

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, MARCH 27, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, (via telephone) and M. Prevost. Councillors B. Downie and S. Tyers were absent. Also in attendance were H. Avison, Chief Administrative Officer, P. Proteau, Financial Administrator, D. Block, Director of Development Services, T. Irwin, City Planner, B. Doddridge, Communications and Business Development Intern, A. Thompson, Clerk, and B. Pellegrino, Acting Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council
(No. 108)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) of the Community Charter (to discuss matters relating to personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Kelsey Wiebe, Curator,
Heritage Park Museum –
Changes to Constitution***

The Terrace and District Museum Society (T&DMS) would like to update their constitution, in keeping with the changes to the Societies Act. In addition to several minor changes such as being able to contact their membership by email, T&DMS would like to amend their constitution which currently states that the City of Terrace will appoint two directors. Recently, T&DMS was turned down for a Gaming Grant because they have three appointed directors on their seven-member board (the Regional District of Kitimat-Stikine also appoints a director) as the Gaming Grant adjudicators felt that they were a nondemocratic board.

T&DMS is proposing that all seven directors be elected by their membership. The current system of appointments has been perfunctory according to Ms. Wiebe.. This would make them eligible for ongoing operational funding from the Community Gaming Grant program and other similar funding organizations.

The existing communication between the City of Terrace and the museum society is sufficient. These changes to the constitution would still be able to send a liaison to each of their meetings to report back to Council on ongoing operations and plans. Similarly, they will continue to send monthly society information (agendas, minutes, curator's reports, and financial statements) to City staff. Finally, the City of Terrace has the power to end T&DMS's operation of Heritage Park if given appropriate notice according to their current Operating Agreement.

Ms. Wiebe outlined the T&DMS Constitution and highlighted proposed changes, including sections 5.4 and 5.5 regarding directors. Currently, Councillors are non-voting members. If the proposed changes were made to the current constitution, Council liaisons would be voting members. The Regional District of Kitimat-Stikine has been approached and is in favour of removing their appointed director.

Mayor Leclerc thanked Ms. Wiebe for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 112).

***Marianne Brorup Weston,
Grant Writer, Phyllis Adams,
CEO, Chief Charles Morven,
Gitwinksihlkw Village
Government – Request for
Letter of Support***

The Gitwinksihlkw Village Government requested a letter of support from the City of Terrace for The Nisga'a Village of Gitwinksihlkw Main Street Experience Project. This project will be mutually beneficial for the entire Northwest region.

The Nisga'a Village of Gitwinksihlkw Main Street Experience will include:

- Construction of the indigenous-inspired Welcome House Café & Gifts;*

- *Development of the Sasak Hill Trails and River Walk including outdoor gym stations;*
- *Village Way-finding River Walk & Trails interpretative signage;*
- *Expansion and upgrades to the Ts'oohl Ts'ap Memorial Recreation Center; and*
- *Repairs to the Atksts'agit Suspension Bridge.*

The River Walk will be located on the north shore of the Nass River between the pedestrian bridge and the Anlaw vehicle bridge. The trail will provide an opportunity for visitors and tourists to stroll along this easy meandering gravel path and enjoy the views of the Nass River valley. The River Walk will also act as a fitness trail. With the approximate length of the trail being 800 metres. It will make an ideal 1 mile "there and back" walk or run. Other amenities will include a fitness station for enhancing a healthy lifestyle and a seating area/rest stop.

The Hill trail will provide an easy to moderate hike through lush forested terrain. The trail loop will be accessible either from the Recreation Centre or from a proposed staging area along Ts'oohl Ts'ap Ave. The trail will take users up to a vantage lookout point to enjoy the panoramic view of the surrounding landscape. The trail amenities will include a natural surface switchback trail, a lookout/ seating area and fitness station.

The 1.5 metre wide Hill Trail will require clearing of some trees, rocks, stumps, and undergrowth. The trails surface will be the natural soil layer existing on the site. Layout of the path will take into consideration the easiest slope to the lookout as well as blending into the existing landscape. Some timber retaining or stairs may be required to ensure the path is safe for users. Depending on site conditions, foot bridges or culverts may be required in low lying spots along the trail. The lookout/ viewpoint will be situated to ensure ideal views for users.

The new staging area along Ts'oohl Ts'ap Ave will include a gravel parking area that can accommodate 4-5 vehicles. Some clearing of trees and undergrowth will be required.

Due to budget cuts and changes in government, the construction of this project was delayed. Ms. Brorup Weston provided background information on the infrastructure selected that will draw Aboriginal tourism to the Nass region. The plan for this project is to begin with the Welcome House & Café, followed by the trail system. This will ensure that there are adequate restrooms for tourists, users, and patrons. Discussion was held on the consideration of using natural playgrounds on the trail system.

The letter of support would be circulated to BC Rural Dividends, Indigenous and Northern Affairs Canada, and Northern Development Initiative Trust.

Mayor Leclerc thanked Ms. Brorup Weston and Ms. Adams for their presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 113).

MINUTES:

***Regular Council Minutes,
March 13, 2017***

(No. 111)

MOVED/SECONDED that the Regular Council Minutes of March 13, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Kelsey Wiebe, Curator,
Heritage Park Museum –
Changes to Constitution***

(No. 112)

MOVED/SECONDED that the City of Terrace approve the suggested amendments to the Terrace and District Museum Society Constitution to allow them to contact their members via mail or email; to remove the two City-appointed directors; and to give the City liaison a vote at the Society's board meetings.

Carried Unanimously.

**Marianne Brorup Weston,
Grant Writer, Phyllis Adams,
CEO, Chief Charles Morven,
Gitwinksihlkw Village
Government – Request for
Letter of Support**

MOVED/SECONDED that the City of Terrace provide letter of support for the Nisga’a Village of Gitwinksihlkw Main Street Experience project.

Carried Unanimously.

(No. 113)

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the March 27, 2017 Regular Council Meeting convene into Committee of the Whole.

(No. 114)

Carried Unanimously.

**Committee of the Whole
➤ Development Services
Component
March 27, 2017**

The following items were discussed at the March 27, 2017 Development Services Component of the Committee of the Whole:

- 1. PUBLIC INPUT – LIQUOR LICENSE AMENDMENT
(SHERWOOD MOUNTAIN BREWHOUSE LTD.)**
- 2. DEVELOPMENT PERMIT NO. 04-2017 – TRACAR
HOLDNIGS INC. (2701 KALUM STREET AND 4606
HAUGLAND AVENUE)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Division was requested on Item No. 2.

**Committee of the Whole
➤ Development Services
Component
March 27, 2017**

Councillor Prevost declared a possible conflict of interest due to a pecuniary relationship and vacated Chambers.

Item No. 2

MOVED/SECONDED that Item No. 2 of the March 27, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

(No. 115)

2. DEVELOPMENT PERMIT NO. 04-2017 – TRACAR HOLDINGS INC. (2701 KALUM STREET AND 4606 HAUGLAND AVENUE)

It was recommended that Development Permit No. 04-2017 be issued to Tracar Holdings Inc. for the property legally described as Lots 1 and 2, District Lot 360, Range 5, Coast District, Plan PRP41612 (2701 Kalum Street and 4606 Haugland Avenue) for improvements to the property frontage, parking area and exterior of an existing commercial building, including the following variance:

- *To Vary Section 5.1.2 of Zoning Bylaw No. 2069-2016 to reduce the widths of the required landscape strips from 2.5 metres to 1.2 metres along the Haugland Avenue parcel frontage and to 2.0 metres along the Kalum Street parcel frontage.*

Carried.

Councillor Prevost returned to the meeting.

Item No. 1

(No. 116)

MOVED/SECONDED that Item No. 1 of the March 27, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

1. PUBLIC INPUT – LIQUOR LICENSE AMENDMENT (SHERWOOD MOUNTAIN BREWHOUSE LTD.)

There were no recommendations.

Carried Unanimously.

Committee of the Whole

➤ **March 14, 2017**

(No. 117)

MOVED/SECONDED that the March 14, 2017 Committee of the Whole report be adopted with the following recommendation:

1. INSPECTOR SYD LECKY, TERRACE R.C.M.P – RCMP PRIORITIES FOR 2017

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ March 15, 2017

(No. 118)

MOVED/SECONDED that the March 15, 2017 Committee of the Whole report be adopted with the following recommendation:

1. SUZANNE CAMPBELL, NORTHERN HEALTH – TERRACE HEALTHY COMMUNITIES COMMITTEE'S 50+ SURVEY FINDINGS

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Development Services Component
March 13, 2017

(No. 119)

MOVED/SECONDED that the March 13, 2017 Committee of the Whole (Development Services Component) report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Financial Administrator, Community Partner Funding for R.E.M. Lee Theatre

Motion to Postpone

(No. 120)

Memo – Financial Administrator, Temporary Borrowing Bylaw

(No. 121)

MOVED/SECONDED that the decision regarding Community Partner Funding for the R.E.M. Lee Theatre be postponed until further information is available from the applicant.

Carried Unanimously.

MOVED/SECONDED that the Temporary Borrowing Bylaw for \$1,500,000 proceed to first, second and third reading.

Carried Unanimously.

***Memo – Corporate
Administrator, Kermodei
Tourism Society – Changes
to Constitution***

(No. 122)

MOVED/SECONDED that the City of Terrace approve changing the constitution of Kermodei Tourism Society to expand the number of Directors to 11 from 8; replace the representative from the Terrace Economic Development Authority with a representative from the Terrace Business Resource Centre; increase the number of Directors-at-Large from 3 to 6; indicate three of the six Directors-at-Large would be appointed in odd-number years and the other three in even-numbered years; change quorum from 4 Directors to 50% + 1 of appointed Directors; add the position of Past-President as a new Director; increase the term of office for the Executive from 1 calendar year to 2 calendar years; and amend the role of Vice President to add “Shall be willing [expected] to move into the position of President as successor upon the expiry of term in office”.

Carried Unanimously.

***March 13, 2017 Public
Hearing Report (For
Information Only)***

(No. 123)

MOVED/SECONDED that the March 13, 2017 Public Hearing Report be received.

Carried Unanimously.

***Parcel Tax Roll Review Panel
Report, March 27, 2017***

(No. 124)

MOVED/SECONDED that the March 27, 2017 Parcel Tax Roll Review Panel verbal report be received.

Carried Unanimously.

BYLAWS:

***Temporary Loan Bylaw,
Project No. ADP-02-1704
(First, Second, and Third
Reading)***

(No. 125)

MOVED/SECONDED that the Temporary Loan Bylaw, Project No. ADP-02-1704 be read by title only and passed in its first, second, and third reading.

Carried Unanimously.

***NEW BUSINESS FROM
COUNCIL:***

***Regional District of Kitimat-
Stikine Report***

Councillors Bujtas and Christiansen reported on the Regional District of Kitimat-Stikine.

Councillor Bujtas

Councillor Bujtas reported on the Terrace Public Library.

Mayor Leclerc

Mayor Leclerc reported on a Kitimat Chamber of Commerce event and the Reconciliation Workshop planned for March 31, 2017.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

QUESTIONS FROM THE MEDIA AND AUDIENCE:

There were no questions from the Media or the Audience.

ADJOURNMENT:

MOVED/SECONDED that the March 27, 2017 Regular Meeting of Council be now adjourned.

(No. 126)

Carried Unanimously.

The meeting adjourned 9:25 p.m.

CERTIFIED CORRECT:

Mayor

Clerk