

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 8<sup>TH</sup>, 2007 AT 7:40 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, R. McDaniel and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, Peter Weeber, Fire Chief, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*(No. 003)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Laurie Gallant & Colin Macleod, Bulkley Valley Lakes District Airshed Management Society – Skeena-Bulkley Valley Woodstove Exchange Program***

*Laurie Gallant and Colin Macleod, representing the Bulkley Valley Lakes District Airshed Management Society, presented information to Council regarding the Skeena – Bulkley Valley Woodstove Exchange Program. They are a non-profit group working on developing improved air quality in the Skeena – Bulkley Valley region.*

*The program targets homeowners using old technology wood stoves and fireplace inserts and provides incentives to replace them with new clean-burning appliances.*

*The BVLD Airshed Management Society has received funds to offer \$250 rebates to the first 400 program participants. Rebate vouchers are available through participating local retailers (RONA, Aqua Plumbing, and Acadia Northwest Mechanical).*

*The Society is asking the City of Terrace to allow them to use the Public Works yard to store old stoves that will be decommissioned until they can be recycled and to waive building permit fees for homeowners participating in the program.*

*Houston and Smithers have implemented bylaws with a target of phasing out any un-certified stoves by 2010.*

*Mayor Talstra thanked Ms. Gallant and Mr. Macleod for their presentation, and advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolutions No. 011 and No. 012).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
December 11, 2006***

*MOVED/SECONDED that the Regular Council Minutes of December 11<sup>th</sup>, 2006, be adopted as circulated.*

*(No. 004)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no Correspondence.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services  
Component,  
December 11, 2006***

*MOVED/SECONDED that the December 11<sup>th</sup>, 2006 Development Services Component of Committee of the Whole report be received for information.*

*(No. 005)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***B.C. Ambulance Service  
Report, 2006 Year-End***

*Carl Wassink, B.C. Ambulance Service Paramedic Chief, was thanked by Council for being in attendance to speak to this report.*

*(No. 006)*

*MOVED/SECONDED that the B.C. Ambulance Service 2006 Year-End Report be received.*

*Carried Unanimously.*

***RCMP/TVAP,  
November 2006***

*MOVED/SECONDED that the RCMP/TVAP report for November 2006 be received.*

*(No. 007)*

*Carried Unanimously.*

***Building Synopses,  
November & December 2006***

*MOVED/SECONDED that the November and December 2006 Building Synopses be received.*

*(No. 008)*

*Carried Unanimously.*

***Cheque Register,  
December 2006***

*MOVED/SECONDED that the December 2006 Cheque Register be approved.*

*(No. 009)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Council  
Remuneration and Benefits –  
Bylaw and Policy***

*MOVED/SECONDED that Council give readings to Council Remuneration and Benefits Bylaw, and approve Council Remuneration and Benefits Policy No. 94.*

*(No. 010)*

*Carried.*

*Councillor L. Christiansen opposed.*

***Memo – Senior Building  
Inspector, Building Permit  
Fee Waiver for Skeena-BVLD  
Woodstove Exchange  
Program***

*MOVED/SECONDED the City waive the building permit fees for the installation of low emission appliances as set out in the Skeena – BVLD Woodstove Exchange Program during the period from January 9<sup>th</sup>, 2007 to March 31<sup>st</sup>, 2007.*

*(No. 011)*

*Carried Unanimously.*

*(No. 012)*

*MOVED/SECONDED that City staff review the model bylaws available through the Bulkley Valley Lakes District Airshed Management Society and consider implementing a bylaw requiring old woodstoves to be removed upon the sale of a property.*

*Carried Unanimously.*

***Memo – Fire Chief, UBCM  
Emergency Planning Grant***

*MOVED/SECONDED that the City submit an application to UBCM for an Emergency Planning Grant in the amount of \$4,875.*

*(No. 013)*

*Carried Unanimously.*

***Memo – CAO, Maroon Creek  
Hydro Partnership***

*MOVED/SECONDED that the City forego participating in the Maroon Creek Hydro Partnership.*

*(No. 014)*

*Carried Unanimously.*

**BYLAWS:**

***Council Remuneration and Benefits Bylaw,  
Project No. ADP-02-0701  
First, Second and Third Reading***

*(No. 015)*

*MOVED/SECONDED that Council Remuneration and Benefits Bylaw, Project No. ADP-02-0701 be read by title only and passed in its first, second and third reading.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Mayor Talstra – AK BC Intertie Meeting***

*(No. 016)*

*Mayor Talstra presented his report from the AK-BC Intertie meeting held in Ketchikan, Alaska on December 19, 2006.*

*The meeting was very interesting and informative and one of the highlights was an excellent presentation by Mr. Bruce Barrett, Vice-President of British Columbia Transmission Corporation.*

*Mayor Talstra expressed that our attendance at these meetings is valuable and recommends we continue to send representatives to future meetings.*

*MOVED/SECONDED that Mayor Talstra's report on the December 19, 2006 AK-BC Intertie meeting be received.*

*Carried Unanimously.*

***Councillor B. Downie – B.C. Natural Resources Conference***

*(No. 017)*

*Councillor Downie indicated that the agenda for the B.C. Natural Resources Conference in Prince George next week contains some items relevant to our area. Councillor Downie will be in Prince George at this time for an NCMA meeting and would like to attend the conference on behalf of the City.*

*MOVED/SECONDED that Councillor Downie attend the B.C. Natural Resources Conference in Prince George.*

*Carried Unanimously.*

***Councillor Leclerc – Response to Flooding***

*Councillor Leclerc took the opportunity to thank City staff for their incredible response during the flooding situation on December 18, 2006.*

**QUESTIONS FROM THE MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 018)*

*MOVED/SECONDED that the January 8<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item under Division 3, Section 90(1)(k) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 9:10 p.m.*

**CERTIFIED CORRECT:**

---

*Mayor*

---

*Deputy Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 22<sup>ND</sup>, 2007 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were M. Davies, B. Downie, C. Leclerc, R. McDaniel and B. Pollard. Councillor L. Christiansen was absent. Also in attendance were R. Poole, Chief Administrative Officer, R. Milnthorp, Director of Leisure Services, D. Block, City Planner, D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*(No. 026)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Terrace Mountain Cycling  
Trail Volunteers –  
Presentation of Certificates  
of Appreciation***

*R. Milnthorp, Director of Leisure Services, thanked the many volunteers that contributed in excess of 200 volunteer hours during the construction of the new 8km cycling trail on Terrace Mountain. This trail is an excellent addition to the parks system in our community and an accomplishment everyone involved can be proud of.*

*Mayor Talstra presented Certificates of Appreciation recognizing the volunteer service for the design and/or layout during the construction of the new cycling trail to the following people:*

- Chris Cordts*
- Gerry Fell*
- Keith Fell*
- Vanessa Hydamacka*
- Kenton Matthews*
- Brutus McCarron*
- Tony Moore*
- Linda Zurkirchen*
- Travis Carter (absent)*
- Kristian Grey (absent)*

***Steve Turner, President,  
Terrace Minor Hockey  
Association – Sportsplex  
Donation***

*Steve Turner, President of the Terrace Minor Hockey Association, made a donation of \$38,000 towards the Sportsplex project on behalf of the Association.*

*Mr. Turner thanked City Council for their efforts in ensuring this project moved forward.*

*Mayor Talstra, on behalf of all of Council, thanked the Terrace Minor Hockey Association for their continued support of the Sportsplex project and expressed his excitement that the new facility would be ready for use later this year.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
January 8, 2007***

*MOVED/SECONDED that the Regular Council Minutes of January 8<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 027)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Immigrant & Multicultural Services Society – Research Project, Request for Letter of Support***

*MOVED/SECONDED that the letter from the Immigrant and Multicultural Services Society be received for information and that a representative from the Society be invited to make a presentation to Council when they are in our area explaining their proposed project in more detail.*

*(No. 028)*

*Carried Unanimously.*

***Kermode Friendship Society – Aboriginal Family Violence Prevention Programme, Request for Letter of Support***

*MOVED/SECONDED that the City of Terrace provide a letter of support for Kermode Friendship Society's funding proposal for a one-year project to develop an Aboriginal Family Violence Prevention Programme.*

*(No. 029)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the January 22<sup>nd</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*(No. 030)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**January 22, 2007**

*The following items were discussed at the January 22<sup>nd</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. SPECIAL OCCASION LIQUOR LICENSE REQUEST**  
**(CLASSIC OLD TIMERS HOCKEY CLUB)**

**2. DEVELOPMENT PERMIT NO. 01-2007 (GOBIND**  
**ENTERPRISES LTD. – 4717 LAKELSE AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**January 22, 2007**

*MOVED/SECONDED that the January 22<sup>nd</sup>, 2007 Development Services Component of Committee of the Whole report be approved with the following recommendations:*

(No. 031)

**1. SPECIAL OCCASION LIQUOR LICENSE REQUEST**  
**(CLASSIC OLD TIMERS HOCKEY CLUB)**

*It is recommended that a Special Occasion Liquor License be granted to the Classic Old Timers Hockey Club for hosting beer gardens in conjunction with their 31<sup>st</sup> Annual Old Timers Hockey Classic for games scheduled between February 2<sup>nd</sup>, 2007 and February 4<sup>th</sup>, 2007, provided RCMP, liquor licensing, and insurance requirements are met.*

**2. DEVELOPMENT PERMIT NO. 01-2007 (GOBIND**  
**ENTERPRISES LTD. – 4717 LAKELSE AVENUE)**

*It is recommended that Development Permit No. 01-2007 be issued to Gobind Enterprises Ltd. for property legally described as Lot A, District Lot 361, Range 5, Coast District, Plan 4904 (4717 Lakelse Avenue) to allow the construction of a new addition to the existing commercial building.*

*Carried Unanimously.*



**SPECIAL REPORTS:**

***RCMP/TVAP Report,  
December 2006***

*(No. 032)*

*MOVED/SECONDED that the RCMP/TVAP report for December 2006 be received.*

*Carried Unanimously.*

***TVAP,  
2006 Year End Report***

*(No. 033)*

*MOVED/SECONDED that the TVAP Year End Report for 2006 be received and that the TVAP Coordinator be invited to an upcoming meeting to update Council on the TVAP program.*

*Carried Unanimously.*

***Memo – Director of Leisure  
Services, Aquatic Centre  
Locker Upgrade***

*This item was struck from the Agenda.*

***Greater Terrace  
Beautification Society  
Minutes, January 4, 2007***

*(No. 034)*

*MOVED/SECONDED that the minutes from the Greater Terrace Beautification Society meeting of January 4, 2007 be received.*

*Carried Unanimously.*

***Seniors Advisory Commission  
Minutes, January 3, 2007***

*(No. 035)*

*MOVED/SECONDED that the minutes from the Seniors Advisory Commission of January 3, 2007 be received.*

*Carried Unanimously.*

***Memo – Director of  
Corporate Administration,  
Kermodei Tourism – Society  
Registration***

*(No. 036)*

*MOVED/SECONDED that the City of Terrace register Kermodei Tourism as a Society under the Society Act.*

*Carried Unanimously.*

**BYLAWS:**

***Council Remuneration and  
Benefits Bylaw,  
Project No. ADP-02-0701  
Adoption***

*(No. 037)*

*MOVED/SECONDED that Council Remuneration and Benefits Bylaw, Project No. ADP-02-0701 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Pollard –  
Greater Terrace  
Beautification Society  
Meeting***

*Councillor Pollard recently attended a meeting of the Greater Terrace Beautification Society. The Society is currently working on removing Christmas decorations put up for the holiday season.*

***Councillor B. Pollard –  
Minerals North Conference  
Planning Meeting***

*Councillor Pollard also attended a planning meeting for the upcoming Minerals North Conference. Planning for the conference is going well and it looks as if it will be well attended.*

***Councillor R. McDaniel –  
Northwest Regional Hospital  
District Meeting***

*Councillor McDaniel summarized his report from the Northwest Regional Hospital District meeting held on January 19<sup>th</sup>, 2007. Elections were held and Tony Briglio allowed his name to stand for the position of Chairperson. Mayor Sharon Smith from Houston was elected Vice-Chair to represent the eastern region and Councillor Marilyn Davies was elected as Vice-Chair to represent the western region.*

*Staff was requested to invite Rowena Holoien, Chief Operating Officer for the Northwest Health Services Delivery Area of Northern Health, to an upcoming meeting to update Council on health issues in our area.*

***Councillor M. Davies –  
Regional District Report***

*Councillor Davies provided a verbal report from the Regional District board meeting held last weekend. Scott Miller spoke on behalf of the Hoteliers Association regarding their recommendation to remove the 2% Hotel Tax. A bylaw to rescind the 2% Hotel Tax was given first, second and third readings.*

***Councillor M. Davies –  
Department of Foreign  
Affairs Funding***

*Councillor Davies also recently met with a representative from the Department of Foreign Affairs. Organizations can apply for funding through the Department of Foreign Affairs office for up to 50% of the costs of a translator should one be required to translate business documents.*

***Councillor B. Downie –  
Natural Resources Forum***

*Councillor Downie provided a verbal report about the Natural Resources Forum he recently attended in Prince George. The forum was co-chaired by Minister Pat Bell and a representative from Alcan.*

*There were several significant speakers including Premier Gordon Campbell. The forum was well supported by both government and the industry.*

***Councillor B. Downie –  
NCMA Executive Meeting***

*Councillor Downie reported on the NCMA Executive Meeting he also attended in Prince George. The 2007 NCMA Conference is being held in Williams Lake from May 2<sup>nd</sup> to 4<sup>th</sup>, 2007 and will have a western theme. The NCMA recently hosted a professional development course for municipalities which was very successful. It is anticipated that this will be an annual event with the next session being scheduled for some time this Fall.*

***Councillor B. Downie –  
Kitimat Impact Management  
Group Meeting***

*Councillor Downie recently attended a meeting of the Kitimat Impact Management Group hosted by the Kitimat Chamber of Commerce. This meeting included a presentation from Enbridge. There is a useful exchange of information at these meetings and local social groups will be invited to participate at the next meeting.*

**QUESTIONS FROM THE  
MEDIA:**

**ADJOURNMENT:**

*(No. 038)*

*MOVED/SECONDED that the January 22<sup>nd</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item Under Division 3, Section 90(1)(g) of the Community Charter .*

*Carried Unanimously.*

*The meeting adjourned at 8:20 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 12<sup>TH</sup>, 2007 AT 7:35 P.M.***

---

*Mayor J. Talstra presided. Councillors present were B. Downie, R. McDaniel and B. Pollard. Councillors L. Christiansen, M. Davies and C. Leclerc were absent. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, D. Block, City Planner, D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Yeo Street Residents –  
Flooding/Drainage Concerns***

*Neil Burrows of 4103 Yeo Street, spoke on behalf of the Yeo Street residents impacted by flooding during the heavy rains of December 18, 2006 and January 24, 2007.*

*This group is asking for Council to resolve to proceed with a storm sewer upgrade on Yeo Street and a road upgrade for Anderson Street and Munthe Avenue in 2007. They are also requesting Council's consideration of a sanitary sewer upgrade on Yeo Street to handle the additional flow expected upon the completion of the multi-family residential development under construction on the property at 4022 Yeo Street.*

*Mr. Burrows expressed other concerns with the development at 4022 Yeo Street including a detention pond in the area.*

*Mayor Talstra informed Mr. Burrows that the City is very concerned with the flooding his neighbourhood has experienced and that Council has committed to spending \$665,000 in 2007 to upgrade the roads and storm drainage system in the Yeo Street/Anderson Street/Munthe Avenue area.*

*Mayor Talstra also expressed that there will be open dialogue with local residents as the scheduled upgrades proceed and that City staff have been involved in ongoing discussions with the developer of 4022 Yeo Street in an effort to address the various concerns brought forward by area residents.*

*Mayor Talstra thanked Mr. Burrows for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 053).*

***Johnstone Street Residents –  
Flooding/Drainage Concerns***

*Mary Robinson of 3310 Johnstone Street, spoke on behalf of concerned Johnstone Street residents. The Robinson's home was the property most dramatically affected by the heavy rains and subsequent mudslide on January 24, 2007.*

*The residents in the area are concerned about the proposed clearing of trees to build a parking lot at the start of the nature trail and wish to be kept informed of any work to be done in their neighbourhood.*

*Ms. Robinson expressed thanks to Peter Weeber, Fire Chief, and Marvin Kwiatkowski, Director of Development Services, for their assistance during the initial event and also during the ongoing clean up process.*

*Mayor Talstra also expressed to Ms. Robinson that the City is very concerned about the damage their property experienced as a result of the mudslide. Mayor Talstra assured Ms. Robinson that the City would be keeping residents informed of any future development in the area that could impact the neighbourhood.*

*Mayor Talstra thanked Ms. Robinson for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 054).*

***Terrace Make Children First  
Network – Invitations to  
Council***

*Sasa Loggin, Manager of Terrace Make Children First Network, and Flo Sheppard, Community Nutritionist with Northern Health, extended invitations to City Council to attend upcoming special events being hosted by the Terrace Make Children First Network.*

*The first event is on February 28, 2007 and is titled "Nurturing a Healthy Terrace: Spotlight on Hunger and Food Security" and the second event is on March 3, 2007 and is titled "Community Development and You".*

*Mayor Talstra thanked Ms. Loggin and Ms. Sheppard for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 055).*

***Kalum Horseshoe Community School Society – Grant Request***

*John Eades spoke on behalf of the Kalum Horseshoe Community School Society to address the Society's request to the City for a \$4,990 grant through City of Terrace Policy No. 52 – Financial Assistance to Community Organizations.*

*Mr. Eades provided Council with background information on the Kalum Horseshoe Community School Society, a not-for-profit organization that provides family and community programs in six local schools.*

*The purpose of the request for funding is to support the cost of program supplies, advertising and wages to allow the Society to operate 10-12 Friday sessions of a recreational, pro-social and/or educational nature in three area schools, and to provide 20 family drop in passes and 5 family punch card passes to the Terrace Aquatic Centre as part of the Society's "Strengthening Families Program".*

*Mayor Talstra thanked Mr. Eades for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 056).*

***Skeena Diversity Society – Grant Request***

*Nirmal Parmar spoke on behalf of the Skeena Diversity Society to address the Society's request to the City for a \$10,000 grant through City of Terrace Policy No. 52 – Financial Assistance to Community Organizations.*

*Mr. Parmar provided background information on the Skeena Diversity Society, a not-for-profit society created to address the issues of hate, racism and discrimination in our community.*

*The purpose of their funding request is to enable the Society to continue the good work they have accomplished to date in making the City of Terrace a "Safe Harbour Community" by enabling them to provide additional workshops and training initiatives in our area.*

*Mayor Talstra thanked Mr. Parmar for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 057).*

***Recess and Reconvene***

*A short recess was called at 8:35 p.m. and the meeting resumed at 8:45 p.m.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
January 22, 2007***

*MOVED/SECONDED that the Regular Council Minutes of January 22<sup>nd</sup>, 2007, be adopted as circulated.*

*(No. 051)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***North Central Municipal Association – "Measuring Up the North Project" Request for Support***

*MOVED/SECONDED that a letter be forwarded to the North Central Municipal Association in support of the "Measuring Up the North" project, that the City Hall training room be offered as a meeting space, and that the request for financial support and for a staff liaison be referred to the Finance, Personnel and Administration Committee for further consideration.*

*(No. 052)*

*Carried Unanimously.*

***Yeo Street Residents –  
Drainage Concerns***

*(No. 053)*

*MOVED/SECONDED that the concerns brought forward by the Yeo Street residents be referred to City staff for investigation and follow up where necessary.*

*Carried Unanimously.*

***Johnstone Street Residents –  
Flooding/Drainage Concerns***

*(No. 054)*

*MOVED/SECONDED that the concerns brought forward by the Johnstone Street residents be referred to City staff for investigation and follow up where necessary.*

*Carried Unanimously.*

***Terrace Make Children First  
Network – Invitations to  
Council***

*(No. 055)*

*MOVED/SECONDED that the presentation from the Terrace Make Children First Network be received, and that the workshop dates of February 28, 2007 and March 3, 2007 be duly noted.*

*Carried Unanimously.*

***Kalum Horseshoe Community  
School Society – Grant  
Request***

*(No. 056)*

*MOVED/SECONDED that the presentation from the Kalum Horseshoe Community School Society be received and that their request for funding be referred back to the Finance, Personnel and Administration Committee for consideration during budget deliberations.*

*Carried Unanimously.*

***Skeena Diversity Society –  
Grant Request***

*(No. 057)*

*MOVED/SECONDED that the presentation from the Skeena Diversity Society be received and that their request for funding be referred back to the Finance, Personnel and Administration Committee for consideration during budget deliberations.*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE  
OF THE WHOLE:***

*(No. 058)*

*MOVED/SECONDED that the February 12<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*



**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**February 12, 2007**

*The following items were discussed at the February 12<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. WEBER/GRAHAM LANE CLOSURE**

**2. STRATA CONVERSION APPLICATION (UNITS 1 & 2 – 3606 STELLAR’S JAY DRIVE)**

*Mayor Talstra declared a conflict of interest. As his absence from the meeting would result in the lack of a quorum, this item was tabled until the next meeting of Council.*

**Committee of the Whole**  
➤ **Finance, Personnel &**  
**Administration**  
**Component,**  
**February 12, 2007**

*The following items were discussed at the February 12<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole:*

**1. TERRACE REGIONAL TRANSIT SYSTEM – FARE INCREASE**

**2. TERRACE REGIONAL TRANSIT SYSTEM – BUS REPLACEMENT**

**3. RIVERBOAT DAYS SOCIETY – INSURANCE REQUIREMENTS**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**February 12, 2007**

*MOVED/SECONDED that the February 12<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be approved with the following recommendations:*

*(No. 059)*

**1. WEBER/GRAHAM LANE CLOSURE**

*It is recommended that Council consider the adoption of Permanent Closing and Removal of Highway Dedication (4600/4700 Weber & Graham Avenues) Bylaw Project No. ADP-02-0631, to permanently close and remove the highway dedication of the lane portions between 4600/4700 Block Weber Avenue and 4600/4700 Block Graham Avenue.*

**2. STRATA CONVERSION APPLICATION (UNITS 1 & 2 – 3606 STELLAR’S JAY DRIVE)**

---

Mayor Talstra declared a conflict of interest and as his absence from the meeting would result in the lack of a quorum this item was tabled until the next meeting of Council.

Carried Unanimously.

**Committee of the Whole**  
 ➤ **Finance, Personnel & Administration**  
**Component,**  
**February 12, 2007**

MOVED/SECONDED that the February 12<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole report be approved with the following recommendations:

**1. TERRACE REGIONAL TRANSIT – FARE INCREASE**

---

(No. 060)

*It is recommended that Terrace Regional Transit fares be increased as follows:*

	<b>Current</b>	<b>Proposed</b>	<b>Increase</b>	<b>%</b>
<b>Cash</b>				
Adult	1.25	1.50	0.25	20.0
Student	1.00	1.25	0.25	25.0
Senior	1.00	1.25	0.25	25.0
handyDART	1.50	1.75	0.25	16.7
<b>Tickets</b>				
Adult	1.20	1.45	0.25	20.8
Student	0.95	1.15	0.20	21.1
Senior	0.95	1.15	0.20	21.1
handyDART	1.45	1.60	0.15	10.3
<b>Monthly Pass</b>				
Adult	26.00	31.00	5.00	19.2
Student	20.00	24.00	4.00	20.0
Senior	20.00	24.00	4.00	20.0
<b>Semester Pass</b>				
Student	70.00	80.00	10.00	14.3
<b>Family Pass</b>				
Adult	60.00	70.00	10.00	16.7

**2. TERRACE REGIONAL TRANSIT SYSTEM – BUS REPLACEMENT**

---

*It is recommended that the 2004 International Paratransit bus be replaced with a 2000 Polar; and*

*It is further recommended that the 1981 Orion high-floor conventional bus not be replaced but that the City continue to research the availability of an upgrade with no lease payment.*

**3. RIVERBOAT DAYS SOCIETY – INSURANCE REQUIREMENTS**

*It is recommended that the City continue to assist the Riverboat Days Society with their insurance requirements. The Society will complete their own applications and arrange coverage including ensuring participants using City facilities or operating on City property have coverage in place, including coverage under the festival policy and “high-risk” coverage.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Committee of the Whole Component, February 7, 2007***

*MOVED/SECONDED that the February 7<sup>th</sup>, 2007 Committee of the Whole Component of Committee of the Whole report be approved with the following recommendation:*

*(No. 061)*

**1. ALCAN MODERNIZATION PROJECT**

*There were no recommendations forthcoming.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, January 22, 2007***

*MOVED/SECONDED that the January 22<sup>nd</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 062)*

**SPECIAL REPORTS:**

***Cheque Register, January 2007***

*MOVED/SECONDED that the Cheque Register for January 2007 be approved.*

*(No. 063)*

*Carried Unanimously.*

***Building Synopsis, January 2007***

*MOVED/SECONDED that the Building Synopsis for January 2007 be received.*

*(No. 064)*

*Carried Unanimously.*

***RCMP/TVAP Report,  
January 2007***

*MOVED/SECONDED that the RCMP/TVAP report for January 2007 be received.*

*(No. 065)*

*Carried Unanimously.*

***Memo – Executive Assistant,  
Minerals North Conference –  
Unallocated  
Travel/Conference Approval***

*MOVED/SECONDED that the Mayor and all interested members of Council be authorized to attend the Minerals North Conference, April 17 – 19, 2007 in Terrace.*

*(No. 066)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Council Code  
of Ethics Policy No. 63***

*MOVED/SECONDED that the amendment to Council Code of Ethics Policy No. 63 be approved.*

*(No. 067)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Kermodei  
Tourism Society – Interim  
Agreement***

*MOVED/SECONDED that the City of Terrace enter into a six-month Interim Agreement with Kermodei Tourism Society to provide tourism services including product development, co-ordinate destination management, marketing and visitor services, including the Terrace Visitor Centre, and that the Mayor and Corporate Administrator be authorized to execute the necessary documentation.*

*(No. 068)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Provision of  
Visitor Centre Services  
Agreement***

*MOVED/SECONDED that the City of Terrace enter into a two-year Agreement with Kermodei Tourism Society and the Chamber of Commerce to operate the Visitor Centre and provide visitor information services, and that the Mayor and Corporate Administrator be authorized to execute the necessary documentation.*

*(No. 069)*

*Carried Unanimously.*

***Memo – City Planner,  
B.C. Spirit Squares Program  
2008 – Grant Application***

*MOVED/SECONDED that the City apply to the B.C. Spirit Square 2008 program for a Phase I grant of \$25,000 for the redevelopment and revitalization of George Little Park.*

*(No. 070)*

*Carried Unanimously.*

***Memo – Director of Leisure Services, Aquatic Centre First Aid Equipment***

*(No. 071)*

*MOVED/SECONDED that the Capital Budget of \$12,000 for Aquatic Centre First Aid Equipment be pre-approved in the 2007 Budget to enable the Aquatic Centre to conduct first aid courses.*

*Carried Unanimously.*

**BYLAWS:**

***Permanent Closing and Removal of Highway Dedication Bylaw, Project No. ADP-02-0631 Adoption***

*(No. 072)*

*MOVED/SECONDED that Permanent Closing and Removal of Highway Dedication Bylaw, Project No. ADP-02-0631 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor B. Pollard –Terrace as a Sustainable Community Initiative***

*(No. 073)*

*MOVED/SECONDED that the City of Terrace initiate steps to incorporate the principles of sustainable development into its OCP and in the list of Council initiatives, and as a first step, that City staff explore the funding sources to cover the cost of developing a sustainable community plan.*

*Carried Unanimously.*

*There is a sustainability workshop being held in Terrace on March 7, 2007. D. Block, City Planner, will provide more information on this workshop at the February 26, 2007 Council meeting.*

***Councillor R. McDaniel – Northern Health Physician Recruitment Meeting***

*Councillor McDaniel recently attended a Northern Health Physician Recruitment Meeting in Prince George. This meeting provided an opportunity for representatives of Northern B.C. communities to meet doctors currently in training at UNBC. There were 26 future physicians in attendance, with 20 to be general practitioners and 6 to be specialists once their schooling is completed. Many of the potential recruits showed an interest in Terrace.*

***Councillor R. McDaniel – King of Hearts***

*Congratulations to Councillor McDaniel for being crowned the “King of Hearts” at the 24<sup>th</sup> Annual Seniors Sweetheart Dinner hosted by the Kinsmen Club.*

***Councillor B. Downie –  
Downtown Merchants  
Association Meeting***

*Councillor Downie attended a recent meeting of the Downtown Merchants Association. Members of the Association are working on developing a plan to deal with shoplifting issues.*

***Councillor B. Downie –  
Forestry Task Force  
Committee***

*Councillor Downie updated Council on the activities of the Forestry Task Force Committee. The Committee has been meeting and intends to make a presentation to Council by the end of March. The Committee has met and received a favourable response from industry stakeholders. The Committee also met with Carole James, NDP leader, and the NDP Forestry Critic.*

***Councillor B. Pollard –  
Greater Terrace  
Beautification Society***

*Councillor Pollard attended a meeting of the Greater Terrace Beautification Society. The Society is working on developing a plan to clean up old gas station properties throughout town.*

**REPORT FROM IN-CAMERA:**

*The following items from the January 8<sup>th</sup>, 2007 In-Camera Special Council Meeting were released from In-Camera status:*

**IN-CAMERA  
NEW BUSINESS:**

**RESOLUTION NO. 019**

**Councillor B. Downie –  
Safety Concerns at Cedar  
Apartments (4931 Walsh  
Avenue)**

MOVED/SECONDED that the City of Terrace support the installation of a fence along the south property line of the Cedar Apartments at 4931 Walsh Avenue and that the cost be borne by the property owner.

Carried Unanimously.

**RESOLUTION NO. 020**

MOVED/SECONDED that the City install no-post guard rails around the cul-de-sac at the end of the 4900 block of Davis Avenue at a cost of \$5,000 and that Administration approach BCBC, the owners of the property at 4922 Park Avenue, to see if they will cost share on the expense.

Carried Unanimously.

**IN-CAMERA COMMITTEE REPORTS:**

**In-Camera Committee of the Whole**

- **In-Camera Committee of the Whole Component  
January 12, 2007**

*The following items from the January 22<sup>nd</sup>, 2007 In-Camera Special Council Meeting were released from In-Camera status:*

**RESOLUTION NO. 023 – ITEM #2**

**2. IN-CAMERA LEGAL ITEM UNDER DIVISION 3, SECTION 90(1)(g) OF THE COMMUNITY CHARTER (ALCAN)**

---

**It was recommended that** the Mayors and First Nations leaders in the Northwest region of the Province (Prince George to Prince Rupert) be approached in the immediate future regarding their willingness to participate in a cost-shared ad supporting Alcan’s expansion project, and thanking Alcan for their support and contributions to our communities.

Carried Unanimously.

**In-Camera Committee of the Whole**

- **In-Camera Committee of the Whole Component  
January 18, 2007**

**RESOLUTION NO. 024 – ITEM #1**

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (ALCAN SUPPORT AD)**

---

**It was recommended that** the City of Terrace purchase a full-page advertisement in the Thursday, January 25<sup>th</sup>, 2007 edition of the Vancouver Sun at a cost of \$15,539.40 + GST in support of Alcan’s smelter modernization project, and continue to seek the participation of other communities and First Nations in the region.

Carried Unanimously.

**In-Camera Committee of the Whole**

- **In-Camera Finance, Personnel & Administration Component  
February 1, 2007**

**RESOLUTION NO. 045 – ITEM #2**

**2. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (2007 CAPITAL – YEO/ANDERSON & MUNTHE)**

---

**It was recommended that** pre-approval be given to proceed in 2007 with the storm drainage and road construction works in the vicinity of Yeo, Anderson and Munthe at an estimated cost of \$650,000.

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*Merv Ritchie with Northweb Press congratulated the medal winners from the Northern B.C. Winter Games in Fort St. John. Local medal winners were:*

- *Julianne Leniuk – Bronze medal winner in figure skating;*
- *Andrea Comerford – Silver medal winner in swimming; and*
- *Aaron Seaton – Gold medal winner in swimming.*

**ADJOURNMENT:**

*(No. 074)*

*MOVED/SECONDED that the February 12th, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item Under Division 3, Section 90(1)(c) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 10:05 p.m.*

**CERTIFIED CORRECT:**

---

*Mayor*

---

*Clerk*



***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 26<sup>TH</sup>, 2007 AT 7:40 P.M.***

---

*Deputy Mayor L. Christiansen presided. Councillors present were B. Downie, C. Leclerc and R. McDaniel. Mayor J. Talstra was absent on City business. Councillors M. Davies and B. Pollard were absent. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, R. Milnthorp, Director of Leisure Services, D. Block, City Planner, D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Rowena Holoien, Chief  
Operating Officer, Northwest  
Health Services Delivery Area  
– Northern Health***

*Rowena Holoien, Chief Operating Officer for the Northwest Health Services Delivery Area for Northern Health, provided Council with an update on recent issues and activities involving Northern Health.*

*Their office has relocated to 3228 Kalum Street. They have recently hired a new Health Services Administrator, a new Director of Nursing, an Area Director for Home Community Care, and an Aboriginal Patient Liaison for Mills Memorial Hospital.*

*Physician recruitment is the most urgent issue the Northwest Health Services Delivery Area is facing at this time with current or anticipated vacancies in psychiatry, radiology, and internal medicine. There has been a new position created for a Northwest Recruiting Manager to put the northwest in a better position to attract specialists and nurses in this highly competitive marketplace.*

*The new CT Scanner, the Oncology Unit, an updated ICU and Emergency Room area, and improved parking at Mills Memorial Hospital are some of the accomplishments by Northern Health in the Terrace area during 2006.*

*Deputy Mayor Christiansen thanked Ms. Holoien for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 085).*

***Sherry Pellegrino, Program Manager – Terrace & District Victims' Assistance Program***

*Sherry Pellegrino, Program Manager for the Terrace & District Victims' Assistance Program (TVAP) provided Council with a background on their program.*

*TVAP has been around since 1988 and consists of two paid staff members and four highly trained volunteers from the community. Their mandate is to provide emotional and practical support to witnesses or victims of crime and trauma in the Terrace area. Their staff or volunteers are available 24/7, 365 days per year and provide assistance to people dealing with the aftermath crime, including assault, robbery, break and enter, homicide, family issues, etc.*

*Deputy Mayor Christiansen thanked Ms. Pellegrino for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 086).*

***Terrace and District Arts Council – Grant Request***

*Aron Strumecki, President of the Terrace and District Arts Council, spoke regarding their request to the City for a grant through City of Terrace Policy No. 52 – Financial Assistance to Community Organizations.*

*City funding for the Terrace and District Arts Council was reduced from \$25,000 to \$22,500 for 2005 and 2006 and they are asking the City to consider restoring their funding amount to the \$25,000 level for 2007.*

*The Arts Council currently has twelve official member groups and they are looking forward to several major events and workshops during 2007. The additional funding will allow them to schedule more special events and enable them to support non-member groups with activities that meet their mandate.*

*Deputy Mayor Christiansen thanked Mr. Strumecki for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 087).*

***Terrace and District Regional  
Museum Society (Heritage  
Park) – Grant Request***

*Brenda Guernsey, Acting Director and Curator of Heritage Park Museum, spoke on behalf of the Terrace and District Regional Museum Society to address the Society's request to the City for a \$60,000 grant through City of Terrace Policy No. 52 – Financial Assistance to Community Organizations.*

*Ms. Guernsey provided Council with a summary of the activities at Heritage Park during 2006 which included the installation of a new sign, the construction of "Vesta's School House", roof restoration on several of the historic buildings, and the installation of wheel chair ramps to most of the buildings to make the site more accessible. They also hosted 11 presentations of the "Ma Lambly" play and the summer students worked on writing a "murder mystery" that they plan to develop into a play to replace "Ma Lambly" that has completed its run.*

*Grant Piffer also spoke in support of the Society's grant request. He informed Council that the Society's future plans are to build a new structure on the perimeter of the Heritage Park property to function as an administration building, ticket sales area, humidity controlled artifact storage, etc. The existing historical buildings on the property are artifacts themselves and as such it is not appropriate for them to be used as work places. The Society will be seeking funding from other sources to assist them with this project.*

*Deputy Mayor Christiansen thanked Ms. Guernsey and Mr. Piffer for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 088).*

***Terrace Off-Road Cycling Association – Request for Partnership***

*Kate McCarron, TORCA President, and Sarah Zimmerman, past Vice-President and Treasurer of TORCA, updated Council on their plans for building a biking skills park on City property in the community.*

*The location they had previously identified as the preferred location at the northwest corner of the Caledonia Senior High School/REM Lee Theatre property was determined to be owned by School District No. 82 and not the City of Terrace. The Association has now selected a new location adjacent to Tetrault Street between Haugland and Graham Avenues. TORCA sees the development of the bike skills park in this location as very complementary to the south side of town which has few facilities of this nature.*

*The Association has canvassed the neighbourhood adjacent to the proposed site and received overwhelming support from the residents. Two neighbours did voice concerns about the maintenance and safety of the site but TORCA feels that most safety concerns will be mitigated by using an experienced designer to design the site.*

*TORCA has received a \$14,900 donation from the Kinsmen Club of Terrace and have commitments for \$21,000 in in-kind donations. They anticipate that these donations will cover the full cost of the project.*

*TORCA would like the City to consider a partnership with their Association by allowing them to develop the project on this City-owned property and to provide ongoing insurance and maintenance for the site.*

*Deputy Mayor Christiansen thanked Ms. McCarron and Ms. Zimmerman for their presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 089).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
February 12, 2007***

*(No. 083)*

*MOVED/SECONDED that the Regular Council Minutes of February 12<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*(No. 084)*

*MOVED/SECONDED that a Task Force Committee be struck to deal with the issue of unsightly vacant gas station sites under remediation around the community.*

*Carried Unanimously.*

**CORRESPONDENCE:**

***Rowena Holoien, Chief  
Operating Officer, Northwest  
Health Services Delivery Area  
– Northern Health***

*(No. 085)*

*MOVED/SECONDED that the presentation from Rowena Holoien, Chief Operating Officer, Northwest Health Services Delivery Area of Northern Health, be received for information.*

*Carried Unanimously.*

***Sherry Pellegrino, Program  
Manager – Terrace & District  
Victims Assistance Program***

*(No. 086)*

*MOVED/SECONDED that the presentation from Sherry Pellegrino, Program Manager for TVAP, be received for information.*

*Carried Unanimously.*

***Terrace and District Arts  
Council – Grant Request***

*(No. 087)*

*MOVED/SECONDED that the presentation from the Terrace and District Arts Council be received and that their request for funding be referred back to the Finance, Personnel and Administration Committee for consideration during budget deliberations.*

*Carried Unanimously.*

***Terrace and District Regional  
Museum Society (Heritage  
Park) – Grant Request***

*(No. 088)*

*MOVED/SECONDED that the presentation from the Terrace and District Regional Museum Society (Heritage Park) be received and that their request for funding be referred back to the Finance, Personnel and Administration Committee for consideration during budget deliberations.*

*Carried Unanimously.*

***Terrace Off-Road Cycling Association (TORCA) – Request for Partnership***

*(No. 089)*

*MOVED/SECONDED that the presentation from the Terrace Off-Road Cycling Association be received and that their request for ongoing insurance and maintenance of the bike skills park be referred to the Finance, Personnel and Administration Committee for consideration during budget deliberations.*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE OF THE WHOLE:***

*(No. 090)*

*MOVED/SECONDED that the February 26<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, February 26, 2007***

*The following items were discussed at the February 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. STRATA CONVERSION APPLICATION (UNITS 1 & 2 – 3606 STELLAR’S JAY DRIVE)***
- 2. DEVELOPMENT PERMIT NO. 02-2007 (4409 & 4413 LEGION AVENUE – LUCKY DOLLAR BINGO)***
- 3. DEVELOPMENT PERMIT NO. 03-2007 (4833 LAZELLE AVENUE – LAZELLE MINI STORAGE)***

*It was recommended that the Committee now rise and report.*

***COMMITTEE REPORTS:***

***Committee of the Whole***  
➤ ***Development Services Component, February 26, 2007***

*(No. 091)*

*MOVED/SECONDED that the February 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be approved with the following recommendations:*

- 1. STRATA CONVERSION APPLICATION (UNITS 1 & 2 – 3606 STELLAR’S JAY DRIVE)***

*It is recommended that Council approve the residential strata conversion of the existing Two Family residence located at 3606 Stellar’s Jay Drive.*

**2. DEVELOPMENT PERMIT NO. 02-2007 (4409 & 4413 LEGION AVENUE – LUCKY DOLLAR BINGO)**

*It was recommended that Development Permit No. 02-2007 be issued to Lucky Dollar Bingo Palace Ltd. for the properties legally described as Lot 11, Block 2, District Lot 369, Range 5, Coast District, Plan 3094 and Lot 4, District Lot 369, Range 5, Coast District, Plan 1986 (4413 and 4409 Legion Avenue) to permit the construction of two new parking facilities including the following variance:*

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 to reduce the minimum continuous landscape strip on the parcel sides abutting a road from 2.5 metres to 1.5 metres for the development of a parking facility on Lot 11, Block 2, District Lot 369, Plan 3094.*

**3. DEVELOPMENT PERMIT NO. 03-2007 (4833 LAZELLE AVENUE – LAZELLE MINI STORAGE)**

*It is recommended that Development Permit No. 03-2007 be issued to Lazelle Mini-Storage Ltd. for the property legally described as Lot A, District Lot 362, Range 5, Coast District, Plan 4464 (4833 Lazelle Avenue) to permit the construction of an additional mini-storage building on the subject property.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***

- ***Development Services Component, February 12, 2007***

*(No. 092)*

*MOVED/SECONDED that the February 12<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

***Committee of the Whole***

- ***Finance, Personnel and Administration Component, February 12, 2007***

*(No. 093)*

*MOVED/SECONDED that the February 12<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Seniors Advisory Commission  
Minutes, February 7, 2007***

*(No. 094)*

*MOVED/SECONDED that the minutes from the Seniors Advisory Commission meeting of February 7, 2007 be received.*

*Carried Unanimously.*

***Memo – CAO,  
2% Hotel Tax***

*(No. 095)*

*MOVED/SECONDED that the Regional District of Kitimat-Stikine be requested to re-direct the 2% Hotel Tax to the City of Terrace for use by Kermodei Tourism to continue administering the tax under the existing Provincial regulations; and*

*That the City of Terrace not consent to the adoption of Regional District Bylaw 532, 2007.*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

***Councillor B. Downie,  
Kermodei Tourism Sponsored  
Task Force – Cranberry  
Connector***

*Councillor Downie is a member of the Task Force sponsored by Kermodei Tourism to look at the issue of the Cranberry Connector. Dave Menzies will be chairperson of the Task Force and they will be meeting regularly with the intent of creating a status report on the issue in the next few months.*

***Councillor C. Leclerc,  
Regional District of  
Kitimat-Stikine Meeting***

*Councillor Leclerc provided a verbal report from the Regional District of Kitimat-Stikine meeting. One item discussed at the meeting was the e-mail sent to the Province from Scott Miller, representing the local Hoteliers, asking that the 2% Hotel Tax be withdrawn from the City of Terrace, any collected funds be returned to the Province, and expressing the Hoteliers' non-support of Kermodei Tourism.*

***Councillor R. McDaniel,  
Healthy Terrace Meeting***

*Councillor McDaniel spoke of his attendance at a meeting of the Terrace Chronic Disease Preventative Management Community Advisory Group (now referred to as Healthy Terrace). This group reports to the Health Services Administrator and consists of numerous stakeholders from within the community.*



**REPORT FROM IN-CAMERA:**

*The following items from the February 12<sup>th</sup>, 2007 In-Camera Special Council Meeting were released from In-Camera status:*

**IN-CAMERA COMMITTEE REPORTS:**

MOVED/SECONDED that the January 26<sup>th</sup>, 2007 In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole report be adopted as follows:

**In-Camera Committee of the Whole**

- **In-Camera Committee of the Whole Component  
January 26, 2007**

**RESOLUTION NO. 042 – ITEM #1**

**1. IN-CAMERA PROPERTY ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (CN RAIL/MINISTRY OF TRANSPORTATION)**

---

**It was recommended that** the City of Terrace staff continue dialogue with CN and the Ministry of Transportation regarding future rail and highway needs; and

**It was further recommended that** a consultant be hired to complete a Transportation Master Plan for the City of Terrace.

Carried Unanimously.

**In-Camera Committee of the Whole**

- **In-Camera Committee of the Whole Component  
January 31, 2007**

MOVED/SECONDED that the January 31<sup>st</sup>, 2007 In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole report be adopted as follows:

**RESOLUTION NO. 044 – ITEM #1**

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (SPORTSPLEX UPDATE)**

---

**There were no recommendations forthcoming at this time.**

Carried Unanimously.

**In-Camera Committee of the Whole**

- **In-Camera Finance, Personnel & Administration Component**  
February 1, 2007

MOVED/SECONDED that the February 1<sup>st</sup>, 2007 In-Camera Finance, Personnel and Administration Component of the In-Camera Committee of the Whole report be adopted as follows:

RESOLUTION NO. 045 – ITEM #1

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (2007 GENERAL OPERATING BUDGET)**

---

**It was recommended that** in order that Administration can proceed with the advertising and hiring process, pre-approval be granted to fund a Gardener position for the period March – October in the Leisure Services Department.

Carried Unanimously.

**In-Camera Committee of the Whole**

- **In-Camera Finance, Personnel & Administration Component**  
February 6, 2007

MOVED/SECONDED that the February 6<sup>th</sup>, 2007 In-Camera Finance, Personnel and Administration Component of the In-Camera Committee of the Whole report be adopted as follows:

RESOLUTION NO. 046 – ITEM #1

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (2007 BUDGET – GRANTS TO COMMUNITY ORGANIZATIONS)**

---

**It was recommended that** as additional information is required on their grant funding requests, the following groups be invited to make presentations at upcoming meetings of Council:

- Kalum Horseshoe Community School Society;
- Skeena Diversity Society;
- Terrace & District Arts Council;
- Terrace & District Museum Society (Heritage Park);
- Terrace Public Library.

**It was further recommended that** a decision on the Bear Aware grant funding application be deferred to a meeting where all of the Council members are in attendance.

**It was further recommended that** the following groups be invited to upcoming Council meetings to present their annual Business Plans:

- Terrace-Kitimat Airport Society;
- Terrace Economic Development Authority;
- Kermodei Tourism Society;
- Chamber of Commerce.

Carried Unanimously.

**IN-CAMERA**

**SPECIAL REPORTS:**

**In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – George Little House Lease – Kermodei Spirit of B.C. Community Committee**

**RESOLUTION NO. 047**

MOVED/SECONDED that, subject to Section 26 of the Community Charter, the City of Terrace enter into a lease to March 31, 2008 with the Kermodei Spirit of B.C. Community Committee for a portion of the upper floor of the George Little House building (approximately 400 sq.ft.) (legally described as Parcel A, D.L. 361 & 369, Range 5, Coast District, Plan PRP41812 – 3100 Kalum Street) for an amount of One Dollar (\$1.00), and that the Mayor and the Corporate Administrator be authorized to execute all necessary documents.

Carried Unanimously.

**QUESTIONS/COMMENTS FROM THE MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the February 26th, 2007 Regular Meeting of Council be now adjourned.*

*(No. 096)*

*Carried Unanimously.*

*The meeting adjourned at 9:35 p.m.*

**CERTIFIED CORRECT:**

---

***Deputy Mayor***

---

***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MARCH 12<sup>TH</sup>, 2007 AT 7:40 P.M.***

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, R. McDaniel and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, D. Block, City Planner, D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Russ Shauer, Bench  
Developments Ltd. –  
Presentation of Certificate of  
Appreciation***

*Mayor Talstra presented a Certificate of Appreciation to Mr. Russ Shauer of Bench Developments Ltd. in recognition of his donation of approximately 20 acres of land to the City of Terrace for community park use.*

***Mamie Kerby, Terrace  
Regional Historical Society –  
Request to Build Gazebo on  
City Property***

*Mrs. Mamie Kerby, representing the Terrace Regional Historical Society, presented the Society's proposal to construct a wheel-chair accessible gazebo at Terraceview Lodge for the enjoyment of the long-term care residents and their caregivers.*

*The site chosen for the location of the gazebo is on the south side of Terraceview Lodge overlooking the City and is partially on City-owned property. The Society is asking for the City's permission to construct the gazebo at this location before they proceed with finalizing their plans and continue their fundraising drive for the project.*

*Mayor Talstra thanked Mrs. Kerby for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 108).*

***Terrace Public Library Board  
– Grant Request***

*Ed Curell and Allan Wootton, representing the Terrace Public Library Board, spoke regarding the Board’s request for a 4.5% funding increase for the library operations in 2007.*

*This increase is largely due to the anticipated higher wages for the recently unionized staff and the promotion costs for the celebration of the Terrace Public Library’s 40<sup>th</sup> birthday in the summer of 2007.*

*Mayor Talstra thanked Mr. Curell and Mr. Wootton for their presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 109).*

***Recess and Reconvene***

*A short recess was called at 8:00 p.m. and the meeting resumed at 8:10 p.m.*

***Bob Gammer, Public Affairs  
Coordinator – Community  
Relations, B.C. Hydro –  
PowerPoint Presentation***

*Bob Gammer, Public Affairs Coordinator – Community Relations, for B.C. Hydro’s Northern Region presented a PowerPoint presentation entitled “Planning for Generations”.*

*The purpose of the presentation was to discuss B.C. Hydro’s main focus in looking ahead at energy supply and demand. We are using more electricity than we produce in B.C. and as such the gap between supply and demand is increasing.*

*The three main options B.C. Hydro has to address this gap are conserve more, buy more (from independent power producers), and build more (large-scale hydro projects).*

*Mayor Talstra thanked Mr. Gammer for his presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 110).*

***PETITIONS AND  
QUESTIONS:***

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
February 26, 2007***

*(No. 106)*

*MOVED/SECONDED that the Regular Council Minutes of February 26<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE (FOR  
INFORMATION ONLY):**

*(No. 107)*

*MOVED/SECONDED that the correspondence from the District of Kitimat regarding the Town Hall Meeting Broadcast be received for information.*

*Carried Unanimously.*

**CORRESPONDENCE:**

***Mamie Kerby, Terrace  
Regional Historical Society –  
Request to Build Gazebo on  
City Property***

*(No. 108)*

*MOVED/SECONDED that the request from the Terrace Regional Historical Society to construct a gazebo using a portion of City property adjacent to Terraceview Lodge be approved.*

*Carried Unanimously.*

***Terrace Public Library –  
Grant Request***

*(No. 109)*

*MOVED/SECONDED that the presentation from the Terrace Public Library be received and that their request for a 4.5% funding increase be referred back to the Finance, Personnel and Administration Committee for consideration during budget deliberations.*

*Carried Unanimously.*

***Bob Gammer, Public Affairs  
Coordinator - Community  
Relations, B.C. Hydro –  
PowerPoint Presentation***

*(No. 110)*

*MOVED/SECONDED that the presentation from Bob Gammer, Public Affairs Coordinator - Community Relations for the Northern Region of B.C. Hydro, be received for information.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

(No. 111)

*MOVED/SECONDED that the March 12<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***

- ***Development Services  
Component,  
March 12, 2007***

*The following items were discussed at the March 12<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 04-2007 (5012 & 5016 HWY 16 WEST – J.O.R.T. HOLDINGS LTD./NOR-BURD RV SALES & SERVICE LTD.)**
- 2. DEVELOPMENT PERMIT NO. 05-2007 (3219 EBY STREET – TERRACE & DISTRICT COMMUNITY SERVICES SOCIETY)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

- ***Development Services  
Component,  
March 12, 2007***

*MOVED/SECONDED that the March 12<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be approved with the following recommendations:*

- 1. DEVELOPMENT PERMIT NO. 04-2007 (5012 & 5016 HWY 16 WEST – J.O.R.T. HOLDINGS LTD./NOR-BURD RV SALES & SERVICE LTD.)**

*It was recommended that Development Permit No. 04-2007 be issued to J.O.R.T. Holdings Ltd. on behalf of Nor-Burd RV Sales & Service Ltd. for the properties legally described as Block 5, District Lot 362, Range 5, Coast District, Plan 3233 except Plan PRP41063 and Block 6, District Lot 362, Range 5, Coast District, Plan 3233 (5012 and 5016 Highway 16 West) to permit the development of a Recreational Vehicle Sales, Leasing and Service business.*

(No. 112)

**2. DEVELOPMENT PERMIT NO. 05-2007 (3219 EBY STREET – TERRACE & DISTRICT COMMUNITY SERVICES SOCIETY)**

---

*It is recommended that Development Permit No. 05-2007 be issued to Terrace & District Community Services Society for the property legally described as the South ½ of Lot 1, District Lot 362, Range 5, Coast District, Plan 1026 (3219 Eby Street) to permit an addition to the existing commercial building to provide an elevator and new entrance.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, February 26, 2007***

*MOVED/SECONDED that the February 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 113)*

**SPECIAL REPORTS:**

***RCMP/TVAP Report, February 2007***

*MOVED/SECONDED that the RCMP/TVAP report for February 2007 be received.*

*Carried Unanimously.*

*(No. 114)*

***Cheque Register, February 2007***

*MOVED/SECONDED that the Cheque Register for February 2007 be approved.*

*Carried Unanimously.*

*(No. 115)*

***Building Synopsis, February 2007***

*MOVED/SECONDED that the Building Synopsis for February 2007 be received.*

*Carried Unanimously.*

*(No. 116)*

***Memo – Director of Finance, Sewer Rates Amending Bylaw***

*MOVED/SECONDED that Schedule “C” of the Terrace Sewer Connection and Rates Bylaw No. 1327-1993 be amended to reflect a 22% decrease in rates.*

*Carried Unanimously.*

*(No. 117)*



***Memo – Director of Finance,  
Water Rates Amending  
Bylaw***

*(No. 118)*

*MOVED/SECONDED that Schedule “B” of the Terrace Water Distribution and Sale Bylaw No. 1326-1993 be amended to reflect a 15% increase in rates.*

*Carried Unanimously.*

***Memo – Director of Finance,  
Improvements to Existing  
Pool and Arena Temporary  
Borrowing Bylaw***

*(No. 119)*

*MOVED/SECONDED that the Improvements to Existing Pool and Arena Temporary Borrowing Bylaw, Project No. ADP-02-0704, be approved to proceed to first, second and third reading.*

*Carried Unanimously.*

***Memo – Director of Finance,  
Sportsplex Temporary  
Borrowing Bylaw***

*(No. 120)*

*MOVED/SECONDED that the Sportsplex Temporary Borrowing Bylaw, Project No. ADP-02-0705, be approved to proceed to first, second and third reading.*

*Carried Unanimously.*

***Memo – Director of Finance,  
Grants to Community  
Organizations***

*(No. 121)*

*MOVED/SECONDED that the memorandum from the Director of Finance regarding Grants to Community Organizations be referred to a Committee of the Whole (Finance, Personnel and Administration Component) meeting for further study and recommendation.*

*Carried Unanimously.*

***BYLAWS:***

***City of Terrace Sewer  
Connection and Rates  
Amending Bylaw,  
Project No. ADP-02-0702  
First, Second and Third  
Reading***

*(No. 122)*

*MOVED/SECONDED that City of Terrace Sewer Connection and Rates Amending Bylaw, Project No. ADP-02-0702 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

***City of Terrace Water  
Distribution and Sale  
Amending Bylaw,  
Project No. ADP-02-0703  
First, Second and Third  
Reading***

*(No. 123)*

*MOVED/SECONDED that City of Terrace Water Distribution and Sale Amending Bylaw, Project No. ADP-02-0703 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

***Improvements to Existing Pool and Arena Temporary Borrowing Bylaw, Project No. ADP-02-0704 First, Second and Third Reading***

*MOVED/SECONDED that Improvements to Existing Pool and Arena Temporary Borrowing Bylaw, Project No. ADP-02-0704 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 124)*

***Sportsplex Temporary Borrowing Bylaw, Project No. ADP-02-0705 First, Second and Third Reading***

*MOVED/SECONDED that Sportsplex Temporary Borrowing Bylaw, Project No. ADP-02-0705 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 125)*

***Local Area Service Loan Authorization – Keith Avenue (East of Kerr Street) Bylaw, Project No. ADP-02-0706 First, Second and Third Reading***

*MOVED/SECONDED that Local Area Service Loan Authorization – Keith Avenue (East of Kerr Street) Bylaw, Project No. ADP-02-0706 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 126)*

***Local Area Service Loan Authorization – Munroe Street (Halliwell Avenue to Gair Avenue) Bylaw, Project No. ADP-02-0707 First, Second and Third Reading***

*MOVED/SECONDED that Local Area Service Loan Authorization – Munroe Street (Halliwell Avenue to Gair Avenue) Bylaw, Project No. ADP-02-0707 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 127)*

**NEW BUSINESS:**

***Councillor M. Davies – Sustainable Community Workshop***

*Councillor Davies discussed her recent attendance at a Sustainable Communities Workshop. She felt the content of the workshop would be more beneficial to smaller communities.*

***Councillor M. Davies –  
Crystal Meth Committee  
Meeting***

*Councillor Davies updated Council on the work of the Crystal Meth Committee she is a member of. The Committee was struck by communities in the region combining funds provided by the Provincial government to deal with the problems of crystal methamphetamine use. The Committee reaches out to area high schools, educating students on the dangers of crystal meth.*

***Councillor M. Davies –  
Welcome Letter to Don  
Roberts, Chief, Kitsumkalum  
Band Council***

*Councillor Davies suggested that the City forward a letter to Don Roberts, the newly elected Chief of the Kitsumkalum Band Council, to welcome him to his new position.*

***Councillor B. Downie –  
Minerals North Conference***

*Councillor Downie updated Council on the planning for the Minerals North Conference being held in Terrace on April 17<sup>th</sup> – 19<sup>th</sup>, 2007. Registration for the conference is going well and the Trade Show has been expanded due to strong interest.*

***Councillor L. Christiansen –  
United Nations Children’s  
Forum***

*Councillor Christiansen spoke about her attendance at a United Nations Children’s Forum held recently in Terrace. The forum was a discussion on children’s health, equal access to recreation for all children, and primarily focused on children aged 9 – 12 years.*

***Councillor R. McDaniel –  
Canadian Cancer Society  
Relay for Life***

*Councillor McDaniel spoke about the Canadian Cancer Society Relay for Life being held on Saturday, May 5<sup>th</sup>, 2007, from 10:00 a.m. to 10:00 p.m. at the Skeena Junior Secondary School track. The purpose of the relay is to raise money for Cancer research. Rich’s team in the relay is called “Cancer Kickers” and he invites and encourages everyone to participate in this worthwhile event.*

***Mayor J. Talstra – Pacific  
Coastal Airlines Opening  
Ceremony***

*Mayor Talstra extended congratulations to Pacific Coastal Airlines who recently had their opening ceremony at the Northwest Regional Airport. Pacific Coastal Airlines believe that the increase in mining activity in the region and the Alcan modernization project will increase the demand for air traffic in the area. Mayor Talstra wished all local airlines continued success.*

**Mayor J. Talstra – Thank You**

*Mayor Talstra thanked the Councillors and staff for their support during his recent medical leave and also extended his thanks to the staff at the Royal Jubilee Hospital in Victoria where he received excellent care during his stay.*

**REPORT FROM IN-CAMERA:**

*The following item from the February 12<sup>th</sup>, 2007 In-Camera Special Council Meeting was released from In-Camera status:*

**In-Camera Committee of the Whole**

- **In-Camera Finance, Personnel & Administration Component February 6, 2007**

MOVED/SECONDED that the February 6<sup>th</sup>, 2007 In-Camera Finance, Personnel and Administration Component of the In-Camera Committee of the Whole report be adopted as follows:

**RESOLUTION NO. 046 – ITEM #2**

- 1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (2007 BUDGET – WATER & SEWER – OPERATING & CAPITAL BUDGETS)**

**It was recommended that the Water Fund 2007-2011 Financial Plan be included in the first draft of the 2007 Budget, with a 15% increase in User Fee Rates.**

**It was further recommended that the Sewer Fund 2007-2011 Financial Plan be included in the first draft of the 2007 Budget, with a 22% decrease in User Fee Rates.**

Carried Unanimously.

**QUESTIONS/COMMENTS FROM THE MEDIA:**

*Merv Ritchie, Northweb Press, asked for clarification on the recommendation regarding the Grants to Community Organizations.*

**ADJOURNMENT:**

(No. 128)

*MOVED/SECONDED that the March 12<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Section 90(1)(c) and (k) of the Community Charter.*

Carried Unanimously.

*The meeting adjourned at 9:10 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MARCH 26<sup>TH</sup>, 2007 AT 7:35 P.M.***

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, R. McDaniel and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, M. Kwiatkowski, Director of Development Services, R. Milnthorp, Director of Leisure Services, D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 139)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Jim MacKenzie and Bryan Crampton, Kinsmen Club of Terrace – Bocce Court Proposal***

*Jim MacKenzie and Bryan Crampton presented a proposal on behalf of the Kinsmen Club of Terrace to install two bocce courts at Kin Park adjacent to the existing tennis courts and gazebo.*

*The Kinsmen have committed to spending \$15,000 of their gaming funds to construct these bocce courts.*

*It is their intention to turn the bocce courts over to the City of Terrace to maintain once construction is complete. It is anticipated that very little maintenance will be required for the sand surface of the courts.*

*Mayor Talstra thanked Mr. MacKenzie and Mr. Crampton for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 141).*

***Donna Rivet – Humane Treatment of Dogs***

*Donna Rivet spoke to Council regarding her concerns about the inhumane treatment of dogs in our community.*

*Ms. Rivet presented a proposal for a humane bylaw to protect dogs that are consistently left outside. Her research has found that many other municipalities in B.C. have humane bylaws in place and she is asking the City of Terrace to implement a humane bylaw to help address this problem in our area.*

*Her research indicates that isolated dogs are prone to barking, unsocialized dogs can be a public safety concern, and areas where yard dogs are kept can be a public health issue.*

*Ms. Rivet introduced Alicia Kryklywyj from the local "Dogs Deserve Better Organization". This organization will work as volunteers to support the bylaw by volunteering time, raising money, building fences, run-lines, dog houses, etc.*

*Mayor Talstra thanked Ms. Rivet and Ms. Kryklywyj for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 142).*

***Allen Wootton and Ed Curell, Terrace Public Library Board – Grant Request***

*Mr. Allen Wootton and Mr. Ed Curell spoke on behalf of the Terrace Public Library Board to express their concerns that their proposed funding increase for 2007 was not approved by City Council.*

*Mr. Wootton commented that 2005 provincial statistics show the Terrace Public Library as having a \$25 per capita budget in comparison to a \$35 per capita average province-wide.*

*The Library Board believes they have put together a very reasonable and responsible budget with very modest increases to address the inflation rate and a small amount to celebrate the Library's 40<sup>th</sup> birthday. The Library Board is asking Council to reconsider their funding request.*

*Mayor Talstra thanked Mr. Wootton and Mr. Curell for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 143).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
March 12, 2007***

*MOVED/SECONDED that the Regular Council Minutes of March 12<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 140)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Jim MacKenzie, Kinsmen Club of Terrace – Bocce Court Proposal***

*MOVED/SECONDED that the request from the Kinsmen Club of Terrace to install two bocce courts at Kin Park be referred to Administration to determine what the estimated future maintenance costs will be and to determine the suitability of the site for the courts.*

*(No. 141)*

*Carried Unanimously.*

***Donna Rivet – Humane Treatment of Dogs***

*MOVED/SECONDED that the information from Ms. Donna Rivet and Ms. Alicia Kryklywyj be received and that their request for the implementation of a "Humane Treatment of Dogs" bylaw be referred to Administration for investigation and recommendation.*

*(No. 142)*

*Carried Unanimously.*

***Allen Wootton and Ed Curell, Terrace Public Library Board – Grant Request***

*MOVED/SECONDED that the request for reconsideration of the Terrace Public Library's 2007 operating budget be referred to the In-Camera Committee of the Whole (Finance, Personnel and Administration Component) at the end of the Regular meeting under Section 90(1)(k) of the Community Charter.*

*(No. 143)*

*Carried Unanimously.*



**16/37 Community Futures –  
Request for Letter of  
Support, Employment  
Program for Persons with  
Disabilities**

*MOVED/SECONDED that a letter be forwarded to 16/37 Community Futures in support of their proposed partnership to deliver the Employment Program for Persons with Disabilities in the local service area.*

*(No. 144)*

*Carried Unanimously.*

**Yvonne Nielsen, Request for  
Ban on Yard Burning**

*MOVED/SECONDED that the letter from Ms. Yvonne Nielsen, requesting a complete ban on yard burning, be received for information.*

*(No. 145-D)*

*Motion Defeated.*

*(No. 146)*

*MOVED/SECONDED that the letter from Ms. Yvonne Nielsen, requesting a complete ban on yard burning, be forwarded to Administration to prepare a comprehensive report on the issue including a comparison of what the practice is in other communities.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*MOVED/SECONDED that the March 26<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*(No. 147)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services  
Component,  
March 26, 2007**

*The following item was discussed at the March 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. STRATA CONVERSION APPLICATION (1 & 2 –  
3421 KALUM STREET)**

---

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

*Division was requested on the item entitled “Library 2007 Operating Grant”.*

**Committee of the Whole**  
➤ **Finance, Personnel and  
Administration  
Component,  
March 19, 2007**

*MOVED/SECONDED that the item entitled “Library 2007 Operating Grant” of the March 19<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole report be approved with the following recommendation:*

**1. 2007 FINANCIAL PLAN – GRANTS TO COMMUNITY GROUPS AND ORGANIZATIONS**

(No. 148)

Library 2007 Operating Grant

*It was recommended that 2007 funding for the Terrace Public Library operations be maintained at the same level as in 2006 (\$527,850).*

*Motion Tabled.*

Tabling Motion  
(No. 149)

*MOVED/SECONDED that Resolution No. 148 regarding the Library 2006 Operating Grant be tabled until the end of the Regular Council Meeting, after this matter has been further discussed with Library Board representatives.*

*Carried Unanimously.*

(No. 150)

*MOVED/SECONDED that the remainder of the March 19<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole report be approved with the following recommendations:*

**1. 2007 FINANCIAL PLAN – GRANTS TO COMMUNITY GROUPS AND ORGANIZATIONS**

TORCA Funding

*It was recommended that an amount of \$3,500 be included in the 2007 Capital budget, and \$2,500 in the 2007 Operations Budget for the City’s portion of the TORCA Bike Skills Park to be located in Tetrault Park.*

Grants to Community Organizations

*It was recommended that the following grants to community organizations be included in the 2007 Financial Plan:*

- Terrace & District Arts Council ..... \$22,500
- Terrace Museum Society (Heritage Park)..... \$60,000
- K’San House Society (one time grant for Community Connector Progr ..... \$3,000
- Kalum Horseshoe Community School Society (Strengthening Families Programme - Recreation Facility Passes) ..... \$490
- Skeena Diversity\*(one time grant)..... \$3,000

*\*Unless it continues to be a requirement of their Provincial funding, the City will no longer be part of tracking their revenues and expenditures.*

**2. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(1)(i) AND (k) OF THE COMMUNITY CHARTER – LEGAL & PROPERTY ITEMS**

---

*It was recommended that the Committee of the Whole reconvene into In-Camera Committee of the Whole to discuss legal and property items under Division 3, Section 90(1)(i) and (k) of the Community Charter.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component,**  
**March 26, 2007**

*MOVED/SECONDED that the March 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

(No. 151)

**1. STRATA CONVERSION APPLICATION (1 & 2 – 3421 KALUM STREET)**

---

*It was recommended that Council approve the residential strata conversion of the existing Two Family Residence located at 3421 Kalum Street.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component,**  
**March 12, 2007**

*MOVED/SECONDED that the March 12<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

(No. 152)

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Seniors Advisory Commission Minutes, March 7, 2007**

*MOVED/SECONDED that the minutes from the Seniors Advisory Commission meeting of March 7, 2007 be received.*

(No. 153)

*Carried Unanimously.*

**BYLAWS:**

***City of Terrace Sewer Connection and Rates Amending Bylaw, Project No. ADP-02-0702 Adoption***

*MOVED/SECONDED that City of Terrace Sewer Connection and Rates Amending Bylaw, Project No. ADP-02-0702 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 154)*

***City of Terrace Water Distribution and Sale Amending Bylaw, Project No. ADP-02-0703 Adoption***

*MOVED/SECONDED that City of Terrace Water Distribution and Sale Amending Bylaw, Project No. ADP-02-0703 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 155)*

***Improvements to Existing Pool and Arena Temporary Borrowing Bylaw, Project No. ADP-02-0704 Adoption***

*MOVED/SECONDED that Improvements to Existing Pool and Arena Temporary Borrowing Bylaw, Project No. ADP-02-0704 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 156)*

***Sportsplex Temporary Borrowing Bylaw, Project No. ADP-02-0705 Adoption***

*MOVED/SECONDED that Sportsplex Temporary Borrowing Bylaw, Project No. ADP-02-0705 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 157)*

**NEW BUSINESS:**

***Councillor R. McDaniel – North West Regional Hospital District Meeting***

*Councillor McDaniel provided highlights of the meeting of the North West Regional Hospital District held on March 23, 2007.*

***Councillor M. Davies – Regional District Board Meeting***

*Councillor Davies provided highlights of the Regional District of Kitimat-Stikine Board Meeting held on March 23, 2007.*

***Councillor M. Davies – Skeena Diversity Society Annual General Meeting***

*Councillor Davies recently attended the Skeena Diversity Society's first Annual General Meeting. The Board of Directors was elected however there are three empty seats remaining on the Board. The Society expressed their gratitude for the City's financial assistance.*

***Councillor B. Downie –  
Sportsplex Fundraising  
Committee***

*Councillor Downie discussed the Sportsplex Open House being held on April 3 from 7:30 pm to 9:00 p.m. downstairs in the City Hall Training Room. Councillor Downie encourages everyone to come and see the progress made to date on the Sportsplex, to review the design, and to hear about plans to raise further funding for the project.*

***Councillor R. McDaniel –  
Grand Trunk Pathway Bench  
Vandalism***

*Councillor McDaniel expressed his displeasure upon discovering that benches along the Grand Trunk Pathway had suffered vandalism. He is asking the public to contact the authorities if they witness people damaging these memorial benches or vandalizing property.*

***Mayor J. Talstra – Southeast  
Alaska Conference, Juneau  
Alaska***

*Mayor Talstra will be going to Juneau, Alaska to attend the Southeast Alaska Conference as the Chair of the Regional District of Kitimat-Stikine. The proposed Alaska Intertie power line will be discussed at the conference.*

*The purpose of the Alaska Intertie is to join southeastern Alaskan communities onto one power grid to enable them to discontinue using diesel fuel as a power source.*

*This will also enable Alaska to send power to the lower 48 states if a power line gets built. Mines in the area are anxious to have access to power and this issue will be a topic of discussion at the Minerals North Conference being held in Terrace next month.*

**REPORT FROM IN-CAMERA:**

*The following items from the February 12<sup>th</sup>, 2007 In-Camera Special Council Meetings were released from In-Camera status:*

**IN-CAMERA COMMITTEE  
REPORTS:**

**In-Camera Committee of the  
Whole**

- **In-Camera Finance,  
Personnel &  
Administration  
Component  
February 1, 2007**

**MOVED/SECONDED** that the February 1<sup>st</sup>, 2007 In-Camera Finance, Personnel and Administration Component of the In-Camera Committee of the Whole report be adopted as follows:

RESOLUTION NO. 045 – ITEM #3

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (COUNCIL INITIATIVES)**

---

**It was recommended that** Council Initiatives projects and amounts be included in the draft 2007 budget, pending further review and prioritization from Council.

**It was recommended that** the Grants to Community Organizations, Capital and Water & Sewer budgets be reviewed at upcoming In-Camera Finance, Personnel & Administration Committee meetings, the next to be held on Tuesday, February 6, 2007 at 4:30 p.m.

**It was further recommended that** the draft 2007 General Operating budget be further reviewed in order to reduce the amount of tax increase required to balance the budget.

Carried Unanimously.

**IN-CAMERA  
NEW BUSINESS:**

**Mayor Talstra – Meetings with B.C. Hydro, BCTC, Alcan and the Province**

RESOLUTION NO. 050

MOVED/SECONDED that in conjunction with his trip to sit on the Jury Panel for the B.C. Achievement Foundation in Vancouver on February 16<sup>th</sup>, 2007, the Mayor be authorized to meet with Alcan, B.C. Transmission Corporation, B.C. Hydro and Minister Neufeld, if meetings can be arranged.

Carried Unanimously.

*The following items from the March 12<sup>th</sup>, 2007 In-Camera Special Council Meetings were released from In-Camera status:*

**IN-CAMERA COMMITTEE  
REPORTS:**

**In-Camera Committee of the Whole, February 22, 2007**

RESOLUTION NO. 099

MOVED/SECONDED that the February 22<sup>nd</sup>, 2007 In-Camera Committee of the Whole report be adopted as follows:

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (FUTURE OF THE ADVISORY LEISURE SERVICES COMMISSION)**

---

**It was recommended that** the Advisory Leisure Services Commission be wrapped up and the members thanked for their service to the community, and that appointments to the Leisure Services Advisory Commission under Policy No. 84 not be made until such time as there is a need to re-establish the Commission in the future.

Carried Unanimously.

**In-Camera Committee of the Whole,**

RESOLUTION NO. 100

- **Finance, Personnel and Administration Component, February 28, 2007**

MOVED/SECONDED that the February 28<sup>th</sup>, 2007 In-Camera Finance, Personnel and Administration Component of the In-Camera Committee of the Whole report be corrected by changing 2008 – 2001 in the third paragraph of Item #1 to read 2008 – 2011 and that the report be adopted as corrected:

**It was recommended that** the 2007-2011 General Fund Operating and Capital Budgets be approved including the following projected tax increases:

- 3.5% - 2007
- 0.0% - 2008
- 0.0% - 2009
- 3.0% - 2010
- 0.0% - 2011

Carried Unanimously.

**IN-CAMERA SPECIAL REPORTS:**

RESOLUTION NO. 101

- In-Camera Item Under Division 3, Section 90(1)(a) of the Community Charter – Sportsplex Fundraising Committee Appointees**

MOVED/SECONDED that the City appoint the following people to the Sportsplex Fundraising Committee:

- Art Erasmus
- Rob Bell
- Bob Park
- Kelly Gingles
- David Pernarowski
- Shelley Anderson
- Steve Smyth
- Councillor Brian Downie
- Councillor Carol Leclerc
- Councillor Rich McDaniel

that a space be left vacant on the Committee to be filled by a representative of the Terrace Figure Skating Club; and that Councillor Brian Downie be appointed as Chair.

Carried Unanimously.

**In-Camera Property Item  
Under Division 3, Section  
90(1)(d) of the Community  
Charter – City-Owned Dairy  
Avenue Lot**

RESOLUTION NO. 105

MOVED/SECONDED that the asking price be increased to \$35,000 plus GST for the remaining City-owned lot on Dairy Avenue (Lot 2, District Lot 977, Range 5, Coast District, Plan PRP41328 – 4843 Dairy Avenue).

Carried Unanimously.

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions.*

***Reconvene into In-Camera  
Committee of the Whole***

*MOVED/SECONDED that Council reconvene into In-Camera Committee of the Whole under Section 90(1)(k) of the Community Charter.*

*(No. 158)*

*Carried Unanimously.*

*The Committee discussed the In-Camera items referred to it.*

***Rise and Report***

*It was recommended that the Committee now rise and report.*

***Resolution No. 148 (Library  
2007 Operating Grant)  
Lifted from the Table***

*MOVED/SECONDED that the item entitled “Library 2007 Operating Grant” of the March 19<sup>th</sup>, 2007 Finance, Personnel and Administration Component of the Committee of the Whole report be approved with the following recommendation:*



*Library 2007 Operating Grant*

*(No. 148-D)*

*It was recommended that 2007 funding for the Terrace Public Library operations be maintained at the same level as in 2006 (\$527,800).*

*Motion Defeated.*

***Adoption of Report***

*(No. 159)*

*MOVED/SECONDED that the March 26<sup>th</sup>, 2007 In-Camera Committee of the Whole (Finance, Personnel and Administration Component) report be adopted with the following recommendations:*

***1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (LIBRARY BOARD – 2007 OPERATING GRANT)***

---

*It was recommended that the 2007 funding for the Terrace Public Library operations be maintained at the same level as 2006, except for a one-time \$4,600 increase in the budget to be applied towards their 40<sup>th</sup> anniversary celebrations.*

***2. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (2007 – CAPITAL BUDGET – GENERAL, WATER & SEWER)***

---

*It was recommended that the following Capital budgets be approved for inclusion in the 2007 Financial Plan:*

- *General Capital*                    \$2,318,200
- *Water Capital*                     \$1,078,500
- *Sewer Capital*                     \$343,400

*Carried Unanimously.*

***ADJOURNMENT:***

*(No. 160)*

*MOVED/SECONDED that the March 26<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:55 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, APRIL 10<sup>TH</sup>, 2007 AT 7:35 P.M.***

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie (entered the meeting at 8:10 p.m.) C. Leclerc, R. McDaniel and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, P. Weeber, Fire Chief, D. Block, City Planner (entered the meeting at 7:50 p.m.), D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

***DELEGATIONS & GUESTS:***

***Early Childhood Educators of  
B.C. – Terrace Branch,  
Request for Letters of  
Support***

*Terry Walker, Rosemarie Goodwin, and Joanna Payjack spoke on behalf of the Early Childhood Educators of B.C. – Terrace Branch.*

*On March 31, 2007, millions of dollars worth of transfer payments from the Federal Government to the Provincial Government to support the development of a child care system came to an end.*

*The group is asking the City of Terrace to forward letters to the Federal Government urging that they maintain their commitment to the Federal Early Learning and Childcare Agreement. They are also asking that the City send a letter to the Provincial Government encouraging them to be more proactive in opposing the elimination of a national child care program.*

*Existing child care programs in our community cannot meet the needs of local residents. The lack of available child care is also considered to be a recruitment barrier when trying to attract people to work in our community.*

*A recent report from researcher Clyde Hertzman identified that Terrace has an especially vulnerable population of children entering Kindergarten and there is real concern that there are not enough early childhood programs to support these vulnerable children.*

*Dina Von Hahn spoke as a parent who accesses child care services in our community. She would not be able to work outside the home without quality, affordable child care for her children. As an employee at Northwest Community College, Ms. Von Hahn also sees the need for some students at NWCC to have child care available to them in order to continue their studies.*

*Mayor Talstra thanked Ms. Walker, Ms. Goodwin, Ms. Payjack and Ms. Von Hahn for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 169).*

*Councillor B. Downie entered the meeting at 8:10 p.m.*

***Nicholas Lindstrom –  
Concern about Gravel  
Dumped at Skateboard Park***

*Nicholas Lindstrom was present to speak on behalf of the bikers and skateboarders that use the City of Terrace Skateboard Park. They are concerned about a large dump of gravel that has been placed on one side of the Skateboard Park.*

*The gravel takes up a good-sized area on one side of the Skateboard Park and gets tracked throughout the remainder of the park causing a significant safety concern for bikers/skateboarders using the facility.*

*Mayor Talstra assured Mr. Lindstrom that City staff would look into the situation as soon as possible in an effort to address their concerns.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
March 26, 2007***

*(No. 166)*

*MOVED/SECONDED that the Regular Council Minutes of March 26<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Arts Umbrella – Provincial  
Outreach Program  
Community Celebration***

*(No. 167)*

*MOVED/SECONDED that the City of Terrace, in conjunction with the Arts Umbrella, host a community celebration on May 10<sup>th</sup>, 2007, to showcase the achievements of the children who participate in the Arts Umbrella Provincial Outreach program being held in Terrace from May 7<sup>th</sup> – 10<sup>th</sup>, 2007; that Administration research whether a family-oriented event would be appropriate; and that the funding of this event come from Council Unbudgeted.*

*Carried Unanimously.*

***B.C. Hydro – “Turn it Off  
Challenge”***

*(No. 168)*

*MOVED/SECONDED that the City of Terrace participate in B.C. Hydro’s “Turn it Off Challenge” and that Administration follow up on what is required for registration and participation in the challenge.*

*Carried Unanimously.*

***Early Childhood Educators of  
B.C. – Terrace Branch,  
Request for Letters of  
Support***

*(No. 169)*

*MOVED/SECONDED that letters be forwarded to both the Provincial and Federal Governments urging them to provide adequate funding for the child care programme in Canada.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*(No. 170)*

*MOVED/SECONDED that the April 10<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole,  
April 10, 2007***

*The following item was discussed at the April 10<sup>th</sup>, 2007 Committee of the Whole:*

**1. KERMODEI TOURISM SOCIETY – ANNUAL UPDATE**

***Committee of the Whole  
➤ Development Services  
Component,  
April 10, 2007***

*The following items were discussed at the April 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 01-2007 (4931 AGAR AVENUE – WALKER)**

**2. SPECIAL OCCASION LIQUOR LICENSE APPLICATION (NW TIMBERMEN OLD TIMERS HOCKEY CLUB)**

**3. DEVELOPMENT PERMIT NO. 06-2007 (4635 LAZELLE AVENUE – GREENWOOD)**

**4. DEVELOPMENT PERMIT NO. 07-2007 (4628 PARK AVENUE – UPLANDS NURSERY/506428 B.C. LTD.)**

***Committee of the Whole  
➤ Finance, Personnel and  
Administration  
Component,  
April 10, 2007***

*The following item was discussed at the April 10<sup>th</sup>, 2007 Finance, Personnel & Administration Component of Committee of the Whole:*

**1. NCMA – “MEASURING UP THE NORTH PROJECT”**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole,  
April 10, 2007***

*MOVED/SECONDED that the April 10<sup>th</sup>, 2007 Committee of the Whole report be adopted with the following recommendation:*

*(No. 171)*

**1. KERMODEI TOURISM SOCIETY – ANNUAL UPDATE**

*It was recommended that the report from the Kermodei Tourism Society be received and that the members of the Society be thanked for their hard work in promoting our area.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**April 10, 2007**

(No. 172)

*MOVED/SECONDED that the April 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

**1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 01-2007 (4931 AGAR AVENUE – WALKER)**

---

*It was recommended that the City issue Development Variance Permit No. 01-2007 for the property located at 4931 Agar Avenue (Lot 2, District Lot 611, Range 5, Coast District, Plan PRP13478 except Plan PRP43454) including the following variances:*

- *To vary Section 4.3.3. – Accessory Buildings of Zoning Bylaw No. 1431-1995 and amendments thereto by increasing the maximum allowable size of an accessory building from 55 square metres to 58 square metres and to increase the maximum allowable size of an accessory building to more than 50% of the ground floor area of the principal building.*

**2. SPECIAL OCCASION LIQUOR LICENSE APPLICATION (NW TIMBERMEN OLD TIMERS HOCKEY CLUB)**

---

*It was recommended that a Special Occasion Liquor License be granted to the NW Timbermen Old Timers Hockey Club to host a bar in conjunction with the Ducks Unlimited Auction to be held at the Terrace Arena on April 14, 2007, subject to requirements from the Liquor Control and Licensing Branch regarding over-service, service of minors and crowding, as well as insurance requirements being met.*

**3. DEVELOPMENT PERMIT NO. 06-2007 (4635 LAZELLE AVENUE – GREENWOOD)**

---

*It was recommended that Development Permit No. 06-2007 be issued to R.D. Greenwood Chiropractic Services Inc. for the property legally described as Lot 13, Block 4, District Lot 361, Range 5, Coast District, Plan 972 (4635 Lazelle Avenue) to permit the renovation of the façade and entrance to the existing commercial building.*

**4. DEVELOPMENT PERMIT NO. 07-2007 (4628 PARK AVENUE – UPLANDS NURSERY/506428 B.C. LTD.)**

*It was recommended that Development Permit No. 07-2007 be issued to 506428 B.C. Ltd. for the property legally described as Lot A, District Lot 361, Range 5, Coast District, Plan 3151 (4628 Park Avenue) to permit the development of a retail garden centre with accessory plant display and yard storage on the subject property, including the following variances:*

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 to reduce the minimum continuous landscape strip on the parcel sides abutting a road from 2.5 metres to 0.75 metres; and*
- *Vary Section 4.19 of Zoning Bylaw No. 1431-1995 to reduce the required number of off-street parking spaces from ten (10) to eight (8) spaces.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, April 10, 2007**

*MOVED/SECONDED that the April 10<sup>th</sup>, 2007 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendation:*

**1. NCMA – “MEASURING UP THE NORTH PROJECT”**

*It was recommended that Council provide funding in the amount of \$500 to the NCMA in support of the “Measuring Up The North” project with the money coming from Council Unbudgeted, and that Denise Fisher, Corporate Administrator, be appointed as a liaison to this project.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, March 26, 2007**

*MOVED/SECONDED that the March 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

(No. 174)



**SPECIAL REPORTS:**

***B.C. Ambulance Service  
Report, First Quarter 2007***

*(No. 175)*

*MOVED/SECONDED that the B.C. Ambulance Service First Quarter Report for 2007 be received and that Carl Wassink, Paramedic Chief, be asked to provide Council with a five-year comparison of the B.C. Ambulance Service statistics for the Terrace Station.*

*Carried Unanimously.*

***Cheque Register,  
March 2007***

*(No. 176)*

*MOVED/SECONDED that the Cheque Register for March 2007 be approved.*

*Carried Unanimously.*

***Memo – Director of Finance,  
B.C. Transit Annual  
Operating Agreement***

*(No. 177)*

*MOVED/SECONDED that the Terrace Regional Transit 2007/2008 Annual Operating Agreement be approved and that the Mayor and the Director of Finance be authorized to execute all necessary documentation.*

*Carried Unanimously.*

***Memo – IVC Committee,  
Vehicle Purchases***

*(No. 178)*

*MOVED/SECONDED that the following equipment be purchased at an estimated total purchase price of \$462,000:*

- A new 2007 ½ ton pickup, 4X4, crew cab (for the Fire Department);*
- A new 2007 ½ ton pickup, regular cab (for the Leisure Services Department);*
- A new sewer cleaning truck;*
- A new foam system for Unit #29 – Freightliner Fire Truck;*
- New heavy hydraulic rescue tools for Unit #31 – Emergency Response Vehicle.*

*And that the following equipment be sold at an approximate value of \$63,000:*

- Unit #14 (1998 Dodge ½ ton pickup) \$8,000+*
- Unit #09 (1996 Vactor Jet Rodder) \$55,000*

*And that Unit #57 (1994 Chevrolet Pickup) remain in the fleet as a spare vehicle.*

*Carried Unanimously.*

***Memo – Fire Chief, Terrace  
Fire Prevention Bylaw No.  
1365-1994 – Burning  
Permits***

*(No. 179)*

*MOVED/SECONDED that the current Terrace Fire Prevention Bylaw No. 1365-1994, Section 20.0 – Burning Permits, not be amended to ban residential burning.*

*Carried.*

***BYLAWS:***

***Keith Avenue (East of Kerr  
Street) Reconstruction and  
Paving Loan Authorization  
Bylaw,  
Project No. ADP-02-0708  
First, Second and Third  
Reading***

*(No. 180)*

*MOVED/SECONDED that Keith Avenue (East of Kerr Street) Reconstruction and Paving Loan Authorization Bylaw, Project No. ADP-02-0708 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

***Munroe Street (Halliwell to  
Gair) Reconstruction and  
Paving Loan Authorization  
Bylaw,  
Project No. ADP-02-0709  
First, Second and Third  
Reading***

*(No. 181)*

*MOVED/SECONDED that Munroe Street (Halliwell to Gair) Reconstruction and Paving Loan Authorization Bylaw, Project No. ADP-02-0709 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously*

***NEW BUSINESS:***

***Councillor B. Pollard –  
Greater Terrace  
Beautification Society***

*Councillor Pollard passed on a thank you to the City from the Greater Terrace Beautification Society for showing a commitment to improving the beautification of our community by hiring a gardener for the 2007 season.*

*Councillor Pollard also informed everyone about the annual Garb-a-Thon being held on Sunday, April 22<sup>nd</sup>, 2007 starting at 12:00 noon at McDonalds. He encourages both Council and the community to go out and support this worthwhile event.*

***Councillor B. Pollard – RCMP  
Ride-a-Long***

*Councillor Pollard recently participated in an RCMP ride-a-long which he found to be a very eye opening experience. He expressed his thanks to everyone involved in arranging this opportunity for him. Councillor Pollard was very impressed with the integrity and heart shown by the RCMP members.*

*Mayor Talstra reiterated that the City of Terrace’s focus was not on power sales but to make sure that this modernization project proceeds in order to update the now 50-year old plant.*

*It is the Mayor’s understanding that recent meetings between the District of Kitimat and Alcan have gone well. The City of Terrace is looking forward to the modernization project getting underway.*

***Mayor J. Talstra – Southeast Alaska Conference***

*Mayor Talstra recently attended the Southeast Alaska Conference in Juneau, Alaska as a representative of the Kitimat-Stikine Regional District. The delegation from Terrace always receives a warm welcome at these meetings. Invitations to the Minerals North Conference have been extended to some of the Alaskan representatives present at the Southeast Alaskan Conference.*

***Mayor J. Talstra – COFI Conference in Prince George***

*Mayor Talstra will be heading to Prince George later this week to attend the COFI 2007 Convention.*

**REPORT FROM IN-CAMERA:**

*The following item from the March 26<sup>th</sup>, 2007 In-Camera Special Council Meetings was released from In-Camera status:*

**IN-CAMERA COMMITTEE REPORTS:**

***In-Camera Committee of the Whole, March 19, 2007***

*MOVED/SECONDED that the March 19<sup>th</sup>, 2007 In-Camera Committee of the Whole report be adopted as follows:*

**RESOLUTION NO. 135 – ITEM #1**

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (SPORTSPLEX)**

**It was recommended that** work on the rink slab replacement be commenced in September with an anticipated November completion date, and that the Director of Leisure Services work with the user groups to accommodate the later start to this component of the renovations project.

RESOLUTION NO. 135 – ITEM #2

**2. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (CN OVERPASS)**

---

It was recommended that the City of Terrace continue with its plans to commission a Master Transportation Plan as soon as possible, and seek additional funding sources for the study if available.

It was further recommended that the City of Terrace reiterate its position that Kenney Street needs to remain open to vehicle traffic, and that traffic flow (Sande Street Overpass) and pedestrian issues also need to be addressed as part of the discussions surrounding a CN Overpass.

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*Merv Ritchie of Northweb Press inquired about the decision made by Council in regards to the funding of the Terrace Public Library for 2007.*

**ADJOURNMENT:**

*(No. 182)*

*MOVED/SECONDED that the April 10th, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Section 90(1)(k) of the Community Charter .*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

**CERTIFIED CORRECT:**

---

**Mayor**

---

**Clerk**

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, APRIL 23<sup>RD</sup>, 2007 AT 7:40 P.M.***

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, and B. Pollard. Councillor R. McDaniel was absent for medical reasons. Also in attendance were R. Poole, Chief Administrative Officer, R. Milnthorp, Director of Leisure Services, and H. Nunn, Executive Assistant.*

**DELEGATIONS & GUESTS:**

***Dave Menzies, Executive  
Director, TEDA – Annual  
Report***

*Dave Menzies, Executive Director of the Terrace Economic Development Authority (TEDA), presented an annual report for TEDA.*

*TEDA continues to work on efforts to diversify the forestry industry in our area by assisting companies interested in secondary manufacturing such as OSB and pellet production.*

*They have distributed many copies of the DVD production titled “Living in Terrace” and feel the DVD was a worthwhile investment to get the message out about the beautiful area of the Province we live in. TEDA has also gone through a re-branding process with the development of a new logo, letterhead, and an improved website.*

*The relocation of the TEDA office to the corner of Kalum Street and Lakelse Avenue has increased their visibility to the public and there has been a noticeable increase in walk-in traffic.*

*The recently held Minerals North Conference was a huge success and gave the City of Terrace an opportunity to promote local companies who can provide goods and services to the mining industry. Mr. Menzies acknowledged Thecla Fladhamer, Research and Administrative Assistant for TEDA, for her hard work towards the Minerals North Conference. The organizers plan to do an analysis of the conference to evaluate how things were done, what worked, what could be done better, etc.*

*New priorities for TEDA as they move forward are amalgamation, airport lands, development of the old Co-op site and the mill site, and building closer ties with the City Planning Department.*

*Lael McKeown, TEDA Board Member, also urged Council to continue to support the Alcan modernization project, amalgamation, and the development of the airport lands.*

*Mayor Talstra thanked Mr. Menzies for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 188).*

***Harry Eichorst – Sportsplex  
Donation on Behalf of the  
Eichorst Family and the  
Eichorst Group of Companies***

*Harry Eichorst was in attendance to present a \$10,000 donation to the Sportsplex project on behalf of the Eichorst Family and the Eichorst Group of Companies.*

*This donation is made as a token of appreciation to the citizens of Terrace for supporting the Eichorst Group of Companies over the years.*

*Mr. Eichorst, while recognizing the economic climate of the area has been difficult, also challenged other individuals and local businesses to support the project in any way they can.*

*On behalf of Council, Mayor Talstra expressed his gratitude to Mr. Eichorst for his family's generous donation.*

*R. Milnthorp, Director of Leisure Services, left the meeting at this time.*

***Dr. Heinz Gunter, Chief of  
Staff, Mills Memorial Hospital  
– Medical Specialists  
Recruitment***

*Dr. Heinz Gunter, Chief of Staff of Mills Memorial Hospital, addressed Council regarding the difficulty of recruiting medical specialists to our area.*

*The Medical Advisory Committee has set up a recruiting committee specifically to attract specialists for Mills Memorial Hospital, with Internal Medicine and Radiology being the areas of immediate concern.*

*The Medical Advisory Committee is asking the City to consider supporting their recruiting efforts in ways such as providing financial support for the development of a DVD highlighting Mills Memorial Hospital for potential recruits, or for the development of a recruitment website to connect to the TEDA website.*

*Mayor Talstra thanked Dr. Gunter for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 189).*

***Bob Smart – Halliwell Avenue/Marshall Street Flooding and Groundwater Concerns***

*Mr. Bob Smart, a resident of Marshall Street, spoke to Council regarding basement flooding being experienced by residences on the west end of Halliwell Avenue and the north end of Marshall Street caused by a high water table in the area.*

*Mr. Smart informed Council that there is an underground aquifer in the area that first caused flooding in his neighbourhood in December 1991. The City did an investigation after this first incident but there was no work done at that time to address the problem. Mr. Smart questioned if an upgrade to that portion of Halliwell Avenue in 1990 may have contributed to the problem, although he has no evidence to support his suspicion.*

*Mr. Smart is asking Council to assist the residents in resolving the issue.*

*Mayor Talstra informed Mr. Smart that the two petitions submitted by Halliwell Avenue and Marshall Street residents were forwarded immediately to staff so they could provide background information on the issue to Council.*

*Mayor Talstra thanked Mr. Smart for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 190).*

***Recess and Reconvene***

*A short recess was called at 8:40 p.m. and the meeting resumed at 8:45 p.m.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
April 10, 2007***

*MOVED/SECONDED that the Regular Council Minutes of April 10<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 187)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Dave Menzies, Executive Director, TEDA – Annual Report***

*MOVED/SECONDED that the verbal report from TEDA be received for information.*

*(No. 188)*

*Carried Unanimously.*

***Dr. Heinz Gunter, Chief of Staff, Mills Memorial Hospital – Medical Specialists Recruitment***

*MOVED/SECONDED that the April 15, 2007 letter from the Medical Advisory Committee regarding medical specialists recruitment be referred to the Health Task Force Monitoring Group for review and recommendation.*

*(No. 189)*

*Carried Unanimously.*

***Bob Smart – Halliwell Avenue/Marshall Street Flooding and Groundwater Concerns***

*MOVED/SECONDED that the issue of basement flooding due to a high water table in the Halliwell Avenue/Marshall Street area be referred to Administration for study and recommendation back to Council.*

*(No. 190)*

*Carried Unanimously.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ Finance, Personnel and Administration Component,  
April 19, 2007***

*MOVED/SECONDED that the April 19<sup>th</sup>, 2007 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendation:*



(No. 191)

**1. AMENDMENT TO 2006 – 2010 FINANCIAL PLAN**

*It was recommended that the amended 2006 – 2010 Financial Plan Bylaw be approved and that the bylaw proceed to Council for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.*

*It was further recommended that the 2006 interest of \$158,360 for the Terrace Lumber Company loan be transferred to a reserve account pending settlement of the account.*

**2. 2007 – 2011 GENERAL FINANCIAL PLAN**

*It was recommended that the 2007 – 2011 General Financial Plan Bylaw be approved and that the bylaw proceed to Council for 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> readings.*

**3. 2007 – GENERAL TAX RATES**

*It was recommended that the General Tax Rates for 2007 be approved as follows:*

- Residential..... 7.56131
- Utility..... 64.39000
- Major Industry..... 75.19956
- Light Industry..... 47.35718
- Business..... 26.44214
- Recreation/Non-Profit ..... 5.64242
- Farm ..... 27.81518

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component,**  
**April 10, 2007**

*MOVED/SECONDED that the April 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

(No. 192)

***Committee of the Whole,  
April 10, 2007***

*(No. 193)*

*MOVED/SECONDED that the April 10<sup>th</sup>, 2007 Committee of the Whole report be received for information.*

*Carried Unanimously.*

***Committee of the Whole  
➤ Finance, Personnel &  
Administration  
Component,  
April 10, 2007***

*(No. 194)*

*MOVED/SECONDED that the April 10<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

***SPECIAL REPORTS:***

***RCMP/TVAP Report,  
March 2007***

*(No. 195)*

*MOVED/SECONDED that the RCMP/TVAP report for March 2007 be received.*

*Carried Unanimously.*

***Building Synopsis,  
March 2007***

*(No. 196)*

*MOVED/SECONDED that the Building Synopsis for March 2007 be received.*

*Carried Unanimously.*

***Seniors Advisory Commission  
Minutes,  
March 7, 2007***

*(No. 197)*

*MOVED/SECONDED that the minutes from the Seniors Advisory Commission meeting of March 7, 2007 be received.*

*Carried Unanimously.*

*(No. 198)*

*MOVED/SECONDED that the issue brought forward by the Seniors Advisory Commission regarding the construction of a sidewalk on the South side of Park Avenue from the Twin River Estates to the Aquatic Centre be referred to Administration for study and recommendation back to Council.*

*Carried Unanimously.*

***Memo – Director of Finance,  
Temporary Loan Bylaw***

*(No. 199)*

*MOVED/SECONDED that the Temporary Loan Bylaw proceed to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Readings.*

*Carried Unanimously.*

***Memo – Director of Leisure Services, Bocce Court Proposal***

*MOVED/SECONDED that Council approve the March 16, 2007 proposal from the Kinsmen Club of Terrace to build a Bocce Court at Kin Park.*

*(No. 200)*

*Carried Unanimously.*

**BYLAWS:**

***Temporary Loan Bylaw, Project No. ADP-02-0706 First, Second and Third Reading***

*MOVED/SECONDED that Temporary Loan Bylaw, Project No. ADP-02-0706 be read by title only and passed in its first, second and third readings.*

*(No. 201)*

*Carried Unanimously.*

***2006-2010 Financial Plan Amendment Bylaw, Project No. ADP-02-0707 First, Second and Third Reading***

*MOVED/SECONDED that 2006-2010 Financial Plan Amendment Bylaw, Project No. ADP-02-0707 be read by title only and passed in its first, second and third readings.*

*(No. 202)*

*Carried Unanimously*

***2007-2011 Financial Plan Bylaw, Project No. ADP-02-0710 First, Second and Third Reading***

*MOVED/SECONDED that 2007-2011 Financial Plan Bylaw, Project No. ADP-02-0710 be read by title only and passed in its first, second and third readings.*

*(No. 203)*

*Carried Unanimously*

***2007 Tax Rate Bylaw, Project No. ADP-02-0711 First, Second and Third Reading***

*MOVED/SECONDED that 2007 Tax Rate Bylaw, Project No. ADP-02-0711 be read by title only and passed in its first, second and third readings.*

*(No. 204)*

*Carried Unanimously*

**NEW BUSINESS:**

***Councillor B. Pollard – Annual Garb-a-thon***

*Councillor Pollard was pleased to announce that the annual Greater Terrace Beautification Society Garb-a-thon held on Sunday was a resounding success with approximately 60 participants. Thanks to McDonalds for providing ice cream and beverages to the participants and a special thanks to the Beautification Society for organizing the event.*

***Councillor B. Pollard –  
Minerals North Conference***

*Councillor Pollard also expressed his pleasure in the Minerals North Conference. He suggested that a letter be sent to the organizers of the Conference to thank them for a job well done!*

***Councillor M. Davies –  
Regional District Report***

*Councillor Davies provided a report from the Regional District of Kitimat-Stikine Board meeting.*

*Ernest Sande was the guest of honour at this meeting where he was presented with a Certificate of Commendation by Board Chair Jack Talstra on behalf of Canada's Governor General, Michaëlle Jean.*

*The certificate was presented to Mr. Sande in recognition of his rescue of Marc Bouliane in February 2006 when Mr. Bouliane's vehicle went off Highway 37 into Williams Creek after hitting black ice.*

*Councillor L. Christiansen left the meeting at 9:30 p.m.*

***Councillor M. Davies –  
Crystal Meth Committee  
Report***

*Councillor Davies explained that the Crystal Meth Committee will be hosting a conference on May 24 & 25, 2007 at Northwest Community College.*

***Councillor C. Leclerc – Jim  
Stainton Retirement***

*Councillor Leclerc extended congratulations to Jim Stainton for his 40 years' of volunteer service with the City of Terrace Fire Department. It was suggested that a letter be forwarded to Mr. Stainton acknowledging the City's appreciation of his many years of volunteer service to the community.*

***Councillor B. Downie – Trade  
Show***

*Councillor Downie indicated that the annual Chamber of Commerce Trade Show held last weekend was quite successful. There is an unofficial estimate of approximately 5,000 people going through the Trade Show over the course of the weekend. The Chamber of Commerce should be proud of once again hosting a successful event.*

*Councillor Downie also indicated that visitors to the Sportsplex booth at the Trade Show showed strong support for the project.*

**REPORT FROM IN-CAMERA:**

**In-Camera Committee of the Whole**

- **In-Camera Committee of the Whole Component January 12, 2007**

*The following item from the January 22<sup>nd</sup>, 2007 In-Camera Special Council Meeting was released from In-Camera status:*

MOVED/SECONDED that the January 12<sup>th</sup>, 2007 In-Camera Committee of the Whole Component of the In-Camera Committee of the Whole report be adopted as follows:

**RESOLUTION NO. 023 – ITEM #1**

**1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (KITSELAS/CITY OF TERRACE MOU – AIRPORT LANDS)**

---

**It was recommended that** the City approve the intent of the draft MOU to “Secure the Provincial Airport Option Lands” between the City of Terrace and the Kitselas First Nation; and

**It was further recommended that** the draft MOU be forwarded to the City’s legal counsel for review, and for advice regarding whether or not we need to re-advertise the Option Lands Agreement with the Province through an Alternative Approval Process.

*The following item from the February 12<sup>th</sup>, 2007 In-Camera Special Council Meeting was released from In-Camera status:*

**RESOLUTION NO. 049**

MOVED/SECONDED that Council approve the final changes to the Memorandum of Understanding regarding securing of the Provincial Airport Option Lands with the Kitselas First Nation and the City of Terrace.

*There were no questions from the Media.*

**In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter – Memorandum of Understanding – Securing of the Airport Option Lands**

**QUESTIONS/COMMENTS FROM THE MEDIA:**

**ADJOURNMENT:**

*(No. 205)*

*MOVED/SECONDED that the April 23<sup>rd</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter .*

*Carried Unanimously.*

*The meeting adjourned at 9:40 p.m.*

**CERTIFIED CORRECT:**

---

*Mayor*

*Hoole*

---

*Deputy Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MAY 14<sup>TH</sup>, 2007 AT 7:40 P.M.***

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, and B. Pollard. Councillor R. McDaniel was absent for medical reasons. Also in attendance were D. Fisher, Acting Chief Administrative Officer, P. Weeber, Fire Chief, D. Block, City Planner, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*(No. 221)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Mariah Niesner – Certificate  
Presentation in Recognition  
of the “Chief Scout Award”***

*Mayor Talstra presented Ms. Mariah Niesner with a certificate from the City of Terrace recognizing her accomplishment in earning the Chief Scout Award from the Governor General of Canada.*

*The Chief Scout Award is one of the two highest awards a Scout can receive.*

***Greater Terrace  
Beautification Society –  
Presentation of the “Cleanest  
School Awards”***

*Debbie Letawski, Yvonne Moen, and Betty Campbell of the Greater Terrace Beautification Society congratulated all of the children present for the great job they have done keeping their school yards clean.*

*The format for the judging of the “Cleanest School Award” was changed this year to acknowledge the two cleanest senior school yards and the two cleanest primary school yards.*

*Betty Campbell presented plaques to the winning schools as follows:*

**Primary Classification:**

- 1<sup>st</sup> Place – Kiti K’Shan Primary School*
- 2<sup>nd</sup> Place – Thornhill Primary School*

**Senior Classification:**

- 1<sup>st</sup> Place – Parkside Secondary School (absent)*
- 2<sup>nd</sup> Place – Thornhill Junior Secondary School (absent)*

*Debbie Letawski commented that Parkside Secondary School students always do an outstanding job and they go above and beyond by not only keeping their school yard clean but also the area surrounding their school, including the Howe Creek Trail and Christie Park. Thornhill Junior Secondary School students also did an exceptional job and they have the greatest challenge in keeping their grounds clean with the high winds in the area and the number of commercial businesses nearby.*

*Mayor Talstra presented each school with a certificate from the City of Terrace and thanked the Greater Terrace Beautification Society for their efforts in organizing this competition each year.*

***Danny Sheridan, Executive Director, Muks-Kum-Ol Housing Development Society – Request for Funding***

*Mr. Danny Sheridan, Executive Director of the Muks-Kum-Ol Housing Development Society, requested the City of Terrace enter into a partnership with the Society by providing some form of in-kind donation in support of the Society's proposed 14-unit addition to their aboriginal housing facility at 3120 Braun Street.*

*The Society has submitted an Expression of Interest to B.C. Housing for funding under the Federal Aboriginal Housing Initiative to enable them to expand their existing facility for the development of additional urban native housing.*

*The application for funding specifically requests that other funding partnerships be identified and such partnerships are weighed heavily in the approval process for receiving Federal funding.*

*Mr. Sheridan suggested that at this time the City consider an in-kind donation for any of the required development application fees required for the project.*

*Mayor Talstra thanked Mr. Sheridan for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 223).*



***John Pousette,  
"Conversation on Health"  
Session in Smithers, B.C.***

*Mr. John Pousette updated Council on his recent attendance at the "Conversation on Health" forum held in Smithers on May 12, 2007. There were 100 northern residents from the Queen Charlotte Islands to Houston selected randomly to participate in this forum.*

*The purpose of the "Conversation on Health" forums being held across the Province is to find out from B.C. residents their ideas on how to make our Province healthier, and how to improve and renew our health care system while strengthening the Canada Health Act.*

*There were 11 items on the agenda put forward by the Minister of Health and 81 items were brought forward by the 100 forum participants.*

*The top three priorities put forward by our local Health Task Force Monitoring Group were recruitment, beds (long-term and acute care), and seniors support. A copy of the forum proceedings will be available shortly.*

*Mayor Talstra thanked Mr. Pousette for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 225).*

***Peter Weeber, Terrace  
Emergency Services –  
Flooding Preparedness  
Update***

*Fire Chief Peter Weeber, representing Terrace Emergency Services, provided a quick overview of what PEP and the City of Terrace have been doing to prepare for potential spring flooding in our area.*

*The priority has been raising the awareness of local residents who could be potentially impacted by flooding. A community meeting was held for the residents of Skeena Street with 50 concerned residents attending. Site specific planning is being done.*

*A second community meeting will be held before the end of May for the residents of the Kerr/Keefer/Cramer area.*

*A tri-city Regional Emergency Planning Committee has been formed including the communities of Terrace, Kitimat and Prince Rupert. Kitimat has agreed to provide emergency social services if our resources are tapped during a flooding situation. Prince Rupert is also prepared to assist where necessary should the need arise.*

*The Province put forward \$33M in funding to assist communities in shoring up infrastructure (i.e. existing dykes and flood barriers). The City of Terrace was granted \$200,000 to shore up the Sewage Treatment Plant.*

*Information from the Federal Government's 72 Hours Preparedness Program will be going out to all residents within the flood plain. Flood information is also being included in the City Talk section of the newspaper and there is a flood watch section included on the City of Terrace website with links to other flooding information sites.*

*Mayor Talstra thanked Mr. Weeber for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 224).*

***Recess and Reconvene***

*A short recess was called at 8:40 p.m. and the meeting resumed at 8:45 p.m.*

***DELEGATIONS & GUESTS  
(CONT'D):***

***Mo Takhar, Request for  
Meeting with Prince Rupert  
Port Authority***

*Mr. Takhar spoke on behalf of small saw mill owners/operators in the northwest. This group is very concerned about the lack of access to truck traffic at the Prince Rupert port.*

*Mr. Takhar is requesting that the City of Terrace arrange a meeting with the Prince Rupert Port Authority to discuss truck access to the port.*

*Mayor Talstra thanked Mr. Takhar for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 226).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
April 23, 2007***

*MOVED/SECONDED that the Regular Council Minutes of April 23<sup>rd</sup>, 2007, be adopted as circulated.*

*(No. 222)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Danny Sheridan, Muks-Kum-Oi Housing Development Society – Request for Funding***

*MOVED/SECONDED that the letter from the Muks-Kum-Oi Housing Development Society requesting support for the expansion of their housing facility at 3120 Braun Street be referred to Administration for review and recommendation.*

*(No. 223)*

*Carried Unanimously.*

***Peter Weeber, Terrace Emergency Services – Flooding Preparedness Update***

*MOVED/SECONDED that the presentation from P. Weeber, Co-ordinator, Terrace Emergency Services regarding flooding preparedness be received for information.*

*(No. 224)*

*Carried Unanimously.*

***John Pousette, “Conversation on Health” Session in Smithers, B.C.***

*MOVED/SECONDED that the presentation from Mr. John Pousette regarding the “Conversation on Health” be received for information.*

*(No. 225)*

*Carried Unanimously.*

***Mo Takhar, Request for Meeting with Prince Rupert Port Authority***

*MOVED/SECONDED that the City of Terrace arrange a meeting with the City, the Prince Rupert Port Authority, and representatives from local small saw mill owner/operators to discuss the concern of the lack of truck access to the Prince Rupert port.*

*(No. 226)*

*Carried Unanimously.*

***Terrace-Kitimat Airport Society – Request for Appointment of Representative***

*(No. 227)*

*MOVED/SECONDED that Deputy Mayor Marylin Davies be appointed to represent the City of Terrace at the Terrace-Kitimat Airport Society’s Annual General Meeting on Thursday, June 28, 2007.*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE OF THE WHOLE:***

*(No. 228)*

*MOVED/SECONDED that the May 14<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, May 14, 2007***

*The following items were discussed at the May 14<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. DEVELOPMENT VARIANCE PERMIT NO. 02-2007 (4717 LAKELSE AVENUE –GOBIND ENTERPRISES LTD.)***

---
- 2. DEVELOPMENT VARIANCE PERMIT NO. 03-2007 (4436 PARK AVENUE – FRANK)***

---
- 3. DEVELOPMENT PERMIT NO. 08-2007 (3401 KALUM STREET – DEEP CREEK MASONRY LTD.)***

---
- 4. ZONING AMENDMENT (4217 THOMAS STREET – STRYDOM)***

---

***It was recommended that the Committee now rise and report.***

***Committee of the Whole***  
➤ ***Development Services Component, May 14, 2007***

*(No. 229)*

*MOVED/SECONDED that the May 14<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

- 1. DEVELOPMENT VARIANCE PERMIT NO. 02-2007 (4717 LAKELSE AVENUE – GOBIND ENTERPRISES LTD.)***

---

***It was recommended that the City issue Development Variance Permit No. 02-2007 to Gobind Enterprises Ltd. for the property located at 4717 Lakelse Avenue (Lot A, District Lot 361, Range 5, Coast District, Plan 4904) including the following variance:***

- *To vary Schedule C of Signage Bylaw No. 1500-1996 and amendments thereto to allow the property line setback requirement for a freestanding sign in the C2 – Shopping Centre Commercial zone to be reduced from 1.5 metres to 0.0 metres to allow for the relocation of an existing freestanding sign in conjunction with a new commercial addition.*

***2. DEVELOPMENT VARIANCE NO. 03-2007 (4436 PARK AVENUE – FRANK)***

---

*It was recommended that the City issue Development Variance Permit No. 03-2007 to Norman and Linda Frank for the property located at 4436 Park Avenue (Lot 7, Block C, District Lot 369, Range 5, Coast District, Plan 972) including the following variances:*

- *To vary Section 6.5.3.3 of Zoning Bylaw No. 1431-1995 and amendments thereto as applicable to single detached dwellings to reduce the minimum rear parcel line setback (Little Avenue) from 7.5 metres to 3.0 metres and to reduce the minimum interior side parcel line setback (west lot line) from 1.5 metres to 1.2 metres to allow for the construction of a new residential dwelling.*

***3. DEVELOPMENT PERMIT NO. 08-2007 (3401 KALUM STREET – DEEP CREEK MASONRY LTD.)***

---

*It was recommended that Development Permit No. 08-2007 be issued to Deep Creek Masonry Ltd. for the property legally described as Lot 1, District Lot 361, Range 5, Coast District, Plan PRP44335 (3401 Kalum Street) to permit the development of a 36-unit phased strata multi-family residential complex including the following variances:*

- *Vary Section 6.4.3.3 of Zoning Bylaw No. 1431-1995 to reduce the minimum setback of the front parcel line (Adam Street) from 6.0 metres to 5.0 metres; and*

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 to reduce the continuous landscaping strip from 2.5 metres to 1.0 metre along the west (Adam Street) and to 1.5 metres along the east (Kalum Street) parcel sides abutting a street.*

**4. ZONING AMENDMENT (4217 THOMAS STREET – STRYDOM)**

*It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from One Family Residential (R1) and Rural Residential (RR1) to Rural Residential (RR1) for the property legally described as Lot 4, District Lot 978, Range 5, Coast District, Plan BCP18304 (4217 Thomas Street).*

*Carried Unanimously.*

***Committee of the Whole,  
May 8, 2007***

*(No. 230)*

*MOVED/SECONDED that the May 8<sup>th</sup>, 2007 Committee of the Whole report be adopted with the following recommendations:*

**1. EBY STREET RECONSTRUCTION CONTRACT**

*It was recommended that the 3200 Eby Street Reconstruction Contract be awarded to Magnum Road Builders Inc., in the amount of \$618,676.50.*

*It was further recommended that \$63,000 be reallocated to the budget for this project from the School Street Local Area Service project.*

*It was further recommended that \$25,000 and \$5,000 be reallocated to the budget for this project from the School Street budget and the Water Surplus account respectively.*

**2. 2010 INITIATIVES**

*It was recommended that invitations be extended to the Kermodei Spirit of BC Community Committee to attend an upcoming Council Meeting to describe the role of the Committee and elaborate on 2010 initiatives, and to Ken Veldman, Manager, Business Connections, 2010 Commerce Centre to make a presentation similar to the one he recently made at the NCMA Conference in Williams Lake.*

**3. FLOOD WATCH**

---

*It was recommended that P. Weeber, Terrace Emergency Services Co-ordinator, and M. Hurst, Provincial Emergency Programme Regional Manager, be invited to an upcoming Council Meeting to elaborate on Terrace's emergency preparedness in the event of flooding.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Fire Department Report,  
January – March, 2007***

*MOVED/SECONDED that the Fire Department report for January – March, 2007 be received.*

*(No. 231)*

*Carried Unanimously.*

***Building Synopsis,  
April 2007***

*MOVED/SECONDED that the Building Synopsis for April 2007 be received.*

*(No. 232)*

*Carried Unanimously.*

***Cheque Register,  
April 2007***

*MOVED/SECONDED that the Cheque Register for April 2007 be approved.*

*(No. 233)*

*Carried Unanimously.*

***Seniors Advisory Commission  
Minutes,  
May 2, 2007***

*MOVED/SECONDED that the minutes from the Seniors Advisory Commission meeting of May 2, 2007 be received and that Item No. 1 under "New Business" regarding the painting of the curb near the Old Skeena Bridge be referred to Administration.*

*(No. 234)*

*Carried Unanimously.*

***Memo – Director of Finance,  
Pre-Authorized Payments on  
Tax Accounts***

*MOVED/SECONDED that the City of Terrace Tax Installment Payment Bylaw proceed to 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Readings.*

*(No. 235)*

*Carried Unanimously.*

***Memo – Director of Public  
Works, Halliwell Avenue/  
Marshall Street Flooding***

*MOVED/SECONDED that this item be referred to In-Camera Committee of the Whole under Division 3, Section 90(1)(g) of the Community Charter.*

*(No. 236)*

*Carried Unanimously.*

**Memo – Director of Finance,  
2006 Consolidated Financial  
Statements**

*MOVED/SECONDED that the 2006 Consolidated  
Financial Statements be accepted as presented.*

*Carried Unanimously.*

*(No. 237)*

**BYLAWS:**

**Temporary Loan Bylaw,  
Project No. ADP-02-0706  
Adoption**

*MOVED/SECONDED that Temporary Loan Bylaw,  
Project No. ADP-02-0706 be read by title only and  
adopted.*

*Carried Unanimously.*

*(No. 238)*

**2006-2010 Financial Plan  
Amendment Bylaw,  
Project No. ADP-02-0707  
Adoption**

*MOVED/SECONDED that 2006-2010 Financial Plan  
Amendment Bylaw, Project No. ADP-02-0707 be  
read by title only and adopted.*

*Carried Unanimously*

*(No. 239)*

**2007-2011 Financial Plan  
Bylaw,  
Project No. ADP-02-0710  
Adoption**

*MOVED/SECONDED that 2007-2011 Financial Plan  
Bylaw, Project No. ADP-02-0710 be read by title  
only and adopted.*

*Carried Unanimously*

*(No. 240)*

**2007 Tax Rate Bylaw,  
Project No. ADP-02-0711  
Adoption**

*MOVED/SECONDED that 2007 Tax Rate Bylaw,  
Project No. ADP-02-0711 be read by title only and  
adopted.*

*Carried Unanimously*

*(No. 241)*

**Tax Installment Payment  
Bylaw,  
Project No. ADP-02-0712  
First, Second and Third  
Reading**

*MOVED/SECONDED that Tax Installment Payment  
Bylaw, Project No. ADP-02-0712 be read by title  
only and passed in its first, second and third  
readings.*

*Carried Unanimously*

*(No. 242)*

**Zoning Amendment Bylaw  
(4217 Thomas Street),  
Project No. ADP-02-0713  
First and Second Reading**

*MOVED/SECONDED that Zoning Amendment Bylaw  
(4217 Thomas Street), Project No. ADP-02-0713  
be read by title only and passed in its first and  
second readings.*

*Carried Unanimously*

*(No. 243)*



**NEW BUSINESS:**

***Councillor M. Davies –  
NCMA Conference Report***

*Councillor Davies provided a report on the 2007 NCMA Conference held in Williams Lake, B.C. from May 3 – 5, 2007.*

*Of particular interest to Councillor Davies was the presentation by the B.C. Olympic and Paralympic Winter Games Secretariat by Ken Veldman. The Secretariat plans to showcase B.C. businesses and communities at the Beijing Summer Olympics, in Vancouver during 2010, and in London in 2012. Councillor Davies believes this is a huge opportunity for the City and would like to have us invite Mr. Veldman to meet with Council to provide the City with direction in this regard (See Resolution No. 230-2).*

*Councillor Davies provided other highlights from the conference such as the excellent HIV/AIDS panel, news from the UNBC Medical Trust, and a commitment from Minister Ida Chong, Ministry of Community Services, to work more closely with communities in the planning stages of water and sewer projects.*

***Councillor B. Downie –  
NCMA Conference Report***

*Councillor Downie also provided a report from the 2007 NCMA Conference.*

*He also expressed that the City of Terrace should be looking at opportunities to develop marketing strategies for the northwest through the 2010 B.C. Games Secretariat.*

*There was a lot of valuable information provided at the conference regarding bio-energy and sustainability. Peter Moonen of the Canadian Wood Council suggested that Terrace could be eligible for Green Globe recognition for the Sportsplex as it is considered an energy efficient project.*

***Councillor C. Leclerc –  
NCMA Conference Report***

*Councillor Leclerc also provided a verbal report from the 2007 NCMA Conference.*

*She also felt that the presentations by Ken Veldman for the 2010 B.C. Games Secretariat and Alan Langdon for the Spirit of B.C. Committee were of*

*particular interest to our area. Councillor Leclerc agrees that it would be a benefit to the City to meet with Ken Veldman to discuss potential marketing opportunities.*

*The Measuring Up The North Project was also highlighted at the conference. This is an important project relating to accessibility and inclusion for all residents. Councillor Leclerc queried whether or not the City has a policy regarding providing accessible playgrounds.*

**Councillor M. Davies –  
Northern Health Authority  
Meeting Report**

*Councillor Davies also provided a report from the Northern Health Authority meeting held during the conference.*

*Issues such as the creation of a DVD to highlight Mills Memorial Hospital, cross-linking on the web site, development of a detox centre in Terrace, and the possibility of establishing upgraded education opportunities for the 3000 unlicensed nurses in the Province were some of the items discussed.*

**REPORT FROM IN-CAMERA:**

*The following items from the April 23<sup>rd</sup>, 2007 In-Camera Special Council Meeting were released from In-Camera status:*

**IN-CAMERA  
CORRESPONDENCE:**

**RESOLUTION NO. 208**

**In-Camera Item Under  
Section 90(1)(k) of the  
Community Charter –  
Kevin Kennedy, Chair, Dr.  
R.E.M. Lee Hospital  
Foundation**

MOVED/SECONDED that the verbal presentation from Kevin Kennedy, Chair of the Dr. R.E.M. Lee Hospital Foundation be received.

**RESOLUTION NO. 209**

**In-Camera Item Under  
Section 90(1)(k) of the  
Community Charter –  
Rory Reinbolt, CA, McAlpine  
& Co. – 2006 Financial  
Statements**

MOVED/SECONDED that the presentation from Rory Reinbolt, Chartered Account, McAlpine & Co. be received.

**IN-CAMERA COMMITTEE REPORTS:**

**Committee of the Whole,  
➤ Development Services Component,  
April 23, 2007**

**RESOLUTION NO. 211 (1)**

MOVED/SECONDED that the April 23<sup>rd</sup>, 2007 Development Services Component of the In-Camera Committee of the Whole report be adopted with the following recommendation:

**1. DOWNTOWN PLAN – UPDATE**

**It was recommended that** an In-Camera Committee of the Whole Development Services Component meeting, to further discuss the Downtown Plan, be set for 5:00 p.m., Wednesday, April 25<sup>th</sup>, 2007, in Council Chambers.

**IN-CAMERA SPECIAL REPORTS:**

**In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter – Mayor Talstra’s Attendance at the Federation of Canadian Municipalities Conference**

**RESOLUTION NO. 212**

MOVED/SECONDED that Mayor Talstra be approved to attend the Federation of Canadian Municipalities 70<sup>th</sup> Annual Conference and Municipal Expo from June 1<sup>st</sup> – 4<sup>th</sup>, 2007 in Calgary, Alberta.

**QUESTIONS/COMMENTS FROM THE MEDIA:**

*There were no questions from the Media.*

**ADJOURNMENT:**

*(No. 244)*

*MOVED/SECONDED that the May 14<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Section 90(1)(k) of the Community Charter .*

*Carried Unanimously.*

*The meeting adjourned at 10:00 p.m.*

**CERTIFIED CORRECT:**

---

**Mayor**

---

**Clerk**

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MAY 28<sup>TH</sup>, 2007 AT 7:40 P.M.***

---

*Deputy Mayor M. Davies presided. Councillors present were L. Christiansen, B. Downie, C. Leclerc, and B. Pollard. Mayor J. Talstra was absent on City business. Councillor R. McDaniel was absent for medical reasons. Also in attendance were R. Poole, Chief Administrative Officer, P. Weeber, Fire Chief, D. Block, City Planner, Inspector D. Fenson, RCMP, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*(No. 252)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Peter Weeber, Fire Chief –  
40 Years of Service Medal  
Presentation to Jim Stainton,  
Retired Volunteer Firefighter***

*Jim Stainton, retired Volunteer Firefighter with the City of Terrace Volunteer Firefighters' Association, was scheduled to be presented with his 40-Years of Service Medal at tonight's meeting but was unable to attend. This presentation has been postponed until the June 11, 2007 Regular Meeting of Council.*

***Inspector Dave Fenson,  
RCMP – Legate Creek Slide  
Update***

*Inspector Dave Fenson, RCMP, presented photos and provided an update on the Legate Creek slide that occurred earlier today east of Terrace. There is no indication at this time that there were any vehicles involved in the slide.*

*Inspector Fenson indicated that the Ministry of Transportation and the Ministry of Forests have been working together to assess the situation. Although not recommended, it is possible to go around the slide using the Cranberry Connector, an active logging road maintained by the Forest Service. Some additional maintenance is currently being done to improve the road so it can handle any increased traffic until Highway 16 can be re-opened.*

*The website at [www.drivebc.ca](http://www.drivebc.ca) will be the best source of information for updates on the highway closure.*

*Inspector Fenson expressed his gratitude to Fire Chief Peter Weeber his assistance during this event.*

***Chris Arnold, Director, The Provincial Networking Group Inc. – 10 x 10 Challenge***

*Chris Arnold, Director of The Provincial Networking Group Inc., asked the City of Terrace to support the 10 x 10 Challenge put forward by the Ministry of Employment and Income Assistance. The purpose of the 10 x 10 Challenge is “to increase employment of persons with disabilities in British Columbia’s communities by 10 percent by the year 2010”.*

*The Provincial Networking Group Inc. is challenging the City of Terrace to sign on to support the 10 x 10 Challenge, to consider what opportunities for employment could exist at the City so that our paid staff reflects the population that we serve, and to promote the concept and value of employing persons with disabilities.*

*Deputy Mayor Davies thanked Mr. Arnold for his presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 254).*

***Carol Fielding – Kermodei Spirit of B.C. Community Committee Presentation***

*Carol Fielding, Co-Chair of the Kermodei Spirit of B.C. Community Committee, provided Council with a background on their Committee and gave an update of their activities. The Spirit Committees around the Province are an initiative of 2010 Legacies Now to ensure communities benefit from B.C. hosting the 2010 Winter Games.*

*The Committee is made up of community representatives from a variety of organizations and sectors from both Terrace and Kitimat. Ms. Fielding extended the invitation for a member of Council to become part of the Kermodei Spirit of B.C. Community Committee.*

*Ms. Fielding believes that having Council support the Kermodei Spirit of B.C. Community Committee will align the community with the importance of the Committee and help them gain momentum within the community.*

*Deputy Mayor Davies thanked Ms. Fielding for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 255).*

***Dave Menzies, Forestry Task Force Committee Interim Report***

*Dave Menzies, of the City of Terrace Forestry Task Force Committee, presented the Committee's Interim Report to Council.*

*The goals of the Forestry Task Force are to:*

- Identify potential markets and opportunities for the Northwest fiber basket;*
- Identify legislative, regulatory, policy or municipal obstacles to harvesting low valued fiber;*
- Consult with individuals and groups that can provide information and advice required for the preparation of the action plan.*

*The report contained a number of suggestions and recommendations with the following being the major recommendations:*

- The Province expand the boundaries of the current Mountain Pine Beetle impacted areas to include the Forest Districts of the Northwest.*
- That the same resources and initiatives currently in place to support communities and industries be extended to the Northwest.*

*Financial support from the Provincial Government would enable the Forestry Task Force to proceed with the proposed study to assess the local fiber supply and evaluate the potential utilization of this supply.*

*Deputy Mayor Davies thanked Mr. Menzies for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 256).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 14, 2007***

*(No. 253)*

*MOVED/SECONDED that the Regular Council Minutes of May 14<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Chris Arnold, Director, The  
Provincial Networking Group  
Inc. – 10 x 10 Challenge***

*(No. 254)*

*MOVED/SECONDED that the City of Terrace sign on to support the 10 x 10 Challenge, that the issue be referred to Administration to look at opportunities for the City of Terrace to employ persons with disabilities, and that the City of Terrace promote the concept and value of the 10 x 10 Challenge on an ongoing basis.*

*Carried Unanimously.*

***Carol Fielding – Kermodei  
Spirit of B.C. Community  
Committee Presentation***

*(No. 255)*

*MOVED/SECONDED that the presentation from the Kermodei Spirit of B.C. Community Committee be received for information and that Councillor B. Downie be appointed to the Committee as Council liaison.*

*Carried Unanimously.*

***Dave Menzies, Forestry Task  
Force Committee Report***

*(No. 256)*

*MOVED/SECONDED that the Forestry Task Force Committee Interim Report be received, and that the recommendations contained therein be adopted, and further that the City of Terrace develop a communications strategy in conjunction with the Forestry Task Force Committee.*

*Carried Unanimously.*

*(No. 257)*

*MOVED/SECONDED that the City of Terrace, through the Mayor's office, direct the Forestry Task Force Committee Interim Report to the Provincial Government at the Cabinet level.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

(No. 258)

**Committee of the Whole**  
➤ **Development Services  
Component,  
May 28, 2007**

*MOVED/SECONDED that the May 28<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

*The following item was discussed at the May 28<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. OFFICIAL COMMUNITY PLAN BYLAW  
AMENDMENT AND ZONING BYLAW AMENDMENT  
(3402 EBY STREET – HUNDIAL)**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole**  
➤ **Development Services  
Component,  
May 28, 2007**

(No. 259)

*MOVED/SECONDED that the May 28<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

**1. OFFICIAL COMMUNITY PLAN BYLAW  
AMENDMENT AND ZONING BYLAW AMENDMENT  
(3402 EBY STREET – HUNDIAL)**

*It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use Designation from Urban Residential to Multi-Family (Apartment) for the property legally described as Lot 5, District Lot 361, Range 5, Coast District, Plan 4654 (3402 Eby Street).*

*It was further recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the property legally described as Lot 5, District Lot 361, Range 5, Coast District, Plan 4654 (3402 Eby Street).*

*Carried Unanimously.*



**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, May 14, 2007**

*MOVED/SECONDED that the May 14<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

(No. 260)

**SPECIAL REPORTS:**

**RCMP/TVAP Report, April, 2007**

*MOVED/SECONDED that the RCMP/TVAP report for April 2007 be received.*

*Carried Unanimously.*

(No. 261)

**TVAP Annual Report, April 1, 2006 to March 31, 2007**

*MOVED/SECONDED that the TVAP Annual Report for the period of April 1, 2006 to March 31, 2007, be received.*

*Carried Unanimously.*

(No. 262)

**Memo – City Planner, Muks-Kum-Ol Housing Development Society’s Request for In-Kind Support**

*MOVED/SECONDED that the City of Terrace provide pre-approval of a 2008 Grant to Community Organizations to Muks-Kum-Ol Housing Development Society for a guaranteed amount of \$5,000, with the potential for a maximum grant up to \$22,600 to be considered during the 2008 budget process, for financial assistance for the Aboriginal Housing Initiative proposed for 3120 Braun Street.*

*Carried Unanimously.*

(No. 263)

**Memo – Fire Chief, Johnstone Hillside Reconstruction**

*MOVED/SECONDED that an expenditure of \$15,000 be approved for the Johnstone slide reconstruction project to be taken from General Surplus.*

*Carried Unanimously.*

(No. 264)

**Memo – Councillor L. Christiansen, Recruitment of Medical Staff**

*MOVED/SECONDED that the City of Terrace provide \$5,000 to the Health Task Force Committee for the production of a DVD featuring Mills Memorial Hospital and supportive services to assist in the recruitment of medical staff.*

*Carried Unanimously.*

(No. 265)

**BYLAWS:**

***Keith Avenue (East of Kerr Street) Reconstruction and Paving Loan Authorization Bylaw,  
Project No. ADP-02-0708  
Adoption***

*MOVED/SECONDED that Keith Avenue (East of Kerr Street) Reconstruction and Paving Loan Authorization Bylaw, Project No. ADP-02-0708 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 266)*

***Munroe Street (Halliwell to Gair) Reconstruction and Paving Loan Authorization Bylaw,  
Project No. ADP-02-0709  
Adoption***

*MOVED/SECONDED that Munroe Street (Halliwell to Gair) Reconstruction and Paving Loan Authorization Bylaw, Project No. ADP-02-0709 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 267)*

***Tax Installment Payment Bylaw,  
Project No. ADP-02-0712  
Adoption***

*MOVED/SECONDED that Tax Installment Payment Bylaw, Project No. ADP-02-0712 be read by title only and adopted.*

*Carried Unanimously*

*(No. 268)*

***Official Community Plan Amendment Bylaw (3402 Eby Street),  
Project No. ADP-02-0714  
First and Second Reading***

*MOVED/SECONDED that Official Community Plan Amendment Bylaw (3402 Eby Street), Project No. ADP-02-0714 be read by title only and passed in its first and second readings.*

*Carried Unanimously*

*(No. 269)*

***Zoning Amendment Bylaw (3402 Eby Street),  
Project No. ADP-02-0715  
First and Second Reading***

*MOVED/SECONDED that Zoning Amendment Bylaw (3402 Eby Street), Project No. ADP-02-0715 be read by title only and passed in its first and second readings.*

*Carried Unanimously*

*(No. 270)*

**NEW BUSINESS:**

***Councillor B. Pollard – Attendance at “Turn it Off Challenge” Workshop***

*Councillor Pollard and Pat Orrey, Building Maintenance Foreman, attended a workshop in Vancouver to highlight B.C. Hydro’s “Turn it Off*

*Challenge". The goal is for communities to develop a new energy savings ethic over a 3-month period. Every one of our government buildings has been registered and B.C. Hydro will compare our energy consumption over the three months to the consumption in the past. The winning community will receive \$20,000 towards a re-fit of one of their municipal buildings.*

***Councillor L. Christiansen –  
Attendance at Crystal Meth  
Conference***

*Councillor Christiansen attended the Crystal Meth Conference held last week and found it to be very interesting and informative. During the conference it was suggested that crystal meth may not be as serious in northern B.C. as it is elsewhere in the Province and that alcohol and marijuana are more of a concern.*

***Councillor B. Downie –  
Sportsplex Fundraising  
Committee Update***

*Councillor Downie indicated that the Sportsplex Fundraising Committee is hosting a corporate social event on June 5<sup>th</sup>, 2007 from 7:00 p.m. to 9:00 p.m. at the Arena Banquet Room.*

***Deputy Mayor M. Davies –  
Northwest Regional Hospital  
Board Meeting***

*Deputy Mayor Davies provided highlights from the Northwest Regional Hospital Board Meeting. Funding has been approved for the Terraceview expansion which will include 24 new beds and 20 renovated beds. The project is scheduled to be completed in December 2008.*

***Deputy Mayor M. Davies –  
Kinsmen Convention***

*Deputy Mayor Davies attended the Kinsmen Convention where an auction was held that raised \$2,400 for Councillor Rich McDaniel to assist with some of his medical expenses.*

***Deputy Mayor M. Davies –  
Fundraising BBQ***

*The City hosted a staff BBQ to show support for Councillor McDaniel and his family as he continues to fight his battle with leukemia. Councillor McDaniel's son Rick McDaniel and his wife Shelly were in attendance to flip burgers and an enjoyable time was had by everyone in attendance.*

*The BBQ was also attended by other people from the community and approximately \$1,500 was raised from the BBQ and an additional \$1,200 was raised at the Silent Auction organized by Councillor Davies.*

*Thanks very much to Alie Kaye for coming up with idea and doing such a great job organizing this worthwhile event.*

*Thanks also goes out to the local businesses and staff that supported the BBQ and Silent Auction.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions from the Media.*

**ADJOURNMENT:**

*(No. 271)*

*MOVED/SECONDED that the May 28<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 9:35 p.m.*

**CERTIFIED CORRECT:**

---

***Deputy Mayor***

---

***Deputy Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 11<sup>TH</sup>, 2007 AT 7:30 P.M.**

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, and B. Pollard. Councillor R. McDaniel was absent for medical reasons. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, C. Marleau, Leisure Services Programme Co-ordinator, D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*(No. 278)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Greater Terrace  
Beautification Society,  
Cleanest School Awards –  
Presentation to Parkside  
Secondary School***

*Betty Campbell, representing the Greater Terrace Beautification Society, presented a plaque to Louise Ormerod, Principal of Parkside Secondary School, and some of her students in recognition of their first place finish in the senior classification of the Greater Terrace Beautification Society's "Cleanest School Awards" for 2007.*

*Mayor Talstra also presented Ms. Ormerod and her students with a certificate from the City of Terrace to acknowledge their accomplishment.*

***Bill and Pat Holland, 2511  
Craig Drive – Flooding  
Concerns***

*Mr. and Mrs. Holland, of 2511 Craig Drive, expressed their concerns to Council about the response they received during the flooding emergency last week.*

*They felt that they had to rely on a private citizen to supply sandbags for them. They expressed their gratitude to the Ames family for their assistance.*

*Mrs. Holland felt that the requirement for property owners to fill their own sand bags until volunteers were available should have been made clear to residents in advance of the flooding so they could have prepared better in advance.*

*R. Poole, CAO, explained to the Hollands that any sandbagging done in advance of an actual incident would have been at the property owners' expense. Any sandbagging done after that is a cost recovery item through a Task Number issued by the Provincial Emergency Program (PEP).*

*The Hollands were not able to attend the informational meeting that was held for area residents prior to the flooding because they were out of town.*

*Mayor Talstra thanked Mr. and Mrs. Holland for providing this information, and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 282).*

***Jeff Dilley, Braun's Island  
Committee – Flooding  
Concerns***

*Mr. Jeff Dilley, representing the Braun's Island Committee, asked Council if the City has a contingency plan in place, in case of further flooding, to allow flood water to escape rather than being allowed to build up behind the berms and the road at the Sewage Treatment Plant and then causing a deluge of water onto Braun's Island properties.*

*Mr. Dilley suggested that the slough surrounding Braun's Island needs to be cleaned out and re-opened and that a controlled-gate culvert should be installed at some point in the berm at the Sewage Treatment Plan so water is diverted into the slough before it has an opportunity to build up behind the berm.*

*Mayor Talstra thanked Mr. Dilley for providing this information, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 283).*

*A short recess was called at 8:10 p.m. and the meeting reconvened at 8:15.*

***Laurie Brown, Northwest  
Regional Airport Manager –  
Terrace-Kitimat Airport  
Society Presentation***

*Laurie Brown, Manager of the Northwest Regional Airport, made a PowerPoint presentation to Council providing information about the Terrace-Kitimat Airport Society and highlighting activities at the airport over the past couple of years.*

*The Terrace-Kitimat Airport Society is a private, not-for-profit organization that includes members from the City of Terrace, the Regional District of Kitimat-Stikine, the Terrace & District Chamber of Commerce, and the Kitimat Chamber of Commerce. There are seven directors, with four being appointed by the members, and three being directors-at-large.*

*Revenues have increased over the last few years due to an increase in passenger traffic and expenditures have also increased due to capital projects such as the runway extension, the implementation of an instrument landing system, and most recently, the expansion of the terminal building.*

*Key issues for the Society are airport land negotiations, maintaining a knowledgeable, highly-skilled workforce, improving landing capability, enabling and supporting regional economic development, and obtaining capital assistance for capital projects.*

*Mayor Talstra thanked Mr. Brown for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 284).*

*A short recess was called at 8:50 p.m. and the meeting reconvened at 9:00 p.m.*

***Dr. Bill Redpath and Colleen  
Davis, Health Task Force  
Committee – City of Terrace  
Health Task Force Report***

*Dr. Bill Redpath and Colleen Davis of the Health Task Force Committee presented the City of Terrace Health Task Force Report to June 2007.*

*The development of this report has been an ongoing project since 2005 and involved having the Committee hear presentations from various interest groups, physicians, and citizens in an effort to assess what was really needed in the area of health care in our community.*

*Dr. Bill Redpath highlighted the introduction of the report noting improvements in health care at Mills Memorial Hospital and in our area such as chronic disease management and the establishment of the Healthy Terrace Advisory Committee, the opening of the renal dialysis unit, the establishment of BC Bedline, the introduction of an Electronic Health Records system, the emergency room and ICU renovation, the opening of an expanded oncology unit, and the replacement of the CT Scanner.*

*The report contains eight recommendations with the number one priority being the recruitment of physicians, nurses, and other medical staff. Dr. Redpath noted a recent announcement from the Province for \$10 million in funding for the recruitment of doctors to rural areas in B.C. Our community needs to be more aggressive in pursuing such funding. Dr. Redpath suggested that an organized, funded, recruitment committee be developed that includes representatives from all stakeholders.*

*Other issues of importance that were noted were the need for state of the art equipment at Mills Memorial Hospital to attract recruits and the need for orthopaedic service in Terrace.*

*On behalf of all of Council, Mayor Talstra thanked the Health Task Force Committee for volunteering their time towards this effort.*

*Mayor Talstra thanked Dr. Redpath and Ms. Davis for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 285).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 28, 2007***

*MOVED/SECONDED that the Regular Council Minutes of May 28<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 279)*

*Carried Unanimously.*



***Special Council Minutes,  
June 5, 2007***

*(No. 280)*

*MOVED/SECONDED that the Special Council Minutes of June 5<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

***Special Council Minutes,  
June 6, 2007***

*(No. 281)*

*MOVED/SECONDED that the Special Council Minutes of June 6<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

***BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):***

*There was no Business Arising from the minutes.*

***CORRESPONDENCE:***

***Bill and Pat Holland, 2511  
Craig Drive – Flooding  
Concerns***

*(No. 282)*

*MOVED/SECONDED that the information provided by Mr. and Mrs. Holland regarding their concerns during the flood be received for information and referred to Administration for study and recommendation.*

*Carried Unanimously.*

***Jeff Dilley, Braun’s Island  
Committee – Flooding  
Concerns***

*(No. 283)*

*MOVED/SECONDED that the concerns presented by Mr. Jeff Dilley, on behalf of the Braun’s Island Committee, regarding potential future flooding on Braun’s Island be received for information and referred to Administration for study and recommendation.*

*Carried Unanimously.*

***Laurie Brown, Northwest  
Regional Airport Manager –  
Airport Society Presentation***

*(No. 284)*

*MOVED/SECONDED that the presentation from Laurie Brown of the Terrace-Kitimat Airport Society and the Northwest Regional Airport be received.*

*Carried Unanimously.*

***Dr. Bill Redpath and Colleen  
Davis, Health Task Force  
Committee – City of Terrace  
Health Task Force Report***

*(No. 285)*

*MOVED/SECONDED that the City of Terrace Health Task Force Report be accepted.*

*Carried Unanimously.*

**Regional District of Kitimat-Stikine – Additional Hotel Room Tax Levy Bylaw 535**

(No. 286)

*MOVED/SECONDED that the City of Terrace forward a letter to the Regional District of Kitimat-Stikine agreeing to the terms of Bylaw 535, 2007 and conditions put forth by the Regional District regarding the 2% Additional Hotel Room Tax.*

*Carried Unanimously.*

**Kermodei Spirit of B.C. Community Committee – Request for Letter of Support**

(No. 287)

*MOVED/SECONDED that a letter be forwarded to the Kermodei Spirit of B.C. Community Committee in support of their application to HRSDC for funding for staff through the Job Creation Partnership Program.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 288)

*MOVED/SECONDED that the June 11<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component, June 11, 2007**

*The following items were discussed at the June 11<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 09-2007 (4603, 4611 & 4621 SCOTT AVENUE – NALABILA CREEK PROPERTY MANAGEMENT)**
- 2. STRATA CONVERSION APPLICATION (1 & 2 – 5210 MOUNTAIN VISTA DRIVE - MALLETTE)**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole**  
➤ **Development Services Component, June 11, 2007**

(No. 289)

*MOVED/SECONDED that the June 11<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

- 1. DEVELOPMENT PERMIT NO. 09-2007 (4603, 4611 & 4621 SCOTT AVENUE – NALABILA CREEK PROPERTY MANAGEMENT)**

*It was recommended that the City issue Development Permit No. 09-2007 to Nalabila Creek Property Management for the property located at 4603, 4611 and 4621 Scott Avenue (Strata Lots 1-*

66, District Lot 361, Range 5, Coast District, Strata Plan 20) as follows:

- Amend previously issued Development Permit No. 06-2006 to allow for the demolition of Blocks 5 and 6 with the west portion of the parcel to be re-developed in the future; and
- Vary Section 4.19 of Zoning Bylaw No. 1431-1995 and amendments thereto to reduce the required number of off-street parking spaces for this development by six (6) bringing the total required spaces from sixty-four (64) to fifty-eight (58).

**2. STRATA CONVERSION APPLICATION (1 & 2 – 5210 MOUNTAIN VISTA DRIVE – MALLETTE)**

*It was recommended that Council approve the residential strata conversion of the existing Two-Family Residential dwelling located at 5210 Mountain Vista Drive.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***

- ***Development Services Component, May 28, 2007***

*(No. 290)*

*MOVED/SECONDED that the May 28<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Cheque Register, May 2007***

*(No. 291)*

*MOVED/SECONDED that the Cheque Register for May 2007 be approved.*

*Carried Unanimously.*

***Memo – Leisure Services Programme Coordinator, Community Tourism Project – Transition Phase***

*(No. 292)*

*MOVED/SECONDED that the City of Terrace apply to UBCM requesting that the \$35,963.29 remaining of the UBCM funding entitlement for the Community Tourism Project be rolled over into the current entitlement period.*

*Carried Unanimously.*

**Public Hearing Oral Report,  
June 11, 2007**

(No. 293)

*MOVED/SECONDED that the oral report to the June 11<sup>th</sup>, 2007 Public Hearing be adopted with the following recommendation:*

**1. PUBLIC HEARING – REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 4, DISTRICT LOT 978, RANGE 5, COAST DISTRICT, PLAN BCP18304 (4217 THOMAS STREET)**

*It was recommended that Bylaw Project No. ADP-02-0713, to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from R1 – One Family Residential to RR1 – Rural Residential for the property legally described as Lot 4, District Lot 978, Range 5, Coast District, Plan BCP18304 (4217 Thomas Street), proceed to third reading and adoption.*

*Carried Unanimously.*

**Memo – Corporate  
Administrator, Renewal of  
State of Emergency  
Declaration**

(No. 294)

*MOVED/SECONDED that the State of Emergency Declaration be renewed for an additional seven (7) days to 9:00 a.m., June 18, 2007, with the previously included powers and the inclusion of the additional emergency power of “acquiring or use any land or personal property considered necessary to prevent, respond or to alleviate the effects of the Emergency or Disaster”, as earlier ordered by the Mayor with the preliminary approval of Council.*

*Carried Unanimously.*

**Memo – Director of Finance,  
Flooding June 2007**

(No. 295)

*MOVED/SECONDED that Council approve up to \$30,000 from General Fund Surplus for costs associated with the response phase of the flooding.*

*Carried Unanimously.*

**BYLAWS:**

**Zoning Amendment Bylaw  
(4217 Thomas Street),  
Project No. ADP-02-0713  
Third Reading**

(No. 296)

*MOVED/SECONDED that Zoning Amendment Bylaw (4217 Thomas Street), Project No. ADP-02-0713 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Adoption**

(No. 297)

*MOVED/SECONDED that Zoning Amendment Bylaw (4217 Thomas Street), Project No. ADP-02-0713 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor L. Christiansen – Attendance at FCM***

*Councillor L. Christiansen highlighted some events from the 2007 Federation of Canadian Municipalities (FCM) conference she recently attended in Calgary. Homelessness and crystal meth use in Canada were two topics of discussion.*

***Councillor C. Leclerc – Thanks to Staff***

*Councillor C. Leclerc expressed her thanks to all of the City staff for their outstanding work this past week during our emergency flooding situation.*

***Mayor J. Talstra – Medical Recruiting Committee***

(No. 298)

*MOVED/SECONDED that the issue of developing a Medical Recruiting Committee be further investigated by the Health Task Force Committee and referred back to Council.*

*Carried Unanimously.*

***Mayor J. Talstra – Meeting with the Premier and Ministers Regarding the Cranberry Connector and Dyking***

(No. 299)

*MOVED/SECONDED that approval be given to Mayor Talstra to arrange a meeting in Victoria with Premier Campbell and other Ministers to discuss the current flooding situation, dyking along the Skeena River, and the importance of an upgrade to the Cranberry Connector.*

*Carried Unanimously.*

**QUESTIONS/COMMENTS FROM THE MEDIA:**

*There were no questions from the Media.*

**ADJOURNMENT:**

(No. 300)

*MOVED/SECONDED that the June 11<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Sections 90(1)(a) and (k) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 10:40 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 25<sup>TH</sup>, 2007 AT 7:45 P.M.**

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, and B. Pollard. Councillor R. McDaniel participated via conference call. Councillor C. Leclerc was absent. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, C. Marleau, Leisure Services Programme Co-ordinator, D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*There was no Addendum.*

**PUBLIC INPUT:**

***City of Terrace 2006 Annual Report***

*Mayor Talstra advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to the 2006 Annual Report for the City of Terrace.*

*There being no public input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 327).*

**DELEGATIONS & GUESTS:**

*There were no Delegations or Guests.*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
June 11, 2007***

*(No. 317)*

*MOVED/SECONDED that the Regular Council Minutes of June 11<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

***Special Council Minutes,  
June 18, 2007***

*(No. 318)*

*MOVED/SECONDED that the Special Council Minutes of June 18<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Trans Canada Yellowhead Highway Association – Request for Letter of Support***

*(No. 319)*

*MOVED/SECONDED that the City provide a letter to the Trans Canada Yellowhead Highway Association in support of their efforts to lobby the Federal Government and its agencies for an Infrastructure Conditions and Economic Growth Impact Assessment.*

*Carried Unanimously.*

***Lucky Dollar Bingo Palace Ltd. – Request for Letter of Support***

*(No. 320)*

*MOVED/SECONDED that the City provide a letter to Lucky Dollar Bingo Palace Ltd. supporting the addition of electronic pulltabs and scratch tickets at their facility.*

*Carried.*

*Councillors McDaniel and Christiansen wished to be recorded as opposed.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*(No. 321)*

*MOVED/SECONDED that the June 25<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, June 25, 2007***

*The following item was discussed at the June 25<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. OFFICIAL COMMUNITY PLAN AMENDMENT AND ZONING AMENDMENT (4509 GREIG AVENUE – KNOX)**

***It was recommended that the Committee now rise and report.***

***Committee of the Whole***  
➤ ***Development Services Component, June 25, 2007***

*MOVED/SECONDED that the June 25<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

**1. OFFICIAL COMMUNITY PLAN AMENDMENT AND ZONING AMENDMENT (4509 GREIG AVENUE – KNOX)**

*(No. 322)*



*It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use Designation from D4 – Live Work Studios to D2 – Mixed Use Downtown for the property legally described as Lot 11 and the West 18.5 feet of Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 (4509 Greig Avenue).*

*It was further recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from R4 – Medium Density Multi-Family Residential to C1-A – Mixed Use Downtown for the property legally described as Lot 11 and the West 18.5 feet of Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 (4509 Greig Avenue).*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services  
Component, June 11,  
2007***

*MOVED/SECONDED that the June 11<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 323)*

**SPECIAL REPORTS:**

***RCMP/TVAP Reports,  
May 2007***

*MOVED/SECONDED that the RCMP/TVAP reports for May 2007 be received.*

*Carried Unanimously.*

*(No. 324)*

***Building Synopsis,  
May 2007***

*MOVED/SECONDED that the Building Synopsis for May 2007 be received.*

*Carried Unanimously.*

*(No. 325)*

***Public Hearing Report, June  
11, 2007 – For Information  
Only***

*MOVED/SECONDED that the June 11<sup>th</sup>, 2007 Public Hearing Report be received for information.*

*Carried Unanimously.*

*(No. 326)*

**Memo – CAO, 2006 Annual Report**

*MOVED/SECONDED that the 2006 Annual Report be accepted as presented.*

*(No. 327)*

*Carried Unanimously.*

**Memo – Leisure Services Programme Coordinator, Terrace Healthy Living Program**

*MOVED/SECONDED that the City of Terrace Leisure Services Department provide an access program to any client that has been diagnosed with a chronic illness by a medical professional and that this program is offered at a discounted rate of 50%; and that the existing Recreation Access Program be discontinued effective September 1<sup>st</sup>, 2007.*

*(No. 328)*

*Carried Unanimously.*

**BYLAWS:**

**Official Community Plan Amendment Bylaw (4509 Greig Avenue), Project No. ADP-02-0716 First and Second Reading**

*MOVED/SECONDED that Official Community Plan Amendment Bylaw (4509 Greig Avenue), Project No. ADP-02-0716 be read by title only and passed in its first and second readings.*

*(No. 329)*

*Carried Unanimously*

**Zoning Amendment Bylaw (4509 Greig Avenue), Project No. ADP-02-0717 First and Second Reading**

*MOVED/SECONDED that Zoning Amendment Bylaw (4509 Greig Avenue), Project No. ADP-02-0717 be read by title only and passed in its first and second readings.*

*(No. 330)*

*Carried Unanimously*

**NEW BUSINESS:**

**Councillor M. Davies – Regional District Board Meeting Report**

*Councillor Davies presented a verbal report from the Kitimat-Stikine Regional District Board Meeting. The 2% Additional Hotel Room Tax Bylaw No. 535, 2007 was passed by the Board at this meeting.*

**Councillor B. Downie – Airport Concept Study**

*MOVED/SECONDED that the City provide a copy of the Airport Concept Study to the Northern Development Initiative Trust and their consultant to use in developing the Northwest Trade and Manufacturing Corridor Opportunity Study*

*(No. 331)*

*Carried Unanimously.*

***Councillor B. Downie –  
Northern B.C. Tourism  
Funding Request***

*(No. 332)*

*MOVED/SECONDED that the City support a resolution to Northern B.C. Tourism for marketing funding to help offset the tourism dollar losses sustained by our region due to the Highway 16 slide and recent flooding, and that Kermodei Tourism be asked to work out the specifics.*

*Carried Unanimously.*

***Councillor L. Christiansen –  
“Talk About Mental Health  
and Addictions Forum”***

*Councillor Christiansen attended the “Talk About Mental Health and Addictions Forum” where she presented the Health Task Force report. She specifically highlighted two key points connected with this workshop which are the development of a clinical detox centre and recruitment.*

***Councillor M. Davies –  
Resolution to UBCM – Last  
Chance Drugs***

*(No. 333)*

*MOVED/SECONDED that the City of Terrace put forward a resolution to UBCM for “Last Chance Drugs”, prescribed by a patient’s physician, to be covered under the B.C. Medical Plan.*

*Carried Unanimously.*

***Councillor R. McDaniel –  
Thank You***

*Councillor McDaniel thanked Council for allowing him to participate in the meeting via conference call. He expressed his appreciation for all of the cards, letters and other support he has received during his illness from Mayor and Council, City staff and citizens of Terrace.*

***Mayor J. Talstra – Ministerial  
Meetings regarding Dyking  
Study and the Cranberry  
Connector***

*Mayor Talstra recently met with Ida Chong, Minister of Community Services, regarding the City’s desire to have a study done to assess the feasibility of dyking of our community to prevent further flooding. The Minister was not certain that a study of this nature would be eligible under the current infrastructure grants but indicated that she would take the matter under advisement and respond back to the City.*

*Mayor Talstra also met with the Deputy Minister of Transportation to discuss the upgrade of the Cranberry Connector. At this time we are looking to see the Cranberry Connector upgraded to a Stage 1 highway that would have it maintained at a gravel standard with the approximate cost of maintenance being \$200,000 per year.*

***Mayor Talstra – NDI Trust Board Meeting***

*Mayor Talstra also attended the NDI Trust Board Meeting in Prince George where funding was approved for the abattoir in Smithers and for the District of Kitimat's swimming pool proposal.*

**QUESTIONS/COMMENTS FROM THE MEDIA:**

*There were no questions from the Media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the June 25<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned.*

*(No. 334)*

*Carried Unanimously.*

*The meeting adjourned at 8:45 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 9<sup>TH</sup>, 2007 AT 7:35 P.M.***

---

*Deputy Mayor Brian Downie presided. Councillors present were L. Christiansen, M. Davies, Carol Leclerc and B. Pollard. Councillor R. McDaniel participated via conference call. Mayor J. Talstra was absent. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk, and J. Haworth, Executive Assistant.*

**ADDENDUM:**

*(No. 342)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no Delegations or Guests.*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
June 25, 2007***

*(No. 343)*

*MOVED/SECONDED that the Regular Council Minutes of June 25<sup>th</sup>, 2007, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Kitimat Chamber of  
Commerce - Coastal  
Connector***

*(No. 344)*

*MOVED/SECONDED that the July 4<sup>th</sup> correspondence from the Kitimat Chamber of Commerce regarding the Coastal Connector be received for information, and that Council looks forward to receiving further information from their group.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 345)

**Committee of the Whole**  
➤ **Development Services Component, July 9, 2007**

*MOVED/SECONDED that the July 9<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

*The following items were discussed at the July 9<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 04-2007 (ROLDO-4300 GIBBS STREET)**

**2. AMENDMENT TO ANIMAL CONTROL BYLAW NO. 1255-1991**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Committee of the Whole Component, July 5, 2007**

(No. 346)

*MOVED/SECONDED that the July 5<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted as follows:*

**1. 2010 SECRETARIAT COMMERCE CENTRE - KEN VELDMAN PRESENTATION**

*There were no recommendations forthcoming at this time.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component, July 9, 2007**

(No. 347)

*MOVED/SECONDED that the July 9<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 04-2007 (ROLDO-4300 GIBBS STREET)**

*It was recommended that the City issue Development Variance Permit No. 04-2007 for the property located at 4300 Gibbs Road (Lot B, District Lot 978, Range 5, Coast District, Plan BCP30793), including the following variances:*

- *To vary Sentence 10.2.3.5 of Zoning Bylaw 1431-1995 and amendments thereto to allow the Maximum Building Height of an AR2 (Rural) zoned lot to be increased from 9.0 metres (30 feet) to 10.65 metres (35 feet) to allow the construction of a new single-family dwelling on the parcel.*

**2. AMENDMENT TO ANIMAL CONTROL BYLAW NO. 1255-1991**

*It was recommended that Animal Control Amendment Bylaw No. 1255-1991, Project No. ADP-02-0718 proceed to first, second and third readings.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, June 25, 2007***

*MOVED/SECONDED that the June 25<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 348)*

**SPECIAL REPORTS:**

***B.C. Ambulance Service Report, Second Quarter 2007***

*MOVED/SECONDED that the 2007 Second Quarter B.C. Ambulance Service Report be received.*

*(No. 349)*

*Carried Unanimously.*

***Memo-Director of Development Services – Adam Street Water Looping***

*MOVED/SECONDED that 20,000.00 be allocated from Water Surplus for watermain looping along Adam Street.*

*(No. 350)*

*Carried Unanimously.*

***Oral Report to the July 9, 2007 Public Hearing***

*MOVED/SECONDED that the July 9<sup>th</sup>, 2007 Public Hearing Report be adopted with the following recommendations:*

*(No. 351)*

**1. PUBLIC HEARING – REZONE AND OCP AMENDMENT FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT 5, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 4654 (3402 EBY STREET)**

*It was recommended that the bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Urban Residential to Multi-Family (Apartment) for the property legally described as Lot 5, District Lot 361, Range 5, Coast District, Plan 4645 (3402 Eby Street) proceed to Council for consideration of third reading and adoption.*

*It was further recommended that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the property legally described as Lot 5, District Lot 361, Range 5, Coast District, Plan 4645 (3402 Eby Street) proceed to Council for consideration of third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

***Animal Control Amendment Bylaw No. 1255-1991, Project No. ADP-02-0718 First, Second and Third Readings***

*MOVED/SECONDED that Animal Control Amendment Bylaw No. 1255-1991, Project No. ADP-02-0718 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 352)*

***Official Community Plan Amendment Bylaw (3402 Eby Street), Project No. ADP-02-0714 Third Reading***

*MOVED/SECONDED that Official Community Plan Amendment Bylaw (3402 Eby Street), Project No. ADP-02-0714 be read by title only and passed in its third reading.*

*Carried.*

*(No. 353)*

*Councillor B. Pollard wished to be recorded as opposed.*



**Adoption**

(No. 354)

*MOVED/SECONDED that Official Community Plan Amendment Bylaw (3402 Eby Street), Project No. ADP-02-0714 be read by title only and adopted.*

*Carried.*

*Councillor B. Pollard wished to be recorded as opposed.*

**Zoning Amendment Bylaw  
(3402 Eby Street),  
Project No. ADP-02-0715  
Third Reading**

(No. 355)

*MOVED/SECONDED that Zoning Amendment Bylaw (3402 Eby Street), Project No. ADP-02-0715 be read by title only and passed in its third reading.*

*Carried.*

*Councillor B. Pollard wished to be recorded as opposed.*

**Adoption**

(No. 356)

*MOVED/SECONDED that Zoning Amendment Bylaw (3402 Eby Street), Project No. ADP-02-0715 be read by title only and adopted.*

*Carried.*

*Councillor B. Pollard wished to be recorded as opposed.*

**NEW BUSINESS:**

**2010 Olympics – Kermodei  
Bear Presence at the Robson  
Square 2010 Office, and  
B.C. Canada Pavilion in  
Beijing**

(No. 357)

*MOVED/SECONDED that Administration investigate the feasibility of showcasing taxidermied Kermodei Bears at the Robson Square 2010 Olympic Office, as well as the B.C. Canada Pavilion in Beijing.*

*Carried Unanimously.*

**2010 B.C. Commerce Centre**

*Councillor Davies noted that the media could play an important role in promoting the 2010 commerce opportunities that are available to local businesses, and she referred the viewing audience and media to the 2010 B.C. Commerce Centre website at [www.2010commercecentre.com](http://www.2010commercecentre.com).*

**Councillor B. Pollard – UBCM  
“Local Government and the  
Environment Conference”**

*Councillor B. Pollard reported on his recent attendance at the UBCM “Local Government and the Environment Conference” in Richmond, B.C. He*

*noted that this was an exceptional conference, providing a vast amount of valuable information. Of particular interest was the information he gleaned on Brownfields and contaminated sites.*

*Copies of his written notes will be circulated to Council.*

***Councillor R. McDaniel***

*Councillor McDaniel noted that his submission for financial assistance to the Provincial Government for the experimental medication he is currently receiving has been denied.*

*Councillor McDaniel thanked Council for allowing him to participate in the Council meeting via conference call, and he noted that he was anxious to return home.*

***Councillor B. Downie –  
Meeting with Anthony  
Everett, CEO of Northern  
B.C. Tourism***

*Councillor Downie reported on the recent visit from Anthony Everett, CEO of Northern B.C. Tourism. He noted that Mr. Everett participated in a diverse range of activities while he visited Terrace, including a luncheon hosted by Kermodei Tourism at the Heritage Park Museum, a tour of the new Bike Skills Park, and hiking the Terrace Mountain Bike Trail. Mr. Everett left with very positive impressions of Terrace and the tourism opportunities available in our area.*

*He further noted that the topic of Northern B.C. Tourism splitting into regions consisting of east, west and the Peace River was discussed, and it became clear that the split would not be practical in terms of what Northern B.C. Tourism could accomplish internationally.*

*Councillor Downie thanked Council, Kermodei Tourism and Heritage Park Museum for their investment of time in making Mr. Everett's visit a positive experience.*

***Trans Canada Yellowhead  
Highway Association – Letter  
of Support for the Cranberry  
Connector***

*MOVED/SECONDED that the City of Terrace accept the offer from the Trans Canada Yellowhead Highway Association for a letter of support for the Cranberry Connector.*

**REPORT FROM IN-CAMERA:**

*The following items were released from In-Camera status:*

In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter – City of Terrace/Alcan Sportsplex Contribution Agreement

RESOLUTION NO. 104

MOVED/SECONDED that the Mayor and the Chief Administrative Officer be authorized to sign the Sportsplex Contribution Agreement with Alcan for the term of May 26<sup>th</sup>, 2004 to April 1<sup>st</sup>, 2010.

In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter – Roadworks – Contract Negotiations

RESOLUTION NO. 220

MOVED/SECONDED that Administration determine if there is interest from other potential bidders for the Munthe/Anderson/Yeo Roadworks Project and the Sportsplex Roadworks Project and report back to Council.

In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter – Forestry Task Force Interim Report

RESOLUTION NO. 245

MOVED/SECONDED that this item be referred to an In-Camera Committee of the Whole meeting at 12:15 p.m. on Wednesday, May 23, 2007 and that the members of the City of Terrace Forestry Task Force be invited to attend this meeting to present the report and answer any questions Council may have.

In-Camera Committee of the Whole, May 23, 2007

1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (ROADWORKS)

It was recommended that the Munthe/Anderson/Yeo Project and the Sportsplex Project go out to tendering.

In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter – Downtown Plan Update – Bicycle Racks

RESOLUTION NO. 272

MOVED/SECONDED that City Council allocate funds in the amount of \$10,000 to acquire twenty-five “post & ring” style bicycle racks from Bike Rack Mfg. of Vaughn, Ontario, for installation on public sidewalks in the downtown in 2007.

RESOLUTION NO. 303

In-Camera Item Under  
Division 3, Section 90(1)(a)  
of the Community Charter –  
Council Re-Appointments to  
Committees

MOVED/SECONDED that the following changes be made to the 2007 Council Appointments to replace Councillor R. McDaniel while he is on sick leave:

- Health Task Force Committee – position to remain vacant;
- Regional District of Kitimat-Stikine Board Alternate – Councillor L. Christiansen;
- Sportsplex Fundraising Committee – Brad Pollard;
- Yellowhead Highway Association – Carol Leclerc;
- Public Works Liaison – Marilyn Davies;
- Health & Hospital Services – position to remain vacant.

And that letters be forwarded to the appropriate committees notifying them of Councillor McDaniel's replacement while he is ill.

RESOLUTION NO. 304

Letters of Congratulations –  
Steve Wilson and Glenn  
Bennett

MOVED/SECONDED that letters of congratulations be forwarded to Steve Wilson and Glenn Bennett on their re-election.

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*Merv Ritchie requested clarification regarding OCP amendments.*

*Deputy Mayor Downie thanked City West and Channel 10 for returning to televising the Council meetings, and he further welcomed the new assistant, Greg Barton.*

**ADJOURNMENT:**

(No. 359)

*MOVED/SECONDED that the July 9<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera items under Division 3, Section 90(1)(d) and (k) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 8:30 p.m.*

**CERTIFIED CORRECT:**

---

***Deputy Mayor***

---

***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 23<sup>rd</sup>, 2007 AT 7:35 P.M.***

---

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc and B. Pollard. Councillor R. McDaniel was absent due to medical reasons. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Claus Burchert, Project  
Manager, Samaritan's Purse***

*Claus Burchert, Project Manager for Samaritan's Purse, his wife Wanda, and worker Brent Davis, were present to give an update on the work Samaritan's Purse has been doing in our community during the flood recovery.*

*Samaritan's Purse is a non-denominational Christian organization. One of the main purposes of their organization is to provide spiritual and physical assistance to people around the world who are impacted by natural disaster.*

*They began working in Terrace on June 23 when the recovery centre opened and have received 101 work orders from local residents requiring assistance since that time. 26 of these work orders are for homes within the City of Terrace. There have been 124 volunteers working with Samaritan's Purse who have worked in excess of 3000 volunteer hours to date. This is the first time that the Samaritan's Purse Disaster Relief Unit has been fully deployed in Canada.*

*Volunteers have been predominantly cleaning silt/mud out of area basements, helping to remove damaged building materials, and doing mould remediation where needed.*

*Mr. Burchert thanked the City of Terrace, Northwest Community College, RONA, National Car Rental, Hawkair, the Regional District of Kitimat-Stikine and CN Rail for their support of the relief*

*operation in various ways such as providing accommodation, volunteers, transportation etc.*

*Mr. Burchert estimates that there has been approximately \$25,000 in cash costs to Samaritan's Purse during this event.*

*There are six remaining work orders that have not been dealt with yet because the groundwater is still too high in some areas to begin recovery work. These outstanding work orders will be passed on to members of the Alliance Church for completion when conditions permit.*

*Mr. Burchert commented that he believes the flood situation was handled well by the City of Terrace and the Regional District and indicated that working together to establish the Recovery Centre as soon as possible was very helpful.*

*On behalf of the City of Terrace Council and staff, Mayor Talstra thanked Samaritan's Purse for their assistance to local residents during the flood recovery.*

***Fred Philpot, South Side  
Working Committee –  
Request for Study into  
Erosion and Flooding***

*Fred Philpot, on behalf of the residents of the South Side of Terrace, including Terrace proper and Braun's Island which is in the Regional District of Kitimat-Stikine, presented a petition to Council signed by over 400 residents asking for "government representatives to address local flooding and erosion concerns".*

*They are asking that the City of Terrace and the Regional District of Kitimat-Stikine take a holistic approach to resolve the impact of the 2007 flood and that they work cooperatively with the Provincial and Federal Governments to find a long-term solution to the flooding and erosion problems in our area.*

*They are also recommending that a Committee be established to determine a course of action and that delegates of the South Side Working Committee be included in this Committee to provide local knowledge and insight.*

*Mayor Talstra thanked Mr. Philpot for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 363).*

***William Wilson – Botanical Echo Entertainment, Request for Water & Hydro Access in the 4600 Block of Lakelse Avenue***

*Mr. Wilson has taken it upon himself to create a small park-like area in the alley between Ev's Menswear and Northcoast Anglers on the 4600 Block of Lakelse Avenue. He has been receiving positive feedback from tourists in the area on the work he has done and he is asking the City to assist him by providing access to hydro and water in this area so he can water the plants, hose down the sidewalk, use a leaf blower etc.*

*Mayor Talstra suggested that Mr. Wilson contact Herb Dusdal, Director of Public Works, to see if there is any way for the City to assist him.*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes, July 9, 2007***

*MOVED/SECONDED that the Regular Council Minutes of July 9<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 362)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Fred Philpot, South Side Working Committee – Request for Study into Erosion and Flooding***

*MOVED/SECONDED that the correspondence and petition from the South Side Working Committee requesting that the City of Terrace, in cooperation with the Regional District of Kitimat-Stikine, commission a study into the erosion and flooding problems on the South Side be received, and that a joint Committee including the City, the Regional District, and members of the South Side Working Committee be established, and that the South Side Working Committee make a presentation at the next Regional District of Kitimat-Stikine regular meeting.*

*(No. 363)*

*Carried Unanimously.*



**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 364)

*MOVED/SECONDED that the July 23<sup>rd</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***

- ***Development Services Component, July 23, 2007***

*The following items were discussed at the July 23<sup>rd</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. SPECIAL OCCASION LIQUOR LICENSE REQUEST (GOODALL)**
- 2. SPECIAL OCCASION LIQUOR LICENSE REQUEST (THORHAUG – MR. MIKES)**
- 3. DEVELOPMENT PERMIT NO. 10-2007 (DONNA DEMERS CGA, INC. – 4734 PARK AVENUE)**
- 4. DEVELOPMENT VARIANCE PERMIT NO. 05-2007 (BATH – 4831 TWEDLE AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

- ***Development Services Component, July 23, 2007***

(No. 365)

*MOVED/SECONDED that the July 23<sup>rd</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

- 1. SPECIAL OCCASION LIQUOR LICENSE REQUEST (GOODALL)**

*It was recommended that Council grant a Special Occasion Liquor License to Carl Goodall to host a beer garden in conjunction with a ball tournament to be held at Riverside Ball Field on August 3, 4, 5, 6, & 7, 2007 subject to the following:*

- *That requirements of the Liquor Control and Licensing Branch regarding over-service, service of minors, and crowding are met;*
- *That insurance requirements are met;*
- *That cleanup of the ball fields and surrounding area is done at the end of each day;*

- *That on-site security be provided while the beer garden is open; and*
- *That a designated fenced area be established for the beer gardens.*

**2. SPECIAL OCCASION LIQUOR LICENSE REQUEST  
(THORHAUG – MR. MIKES)**

---

*It was recommended that Council grant a Special Occasion Liquor License to Mr. Mike's Steakhouse and Bar to extend their existing license to the outside area while hosting the 7<sup>th</sup> Annual Riverboat Days Beach Volleyball Tournament on August 5<sup>th</sup> & 6<sup>th</sup>, 2007, subject to requirements from the Liquor Control and Licensing Branch regarding over-service, service of minors, and crowding.*

**3. DEVELOPMENT PERMIT NO. 10-2007 (DONNA DEMERS CGA, INC. – 4734 PARK AVENUE)**

---

*It was recommended that the City issue Development Permit No. 10-2007 to Donna Demers CGA Inc. for the property legally described as Lot 2, District Lot 361, Range 5, Coast District, Plan 3374 (4734 Park Avenue) to permit the development of office space for an accounting business.*

**4. DEVELOPMENT VARIANCE PERMIT NO. 05-2007  
(BATH – 4831 TWEDLE AVENUE)**

---

*It was recommended that the City issue Development Variance Permit No. 05-2007 to Iqbal and Kiran Bath for the property legally described as Lot 5, District Lot 979, Range 5, Coast District, Plan PRP47293 (4831 Twedle Avenue), including the following variance:*

- *To vary Sentence 6.1.3.6 of Zoning Bylaw No. 1431-1995 and amendments thereto to allow the Maximum Building Height of an R1 (One Family Residential) zoned lot to be increased from 9.0 metres (30 feet) to 10.0 metres (33 feet) to allow the construction of a new single family dwelling on the parcel.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, July 9, 2007**

*MOVED/SECONDED that the July 9<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

(No. 366)

*Carried Unanimously.*

**SPECIAL REPORTS:**

**RCMP/TVAP Report, June 2007**

*MOVED/SECONDED that the RCMP/TVAP report for June 2007 be received.*

(No. 367)

*Carried Unanimously.*

**Cheque Register, June 2007**

*MOVED/SECONDED that the Cheque Register for June 2007 be approved.*

(No. 368)

*Carried Unanimously.*

**Public Hearing Report, July 9, 2007 – For Information Only**

*MOVED/SECONDED that the July 9<sup>th</sup>, 2007 Public Hearing Report be received for information.*

(No. 369)

*Carried Unanimously.*

**Oral Report to the July 23, 2007 Public Hearing**

*MOVED/SECONDED that the July 23<sup>rd</sup>, 2007 Public Hearing Report be adopted with the following recommendations:*

(No. 370)

- 1. PUBLIC HEARING – REZONE AND OCP AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 11 AND THE WEST 18.5 FEET OF LOT 12, BLOCK 11, DISTRICT LOT 369, RANGE 5, COAST DISTRICT, PLAN 972 (4509 GREIG AVENUE)**

---

*It was recommended that the bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from D4 – Live-Work Studios to D2 – Mixed Use Downtown for the property legally described as Lot 11 and the West 18.5 feet of Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 (4509 Greig Avenue) proceed to Council for consideration of third reading and adoption.*

*It was further recommended that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Medium Density Multi-Family Residential (R4) to Mixed Use Downtown (C1-A) for the property legally described as Lot 11 and the West 18.5 feet of Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 (4509 Greig Avenue) proceed to Council for consideration of third reading and adoption.*

*Carried Unanimously.*

***Memo – Director of Leisure Services, Sportsplex Transfer of Funds***

*(No. 371)*

*MOVED/SECONDED that \$115,000 be transferred from Phase 1 to Phase 2 of the Sportsplex project for the purpose of installing steel cladding on the exterior of the existing arena.*

*Carried Unanimously.*

***Memo – CAO, Provincial Ministerial Meetings – UBCM Convention***

*(No. 372)*

*MOVED/SECONDED that meetings be arranged with the appropriate Provincial Government Ministers during UBCM to discuss the following issues:*

- Forestry Task Force Report;*
- Cranberry Connector;*
- Dyking;*
- Airport Land Development & Boundary Expansion;*
- Brownfield Remediation;*
- Detox Centre;*
- Northwest Economic Impact Study on Health;*  
*and*
- CN Overpass.*

*Carried Unanimously.*

*(No. 373)*

*MOVED/SECONDED that a meeting be arranged between the City of Terrace and the Nisga'a Lisims Government.*

*Carried Unanimously.*

**BYLAWS:**

**Official Community Plan  
Amendment Bylaw (4509  
Greig Avenue),  
Project No. ADP-02-0716  
Third Reading**

*MOVED/SECONDED that Official Community Plan  
Amendment Bylaw (4509 Greig Avenue), Project  
No. ADP-02-0716 be read by title only and passed  
in its third reading.*

*Carried Unanimously.*

*(No. 374)*

**Adoption**

*MOVED/SECONDED that Official Community Plan  
Amendment Bylaw (4509 Greig Avenue), Project  
No. ADP-02-0716 be read by title only and  
adopted.*

*Carried Unanimously.*

*(No. 375)*

**Zoning Amendment Bylaw  
(4509 Greig Avenue),  
Project No. ADP-02-0717  
Third Reading**

*MOVED/SECONDED that Zoning Amendment Bylaw  
(4509 Greig Avenue), Project No. ADP-02-0717 be  
read by title only and passed in its third reading.*

*Carried Unanimously.*

*(No. 376)*

**Adoption**

*MOVED/SECONDED that Zoning Amendment Bylaw  
(4509 Greig Avenue), Project No. ADP-02-0717 be  
read by title only and adopted.*

*Carried Unanimously.*

*(No. 377)*

**Animal Control Amendment  
Bylaw No. 1255-1991,  
Project No. ADP-02-0718  
Adoption**

*MOVED/SECONDED that Animal Control  
Amendment Bylaw No. 1255-1991, Project No.  
ADP-02-0718 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 378)*

**NEW BUSINESS:**

**Memo – Councillor L.  
Christiansen, Restructuring  
the Health Task Force Group**

*MOVED/SECONDED that the Health Task Force  
Group meet quarterly in the next season in order to  
follow the progress of the 2007 Health Task Force  
Report and that a sub-committee, including two  
members of the Health Task Force Group (one being  
the City appointed representative), two doctors  
from the Medical Advisory Committee, and two  
members from Northern Health, be established to  
work on the recruitment DVD project.*

*Carried Unanimously.*

*(No. 379)*

***Councillor B. Downie,  
Riverboat Days 2007***

*Councillor Downie reminded everyone that Riverboat Days starts on Friday, August 3, 2007.*

*Riverboat Days has been running for more than 35 years and has had tremendous success because of the many volunteers and the business community who get involved to host events etc.*

***Councillor B. Downie,  
Salvation Army Emergency  
Response Vehicle***

*Councillor Downie stated that the Salvation Army has successfully fundraised the \$90,000 necessary for them to purchase an emergency response vehicle to allow them to better provide food and other support during crisis situations.*

***Councillor M. Davies, NCDC  
Report***

*Councillor Davies provided a report from the NCDC Board Meeting held in Vancouver on July 19, 2007.*

***Mayor J. Talstra, Water  
Infrastructure Grant***

*Mayor Talstra reported on a recent announcement from the Federal Government regarding a \$2.066m infrastructure grant to the Regional District of Kitimat-Stikine for providing a water supply to the area north of Terrace, Dutch Valley, and Braun's Island.*

***Mayor J. Talstra, New  
Gateway Initiatives***

*Mayor Talstra also reported on a recent announcement by the Federal Government for \$12m to be used towards CNR overpasses and railway separations in Terrace, Smithers and Ashcroft, B.C.*

***Mayor J. Talstra, Meeting  
with Health Minister George  
Abbott***

*Mayor Talstra and several Councillors met with Health Minister George Abbott this past weekend in Terrace. Some of the topics discussed were the need for a trauma centre and a detox centre for the Terrace area, and coverage by B.C. Medical for Last Chance Drugs.*

*(No. 380)*

*MOVED/SECONDED that a letter be written to the B.C. Cancer Agency asking for their support for Last Chance Drugs prescribed by physicians to be covered by B.C. Medical.*

*Carried Unanimously.*

***Councillor L. Christiansen,  
Northern Health Board  
Meeting***

*Councillor Christiansen and Councillor Davies attended a recent Northern Health Board Meeting in Prince Rupert.*

*The issues of the need for a detox centre in Terrace and our challenges with recruitment and plans to move forward with developing a recruitment DVD were discussed. Both Councillor Christiansen and Councillor Davies felt that the meeting went well.*

**REPORT FROM IN-CAMERA:**

*The following items were released from In-Camera status:*

**In-Camera Item Under  
Division 3, Section 90(1)(k)  
of the Community Charter –  
Terrace Tourism Society  
Dissolution and Disposal of  
Assets**

**RESOLUTION NO. 103**

MOVED/SECONDED that once the final outcome of the 2% hotel tax is known and the total assets remaining from the Terrace Tourism Society have been dispersed, staff determine the impact this will have on the City's 2007 Financial Plan and this year's grant monies payable to Kermodei Tourism Society.

**Report on Mills Memorial  
Hospital**

**RESOLUTION NO. 246**

MOVED/SECONDED that Administration determine the existence of a report regarding the viability of renovating Mills Memorial Hospital versus building a new hospital.

**In-Camera Item Under  
Division 3, Section 90(1)(k)  
of the Community Charter –  
Kermodei Tourism Staffing**

**RESOLUTION NO. 301**

MOVED/SECONDED that Administration meet with Kermodei Tourism to discuss staffing and office needs.

**In-Camera Item Under  
Division 3, Section 90(1)(c)  
of the Community Charter –  
Funding for Additional Staff**

**RESOLUTION NO. 337**

MOVED/SECONDED that a budget of \$66,000.00 (to come from General Surplus) for a Regular Part-Time Accounting Clerk and a Network Support Technician be approved.

**In-Camera Item Under  
Division 3, Section 90(1)(a)  
of the Community Charter –  
Appointment to Kermodei  
Tourism Society – Chamber  
of Commerce Nominee**

**RESOLUTION NO. 339**

MOVED/SECONDED that Council appoint Glenn Kelly as the Chamber of Commerce's nominee to the Kermodei Tourism Society for the remainder of the term to December 2008.

**In-Camera Item Under  
Division 3, Section 90(1)(d)  
of the Community Charter -  
Councillor Brad Pollard –  
Brownfield Properties**

**RESOLUTION NO. 360**

MOVED/SECONDED that Administration continue pursuing options for addressing Brownfield sites within the City.

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*Merv Ritchie requested clarification of what locations are proposed for the CN overpass. He was informed that discussions are ongoing as to a location for a proposed CN Rail overpass and that the information would be released once a location has been determined.*

*Fred Philpot complimented Samaritan's Purse for their excellent work in our area during the flood recovery.*

**ADJOURNMENT:**

*MOVED/SECONDED that the July 23<sup>rd</sup>, 2007 Regular Meeting of Council be now adjourned.*

*(No. 381)*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Deputy Clerk***



**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 13TH, 2007 AT 7:35 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, and B. Pollard. Councillor C. Leclerc was absent and Councillor R. McDaniel was absent due to medical reasons. Also in attendance were R. Poole, Chief Administrative Officer, P. Weeber, Fire Chief, and D. Fisher, Clerk.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Brian Addison,  
Health Services  
Administrator,  
Northern Health Authority***

*Brian Addison, Health Services Administrator for the Northern Health Authority made a PowerPoint presentation, updating Council on the Northern Health Strategic Plan to 2008. His presentation included an outline of the economic impacts Northern Health has on the community, being one of the major employers. Mills Memorial Hospital is emerging as a regional diagnostic and treatment centre, and a new oncology unit has been established at MMH. He updated Council on the status of Terraceview Lodge and noted that the construction of the 25-bed expansion is due to commence soon. In addition, they are awaiting the results of the consultative process regarding mental health and addictions issues.*

*Mayor Talstra thanked Mr. Addison for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 388).*

***Sarah Zimmerman,  
Leadership BC Programme  
Request for Support***

*Sarah Zimmerman spoke on behalf of the Terrace & District Chamber of Commerce who are delivering the Leadership BC Programme. The programme provides leadership training, will encourage innovative thinking on community issues, and will facilitate the development and growth of future leaders. It is scheduled to start with a three-day Opening Retreat on September 7-9, 2007, with a 7-hour per day learning session per month over the next 6 months, culminating in a community project. She is requesting that Council members and City staff advocate the programme, and consider lending their skills as guest speakers, community learning day leaders, etc.*

*Mayor Talstra thanked Ms. Zimmerman for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 389).*

***Chris Armstrong,  
Marketing Co-ordinator,  
North Coast Library  
Federation***

*Chris Armstrong, Marketing Co-ordinator for the North Coast Library Federation, spoke to Council regarding the role of the Federation (which is made up of seven public libraries in the Northwest and also includes NWCC). The Federation's mission is to work together to improve library services in Northwest BC without taking away any independence from the member libraries. They have created a "Federation Library Card" that can be used at any member library with full borrowing privileges, and have set up a materials delivery service that returns books from one member library to the other at no cost to the municipalities. In the future they plan to expand their services to include bulk buying, literacy programmes and joint author tours. Further information on the North Coast Library Federation may be obtained through their website ([www.nclf.ca](http://www.nclf.ca)) or by contacting him at 250.624.4977.*

*Mayor Talstra thanked Mr. Armstrong for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 390).*

***Recess and Reconvene***

*A short recess was called at 8:45 p.m. and the meeting reconvened at 8:50 p.m.*

***PETITIONS & QUESTIONS:***

*There were no Petitions or Questions.*

***MINUTES:***

***Regular Council Minutes,  
July 23, 2007***

*MOVED/SECONDED that the Regular Council Minutes of July 23, 2007, be adopted as circulated.*

*(No. 387)*

*Carried Unanimously.*

***BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):***

*There was no Business Arising from the minutes.*

***CORRESPONDENCE:***

***Brian Addison,  
Health Services  
Administrator,  
Northern Health Authority***

*MOVED/SECONDED that the verbal presentation from Brian Addison, Health Services Administrator for Northern Health Authority, providing an update on NHA's projects and strategic initiatives be received, and that Administration request a copy of the Consultation on Mental Health and Addictions report when it is available.*

*(No. 388)*

*Carried Unanimously.*

***Sarah Zimmerman,  
Leadership BC Programme  
Request for Support***

*MOVED/SECONDED that the verbal presentation from Sarah Zimmerman regarding the Leadership BC Programme be received.*

*(No. 389)*

*Carried Unanimously*

***Chris Armstrong,  
Marketing Co-ordinator,  
North Coast Library  
Federation***

*MOVED/SECONDED that the verbal presentation from Chris Armstrong, Marketing Co-ordinator, North Coast Library Federation, providing information regarding the Federation be received.*

*(No. 390)*

*Carried Unanimously*

***CONVENE INTO COMMITTEE  
OF THE WHOLE:***

*MOVED/SECONDED that the August 13th, 2007 Regular Council Meeting convene into Committee of the Whole.*

*(No. 391)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**August 13, 2007**

*The following items were discussed at the August 13th, 2007 Development Services Component of Committee of the Whole:*

**1. ZONING AMENDMENT (LOVE - 4616 DAVIS AVENUE)**  

---

*This item was struck from the agenda.*

**2. STRATA CONVERSION APPLICATION (4931 WALSH AVENUE)**  

---

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**August 13, 2007**

*MOVED/SECONDED that the August 13th, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

**1. ZONING AMENDMENT (LOVE - 4616 DAVIS AVENUE)**  

---

*This item was struck from the agenda.*

**2. STRATA CONVERSION APPLICATION (4931 WALSH AVENUE)**  

---

*It was recommended that Council approve the strata conversion of the existing 49-unit residential apartment building located at 4931 Walsh Avenue.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**July 23, 2007**

*MOVED/SECONDED that the July 23rd, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 392)*

*(No. 393)*

**SPECIAL REPORTS:**

***TVAP Quarterly Report,  
April to June 2007***

*MOVED/SECONDED that the TVAP Quarterly report from April to June 2007 be received.*

*(No. 394)*

*Carried Unanimously.*

***Fire Department Quarterly Report,  
April to June 2007***

*MOVED/SECONDED that the Fire Department Quarterly report from April to June 2007 be received.*

*(No. 395)*

*Carried Unanimously.*

***Cheque Register,  
July 2007***

*MOVED/SECONDED that the Cheque Register for July 2007 be approved.*

*(No. 396)*

*Carried Unanimously.*

***Building Synopsis,  
June 2007***

*MOVED/SECONDED that the June 2007 Building Synopsis be received.*

*(No. 397)*

*Carried Unanimously.*

***Public Hearing Report,  
July 23, 2007 – For  
Information Only***

*MOVED/SECONDED that the July 23rd, 2007 Public Hearing Report be received for information.*

*(No. 398)*

*Carried Unanimously.*

***Memo – Director of Finance -  
Municipal Security Issuing  
Resolution (Keith Avenue)***

*MOVED/SECONDED that Council approve borrowing from the Municipal Finance Authority of BC, as part of their 2007 fall issue, \$48,504 as authorized through Loan Authorization Bylaw No. 1882-2007 (Keith Avenue, East of Kerr Street, Reconstruction and Paving); and*

*(No. 399)*

*That the Regional District of Kitimat-Stikine be requested to consent to our borrowing over a ten-year term and include the borrowing in their Security Issuing Bylaw.*

*Carried Unanimously.*

***Memo – Director of Finance -  
Municipal Security Issuing  
Resolution (Munroe Street)***

*(No. 400)*

*MOVED/SECONDED that Council approve borrowing from the Municipal Finance Authority of BC, as part of their 2007 fall issue, \$8,999.92 as authorized through Loan Authorization Bylaw No. 1883-2007 (Munroe Street, Halliwell to Gair, Reconstruction and Paving); and*

*That the Regional District of Kitimat-Stikine be requested to consent to our borrowing over a ten-year term and include the borrowing in their Security Issuing Bylaw.*

*Carried Unanimously.*

***Memo – Fire Chief - Grant  
Application Support***

*(No. 401)*

*MOVED/SECONDED that the City endorse an application by the Terrace Volunteer Fire Fighters' Association to the Gaming Policy & Enforcement Branch for a direct access grant in the amount of \$38,000 for public fire safety programmes, volunteer fire fighter training, and fire fighter safety equipment.*

*Carried Unanimously.*

***Memo – Chief Administrative  
Officer - Donation to  
Samaritan's Purse***

*(No. 402)*

*MOVED/SECONDED that the City of Terrace donate \$5,000 to Samaritan's Purse for work done in Terrace during the 2007 flood clean-up.*

*Carried Unanimously.*

***BYLAWS:***

***Zoning Amendment Bylaw  
(4616 Davis Avenue),  
Project No. ADP-02-0719  
Item Struck from Agenda***

*This item was struck from the agenda.*

***NEW BUSINESS:***

***Councillor B. Downie,  
NTL Environmental  
Assessment Working Group  
Meeting***

*Councillor Downie provided Council with an update on his attendance at the NTL Environmental Assessment Working Group Meeting, and the efforts to have the power line extended from the Skeena Substation through the Nass, north to Bob Quinn Lake.*

***Councillor B. Downie,  
2007 Riverboat Days***

*Councillor Downie thanked the Committee, the business community and sponsors, as well as all the volunteers and participants in the events throughout this year’s Riverboat Days celebrations. This was a very successful Riverboat Days and everyone deserves a round of applause.*

***Councillor B. Downie  
Lakelse Lake Dragon Boat  
Regatta***

*Councillor Downie congratulated the City of Terrace team for their 2nd place finish in the finals of the Lakelse Lake Dragon Boat Regatta.*

***Councillor M. Davies  
Highlights from Regional  
District Meeting***

*Councillor Davies presented the highlights from the August 11th Regional District meeting.*

***Councillor M. Davies  
Highlights from TEDA  
Meeting***

*Councillor Davies presented the highlights from the August 7th Terrace Economic Development Authority meeting. She noted that Sam Harling has been hired as the new Economic Development Officer to start on September 4th, and he will be attending this year’s UBCM with Council.*

***Councillor M. Davies  
Single Business Licence  
Proposal***

*MOVED/SECONDED that Administration prepare a report for Council consideration on the possible impacts on the City, and on the Trade, Investment, Labour Mobility Agreement (TILMA) of the proposal for a single business licence.*

*(No. 403)*

*Carried Unanimously.*

***QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:***

*There were no comments or questions from the audience or media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the August 13th, 2007 Regular Meeting of Council be now adjourned.*

*(No. 404)*

*Carried Unanimously.*

*The meeting adjourned at 9:30 p.m.*

***CERTIFIED CORRECT:***

---

***Mayor***

---

***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 27TH, 2007 AT 7:30 P.M.***

---

*Deputy Mayor B. Downie presided. Councillors present were L. Christiansen, M. Davies, and C. Leclerc. Mayor J. Talstra and Councillor B. Pollard were absent and Councillor R. McDaniel was absent due to medical reasons. Also in attendance were D. Fisher, Acting Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, and H. Nunn, Executive Assistant.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Lisa Lawley and Karla Lindstrom, Kermode Friendship Society – Invitation to International FASD Awareness Day***

*Lisa Lawley and Karla Lindstrom, with the Kermode Friendship Society, extended an invitation for Council to attend the annual International Fetal Alcohol Spectrum Disorder (FASD) Awareness Day on September 9<sup>th</sup>, 2007.*

*The local event has been organized by the Kermode Friendship Centre in partnership with the Terrace Make Children First Initiative and the RCMP.*

*Events are held world-wide to raise awareness about the dangers of drinking during pregnancy and the plight of individuals and families who struggle with FASD.*

*Deputy Mayor Downie thanked Ms. Lawley and Ms. Lindstrom for their presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 409).*

***Lael McKeown and Bert Husband, TEDA – Minerals North Conference Legacy Fund***

*Bert Husband, President of the Terrace Economic Development Authority (TEDA) Board of Directors, presented the final report on the Minerals North 2007 Conference.*

*Due to the overwhelming support from the local business community and mining companies in sponsoring the conference, the Minerals North Committee was left with a budget surplus resulting in a \$57,000 Legacy Fund.*



*The Committee has allocated this Legacy Fund as follows:*

- \$5,000 to the Minerals North Committee in Smithers as seed money for the 2008 conference.*
- \$2,500 to a trust account to assist smaller communities that have fewer resources than the larger centres to enable them to host the conference in future years.*
- \$15,000 towards geo-science projects in the area.*
- \$1,500 administration fee to TEDA for providing all of the administration support for the 2007 conference.*
- \$10,000 donation to Northwest Community College to support Phase II of their Exploration and Mining Program.*
- \$10,000 donation to the Northwest Community College Culinary Arts Program earmarked for the purchase of a barbeque trailer.*
- \$5,000 donation to the Heritage Park Museum Society for the upgrade of their interpretive sign boards.*
- \$6,000 for an Education Legacy Fund.*

*Mr. Husband indicated that there is \$2,500 remaining to be allocated.*

*Lael McKeown, Secretary of TEDA's Board of Directors, spoke to Council about proposed geo-science projects in the area.*

*Money from the Minerals North Conference Legacy Fund will be used to do some re-analysis of mining samples taken in our map area in 1977. Our map area covers from past Kalum Lake to Cedarvale to Prince Rupert to Kitimat. 2200 samples were taken in 1977 and were re-analyzed in 1990.*

*B.C. Geological Survey has also suggested that some of the funds be used to develop a database that would be of interest to exploration companies in the area.*

*Deputy Mayor Downie thanked Mr. Husband and Ms. McKeown for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 410).*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
August 13, 2007***

*MOVED/SECONDED that the Regular Council Minutes of August 13<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 408)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Lisa Lawley and Karla  
Lindstrom, Kermode  
Friendship Society –  
Invitation to FASD  
Awareness Day***

*MOVED/SECONDED that the presentation from the Kermode Friendship Society regarding an invitation for Council to attend the International Fetal Alcohol Spectrum Disorder Awareness Day on September 9<sup>th</sup>, 2007, be received.*

*(No. 409)*

*Carried Unanimously*

***Bert Husband and Lael  
McKeown, TEDA – Minerals  
North Legacy Fund***

*MOVED/SECONDED that the verbal presentation from Bert Husband and Lael McKeown regarding the final distribution of the Minerals North 2007 Conference Legacy Fund be received.*

*(No. 410)*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services  
Component,  
August 13, 2007***

*MOVED/SECONDED that the August 13<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 411)*

**SPECIAL REPORTS:**

***RCMP/TVAP Report,  
July 2007***

*MOVED/SECONDED that the RCMP/TVAP report for July 2007 be received.*

*Carried Unanimously.*

*(No. 412)*

***Memo – Director of Finance  
– Municipal Insurance  
Association Voting Delegates***

*MOVED/SECONDED that Council appoint Mayor Jack Talstra as the voting delegate and Councillors Carol Leclerc and Brian Downie as alternates to vote at the Annual General Meeting of the Municipal Insurance Association of British Columbia on Tuesday, September 25<sup>th</sup>, 2007.*

*Carried Unanimously.*

*(No. 413)*

***Memo – Corporate  
Administrator – Cancelling  
September Council Meeting***

*MOVED/SECONDED that the September 24<sup>th</sup>, 2007 Regular Council Meeting be cancelled, with notice posted pursuant to Section 5.4 of the City of Terrace Procedural Bylaw, and further that if a meeting is required between September 10<sup>th</sup> and October 9<sup>th</sup>, the meeting date shall be set at the call of the Chair.*

*Carried Unanimously.*

*(No. 414)*

***Memo – Corporate  
Administrator – Delegation  
Bylaw***

*MOVED/SECONDED that City of Terrace Delegation Bylaw be considered for first, second and third readings.*

*Carried Unanimously.*

*(No. 415)*

***Memo – Chief Administrative  
Officer – Single Business  
License***

*MOVED/SECONDED that Council address the issue of Single Business Licenses during the resolutions section of the UBCM Conference (Resolutions B142 & C33) and that some members of Council also attend the Minister's session on Tuesday, September 25<sup>th</sup>, 2007, dealing specifically with this issue.*

*Carried Unanimously.*

*(No. 416)*

**BYLAWS:**

***City of Terrace Delegation  
Bylaw,  
Project No. ADP-02-0720  
First, Second and Third  
Readings***

*(No. 417)*

*MOVED/SECONDED that City of Terrace Delegation Bylaw, Project No. ADP-02-0720 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor C. Leclerc – 2010  
Olympic Commerce Centre***

*Councillor Leclerc recently visited the Olympic Commerce Centre in downtown Vancouver. The Centre continues to be a work in progress but she encourages people to stop in and see it.*

***Councillor M. Davies –  
Skeena Diversity Society  
Report***

*Councillor Davies provided a written report from the Skeena Diversity Society meeting of August 15<sup>th</sup>, 2007.*

***Councillor M. Davies –  
Northwest Trade and  
Manufacturing Corridor  
Opportunity Study***

*Councillor Davies provided a written report from an August 15<sup>th</sup>, 2007 meeting organized by TEDA to discuss the Northwest Trade and Manufacturing Corridor Opportunity Study.*

***Councillor L. Christiansen –  
“Sharing the Road  
Conference”***

*Councillor Christiansen requested approval to attend the “Sharing the Road Conference” being held in Prince George on October 16<sup>th</sup> & 17<sup>th</sup>, 2007.*

*(No. 418)*

*MOVED/SECONDED that Councillor Christiansen be approved to attend the “Sharing the Road Conference” in Prince George on October 16<sup>th</sup> & 17<sup>th</sup>, 2007 provided sufficient funds remain in the Council unallocated travel budget.*

*Carried Unanimously.*

***Councillor B. Downie –  
Kermodei Tourism Society  
Meeting***

*Councillor Downie recently attended a Kermodei Tourism Society meeting. The Society is working hard on their marketing plan and their Strategic Plan is scheduled to be reviewed in the coming months. Adventure and Eco-tourism opportunities in the area are of particular interest to Kermodei Tourism Society.*

***Councillor B. Downie –  
Northwest Municipal  
Association Meeting***

*Council attended the Northwest Municipal Association (NWMA) meeting in New Hazelton on August 24<sup>th</sup>, 2007. This is a group forum for Northwest issues to be discussed.*

*Some of the issues brought forward at the meeting were the Cranberry Connector, Highway 16 road upgrades, the Coastal Connector, and the Electoral Boundary Commission recommendations.*

**REPORT FROM IN-CAMERA:**

*The following items were released from In-Camera status:*

***In-Camera Item Under  
Division 3, Section 90(1)(e)  
of the Community Charter –  
Shell Canada Products Lease***

**RESOLUTION NO. 338**

*MOVED/SECONDED that the City of Terrace enter into a 5-year lease to July 31, 2012 with Shell Canada Products for the property at 4801 Highway 16 West (legally described as Lot A, District Lots 361 and 362, Range 5, Coast District, Plan PRP14657 – PID 023-378-581) for an annual amount of \$1.00, and that the Mayor and Corporate Administrator be authorized to execute all necessary documents.*

***In-Camera Item under  
Section 90(1)(k) of the  
Community Charter -  
UBCM Ministerial Meetings***

**RESOLUTION NO. 384**

*MOVED/SECONDED that Administration update the briefs to the Premier and various Ministers for discussion at meetings scheduled during UBCM, and that an In-Camera Committee of the Whole meeting be held as soon as possible to further discuss the issue of the CN Overpass with City staff.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*There were no comments or questions from the audience or media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the August 27th, 2007 Regular Meeting of Council be now adjourned.*

*(No. 419)*

*Carried Unanimously.*

*The meeting adjourned at 8:25 p.m.*

**CERTIFIED CORRECT:**

---

***Deputy Mayor***

---

***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, SEPTEMBER 10TH, 2007 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, and B. Pollard. There is one vacancy on Council. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner (entered the meeting at 7:40 p.m.), D. Fisher, Clerk, and H. Nunn, Executive Assistant.*

***Minute of Silence in  
Remembrance of Councillor  
Rich McDaniel***

*Mayor Talstra expressed condolences on behalf of Council and the City of Terrace to the McDaniel family on the recent passing of Councillor Rich McDaniel. Councillor McDaniel spent fourteen years on Council and was very committed to the betterment of our community. He will be sadly missed by all.*

*A minute of silence was held in remembrance of Councillor McDaniel.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ADDENDUM:**

*(No. 424)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Dennis Brewer, Terrace  
Church's Food Bank –  
Request for Funding***

*Mr. Dennis Brewer, Treasurer for the Terrace Church's Food Bank, also expressed condolences to the McDaniel family.*

*Mr. Brewer was before Council to request financial assistance from the City of Terrace to help cover some of the costs associated with the relocation of the Food Bank to the basement of the Dairy Queen Building where they have secured a five-year lease.*

*Although they have received in-kind donations from several local businesses and contractors they still have a short-fall of \$10,000 to \$20,000 to complete the necessary renovations to the space to meet the minimum requirements of the B.C. Building Code.*

*The Terrace Church's Food Bank spends approximately \$50,000 on food and they receive another \$40,000 in donated food each year. They have operated in Terrace on a totally volunteer basis for almost twenty years and up to this point they have relied completely on donations from the public with no government funding of any kind.*

*Mayor Talstra thanked Mr. Brewer for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 426).*

***Steve Smyth, West Keith  
Business Association –  
Proposed Overpass***

*Steve Smyth addressed Council on behalf of the West Keith Business Association regarding the proposed overpass development.*

*Mr. Smyth also expressed his condolences to the McDaniel family.*

*The West Keith Business Association is a group of 15 small and medium sized businesses located in the West Keith Avenue and Kenney Street area who are concerned about the negative impact their businesses could experience depending on the location chosen for the overpass.*

*Their Association believes that the location of the overpass needs to be based on the City's long term development plan and on the results of a proper transportation study. They are suggesting that the City put pressure on the Ministry of Transportation and CN Rail to provide adequate funding for planning and constructing the overpass, that the City begin to look at acquiring the property necessary to develop the overpass, that a "Commercial Traffic and Dangerous Goods Route" be identified and implemented, and that the West Keith Business Association be involved in the planning of this important development.*



*The West Keith Business Association prefers that the overpass be located either at the north end of Braun Street or at Frank Street.*

*Mayor Talstra thanked Mr. Smyth for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 427).*

***Be Gomes, Kitimat-Terrace  
and District Labour Council –  
Proposed Minimum Wage  
Increase***

*Ms. Be Gomes, on behalf of the Kitimat-Terrace and District Labour Council, asked for Council's support of a UBCM resolution for the B.C. Federation of Labour's "\$10 NOW Campaign" that would call on the Provincial Government to increase the minimum wage for workers in B.C. from the current \$8.00 per hour to a minimum of \$10.00 per hour.*

*The minimum wage has not been adjusted in B.C. since 2001. The proposed \$10.00 minimum wage represents the hourly wage rate that a single person working full-time in B.C. would have to earn in order to live above the poverty level set by Statistics Canada.*

*Mayor Talstra thanked Ms. Gomes for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 428).*

***Patti Barnes, Terrace  
Women's Resource Centre  
and Stacey Tyers, Terrace  
Anti-Poverty Group – City  
House Presentation***

*Ms. Patti Barnes, Chair of the Terrace Women's Resource Centre Society, thanked City Council for their years of support in providing the Society with a \$1.00/year lease on the City-owned house at 4542 Park Avenue. The Society will be relocating their services to the building they own at 4553 Park Avenue.*

*Ms. Barnes expressed support on behalf of the Terrace Women's Resource Centre Society, for the City to enter into a lease with the Terrace Anti-Poverty Group for the 4542 Park Avenue property.*

*Stacey Tyers of the Terrace Anti-Poverty Group expressed condolences to the McDaniel family.*

*Ms. Tyers informed Council that the Terrace Anti-Poverty Group has been active in Terrace for 26 years. Ms. Tyers outlined their various service offerings including a free store, support with tenancy and disability issues, etc. Their group has until October 31<sup>st</sup> to find a new location and they hope to take over the lease of the City house from the Terrace Women's Resource Centre Society. The current lease of the building expires at the end of December.*

*Mayor Talstra thanked Ms. Barnes and Ms. Tyers for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolutions No. 429-D and 430).*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
August 27, 2007***

*MOVED/SECONDED that the Regular Council Minutes of August 27<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 425)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Dennis Brewer, Terrace  
Church's Food Bank –  
Request for Funding***

*MOVED that the City donate \$5,000 to the Terrace Church's Food Bank and that they request a matching grant from the Regional District of Kitimat-Stikine.*

*Motion lost due to the lack of a seconder.*

*(No. 426)*

*MOVED/SECONDED that the correspondence from the Terrace Church's Food Bank be referred to the In-Camera Committee of the Whole meeting scheduled for Friday, September 14<sup>th</sup>, 2007, for further discussion.*

*Carried Unanimously.*

**Steve Smyth, West Keith Business Association – Proposed Overpass**

*MOVED/SECONDED that the correspondence from the West Keith Business Association be received for information.*

*(No. 427)*

*Carried Unanimously.*

**Be Gomes, Kitimat-Terrace and District Labour Council – Proposed Minimum Wage Increase**

*MOVED/SECONDED that the City support the resolution to be presented at the UBCM Annual Convention to increase the minimum wage from \$8.00 per hour to \$10.00 per hour.*

*(No. 428)*

*Carried Unanimously.*

**Patti Barnes, Terrace Women’s Resource Centre and Terrace Anti-Poverty Group – City House Lease**

*MOVED/SECONDED that the presentation from the Terrace Women’s Resource Centre and the Terrace Anti-Poverty Group be received for information.*

*Defeated.*

*(No. 429 – D)*

*(No. 430)*

*MOVED/SECONDED that an Expression of Interest be advertised for the lease of the City-owned house at 4542 Park Avenue to give all interested organizations an opportunity to obtain a lease for the house and that the Terrace Anti-Poverty Group be informed of this process so they can formally submit their proposal.*

*Carried Unanimously.*

*A short recess was called at 8:40 p.m. and the meeting reconvened at 8:45 p.m.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the September 10<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*(No. 431)*

*Carried Unanimously.*

**Committee of the Whole  
➤ Development Services Component,  
September 10, 2007**

*The following items were discussed at the September 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 06-2007 (WILLMOT – 4008 TEMPLE STREET)**

**2. DEVELOPMENT PERMIT NO. 11-2007 (NORCO SEPTIC SERVICE INC. – 5135 KEITH AVENUE)**

**3. DEVELOPMENT PERMIT NO. 13-2007 (ROSSCO VENTURES LTD. – 5233 STRAUME AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**

➤ **Development Services Component,  
September 10, 2007**

(No. 432)

*MOVED/SECONDED that the September 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

**1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 06-2007 (WILLMOT – 4008 TEMPLE STREET)**

*It was recommended that the City issue Development Variance Permit No. 06-2007 to Nicholas and Elizabeth Willmot for the property located at 4008 Temple Street, legally described as Lot 8, District Lot 979, Range 5, Coast District, Plan PRP13710, including the following variance:*

- *To vary Sentence 6.1.3.6. of Zoning Bylaw No. 1431-1995 and amendments thereto, to allow the Maximum Building Height of an R1 (One Family Residential) zoned lot to be increased from 9.0 metres (30 feet) to 10.4 metres (34 feet) to allow the construction of a new single family dwelling on the parcel.*

**2. DEVELOPMENT PERMIT NO. 11-2007 (NORCO SEPTIC SERVICE INC. – 5135 KEITH AVENUE)**

*It was recommended that Development Permit No. 11-2007 be issued to Norco Septic Service Inc. for the property located at 5135 Keith Avenue and legally described as Block 2, District Lot 611, Range 5, Coast District, Plan 1992, to permit the development of a light industrial building on the subject property.*

**3. DEVELOPMENT PERMIT NO. 13-2007 (ROSSCO VENTURES LTD. – 5233 STRAUME AVENUE)**

*It was recommended that Development Permit No.13-2007 be issued to Roscco Ventures Ltd. for the property located at 5233 Straume Avenue and*

*legally described as the Remainder of Lot 2, District Lot 363, Range 5, Coast District, Plan 7841, to amend Land Use Contract Bylaw No. 729-1974 to alter the road and lot layout.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Cheque Register,  
August 2007***

*MOVED/SECONDED that the Cheque Register for August 2007 be approved.*

*(No. 433)*

*Carried Unanimously.*

***Building Synopsis,  
July 2007***

*MOVED/SECONDED that the Building Synopsis for July 2007 be received.*

*(No. 434)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – By-Election***

*MOVED/SECONDED that, as per Section 41 of the Local Government Act, Cathy Jackson be appointed Chief Election Officer for conducting the 2007 By-Election, and Marta Andolfatto be appointed as Deputy Chief Election Officer, with power to appoint other election officials as required for the administration and conduct of the 2007 By-Election to fill the vacancy due to the death of Councillor Rich McDaniel.*

*(No. 435)*

*(No. 436)*

*MOVED/SECONDED that a By-Election be held on Saturday, November 24<sup>th</sup>, 2007 to fill one (1) Councillor vacancy for the remainder of the term commencing December 2007 and terminating in December 2008.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – Policy  
Updates***

*MOVED/SECONDED that the following Policies be repealed as they are now considered to be obsolete:*

*(No. 437)*

- Policy No. 34-R – Provision of Parkland;*
- Policy No. 37 – Game Plan – A Safe Ride Home;*
- Policy No. 39-R – Filling of Vacant Officer Positions;*
- Policy No. 41 – Transit Advisory Commission;*
- Policy No. 53 – Animal Control Use of Tranquilizer Equipment;*

- *Policy No. 56 – Repeated or Outstanding Rezoning Applications;*
- *Policy No. 60 – Equipment Fuel Usage; and*
- *Policy No. 61 – Policy on Council Accepted Gifts.*

*and that housekeeping amendments to the following Policies be approved:*

- *Policy No. 18 – Autoplan Insurance Replacement;*
- *Policy No. 33 – Deposit Required for Carnivals and Amusement Parks;*
- *Policy No. 36 – Waiver of Rental Fees; and*
- *Policy No. 38 – Commercial Advertising.*

*Carried Unanimously.*

***Memo – Corporate Administrator – Phase 2 – Community Tourism Funding***

*(No. 438)*

*MOVED/SECONDED that the City request proposals by October 31st, 2007 from community tourism groups and organizations for projects that qualify under Phase 2 of the Province’s Community Tourism Programme, for review and consideration by Council.*

*Carried Unanimously.*

***Memo – Director of Development Services – Transportation Corridor Study***

*(No. 439)*

*MOVED/SECONDED that \$15,000 be reallocated from account 2200 816 (Council Initiatives, Asia-Pacific) to provide additional funding for the Transportation Corridor Study.*

*Carried Unanimously.*

***BYLAWS:***

***City of Terrace Delegation Bylaw, Project No. ADP-02-0720 Adoption***

*(No. 440)*

*MOVED/SECONDED that City of Terrace Delegation Bylaw, Project No. ADP-02-0720 be read by title only and adopted.*

*Carried Unanimously.*

***NEW BUSINESS:***

***Councillor C. Leclerc – Committee Liaison Structure***

*(No. 441)*

*MOVED/SECONDED that a Committee of the Whole meeting be scheduled prior to December to allow Council to review the current Committee structure.*

*Carried Unanimously.*

**Mayor J. Talstra – Bylaw  
Authorization for Brownfield  
Remediation**

(No. 442)

*MOVED/SECONDED that:*

**WHEREAS** *brownfield sites are commercial or industrial properties that are under-utilized, idle or vacant sites that have actual or potential environmental contamination or deteriorated infrastructure; and*

**WHEREAS** *brownfield sites are prone to vandalism due to their often unoccupied state; and*

**WHEREAS** *re-development of brownfield sites almost always serves the community's interests by converting the sites into higher and better uses, often assisting with mitigation of urban sprawl; and*

**WHEREAS** *corporations and landowners are unable to agree to remediate or re-develop brownfield sites under current Provincial legislation with the lack of regulatory liability closure; and*

**WHEREAS** *municipal governments should support the creation of a mechanism for liability closure to the landowner that would promote the re-development of brownfield sites; and*

**WHEREAS** *municipal governments can work with Federal and Provincial governments to create programs, incentives, and policies to facilitate brownfield site re-development;*

**BE IT RESOLVED THAT** *the City of Terrace communicate to the Province its support for changes to environmental legislation to assist with brownfield site re-development.*

*Carried Unanimously.*

**Councillor M. Davies – Public  
Intoxication Concerns**

*Councillor Davies recently went on a ride-a-long with RCMP where she saw first hand the number of people that the RCMP encounter who are intoxicated in public places. This issue continues to get worse in our community and puts a substantial strain on RCMP resources.*

*Councillor Davies has been looking into how other communities have handled intoxication concerns*

*and is asking for Council's support in her continuing to work on ways to reclaim public areas in our community. She would like to establish a community committee to work on the issue.*

*(No. 443)*

*MOVED/SECONDED that Councillor Davies move forward with forming a community committee to address the issue of public intoxication in our public spaces.*

*Carried Unanimously.*

***Councillor C. Leclerc –  
Greater Terrace  
Beautification Society***

*Councillor Leclerc attended the last Greater Terrace Beautification Society meeting. The Society will be planting a tulip tree on the Sportsplex site as a memorial for Councillor Rich McDaniel with the intention of having a plaque ceremony in the Spring.*

***Councillor B. Downie –  
Attendance at the "Blue Sky  
Forum"***

*Councillor Downie expressed his interest in attending the "Blue Sky Forum" on Friday, September 14<sup>th</sup> in Prince George.*

*(No. 444)*

*MOVED/SECONDED that Councillor Downie attend the "Blue Sky Forum" in Prince George provided sufficient funds remain in the Council unallocated travel budget.*

*Carried Unanimously.*

***Councillor M. Davies –  
Invitation to Stephanie  
Forsyth, NWCC President***

*MOVED/SECONDED that Stephanie Forsyth, Northwest Community College President, be invited to address Council at an upcoming Council meeting to speak on various initiatives being undertaken by the College.*

*(No. 445)*

*Carried Unanimously.*

***QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:***

*There were no comments or questions from the audience or media.*

***ADJOURNMENT:***

*(No. 446)*

*MOVED/SECONDED that the September 10<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera item under Division 3, Section 90(1)(k) of the Community Charter.*

*Carried Unanimously.*



*The meeting adjourned at 10:00 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Clerk***

**MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, SEPTEMBER 18TH, 2007 AT 4:35 P.M.**

Mayor J. Talstra presided. Councillors present were M. Davies, B. Downie, and C. Leclerc. Councillor B. Pollard and Councillor L. Christiansen were absent. There is one vacancy on Council. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, D. Block, City Planner, and H. Nunn, Executive Assistant.

**DELEGATIONS & GUESTS:**

*There were no Delegations and Guests.*

**PETITIONS & QUESTIONS:**

*There were no Petitions and Questions.*

**MINUTES:**

***Regular Council Minutes,  
September 10, 2007***

*MOVED/SECONDED that the Regular Council Minutes of September 10<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 449)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

*There was no Correspondence.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*MOVED/SECONDED that the September 18<sup>th</sup>, 2007 Special Council Meeting convene into Committee of the Whole.*

*(No. 450)*

*Carried Unanimously.*

***Committee of the Whole***

- ***Development Services  
Component,  
September 18, 2007***

*The following item was discussed at the September 18<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 14-2007 (TERRACE BUILDERS CENTRE LTD. – 3202, 3206, 3207 & 3208 MUNROE STREET, 4839 LAZELLE AVENUE, 4838 HIGHWAY 16 WEST)***

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

- ***Development Services  
Component,  
September 18, 2007***

*(No. 451)*

*MOVED/SECONDED that the September 18<sup>th</sup>, 2007 Development Services Component Committee of the Whole report be adopted with the following recommendation:*

***1. DEVELOPMENT PERMIT NO. 14-2007 (TERRACE BUILDERS CENTRE LTD. – 3202, 3206, 3207 & 3208 MUNROE STREET, 4839 LAZELLE AVENUE, 4838 HIGHWAY 16 WEST)***

---

*It was recommended that Development Permit No. 14-2007 be issued to Terrace Builders Centre Ltd. for properties legally described as Lots 1 & 2, Plan 7273; Lots 2, 3 & 4, Plan 4320; Lots 1 & 2, Plan 3307; all in District Lot 362, Range 5, Coast District (3202, 3206, 3207 and 3208 Munroe Street, 4839 Lazelle Avenue, and 4838 Highway 16 West) for the site re-development for the RONA Building Centre including a new warehouse building, new retail store entry, revised parking and added landscaping, including the following variances:*

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 to reduce the continuous landscaping strip from 2.5 metres to 1.5 metres on the Lazelle Avenue and Munroe Street frontages for the subject parcel sides abutting a street;*
- *Vary Section 4.19 of Zoning Bylaw No. 1431-1995 to reduce the off-street parking space requirement from forty-seven (47) spaces to forty (40) spaces for this development;*
- *Vary Section 7.4.3.3 of Zoning Bylaw No. 1431-1995 to reduce the front parcel line setback from 9.0 metres to 1.5 metres for Lots 3 and 4, Plan 4320, to allow the construction of a warehouse building;*
- *Vary Section 7.4.3.3 of Zoning Bylaw No. 1431-1995 to reduce the exterior side parcel line setback from 3.0 metres to 0.0. metres for the south parcel line of Lot 4, Plan 4320 abutting an undeveloped lane to allow the construction of a warehouse building.*

*Carried.*

**Committee of the Whole,  
September 14, 2007**

(No. 452)

*MOVED/SECONDED that the September 14<sup>th</sup>, 2007 Committee of the Whole report be adopted with the following recommendation:*

**1. DONATION TO THE TERRACE CHURCHES' FOOD BANK**

*It was recommended that a decision on the Terrace Churches' Food Bank grant request be deferred to a Special Council Meeting on Tuesday, September 18, 2007 pending receipt of further information.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole  
➤ Development Services  
Component,  
September 10, 2007**

(No. 453)

*MOVED/SECONDED that the September 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Memo – Director of Finance,  
Terrace Churches' Food Bank  
Donation**

(No. 454)

*MOVED/SECONDED that the City make a one time donation of \$5,000 from the 2008 budget towards the Terrace Churches' Food Bank for upgrades to their building.*

*Carried Unanimously.*

**CAO – The British Columbia  
Climate Action Charter**

*Tabling Motion  
(No. 455)*

*MOVED/SECONDED that this item be tabled until further information can be obtained on the British Columbia Climate Action Charter at the 2007 UBCM Convention.*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

*There was no New Business.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*There were no comments or questions from the audience or media.*

**ADJOURNMENT:**

(No. 456)

*MOVED/SECONDED that the September 18<sup>th</sup>, 2007 Special Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera item under Division 3, Section 90(1)(h) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 5:10 p.m.*

**CERTIFIED CORRECT:**

---

*Mayor*

---

*Acting Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, OCTOBER 9TH, 2007 AT 7:35 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, and B. Pollard. There is one vacancy on Council. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, D. Block, City Planner, P. Weeber, Fire Chief, and H. Nunn, Acting Clerk.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 468)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Captain Jim Stainton –  
Presentation of Provincial  
Service Medal and  
Recognition of 41 Years of  
Service with the Terrace  
Volunteer Firefighters'  
Association***

*Peter Weeber, Fire Chief, and Mayor Talstra made a presentation to Captain Jim Stainton to acknowledge his 41 years of service with the Terrace Volunteer Firefighters' Association.*

*Captain Stainton was presented with a framed certificate recognizing his exemplary service and a medal from the Province.*

*On behalf of the City of Terrace, Mayor Talstra commended Captain Stainton for his many years of volunteer service to the community.*

***Rick Belmont, CAW Local  
2301 President – B.C.  
Hydro/Alcan Power Sales***

*Rick Belmont, President of CAW Local 2301, addressed Council on the topic of B.C. Hydro/Alcan power sales.*

*CAW Local 2301 has concerns with the current proposed B.C. Hydro/Alcan Energy Purchase Agreement (EPA) because there are no assurances within the agreement that commit Alcan, or any*

*future owner of the smelter, to proceed with the modernization project in Kitimat or to keep the smelter operating over the long-term.*

*CAW Local 2301 would like to see stakeholders' in this issue, such as the City of Terrace and CAW Local 2301, working together to find a common position in order to lobby the Provincial Government to ensure that these assurances are incorporated into the agreement to protect the workers.*

*Mayor Talstra thanked Mr. Belmont for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 470).*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Special Council Minutes,  
September 18, 2007***

*MOVED/SECONDED that the Special Council Minutes of September 18<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 469)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Rick Belmont, CAW Local  
2301 President – B.C.  
Hydro/Alcan Power Sales***

*MOVED/SECONDED that the verbal presentation from Rick Belmont, President of CAW Local 2301, regarding the B.C. Hydro/Alcan Electricity Purchase Agreement be received for information.*

*(No. 470)*

*Carried Unanimously.*

***Skeena Watershed  
Conservation Coalition –  
Proposed Coalbed Methane  
Development***

*MOVED/SECONDED that the correspondence from the Skeena Watershed Conservation Coalition be received for information.*

*(No. 471)*

*Carried Unanimously.*

(No. 472)

*MOVED/SECONDED that the Skeena Watershed Conservation Coalition and Royal Dutch Shell both be invited to have representatives speak to Council about the issue of coalbed methane development at upcoming Council meetings.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the October 9<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

(No. 473)

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component, October 9, 2007**

*The following items were discussed at the October 9<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 07-2007 (DOLL – 5131 MCCONNELL AVENUE)**

---

- 2. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 08-2007 (FINNING TRACTOR AND EQUIPMENT COMPANY LTD. – 4621 KEITH AVENUE)**

---

- 3. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 09-2007 (SMAHA – 2407 KALUM STREET)**

---

- 4. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 10-2007 (NORTHERN HEALTH AUTHORITY – 4701 AND 4707 KERBY AVENUE)**

---

- 5. DEVELOPMENT PERMIT NO. 12-2007 (KNOX – 4509 GREIG AVENUE)**

---

- 6. DEVELOPMENT PERMIT NO. 15-2007 (NORTHERN SAVINGS CREDIT UNION – 4660 LAZELLE AVENUE)**

---

- 7. TRAFFIC CLOSURE BYLAW FOR LANE DEDICATED BY PLAN 972, DISTRICT LOT 369, RANGE 5, COAST DISTRICT (MCMYNN – BETWEEN 4500 BLOCKS OF LAKELSE & GREIG AVENUES)**

---



**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component,**  
**October 9, 2007**

*The following items were discussed at the October 9<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole:*

**1. 2008 TAX EXEMPTION BYLAW**

**2. 2007 TAX EXEMPTION BYLAW 1872-2006 AMENDING BYLAW**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**October 9, 2007**

*MOVED/SECONDED that the October 9<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

**1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 07-2007 (DOLL – 5131 MCCONNELL AVENUE)**

*It was recommended that the City issue Development Variance Permit No. 07-2007 to Stanley Doll for the property located at 5131 McConnell Avenue, legally described as Lot 3, District Lot 983, Range 5, Coast District, Plan 3613 as follows:*

- *To vary Sentence 4.3.3 of Zoning Bylaw No. 1431-1995 and amendments thereto, to allow the maximum size of an accessory building on a RR1 (Rural Residential) zoned lot to be increased from 90 square metres (929 square feet) to 154 square metres (1656 square feet) to allow the construction of a new shop/storage building on the parcel.*

**2. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 08-2007 (FINNING TRACTOR AND EQUIPMENT COMPANY LTD. – 4621 KEITH AVENUE)**

*It was recommended that the City issue Development Variance Permit No. 08-2007 to Finning Tractor and Equipment Company Ltd. for the property located at 4621 Keith Avenue, legally described as Lot 7, District Lot 360, Range 5, Coast District, Plan 970 as follows:*

(No. 474)

- *To vary Schedule "C" of Signage Bylaw No. 1500-1996 and amendments thereto, to increase the maximum area of a freestanding sign in the M1 (Light Industrial) zone from 7.4 square metres to 16.2 square metres.*

**3. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 09-2007 (SMAHA – 2407 KALUM STREET)**

---

*It was recommended that the City issue Development Variance Permit No. 09-2007 to Lawrence Smaha for the property located at 2407 Kalum Street, legally described as Lot B, District Lot 360, Range 5, Coast District, Plan 10263 as follows:*

- *To vary Section 4.3.2 – Accessory Buildings, of Zoning Bylaw No. 1431-1995 and amendments thereto, to increase the maximum height of an accessory building on a R2 (Two Family Residential) zoned lot from 5.1 metres (16.7 feet) to 6.1 metres (20 feet); and*
- *To vary Section 4.3.3 – Accessory Buildings, of Zoning Bylaw No. 1431-1995 and amendments thereto, to increase the maximum size of an accessory building on a R2 (Two Family Residential) zoned lot from 55 square metres (592 square feet) to 95 square metres (1,020 square feet).*

**4. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 10-2007 (NORTHERN HEALTH AUTHORITY – 4701 AND 4707 KERBY AVENUE)**

---

*It was recommended that the City issue Development Variance Permit No. 10-2007 to the Northern Health Authority for the properties located at 4701 and 4707 Kerby Avenue, legally described as Lot A, except part on Plan BCP23149, Plan 10644, and Lot 1, Plan BCP23149, both of District Lot 837, Range 5, Coast District as follows:*

- *To vary Section 9.1.3.3 of Zoning Bylaw No. 1431-1995 and amendments thereto, to reduce the minimum setback for an interior side parcel line in the P1 (Public and Institutional) zone from 6.0 metres to 0.0 metres; and*

- *To vary Section 6.5.3.3 of Zoning Bylaw No. 1431-1995 and amendments thereto, to reduce the minimum setback for an interior side parcel line in the R5 (High Density Multi-Family Residential) zone from 6.0 metres to 0.0 metres.*

**5. DEVELOPMENT PERMIT NO. 12-2007 (KNOX – 4509 GREIG AVENUE)**

*It was recommended that Development Permit No. 12-2007 be issued to Jeannine Knox for the property located at 4509 Greig Avenue and legally described as Lot 11, Block 11, District Lot 369, Range 5, Coast District, Plan 972, to permit the development of a former residential dwelling on the subject property for use as office space.*

**6. DEVELOPMENT PERMIT NO. 15-2007 (NORTHERN SAVINGS CREDIT UNION – 4660 LAZELLE AVENUE)**

*It was recommended that the Development Permit No. 15-2007 be issued to Northern Savings Credit Union for the property located at 4660 Lazelle Avenue and legally described as Parcel 1, District Lot 361, Range 5, Coast District, Plan BCP27261 to allow for the construction of a new financial institution building including parking, landscaping, and significant off-site works, including the following variances:*

- *Vary Section 4.16.3 of Zoning Bylaw No. 1431-1995 and amendments thereto to alter the continuous landscaping strip along a parcel side abutting a street from 2.5 metres to fluctuate from 2.5 metres to 0.0 metres along the West parcel side (Sparks Street) and to fluctuate from 2.5 metres to 0.5 metres along the South parcel side (Lazelle Avenue); and*
- *Vary Section 4.19 of Zoning Bylaw No. 1431-1995 and amendments thereto to reduce the required number of off-street parking spaces from forty-two (42) to twenty-nine (29).*

**7. TRAFFIC CLOSURE BYLAW FOR LANE DEDICATED BY PLAN 972, DISTRICT LOT 369, RANGE 5, COAST DISTRICT (MCMYNN – BETWEEN 4500 BLOCKS OF LAKELSE & GREIG AVENUES)**

---

*It was recommended that the City of Terrace adopt the Bylaw to permanently close the lane to the South of Lots 1 through 6, and Parcel A (DF16826), Block 7, District Lot 369, Range 5, Coast District, Plan 972, totaling 540m<sup>2</sup>.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and Administration Component, October 9, 2007**

*MOVED/SECONDED that the October 9<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole report be adopted with the following recommendations:*

**1. 2008 TAX EXEMPTION BYLAW**

---

(No. 475)

*It was recommended that the permissive tax exemptions listed on Schedule “C” of the report from the Director of Finance as follows:*

- *Tourist Information Centre;*
- *Terrace Curling Association – except for 1.5% classified for business;*
- *Terrace Little Theatre;*
- *Terrace Kinsmen (Kin Hut);*
- *Women’s Auxiliary to the Hospital;*
- *Terrace Elks;*
- *Terrace Child Development Centre – except 23% of improvements for a day care;*
- *Kermode Friendship Society;*
- *Terrace-Kitimat Airport Society – except for leased lands and improvements;*
- *K’San House Society – 2 locations (4838 Lazelle Avenue and 2812 Hall Street).*

*be included in the 2008 Tax Exemption Bylaw for a period of one year.*

*It was further recommended that the permissive tax exemptions for Municipal Leased Park Use and for Heritage Property listed on Schedules “D” in the report from the Director of Finance as follows:*

- *Fisherman's Park, leased from Canadian National Railway Co.;*
- *Parking area adjacent to Kwinitza House, leased from Shell Canada Products;*
- *George Little House.*

*be included in the 2008 Tax Exemption Bylaw for a period of two years to and including 2009.*

*It was further recommended that the new application listed on Schedule "E" in the report from the Director of Finance as follows:*

- *Terrace Economic Development Authority (TEDA).*

*be included in the 2008 Tax Exemption Bylaw for a period of one year.*

## **2. 2007 TAX EXEMPTION BYLAW 1872-2006 AMENDING BYLAW**

*It was recommended that 2007 Tax Exemption Bylaw No. 1872-2006 be amended by changing 1.0 (e) under the name of the Anglican Synod of the Diocese of Caledonia to be 100% exempt.*

*Carried Unanimously.*

### **COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component,***  
***September 18, 2007***

*(No. 476)*

*MOVED/SECONDED that the September 18<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

### **SPECIAL REPORTS:**

***RCMP/TVAP Report,***  
***August 2007***

*(No. 477)*

*MOVED/SECONDED that the RCMP/TVAP report for August 2007 be received.*

*Carried Unanimously.*

***Fire Department Report,  
July – September 2007***

*MOVED/SECONDED that the Fire Department report for July – September 2007 be received.*

*(No. 478)*

*Carried Unanimously.*

***Cheque Register,  
September 2007***

*MOVED/SECONDED that the Cheque Register for September 2007 be approved.*

*(No. 479)*

*Carried Unanimously.*

***Building Synopsis,  
August 2007***

*MOVED/SECONDED that the Building Synopsis for August 2007 be received.*

*(No. 480)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – Appointment  
of Deputy CEO for By-  
Election***

*MOVED/SECONDED that, as per Section 41 of the Local Government Act, Pat Zaporzan be appointed as Deputy Chief Election Officer, with power to appoint other election officials as required for the administration and conduct of the 2007 By-Election.*

*(No. 481)*

*Carried Unanimously.*

***Memo – CAO – British  
Columbia Climate Action  
Charter***

*MOVED/SECONDED that the City of Terrace sign on to the British Columbia Climate Action Charter.*

*(No. 482)*

*Carried Unanimously.*

**BYLAWS:**

***Lane Closure Bylaw,  
(between 4500 Block  
Greig/Lakelse) Project No.  
ADP-02-0722  
First and Second Readings***

*MOVED/SECONDED that Lane Closure Bylaw (between 4500 Block Greig/Lakelse), Project No. ADP-02-0722 be read by title only and passed in its first and second readings.*

*(No. 483)*

*Carried Unanimously.*

***2008 Tax Exemption Bylaw,  
Project No. ADP-02-0723  
First, Second and Third  
Readings***

*MOVED/SECONDED that 2008 Tax Exemption Bylaw, Project No. ADP-02-0723 be amended to include the Terrace Economic Development Authority (TEDA) as 3.0 (m), and be read by title only and passed in its first, second and third readings.*

*(No. 484)*

*Carried Unanimously.*

**2007 Tax Exemption Bylaw  
1872-2006 Amending  
Bylaw, Project No. ADP-02-  
0724**

**First, Second and Third  
Readings**

(No. 485)

**NEW BUSINESS:**

**Mayor J. Talstra – UBCM  
Ministerial Meetings**

*MOVED/SECONDED that 2007 Tax Exemption Bylaw No. 1872-2006 Amending Bylaw, Project No. ADP-02-0724 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*Mayor Talstra provided an update on the 2007 UBCM Annual Convention held in Vancouver from September 24 – 28, 2007.*

*During the convention Council met with the Premier and several Provincial Ministers to discuss topics of importance to our community and region. The following resolutions are a result of those meetings.*

**Meeting with Honourable  
John Les, Minister of Public  
Safety and Solicitor General  
– Preventative Dyking and  
Soil Erosion**

(No. 486)

*MOVED/SECONDED that the City of Terrace request the Ministers of Community Service and Solicitor General to take the lead in developing a program directed at preventive dyking and soil erosion.*

*Carried Unanimously.*

(No. 487)

*MOVED/SECONDED that the City of Terrace mandate the Regional District of Kitimat-Stikine to canvas the region to determine if sufficient levels of support exist to establish a Skeena River Basin Council to advise on such issues as fish, dyking, soil erosion, pollution, and other similar issues within the Skeena River watershed.*

*Carried Unanimously.*

(No. 488)

*MOVED/SECONDED that the City of Terrace prepare a brief to the Finance Committee of the Provincial Government to make funding available in the 2008 Provincial budget for preventative flooding and soil erosion engineering studies as well as actual construction projects.*

*Carried Unanimously.*

***Meeting with Honourable Rich Coleman, Minister of Forests and Range – Mountain Pine Beetle Action Plan***

*MOVED/SECONDED that the City of Terrace request that the Minister of Forests and Range expand the Mountain Pine Beetle Action Plan to include the communities and forests of the Northwest.*

*(No. 489)*

*Carried Unanimously.*

***Meeting with Honourable George Abbott, Minister of Health – Detox Centre***

*MOVED/SECONDED that the City of Terrace lobby the Northern Health Authority to establish a Detox Centre in Terrace to service the Northwest.*

*(No. 490)*

*Carried Unanimously.*

*(No. 491)*

*MOVED/SECONDED that representatives from City of Terrace Council visit another Detox Centre in the Province to see how it is structured, learn of their activities, and determine how successful they are.*

*Carried Unanimously.*

***Meeting with Honourable George Abbott, Minister of Health – Northwest Economic Impact Study on Health***

*MOVED/SECONDED that the City of Terrace request the Northern Health Authority and WorkSafe B.C. to work with the City to review the economic projects that are coming to the region, analyse the impacts on current services, and identify additional services that will be required.*

*(No. 492)*

*Carried Unanimously.*

***Meeting with Honourable Richard Neufeld, Minister of Energy, Mines and Petroleum Resources – Energy Corridor***

*MOVED/SECONDED that the City of Terrace support the Regional District of Kitimat-Stikine in investigating the feasibility of establishing an energy corridor along with the First Nations Energy Corridor Group.*

*(No. 493)*

*Carried Unanimously.*

***Meeting with Premier Gordon Campbell – Cranberry Connector***

*MOVED/SECONDED that the City of Terrace request that the Minister of Transportation advocate for a new highway designation for those resource roads that serve the dual purpose of supporting resource extraction and community access, and further that this new designation clearly identify the roles and responsibilities of every party in maintaining safe, reliable and predictable access for those communities.*

*(No. 494)*

*Carried Unanimously.*



***Meeting with Honourable Colin Hansen, Minister of Economic Development & Minister Responsible for the Asia-Pacific Initiative – Asia Pacific Gateway Office***

*(No. 495)*

***Meeting with Honourable Pat Bell, Minister of Agriculture – Airport Lands Transfer***

*(No. 496)*

***Meeting with Honourable Ida Chong, Minister of Community Services – Brownfield Remediation***

*(No. 497)*

***Meeting with Honourable Kevin Falcon, Minister of Transportation – CN Overpass***

*(No. 498)*

***Meeting with Honourable Barry Penner, Minister of Environment***

*(No. 499)*

***Councillor M. Davies – Community Court System***

*(No. 500)*

*MOVED/SECONDED that the City of Terrace request Minister Colin Hansen's support in promoting the initiative of locating a North Pacific Gateway Office in Terrace*

*Carried Unanimously.*

*MOVED/SECONDED that the City of Terrace request Minister Pat Bell to urgently direct his staff to complete the transfer of the Airport Lands and the Option Lands Agreement to the City of Terrace.*

*Carried Unanimously.*

*MOVED/SECONDED that City of Terrace request that the Province make changes to the Environmental Management Act that will order remediation of brownfield sites, with penalties imposed for non-compliance.*

*Carried Unanimously.*

*MOVED/SECONDED that the City of Terrace request Transport Canada to take a lead role in ensuring that CN Rail constructs an overpass that best serves the public interest and that the City of Terrace does not incur any costs due to the overpass construction and that a copy of this request be forwarded to Nathan Cullen, MP.*

*Carried Unanimously.*

*MOVED/SECONDED that the City of Terrace conduct a study to analyse where the City is at in terms of energy and environmental efficiency.*

*Carried Unanimously.*

*MOVED/SECONDED that the City of Terrace look into the feasibility of having a Community Court System established in Terrace.*

*Carried Unanimously.*

**Councillor C. Leclerc – Gerry  
Martin – Appointment to  
B.C. Progress Board**

*(No. 501)*

*MOVED/SECONDED that a letter be forwarded to Gerry Martin to congratulate him on his recent appointment as the Chair to the B.C. Progress Board.*

*Carried Unanimously.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*Merv Ritchie of Terrace Daily Online asked what Council's intentions were in regards to the request from CAW Local 2301 to find common ground in regards to the B.C. Hydro/Alcan EPA.*

*Mayor Talstra indicated that Council will be meeting to assess the City's position on the issue prior to the B.C. Utilities Commission oral hearing.*

**ADJOURNMENT:**

*(No. 502)*

*MOVED/SECONDED that the October 9<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 10:40 p.m.*

**CERTIFIED CORRECT:**

---

**Mayor**

---

**Acting Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, OCTOBER 22ND, 2007 AT 7:35 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, and B. Pollard. There is one vacancy on Council. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, C. Didier, Director of Leisure Services, D. Block, City Planner, Carolyn Marleau, Leisure Services Program Coordinator, and H. Nunn, Acting Clerk.*

*Mayor Talstra welcomed Carmen Didier to the position of Director of Leisure Services with the City of Terrace.*

**DELEGATIONS & GUESTS:**

***Stacey Tyers, Terrace Anti-Poverty Group Society –  
4542 Park Avenue House***

*Ms. Tyers of the Terrace Anti-Poverty Group Society wanted to clarify whether or not Council had made a decision as to which organization will be granted the \$1/year lease for the City-owned house at 4542 Park Avenue.*

*There has been some confusion about the Terrace Women's Resource Centre proceeding with sub-letting the space to Terrace Anti-Poverty without approval from the City of Terrace as per the current Lease Agreement.*

*Mayor Talstra informed Ms. Tyers that a decision has not been made on awarding the lease.*

***Blaine Stensgaard, Ksan House Society – Hot Spot Task Force "Cold Wet Shelter"***

*Blaine Stensgaard with the Ksan House Society addressed Council about recent comments made in the media regarding public drunkenness and the plan by the Hot Spot Task Force to open a "cold wet shelter" for housing intoxicated homeless citizens of the community.*

*Mr. Stensgaard feels that the safety issues around having one un-trained person manning a "cold wet shelter" are far too great and that Council should be lobbying government for a centre that is properly run and manned by trained staff.*

*Mr. Stensgaard suggested that the existing Muks-kum-ol Housing Development Society building located at 3120 Braun Street and currently being used as housing for First Nations elders and youth would be more appropriate for this type of shelter.*

***Karla Lindstrom and Lisa Lawley, Kermodei Friendship Society – Hot Spot Task Force “Cold Wet Shelter”***

*Karla Lindstrom inquired as to why the previous Inter-Agency Committee that was dealing with the concern of public drunkenness was disbanded and why other community agencies have not been invited to be involved in the new Hot Spot Task Force. Ms. Lindstrom also stated her concerns about comments made in the media referring to persons with addictions as “DIPP”s.*

*Councillor Davies explained that the term “DIPP” is used by the RCMP and is an acronym for “drunk in a public place” and that it wasn’t intended to be disrespectful. Councillor Davies also indicated that she was not aware that the Inter-Agency Committee was going to be disbanded and stated that it had a broader mandate than the Hot Spot Task Force which main purpose is to provide a safe, warm place over the winter months for the approximately twenty men who are currently living on the streets of our community.*

*Ms. Lindstrom stressed that Terrace Anti-Poverty Group Society is a service that is very valuable to the community and serves in excess of 100 clients each week. If the “cold wet shelter” is located in the City-owned house at 4542 Park Avenue, Terrace Anti-Poverty will be without a suitable location to provide their services.*

*Lisa Lawley, also with the Kermodei Friendship Society, thanked Council for bringing the issue of the need for a “cold wet shelter” to the forefront but feels that Council needs more education on the topic of addictions and that Council should be using the knowledge that can be provided by other service providers by involving them with the Hot Spot Task Force.*

***Brenda Sissons, The Family Place – Hot Spot Task Force “Cold Wet Shelter”***

*Brenda Sissons, from The Family Place expressed concern with the proposed location of the “cold wet shelter” at 4542 Park Avenue. This location is immediately adjacent to The Family Place, a day care centre, the Aquatic Centre and the Arena. While she appreciates the need for the shelter, Ms. Sissons feels that having young children in close proximity to the shelter on a day-to-day basis is not in the best interest of the community.*

*Ms. Sissons also expressed concern for clients of the shelter being at risk due to the amount of traffic on Park Avenue/Kalum Street. Ms. Sissons also feels that other local agencies need to be part of the solution to this community problem.*

*A short recess was called at 8:25 p.m. and the meeting reconvened at 8:35 p.m.*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes, October 9, 2007***

*MOVED/SECONDED that the Regular Council Minutes of October 9<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 510)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

*There was no Correspondence.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the October 22<sup>nd</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*(No. 511)*

*Carried Unanimously.*

***Committee of the Whole***  
***➤ Development Services Component, October 22, 2007***

*The following items were discussed at the October 22<sup>nd</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. OFFICIAL COMMUNITY PLAN AMENDMENT – APPENDIX ‘F’ TERRACE AIRPORT LANDS AREA CONCEPT PLAN**

**2. SPECIAL OCCASION LIQUOR LICENSE REQUEST  
(TELKWA ROOFING CLASSICS OLD TIMERS  
HOCKEY CLUB)**

---

**3. DOWNTOWN PLAN OPEN HOUSE**

---

**Committee of the Whole**  
➤ **Leisure Services  
Component,  
October 22, 2007**

*The following item was discussed at the October 22<sup>nd</sup>, 2007 Leisure Services Component of Committee of the Whole:*

**1. AMENDMENT TO TERRACE CEMETERIES  
REGULATION BYLAW NO. 1279-1992**

---

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services  
Component,  
October 22, 2007**

*MOVED/SECONDED that the October 22<sup>nd</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

**1. OFFICIAL COMMUNITY PLAN AMENDMENT –  
APPENDIX ‘F’ TERRACE AIRPORT LANDS AREA  
CONCEPT PLAN**

---

(No. 512)

*It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Readings of a Bylaw to amend Official Community Plan Bylaw No. 1771-2002 by incorporating the Terrace Airport Lands Area Concept Plan as Appendix ‘F’.*

**2. SPECIAL OCCASION LIQUOR LICENSE REQUEST  
(TELKWA ROOFING CLASSICS OLD TIMERS  
HOCKEY CLUB)**

---

*It was recommended that the City of Terrace grant a Special Occasion Liquor License to the Telkwa Roofing Classics Old Timers Hockey Club for hosting a beer gardens in conjunction with the River Kings’ regular season night games scheduled between November 1, 2007 and February 3, 2008, for a maximum of seven (7) games in total, provided RCMP, liquor licensing, and insurance requirements are met.*

**3. DOWNTOWN PLAN UPDATE**

***There were no recommendations forthcoming.***

*Carried Unanimously.*

***Committee of the Whole  
➤ Leisure Services  
Component,  
October 22, 2007***

*MOVED/SECONDED that the October 22<sup>nd</sup>, 2007 Leisure Services Component of Committee of the Whole report be adopted with the following recommendation:*

*(No. 513)*

**1. AMENDMENT TO TERRACE CEMETERIES  
REGULATION BYLAW NO. 1279-1992**

*It was recommended that the City of Terrace approve the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Readings of a Bylaw to amend Terrace Cemeteries Regulation Bylaw No. 1279-1992.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR  
INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services  
Component,  
October 9, 2007***

*MOVED/SECONDED that the October 9<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*(No. 514)*

*Carried Unanimously.*

***Committee of the Whole  
➤ Finance, Personnel and  
Administration  
Component,  
October 9, 2007***

*MOVED/SECONDED that the October 9<sup>th</sup>, 2007 Finance, Personnel and Administration Component of Committee of the Whole report be received for information.*

*(No. 515)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***RCMP/TVAP Report,  
September 2007***

*MOVED/SECONDED that the RCMP/TVAP report for September 2007 be received.*

*(No. 516)*

*Carried Unanimously.*

***Memo – Director of  
Development Services –  
Proposed Boundary  
Extensions***

*(No. 517)*

*MOVED/SECONDED that Administration commence the Boundary Extension process for lands in the vicinity of the Sewage Treatment Plant and the Walsh Avenue/Terrace Mountain area.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – Measuring  
Up the North***

*(No. 518)*

*MOVED/SECONDED that Councillor Lynne Christiansen be appointed as the liaison to the Measuring Up Terrace Committee, that Councillor Carol Leclerc be appointed as an alternate to the Committee, and that the City advertise for volunteers from various sectors and interest groups in the community who would be interested in sitting on the Measuring Up Terrace Committee.*

*Carried Unanimously.*

***BYLAWS:***

***Terrace Cemeteries  
Regulation Amendment  
Bylaw, Project No. ADP-02-  
0721  
First, Second and Third  
Readings***

*(No. 519)*

*MOVED/SECONDED that Terrace Cemeteries Regulation Amendment Bylaw, Project No. ADP-02-0721 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

***Lane Closure Bylaw,  
(between 4500 Block  
Greig/Lakelse) Project No.  
ADP-02-0722  
Third Reading***

*(No. 520)*

*MOVED/SECONDED that Lane Closure Bylaw (between 4500 Block Greig/Lakelse), Project No. ADP-02-0722 be read by title only and passed in its third reading.*

*Carried Unanimously.*

***2008 Tax Exemption Bylaw,  
Project No. ADP-02-0723  
Adoption***

*(No. 521)*

*MOVED/SECONDED that 2008 Tax Exemption Bylaw, Project No. ADP-02-0723 be read by title only and adopted.*

*Carried Unanimously.*



**2007 Tax Exemption Bylaw  
1872-2006 Amending  
Bylaw, Project No. ADP-02-  
0724  
Adoption**

(No. 522)

**Official Community Plan  
Amendment Bylaw (Appendix  
'F' – Airport Lands Area  
Concept Plan), Project No.  
ADP-02-0725  
First and Second Readings**

(No. 523)

**NEW BUSINESS:**

**Councillor M. Davies – Hot  
Spot Task Force Report,  
October 17, 2007**

(No. 524)

(No. 525)

**Councillor L. Christiansen –  
Road Health Conference**

*MOVED/SECONDED that 2007 Tax Exemption Bylaw No. 1872-2006 Amending Bylaw, Project No. ADP-02-0724 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that Official Community Plan Amendment Bylaw (Appendix 'F' – Airport Lands Area Concept Plan), Project No. ADP-02-0725 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*Councillor Davies reviewed a written report from the Hot Spot Task Force.*

*MOVED/SECONDED that the Hot Spot Task Force report be received for information.*

*Carried Unanimously.*

*MOVED/SECONDED that local stakeholders be invited to attend a Hot Spot Task Force meeting to be scheduled as soon as possible and that the City of Terrace assist Terrace Anti-Poverty Group Society in finding a suitable location for their offices and "Free Store".*

*Carried.*

*Councillor Christiansen provided a verbal report about her recent attendance at the 2007 Sharing the Road Conference in Prince George.*

*There is a direct connection between health care costs and road safety with 20% of health care costs resulting from road accidents.*

*Councillor Christiansen also mentioned that road conditions (ice, snow, slush, and water) is the second highest cause of highway accidents.*

***Councillor L. Christiansen –  
Seniors Advisory Commission  
Update***

*Councillor Christiansen indicated that a representative from Northern Health Authority attended the last Seniors Advisory Commission meeting to provide an update on the new expansion taking place at Terraceview Lodge.*

***Councillor L. Christiansen –  
Health Task Force Group***

*Councillor Christiansen provided an update on the Health Task Force Group. The group will be meeting with Chris Cain about preparing the promotional DVD for physician recruitment.*

***Councillor M. Davies – B.C.  
Trauma Research Team  
Meeting***

*Councillor Davies provided an update from a B.C. Trauma Research Team meeting held on October 22<sup>nd</sup>, 2007.*

***Councillor M. Davies –  
Regional District Board  
Meeting in Dease Lake***

*Councillor Davies provided a verbal report on the Regional District Board Meeting held in Dease Lake.*

***Councillor M. Davies – Policy  
No. 75-R – Proclamation,  
Flag Flying and Tag Day  
Requests***

*Councillor Davies brought forward the issue of some grant applications being affected by the ability or inability of municipalities to provide a proclamation to the group/organization applying for a grant.*

*The City currently has Policy No. 75-R on our books which prohibits the City from issuing proclamations. Councillor Davies is suggesting that the City may need to review this policy.*

***Councillor C. Leclerc –  
Kwinitsa House***

*Councillor Leclerc suggested that the portion of the City-owned Kwinitsa House that is currently available for lease may be suitable for the Terrace Anti-Poverty Group Society.*

***Councillor B. Downie –  
Contract Award for the  
Transportation Study***

*Councillor Downie informed Council that the contract for the transportation study has been awarded to Boulevard Transportation Group.*

***Councillor B. Downie –  
Northern B.C. Tourism  
Association AGM &  
Conference***

*Councillor Downie spoke of his recent attendance at the Northern B.C. Tourism Association AGM and Conference where Kermodei Tourism led a spirited plea for drawing the Province's attention to the Cranberry Connector. Councillor Downie also noted that Sandy Glendenning was elected as a Director to the Northern B.C. Tourism Association during the conference.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*Coco Schau, with the Terrace Women's Resource Centre, asked for clarification on the motion regarding the Hot Spot Task Force report and the City owned-house at 4542 Park Avenue.*

**ADJOURNMENT:**

*MOVED/SECONDED that the October 22<sup>nd</sup>, 2007 Regular Meeting of Council be now adjourned.*

*(No. 526)*

*Carried Unanimously.*

*The meeting adjourned at 10:10 p.m.*

**CERTIFIED CORRECT:**

---

*Mayor*

---

*Acting Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, NOVEMBER 13<sup>TH</sup>, 2007 AT 7:35 P.M.**

*Deputy Mayor C. Leclerc presided. Councillors present were L. Christiansen, M. Davies, B. Downie, and B. Pollard. Mayor J. Talstra was absent. There is one vacancy on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, D. Fisher, Clerk, H. Nunn, Executive Assistant, and A. Thompson, Executive Assistant.*

**ADDENDUM:**

*(No. 537)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Shannon McPhail, Skeena  
Watershed Conservation  
Coalition - Presentation***

*Shannon McPhail, representing the Skeena Watershed Conservation Coalition, gave an overview of her organization. The Skeena Watershed Conservation Coalition is concerned about methane migration as a result of coal bed methane extraction and the uncertainty surrounding this process. Ms. McPhail asked the Council to consider the issue of coal bed methane extraction carefully and encouraged them to ensure they are well informed on this topic.*

*Deputy Mayor Leclerc thanked Ms. McPhail for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 539).*

***Janice Paulitschke,  
Merchants of the 4600 Block  
Lakelse Avenue – Request  
for Funding***

*Janice Paulitschke, representing the 4600 Block Merchants, described the work they are doing, including a Christmas Celebration on November 30<sup>th</sup> and their efforts to improve the appearance of the 4600 Block of Lakesle Avenue. To further this work, 4600 Block Merchants request a grant from Council of up to \$500.*

*Deputy Mayor Leclerc thanked Ms. Paulitschke for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 540).*

***Jason Pope, RPF, Kalum Forest District – Pine Beetle in Terrace***

*Jason Pope, representing the Kalum Forest District, provided an update on the Mountain Pine Beetle in the Terrace area. There will be a public meeting held at 6 p.m. on Wednesday, November 14<sup>th</sup> at the Ministry of Forests office on Keith Avenue. He advised that the infected wood must be disposed of carefully. The Kalum Forest District is encouraging the Ministry of Forests to include the City of Terrace in the Mountain Pine Beetle Action Plan.*

*Deputy Mayor Leclerc thanked Mr. Pope for his presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 541).*

***Roger Harris, Salvation Army – Community Crisis Response Unit***

*Mr. Harris, representing the Salvation Army, described the Community Crisis Response Unit recently purchased by the Salvation Army. Council was invited to attend the Transfer Ceremony on Saturday, November 24<sup>th</sup> at the Salvation Army. Mr. Harris asked for the City to consider assisting with the storage of the Community Crisis Response Unit and its maintenance.*

*Deputy Mayor Leclerc thanked Mr. Harris for his presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 542).*

*A short recess was called at 8:40 p.m. and the meeting was reconvened at 8:45 p.m.*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes, October 22, 2007***

*MOVED/SECONDED that the Regular Council Minutes of October 22<sup>nd</sup>, 2007, be adopted as circulated.*

*(No. 538)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Business Arising from the minutes.*

**CORRESPONDENCE:**

***Shannon McPhail, Skeena Watershed Conservation Coalition – Presentation***

*(No. 539)*

*MOVED/SECONDED that the PowerPoint presentation from Shannon McPhail of the Skeena Watershed Conservation Coalition be received for information.*

*Carried Unanimously.*

***Janice Paulitschke, Merchants of the 4600 Block Lakelse Avenue – Request for Funding***

*(No. 540)*

*MOVED/SECONDED that Council approve up to \$500 from Council Initiatives for the 4600 Block Merchants' project.*

*Carried Unanimously.*

***Jason Pope, RPF, Kalum Forest District – Pine Beetle in Terrace***

*(No. 541)*

*MOVED/SECONDED that the verbal presentation from Jason Pope, Registered Professional Forester with the Kalum Forest District be received.*

*Carried Unanimously.*

***Roger Harris, Salvation Army – Community Crisis Response Unit***

*(No. 542)*

*MOVED/SECONDED that the City look at the resources it has to offer to house and maintain the Salvation Army's Community Crisis Response Unit.*

*Carried Unanimously.*

***Kermode Friendship Society – Request for Letter of Support***

*(No. 543)*

*MOVED/SECONDED that a letter be forwarded to the Kermode Friendship Society in support of their Aboriginal Family Advocate Program.*

*Carried Unanimously.*

***Nechako Watershed Council – Request for Letter of Support***

*(No. 544)*

*MOVED/SECONDED that a letter be forwarded to the Nechako Watershed Council endorsing the construction of a Cold Water Release Facility at Kenney Dam and a copy of this letter be provided to MP Nathan Cullen.*

*Carried Unanimously.*

***Nathan Cullen, MP Skeena-Bulkley Valley – Infrastructure Funding***

*(No. 545)*

*MOVED/SECONDED that a letter be forwarded to the Federal Government encouraging an increase in funding for community infrastructure.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 546)

**Committee of the Whole**  
➤ **Development Services Component, November 13, 2007**

*MOVED/SECONDED that the November 13<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

*The following items were discussed at the November 13<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. PUBLIC INPUT – LANE CLOSURE 4500 BLOCK LAKELSE/GREIG AVENUE (MCMYNN)**
- 2. PUBLIC INPUT - DEVELOPMENT VARIANCE PERMIT NO. 11-2007 (ROSSCO VENTURES - 3413 CAMPBELL STREET)**
- 3. ZONING AMENDMENT (HARRISON – 5133 HALLIWELL AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **October 29, 2007 & Reconvened on October 30, 2007**

(No. 547)

*MOVED/SECONDED that the October 29<sup>th</sup>, 2007 Committee of the Whole report be adopted with the following recommendations:*

- 1. PROPOSALS FOR USE OF CITY HOUSE AT 4542 PARK AVENUE**

*It was recommended that the October 29, 2007 meeting be recessed and reconvene on October 30, 2007 at 7:00 p.m., in order that the two proponents and City fire and building officials have an opportunity to tour the vacant Anglican Church facility on Lakelse Avenue.*

- 1. PROPOSALS FOR USE OF CITY HOUSE AT 4542 PARK AVENUE (CONT'D)**

*It was recommended that a lease be negotiated with the Terrace Anti-Poverty Group Society for the City House at 4542 Park Avenue, at as close to fair market value as the Society's budget will permit.*

**2. REQUEST TO SUB-LET CITY HOUSE AT 4542 PARK AVENUE TO TERRACE ANTI-POVERTY GROUP SOCIETY**

*It was recommended that the City of Terrace approve the request from the Terrace Women's Resource Centre Society to sub-let the City House at 4542 Park Avenue to the Terrace Anti-Poverty Group Society to December 31, 2007 on the same terms as contained in the current Lease with the Terrace Women's Resource Centre Society.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services***  
***Component,***  
***November 13, 2007***

*MOVED/SECONDED that the November 13<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 548)*

**1. PUBLIC INPUT - LANE CLOSURE 4500 BLOCK LAKELSE/GREIG AVENUE (MCMYNN)**

*It was recommended that the Bylaw to stop up and close to traffic a portion of the lane dedicated by Plan 972, District Lot 369, Range 5, Coast District, totaling 540 m<sup>2</sup> proceed to Council for adoption.*

**2. PUBLIC INPUT - DEVELOPMENT VARIANCE PERMIT NO. 11-2007 (ROSSCO VENTURES - 3413 CAMPBELL STREET)**

*It was recommended that the City of Terrace issue Development Variance Permit No. 11-2007 for the property located at 3413 Campbell Street (Lot 5, District Lot 363, Range 5, Coast District Plan BCP31482), including the following variances:*

- *To vary Land Use Contract Bylaw 729-1974 and amendments thereto to increase the maximum building height from 9.0 metres (30 feet) to 9.45 metres (31 feet) to allow the construction of a new residential dwelling on the parcel.*
- *To vary Land Use Contract Bylaw 729-1974 and amendments thereto to reduce the*



*minimum side yard setback from 1.5 metres (5 feet) to 1.3 metres (4.27 feet) to allow the construction of a new residential dwelling on the parcel.*

**3. ZONING AMENDMENT (HARRISON – 5133 HALLIWELL AVENUE)**

*MOVED/SECONDED that the City of Terrace approve the first and second reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Rural (AR2) to Rural Residential (RR1) for the property legally described as Lot B, District Lot 980, Range 5, Coast District, Plan 11512 (5133 Halliwell Avenue).*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, October 22, 2007***

*MOVED/SECONDED that the October 22, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 549)*

***Committee of the Whole***  
➤ ***Leisure Services Component, October 22, 2007***

*MOVED/SECONDED that the October 22, 2007 Leisure Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 550)*

**SPECIAL REPORTS:**

***Cheque Register, October 2007***

*MOVED/SECONDED that the Cheque Register for October 2007 be approved.*

*Carried Unanimously.*

*(No. 551)*

***Building Synopses, September and October 2007***

*MOVED/SECONDED that the Building Synopses for September and October 2007 be received.*

*Carried Unanimously.*

*(No. 552)*

***BC Ambulance Service  
Report, Third Quarter 2007***

*MOVED/SECONDED that the BC Ambulance Service Report, Third Quarter 2007 be received.*

*(No. 553)*

*Carried Unanimously.*

***Memo – CAO – City of  
Terrace Management Staff  
Bylaw***

*MOVED/SECONDED that the City of Terrace Management Staff Bylaw be considered for First, Second and Third Readings.*

*(No. 554)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – City of  
Terrace Records Retention  
and Disposal Bylaw***

*MOVED/SECONDED that the City of Terrace Records Retention and Disposal Bylaw be considered for First, Second and Third Readings*

*(No. 555)*

*Carried Unanimously.*

***Memo – CAO – Deputy  
Mayor Appointments***

*MOVED/SECONDED that Councillor C. Leclerc be appointed as Deputy Mayor for the month of November 2007 and that Councillor Brad Pollard be appointed as Deputy Mayor for the month of December 2007.*

*(No. 556)*

*Carried Unanimously.*

***Memo - Corporate  
Administrator – BC Hydro  
Power Smart Turn It Off  
Challenge***

*MOVED/SECONDED that the City of Terrace register our community for the BC Hydro Power Smart Turn It Off Challenge.*

*(No. 557)*

*Carried Unanimously.*

**BYLAWS:**

***Terrace Cemeteries  
Regulation Amendment  
Bylaw, Project No. ADP-02-  
0721  
Adoption***

*MOVED/SECONDED that Terrace Cemeteries Regulation Amendment Bylaw, Project No. ADP-02-0721 be read by title only and adopted.*

*(No. 558)*

*Carried Unanimously.*

***City of Terrace Management Staff Bylaw, Project No. ADP-02-0726  
First, Second and Third Readings***

*(No. 559)*

*MOVED/SECONDED that City of Terrace Management Staff Bylaw, Project No. ADP-02-0726 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

***City of Terrace Records Retention and Disposal Bylaw, Project No. ADP-02-0727  
First, Second and Third Readings***

*(No. 560)*

*MOVED/SECONDED that City of Terrace Records Retention and Disposal Bylaw, Project No. ADP-02-0727 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

***Zoning Amendment (5133 Halliwell Avenue) Bylaw, Project No. ADP-02-0728  
First and Second Readings***

*(No. 561)*

*MOVED/SECONDED that Zoning Amendment (5133 Halliwell Avenue) Bylaw, Project No. ADP-02-0728 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

***NEW BUSINESS:***

***Councillor B. Downie – Terrace Sportsplex Fundraising Committee Report***

*Councillor Downie provided an update on the Terrace Sportsplex Fundraising Committee’s “Score with the Sportsplex” campaign to encourage sponsorship from local businesses, groups and individuals. This initiative invites people to purchase advertising spots in the existing and new arenas for a five-year term.*

***Councillor B. Downie – Council of Forest Industries***

*Councillor Downie attended a Council of Forest Industries dinner in October. The keynote speaker at this dinner spoke regarding the future of the forest industry in British Columbia.*

***Councillor M. Davies – Interagency Committee***

*Councillor Davies reported she had recently attended a successful meeting with service providers and Terrace RCMP to move forward on the Interagency Committee’s work to provide a shelter for the homeless. Councillor Davies clarified the proposed shelter was never intended to be a place for people to drink, although the shelter would admit intoxicated people and provide a warm and safe environment.*

**Councillor L. Christiansen –  
Rotoract Sock Drive**

*Councillor Christiansen indicated that the Rotoract Club is holding a Sock Drive with the proceeds going to the Ksan House Society Emergency Shelter. She encouraged everyone to get involved.*

**Councillor B. Pollard – Crime  
Symposium**

*Councillor Pollard attended a meeting with Inspector Fenson of the Terrace RCMP to discuss local crime rates. He said the increased numbers we see have more to do with greater enforcement than increased criminal activity. A symposium on a program that targets repeat offenders might be useful in Terrace.*

*(No. 562)*

*MOVED/SECONDED that Inspector Fenson be requested to organize a symposium on a program that targets repeat offenders and that the City assist by providing the training room for the event.*

*Carried Unanimously.*

**Councillor B. Pollard –  
Terrace Beautification  
Society Report**

*Councillor Pollard attended a meeting with the Greater Terrace Beautification Society. The Society indicated they were pleased that the City hired a gardener this year. Councillor Pollard reported the Society is working on establishing a loop in the trail and providing lights along Millennium Trail.*

**Councillor B. Pollard –  
Sustainability Task Force**

*Councillor Pollard attended a meeting at Northwest Community College to look at taking action to increase their sustainability. It was apparent there was a role for the City to play in this initiative and there is growing concern from members of the community regarding sustainability.*

*(No. 563)*

*MOVED/SECONDED that the City strike a City of Terrace Sustainability Task Force to coordinate sustainability initiatives both internally and externally.*

*Carried Unanimously.*

**Councillor C. Leclerc –  
Northwest Community  
College**

*Councillor Leclerc gave a verbal report of her meeting with Northwest Community College and distributed photographs from the meeting. She described the NWCC Long House project.*

***Councillor C. Leclerc –  
Mennonite Disaster Services***

*Councillor Leclerc attended the Mennonite Disaster Services event where they thanked the community and residents.*

***Councillor C. Leclerc – RCMP  
D.A.R.E. Training***

*Councillor Leclerc reported that nineteen RCMP Officers were recently in Terrace to take D.A.R.E. program training. The RCMP indicated they would like to come again and would welcome an invitation from the City of Terrace to return.*

***Councillor C. Leclerc –  
Reminder of By-Election***

*Councillor Leclerc reminded everyone that November 24<sup>th</sup>, 2007 is Voting Day. Advance polls for the By-Election will be open on Wednesday, November 14<sup>th</sup>, 2007 and Wednesday, November 21<sup>st</sup>, 2007.*

***Councillor B. Downie -  
Downtown Plan Open House***

*Councillor Downie reported that the Downtown Plan Open House held on Monday, October 29<sup>th</sup>, 2007 was well attended and well organized. He acknowledged the excellent job done by David Block, City Planner. There appears to be general support for the Downtown Revitalization Plan and citizens are eager to see some of the ideas implemented.*

***Councillor L. Christiansen –  
Seniors Advisory Commission  
Meeting***

*Councillor Christiansen reported she attended a Seniors Advisory Commission meeting and the seniors are asking for a sidewalk on Park Avenue from the Twin River Estates to the Terrace Aquatic Centre. Asphalt curbing and a walkway would reduce the risk to seniors traversing along this street.*

***QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:***

*Merv Ritchie asked the City of Terrace to provide him with information such as press releases, upcoming meetings and other notices.*

***ADJOURNMENT:***

*MOVED/SECONDED that the November 13<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned.*

*(No. 564)*

*Carried Unanimously.*

*The meeting adjourned at 10:10 P.M.*

**CERTIFIED CORRECT:**

---

***Deputy Mayor***

---

***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS  
MONDAY, NOVEMBER 26<sup>TH</sup>, 2007 AT 7:40 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc and B. Pollard. There is one vacancy on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, D. Block, City Planner, and A. Thompson, Executive Assistant.*

***Meeting Called to Order at  
6:30 p.m. - Move to In-  
Camera Special Council***

*(No. 565)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public until 7:30 p.m. pursuant to Division 3, Sections 90(1)(a), (e), (g) and (k) of the Community Charter to discuss matters relating to personnel, negotiations regarding municipal service, property and legal.*

*Carried Unanimously.*

**ADDENDUM:**

*(No. 574)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Doug Ford, Shell Klappan –  
Presentation***

*Doug Ford, Contractor, Larry LaLonde, Public Affairs Lead, and Kathy Penney, Klappan Commercial Manager, all representing Shell Klappan, gave an overview of their organization.*

*Shell's areas of activity were described. Fortune Minerals owns the tenure for the coal at this site. Shell holds tenure for Coal Bed Gas exploration in the Klappan area until 2012 and they currently have a licence to drill up to 14 wells in the area. Their Coal Bed Gas Program is an exploratory one. They must prove they have a resource there so they can continue their explorations. The challenges of road building and site restoration were described. Shell Klappan is committed to having no surface water discharge for the 2007 program; using pre-existing disturbed areas for their exploratory activities and; broad engagement to communicate actively with the Talhtan First Nation and other communities.*

*Shell's history of drilling and experience with exploration and extraction was described. If they find enough gas, a pipeline would be built following*

*the necessary regulatory approvals. Pipeline locations have not been considered at this time.*

*Due to the regulatory approval process Shell anticipates that, should there be a sufficient amount of Coal Bed Methane Gas, the earliest date by which they would commence full operations is 2017. They offered to provide copies of Shell's Internal Environmental Assessments of their well sites. Access to electricity is not required for their activities; they plan to use their own energy and perhaps also sell energy to other companies in the area.*

*Mayor Talstra thanked Mr. Ford, Mr. LaLonde and Ms. Penney for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 576).*

***Sasa Loggin, Make Children  
First Initiative – Presentation***

*Sasa Loggin, representing the Make Children First Network, gave a presentation describing the Cities Fit for Children Conference she recently attended along with City Planner, David Block. The Conference examined how city planning impacts child development. At the conference Ms. Loggin and Mr. Block gave a presentation of the Downtown Planning Process and the former Co-op site.*

*National Child Day was on November 20<sup>th</sup> and the theme this year is "The Right to be Active". To celebrate, a Family Skate and a Family Swim took place in Terrace. Ms. Loggin suggested that regular free swims and free skating times, as well as free equipment rentals or free transit on days when there are free swims, would help to encourage families to be active.*

*Ms. Loggin distributed the 2007 Report Card on Child and Family Poverty in Canada and also distributed BC Campaign 2000 (2006) Fact Sheets regarding child poverty. She encouraged the City to lobby the Federal and Provincial Governments to provide more childcare funding.*



*Ms. Loggin gave a brief synopsis of the Early Development Indicators Report. The EDI Report divides Terrace into three areas; the Bench, the Horseshoe and the Southside. The most recent data indicates decreased vulnerability in the North and increased vulnerability in the Horseshoe. Ms. Loggin offered to provide a half day workshop explaining the Early Development Indicators Report.*

*Mayor Talstra thanked Ms. Loggin for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 577).*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
November 13, 2007***

*MOVED/SECONDED that the Regular Council Minutes of November 13<sup>th</sup>, 2007, be adopted as circulated.*

*(No. 575)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

***Councillor Leclerc – BC  
Hydro Power Smart  
Challenge***

*Councillor Leclerc informed the Council that a Power Smart Champion from Prince George is available to come to Terrace to address students at the high schools.*

**CORRESPONDENCE:**

***Doug Ford, Shell Klappan –  
Presentation***

*MOVED/SECONDED that the PowerPoint presentation from the Shell Klappan representatives be received for information.*

*(No. 576)*

*Carried Unanimously.*

***Sasa Loggin, Make Children  
First Initiative – Presentation***

*MOVED/SECONDED that the Council meet with the School Board to discuss the childhood development needs in our community and what can be done to maximize the use of existing facilities and improve the delivery services to the most vulnerable in the community.*

*(No. 577)*

*Carried Unanimously.*

(No. 578)

*MOVED/SECONDED that Ms. Loggin be invited to make a presentation of the Early Development Indicators Report finding to staff and Council.*

*Carried Unanimously.*

***Kalum Community School Society – Request for Letter of Support***

*MOVED/SECONDED that a letter of support for a Direct Access Grant to fund the Foods Co-ordinator position be provided to the Kalum Community School Society.*

(No. 579)

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the November 26<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

(No. 580)

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, November 26, 2007***

*The following items were discussed at the November 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

- 1. LUC AMENDMENT (LINDSAY – 5215 MOUNTAIN VISTA DRIVE)**
- 2. ZONING AMENDMENT (LINDSAY – 5215 MOUNTAIN VISTA DRIVE)**

***It was recommended that the Committee now rise and report.***

**COMMITTEE REPORTS:**

*MOVED/SECONDED that the November 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

***Committee of the Whole***  
➤ ***Development Services Component, November 26, 2007***

- 1. LUC AMENDMENT (LINDSAY – 5215 MOUNTAIN VISTA DRIVE)**

(No. 581)

***It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> reading of a Bylaw to amend Land Use Contract Bylaw No. 729 – 1974 to discharge the property legally described as Lot D, District Lot 363, Range 5, Coast District, Plan PRP14912 (5215 Mountain Vista Drive) from the Land Use Contract.***

**2. ZONING AMENDMENT (LINDSAY – 5215 MOUNTAIN VISTA DRIVE)**

---

*It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to One-Family Residential (R1) for the property legally described as Lot D, District Lot 363, Range 5, Coast District, Plan PRP14912 (5215 Mountain Vista Drive).*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, November 13, 2007***

*MOVED/SECONDED that the November 13<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 582)*

**SPECIAL REPORTS:**

***Memo – Corporate Administrator – Regional District Directors/Alternates***

*MOVED/SECONDED that Council appoint two Regional District Directors for the remainder of the term to December 2008.*

*Carried Unanimously.*

*(No. 583)*

**APPOINTMENT OF DIRECTORS TO REGIONAL DISTRICT OF KITIMAT-STIKINE**

*Mayor Talstra asked the CAO to call for an indication of nominations for Director to the Board of the Regional District of Kitimat-Stikine.*

*Mayor Jack Talstra and Councillor Marilyn Davies allowed their names to stand for consideration as Directors to the Board of the Regional District of Kitimat-Stikine and were appointed by acclamation.*

*(No. 584)*

*MOVED/SECONDED that that Mayor Talstra and Councillor Davies be appointed as the City's Directors to the Board of the Regional District of Kitimat-Stikine for the remainder of the term to December 2008.*

*Carried Unanimously.*

***Two Councillors to Serve as Alternates***

*MOVED/SECONDED that Council appoint two Regional District Alternates for the remainder of the term to December 2008.*

*(No. 585)*

*Carried Unanimously.*

***APPOINTMENT OF ALTERNATE DIRECTORS TO REGIONAL DISTRICT OF KITIMAT-STIKINE***

*Councillors Lynne Christiansen, Carol Leclerc and Brad Pollard allowed their names to stand as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.*

*The CAO advised of the secret ballot voting procedure, reminding Mayor and Council to write the names of their choice for two Alternate Directors on the slip of paper provided, and that the two highest number of votes would be appointed as Alternate Directors to the Regional District of Kitimat-Stikine Board.*

***Request for Scrutineers***

*R. Poole, CAO, requested that Dave Block, City Planner, and Dustin Quezada, member of the media, act as scrutineers to assist the CAO in counting the ballots.*

*Councillor Carol Leclerc and Councillor Brad Pollard were appointed as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.*

*Councillor Carol Leclerc will be the first Alternate Director for Director Marylin Davies, and Councillor Leclerc will be Director Talstra's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.*

*Councillor Brad Pollard will be the first Alternate Director for Director Talstra, and Councillor Pollard will be Director Davies' second Alternate Director to the Board of the Regional District of Kitimat-Stikine.*

***Destruction of Ballots***

*(No. 586)*

*MOVED/SECONDED that the ballots be destroyed.*

*Carried Unanimously.*

***Memo – Director of Finance  
– Municipal Security Issuing  
Resolution***

*(No. 587)*

*MOVED/SECONDED that Council approve borrowing from the Municipal Finance Authority of BC, as part of their 2008 spring issue, \$1,200,000 as authorized through Loan Authorization Bylaw No. 1867-2006 (Improvements to Existing Pool and Arena Loan Authorization Bylaw); and that the Regional District of Kitimat-Stikine be requested to consent to our borrowing over a twenty-year term and include the borrowing in their security issuing bylaw.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – Terms of  
Reference for Measuring Up  
Terrace Committee and Grant  
Fundraising***

*(No. 588)*

*MOVED/SECONDED that the Terms of Reference for the Measuring Up Terrace Committee be approved and the City of Terrace apply for a Measuring Up and Inclusion Grant (Stage II Funding) through 2010 Legacies Now for plan development and implementation.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – Community  
Tourism Funding Phase Two***

*(No. 589)*

*MOVED/SECONDED that the City submit the following project applications totaling \$88,000 for Community Tourism Funding – Phase 2 to the Union of BC Municipalities (UBCM):*

- City of Terrace...Sportsplex Promo Brochure \$4,000*
- City of Terrace/KT Society...Promo Brochure & Trail Signs \$25,000*
- Community Archives...Research & Grant Writing \$1,500*
- Greater Terrace Beautification...Sande Overpass Gateway \$27,000*
- Kermodei Tourism Society... Economic Impact Study \$8,000*
- T & D Museum Society...Heritage Park Strategic Plan \$15,000*
- Terrace Riverboat Days...Marketing Plan \$7,500*

*Total amount to be applied for is \$88,000.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator – Amendment  
to Policy No. 92 – Use and  
Licencing of City’s Official  
Marks***

*(No. 590)*

*MOVED/SECONDED that the City of Terrace amend Policy No. 92 – Use and Licencing of City’s Official Marks.*

*Carried Unanimously.*

***Memo – Director of Leisure  
Services – Spectator Netting  
in Arena***

*(No. 591)*

*MOVED/SECONDED that Council approve the purchase and installation of spectator netting in the existing arena up to \$17,000 through the re-allocation of monies and/or surplus monies in the following capital:*

- \$3,000 pool inflatable;*
- \$3,000 Riverside concession removal;*
- \$4,000 cemetery software;*
- \$2,000 bike park; and*
- \$5,000 pool weightroom equipment replacement.*

*Carried Unanimously.*

**BYLAWS:**

***Lane Closure (4500 Block  
Lakelse/Greig Avenue)  
Bylaw, Project No. ADP-02-  
0722  
Adoption***

*(No. 592)*

***LUC Amendment (5215  
Mountain Vista) Bylaw,  
Project No. ADP-02-0729  
First and Second Readings***

*(No. 593)*

***Zoning Amendment (5215  
Mountain Vista) Bylaw,  
Project No. ADP-02-0730  
First and Second Readings***

*(No. 594)*

***City of Terrace Management  
Staff Bylaw, Project No.  
ADP-02-0726  
Adoption***

*(No. 595)*

***City of Terrace Records  
Retention and Disposal  
Bylaw, Project No. ADP-02-  
0727  
Adoption***

*(No. 596)*

**NEW BUSINESS:**

***Mayor J. Talstra – Kemess  
North Project***

*(No. 597)*

*MOVED/SECONDED that Lane Closure (4500 Block  
Lakelse/Greig Avenue) Bylaw, Project No. ADP-02-  
0722 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that LUC Amendment (5215  
Mountain Vista) Bylaw, Project No. ADP-02-0729  
be read by title only and passed in its first and  
second readings.*

*Carried Unanimously.*

*MOVED/SECONDED that Zoning Amendment (5215  
Mountain Vista) Bylaw, Project No. ADP-02-0730  
be read by title only and passed in its first and  
second readings.*

*Carried Unanimously.*

*MOVED/SECONDED that City of Terrace  
Management Staff Bylaw, Project No. ADP-02-  
0726 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that City of Terrace Records  
Retention and Disposal Bylaw, Project No. ADP-02-  
0727 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that Council invite Mr. Jepsen  
to address Council and provide an update on the  
Kemess North Project.*

*Carried Unanimously.*

**Mayor J. Talstra – Caravan  
Tourism Potential**

(No. 598)

*MOVED/SECONDED that Administration, in conjunction with Kermodei Tourism Society and the Farmers' Market determine how to best use the Farmers' Market site, when not in use by the Market, for development of a Caravan campsite during tourism season.*

*Carried Unanimously.*

**Councillor B. Downie – Pine  
Beetle Infestation**

(No. 599)

*MOVED/SECONDED that the City establish a Terrace Mountain Pine Beetle Task Force, consisting of the City, the Regional District, the Terrace Community Forest Corporation and the Kalum Forest District of the Ministry of Forests and Range; and*

*That the City assign the responsibility to the Terrace Community Forest Corporation to respond to the infestation within the City boundaries; and*

*That the City write to the Minister of Forest and Range, or his delegate, to request funding through an extension of the Mountain Pine Beetle Program to the Terrace area, as well as for projects to address potential fire hazards through the Urban Interface Fire Protection Program.*

*Carried Unanimously.*

**Councillor M. Davies –  
Regional District Kitimat-  
Stikine Report**

*Councillor Davies circulated a summary of the November 24<sup>th</sup>, 2007 meeting of the Regional District Kitimat-Stikine.*

*The Regional District has committed \$20,000 to assist with the Salvation Army's Community Crisis Response Unit.*

*The Regional District Board will change its make up due to population changes from the 2006 Census. The District of Kitimat will have one Director and a weighted vote of 5 while the City of Terrace will have two Directors and a weighted vote of 6.*

*The MOU between Terrace and the Regional District regarding the 2% Visitors' Tax was ratified.*



*A 911 Service update was provided. The new target date to launch 911 in this area is now Spring 2008.*

***Councillor M. Davies – Northwest Regional Health Boards***

*Councillors Davies and Christiansen attended the Northwest Regional Health Board meeting on Friday, November 23<sup>rd</sup>, 2007.*

***Councillor M. Davies - BC Utilities Commission Report***

*Councillors Davies and Downie attended the BC Utilities Commission hearings and provided a brief overview.*

***Councillor M. Davies – Lieutenant Governors’ Safety Awards***

*Councillor Davies attended the Lieutenant Governors’ Safety Awards Luncheon and this year’s recipient was BC One Call.*

***Councillor B. Downie – Community Crisis Response Unit Transfer Ceremony***

*Councillor Downie attended the official transfer ceremony for the Salvation Army’s Community Crisis Response Unit on Saturday, November 24<sup>th</sup>, 2007.*

***Councillor C. Leclerc – Terrace Chamber of Commerce Business Excellence Award***

*Councillor Leclerc attended the Terrace Chamber of Commerce Business Excellence Awards held on Saturday, November 24<sup>th</sup>, 2007. Councillor Brian Downie won Volunteer of the Year and Chief Administrative Office Ron Poole was nominated for Executive of the Year. Councillor Downie and CAO Ron Poole were congratulated on this honor.*

***Mayor J. Talstra – Municipal By-Election***

*Mayor Talstra offered his congratulations to David Pernarowski on his success in the November 24<sup>th</sup>, 2007 Municipal By-Election.*

***REPORT FROM IN-CAMERA:***

*The following items were released from In-Camera status:*

*In-Camera Item Under Section 90(1)(k) of the Community Charter – Alcan/BC Hydro Agreement*

***RESOLUTION NO.447***

*MOVED/SECONDED that Councillor Davies and Councillor Leclerc bring forward Council’s concerns with the Alcan/BC Hydro agreement at the upcoming Alcan Workshop being held on September 12<sup>th</sup>, 2007.*

In-Camera Item Under  
Section 90(1)(h) of the  
Community Charter – BCUC  
Information Request

RESOLUTION NO.508

MOVED/SECONDED that the information request from the British Columbia Utilities Commission regarding the B.C. Hydro/Alcan Electricity Purchasing Agreement be referred to Administration for follow up.

In-Camera Committee of the  
Whole , November 13, 2007

RESOLUTION NO.532

1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(b) OF THE COMMUNITY CHARTER – STREET NAMING REQUEST (TAKHAR SUBDIVISON)

It was recommended that the new cul-de-sac in Phase 4 of the Uplands Subdivision be named “Golden Place”.

Memo of Settlement – City  
of Terrace and the Terrace  
Fire Fighters’ Association,  
Local 2685, IAFF

RESOLUTION NO. 533

MOVED/SECONDED the City Council ratify the memorandum of Settlement between the City of Terrace and the Terrace Fire Fighters’ Association, Local 2685, International Association of Fire Fighters.

TEDA Selection Committee

RESOLUTION NO. 534

MOVED/SECONDED that the City of Terrace appoint Ken Parkes and Darryl Tucker to two-year terms ending November 2009, on the TEDA Board of Directors, and that Christine Slanz be appointed as an Alternate.

Memorandum of  
Understanding – Regional  
District Kitimat-Stikine & City  
of Terrace – Additional  
Hotel/Motel Tax

RESOLUTION NO. 535

MOVED/SECONDED that the City of Terrace agree to the terms of the draft Memorandum of Understanding dated November 7, 2007 and enter into this MOU with the Regional District for the “Additional Hotel/Motel Tax for the Terrace Area.”

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*Merv Ritchie asked if there was an opportunity to get some photos of the pine beetle on his website.*

*He was directed to contact Jason Pope of the Kalum Forest District who has a wealth of information on the beetle.*

*Merv Ritchie asked regarding the makeup of the Terrace Community Forest Board.*

**ADJOURNMENT:**

*(No. 600)*

*MOVED/SECONDED that the November 26<sup>th</sup>, 2007 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Sections 90(1)(a) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 10:20 p.m.*

**CERTIFIED CORRECT:**

---

***Mayor***

---

***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS  
MONDAY, DECEMBER 10<sup>TH</sup>, 2007 AT 7:50 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, D. Block, City Planner, Inspector D. Fenson, RCMP, and A. Thompson, Executive Assistant.*

**OATH OF  
OFFICE/ALLEGIANCE:**

*Councillor-elect David Pernarowski was sworn in as Councillor for the City of Terrace.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:00 p.m. – Move to In-  
Camera Special Council***

*(No. 604)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a), (e) and (k) of the Community Charter to discuss matters relating to personnel, negotiations regarding municipal service, and property.*

*Carried Unanimously.*

**REGULAR MEETING:**

**ADDENDUM:**

*(No. 615)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no Delegations & Guests.*

**PETITIONS & QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
November 26, 2007***

*(No. 616)*

*MOVED/SECONDED that the Regular Council Minutes of November 26<sup>th</sup>, 2007, be adopted following the correction of the year to 2008 in Councillor M. Davies' Regional District Kitimat-Stikine Report regarding the expected implementation date for 911 Service.*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the December 10<sup>th</sup>, 2007 Regular Council Meeting convene into Committee of the Whole.*

*(No. 617)*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component, December 10, 2007***

*The following items were discussed at the December 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole:*

**1. ZONING AMENDMENT – DELETION OF GENERAL PROHIBITED USES (LUCKY DOLLAR BINGO PALACE – 4410 LEGION AVENUE)**

**2. OCP AND ZONING AMENDMENTS (SANGHA – 4616 & 4618 SCOTT AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

*MOVED/SECONDED that the December 10<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

***Committee of the Whole***  
➤ ***Development Services Component, December 10, 2007***

**1. ZONING AMENDMENT – DELETION OF GENERAL PROHIBITED USES (LUCKY DOLLAR BINGO PALACE – 4410 LEGION AVENUE)**

*It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> reading of a Bylaw to amend Zoning Bylaw No. 1431–1995 to delete, in its entirety, General Regulations Section 4.20 Prohibited Uses.*

*(No. 618)*

*It was further recommended that the City of Terrace commence the required community consultation process prior to passing a resolution concerning the British Columbia Lottery Corporation (BCLC) proposed decision to place slot machines in the Terrace Community Gaming Centre (Lucky Dollar Bingo Palace).*

**2. OCP AND ZONING AMENDMENTS (SANGHA – 4616 & 4618 SCOTT AVENUE)**

---

*It was recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Urban Residential to Multi-Family (Townhouse) for the property legally described as Parcel A (D.F. 18067), District Lot 361, Range 5, Coast District, Plan 3575 (4616 & 4618 Scott Avenue).*

*It was further recommended that the City of Terrace approve the 1<sup>st</sup> and 2<sup>nd</sup> Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the property legally described as Parcel A (D.F. 18067), District Lot 361, Range 5, Coast District, Plan 3575 (4616 & 4618 Scott Avenue).*

*Carried.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services  
Component,  
November 26, 2007***

*MOVED/SECONDED that the November 26<sup>th</sup>, 2007 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 619)*

**SPECIAL REPORTS:**

***Cheque Register, November  
2007***

*MOVED/SECONDED that the Cheque Register for November 2007 be approved.*

*Carried Unanimously.*

*(No. 620)*

***R.C.M.P./TVAP Report,  
October 2007 Statistics***

*MOVED/SECONDED that the R.C.M.P./TVAP Report for October 2007 be received for information.*

*Carried Unanimously.*

*(No. 621)*

**Seniors Advisory Commission, November 7, 2007 Minutes**

(No. 622)

*MOVED/SECONDED that the Seniors Advisory Commission minutes from November 7<sup>th</sup>, 2007 be received for information.*

*Carried Unanimously.*

**Memo – City Planner – City of Terrace Integrated Sustainability Assessment**

(No. 623)

*MOVED/SECONDED that the City resolve to enter into the funding agreement between the City of Terrace and UBCM for the City of Terrace Integrated Sustainability Assessment.*

*Carried Unanimously.*

**Memo – Corporate Administrator – 2007 Local By-Election Results**

(No. 624)

*MOVED/SECONDED that the report from the Chief Election Officer on the results of the 2007 Local By-Election be accepted.*

*Carried Unanimously.*

**Memo – Corporate Administrator – Kermodei Tourism Society Operating Agreement**

(No. 625)

*MOVED/SECONDED that the City of Terrace enter into a 3-year Operating Agreement with Kermodei Tourism Society to provide tourism services including product development, co-ordinate destination management, marketing and visitor services, including the Terrace Visitor Centre, and that the Mayor and Corporate Administrator be authorized to execute the necessary documentation.*

*Carried Unanimously.*

**Oral Report to the December 10, 2007 Public Hearing**

*MOVED/SECONDED that the December 10<sup>th</sup>, 2007 Public Hearing Report be adopted with the following recommendation:*

- 1. PUBLIC HEARING – REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT B, DISTRICT LOT 980, RANGE 5, COAST DISTRICT, PLAN 11512 (5133 HALLIWELL AVENUE)**

---

*It was recommended that the Zoning Amendment (5133 Halliwell Avenue) Bylaw, Project No. ADP-02-0728 Bylaw proceed to third reading and adoption.*

*Carried Unanimously.*

**Memo – Director of Leisure Services – Columbarium**

(No. 626)

**BYLAWS:**

**Zoning Amendment (5133 Halliwell Avenue) Bylaw, Project No. ADP-02-0728  
Third Reading**

(No. 627)

**Zoning Amendment (5133 Halliwell Avenue) Bylaw, Project No. ADP-02-0728  
Adoption**

(No. 628)

**Zoning Amendment (Deletion of Section 4.20 Prohibited Uses) Bylaw, Project No. ADP-02-0731  
First and Second Readings**

(No. 629)

**Official Community Plan Amendment (4616 & 4618 Scott Avenue) Bylaw, Project No. ADP-02-0732  
First and Second Readings**

(No. 630)

**Zoning Amendment (4616 & 4618 Scott Avenue) Bylaw, Project No. ADP-02-0733  
First and Second Readings**

(No. 631)

*MOVED/SECONDED that the Council approve the purchase of a columbarium from the 2008 capital budget for a cost of \$25,000.*

*Carried Unanimously.*

*MOVED/SECONDED that Zoning Amendment (5133 Halliwell Avenue) Bylaw, Project No. ADP-02-0728 be read by title only and passed in its third reading.*

*Carried Unanimously.*

*MOVED/SECONDED that Zoning Amendment (5133 Halliwell Avenue) Bylaw, Project No. ADP-02-0728 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that Zoning Amendment (Deletion of Section 4.20 Prohibited Uses) Bylaw, Project No. ADP-02-0731 be read by title only and passed in its first and second readings.*

*Carried.*

*Councilor Christiansen wished to be recorded as opposed.*

*MOVED/SECONDED that Official Community Plan Amendment (4616 & 4618 Scott Avenue) Bylaw, Project No. ADP-02-0732 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*MOVED/SECONDED that Zoning Amendment (4616 & 4618 Scott Avenue) Bylaw, Project No. ADP-02-0733 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*



**NEW BUSINESS:**

***Councillor M. Davies – BC  
Natural Resource Forum***

*(No. 632)*

*MOVED/SECONDED that those from Council wishing to participate in the BC Natural Resource Forum in Prince George January 17 & 18, 2008 be authorized to attend at an estimated cost per person of \$725.*

*Carried Unanimously.*

***Councillor M. Davies –  
Skeena Diversity Society  
Report***

*Councillor Davies recently attended the Skeena Diversity Annual Christmas dinner. They are organizing a community dialogue to which they will invite Council.*

***Councillor M. Davies –  
Regional District Kitimat-  
Stikine Report***

*Councillor Davies attended the Regional District meeting on Friday, December 7, 2007. At the meeting Byng Giraud, of the BC Mining Association, gave a presentation regarding the Northwest Transmission Line.*

***Councillor B. Downie –  
Mountain Pine Beetle Task  
Force Report***

*Councillor Downie reported on several initiatives that have occurred since the formation of the Terrace Mountain Pine Beetle Task Force.*

*The communities of Kitsumkalum and Kitselas have crews working to determine the extent of the Pine Beetle Infestation in the area. Field work is ongoing and the next step is to develop the Eradication Plan and to secure funding.*

***Councillor B. Downie –  
Chronic Alcohol Abuse  
Committee Report***

*Councillor Downie reported that the Ksan House Society has received funding for a damp shelter. They are providing staff with medical training to work at the facility. It is anticipated that the shelter will be fully open by Monday, December 17<sup>th</sup>, 2007.*

***Councillor C. Leclerc –  
Measuring Up Terrace Report***

*Councillors Leclerc and Christiansen attended the inaugural meeting of the Measuring up Terrace Committee on Wednesday, December 5, 2007. Snow removal on the sidewalks, wheelchair accessibility to local businesses, public buildings and residences were discussed.*

**REPORT FROM IN-CAMERA:**

*The following item was released from In-Camera status:*

In-Camera Personnel Item  
Under Section 90(1)(a) of the  
Community Charter –  
Measuring Up Terrace  
Committee Appointments

RESOLUTION NO.571

MOVED/SECONDED that the following individuals  
be appointed to sit on the Measuring Up Terrace  
Committee for a one-year term commencing  
December 1<sup>st</sup>:

Jean Thomson  
Yvonne Nielsen  
Rainer Walter  
Gail Billson  
Sasa Loggin  
Brenda Sissons  
Carol Fielding  
Laudo Botelho  
Debbie Degerness  
Representative Provincial Networking Group  
Representative First Nations

**QUESTIONS/COMMENTS  
FROM THE MEDIA & THE  
AUDIENCE:**

*Merv Ritchie asked about the Kermodei Tourism  
operating agreement and the funding arrangements.  
He was advised that the budget would be reviewed  
annually.*

**ADJOURNMENT:**

*MOVED/SECONDED that the December 10<sup>th</sup>, 2007  
Regular Meeting of Council be now adjourned.*

(No. 633)

*Carried Unanimously.*

*The meeting adjourned at 9:00 p.m.*

**CERTIFIED CORRECT:**

---

**Mayor**

---

**Clerk**