

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, MAY 13, 2019 AT 7:35 P.M.**

Mayor C. Leclerc presided. Councillors present were L. Christiansen, J. Cordeiro, B. Downie, J. McCallum-Miller (via telephone), and E. Ramsay. Councillor S. Bujtas was absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, L. Greenlaw, Director of Finance, R. Schibli, Director of Public Works, J. Klie, Fire Chief, J. Lucash, OIC Terrace Detachment, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

**Meeting Called to Order at
6:35 p.m. – Move to In-
Camera Special Council**

(No. 204)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (a) and (e) of the Community Charter (to discuss matters relating to personnel and land).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca. The past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

**Charles Claus and Steve
Stannus, Kitimat Terrace
Clean Air Coalition – SO₂
Monitoring**

Mayor Leclerc welcomed Mr. Claus and Mr. Stannus of Kitimat Terrace Clean Air Coalition to the Council meeting.

Mr. Stannus addressed Council. The purpose of the Kitimat Terrace Clean Air Coalition is to advocate for healthy air quality in the Kitimat-Terrace airshed, promote and provide education of healthy air quality best practices, and support environmental stewardship in the Kitimat-Terrace airshed.

The Kitimat Terrace Clean Air Coalition is a registered non-profit with 40 volunteer members. Their concerns are the present SO₂ emissions and the potential air quality issues with new development.

Currently, air quality monitoring is performed by Air Quality BC using data from 4 monitors run by Rio Tinto. Three of the monitors are in Kitimat and one is in Terrace. Passive air sampling has been carried out by Rio Tinto and LNG Canada.

Kitimat Terrace Clean Air Coalition's goal is to conduct a 4 month project in recreational/residential areas. The Kitimat Terrace Clean Air Coalition is in their second summer of the Passive Air Project. Nine sites were sampled in Kitimat summer 2018. They received funding from the District of Kitimat. They will be adding more sites in the Kitimat-Terrace corridor and hope to add 3 new sites in Terrace this summer.

The Kitimat Terrace Clean Air Coalition uses Maxxam to process the results and provide technical support. They are able to sample in areas not currently serviced by air monitoring. Not all pollution falls within the range of existing monitors therefore all data may not register on Air Quality BC.

The Project Air Project costs will be approximately \$1,500. Sample shelters will cost \$450, samplers and lab work will cost \$820, and shipping costs, taxes, and sundries will cost \$230. Kitimat Terrace Clean Air Coalition will provide volunteer labour.

The Passive Air Project will increase our knowledge regarding emissions from the Rio Tinto smelter and how it is impacting our communities.

Mr. Claus addressed Council. The Kitimat Terrace Clean Air Coalition is proposing 3 monitors in the Terrace vicinity, each costing approximately \$500. They asked that City to contribute \$1,000 towards the project. The Kitimat Terrace Clean Air Coalition would contribute the remaining \$500.

No other funding sources have been explored by the Kitimat Terrace Clean Air Coalition for the Passive Air Project.

Mayor Leclerc thanked Mr. Claus and Mr. Stannus for their presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolutions No. 211).

Dave Gordon, Greater Terrace Beautification Society – Memorial Structure

Mayor Leclerc welcomed Mr. Gordon of the Greater Terrace Beautification Society (GTBS) to the Council meeting.

The GTBS proposed to design and build a memorial project in Terrace for Chris Arnold. Chris was a long-time resident of Terrace who contributed significantly to the community.

In 1992 Chris and Marg Anderson started Provincial Networking Inc. to provide support, training and behavioral consulting, and employment to individuals with developmental disabilities in the Northwest.

In 2015 Chris was the recipient of the Case Wiltshire Award for his contributions to Supported Employment. 2017 marked the 25 year anniversary of the Provincial Networking Group.

Chris volunteered his time and sat on a number of different boards including the GTBS. For Chris' contributions to Terrace, the GTBS is leading the effort to locate a site, create a design, and fundraise for this memorial project.

The proposed project will include a zen-inspired shelter structure. The project will include a sidewalk extension, slab for structure, landscaping, bench, and memorial plaque. The project is proposed to be built at the east end of the Grand Trunk Pathway near the parking area and CHILL Soda Shop, which is a business originally initiated by Chris to support employment for Provincial Networking Group Inc.

The GTBS asked Council for permission to develop the site as per the conceptual design, as well as in-kind funding to support the extension of the sidewalk and placement of the slab. The GTBS requires financial assistance as they are a not-for-profit group.

The memorial structure project will cost approximately \$15,000 - \$20,000 (excluding the cost of a slab and sidewalk extension) based on the design of a similar structure.

Mayor Leclerc thanked Mr. Gordon for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolutions No. 212).

MINUTES:

**Regular Council Minutes,
April 23, 2019**

(No. 209)

MOVED/SECONDED that the Regular Council Minutes of April 23, 2019 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**Special Council Minutes,
May 3, 2019**

(No. 210)

MOVED/SECONDED that the Special Council Minutes of May 3, 2019 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

**Charles Claus and Steve
Stannus, Kitimat Terrace
Clean Air Coalition –
Sulphur Dioxide Monitoring**

(No. 211)

MOVED/SECONDED that the presentation from the Terrace Kitimat Clean Air Coalition be received for information.

Carried Unanimously.

**Dave Gordon, Greater
Terrace Beautification
Society – Memorial
Structure**

(No. 212)

MOVED/SECONDED that Council support in principle the Memorial Structure Project for Chris Arnold and refer to staff to report back on budgetary implications and staff capacity.

Carried Unanimously.

**Prince Rupert Port Authority
– Request for Letter of
Support**

(No. 213)

MOVED/SECONDED that Council provide a letter of support to the Prince Rupert Port Authority for their application to the National Trade Corridor Fund (NTCF) for infrastructure enhancements to the Port of Prince Rupert and that the City invite the Port of Prince Rupert to present an update to Council.

Carried Unanimously.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

(No. 214)

**Committee of the Whole
Finance, Personnel and
Administration Component**
➤ **May 13, 2019**

**Committee of the Whole
Development Services
Component**
➤ **May 13, 2019**

COMMITTEE REPORTS:

**Committee of the Whole
Finance, Personnel and
Administration Component**
➤ **May 13, 2019**

(No. 215)

MOVED/SECONDED that the May 13, 2019 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

The following item was discussed at the May 13, 2019 Development Services Component of the Committee of the Whole:

1. 2018 FINANCIAL STATEMENTS

The following item was discussed at the May 13, 2019 Development Services Component of the Committee of the Whole:

1. DEVELOPMENT PERMIT NO. 04-2019 – BRITISH COLUMBIA HYDRO AND POWER AUTHORITY (5220 KEITH AVENUE)

It was recommended that the Committee now rise and report.

MOVED/SECONDED that the May 13, 2019 Finance, Personnel and Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:

1. 2018 FINANCIAL STATEMENTS

It was recommended that the 2018 audited financial statements be accepted.

Carried Unanimously.

**Committee of the Whole
Development Services
Component**

➤ **May 13, 2019**

(No. 216)

MOVED/SECONDED that the May 13, 2019 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

1. DEVELOPMENT PERMIT NO. 04-2019 – BRITISH COLUMBIA HYDRO AND POWER AUTHORITY (5220 KEITH AVENUE)

It was recommended that Development Permit No. 04-2019 be issued to British Columbia Hydro and Power Authority for the property legally described as Lot 2, District Lot 616, Range 5, Coast District, Plan 7753 except Plan PRP13484 (5220 Keith Avenue) to permit the extension and enclosure of existing canopy at the rear of the building to provide additional covered truck storage. In addition, the project will include the development of additional parking spaces and landscape modifications to the front parking lot area.

Carried Unanimously.

**Committee of the Whole
Finance, Personnel &
Administration Component**

➤ **April 29, 2019**

(No. 217)

MOVED/SECONDED that the April 29, 2019 Committee of the Whole report be adopted with the following recommendation:

1. TERRACE DOWNTOWN IMPROVEMENT AREA SOCIETY AND GREATER TERRACE BEAUTIFICATION SOCIETY – DOWNTOWN TERRACE CLEANLINESS

There were no recommendations.

Carried Unanimously.

**COMMITTEE REPORTS
(FOR INFORMATION ONLY):**

**Committee of the Whole
Development Services
Component**

➤ **April 23, 2019**

(No. 218)

MOVED/SECONDED that the April 23, 2019 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

**Memo – Director of Finance,
Municipal Security Issuing
Resolution: Final Borrowing
for Improvements to the
Terrace and District Aquatic
Centre Upgrade/Renewal**

(No. 219)

MOVED/SECONDED that Council approve borrowing from the Municipal Finance Authority of BC, as part of their 2019 fall issue, \$1,233,700 as authorized through Loan Authorization Bylaw No. 2136-2017 (A bylaw to authorize the borrowing of a portion of the estimated cost of improvements to the Terrace and District Aquatic Centre); and

THAT the Regional District of Kitimat-Stikine be requested to consent to our borrowing over a fifteen year term and include the borrowing in their Security Issuing Bylaw.

Carried Unanimously.

**Memo – Director of Finance,
Northern Capital and
Planning Reserve**

(No. 220)

MOVED/SECONDED that Council consider the first, second, and third readings of a Bylaw to establish a Northern Capital and Planning Reserve Fund.

Carried Unanimously.

**Memo – Director of Finance,
Temporary Borrowing Bylaw**

(No. 221)

MOVED/SECONDED that Council consider the first, second, and third readings of the Temporary Borrowing Bylaw for \$1,500,000.

Carried Unanimously.

**Memo – Director of Finance,
UBCM Asset Management
Planning Grant 2019**

(No. 222)

MOVED/SECONDED that Council support an application to the Union of British Columbia Municipalities (UBCM) for an Asset Management Planning Grant for the project titled "Asset Management Revenue Plan", as well as commit \$15,000 from the City of Terrace 2019 budget towards the costs of this initiative.

Carried Unanimously.

Memo – Director of Public Works, 4700 Soucie Avenue Reconstruction – Tender Results

(No. 223)

MOVED/SECONDED that the 4700 Soucie Avenue reconstruction contract be awarded to the low tenderer, Bear Creek Contracting Ltd. for the estimated tender amount of \$729,569 and that the following Capital budget revision be made:

- Re-allocate \$26,000 from General Surplus to Soucie Avenue reconstruction; and
- Re-allocate \$13,000 from Water Surplus to Soucie Avenue water replacement.

Carried Unanimously.

Memo – Director of Public Works, Sparks Street Reconstruction (Halliwell to Gair) – Tender Results

(No. 224)

MOVED/SECONDED that the Sparks Street reconstruction contract be awarded to the low tenderer, Dunoon Contracting Ltd for the estimated tender amount of \$256,768.80 and that the following Capital budget revisions be made:

- Re-allocate \$53,000 from General Surplus to Sparks Street reconstruction; and
- Re-allocate \$25,000 from Water Surplus to Sparks Street water replacement.

Carried Unanimously.

Memo – OIC, Terrace Detachment First Quarter Report

(No. 225)

MOVED/SECONDED that the Terrace RCMP Detachment First Quarter Report be received for information.

Carried Unanimously.

Memo – Fire Chief, 2019 First Quarter Fire Department Report

(No. 226)

MOVED/SECONDED that the First Quarter Fire Department Report be received for information.

Carried Unanimously.

Memo – Building Inspector, April 2019 Building Synopsis

(No. 227)

MOVED/SECONDED that the April 2019 Building Synopsis be received for information.

Carried Unanimously.

**Oral Report, May 13, 2019
Public Hearing**

(No. 228)

MOVED/SECONDED that MOVED/SECONDED that the Oral Report from the May 13, 2019 Public Hearing be adopted with the following recommendation:

**1. AMENDMENT TO ZONING BYLAW NO. 2069-2014
(4021 THOMAS STREET)**

It was recommended that following the holding of a Public Hearing, the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the Zoning designation from R3 – Low Density Multi-Family Residential to R1 – Single Detached Residential for the property legally described as Lot B, District Lot 979 & 980, Range 5, Coast District, Plan 3795, Except Plans EPP42851 and EPP48493 (4012 Thomas Street) proceed to Council for consideration of third reading and adoption.

Carried Unanimously.

BYLAWS:

**Zoning Amendment (4012
Thomas Street) Bylaw,
Project No. ADP-02-1905
(Third Reading)**

(No. 229)

MOVED/SECONDED that Zoning Amendment (4012 Thomas Street) Bylaw, Project No. ADP-02-1905 be read by title only and passed in its third reading.

Carried Unanimously.

**Zoning Amendment (4012
Thomas Street) Bylaw,
Project No. ADP-02-1905
(Adoption)**

(No. 230)

MOVED/SECONDED that Zoning Amendment (4012 Thomas Street) Bylaw, Project No. ADP-02-1905 be read by title only and adopted.

Carried Unanimously.

**2019-2023 Financial Plan
Bylaw, Project No. ADP-02-
1910
(Adoption)**

(No. 231)

MOVED/SECONDED that 2019-2023 Financial Plan Bylaw, Project No. ADP-02-1910 be read by title only and adopted.

Carried Unanimously.

**2019 Tax Rate Bylaw,
Project No. ADP-02-1911
(Adoption)**

(No. 232)

MOVED/SECONDED that 2019 Tax Rate Bylaw, Project No. ADP-02-1911 be read by title only and adopted.

Carried Unanimously.

Airport Lands Joint Venture Reserve Fund Bylaw, Project No. ADP-02-1912 (Adoption)

(No. 233)

MOVED/SECONDED that Airport Lands Joint Venture Reserve Fund Bylaw, Project No. ADP-02-1912 be read by title only and adopted.

Carried Unanimously.

Northern Capital and Planning Reserve Fund Bylaw, Project No. ADP-02-1913 (First, Second, and Third Reading)

(No. 234)

MOVED/SECONDED that Northern Capital and Planning Reserve Fund Bylaw, Project No. ADP-02-1913 be read by title only and passed in its first, second, and third readings.

Carried Unanimously.

Temporary Loan Bylaw, Project No. ADP-02-1914 (First, Second, and Third Reading)

(No. 235)

MOVED/SECONDED that Temporary Loan Bylaw, Project No. ADP-02-1914 be read by title only and passed in its first, second, and third readings.

Carried Unanimously.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no report on the Regional District of Kitimat-Stikine.

REPORTS ON COUNCIL ACTIVITIES:

Mayor Leclerc

Mayor Leclerc reported on the North Central Local Government Association (NCLGA) Conference, the Contractor Appreciation BBQ, the Terrace Business Walk, the Ministerial Breakfast, and the Garbathon.

Councillor Downie

Councillor Downie reported on the NCLGA Conference, CN's new hire, and the Northern Medical Programs Trust's annual general meeting.

Councillor Cordeiro

Councillor Cordeiro reported on NCLGA resolutions.

Councillor Ramsay

Councillor Ramsay reported on the NCLGA Conference, the Terrace Business Walk, and the Contractor Appreciation BBQ.

Councillor Christiansen

Councillor Christiansen reported on the NCLGA Conference, the Royal Canadian Legion Branch #13 100th Anniversary, and the Terrace Business Walk.

Councillor McCallum-Miller

Councillor McCallum-Miller reported on the GTBS.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There was one question from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the May 13, 2019 Regular Meeting of Council be now adjourned.

(No. 236)

Carried Unanimously.

The meeting adjourned at 9:25 p.m.

CERTIFIED CORRECT:

Mayor

Clerk