

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 8, 2014 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, T. Irwin, Planner, A. Thompson, Clerk and K. Kofoed, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 560)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(c), (e) & (i) of the Community Charter to discuss matters relating to labour relations, property, and legal advice.

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and the past minutes have been archived.

A moment of silence was held to honour former Mayor Jack Talstra.

DELEGATIONS & GUESTS:

***John Dunn, TransCanada
Prince Rupert Gas
Transmission Project –
Project Update***

Mayor Leclerc welcomed John Dunn, Vice President of TransCanada, and Adrian Carlick, TransCanada Senior Community Relations Liaison.

TransCanada is Canada's largest private generator of electricity, rivaling BC Hydro's energy output. TransCanada has been in B.C. for over 50 years and has four offices in the province. TransCanada's planned investment in B.C. to the end of the decade is estimated to be more than 12 billion dollars.

TransCanada is working on two proposed projects to deliver gas to proposed liquefaction projects. One project is the Prince Rupert Gas Transmission and the other is Coastal GasLink.

Pacific North West LNG is still waiting for approvals from the BC Oil and Gas Commission and the Environmental Assessment Certificate. Petronas just received approval from the Environmental Assessment Office. Final investment decisions will not be made until the projects receive all their approvals and certifications.

The route for the Prince Rupert Gas Transmission Project was originally estimated at 750 kilometres. Due to stakeholder feedback, the route is now 880 kilometres. Three compressor stations are proposed initially and will increase to eight stations when running at full capacity. The pipe will be buried a metre deep for the entire length of the route.

TransCanada will attempt to minimize disturbance along the route and will follow major features like the highway. All of the planning and construction will be done with the support and guidance of the Nisga'a Nation. Constructability studies will be completed at the Cranberry Connector.

There are four proposed camp locations that will hold a maximum of 1,200 people and the project will result in 23 full-time positions once construction is complete. It is estimated that this project will bring in 25 million dollars in property taxes a year.

Mayor Leclerc thanked Mr. Dunn and Mr. Carlick for their presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 566).

Greer Kaiser – Bylaw Enforcement: Ideas & Suggestions for a Safer and Happier Terrace Populous

Mayor Leclerc welcomed Greer Kaiser to the meeting.

Ms. Kaiser stated the subject of bylaws came up at the All Candidates Forum and she is presenting to Council to make some suggestions. After researching the City's bylaws and policies, Ms. Kaiser asked the following:

- Do we know how many calls or letters the City receives each year regarding bylaws?*
- How much time is the RCMP spending on*

bylaw enforcement?

- *Bylaw policies are hard to follow and different for every bylaw – couldn't they be simplified?*
- *With regard to the noise bylaw, who has the authority to convict and fine? Who investigates?*

Ms. Greer suggested the following:

- *A committee be formed to look into updating the bylaws;*
- *the City hire two full-time Bylaw Officers;*
- *Plow operators could take pictures of vehicles that are contravening winter street parking bylaws;*
- *Ensure the Bylaw Officer is kept up to date on the bylaws;*
- *Use the maximum fines to ensure compliance; and*
- *Liaise with the RCMP on enforcement.*

Mayor Leclerc thanked Ms. Kaiser for her presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 567).

***Diana Penner, RAfaSIE –
Solid Waste Management***

Mayor Leclerc welcomed Diana Penner of RAfaSIE to the meeting. RAfaSIE stands for "Residents Advocating for a Safe, Inclusive Environment."

Ms. Penner detailed several concerns regarding solid waste management that have been brought forward to the Regional District of Kitimat-Stikine (RDKS) and wanted to outline those concerns to Council.

Ms. Penner suggests the RDKS continue to use the Thornhill Landfill and add a plastic liner to remediate the site.

Ms. Penner requested the City "influence discussion" at the Regional District to review the Thornhill Landfill site as the landfill of choice.

Mayor Leclerc thanked Ms. Penner for her presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 568).

**PETITIONS AND
QUESTIONS:**

There were no Petitions and Questions.

MINUTES:

***Regular Council Minutes,
November 24, 2014***

(No. 564)

MOVED/SECONDED that the Regular Council Minutes November 24, 2014 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

***Inaugural Council Minutes,
December 1, 2014***

(No. 565)

MOVED/SECONDED that the Inaugural Council Minutes December 1, 2014 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***John Dunn, TransCanada
Prince Rupert Gas
Transmission Project –
Project Update***

(No. 566)

MOVED/SECONDED that Council receive the TransCanada Prince Rupert Gas Transmission Project – Project Update for information.

Carried Unanimously.

***Greer Kaiser – Bylaw
Enforcement: Ideas &
Suggestions for a Safer and
Happier Terrace Populous***

(No. 567)

MOVED/SECONDED that the presentation from Ms. Kaiser regarding bylaw enforcement be referred to Administration and the budget process.

Carried Unanimously.

***Diana Penner, RAfaSIE –
Solid Waste Management***

(No. 568)

MOVED/SECONDED that Council receive the Solid Waste Management presentation from RAfaSIE.

Carried Unanimously.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

(No. 569)

Committee of the Whole

- ***Development Services
Component,
December 8, 2014***

MOVED/SECONDED that the December 8, 2014 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

The following items were discussed at the December 8, 2014 Development Services Component of the Committee of the Whole:

- 1. DEVELOPMENT PERMIT NO. 40-2014 – TRIGO
(3239 KALUM STREET)**
- 2. DEVELOPMENT VARIANCE PERMIT NO. 12-2014 –
LINK (4629 TUCK AVENUE)**
- 3. ACCESS TO INFORMATION AND FEES AND
CHARGES AMENDMENT BYLAW**
- 4. PLANNING FEES AMENDMENT BYLAW**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS

Division was requested on Item No. 1.

Councillor M. Prevost declared a conflict of interest on the first item and left Council Chambers.

Committee of the Whole

- ***Development Services
Component,
December 8, 2014***

MOVED/SECONDED that the December 8, 2014 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

Item No. 1

(No. 570)

**1. DEVELOPMENT PERMIT NO. 40-2014 – TRIGO
(3239 KALUM STREET)**

It was recommended that Development Permit No. 40-2014 be issued to Conceicao Trigo for property legally described as Lot 11, Block 2, District Lot 361, Range 5, Coast District, Plan 972 (3239 Kalum Street) for the conversion of an existing retail space to permit the expansion of an existing restaurant including the following variance:

- *To vary Section 8.2.3 of Zoning Bylaw No. 2069-2014 to reduce up to 50% the total number of off street parking spaces required.*

Carried Unanimously.

Councillor M. Prevost returned to the meeting.

Item Nos. 2-4

(No. 571)

**2. DEVELOPMENT VARIANCE PERMIT NO. 12-2014 –
LINK (4629 TUCK AVENUE)**

It was recommended that the City issue Development Variance Permit No. 12-2014 for the property located at 4629 Tuck Avenue (Lot 5, District Lot 361, Range 5, Coast District, Plan 5322), including the following variance:

- *To vary section 11.3.3.3 of Zoning Bylaw No. 2069-2014 and amendments thereto to reduce the Minimum Setback for front parcel line from 7.5 metres to 4.0 metres to allow for the construction of an enclosed front porch on a R2 – Two Family Residential zoned property.*

**3. ACCESS TO INFORMATION AND FEES AND
CHARGES AMENDMENT BYLAW**

It was recommended that a bylaw to amend Access to Information and Fees and Charges Bylaw proceed to Council for consideration.

4. PLANNING FEES AMENDMENT BYLAW

It was recommended that a bylaw to amend the Planning Fees Bylaw proceed to Council for consideration.

Carried Unanimously.

SPECIAL REPORTS:

**APPOINTMENT OF
DIRECTOR TO REGIONAL
DISTRICT OF KITIMAT
STIKINE**

The Chief Administrative Officer called for an indication of nominations for Director to the Board of the Regional District of Kitimat-Stikine.

Mayor Leclerc, Councillors S. Tyers, and J. Cordeiro allowed their names to stand for consideration as Director to the Regional District of Kitimat-Stikine.

The Chief Administrative Officer advised of the secret ballot voting procedure, reminding Mayor and Council to write the names of their choice for two Directors on the slip of paper provided, and that the two highest number of votes would be appointed as Directors to the Regional District of Kitimat-Stikine Board. They were further reminded that two different names should be cast, and that in the event that the same name should appear twice on one ballot, that ballot would only be counted as one vote.

Request for Scrutineer

The Chief Administrative Officer requested that Greer Kaiser, a member of the audience, act as scrutineer to assist in counting the ballots.

The Chief Administrative Officer declared the election of Councillors S. Tyers and J. Cordeiro as Directors to the Board of the Regional District of Kitimat-Stikine.

(No. 572)

MOVED/SECONDED that Councillor S. Tyers and Councillor J. Cordeiro be appointed as the City's Directors to the Regional District of Kitimat-Stikine Board for a one year term to December 2015.

Carried Unanimously.

**APPOINTMENT OF
ALTERNATE DIRECTORS TO
THE REGIONAL DISTRICT
OF KITIMAT-STIKINE**

The Chief Administrative Officer asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.

Mayor Leclerc and Councillors L. Christiansen, and M. Prevost allowed their names to stand as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.

As there were three names put forward, another secret vote was held with Greer Kaiser as scrutineer.

(No. 573)

MOVED/SECONDED that Councillor M. Prevost be appointed as the first Alternate Director for Director S. Tyers and Councillor L. Christiansen be appointed as Director Tyers' second Alternate Director to the Board of the Regional District of Kitimat-Stikine; and that Councillor L. Christiansen be appointed as the first Alternate Director for Director J. Cordeiro and that Councillor M. Prevost be appointed as Director Cordeiro's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.

Carried Unanimously.

Destroy Ballots

MOVED/SECONDED that the ballots be destroyed.

(No. 574)

Carried Unanimously.

**Memo – Corporate
Administrator, Appointments
to the Northwest Regional
Advisory Committee for
Northern Development**

MOVED/SECONDED that Mayor Leclerc be appointed to sit on the Northern Development Northwest Regional Advisory Committee for a term of four years.

Carried Unanimously.

(No. 575)

(No. 576)

MOVED/SECONDED that Councillor B. Downie be appointed as the Alternate Director on the Northern Development Northwest Regional Advisory Committee for a term of four years.

Carried Unanimously.

**Memo – Executive
Assistant, Deputy Mayor
Listing & Regular Council
Meeting Schedule for 2015**

*MOVED/SECONDED that the Deputy Mayor Listing
and Regular Council Meeting Schedule for 2015 be
approved:*

2015 DEPUTY MAYOR

(No. 577)

*JANUARY – FEBRUARY.....COUNCILLOR STACEY TYERS
MARCH – APRIL.....COUNCILLOR LYNNE CHRISTIANSEN
MAY – JUNE.....COUNCILLOR SEAN BUJTAS
JULY – AUGUST.....COUNCILLOR BRIAN DOWNIE
SEPTEMBER – OCTOBER.....COUNCILLOR MICHAEL PREVOST
NOVEMBER – DECEMBER.....COUNCILLOR JAMES CORDEIRO*

**2015
SCHEDULE OF REGULAR COUNCIL MEETINGS
7:30 P.M.**

*Regular Meeting, Monday, January 12
Regular Meeting, Monday, January 26*

*Regular Meeting, Tuesday, February 10
Regular Meeting, Monday, February 23*

*Regular Meeting, Monday, March 9
Regular Meeting, Monday, March 23*

*Regular Meeting, Monday, April 13
Regular Meeting, Monday, April 27*

*Regular Meeting, Monday, May 11
Regular Meeting, Monday, May 25*

*Regular Meeting, Monday, June 8
Regular Meeting, Monday, June 22*

*Regular Meeting, Monday, July 13
Regular Meeting, Monday, July 27*

*Regular Meeting, Monday, August 10
Regular Meeting, Monday, August 24*

*Regular Meeting, Monday, September 14
Regular Meeting, Monday, September 28*

*Regular Meeting, Tuesday, October 13
Regular Meeting, Monday, October 26*

*Regular Meeting, Monday, November 9
Regular Meeting, Monday, November 23*

Regular Meeting, Monday, December 14

Carried Unanimously.

***Memo – Director of
Development Services –
Northern Development
Initiative Trust – 2015
Business Façade
Improvement Funding
Application***

MOVED/SECONDED that the City of Terrace apply to the Northern Development Initiative Trust for the 2015 Business Façade Improvement program.

Carried Unanimously.

(No. 578)

***Housing Committee Minutes,
October 24, 2014***

MOVED/SECONDED the October 24, 2014 Housing Committee Minutes be received and Administration be directed to examine how to allocate finances into the Housing Reserve Fund.

(No. 579)

(No. 580)

MOVED/SECONDED that the Housing Committee be directed to research a strategy to assess the potential for land acquisition.

Carried Unanimously.

***Youth Advisory Committee
Minutes, October 29, 2014***

MOVED/SECONDED the October 29, 2014 Youth Advisory Committee Minutes be received.

(No. 581)

Carried Unanimously.

BYLAWS:

***Access to Information and
Fees and Charges Bylaw
Amendment Bylaw Project
No. ADP-02-1442
(First, Second and Third
Reading)***

MOVED/SECONDED that the Access to Information and Fees and Charges Bylaw Amendment Bylaw Project No. ADP-02-1442 be read by title only and passed in its First, Second and Third Reading.

Carried Unanimously.

(No. 582)

***Planning Fees Bylaw
Amendment Bylaw, Project
No. ADP-02-1443
(First, Second and Third
Reading)***

MOVED/SECONDED that the Planning Fees Bylaw Amendment Bylaw, Project No. ADP-02-1443 be read by title only and passed in its First, Second and Third Reading.

Carried Unanimously.

(No. 583)

NEW BUSINESS:

Councillor B. Downie

(No. 584)

MOVED/SECONDED that Council provide a letter of support in principle for LNG Canada to the Environmental Assessment Office.

Carried Unanimously.

Councillor S. Tyers

(No. 585)

MOVED/SECONDED that Councillor Downie be nominated to the UBCM Executive.

Carried Unanimously.

(No. 586)

MOVED/SECONDED that the City of Terrace support the right of Electoral Area E of the Regional District of Kitimat-Stikine to determine what form of self-government best meets their needs and not interfere.

Carried.

Councillors B. Downie and S. Bujtas wished to be recorded as opposed.

Councillor M. Prevost

Councillor M. Prevost reported on the Kidney Foundation's Community Conversations event to promote organ donation in B.C.

Councillor S. Bujtas

Councillor S. Bujtas reported on how wonderful downtown Terrace looks with all the decorations and thanked the Terrace Downtown Improvement Area for their efforts.

Mayor C. Leclerc

Mayor Leclerc reported on the Festival of Lights and 2015 Canada Winter Games torch relay and requested staff write thank you letters to Kermodei Tourism Society and the Terrace Downtown Improvement Association.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera Status.

**QUESTIONS/COMMENTS
FROM THE MEDIA:**

There was one question from the Media and several from the Audience.

ADJOURNMENT:

(No. 587)

*MOVED/SECONDED that the December 8, 2014
Regular Meeting of Council be now adjourned.*

Carried Unanimously.

The meeting adjourned at 10:20 p.m.

CERTIFIED CORRECT:

Mayor

Alicia Thompson

Clerk