire suppression capability. TransCanada will not need to use municipal emergency services. They will be working with local law enforcement and sharing their response plans with the local emergency response services so that everyone is kept apprised of CGL's future activities.

The pipe stockpile site will be at the junction of Highway 37 and the Hirsch Creek FSR. TransCanada has been working with the Kitselas First Nation and the Province to secure this site.

TransCanada will be hosting a Regional Economic Summit at the Sportsplex on November 27, 2018. The summit will promote local and indigenous contracting opportunities.

TransCanada supports local and regional non-profit organizations with a focus on safety, community, environment, and education. Since 2012 TransCanada has contributed \$8 million in community investment. TransCanada has spent \$3 million on education and training as well as donated \$300,000 to Coast Mountain College.

Key highlights of the project include:

- Obtaining all of the necessary regulatory permits;*
- Awarded \$2.8 billion worth of pipeline construction contracts;*
- Awarded \$620 million in First Nations contracting along the route;*
- Signing 20 project and community agreements with Indigenous bands; and*
- Completing all necessary field work to begin construction, with more than one-third of that work conducted specifically by indigenous people.*

TransCanada will keep the City informed with regards to the National Energy Board and intervenor status.

Mayor Leclerc provided Mr. Giddens and Ms. Stephens with a City of Terrace pin and thanked them for their update and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 428).

MINUTES:

***Regular Council Minutes,
November 13, 2018***

(No. 427)

MOVED/SECONDED that the Regular Council Minutes of November 13, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Kiel Giddens, BC Public
Affairs Manager, and Jessica
Stephens, Public Affairs
Advisor, TransCanada –
Coastal GasLink Pipeline
Update***

*MOVED/SECONDED that the presentation from
TransCanada be received for information.*

Carried Unanimously.

(No. 428)

***Terrace Riverboat Days
Society – Request for Letter
of Resolution***

*MOVED/SECONDED that the City of Terrace support
the Terrace Riverboat Days Society in their grant
application to Northern Development Initiative Trust –
Fabulous Festivals and Events.*

Carried Unanimously.

(No. 429)

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

*MOVED/SECONDED that the November 26, 2018
Regular Council Meeting convene into Committee of
the Whole.*

Carried Unanimously.

(No. 430)

***Committee of the Whole
Development Services
Component***

*The following items were discussed at the November
26, 2018 Development Services Component of the
Committee of the Whole:*

➤ ***November 26, 2018***

***1. ZONING AMENDMENT – N.C. PROPERTIES INC.
(4645 GRAHAM AVENUE)***

COMMITTEE REPORTS:

**Committee of the Whole
Development Services
Component**

➤ **November 26, 2018**

(No. 431)

It was recommended that the Committee now rise and report.

MOVED/SECONDED that the November 26, 2018 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

**1. ZONING AMENDMENT – N.C. PROPERTIES INC.
(4645 GRAHAM AVENUE)**

It was recommended that a bylaw to amend Zoning Bylaw No. 2069-2014, and amendments thereto, by changing the permitted uses and regulations of this R3 - Low Density Multi-Family Residential zoned parcel by adding Single Detached Dwelling, only when constructed within a Phased Strata Subdivision with 10 or more dwelling units; as a site specific permitted use for the property legally described as Lot B, District Lot 361, Range 5, Coast District, Plan EPP79448 (4645 Graham Avenue) proceed to Council for consideration of 1st and 2nd readings.

Carried Unanimously.

**Committee of the Whole
Finance, Personnel &
Administration Component**

➤ **November 14, 2018**

(No. 432)

MOVED/SECONDED that the November 14, 2018 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted with the following recommendation:

**1. PRELIMINARY BUDGET MEETING – TERRACE AND
DISTRICT MUSEUM SOCIETY**

There were no recommendations.

Carried Unanimously.

**Committee of the Whole
Finance, Personnel &
Administration Component**

➤ **November 15, 2018**

(No. 433)

MOVED/SECONDED that the November 15, 2018 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted with the following recommendation:

**1. PRELIMINARY BUDGET MEETING – TERRACE
PUBLIC LIBRARY**

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
Development Services
Component***

➤ ***November 13, 2018***

(No. 434)

MOVED/SECONDED that the November 13, 2018 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously

SPECIAL REPORTS:

***Memo – Executive Assistant,
2019 Deputy Mayor Listing,
Schedule of Regular Council
Meetings, and Appointments
by Council Resolution***

(No. 435)

MOVED/SECONDED that the 2019 Deputy Mayor Listing, Schedule of Regular Council Meetings, and Appointments be Council Resolution be approved as follows:

2019 DEPUTY MAYOR

*JANUARY – FEBRUARY.....COUNCILLOR SEAN BUJTAS
MARCH – APRIL.....COUNCILLOR LYNNE CHRISTIANSEN
MAY – JUNE.....COUNCILLOR JAMES CORDEIRO
JULY – AUGUST.....COUNCILLOR BRIAN DOWNIE
SEPTEMBER – OCTOBER.....COUNCILLOR JESSICA MCCALLUM-MILLER
NOVEMBER – DECEMBER.....COUNCILLOR EVAN RAMSAY*

2019 SCHEDULE OF REGULAR COUNCIL MEETINGS

*Regular Meeting, Monday, January 14
Regular Meeting, Monday, January 28

Regular Meeting, Monday, February 11
Regular Meeting, Monday, February 25

Regular Meeting, Monday, March 11
Regular Meeting, Monday, March 25

Regular Meeting, Monday, April 8
Regular Meeting, Tuesday, April 23

Regular Meeting, Monday, May 13
Regular Meeting, Monday, May 27

Regular Meeting, Monday, June 10
Regular Meeting, Monday, June 24

Regular Meeting, Monday, July 8
Regular Meeting, Monday, July 22

Regular Meeting, Monday, August 12
Regular Meeting, Monday, August 26

Regular Meeting, Monday, September 9
Regular Meeting, Monday, September 23

Regular Meeting, Tuesday, October 15
Regular Meeting, Monday, October 28

Regular Meeting, Tuesday, November 12
Regular Meeting, Monday, November 25

Regular Meeting, Monday, December 9*

2019 APPOINTMENTS BY COUNCIL RESOLUTION

SELECT COMMITTEES

HOUSING COMMITTEE.....*JESSICA MCCALLUM-MILLER, EVAN RAMSAY*

STRATEGIC COMMITTEES

KERMODEI TOURISM SOCIETY.....*BRIAN DOWNIE*

NORTHERN DEVELOPMENT INITIATIVE TRUST.....*MAYOR LECLERC*
(ALTERNATE BRIAN DOWNIE)

REGIONAL DISTRICT OF KITIMAT-STIKINE*SEAN BUJTAS, JAMES CORDEIRO*
(ALTERNATES MAYOR LECLERC, LYNNE CHRISTIANSEN)

TERRACE COMMUNITY FOUNDATION..... *MAYOR LECLERC*

TERRACE & DISTRICT MUSEUM SOCIETY (Heritage Park).....*LYNNE CHRISTIANSEN*

TERRACE PUBLIC LIBRARY.....*EVAN RAMSAY*
(ALTERNATE JESSICA MCCALLUM-MILLER)

COMMUNITY LIAISONS

GREATER TERRACE BEAUTIFICATION SOCIETY.....*JESSICA MCCALLUM-MILLER*

HEALTHY COMMUNITIES COMMITTEE.....*MAYOR LECLERC*

RIO TINTO KITIMAT PUBLIC ADVISORY COMMITTEE.....*EVAN RAMSAY*

RIVERBOAT DAYS COMMITTEE.....*BRIAN DOWNIE*

SKEENA DIVERSITY SOCIETY.....*LYNNE CHRISTIANSEN*

TERRACE DOWNTOWN IMPROVEMENT AREA (TDIA).....*SEAN BUJTAS*

DEPARTMENTAL LIAISONS

ADMINISTRATION.....*MAYOR LECLERC*

DEVELOPMENT SERVICES.....*JAMES CORDEIRO*

FINANCE.....*EVAN RAMSAY*

FIRE DEPARTMENT (including Emergency Program).....*BRIAN DOWNIE*

LEISURE SERVICES.....*JESSICA MCCALLUM-MILLER*

PUBLIC WORKS.....*LYNNE CHRISTIANSEN*

RCMP.....*SEAN BUJTAS*

ANNUAL LIAISONS

EDUCATIONAL SERVICES (SD#82/NWCC/UNBC).....*JAMES CORDEIRO*

NORTHERN MEDICAL PROGRAMS TRUST.....*BRIAN DOWNIE*

TERRACE-KITIMAT AIRPORT SOCIETY.....*JAMES CORDEIRO*

Carried Unanimously.

***Memo – Director of
Development Services, 2019
Community Resiliency
Investment Program –
FireSmart Community
Funding & Supports Program***

(No. 436)

Councillor Ramsay left the meeting.

MOVED/SECONDED that Council support the City of Terrace’s application to the 2019 Community Resiliency Investment Program – FireSmart Community Funding & Supports Program.

Carried Unanimously.

***Memo – Human Resources
Manager – City of Terrace Fit
For Work Policy***

(No. 437)

Councillor Ramsay entered the meeting.

MOVED/SECONDED that Council approve the City of Terrace Fit For Work Policy.

Carried Unanimously.

***Memo – Fire Chief, 2018
Third Quarter Fire
Department Report***

(No. 438)

MOVED/SECONDED the third quarter Fire Department report be received for information.

Carried Unanimously.

***Housing Committee Minutes,
September 18, 2018***

(No. 439)

MOVED/SECONDED that the September 18, 2018 Housing Committee minutes be received for information.

Carried Unanimously.

***Safe Needle Disposal Task
Force Minutes,
October 4, 2018***

(No. 440)

MOVED/SECONDED that the October 4, 2018 Safe Needle Disposal Task Force minutes be received for information.

Carried Unanimously.

***Oral Report, November 26,
2018 Public Hearing***

(No. 441)

MOVED/SECONDED that the Oral Report from the November 26, 2018 Public Hearing be adopted with the following recommendation:

1. AMENDMENT TO ZONING BYLAW NO. 2069-2014

It was recommended that that following the holding of a Public Hearing, 3rd reading of the bylaw to amend Zoning Bylaw No. 2069-2014, and amendments thereto, by changing the zoning designation for a portion of the property addressed as 3800 Jack Talstra Way and legally described as Lot 2, District Lot 1725 & 1726, Range 5, Coast District, Plan EPP43178 from Heavy Industrial (M2) to Industrial Office Park (M4) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

***Zoning Amendment (3800
Jack Talstra Way) Bylaw,
Project No. ADP-02-1812
(Third Reading)***

(No. 442)

MOVED/SECONDED that Zoning Amendment (3800 Jack Talstra Way) Bylaw, Project No. ADP-02-1812 be read by title only and passed in its third reading.

Carried Unanimously.

***Zoning Amendment (4645
Graham Avenue) Bylaw,
Project No. ADP-02-1815
(First and Second Reading)***

(No. 443)

MOVED/SECONDED that Zoning Amendment (4645 Graham Avenue) Bylaw, Project No. ADP-02-1815 be read by title only and passed in its first and second reading.

Carried Unanimously.

**NEW BUSINESS FROM
COUNCIL:**

***Regional District of Kitimat-
Stikine Report***

Councillor Bujtas and Councillor Cordeiro reported on the Regional District of Kitimat-Stikine.

**REPORTS ON COUNCIL
ACTIVITIES:**

Mayor Leclerc

Mayor Leclerc thanked the City of Terrace staff with regards to elected official orientation.

Councillor McCallum-Miller

Councillor McCallum-Miller reported on the facilities and key projects tour for Council.

Councillor Ramsay

Councillor Ramsay reported on Ten Thousand Villages and the Skeena Valley Farmers Market Christmas Craft Fair.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were two questions from the Media and one comment from the Audience.

ADJOURNMENT

(No. 444)

MOVED/SECONDED that the November 26, 2018 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Section 90(1) (c) and (e) of the Community Charter to discuss matters relating to labour relations and property.

Carried Unanimously.

The meeting adjourned at 8:55 p.m.

CERTIFIED CORRECT:

Mayor

Clerk