

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 10<sup>TH</sup>, 2005 AT 7:30 P.M.***

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*Deputy Mayor L. Christiansen presided. Councillors present were S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Mayor J. Talstra was absent due to City business. Also in attendance were R. Poole, Chief Administrative Officer, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Deputy Mayor L. Christiansen advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. She further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

***ADDENDUM:***

*There was no addendum.*

***DELEGATIONS & GUESTS:***

***Darryl Bjorgaard, Terrace  
Peaks Gymnastics - Support  
Letter - 2010 Olympic  
Funding***

*Darryl Bjorgaard, Board member of the Terrace Peaks Gymnastics Club, advised that the Club is planning to proceed with the second and third building phases for the Terrace Peaks Gymnastics Club facility in early 2006, which will include change rooms, offices for coaches and a concession stand.*

*He commented that, although the building is situated in Thornhill, it is supported by both Terrace and Thornhill members. The Club is self-sustained, except for some Lotteries funds, and has become a hub for training new coaches.*

*Mr. Bjorgaard advised that they are not asking for financial assistance from the City at this time, however, they are asking for a general letter of support for the Terrace Gymnastics Club for grant application.*

*Deputy Mayor L. Christiansen thanked Mr. Bjorgaard for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 006).*

***Keith Janas, Sterling  
Electrical Inc. - Security  
Deposit***

*Keith Janas, owner of Sterling Electrical Inc., made a presentation to Council regarding the requirements of Development Services for security deposits totaling \$8,610 relating to Development Permit No. 004-2004 for property at 4612 and 4610 Greig Avenue.*

*Mr. Janas advised that he believes the security deposits of \$1,485.00 for landscaping, \$3,000.00 for new stairs, and \$4,125.00 for paving, are unreasonable, and levies an undue hardship on Sterling Electrical Inc., and is asking the City of Terrace to waive the total \$8,610.00 security deposits.*

*He advised that these monetary security deposits are not necessary, since the City of Terrace has clearly stated that these works are a requirement of the development permit and that if these works are not completed within two (2) years that the City may cancel the development permit, cancel the business license, level fines, or shut off municipal services to the premises.*

*The Director of Development Services advised that he is not aware of any recent security deposits that have been waived for development permits. He further advised that security deposit requirements are applied proportional to the work required, and that they provide additional leverage to the City of Terrace to ensure that conditions stipulated in development permits are carried out.*

*Deputy Mayor L. Christiansen thanked Mr. Janas for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 007).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
December 13, 2004***

*MOVED/SECONDED that the Regular Council Minutes of December 13, 2004, be adopted as circulated.*

*(No. 001)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Regional District of Kitimat-  
Stikine - Regional 9-1-1  
Service Establishment***

*(No. 002)*

*MOVED/SECONDED that the City of Terrace hereby consents to the adoption of the Regional District of Kitimat-Stikine's Regional 9-1-1 Emergency Telephone Response System Services Bylaw No. 498, 2002, as amended at third reading on December 11, 2004.*

*Carried Unanimously.*

***CFNR Classics Old Timers  
Hockey Club - Request for  
Beer Garden***

*(No. 003)*

*MOVED/SECONDED that CFNR Classics Old-timers Hockey Club's request for a beer garden in the Terrace Arena Banquet Room in conjunction with their Old-timers Hockey Classics Tournament being held February 4-6, 2005, be granted, provided liquor licencing, insurance coverage, and RCMP requirements are met, including proper door control, no minor or over-service, and permitted hours is enforced.*

*Carried Unanimously.*

***Sukhdeep Atwal -Request for  
Sponsorship - Miss Universe  
Canada 2005 Pageant***

*(No. 004)*

*MOVED that \$500.00 be granted to Sukhdeep Atwal to assist with costs required for Miss Atwal to represent B.C. in the Miss Universe Canada 2005 Pageant.*

*Motion lost to lack of seconder.*

*MOVED that \$200.00 be granted to Sukhdeep Atwal to assist with costs required for Miss Atwal to represent B.C. in the Miss Universe Canada 2005 Pageant.*

*Motion lost to lack of seconder.*

*MOVED/SECONDED that the December 30<sup>th</sup>, 2005 correspondence from Sukhdeep Atwal regarding an appeal for financial assistance to assist with her costs to attend Miss Universe Canada Pageant 2005 be received for information.*

*Carried.*

*Councillor D. Hull opposed.*

**3<sup>rd</sup> Annual B.C. Natural Resource Forum, January 12-13, 2005, Prince George, B.C. - Invitation to Attend**

*MOVED/SECONDED that approval be granted for Councillors Davies, Christensen and McDaniel to attend the 3<sup>rd</sup> Annual B.C. Natural Resource Forum January 12 and 13, 2005 in Prince George, B.C.*

*(No. 005)*

*Carried Unanimously.*

**Terrace Peaks Gymnastics - Support Letter - 2010 Olympic Funding**

*MOVED/SECONDED that the City of Terrace provide an enthusiastic letter of support for the Terrace Peaks Gymnastics Club and their contribution to our community.*

*(No. 006)*

*Carried Unanimously.*

**Sterling Electrical Inc. - Request for Security Deposits Waiver**

*MOVED/SECONDED that the verbal request made by Keith Janas, owner of Sterling Electrical Inc. for the City of Terrace to waive security deposits of \$8,610.00 for Development Permit No. 004-2004 be declined, and that the City of Terrace continue following the policy of requiring security deposits.*

*(No. 007)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the January 10<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*(No. 008)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component, January 10<sup>th</sup>, 2005**

*The following item was discussed at the January 10<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 02-2005 - LOTS 29, 30 & 31, BLOCK 1, DISTRICT LOT 369, RANGE 5, COAST DISTRICT, PLAN 972 (SALVATION ARMY CHURCH & THRIFT STORE - 3236 KALUM STREET)**
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*It was recommended that the Committee now rise and report.*

**Adoption of Report**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**January 10<sup>th</sup>, 2005**

(No. 009)

*MOVED/SECONDED that the January 10<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

- 1. DEVELOPMENT PERMIT NO. 02-2005 - LOTS 29, 30 & 31, BLOCK 1, DISTRICT LOT 369, RANGE 5, COAST DISTRICT, PLAN 972 (SALVATION ARMY CHURCH & THRIFT STORE - 3236 KALUM STREET)**

*It was recommended that Development Permit No. 02-2005 be issued to The Governing Council of the Salvation Army for property legally described as Lots 29, 30 & 31, Block 1, District Lot 369, Range 5, Coast District, Plan 972 (3236 Kalum Street) to permit the renovation of a commercial building for use as a church and retail thrift store, subject to the terms and conditions as required by the City.*

*It was further recommended that Section 4.19 of Zoning Bylaw No. 1431-1995 be varied to reduce the required number of off-street parking spaces by nine (9) bringing the total required spaces from sixteen (16) to seven.*

*Carried Unanimously.*

**COMMITTEE REPORTS FOR INFORMATION ONLY:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**December 13, 2004**

(No. 010)

*MOVED/SECONDED that the December 13<sup>th</sup>, 2004 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**RCMP Report, November 2004, and TVAP Report, October and November 2004**

(No. 011)

*MOVED/SECONDED that the November 2004 RCMP Report, as well as the October and November 2004 Terrace Victim Assistance Program Reports be received.*

*Carried Unanimously.*

***Memo-Director of  
Development Services -  
Service Fee Waiver Request -  
K'San House Society***

*(No. 012)*

*MOVED/SECONDED that application fees for non-profit organizations, such as K'San House Society, not be waived at the departmental level, and further, that organizations apply to City Council as per Policy No. 52 - Financial Assistance to Community Organizations, for grant-in-aid.*

*Carried Unanimously.*

***Public Hearing Report -  
December 13, 2004 (For  
Information Only)***

*(No. 013)*

*MOVED/SECONDED that the December 13<sup>th</sup>, 2004 Public Hearing Report be received for information.*

*Carried Unanimously.*

**BYLAWS:**

*There were no bylaws.*

**NEW BUSINESS:**

***Welcome - Leon Johnson,  
Economic Development  
Officer, Terrace Economic  
Development Authority***

*Council welcomed Leon Johnson to the position of Economic Development Officer, and they advised that they look forward to working with him.*

***Conference and Conventions,  
2005***

*Discussion ensued regarding upcoming conferences and conventions in 2005, and the necessity to determine who would be attending from Council in order to secure reasonable airfares.*

*(No. 014)*

*MOVED/SECONDED that one Councillor attend Mineral Exploration Roundup 2005, January 24-27, 2005 in Vancouver, B.C.*

*Carried Unanimously.*

*Attendance at UBCM and FCM for 2005 will be finalized within the next week, however, tentatively the following will attend:*

**FCM:**

*Rich McDaniel  
David Hull*

**UBCM:**

*Marilyn Davies  
Stew Christensen  
Carol Leclerc*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the January 10<sup>th</sup>, 2005  
Regular Meeting of Council be now adjourned.*

*(No. 015)*

*Carried Unanimously.*

*The meeting adjourned at 8:30 p.m.*

**CERTIFIED CORRECT:**

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*Deputy Mayor*

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*Deputy Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 24<sup>TH</sup>, 2005 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and C. Leclerc. Councillor D. Hull was absent due to City business. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Brad Tait - B.C. Junior All  
Native Basketball Provincials***

*Brad Tait, member of the Gitwinksihlkw Nisga'a Lion's Club, made a presentation to Council regarding their plan to host the B.C. Junior All Native Basketball Provincials in Terrace during Spring Break, March 21-24, 2005. This tournament has been an annual event for boys and girls under 17 years of age since the mid-70s. They are expecting at least 40-50 teams to participate.*

*Mr. Tait introduced Rod Moore, the Chairman for the B.C. Junior All Native Basketball Provincials and Past-President of the Nisga'a Lion's Club.*

*Mr. Moore thanked Council for the opportunity to host this wonderful event in the City of Terrace. He requested a letter of support from Terrace City Council, as well as to ask the Mayor, or Deputy Mayor, to welcome the participants at their Opening Ceremonies on Sunday, March 20<sup>th</sup>.*

*The organizing committee plans to use available hotels, churches or small halls to accommodate the participants. The next tournament organizing meeting is scheduled for Monday, January 31 at 2:00 p.m. at the Coast Inn of the West.*



*Mayor Talstra thanked Messrs. Tait and Moore for their presentations, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 028).*

***Carl Wassink - B.C.  
Ambulance Service - 2004  
Year-End Report***

*Carl Wassink, Unit Chief, Terrace Station of the B.C. Ambulance Service presented the 2004 Year-End Report for the Terrace Station, B.C. Ambulance Service. He pointed out that the 2004 statistics indicate a substantial increase in call volume over 2003, amounting to an increase of 13.94%.*

*Mayor Talstra and Council thanked Mr. Wassink for his comprehensive and thorough report, and commended the Terrace Station staff for their excellent service to our region.*

*Mayor Talstra advised that this report would be dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 031).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
January 10, 2005***

*MOVED/SECONDED that the Regular Council Minutes of January 10<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 027)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***B.C. Junior All Native  
Basketball Provincials - Letter  
of Support***

*MOVED/SECONDED that the City of Terrace provide a letter of support to the Gitwinksihlkw Lion's Club for hosting the B.C. Junior All Native Basketball Provincials in Terrace on March 20-24, 2005, and further, that Mayor Talstra, or the Deputy Mayor, welcome the participants at their Opening Ceremonies on Sunday, March 20<sup>th</sup>.*

*(No. 028)*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component***  
***January 10, 2005***

*MOVED/SECONDED that the January 10<sup>th</sup>, 2005 Development Services Component of the Committee of the Whole report be received for information.*

*(No. 029)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Building Synopsis, December 2004***

*MOVED/SECONDED that the December 2004 Building Synopsis be received.*

*(No. 030)*

*Carried Unanimously.*

***B.C. Ambulance Service - 2004 Year-End Report***

*MOVED/SECONDED that the B.C. Ambulance Service 2004 Year-End Report be received.*

*(No. 031)*

*Carried Unanimously.*

***Memo-Director of Leisure Services - B.C. Winter Games Bid***

*MOVED/SECONDED that the City of Terrace bid to host the 2008 or 2010 B.C. Winter Games, and that an expenditure of \$35,000 cash and \$50,000 in-kind be committed if the Games are awarded to the City of Terrace.*

*(No. 032)*

*Carried Unanimously.*

**BYLAWS:**

*There were no bylaws.*

**NEW BUSINESS:**

***Councillor R. McDaniel - Report - Business & Industry Trade Show and B.C. Natural Resource Forum***

*MOVED/SECONDED that Councillor R. McDaniel's report on his attendance at the Business & Industry Trade Show and B.C. Natural Resource Forum in Prince George, January 12 - 13, 2005, be received.*

*(No. 033)*

*Carried Unanimously.*

***Councillor M. Davies - Report - Business & Industry Trade Show and B.C. Natural Resource Forum***

*Councillor M. Davies circulated a report regarding her attendance at the Business & Industry Trade Show and B.C. Natural Resource Forum.*

*(No. 034)*

*MOVED/SECONDED that Councillor M. Davies' report on her attendance at the Business & Industry Trade Show and B.C. Natural Resource Forum in Prince George, January 12 - 13, 2005, be received.*

*Carried Unanimously.*

***Councillor S. Christensen  
Verbal Report - Business &  
Industry Trade Show and  
B.C. Natural Resource Forum***

*Councillor S. Christensen provided a verbal report on his attendance at the Business & Industry Trade Show and B.C. Natural Resource Forum. He will provide a written report of his attendance at this Forum at the next Council meeting.*

***Councillor S. Christensen and  
M. Davies - NCMA Meeting***

*Councillors Christensen and Davies advised that they met with the NCMA staff and Executive while they were in Prince George, at which time they discussed the ongoing organizational plans for the 2005 NCMA Conference that Terrace is hosting in May.*

***Councillor M. Davies - Report  
of Seven Sisters Project  
Meeting, January 18, 2005***

*MOVED/SECONDED that the January 18<sup>th</sup>, 2005 Seven Sisters Project Meeting report circulated by Councillor M. Davies, be received.*

*(No. 035)*

*Carried Unanimously.*

***Regional District of Kitimat-  
Stikine Board Meeting -  
Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Regional 9-1-1 Emergency Telephone Response System Bylaw No. 498, 2002 was adopted;*
- *B.C. Winter Games - a letter of support will be sent to the City of Terrace in support of the City's bid to host the B.C. Winter Games in either 2008 or 2010;*
- *Thornhill Official Settlement Plan Amendment & Rezone - Twin River Power - a Public Hearing date has been set for 7:00 p.m. Tuesday, February 15, 2005 at the RD. Councillor Christiansen will put together an information package on this matter for the City of Terrace Council to review, and then advise him what recommendations should be considered for the Public Hearing to be held February 15;*
- *Snow Valley Nordic Ski Club - \$9000 for equipment maintenance was approved.*

***Mayor Talstra - Report on Trade Mission to China***

*Mayor Talstra provided a verbal report on his recent trip to China.*

*Mayor Talstra was invited by Mayor Kinsley from the City of Prince George, to join a Mayors' Trade Mission to China, which consisted of Mayors Kinsley, Pond and Talstra, as well as 20 business enterprises from Prince George and the Lower Mainland, and was sponsored by the Chinese Entrepreneurs Society of Canada.*

*Mayor Talstra's focus was an attempt to seek venture capital and potential partnerships in the forestry, tourism and land development sectors, as well as connections between our local Northwest Community College and similar educational facilities to develop wood construction skills involving an exchange of expertise between our vocational schools and Chinese vocational schools.*

*Mayor Talstra commented on his experiences, as well as his impressions of their socio-economic society while visiting Beijing, Shanghai, Nanjing, and Chengdu.*

*On behalf of the City of Terrace, Mayor Talstra signed a Co-Operation Agreement with the City of Chengdu in order to establish a friendly relationship with that City and to promote trade between our cities.*

*A few successful business connections were made by the business contingent of the Trade Mission, however, Mayor Talstra advised that it would probably be very difficult for Canada to compete with value-added industries in China, although joint-venture projects would probably be possible.*

*Mayor Talstra felt this Trade Mission was successful, and believes that a repeat trip to China with more local business enterprises in the future could be very beneficial.*

***Airport Lands - Agreement in Principle***

*Mayor Talstra was pleased to advise that he joined Minister Pat Bell, Minister responsible for Land and Water B.C. Inc., as well as MLA Roger Harris, for a signing ceremony that took place at the Northwest Regional Airport on Saturday afternoon to sign the Agreement in Principle for the Province of B.C. to*

*transfer to the City of Terrace 475 hectares of crown lands for uses ancillary to operating and maintaining a public airport facility.*

*The City also has first option on an additional 900 hectares of land at the Airport, which could be purchased over a number of years.*

*Mayor Talstra thanked Council for staying the course over the years and following this matter through to the end. The City is hopeful that the acquired property will attract new industry to our area.*

**REPORT FROM IN-CAMERA:**

*Recommendations from the January 20<sup>th</sup>, 2005 In-Camera Finance, Personnel & Administration Component of the In-Camera Committee of the Whole report were released from In-Camera status at the January 24<sup>th</sup>, 2005 In-Camera Special Council Meeting as follows:*

In-Camera Committee of the Whole

- In-Camera Finance, Personnel & Administration Component  
January 20, 2005

**1. 2005 BUDGET**

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It was recommended that the City of Terrace abandon the use of the Local Improvement Projects (LIPs) process for previously paved streets;

It was further recommended that the first draft of the 2005 General Operating Fund be approved, including reduction of approximately \$400,000 in service and operational costs;

It was further recommended that the 2005 Capital Budget of \$2,055,710 be approved as presented, including \$625,800 carried over from 2004, and that the Library portion of the Capital Budget be discussed with the Library Board at an upcoming meeting.

It was further recommended that a decision on the funding levels for Grants to Community Organizations be deferred at this time.

It was further recommended that the following groups be invited to a January 25, 2005 meeting to discuss their 2005 funding requests:

- Terrace Library Board
- Terrace Museum Society (Heritage Park)
- Terrace Economic Development Authority (TEDA)

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 036)*

*MOVED/SECONDED that the January 24<sup>th</sup>, 2005 Regular Meeting of Council reconvene into the In-Camera Special Council Meeting.*

*Carried Unanimously.*

*The meeting adjourned at 9:05 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 14<sup>TH</sup>, 2005 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were R. McDaniel, C. Leclerc, and D. Hull. Councillors M. Davies, S. Christensen and L. Christiansen were absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, J. Degerness, Director of Finance, R. Milnthorp, Director of Leisure Services, D. Block, City Planner, R. Smith, Fire Chief, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 044)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Pacific Mist Chorus - Sweet Adelines – Singing Birthday-Gram Greeting for Councillor Rich McDaniel***

*Pacific Mist Chorus, a chapter of Sweet Adelines International, provided a wonderful 65<sup>th</sup> "Birthday Gram" for Councillor Rich McDaniel, as well as a Valentine Greeting to Council and the listening audience. The Pacific Mist Chorus provides this service to the community as a fundraiser to help with travel and costuming costs associated with their attendance at the Regional Competition in Vancouver on March 17, 2005.*

*Mayor Talstra thanked the Pacific Mist Chorus for their entertaining "Birthday & Valentine Gram", and Councillor McDaniel was wished a very Happy 65<sup>th</sup> Birthday!*

***Bill Braam, Terrace Search & Rescue Team - Funding Cut***

*Mr. Bill Braam, representative of the Terrace Search & Rescue Team (TS&R Team), presented to Council their concerns regarding the proposed 10% funding cut to their organization.*

*Mr. Braam outlined the operational structure of this volunteer organization, as well as funding opportunities available to the TS&R Team.*

*The volunteers are responsible for organizing their own society or group, with no funding coming from the Provincial Government, and they do all their own training. There are currently approximately 30 active members of the Water Rescue and Land Rescue components of TS&R Team. Without this group of dedicated volunteers, there would be no other organization to provide this service in our region when called upon by the R.C.M.P.*

*The City, up until now, has provided \$9,000 for the rent of the building. The actual rent is \$12,000, however the landlord has agreed to "donate back" to TS&R Team a \$2,000 portion of the rent, and the remaining \$1,000 is covered by the volunteers putting their expense monies back into the organization. A secure building is crucial to the continued existence of TS&R Team, as it houses thousands of dollars worth of equipment.*

*Although they have received Gaming money from the Province in the past, this money cannot be applied towards rent.*

*Mr. Braam urged Council to reconsider the 10% (or \$900) reduction to their funding. He suggested that, if the funding must be reduced, the City provide premises for the TS&R Team to operate out of (either a building or a portion of a building on City property).*

*They were unclear of the Regional Districts' contributions, or how cost sharing with the RD directly related to the TS&R Team.*

*Mayor Talstra thanked TS&R Team for presenting their concerns and for informing Council of how their organization is structured. He advised that the City is constantly looking at the budget and trying to be fair in sharing the burden of making ends meet. He suggested that the Director of Finance, the Fire Chief, and the TS&R Team meet and discuss options that may be available to them in the future.*



*Mayor Talstra advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 051).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
January 24, 2005***

*MOVED/SECONDED that the Regular Council Minutes of January 24, 2005, be adopted as circulated.*

*(No. 045)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

***Follow-up Report to Councillor S. Christensen's Verbal Report, January 28, 2005 Regular Council Meeting - B.C. Natural Resource Forum***

*MOVED/SECONDED that the follow-up report to Councillor S. Christensen's verbal report at the January 28<sup>th</sup>, 2005 Regular Council meeting regarding his attendance at the B.C. Natural Resource Forum be received for information.*

*(No. 046)*

*Carried Unanimously.*

**CORRESPONDENCE:**

***City of Quesnel - 2005 FCM Resolution - Mountain Pine Beetle Infestation***

*MOVED/SECONDED that the January 25<sup>th</sup>, 2005 correspondence from the City of Quesnel regarding their request for support for a Mountain Pine Beetle Infestation resolution that will be considered at the 2005 FCM Conference, be received and taken under consideration by the City of Terrace delegates attending the Conference, as follows:*

*(No. 047)*

*"WHEREAS the Chief Forester of British Columbia has declared the Mountain Pine Beetle infestation of the Lodgepole Pine forest as catastrophic;*

*AND WHEREAS pine composes up to 90 percent of the forest that underpins the forestry-based economy of the interior of B.C.;*

*AND WHEREAS the timber that can be harvested in the interior of B.C. is expected to decrease dramatically in the next ten years because of the Mountain Pine Beetle, according to the B.C. and Federal Governments;*

*AND WHEREAS the F.C.M. has already taken the first step by calling for action on forest rehabilitation at the F.C.M.'s 2004 convention;*

*AND WHEREAS the communities of the affected areas are doing all they can, individually and co-operatively, to prepare for an economic downturn as a result of the Mountain Pine Beetle infestation;*

*THEREFORE BE IT RESOLVED THAT the Federal Government works in partnership with the Provincial Government to assist communities in their challenge to recreate their economies by supporting pine beetle trust funds."*

*Carried Unanimously.*

***City of Prince George -  
Request for Letter of Support  
- Cancer Clinic***

*MOVED/SECONDED that a letter be sent to Premier Campbell requesting that the Provincial Government establish a cancer clinic in Prince George.*

*(No. 048)*

*Carried Unanimously.*

***City of Quesnel - Federal  
Minister of Industry Letter -  
Mountain Pine Beetle***

*MOVED/SECONDED that a letter be sent to the Federal Minister of Industry, Honourable David L. Emerson, urging him to take a tour of the forest land that has been devastated by the Mountain Pine Beetle epidemic in Central B.C. in order for him to see first hand the damage that has been done by this infestation.*

*(No. 049)*

*Carried Unanimously.*

***City of Prince Rupert - 2010  
B.C. Summer Games - Letter  
of Support***

*MOVED/SECONDED that a letter of support be sent to the City of Prince Rupert for their bid to host the 2010 B.C. Summer Games, as well as offering assistance in the way of use of some of the City of Terrace's sports facilities, such as the swimming pool and baseball diamonds.*

*(No. 050)*

*Carried Unanimously.*

***Terrace Search & Rescue  
Team - Funding Cut***

*(No. 051)*

*MOVED/SECONDED that the City of Terrace not proceed with the proposed 10% reduction in funding for the Terrace Search & Rescue Team, and maintain their funding at \$9,000.00, and further, that Fire Chief Randy Smith prepare a report as to funding structures of Search & Rescue units across B.C., and further, that the City of Terrace present a resolution to the 2005 NCMA & UBCM Conferences requesting Provincial funding for search and rescue teams across the Province.*

*Carried Unanimously.*

*Fire Chief Randy Smith left the meeting at this time.*

***CONVENE INTO COMMITTEE  
OF THE WHOLE:***

*(No. 052)*

*MOVED/SECONDED that the February 14<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services  
Component,  
February 14, 2005***

*The following items were discussed at the February 14<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. LUCKY DOLLAR BINGO PALACE LTD. - OCP  
AMENDMENT AND REZONE APPLICATION (4413  
LEGION AVENUE AND 4416 GREIG AVENUE)***
  
- 2. LATECOMERS RESOLUTIONS FOR WATER MAIN  
EXTENSION (ROGER & FLORENCE SHEPPARD -  
MARSHALL STREET)***
  
- 3. CN RAIL/CITY OF TERRACE DEVELOPMENT  
VARIANCE PERMIT NO. 01-2005 (4805 HIGHWAY  
16 WEST)***

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
 ➤ **Finance, Personnel & Administration Component,**  
**January 25, 2005**

*MOVED/SECONDED that the January 25<sup>th</sup>, 2005 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 053)

**1. 2005 BUDGET**

*It was recommended that in recognition of budget constraints, the funding level for 2005 operations remain at the 2004 level for the following groups:*

- Terrace & District Museum Society - Heritage Park Museum;
- Terrace Public Library; and
- Terrace Economic Development Authority (TEDA)

**2. GRANTS TO COMMUNITY ORGANIZATIONS - 2005**

*It was recommended that the following amounts be included in the 2005 Budget for Grants to Community Organizations:*

➤ Greater Terrace Beautification Society	
- Prov Net	17,358
- Mann Ent	17,695
- Taxes	215
➤ Arts Council	22,500
➤ Terrace Volunteer Bureau	4,500
➤ National Aboriginal Days	900
➤ Riverboat Days - Grant	7,000
➤ Riverboat Days - Fireworks	5,000
➤ Riverboat Days - Insurance	0
➤ Parades & City costs for City functions	4,700
➤ REM Lee Theatre	15,300
➤ Terrace Search & Rescue	8,100 *
➤ Terrace Lions Club (Fireworks)	0
➤ Youth Travel Assistance	0

\* See Resolution No. 051

*It was further recommended that the following amounts be included in the 2005 Budget for the following:*

➤ Terrace Museum Society (Heritage Park)	40,000
➤ Chamber of Commerce	35,000
➤ Terrace Tourism	35,000
➤ Terrace Tourism (Hotel Tax)	40,000
➤ Terrace Tourism (One time grant)	0
➤ TEDA	165,000
➤ Terrace Public Library	497,850
➤ Terrace Public Library (capital)	6,000

**3. YOUTH TRAVEL ASSISTANCE POLICY**

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*It was recommended that the Youth Assistance Travel Policy be approved, and that due to the City's budget constraints, no monies be included in the 2005 budget for this purpose.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**February 14, 2005**

*MOVED/SECONDED that the February 14<sup>th</sup>, 2005 Development Services Component of Committee of the Whole oral report be adopted with the following recommendations:*

(No. 054)

**1. LUCKY DOLLAR BINGO PALACE LTD. - OCP AMENDMENT AND REZONE APPLICATION (4413 LEGION AVENUE AND 4416 GREIG AVENUE)**

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*It was recommended that the City of Terrace proceed with the process to amend the Official Community Plan Bylaw No. 1771-2002 (Land Use Plan) to change the land use designation from Village Residential (D6) to Commercial Recreation (D8) for Lots 1 and 11, Block 2, District Lot 369, Range 5, Coast District, Plan 3094 (4413 Legion Avenue and 4416 Greig Avenue).*

*It was further recommended that City of Terrace proceed with the process to amend the Zoning Bylaw No. 1431-1995 to rezone from Core Commercial (C1) to Commercial Recreation (C6) for the property legally described as Lot 1, Block 2, District Lot 369, Range 5, Coast District, Plan 3094, and to rezone from Light Industrial (M1) to*

*Commercial Recreation (C6) for property legally described as Lot 11, Block 2, District Lot 369, Range 5, Coast District, Plan 3094 (4413 Legion Avenue and 4416 Greig Avenue).*

**2. LATECOMERS RESOLUTIONS 1 and 2 FOR WATER MAIN EXTENSION (ROGER & FLORENCE SHEPPARD - MARSHALL STREET)**

*It was recommended that the City of Terrace proceed with Resolutions #1 and #2 as contained in the City Planner's February 14<sup>th</sup>, 2005 memorandum with respect to Excess or Extended Services (Roger and Florence Sheppard - Marshall Street) as follows:*

*Resolution 1*

*A. WHEREAS the owner of certain lands legally described as:*

*Lot A, District Lot 364, Range 5, Coast District, Plan BCP13853*

*(the "Developing Lands")*

*has applied to develop the Lands for the purpose of developing a residential subdivision;*

*B. The Council considers that the following excess or extended service is necessary to serve the Developing Lands and other lands (the "Benefiting Lands"):*

*Water Works in the location shown on the sketch plan attached to this Resolution as Schedule "A" constructed and completed to the specifications and standards, for urban services as set out in City of Terrace Subdivision and Development Bylaw No. 1591-1997;*

*(the "Water Works")*

*THEREFORE BE IT RESOLVED that the owner of the Developing Lands "Roger and Florence Sheppard" be required to provide the Water Works.*

*Resolution 2*

*WHEREAS the cost of the Water Works is estimated at \$4,096.68 and the Council considers all such costs excessive to it;*

*BE IT RESOLVED that the costs of providing the Water Works be borne in whole by the owner of the Developing Lands.*

***3. CN RAIL/CITY OF TERRACE DEVELOPMENT VARIANCE PERMIT NO. 01-2005 (4805 HIGHWAY 16 WEST)***

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*It was recommended that the City proceed with the process to issue a Development Variance Permit to Canadian National Railway Company on the property at 4805 Highway 16 West (a portion of the Remainder of that Part of District Lot 362, Range 5, Coast District, Plan 1176), including the following variances:*

- Section 9.2.3.1 Minimum Parcel Area - P2 Park and Recreation Zone be varied to reduce the minimum parcel area requirement from 0.5 acres to 0.2 acres; and*
- Section 9.2.3.3 Minimum Setback - P2 Park and Recreation Zone be varied to reduce the rear parcel line setback from 6.0 metres to 2.0 metres, and to reduce the easterly interior side parcel line setback from 6.0 metres to 0.0 metres*

*Carried Unanimously.*

***SPECIAL REPORTS:***

***R.C.M.P. Report, December 2004 and TVAP Statistical Summary, December 2004 and January 2005***

*MOVED/SECONDED that the December 2004 R.C.M.P. Report, as well as the December 2004 and January 2005 TVAP Statistical Summary be received.*

*(No. 055)*

*Carried Unanimously.*

- Cheque Register**  
➤ **December 2004**  
➤ **January 2005**

*MOVED/SECONDED that the December 2004 and January 2005 Cheque Registers be approved.*

*Carried Unanimously.*

*(No. 056)*

**Memo-Director of Leisure Services - Rubberized Track at Skeena Junior Secondary School**

*MOVED that the City of Terrace advise the School District that we will not be able to provide funding for the rubberized track at Skeena Junior Secondary School in the 2005 fiscal year.*

*Motion lost due to lack of a seconder.*

**Tabling Motion:**

*MOVED that the matter of a \$32,000.00 expenditure for rubberizing the track at Skeena Junior Secondary School be tabled until more information can be provided.*

*Motion lost due to lack of a seconder.*

*(No. 057)*

*MOVED/SECONDED that the \$32,000 expenditure for rubberizing the track at Skeena Junior Secondary School be considered in the 2006 Capital budget deliberations.*

*Carried Unanimously.*

**BYLAWS:**

**Official Community Plan Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0501 First and Second Readings**

*MOVED/SECONDED that the Official Community Plan Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0501, be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 058)*

**Zoning Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0502 First and Second Readings**

*MOVED/SECONDED that the Zoning Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0502 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*(No. 059)*



**NEW BUSINESS:**

***Councillor D. Hull - Report to Council - 21<sup>st</sup> Annual Mineral Exploration Roundup, Vancouver, B.C., January 23-27, 2005***

*MOVED/SECONDED that the 21<sup>st</sup> Annual Mineral Exploration Roundup Report, from Councillor D. Hull be received for information.*

*Carried Unanimously.*

*(No. 060)*

*(No. 061)*

*MOVED/SECONDED that the matter of the City's participation in the development and implementation of a comprehensive Mining Strategy for Terrace be referred to a Committee of the Whole Component of Committee of the Whole meeting for study and recommendation.*

*Carried Unanimously.*

*(No. 062)*

*MOVED/SECONDED that the following draft resolution be referred to Committee of the Whole Component of Committee of the Whole meeting for study and recommendation:*

*That the City of Terrace, as soon as possible, communicate with the Provincial Government for the purpose of aggressive lobbying for the approval and fast track construction of the Meziadin-Dease Lake Hydro Extension, Stewart Omineca Resource Road and the Upgrade, Extension and Expansion (west connection) of the BCR Rail Line to Dease Lake.*

*Carried Unanimously.*

**MEDIA:**

*Jeff Nagel, reporter for the Terrace Standard Newspaper advised that he would be moving to Surrey in a couple of weeks, and this would be the last time he covers a City of Terrace Council meeting. He advised that Sara Zimmerman would be replacing him.*

*Mayor Talstra and Council wished Jeff all the best in his new endeavours.*

**ADJOURNMENT:**

(No. 063)

*MOVED/SECONDED that the February 14<sup>th</sup>, 2005 Regular Meeting of Council reconvene into In-Camera Committee of the Whole to discuss in-camera property items under Division 3, Section 90(1)(e) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 8:50 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 28<sup>TH</sup>, 2005 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, C. Leclerc, and D. Hull. Councillor M. Davies was absent. Also in attendance were D. Fisher, Acting Chief Administrative Officer, J. Degerness, Director of Finance, R. Milnthorp, Director of Leisure Services, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**PUBLIC INPUT:**

***Royal Canadian Legion,  
Branch 13 - Liquor Licence  
Amendment - Permanent  
Change of Hours***

*Mayor Talstra advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to an application from the Royal Canadian Legion, Branch 13, located at 4425 Legion Avenue (Lot 9, Block 2, DL 369, R5, CD, Plan 3094) for a permanent change to their primary liquor licence to increase the hours of sale at the Legion Hall from 9:00 a.m. to 2:00 a.m. daily.*

*The City Planner reviewed his February 28<sup>th</sup>, 2005 memorandum in regard to this application. Although the Royal Canadian Legion has requested a permanent change to their primary hours to enable them to accommodate annual special events, they have advised that they do not intend to be routinely open for the 9:00 a.m. to 2:00 a.m. service hours.*

*In regard to the Legion's request to waiver the \$300 application fee required by the City, the City Planner advised that the Royal Canadian Legion has*

*been informed that the City staff are not authorized to waive fees, however, Policy No. 52 - Financial Assistance to Community Organizations, outlines the process for a community organization to request financial assistance from Council.*

*The City Planner further advised that there have been no written responses received in response to Public Input on this matter.*

*Mui Luc, resident of 4422 Greig Avenue, expressed to Council her concerns regarding this proposal. Her residence is located south of the Legion, and she advised that patrons of the Legion use the alley between her home and the Legion, and even with the hours they currently have, the noise from the traffic late at night is a nuisance. If the hours are extended, there may be more traffic, and therefore, more noise.*

*Brian Kirkaldy spoke on behalf of Legion, and offered reassurance that the Legion has no intention of routinely being open from 9:00 a.m. to 2:00 a.m. for service, but that they want to be able to facilitate specific special events during the year (approximately ½ dozen per year). The permanent change to liquor licence hours would facilitate this need without incurring the \$300 application fee that the City would require for each special event.*

*Mr. Kirkaldy advised that their special events take place at the same time every year, and although the extension would include later openings, most of their special events require opening earlier, rather than later.*

*Mayor Talstra thanked Ms. Luc and Mr. Kirkaldy for their presentations, and advised that the City Planner would look at the lane to the South of the Legion to address the traffic concerns.*

*There being no further input on this matter, Mayor Talstra advised that this matter would be further dealt with for consideration at an upcoming Council meeting.*

***CN Rail/City of Terrace  
Development Variance Permit  
No. 01-2005 (4805 Highway  
16 West)***

*Mayor Talstra provided an opportunity to hear public input in regard to an application from the Canadian National Railway Company to vary Sentence 9.2.3.1 [P2 (Park and Recreation)] of Zoning Bylaw 1431-1995 and amendments thereto to allow the minimum parcel area to be reduced from 0.5 acres to 0.2 acres; and to vary Sentence 9.2.3.3 [P2 (Park and Recreation)] of Zoning Bylaw No. 1431-1995 to allow the easterly interior side parcel line setback to be reduced from 6.0 metres (20 feet) to 0.0 metres (0 feet) and the rear parcel line setback to be reduced from 6.0 metres (20 feet) to 2.0 metres (6.5 feet) to allow for the subdivision of the subject property located at 4805 Highway 16 West (a portion of the Remainder of that part of DL 362, R5, CD, Plan 1176).*

*There being no input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 098).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 083)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Kevin Jeffery, Chair,  
Advisory Parks & Recreation  
Commission - 2008/2010  
B.C. Winter Games Bid***

*Kevin Jeffery, Chair of the Advisory Parks & Recreation Commission, presented the 2008/2010 B.C. Winter Games Bid package that has been forwarded to Victoria for consideration.*

*He advised that the Bid package required a lot of work during a very short time-frame, and he expressed his appreciation for an outstanding job by Carol Wall, Recreation Programs Co-Ordinator, Ross Milnthorp, Director of Leisure Services, Carol Leclerc, Rod Cox, and Monica Lessard.*

*They are expecting to hear who will be awarded the bid by the end of April or the beginning of May.*

*Mayor Talstra thanked Mr. Jeffery and all those who contributed to the compilation of the excellent Bid package, and wished them luck!*

***John Strangway, CA,  
Treasurer, Terrace Curling  
Association - Extension of  
Liquor Licence Hours for 50<sup>th</sup>  
Anniversary Logger's  
Bonspiel***

*John Strangway, CA, and Treasurer of the Terrace Curling Association advised Council that this year marks the 50<sup>th</sup> Anniversary of the Men's Logger's Curling Bonspiel taking place March 24<sup>th</sup> - 27<sup>th</sup>, 2005 at the Terrace Curling Club. He advised that they are expecting 64 rinks to participate, which would require games to be scheduled around the clock with matches ending later than 2:00 a.m.*

*The Terrace Curling Association is therefore requesting approval for a temporary extension of hours for this special event as follows:*

*Thursday, March 24<sup>th</sup> - Noon - 4:00 a.m.  
Friday, March 25<sup>th</sup> - 9:00 a.m. to 4:00 a.m.  
Saturday, March 26<sup>th</sup> - 9:00 a.m. to 4:00 a.m.  
Sunday, March 27 - 9:00 a.m. to 9:00 p.m.*

*Mr. Strangway advised that the licenced area of the Curling Club is for Club members and guests, and would not be open to the general public.*

*Mayor Talstra thanked Mr. Strangway for his presentation, and advised that this matter would be further dealt with under the "Correspondence" and "Development Services Component of the Committee of the Whole" portion of this meeting's Agenda (see Resolutions #087 and #091).*

***Bryan Crampton, Terrace  
Kinsmen Club - Bid to Host  
2006-2007 Kinvention -  
Request for Letter of Support  
and City Pins***

*Bryan Crampton, Chair of the Kinvention Bid 2006-2007 Committee, advised Council that the Terrace Kinsmen Club are planning to submit a bid to host the 2006-2007 District Kinvention in Terrace during May 2007.*

*Mr. Crampton requested a letter of support for their bid from the City of Terrace.*

*He also advised that they will be making their bid presentation at the 2005 Kinvention in Cranbrook in May 2005, and he requested 100-150 City of Terrace pins to provide the attendees of that Convention.*

*Mayor Talstra thanked Mr. Crampton for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 089).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
February 14, 2005***

*(No. 084)*

*MOVED/SECONDED that the Regular Council Minutes of February 14, 2005, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***City of Prince George -  
Alaska Canada Railway  
Corridor Conference -  
Approval for Mayor Talstra to  
Attend)***

*(No. 085)*

*MOVED/SECONDED that Mayor Talstra, as well as those interested Councillors, attend the City of Prince George Alaska Canada Railway Corridor Conference scheduled for April 7-8, 2005, at an estimated cost of \$510 per delegate, with Mayor Talstra's expenses to be split between the Regional District of Kitimat-Stikine and the City of Terrace.*

*Carried Unanimously.*

***Kevin Jeffery, Chair,  
Advisory Parks & Recreation  
Commission - 2008/2010  
B.C. Winter Games Bid***

*(No. 086)*

*MOVED/SECONDED that the 2008/2010 B.C. Winter Games Bid package be received, and further, that the Advisory Parks & Recreation Commission as well as the Parks & Recreation staff be commended for their excellent work.*

*Carried Unanimously.*

***John Strangway, CA,  
Treasurer, Terrace Curling  
Association - Extension of  
Liquor Licence Hours for 50<sup>th</sup>  
Anniversary Logger's  
Bonspiel***

*(No. 087)*

*MOVED/SECONDED that the presentation by John Strangway, CA and Treasurer for the Terrace Curling Association, be received (see Resolution No. 091).*

*Carried Unanimously.*

**Community Futures Development Corporation of the Pacific Northwest - "Opportunities on the Horizon" - Presentations, Prince Rupert - Travel Approval**

(No. 088)

*MOVED/SECONDED that approval be granted to those members of Council who wish to attend the Community Futures Development Corporation of the Pacific Northwest - "Opportunities on the Horizon" in Prince Rupert, March 23, 2005 at an estimated cost of \$165.50 per delegate.*

*Carried Unanimously.*

**Terrace Kinsmen Club - Bid to Host 2006-2007 Kinvention - Request for Letter of Support and City Pins**

(No. 089)

*MOVED/SECONDED that a letter of support be provided to the Terrace Kinsmen Club for their bid to host the 2006-2007 Kinvention in Terrace, and further, that the City provide 150 pins to the Kinsmen Club, as well as any advice requested of the Director of Leisure Services regarding the process of compiling a bid package.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 090)

*MOVED/SECONDED that the February 28<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole  
➤ Development Services Component,  
February 28, 2005**

*The following items were discussed at the February 28<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. TEMPORARY LIQUOR LICENCE AMENDMENT APPLICATION (CHANGE OF OCCUPANCY FOR THREE DAYS) - BEST WESTERN TERRACE INN (TERRACE HOTEL LTD.)**
- 2. TEMPORARY LIQUOR LICENCE AMENDMENT APPLICATION (CHANGE OF HOURS FOR FOUR DAYS) - TERRACE CURLING ASSOCIATION**
- 3. DEVELOPMENT PERMIT NO. 04-2005 (LOT 1, DL 362, R5, CD, PLAN BCP11475) - 3120 BRAUN STREET - MUKS-KUM-OL HOUSING DEVELOPMENT SOCIETY**
- 4. 526246 B.C. LTD. (SHOPPERS DRUG MART) DEVELOPMENT PERMIT NO. 05-2005 (LOT 2, DL 361, R5, CD, PLAN 5431) - 4647 LAKELSE AVENUE**



*It was recommended that the Committee now rise and report.*

***Adoption of Report***

***Committee of the Whole***  
➤ ***Development Services***  
***Component,***  
***February 28, 2005***

*MOVED/SECONDED that the February 28<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 091)*

***1. TEMPORARY LIQUOR LICENCE AMENDMENT APPLICATION (CHANGE OF OCCUPANCY FOR THREE DAYS) - BEST WESTERN TERRACE INN (TERRACE HOTEL LTD.)***

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*It was recommended that the following resolution be approved with respect to an application for a temporary occupancy load increase for the Best Western Terrace Inn (Terrace Hotel Ltd.) for a special event occurring from May 5<sup>th</sup>, 2005 to May 7<sup>th</sup>, 2005:*

*Be it resolved that:*

- 1. The City of Terrace Council recommends the "temporary" amendment of the subject licence for Thursday, May 5, 2005 through to Saturday, May 7, 2005 as:*
  - a) The application is for a temporary change, for three days only, to allow for an increase in the occupancy load to accommodate a special event occurring during the allotted time frame;*
  - b) The R.C.M.P. does not oppose the temporary increase of occupancy load;*
  - c) The Fire Chief does not oppose the temporary increase of occupancy load; and*
  - d) The amendment is in accordance with City of Terrace Policy No. 83 in reviewing requests for a temporary change in occupancy load on a case-by-case basis.*

*2. The Council's comments on the prescribed considerations are as follows:*

- a) The potential for noise if the application is approved will be negligible as it is in an existing establishment in a commercial area; and*
- b) The impact on the community if the application is approved will be negligible as it is for three days only.*

*3. The views of the residents were not gathered for this application because:*

- a) City of Terrace Policy No. 83 – Liquor Licence Application Process does not require a public notice and hearing for temporary applications.*

**2. TEMPORARY LIQUOR LICENCE AMENDMENT APPLICATION (CHANGE OF HOURS FOR FOUR DAYS) - TERRACE CURLING ASSOCIATION**

*It was recommended that the following resolution be approved with respect to an application for a temporary extension of hours for the Terrace Curling Club for a special event occurring on Thursday, March 25<sup>th</sup> through Sunday, March 27<sup>th</sup>, 2005:*

*Be it resolved that:*

*1. The City of Terrace Council recommends the "temporary" amendment of the subject licence for Thursday, March 24, 2005 through to Sunday, March 27, 2005 as:*

- a) The application is for a temporary change, for four days only, to allow for an increase in the hours of sale to accommodate a special event occurring during the allotted time frame;*
- b) The R.C.M.P. does not oppose the temporary change of hours; and*

*c) Although the amendment is not fully in accordance with City of Terrace Policy No. 83 it is a one-time-only community based event that has been considered on a case specific basis.*

*2. The Council's comments on the prescribed considerations are as follows:*

*a) The potential for noise if the application is approved will be negligible as it is in an existing establishment in a commercial recreation area; and*

*b) The impact on the community if the application is approved will be negligible as it is for four days only.*

*3. The views of the residents were not gathered for this application because:*

*a) City of Terrace Policy No. 83 – Liquor Licence Application Process does not require a public notice and hearing for temporary applications.*

***3. DEVELOPMENT PERMIT NO. 04-2005 (LOT 1, DL 362, R5, CD, PLAN BCP11475) - 3120 BRAUN STREET - MUKS-KUM-OL HOUSING DEVELOPMENT SOCIETY***

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***It was recommended that Development Permit No. 04-2005 be issued to the Muks-Kum-Ol Housing Development Society for property legally described as Lot 1, D.L. 362, R.5, C.D., Plan BCP11475 (3120 Braun Street) to permit the renovation of the existing building to accommodate the change of uses to multi-family residential, educational and cultural facility, with the following variances and terms and conditions:***

*a) Vary City of Terrace Zoning Bylaw No. 1431-1995 Section 4.16.3 Regulations to reduce the required Continuous Landscaping Strip, along the side of a parcel which abuts a street, from 2.5 metres to 1.5 metres for that portion of the westerly property line on Braun Street for a length of 25.0 metres immediately to the north of the site access;*

- b) The nineteen (19) Coniferous trees shall be a minimum 1.8 metres in height at time of installation;*
- c) All shrubs planted shall be #3 pot size at time of installation;*
- d) The twelve (12) Cedars screening the loading area and garbage disposal shall be a minimum 1.8 metres in height at time of installation; and*
- e) The parking area shall be paved, lit, drained and curbed. Line marking for the off-street parking spaces shall be repainted.*

***4. 526246 B.C. LTD. (SHOPPERS DRUG MART) DEVELOPMENT PERMIT NO. 05-2005 (LOT 2, DL 361, R5, CD, PLAN 5431) - 4647 LAKELSE AVENUE***

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*It was recommended that Development Permit No. 05-2005 be issued to 526246 B.C. Ltd. for property legally described as Lot 2, D.L. 361, R.5, C.D., Plan 5431 (4647 Lakelse Avenue) to permit the renovation of the existing building to accommodate Shoppers Drug Mart, with terms and conditions as follows:*

- a) Secure off-street parking for bicycles shall be provided convenient to the main building entrance.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
***➤ Development Services Component,***  
***February 14, 2005***

*MOVED/SECONDED that the February 14<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 092)*

**SPECIAL REPORTS:**

***R.C.M.P. Terrace  
Detachment - 2004 Annual  
Report***

*(No. 093)*

*MOVED/SECONDED that the R.C.M.P. Terrace Detachment 2004 Annual Report be received, and, for clarification purposes, future Detachment Organizational Charts indicate the full position titles instead of just the initials.*

*Carried Unanimously.*

***Cheque Register - January  
2005***

*(No. 094)*

*MOVED/SECONDED that the January 2005 Cheque Register be approved.*

*Carried Unanimously.*

***Memo-Director of  
Administration - Alternative  
Approval Process - Airport  
Lands - Grant of Option to  
Purchase***

*(No. 095)*

*MOVED/SECONDED that, with respect to the Airport Lands - Grant of Option to Purchase Agreement - Schedule 5, and in accordance with Section 86 of the Community Charter, Council of the City of Terrace approve the following:*

- The Elector Response Form, as attached to this report;*
- The deadline for receiving elector responses is 4:30 p.m., Monday, April 18, 2005;*
- The total number of electors of the area to which the Alternative Approval Process applies is 7,687.*

*Carried Unanimously.*

***Memo-Director of Leisure  
Services - Caledonia Dry  
Grad Financial Assistance***

*(No. 096)*

*MOVED/SECONDED that financial assistance be provided to the Caledonia Secondary School Dry Grad in the amount of \$1,738.35 for the purpose of renting the Terrace Arena for their Dry Grad Ceremony.*

*Carried Unanimously.*

***Memo-Director of  
Development Services -  
Wastewater Treatment Plant  
Desludging and Aeration  
Works Application for  
Infrastructure Grant***

*(No. 097)*

*MOVED/SECONDED that the City of Terrace submit an application to the British Columbia Community Water Improvement Program to fund the Wastewater Treatment Plan Desludging and Aeration Works.*

*Carried Unanimously.*

***Development Variance Permit  
No. 01-2005 - CN Railway  
Company - 4805 Highway  
16 West***

*(No. 098)*

*MOVED/SECONDED that the City proceed with the process to issue Development Variance Permit No. 01-2005 to Canadian National Railway Company for the proposed reduction in rear and side parcel line setback requirements on the property located at 4805 Highway 16 West (a portion of the Remainder of that Part of District Lot 362, Range 5, Coast District, Plan 1176), including the following variance:*

- 1. Section 9.2.3.1 Minimum Parcel Area - P2 Park and Recreation Zone of Zoning Bylaw 1431-1995 and amendments thereto shall be varied to:
  - a) reduce the minimum parcel area requirement from 0.5 acres to 0.2 acres.**
  
- 2. Section 9.2.3.3 Minimum Setback - P2 Park and Recreation Zone of Zoning Bylaw 1431-1995 and amendments thereto shall be varied to:
  - a) Reduce the rear parcel line setback from 6.0 metres to 2.0 metres; and*
  - b) Reduce the easterly interior side parcel line setback from 6.0 metres to 0.0 metres.**

*Carried Unanimously.*

***NEW BUSINESS:***

***2005 Senior Men's Provincial  
Curling Championship***

*Councillor D. Hull advised that the 2005 Senior Men's Provincial Curling Championship that was hosted by the Terrace Curling Association was a resounding success, and those who attended had high words of praise for the organizers, volunteers, and our friendly community.*

***Councillor C. Leclerc - Prince  
Rupert Port Authority and  
Fairview Terminal***

*Councillor C. Leclerc reported that she recently accompanied TEDA and Community Futures for a meeting with the Prince Rupert Port Authority, as well as a tour of the Fairview Terminal, which is the home of the future container facility. They also toured the Cruise Ship dock, grain terminal and coal terminal.*

*Councillor Leclerc advised that the City of Prince Rupert is considering charging a surcharge on each container, rather than property taxes for the container facility.*

***Founder's Day and Grand Opening of the George Little House***

*Councillor McDaniel reminded the listening audience and those in attendance that March 10<sup>th</sup>, 2005 is Founder's Day, and it is also the Grand Opening of the George Little House, starting at 10:00 a.m. He advised that the George Little House staff will be dressed in 1930 era costumes, and will be providing tours of the building.*

*The schedule of events is as follows:*

- 1:00 p.m. - music on the deck of house*
- 2:00 p.m. - Founder's Afternoon Tea at the Coast Inn of the West*
- 3:00-5:30 p.m. - skit at the George Little House*
- 5:30 p.m. - the "first train" arrives (with a surprise appearance of "George Little")*
- 6:00 pm - dedication service of the George Little House, and ribbon cutting.*

*There will be cake provided compliments of Canada Safeway and Save-on-Foods.*

*Councillor McDaniel appealed to any listeners who might be willing to loan a wooden wheelbarrow with large wheels to the George Little House Society for this event, to contact the Society.*

***Regional District of Kitimat-Stikine Board Meeting - Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Electronic Overhead Highway Signs – The Ministry of Transportation will not be erecting electronic overhead highway signage on Highway 37 S between Terrace and Kitimat, and Highway 37 N at Kitwanga, as each sign bridge costs approximately \$375,000. They suggested that diligent management of road maintenance and good public communications is the most responsible contribution to ensuring safety on the road, especially during extreme winter weather.*

- *Ambulance Service in the Nass Valley - David Morhart, CEO of the Ministry of Health Services advised that on January 11, 2005, the BCAS renewed their commitment to the Nisga'a Lisims Government to establish a presence in the Nass Valley, and both parties are currently working together to accomplish this goal.*
- *Thornhill Fire Department Appointments – The RD has appointed Wes Patterson as Fire Chief, and Michael Moore as Deputy Fire Chief.*
- *Minerals North 2005 Conference - The RD has approved a Gold Sponsorship of \$1,000 for the Minerals North 2005 Conference in Stewart, April 27-29.*
- *NCMA 2005 AGM - The deadline for resolutions is Monday, March 7<sup>th</sup> 2005.*
- *Ministry of Transportation - The RD's request to reclassify the Nisga'a Highway to a Class "A" Highway for winter maintenance has been denied, as it does not meet the Ministry of Transportation's specifications for a Class "A" Highway.*
- *NCMA Nominations - 2005/06 Executive – The following names will be put forward for the NCMA Executive for 2005-2006:
  - *1<sup>st</sup> Vice-President – The District of Stewart has nominated Craig Caruso (The current President will let her name stand for a subsequent term);*
  - *Kitimat-Stikine Regional Representative*
    - *The RD has nominated Stew Christensen.**

***Regional Hospital District Meeting Update***

*Councillors S. Christensen and L. Christiansen provided an update on the recent Regional Hospital District (RHD) meeting:*

*The results of the RHD elections are:*

- *Chair – Sharon Hartwell*
- *Vice-Chairs – Tony Briglio and Stew Christensen*

*The Northern Health Authority (NHA) capital plan was discussed, and due to the 40% increased building costs, the decision was to postpone the plan.*



*Councillor Christensen advised that the NHA is reassessing each proposed capital project, including Mills Memorial planned renovations, and there will be some projects eliminated or postponed.*

*He also advised that a budget of \$2,750,000 was passed, which is the same as last year. If all the proposed projects go ahead, it appears they will have to borrow short-term money.*

***Health Task Force Monitoring Committee - Update***

*The Health Task Force Monitoring (HTFM) Committee recently met with Susan Johnson from the NHA, with the following highlights:*

- 1. There is still a bed shortage (nursing shortage). They are currently attempting to recruit at least 5 nurses.*
- 2. They are re-thinking their original plan to cut 1/3 beds at Terraceview for seniors care.*

*The HTFM Committee will meet with Robert Austin in March, and the NHA personnel in April.*

***REPORT FROM IN-CAMERA:***

*The following In-Camera items were released from In-Camera status from the February 28<sup>th</sup>, 2005 In-Camera Special Council Minutes:*

*January 24, 2005 In-Camera Special Council Minutes:*

**NEW BUSINESS:**

Strategic Planning Session

MOVED/SECONDED that the Strategic Planning Session incorporate the following direction:

- Include senior staff;
- Identify the major initiatives of Council and where we want to go with them (5-10 years);
- How can we diversify what we have?
- How do we attract investment (retail, industrial, tourism)?
- Strategic Plan within the next 5 years based on new opportunities with airport lands, old mill site, log sort, retail, industrial, tourism and mining.

City of Terrace Volunteer  
Appreciation Dinner

MOVED/SECONDED that the City of Terrace Volunteer Appreciation Dinner be scheduled for Monday, February 21, 2005, following the same format as the 2004 Volunteer Appreciation Dinner.

New Skeena Forest Products  
Inc. - Update

Mayor Talstra and the CAO provided an update on New Skeena Forest Products Inc. Mayor Talstra advised that the Receiver's Report was filed today, and he and the CAO will be in Vancouver for meetings on the 26th, as well as Court on the 27<sup>th</sup>.

In-Camera Committee of the  
Whole

- In-Camera Committee of the Whole Component, February 10, 2005

1. PROPERTY ITEM UNDER DIVISION 3, SECTION 90(1)(e) OF THE COMMUNITY CHARTER - NEW SKEENA FOREST PRODUCTS INC.

There were no recommendations forthcoming at this time.

In-Camera Committee of the  
Whole

- In-Camera Committee of the Whole Component, February 14, 2005

2. IN-CAMERA PROPERTY ITEM UNDER DIVISION 3, SECTION 90 (1)e) OF THE COMMUNITY CHARTER - TERRACE SAWMILL

There were no recommendations forthcoming at this time.

In-Camera Committee of the  
Whole

- In-Camera Committee of the Whole Component, February 21, 2005

1. IN-CAMERA PROPERTY ITEM UNDER DIVISION 3, SECTION 90(1)(e) OF THE COMMUNITY CHARTER - TERRACE SAWMILL

It was recommended that a community event be organized for Wednesday, February 23, 2005 between 3 - 5 p.m. to celebrate the Terrace Sawmill purchase, with costs shared between the City and the John Ryan Group, with the City's portion not to exceed \$1,000.

It was further recommended that if the John Ryan Group wished alcohol to be available, this be arranged separate from the City, and that adequate liability insurance coverage be arranged by the John Ryan Group, with the City named as an additional insured.

**MEDIA:**

*There were no questions from the media.*

*Mayor Talstra and Council welcomed Sarah Zimmerman, the new reporter for Terrace Standard Newspaper.*

**ADJOURNMENT:**

*(No. 099)*

*MOVED/SECONDED that the February 28<sup>th</sup>, 2005 Regular Meeting of Council reconvene into the In-Camera Special Council meeting.*

*Carried Unanimously.*

*The meeting adjourned at 8:50 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**



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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MARCH 14<sup>TH</sup>, 2005 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc, and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Don Dunster - Terrace  
Lumber Co.***

*Mr. Dunster was not in attendance.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
February 28<sup>th</sup>, 2005***

*MOVED/SECONDED that the Regular Council Minutes of February 28<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 104)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Regional District of Kitimat-Stikine - Salmonid Enhancement Program***

*(No. 105)*

*MOVED/SECONDED that the request dated February 22<sup>nd</sup>, 2005 from the Regional District of Kitimat-Stikine for a letter from the City of Terrace to the Federal Minister of Fisheries calling for renewed financial commitment of the Salmonid Enhancement Program be tabled to the March 28<sup>th</sup>, 2005 Regular Council meeting, to allow staff an opportunity to obtain more information regarding the hatcheries in our area, in particular Deep Creek and Howe Creek Hatcheries.*

*Carried Unanimously.*

***Don Dunster - Terrace Lumber Co. (TLC)***

*This item was removed from the Agenda.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component***  
***February 28, 2005***

*MOVED/SECONDED that the February 28<sup>th</sup>, 2005 Development Services Component of the Committee of the Whole report be received for information.*

*(No. 106)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*(No. 107)*

*MOVED/SECONDED that the March 14<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services Component,***  
***March 14, 2005***

*The following items were discussed at the March 14<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. TICKET INFORMATION UTILIZATION BYLAW NO. 1193-1990 (REPEAL & REPLACE)**
  
- 2. HERITAGE CONSERVATION BYLAW AMENDMENT - PARCEL A (BYLAW PLAN BCP7073), DL 361 AND 369, PLAN 41812 (3100 KALUM STREET)**

**3. LATECOMERS RESOLUTIONS FOR WATER MAIN EXTENSION (ROGER & FLORENCE SHEPPARD - MARSHALL STREET) - RESOLUTIONS 3A AND 3B**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***  
➤ ***Committee of the Whole Component, March 8, 2005***

*MOVED/SECONDED that the March 8<sup>th</sup>, 2005 Committee of the Whole Component of the Committee of the Whole report be adopted with the following recommendations:*

*(No. 108)*

**1. DARE TO DREAM PRESENTATION OF MURAL PROPOSAL - GRAND TRUNK PATHWAY**

*It was recommended that the City of Terrace support the Dare to Dream Foundation's "Spirit of Terrace" fund raising campaign, and that City staff work with the Foundation regarding design and a suitable location for the mural along the Grand Trunk Pathway.*

**2. MINERAL EXPLORATION ROUNDUP - COUNCILLOR DAVID D. HULL'S RECOMMENDATIONS**

*It was recommended that the City of Terrace participate in the development and implementation of a comprehensive Mining Strategy for Terrace.*

*It was further recommended that the City of Terrace, as soon as possible, communicate with the Provincial Government and First Nations for the purpose of stressing the need for approval and expedient construction of the Meziadin-Dease Lake Hydro extension, Stewart-Omineca Resource Road, and the upgrade, extension and expansion (West Connection) of the BCR Rail Line to Dease Lake, as key economic development generators for our region.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component,**  
**March 8, 2005**

(No. 109)

*MOVED/SECONDED that the March 8<sup>th</sup>, 2005 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. WATER & SEWER - 2005-2009 FINANCIAL PLANS**

*It was recommended that the following be included in the first draft of the 2005 Financial Plan:*

<i>Water - Operating</i>	<i>\$738,209</i>
<i>Water - Capital</i>	<i>\$763,900</i>
<i>Sewer - Operating</i>	<i>\$592,693</i>
<i>Sewer - Capital</i>	<i>\$376,400</i>

**2. BC LIONS SOCIETY - SPIRIT BEAR SPONSORSHIP PROJECT**

*It was recommended that the City of Terrace sponsor one (1) "Spirit Bear" at a cost of \$4,500 in the BC Lions Society for Children with Disabilities fund raising campaign, and that Councillor Marylin Davies be appointed as Council liaison to the local working group.*

**3. KSAN HOUSE - GRANT/SERVICE FEE WAIVERS (TRANSITION HOUSE)**

*It was recommended that, although the City of Terrace is supportive of the construction of a new Transition House, the City adhere to bylaw and policy requirements and regretfully decline the Ksan House Society's request for a grant and/or service fee waivers.*

*Carried.*

*Councillors M. Davies and L. Christiansen opposed.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**March 14, 2005**

(No. 110)

*MOVED/SECONDED that the verbal report of the March 14<sup>th</sup>, 2005 Development Services Component of Committee of the Whole meeting be adopted with the following recommendations:*

**1. TICKET INFORMATION UTILIZATION BYLAW NO. 1193-1990 (REPEAL & REPLACE)**

*It was recommended that staff review the proposed bylaw to repeal and replace Ticket Information Utilization Bylaw No. 1193-1990 for possible fine inconsistencies, and return the Bylaw for consideration and readings.*

**2. HERITAGE CONSERVATION BYLAW AMENDMENT - PARCEL A (BYLAW PLAN BCP7073), DL 361 AND 369, PLAN 41812 (3100 KALUM STREET)**

*It was recommended that the Heritage Designation (George Little House Municipal Heritage Site - 3100 Kalum Street) Bylaw proceed to first and second readings.*

**3. LATECOMERS RESOLUTIONS FOR WATER MAIN EXTENSION (ROGER & FLORENCE SHEPPARD - MARSHALL STREET) - RESOLUTIONS 3A AND 3B**

*It was recommended that the City of Terrace proceed with Resolutions 3A and 3B as contained in the City Planner's March 14<sup>th</sup>, 2005 memorandum with respect to Latecomer's Agreement for Excess or Extended Services - Water Works (Roger and Florence Sheppard - Marshall Street) as follows:*

Resolution 3(A) and (B)

- A. *RESOLVED that the proportion of the cost of providing the Water Works that constitutes the excess service is 50%.*
- B. *RESOLVED that the portions of the Water Works that constitute Excess Services will serve the following Benefiting Lands and will benefit the Benefiting Lands in the proportions set out below:*

<u>Water Works</u>	<u>Benefit</u>
(i) Lot 2, Range 5, CD, Plan 3493, DL 980 (3908 Marshall St.)	100%

*Carried Unanimously.*



**SPECIAL REPORTS:**

***Building Synopses:***

- ***January 2005***
- ***February 2005***

*MOVED/SECONDED that the January and February 2005 Building Synopses be received.*

*Carried Unanimously.*

*(No. 111)*

***Fire Department Incident Report, December 2004***

*MOVED/SECONDED that the December 2004 Fire Department Incident Report be received.*

*Carried Unanimously.*

*(No. 112)*

***Memo-City Planner - Application by the Royal CDN Legion Branch #13 for a Permanent Change to Liquor Licence #087338 - 4425 Legion Avenue***

*MOVED/SECONDED that the following resolution be approved with respect to an application by the Royal Canadian Legion Branch #13 for a Permanent Change to Liquor Licence #087338 for Lot 9, Block 2, District Lot 369, Range 5, Coast District, Plan 3094 (4425 Legion Avenue) as follows:*

*(No. 113)*

*Be it resolved that:*

- 1. The City of Terrace Council recommends the amendment of the license for the following reasons:*
  - a) There was only one negative response from an adjacent residential property owner;*
  - b) The R.C.M.P. have stated they have no concerns regarding this application; and*
  - c) The amendment is in accordance with City of Terrace Policy No. 83.*
  
- 2. The Council's comments on the prescribed considerations are as follows:*
  - a) The impact on the community if the application is approved will be negligible given the development already exists.*
  - b) The applicant has stated that the later closing hours will only be used to facilitate occasional special events.*
  - c) The impact on traffic volumes and patterns in the adjacent community will be negligible.*
  - d) The potential for noise if the application is approved will be negligible as the adjacent residential properties are buffered by a lane.*

3. A public notice of hearing was sent out to the owners of all properties within 50 metres of the subject property. The notice gave the date, time and location of the hearing to give the local residents an opportunity to voice their opinions. The hearing was held at the Council meeting on February 28, 2005. There was one adjacent residential property owner present with comments on the subject application.

*Carried.*

***Memo-Director of Administration - AAP - Airport Lands - Grant of Option to Purchase - Change to Elector Response Date***

*(No. 114)*

*MOVED/SECONDED that, with respect to the Airport Lands - Grant of Option to Purchase Agreement - Schedule 5, and in accordance with Section 86 of the Community Charter, Council of the City of Terrace approves the following:*

- *The deadline established by Council Resolution #095 (February 28<sup>th</sup> Council Meeting) for receiving elector response forms be amended to 4:30 p.m., Monday, **April 25, 2005**, with the remainder of the resolution remaining the same.*

*Carried Unanimously.*

***Terrace Public Library Board - Council Appointment***

*(No. 115)*

*MOVED/SECONDED that Councillor Lynne Christiansen be appointed as the City of Terrace representative on the Terrace Public Library Board.*

*Carried Unanimously.*

***Seniors Advisory Commission Minutes, February 2, 2005***

*(No. 116)*

*MOVED/SECONDED that the February 2<sup>nd</sup>, 2005 Seniors Advisory Commission Minutes be received.*

*Carried Unanimously.*

***Oral Report to the March 14<sup>th</sup>, 2005 Public Hearing***

*(No. 117)*

*MOVED/SECONDED that the oral report to the March 14<sup>th</sup>, 2005 Public Hearing be adopted with the following recommendation:*

- 1. PUBLIC HEARING – OFFICIAL COMMUNITY PLAN BYLAW NO. 1771-2002 AMENDMENT (SCHEDULE “B” - LAND USE PLAN) FROM VILLAGE RESIDENTIAL TO COMMERCIAL RECREATION, AND ZONING BYLAW NO. 1431-1995 AMENDMENT (SCHEDULE “A” - ZONING MAP)***

**FROM C1 (CORE COMMERCIAL) TO C6 (COMMERCIAL RECREATION) AND M1 (LIGHT INDUSTRIAL) TO C6 (COMMERCIAL RECREATION), FOR PROPERTY LOCATED AT 4416 GREIG AVENUE AND 4413 LEGION AVENUE (LOT 1 AND LOT 11, BLOCK 2, DL 369, R5, CD, PLAN 3094)**

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*It was recommended that the Official Community Plan Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0501, and the Zoning Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0502 proceed to third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

**Official Community Plan Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0501 Third Reading and Adoption**

(No. 118)

*MOVED/SECONDED that the Official Community Plan Amendment (4413 Legion Avenue and 4416 Greig Avenue) Bylaw, Project No. ADP-02-0501 be read by title only and passed in its third reading and adoption.*

*Carried Unanimously.*

**Zoning Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0502 Third Reading & Adoption**

(No. 119)

*MOVED/SECONDED that the Zoning Amendment (4413 Legion Avenue & 4416 Greig Avenue) Bylaw, Project No. ADP-02-0502 be read by title only and passed in its third reading and adoption.*

*Carried Unanimously.*

**Heritage Designation (George Little House Municipal Heritage Site - 3100 Kalum Street) Bylaw, Project No. ADP-02-0503 First and Second Readings**

(No. 120)

*MOVED/SECONDED that the Heritage Designation (George Little House Municipal Heritage Site - 3100 Kalum Street) Bylaw, Project No. ADP-02-0503 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

***Ticket Information  
Utilization Bylaw,  
Project No. ADP-02-0504  
First, Second & Third  
Readings***

*This item was referred back to staff for review (see Resolution No. 110).*

**NEW BUSINESS:**

***B.C. Sport Tourism Events  
Marketplace 2005 - March  
15, 2005, Vancouver, B.C.***

*MOVED/SECONDED that approval be granted for Councillor R. McDaniel to attend the B.C. Sport Tourism Events Marketplace 2005 in Vancouver, B.C., March 15<sup>th</sup>, 2005.*

*(No. 121)*

*Carried Unanimously.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the March 14<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*(No. 122)*

*Carried Unanimously.*

*The meeting adjourned at 8:15 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, MARCH 29, 2005 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, C. Leclerc and D. Hull. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, R. Milnthorp, Director of Leisure Services, and D. Fisher, Clerk.*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 128 )*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Terrace-Kitimat Air Show  
Society***

*Tony Kelly and John Whittington, representing the Terrace-Kitimat Air Show Society, thanked City Council for their support of the Air Show. They indicated that last year's Show was a huge success. They expect to hold another Show in 2006, and indicated that the City's monetary advance to the Society has been repaid.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
March 14, 2005***

*MOVED/SECONDED that the Regular Council Minutes of March 14, 2005, be adopted as circulated.*

*(No. 129)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Terrace Art Gallery - Request  
for Letter of Support***

*MOVED/SECONDED that the City of Terrace offer its support to the Terrace Art Gallery in their efforts to secure additional funding.*

*(No. 130)*

*Carried Unanimously.*

**Terrace-Kitimat Air Show Society**

*MOVED/SECONDED that the Terrace-Kitimat Air Show Society's verbal report be received.*

*(No. 131)*

*Carried Unanimously.*

**CORRESPONDENCE (FOR INFORMATION PURPOSES ONLY):**

*There was no correspondence for information purposes.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the March 29, 2005 Regular Meeting of Council convene into Committee of the Whole.*

*(No. 132)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component, March 29, 2005**

*The following items were discussed at the March 29, 2005 Development Services Component of the Committee of the Whole:*

**1. TICKET INFORMATION UTILIZATION BYLAW NO. 1193-1990 (REPEAL & REPLACE)**

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**2. PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW (AQUATIC CENTRE LANDS)**

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**3. CANADIAN TIRE REAL ESTATE LTD. - DEVELOPMENT PERMIT NO. 06-2005 (5100 HIGHWAY 16 WEST)**

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*It was recommended that the Committee now rise and report.*

**Adoption of Report**

*MOVED/SECONDED that the March 29, 2005 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:*

**Committee of the Whole**  
➤ **Development Services Component, March 29, 2005**

**1. TICKET INFORMATION UTILIZATION BYLAW NO. 1193-1990 (REPEAL & REPLACE)**

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*(No. 133)*

*It was recommended that the bylaw to repeal and replace Ticket Information Utilization Bylaw No. 1193-1990 proceed for first, second and third readings.*

**2. PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW (AQUATIC CENTRE LANDS)**

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*It was recommended that Permanent Closing and Removal of Highway Dedication Bylaw, Project No. ADP-02-0505 proceed for first, second and third readings.*

**3. CANADIAN TIRE REAL ESTATE LTD. - DEVELOPMENT PERMIT NO. 06-2005 (5100 HIGHWAY 16 WEST)**

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*It was recommended that Development Permit No. 06-2005 be issued to Canadian Tire Real Estate Ltd. for property legally described as Lot 1, DL 362, R.5, Coast District, Plan PRP41095 (5100 Highway 16 West) to permit an addition to the existing commercial building, with the following variance to Signage Bylaw No. 1500-1996 (Schedule B):*

- *Increase the maximum total sign area in the C3 District from 18.5 square meters to 74.0 square metres (previously varied to 48.0 square metres).*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, March 14, 2005***

*MOVED/SECONDED that the March 14, 2005 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 134)*

**SPECIAL REPORTS:**

***Development Services Year End Report - 2004***

*MOVED/SECONDED that the Development Services Year End Report for 2004 be received.*

*(No. 135)*

*Carried Unanimously.*

**Memo - Director of Leisure Services - George Little House Constitution**

*MOVED/SECONDED that the draft George Little House Constitution be referred back to Administration for further review and clarification.*

*(No. 136)*

*Carried Unanimously.*

**Memo - Director of Finance - BC Transit 2005/06 Annual Operating Agreement**

*MOVED/SECONDED that the 2005/06 Annual Operating Agreement for the Terrace Regional Transit Service be approved.*

*(No. 137)*

*Carried Unanimously.*

**Public Hearing Report - March 14, 2005 (For Info Only)**

*MOVED/SECONDED that the March 14, 2005 Public Hearing report be received for information.*

*(No. 138)*

*Carried Unanimously.*

**Councillor R. McDaniel - BC Sports Tourism Events - Market Place 2005 Report**

*MOVED/SECONDED that Councillor McDaniel's report on his attendance at the BC Sports Tourism Events - Market Place 2005, be received for information.*

*(No. 139)*

*Carried Unanimously.*

**BYLAWS:**

**Ticket Information Utilization Bylaw, Project No. ADP-02-0504 First, Second and Third Readings**

*MOVED/SECONDED that the Ticket Information Utilization Bylaw, Project No. ADP-02-0504, be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 140)*

**Permanent Closing and Highway Dedication (Aquatic Centre Lands) Bylaw, Project No. ADP-02-0505 First, Second and Third Readings**

*MOVED/SECONDED that the Permanent Closing and Removal of Highway Dedication (Aquatic Centre Lands) Bylaw, Project No. ADP-02-0505 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 141)*



**NEW BUSINESS:**

***Councillor S. Christensen -  
Regional District Report***

*Councillor Christensen reported on his attendance at the recent Kitimat-Stikine Regional District meeting. Items of interest regarding the Wilp Wilxo'oskwhl Nisga'a University, ALR lands to the north of Terrace, Bulkley River Crossing and Nisga'a Highway maintenance were reported on. He noted that the Regional District has agreed to sponsor at the Silver Level (\$1,500) regarding the upcoming NCMA Conference.*

***Councillor S. Christensen  
Northwest Timberlands***

*Councillor Christensen mentioned that he will be out of town, and suggested that interested Council Members attend the Public Presentation of the two NorthWest Fibre Utilization Study reports on April 6th (1:00-5:00 p.m. - Skeena Room - Best Western Terrace Inn).*

***Councillor Davies  
NCMA Conference Update***

*Councillor Davies reported that planning is well underway for the NCMA Conference being held in Terrace from May 4-7, 2005. Registrations are still coming in and we expect a good turnout for the 50th Annual Conference.*

**QUESTIONS FROM THE  
AUDIENCE AND MEDIA:**

*There was a request for clarification regarding the reasons why the George Little House Society Constitution has been returned to Administration for further review.*

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the March 29, 2005 Regular Meeting of Council be now adjourned.*

*(No. 142)*

*Carried Unanimously.*

*The meeting adjourned at 8:20 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

*A. Fisher*

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**Clerk**

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, APRIL 11<sup>TH</sup>, 2005 AT 7:30 P.M.***

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*Deputy Mayor S. Christensen presided. Councillors present were L. Christiansen, R. McDaniel, C. Leclerc, and D. Hull. Mayor J. Talstra and Councillor M. Davies were absent due to City business. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, D. Block, City Planner, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Deputy Mayor Christensen advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
March 29<sup>th</sup>, 2005***

*MOVED/SECONDED that the Regular Council Minutes of March 29<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 147)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*MOVED/SECONDED that the April 11<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*(No. 148)*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**April 11, 2005**

*The following items were discussed at the April 11<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. LUCKY DOLLAR BINGO PALACE LTD.,  
DEVELOPMENT PERMIT NO. 07-2005 (PARCEL A-  
BT340556, BLOCK 1, DL 369, CD, PLAN 3094,  
4410 LEGION AVENUE)**
- 2. ERIC & WANDA KERBY, DVP #02-2005 (BLOCK 4,  
DL 978, R5, CD, PLAN 1047, EXCEPT PLANS  
PRP14722 AND PRP42656 - 5016 HALLIWELL  
AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Finance, Personnel &**  
**Administration**  
**Component,**  
**April 11, 2005**

*MOVED/SECONDED that the April 11<sup>th</sup>, 2005 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:*

- 1. 2005-2009 GENERAL, WATER & SEWER  
FINANCIAL PLANS**

(No. 149)

*It was recommended that Council approve the 2005-2009 General, Water & Sewer Financial Plans as presented.*

*It was further recommended that the City of Terrace keep the tax ratio between classes the same in 2005 as it was in 2004.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**April 11, 2005**

*MOVED/SECONDED that the April 11<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

- 1. LUCKY DOLLAR BINGO PALACE LTD.  
DEVELOPMENT PERMIT NO. 07-2005 (PARCEL A -  
BT340556, BLOCK 1, DISTRICT LOT 369, COAST  
DISTRICT, PLAN 3094 - 4410 LEGION AVENUE)**

(No. 150)

*It was recommended that Development Permit No. 07-2005 be amended to include Section 3.(e), which addresses parking requirements to meet the City's Downtown Parking Bylaw No. 1469-1995 regulations, and that the amended Development Permit No. 07-2005 be issued to the Lucky Dollar Bingo Palace Ltd. for property legally described Parcel A (BT340556), Block 1, District Lot 369, Coast District, Plan 3094 (4410 Legion Avenue) to permit a building addition and the development of a new loading area for the existing commercial building, in accordance with the development permit guidelines contained in the Official Community Plan, Development Permit No. 003-2002, Schedule "A" forming part of Development Permit No.07-2005, and the following variances and terms and conditions:*

- a) A railing shall be placed around the perimeter of the loading area at the east side of the new addition.*
- b) The landscape buffer along the east property line, providing screening for the loading area, shall consist of a minimum of eight (8) cedars forming a hedge. The cedars shall be a minimum 1.8 metres in height, at time of planting, and shall be planted no more than 1.0 metres apart commencing 1.5 metres from the south property line.*
- c) The loading area shall be paved, lit and drained.*
- d) The existing canopy shall be extended to the east end of the building to provide a visual break to the flat featureless building façade thereby providing human scale and proportion.*
- e) Additional parking shall be developed to meet the bylaw requirements for the use at this site. A total of 45 new parking spaces are required to bring the development up to City standards. All parking areas shall be paved, lit and drained. The new parking areas shall be screened with landscaping as per the development permit guidelines.*

**2. ERIC & WANDA KERBY DVP FOR BLOCK 4, DISTRICT LOT 978, RANGE 5, COAST DISTRICT, PLAN 1047 EXCEPT PLANS PRP14722 AND PRP42656 (5016 HALLIWELL AVENUE)**

*It was recommended that the City proceed with the process to issue Development Variance Permit No. 02-2005 for the property located at 5016 Halliwell Avenue (Block 4, District Lot 978, Range 5, Coast District, Plan 1047 except Plans PRP14722 and PRP42656), including the following variance:*

- *Sentence 10.3.3.1 Minimum Parcel Area - RR1 Rural Residential Zone of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to reduce the minimum parcel area from 0.8 hectares (2.0 acres) to 0.65 hectares (1.6 acres) to allow for subdivision of the subject property to create three residential lots.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component,**  
**March 29, 2005**

*MOVED/SECONDED that the March 29<sup>th</sup>, 2005 Development Services Component of Committee of the Whole Report be received for information.*

*Carried Unanimously.*

*(No. 151)*

**SPECIAL REPORTS:**

**Building Synopsis, March 2005**

*MOVED/SECONDED that the March 2005 Building Synopsis be received.*

*Carried Unanimously.*

*(No. 152)*

**B.C. Ambulance Service, 2005 First Quarter Report**

*MOVED/SECONDED that the B.C. Ambulance Service 2005 First Quarter Report be received.*

*Carried Unanimously.*

*(No. 153)*

***Development Permit No. 07-2005 - Lucky Dollar Bingo Palace - 4410 Legion Avenue***

*(No. 154)*

*MOVED/SECONDED that Development Permit No. 07-2005, as amended to include Section 3.(e), which addresses parking requirements to meet the City's Downtown Parking Bylaw No. 1469-1995 regulations, be issued to the Lucky Dollar Bingo Palace Ltd. for property legally described Parcel A (BT340556), Block 1, District Lot 369, Coast District, Plan 3094 (4410 Legion Avenue) to permit a building addition and the development of a new loading area for the existing commercial building, in accordance with the development permit guidelines contained in the Official Community Plan, Development Permit No. 003-2002, Schedule "A" forming part of Development Permit No.07-2005, and the following variances and terms and conditions:*

- a) A railing shall be placed around the perimeter of the loading area at the east side of the new addition.*
- b) The landscape buffer along the east property line, providing screening for the loading area, shall consist of a minimum of eight (8) cedars forming a hedge. The cedars shall be a minimum 1.8 metres in height, at time of planting, and shall be planted no more than 1.0 metres apart commencing 1.5 metres from the south property line.*
- c) The loading area shall be paved, lit and drained.*
- d) The existing canopy shall be extended to the east end of the building to provide a visual break to the flat featureless building façade thereby providing human scale and proportion.*
- e) Additional parking shall be developed to meet the bylaw requirements for the use at this site. A total of 45 new parking spaces are required to bring the development up to City standards. All parking areas shall be paved, lit and drained. The new parking areas shall be screened with landscaping as per the development permit guidelines.*

*Carried Unanimously.*

***Memo-CAO-Postponement of  
May 9<sup>th</sup>, 2005 Regular  
Council Meeting***

*(No. 155)*

*MOVED/SECONDED that the Regular Council Meeting scheduled for Monday, May 9<sup>th</sup>, 2005 be postponed to 7:30 p.m. on Thursday, May 12<sup>th</sup>, 2005, with notice posted pursuant to Section 5.4 of the City of Terrace Procedural Bylaw.*

*Carried Unanimously.*

***Oral Report to the April 11<sup>th</sup>,  
2005 Public Hearing***

*(No. 156)*

*MOVED/SECONDED that the Oral Report to the April 11<sup>th</sup>, 2005 Public Hearing be adopted with the following recommendation:*

***1. PUBLIC HEARING – HERITAGE CONSERVATION  
BYLAW AMENDMENT - PARCEL A (BYLAW PLAN  
BCP7073), DISTRICT LOTS 361 AND 369, RANGE  
5, CD, PLAN 41812 (3100 KALUM STREET)***

*It was recommended that the Heritage Designation (George Little House Municipal Heritage Site-3100 Kalum Street) Bylaw, Project No. ADP-02-0503, which amends the Heritage Conservation Bylaw No. 978-1982 to identify that the George Little House Municipal Heritage Site is located on Parcel A (Bylaw Plan BCP7073), District Lots 361 and 369, Range 5, Coast District, Plan 41812, proceed to third reading.*

*Carried Unanimously.*

***Terrace Advisory Parks &  
Recreation Commission  
Minutes, January 19, 2005***

*(No. 157)*

*MOVED/SECONDED that the January 19<sup>th</sup>, 2005 Terrace Advisory Parks & Recreation Commission Minutes be received.*

*Carried Unanimously.*

***Seniors Advisory Commission  
Minutes, March 2, 2005***

*(No. 158)*

*MOVED/SECONDED that the March 2<sup>nd</sup>, 2005 Seniors Advisory Commission Minutes be received.*

*Carried Unanimously.*



**BYLAWS:**

***Heritage Designation (George Little House Municipal Heritage Site - 3100 Kalum Street) Bylaw, Project No. ADP-02-0503 Third Reading***

*MOVED/SECONDED that the Heritage Designation (George Little House Municipal Heritage Site - 3100 Kalum Street) Bylaw, Project No. ADP-02-0503 be read by title only and passed in its third reading.*

*Carried Unanimously.*

*(No. 159)*

***Ticket Information Utilization Bylaw, Project No. ADP-02-0504 Adoption***

*MOVED/SECONDED that the Ticket Information Utilization Bylaw, Project No. ADP-02-0504 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 160)*

**NEW BUSINESS:**

***Alaska-Canada Railway Corridor Conference - Prince George, B.C. April 7 & 8, 2005***

*Councillor R. McDaniel gave a verbal report on the Alaska-Canada Railway Corridor Conference that he and Councillors S. Christensen and M. Davies recently attended in Prince George, B.C. He advised that a written report would be forthcoming.*

***Pacific Northwest Music Festival***

*Councillor L. Christiansen reminded the listening audience that the Pacific Northwest Music Festival has begun, and all of the performances are free, except the Scholarship Competition on the 22<sup>nd</sup> of April (tickets \$7), and the Gala and Awards Night on the 23<sup>rd</sup> of April (tickets 12:00). Council wished the Festival every success as they celebrate their 40<sup>th</sup> Anniversary.*

**REPORT FROM IN-CAMERA:**

*Item No. 1, Resolution No. 125 of the March 29<sup>th</sup>, 2005 In-Camera Special Council Minutes, was released from In-Camera status as follows:*

In-Camera Committee of the Whole

- In-Camera Committee of the Whole Component, March 18, 2005

1. IN-CAMERA PROPERTY ITEM UNDER DIVISION 3, SECTION 90(1)(K) OF THE COMMUNITY CHARTER - SPORTSPLEX

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It was recommended that the City of Terrace authorize the design and tender for the construction of the north side of the Sportsplex project, at a cost of \$236,700.

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the April 11<sup>th</sup>, 2005  
Regular Meeting of Council be now adjourned.*

*(No. 161)*

*Carried Unanimously.*

*The meeting adjourned at 8:15 p.m.*

**CERTIFIED CORRECT:**

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*Deputy Mayor*

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*Deputy Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, APRIL 25<sup>TH</sup>, 2005 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and D. Hull. Councillor C. Leclerc was absent. Also in attendance were D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

*It was also noted that the May 9<sup>th</sup>, 2005 Regular Council meeting has been rescheduled for Thursday, May 12<sup>th</sup>, 2005.*

**PUBLIC INPUT:**

***Application for Development  
Variance Permit No. 02-2005  
- 5016 Halliwell Avenue***

*Mayor Talstra advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to an application from Eric & Wanda Kerby to vary Section 10.3.3.1 [RR1 (Rural Residential)] of Zoning Bylaw 1431-1995 and amendments thereto to allow the minimum parcel area to be reduced from 2.0 acres to 1.6 acres to allow for the subdivision of the property legally described as Block 4, District Lot 978, Range 5, Coast District, Plan 1047 except Plans PRP14722 and PRP42656 (5016 Halliwell Avenue).*

*The City Planner advised that he had received two enquiries from adjacent property owners. However, no concerns were raised regarding the proposed development variance permit.*

*There being no public input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 180).*

**ADDENDUM:**

(No. 170)

*MOVED/SECONDED that the Addendum be included as presented, as well as the following items:*

*Correspondence: K.T. Industrial Development Society - Request for Meeting*

*Special Reports: Regional District of Kitimat-Stikine – 2005 NCMA Conference - Late Resolution – Approach Ban Regulations*

*In-Camera Committee of the Whole (to follow the Regular portion of this meeting): In-Camera Legal item under Division 3, Section 90(1)(k) of the Community Charter.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
April 11, 2005***

(No. 171)

*MOVED/SECONDED that the Regular Council Minutes of April 11, 2005, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Terrace-Kitimat Airport Society - Special Resolution - Bylaw Amendments***

(No. 172)

*MOVED/SECONDED that the City of Terrace approve the following resolution regarding amendments to the Terrace-Kitimat Airport Society Bylaws as follows:*

*WHEREAS the Society may, by special resolution, amend its Bylaws pursuant to Section 23 of the Society Act of British Columbia;*

*AND WHEREAS the Society wishes to amend the Society's Bylaws in order to extend the term that a retired director is eligible for re-election;*

*NOW THEREFORE the members of the Terrace-Kitimat Airport Society resolve to amend the Society's Bylaws as follows:*

- 1. Add: 5.11 The members may, by unanimous consent, extend a director's eligibility for re-elections for one additional (4<sup>th</sup>) consecutive (two year) term.*
- 2. The Secretary of the Society is hereby authorized to undertake such further activities and execute such documents as may be necessary to give effect to these resolutions.*

*Carried Unanimously.*

***K.T. Industrial Development Society - Request for Meeting***

*(No. 173)*

*MOVED/SECONDED that the City of Terrace arrange a mutually agreeable meeting date and time with the K.T. Industrial Development Society to discuss initiatives and objectives of the Society.*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE OF THE WHOLE:***

*(No. 174)*

*MOVED/SECONDED that the April 25<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***  
***➤ Development Services Component,***  
***April 25, 2005***

*The following items were discussed at the April 25<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. 4400 BLOCK KEITH AVENUE PAVING LOCAL AREA SERVICE (LAS)***
- 2. PASIUK HOLDINGS LTD. FOR PETERBILT PACIFIC LTD. - DVP NO. 03-2005 (3104 HAMPTON STREET)***

***It was recommended that the Committee now rise and report.***

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**April 25, 2005**

*MOVED/SECONDED that the April 25<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 175)

**1. 4400 BLOCK KEITH AVENUE PAVING LOCAL AREA SERVICE (LAS)**

*It was recommended that the City proceed with paving of the 4400 Block of Keith Avenue (East of Kerr Street) as a petition initiated Local Area Service (L.A.S.) at an estimated cost to the City of \$104,014, with funds to be included in the 2005 Capital Budget.*

**2. PASIUK HOLDINGS LTD. FOR PETERBILT PACIFIC LTD. - DVP NO. 03-2005 (3104 HAMPTON STREET)**

*It was recommended that the City proceed with the process to issue Development Variance Permit No. 03-2005 for the property located at 3104 Hampton Street (Lot B, D.L. 362, R.5, C.D., Plan PRP13838), including the following variances:*

- *Section 8.2.3.3 Minimum Setback - M2 Heavy Industrial Zone of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to reduce the minimum setback for a front parcel line from 15 metres (50 feet) to 9.15 metres (30 feet);*
- *Section 8.2.3.3 Minimum Setback - M2 Heavy Industrial Zone of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to reduce the minimum setback for an interior side parcel line from 15 metres (50 feet) to 0 metres (0 feet).*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Finance, Personnel & Administration Component, April 11, 2005**

*MOVED/SECONDED that the April 11<sup>th</sup>, 2005 Finance, Personnel & Administration Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 176)*

**Committee of the Whole**  
➤ **Development Services Component, April 11, 2005**

*MOVED/SECONDED that the April 11<sup>th</sup>, 2005 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 177)*

**SPECIAL REPORTS:**

**Fire Department Reports:**  
➤ **January & February 2005**  
➤ **March 2005**

*MOVED/SECONDED that the January, February, and March 2005 Fire Department Reports be received.*

*Carried Unanimously.*

*(No. 178)*

**Cheque Register, March 2005**

*MOVED/SECONDED that the March 2005 Cheque Register be approved.*

*Carried Unanimously.*

*(No. 179)*

**Development Variance Permit No. 02-2005 - E. & W. Kerby, 5016 Halliwell Avenue**

*MOVED/SECONDED that the City issue Development Variance Permit No. 002-2005 to Eric and Wanda Kerby to vary Section 10.3.3.1 [RR1 (Rural Residential)] of Zoning Bylaw 1431-1995 and amendments thereto to allow the minimum parcel area to be reduced from 2.0 acres to 1.6 acres to allow for the subdivision of the property legally described as Block 4, District Lot 978, Range 5, Coast District, Plan 1047 except Plans PRP14722 and PRP42656 (5016 Halliwell Avenue).*

*Carried Unanimously.*

*(No. 180)*

***Public Hearing Report,  
April 11, 2005 –  
For Information Only***

*MOVED/SECONDED that the April 11<sup>th</sup>, 2005 Public Hearing Report be received for information.*

*Carried Unanimously.*

*(No. 181)*

***Memo-Director of Finance -  
2005-2009 Combined  
Financial Plan***

*MOVED/SECONDED that the proposed 2005-2009 Financial Plan Bylaw be approved, and proceed to initial readings and adoption.*

*Carried Unanimously.*

*(No. 182)*

***Memo-Director of Finance -  
NCMA Transit Service***

*MOVED/SECONDED that City of Terrace provide free transit bus passes to the NCMA delegates during the 2005 NCMA Conference, May 4-7, 2005.*

*Carried Unanimously.*

*(No. 183)*

***Regional District of Kitimat-  
Stikine – 2005 NCMA  
Conference - Late Resolution  
– Approach Ban Regulations***

*MOVED/SECONDED that the City of Terrace support the Regional District of Kitimat-Stikine's Late Resolution for consideration at the 2005 NCMA Conference, regarding a new Approach Ban Regulation by Transport Canada.*

*Carried Unanimously.*

*(No. 184)*

**BYLAWS:**

***Heritage Designation (George  
Little House Municipal  
Heritage Site - 3100 Kalum  
Street) Bylaw  
Project No. ADP-02-0503  
Adoption***

*MOVED/SECONDED that the Heritage Designation (George Little House Municipal Heritage Site - 3100 Kalum Street) Bylaw, Project No. ADP-02-0503 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 185)*

***2005-2009 Financial Plan  
Bylaw,  
Project No. ADP-02-0506  
First, Second & Third  
Readings***

*MOVED/SECONDED that the 2005-2009 Financial Plan Bylaw, Project No. ADP-02-0506 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 186)*



***Local Area Service Keith Avenue (East of Kerr Street) Paving Bylaw, Project No. ADP-02-0507 First, Second & Third Readings***

*MOVED/SECONDED that the Local Area Service Keith Avenue (East of Kerr Street) Paving Bylaw, Project No. ADP-02-0507 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 187)*

**NEW BUSINESS:**

***Councillor M. Davies - B.C. Lion's Club Society- Spirit Bear Statue Presentation***

*Councillor Davies presented the City of Terrace with a small Spirit Bear statue, a replica of the "Spirit Bears in the City" project of the B.C. Lions Club Society, in honour of the City's sponsorship of a Spirit Bear.*

*Councillor Davies advised that there are currently 4 Spirit Bears being sponsored in Terrace, and their goal is 10 sponsorships. The cost of sponsorship is \$4,500 payable over 2 years, and they will be painted by local artists who have been approved by the B.C. Lions Society. The Spirit Bears will remain in the community for a period of 6 months, after which time they will be auctioned off.*

*It is anticipated that the City of Terrace will be the first Spirit Bear to be unveiled, since the Kermodei Bear is our trade mark.*

***Councillor M. Davies – Northern Corridor Development Corporation (NCDC) Meeting Report***

*MOVED/SECONDED that the report submitted by Councillor M. Davies on her recent attendance at the Northern Corridor Development Corporation (NCDC) meeting in Edmonton, Alberta, be received for information.*

*Carried Unanimously.*

*(No. 188)*

***Regional District of Kitimat-Stikine Board Meeting - Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Greyhound Canada Transportation Corp. – The RD will urge GCT Corp. to continue to provide service between Prince George and Prince Rupert that is convenient to the traveling public, with a minimum frequency of one trip per day.*

- *NAV Canada – Have not identified a need for weather cameras in this area in the Telkwa Pass.*
- *Proposed Commercial Recreation Development, Kasiks River and Salvus Area – This application for the development of a commercial recreation venture at Salvus camp, adjacent to Highway 16, 55 km west of Terrace, has been referred to Administration for further review.*
- *Friends of Wild Salmon Society - Andrew Williams and Jim Culp presented a portion of a DVD (total time 32 minutes) on the Friends of Wild Salmon, which is available to view from Councillor S. Christensen.*
- *Possible Use of Geothermal Hot Water at Lakelse Hot Springs – The RD will advise the Ministry of Energy and Mines that if geothermal exploration is permitted, it must be conducted outside a 6 km buffer zone around the Lakelse Hot Springs.*
- *Planning Committee Agenda Item – The RD has received a request from a private land owner located on the North West corner of Lakelse Lake (1350 feet of lake frontage) for the land to be designated as park land.*
- *Monarch TV 10 Proposal – The request from Monarch TV 10 for an agreement with the RD for live television coverage as well as audio recordings of their meetings, for \$1,000/month was tabled to an In-Camera meeting for further discussion. It was noted that the City of Terrace will be approached with a similar request.*

***Councillor L. Christiansen -  
Health Task Force Monitoring  
Group***

*Councillor L. Christiansen provided a verbal report on the recent Health Task Force Monitoring Group. During their recent meeting with MLA Roger Harris, seniors' care and community care services, as well as bed and nurse shortages were discussed. Roger Harris advised that advances have been made in these areas of concern, and more advances are planned to be made in the future.*

*MLA Harris commented that the initial Health Task Force Report was a very good working document, and suggested that the Task Force provide an updated Report to the next term of Government.*

***Council of Forest Industries  
Convention***

*Mayor Talstra provided a verbal report of his recent attendance at the Council of Forest Industries Convention in Prince George.*

***Northern Development  
Initiative Trust - Update***

*Mayor Talstra provided an update of the Northern Development Initiative Trust, advising that Provincial Government has increased the funds available to the regional sectors of NDI from \$15 million to \$20 million.*

*The NDI Trust RAC is currently discussing guidelines and policies with respect to funding applications. The NDI Trust Board has hired an Administrator and Assistant, whose wages will be covered from the interest earned from the \$25 million allocated for Administrative costs.*

***MEDIA:***

*The Northwest Weekly Newspaper reporter asked what the total amount of NDI Trust funding would be allocated to the City of Terrace. Mayor Talstra explained that the original funding amount for each of the 4 sectors was \$15 million, and that amount has been increased to \$20 million.*

***ADJOURNMENT:***

*MOVED/SECONDED that the April 25<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*(No. 189)*

*Carried Unanimously.*

*The meeting adjourned at 8:25 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Clerk***

**MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, MAY 10<sup>TH</sup>, 2005 AT 12:20 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and C. Leclerc. One vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, and D. Fisher, Clerk.*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

(No. 190)

*Carried Unanimously.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ Finance, Personnel &  
Administration  
Component,  
May 10, 2005***

*MOVED/SECONDED that the May 10<sup>th</sup>, 2005 Finance, Personnel & Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

**1. 2005 TAX RATES**

(No. 191)

***It was recommended that the 2005 tax rates be approved, as presented in the Director of Finance's April 27, 2005 report.***

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo-Corporate  
Administrator - Resignation  
of Councillor David D. Hull  
Effective May 10, 2005***

*MOVED/SECONDED that, in accordance with Section 37 of the Community Charter, a By-election not be held to fill the vacancy left by Councillor David D. Hull.*

(No. 192)

*Carried Unanimously.*

***Deputy Mayor - May/June***

(No. 193)

*MOVED/SECONDED that, due to the resignation of Councillor David D. Hull, Councillor S. Christensen be appointed Deputy Mayor, as required during the months of May and June 2005.*

*Carried Unanimously.*

**BYLAWS:**

***2005-2009 Financial Plan  
Bylaw,  
Project No. ADP-02-0506  
Adoption***

*(No. 194)*

***2005 Tax Rate Bylaw,  
Project No. ADP-02-0508  
First, Second and Third  
Readings***

*(No. 195)*

**MEDIA:**

**ADJOURNMENT:**

*(No. 196)*

*MOVED/SECONDED that the 2005-2009 Financial Plan Bylaw, Project No. ADP-02-0506 be read by title only and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that the 2005 Tax Rate Bylaw, Project No. ADP-02-0508 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*There were no questions from the media.*

*MOVED/SECONDED that the May 10<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 12:35 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
THURSDAY, MAY 12<sup>TH</sup>, 2005 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, R. McDaniel, M. Davies, and C. Leclerc. Councillor S. Christensen was absent, and one vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, Mr. Kwiatkowski, Director of Development Services, D. Block, City Planner, and J. Wakaruk, Confidential Secretary.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**PUBLIC INPUT:**

***Pasiuk Holdings Ltd.  
Development Variance Permit  
No. 03-2005 - 3104  
Hampton Street***

*Mayor Talstra advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to an application from the Pasiuk Holdings Ltd. to vary Section 8.2.3.3 Minimum Setback - M2 (Heavy Industrial) Zone of Zoning Bylaw 1431-1995 and amendments thereto to reduce the minimum front parcel line requirement from 15.0 metres (50 feet) 9.15 metres (30 feet) and to reduce the minimum interior side parcel line requirement from 15.0 metres (50 feet) to 0 metres (0 feet) to allow for an addition to be constructed onto the existing building located at 3104 Hampton Street (Lot B, District Lot 362, Range 5, Coast District, Plan PRP13838).*

*The City Planner reviewed his May 12<sup>th</sup>, 2005 memorandum in regard to this application.*

*There being no input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 212).*

***Permanent Lane Closure &  
Removal of Highway  
Dedication - Aquatic Centre  
Lands***

*Mayor Talstra provided an opportunity to hear public input in regard to a proposal to permanently close that +/- 521m<sup>2</sup> portion of lane dedicated as highway by Plan 972, District Lot 369, Range 5, Coast District (the Aquatic Centre lands) to allow the consolidation of the lane and adjacent City-owned parcels with the dedicated park lands.*

*The City Planner reviewed his May 12<sup>th</sup>, 2005 memorandum in regard to this proposed road closure.*

*There being no input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Development Services Component of Committee of the Whole Meeting" portion, as well as the "Bylaws" portion of this meeting's Agenda (see Resolution Numbers 208 and 217).*

***New Liquor Primary Licence -  
4924 Highway 16 West -  
Boston Pizza***

*Mayor Talstra provided an opportunity to hear public input in regard to an application from 0700497 B.C. Ltd. (Boston Pizza Sports Bar), located at 4924 Highway 16 West (Lot 1, District Lot 362, Range 5, Coast District, Plan BCP13363) for a new Liquor Primary Licence at the Boston Pizza Sports Bar, with liquor service from 11:00 a.m. to 1:00 a.m., Monday through Sunday.*

*The City Planner reviewed his May 12<sup>th</sup>, 2005 memorandum in regard to this application.*

*There being no input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Development Services Component of Committee of the Whole Meeting" portion of this meeting's Agenda (see Resolution No. 208).*

***ADDENDUM:***

*MOVED/SECONDED that the Addendum be included.*

*(No. 202)*

*Carried Unanimously.*

***DELEGATIONS & GUESTS:***

***Rory Reinbolt, CA, McAlpine  
& Co. - 2004 Financial  
Statements***

*Rory Reinbolt, Chartered Accountant, representing McAlpine & Co., was in attendance to review the 2004 Financial Statements and answer any questions Council may have.*

*Mayor Talstra noted that the Financial Report would be available at the Terrace Public Library, as well as the City's website once it is adopted. He further advised that this matter would be dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 205).*

***Yvonne Danroth - Griffith Street Residents - Asphalt Plant Placement, Standard Paving***

*Yvonne Danroth, owner of the Wild Duck Motel and RV Park, and Peter Gill, owner of Haryana's Restaurant, expressed concerns regarding the proposed asphalt plant that is to be installed in the gravel pit at the end of Griffiths Street in West Terrace, in particular, the negative environmental, health and tourism impacts. She also read correspondence from Mr. Hundal, Evergreen Inn and Pub, and referred to the petition containing 16 signatures of residents, visitors, business owners, and employees, expressing similar concerns.*

*Ms. Danroth initially requested that the City of Terrace amend the current zoning in this location to exclude the placement of asphalt plants, and that an alternative location outside the City limits be chosen for the asphalt plant. The City Planner advised that because the plant is located in a permitted zone, and they have met all the requirements of the process, rezoning the property would not halt the progress.*

*It was suggested by Ms. Donna Wickstrom, a visitor and guest of the Wild Duck Inn and RV Park, that the City consider offering Airport land in exchange for the current proposed asphalt land. It was also suggested that the City of Terrace request an environmental assessment from the Ministry of Water, Land & Air Protection to ensure that the plant equipment would meet the standards according to the Waste Management Act.*

*Mayor Talstra thanked the delegation for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 206).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*



**MINUTES:**

***Regular Council Minutes,  
April 25, 2005***

*(No. 203)*

*MOVED/SECONDED that the Regular Council Minutes of April 25, 2005, be adopted as circulated.*

*Carried Unanimously.*

***Special Council Minutes,  
May 10, 2005***

*(No. 204)*

*MOVED/SECONDED that the Special Council Minutes of May 10<sup>th</sup>, 2005, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

***Spirit Bears in the City - B.C.  
Lions Society for Children  
with Disabilities and Easter  
Seal Operations***

*Councillor M. Davies reminded local artists to submit their conceptual drawings for the painting of the "Kermode Spirit Bears in the City" to the B.C. Lions Club or herself. The official launch of this project will take place Wednesday, June 1, 2005 at 11:30 a.m. at the front of the City of Terrace City Hall.*

**CORRESPONDENCE:**

***Rory Reinbolt, CA, McAlpine  
& Co. - 2004 Financial  
Statements***

*(No. 205)*

*MOVED/SECONDED that the verbal report of the 2004 Financial Statements be approved.*

*Carried Unanimously.*

***Griffith Street Residents -  
Asphalt Plant Placement,  
Standard Paving***

*(No. 206)*

*MOVED/SECONDED that Administration provide a report regarding the possible environmental, health and tourism concerns, as well as options available for relocation of the proposed asphalt plant located at the gravel pit at the end of Griffiths Street in West Terrace.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*(No. 207)*

*MOVED/SECONDED that the May 12<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**May 12, 2005**

*The following items were discussed at the May 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole meeting:*

- 1. SMAHA DVP #04-2005 FOR LOT B, DL 360, R5, CD, PLAN 10263 (2407 KALUM STREET)**
- 2. 'KSAN HOUSE SOCIETY DEVELOPMENT PERMIT NO. 001-2005 (4838 LAZELLE AVENUE)**
- 3. PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW - AQUATIC CENTRE LANDS**
- 4. APPLICATION BY 0700497 BC LTD. (BOSTON PIZZA SPORTS BAR) - LIQUOR PRIMARY LICENSE (4924 HIGHWAY 16 WEST)**

*It was recommended that the Committee now rise and report.*

**Adoption of Report**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**May 12<sup>th</sup>, 2005**

*MOVED/SECONDED that the May 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 208)

- 1. SMAHA DVP #04-2005 FOR LOT B, DL 360, R5, CD, PLAN 10263 (2407 KALUM STREET)**

*It was recommended that the City proceed with the process to issue Development Variance Permit No. 04-2005 for property located at 2407 Kalum Street (Lot B, District Lot 360, Range 5, Coast District, Plan 10263), including the following variances:*

- *Section 4.3.3 Accessory Buildings of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to increase the maximum size of an accessory building from 55 square metres (592 square feet) to 84 square metres (900 square feet).*

**2. 'KSAN HOUSE SOCIETY DEVELOPMENT PERMIT NO. 001-2005 (4838 LAZELLE AVENUE)**

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*It was recommended that Development Permit No. 01-2005 be issued to 'Ksan House Society for property legally described as Lot 7, District Lot 362, Range 5, Coast District, Plan 1026, except the north 12.192 metres (4838 Lazelle Avenue) to permit the construction of a new residential transition house with accessory administrative office space, with the following terms and conditions:*

- *Subject to Section 920 of the Local Government Act, the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan, the Development Permit Schedule "A", and the following:*
  - a) *The six (6) new deciduous trees to be planted shall be minimum 5.0 cm calliper at time of planting;*
  - b) *The eleven (11) emerald cedars planted as screen for the garbage enclosure shall be a minimum 1.8 metres height at time of planting;*
  - c) *All concrete curb shall be six (6) inch barrier curb as per City of Terrace Subdivison and Development Bylaw No. 1591-1997.*

**3. PERMANENT CLOSURE AND REMOVAL OF HIGHWAY DEDICATION BYLAW - AQUATIC CENTRE LANDS**

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*It is recommended that, following the holding of a public input hearing, the City of Terrace Council adopt the Bylaw to permanently close and remove the highway dedication of the lane dedicated by Plan 972, District Lot 369, Range 5, Coast District, totalling 521m<sup>2</sup> (the Aquatic Centre lands).*

**4. APPLICATION BY 0700497 BC LTD. (BOSTON PIZZA SPORTS BAR) - LIQUOR PRIMARY LICENCE (4924 HIGHWAY 16 WEST)**

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*There were no recommendations forthcoming at this time.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***

- ***Committee of the Whole Component, May 10, 2005***

*MOVED/SECONDED that the May 10<sup>th</sup>, 2005 Committee of the Whole Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 209)*

**SPECIAL REPORTS:**

***Cheque Register - April 2005***

*MOVED/SECONDED that the April 2005 Cheque Register be approved.*

*Carried Unanimously.*

*(No. 210)*

***Memo-Director of Development Services - 4800 Scott Avenue - Reconstruction - Invitation to Tender***

*MOVED/SECONDED that the 4800 Scott Avenue Reconstruction Contract be awarded to the low tender, Terrace Paving, Division of YCS Holdings, for \$317,093.18.*

*Carried Unanimously.*

*(No. 211)*

***Development Variance Permit No. 03-2005 - Approval to Issue - 3104 Hampton Street***

*MOVED/SECONDED that the City issue Development Variance Permit No. 03-2005 to Pasiuk Holdings Ltd. for the proposed addition to be constructed onto the existing building located at 3104 Hampton Street (Lot B, District Lot 362, Range 5, Coast District, Plan PRP13838), including the following variance:*

*(No. 212)*

- *Section 8.2.3.3 Minimum Setback - M2 (Heavy Industrial) Zone of Zoning Bylaw 1431-1995 and amendments thereto to reduce the minimum front parcel line requirement from 15.0 metres (50 feet) 9.15 metres (30 feet) and*

to reduce the minimum interior side parcel line requirement from 15.0 metres (50 feet) to 0 metres (0 feet).

Carried Unanimously.

**Development Permit No. 001-2005 - 'Ksan House Society - 4838 Lazelle Avenue**

(No. 213)

MOVED/SECONDED that the City of Terrace issue Development Permit No. 001-2005 to 'Ksan House Society for the construction of a new residential transition house with accessory administrative office space at 4838 Lazelle Avenue (Lot 7, District Lot 362, Range 5, Coast District, Plan 1026, except the north 12.192 metres).

Carried Unanimously.

**Seniors Advisory Commission Minutes - April 6, 2005**

(No. 214)

MOVED/SECONDED that the April 6<sup>th</sup>, 2005 Seniors Advisory Commission Minutes be received.

Carried Unanimously.

**Terrace Advisory Parks & Recreation Commission Minutes, April 5, 2005**

(No. 215)

MOVED/SECONDED that the April 5<sup>th</sup>, 2005 Terrace Advisory Parks & Recreation Commission Minutes be received.

Carried Unanimously.

**Memo-Mayor J. Talstra - 2005 Council Re-Appointments - Councillor David D. Hull - Vacancy**

(No. 216)

MOVED/SECONDED that, due to Councillor David D. Hull's resignation, the following appointments are effective immediately:

	<u>Councillor</u>
9-1-1.....	S. Christensen remains
Transit Advisory Commission .....	C. Leclerc
Terrace Public Library Board.....	L. Christiansen
Municipal Emergency Program (MEP).....	S. Christensen
Public Works, Environment & Waste Mgmt .....	M. Davies
Terrace-Kitimat Airport Society.....	R. McDaniel

Carried Unanimously.

**BYLAWS:**

**Permanent Closing & Removal of Highway Dedication (Aquatic Centre Lands) Bylaw, Project No. ADP-02-0505 Adoption**

(No. 217)

MOVED/SECONDED that the Permanent Closing & Removal of Highway Dedication (Aquatic Centre Lands) Bylaw, Project No. ADP-02-0505 be read by title only and adopted.

Carried Unanimously.

***Local Area Service Keith Avenue (East of Kerr Street) Paving Bylaw, Project No. ADP-02-0507 Adoption***

*MOVED/SECONDED that the Local Area Service Keith Avenue (East of Kerr Street) Paving Bylaw, Project No. ADP-02-0507, be read by title only and adopted.*

*Carried Unanimously.*

*(No. 218)*

***2005 Tax Rate Bylaw, Project No. 02-0508 Adoption***

*MOVED/SECONDED that the 2005 Tax Rate Bylaw, Project No. ADP-02-0508 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 219)*

***NEW BUSINESS:***

***2005 NCMA Conference - City of Terrace Hosting***

*Mayor and Council congratulated the 2005 NCMA Conference Planning Committee for hosting an outstanding conference - one of the best that they have attended. They also expressed their appreciation and praise to the staff and volunteers for their extraordinary efforts in showcasing our community. You have made the City proud!*

***Minerals North Convention, Stewart, B.C.***

*Councillor Lynne Christiansen provided a brief verbal report on the Minerals North Convention that she and Councillor R. McDaniel attended in Stewart, B.C. A written report will be provided to Council in the near future.*

***Resignation of Councillor D. Hull***

*Mayor Talstra advised that Councillor David D. Hull has resigned as a City Councillor, as he and his wife, Phyllis, are moving to Abbotsford, B.C. Mayor Talstra noted that Council appreciated the views that Councillor Hull presented, and the considerable time he committed to municipal government and our community. Council wished Councillor Hull and Phyllis all the best in their new endeavours, and expressed their thanks for his hard work on Council over the years.*

***MEDIA:***

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 220)*

*MOVED/SECONDED that the May 12<sup>th</sup>, 2005 Regular Meeting of Council reconvene into the May 12<sup>th</sup>, 2005 In-Camera Special Council Meeting.*

*Carried Unanimously.*

*The meeting adjourned at 8:40 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Deputy Clerk*

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE FIRE HALL TRAINING ROOM ON  
MONDAY, MAY 30<sup>TH</sup>, 2005 AT 7:30 P.M.**

*Mayor J. Talstra presided via telephone. Councillors present were L. Christiansen, M. Davies, and C. Leclerc. Councillors S. Christensen and R. McDaniel were absent, and one vacancy exists on Council. Also in attendance were J. Degerness, Acting Chief Administrative Officer, D. Block, City Planner, and J. Wakaruk, Executive Assistant.*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 12, 2005***

*(No. 225)*

*MOVED/SECONDED that the Regular Council Minutes of May 12<sup>th</sup>, 2005, be adopted as circulated.*

*Carried Unanimously.*

***Regular Council Minutes,  
May 24, 2005***

*(No. 226)*

*MOVED/SECONDED that the Regular Council Minutes of May 24<sup>th</sup>, 2005, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*



**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component,**  
**May 24, 2005**

(No. 227)

*MOVED/SECONDED that the May 24<sup>th</sup>, 2005 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:*

**1. GREATER TERRACE BEAUTIFICATION SOCIETY - CLEANEST SCHOOLYARD CONTEST WINNERS**

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*There were no recommendations forthcoming at this time.*

**2. ASSOCIATION DES FRANCOPHONES ET FRANCOPHILES DU NORD-OUEST - "ST. JOHN BAPTISTE CELEBRATION"- REQUEST FOR WAIVER OF FEES**

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*It was recommended that Administration review Policy No. 52 - "Financial Assistance to Community Organizations" regarding the request from the Association des Francophones et Francophiles du Nord-Ouest for a waiver of the estimated \$200 fee for the delivery and retrieval of the City of Terrace Public Works' burning pit for the St. John Baptiste Celebration, and follow-up by contacting and advising this group.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**May 24, 2005**

(No. 228)

*MOVED/SECONDED that the May 24<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

**1. PUBLIC INPUT - DEVELOPMENT VARIANCE PERMIT #04-2005 (SMAHA - 2407 KALUM STREET)**

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*It was recommended that the City issue Development Variance Permit No. 04-2005 to Lawrance Smaha for the proposed construction of an accessory building at 2407 Kalum Street (Lot B, District Lot 360, Range 5, Coast District, Plan 10263), including the following variance:*

- *Section 4.3.3 Accessory Buildings of Zoning Bylaw 1431-1995 and amendments thereto to increase the maximum size of an accessory building from 55 square metres (592 square feet) to 84 square metres (900 square feet) to allow for the construction of an accessory building*

**2. STANDARD PAVING ASPHALT PLANT - LOT 1, DL 1704, R5, CD, PLAN 11992 - 3411 GRIFFITHS STREET**

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*It was recommended that Administration research emission standards regulations that other municipalities may have, and report back to Council.*

**3. APPLICATION BY 0700497 BC LTD. (BOSTON PIZZA SPORTS BAR) - LIQUOR PRIMARY LICENSE (4924 HIGHWAY 16 WEST)**

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*It was recommended that the following resolution be approved with respect to an application for a new Liquor Primary License on behalf of 0700497 B.C. Ltd. for the Boston Pizza Sports Bar:*

*Be it resolved that:*

- 1. The City of Terrace Council supports the issuing of the license for the following reasons:*
  - a) There were no negative responses from adjacent property owners;*
  - b) There are no residential properties in the immediate area;*
  - c) The R.C.M.P. have stated they have no specific concerns regarding this application; and*
  - d) The application is in accordance with City of Terrace Policy No. 83.*
- 2. The Council's comments on the prescribed considerations are as follows:*

- a) The impact on the community if the application is approved will be negligible given the establishment is in a Service Commercial district.*
- b) The impact on traffic volumes and patterns in the adjacent community will be negligible.*
- c) The potential for noise if the application is approved will be negligible as there are no adjacent residential properties.*

*3. A public notice of hearing was sent out to the owners of all properties within 50 metres of the subject property and a notice was placed in the local newspaper. The notices gave the date, time and location of the public input hearing to give the public an opportunity to voice their opinions. The hearing was held at the Council meeting on May 12, 2005.*

***4. NORTHWEST REGIONAL HOSPITAL DISTRICT AND HEALTH TASK FORCE MONITORING COMMITTEE - VERBAL REPORTS***

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*It was recommended that correspondence be sent to Suzanne Johnson with the Northern Health Authority (NHA) requesting that an NHA representative attend a future Council meeting to discuss the impact to services with the proposed renovations to the Terraceview Lodge.*

*It was recommended that \$2,000.00 be allocated for the Health Task Force Monitoring Group to update the Health Task Force Report, which would cover the costs of materials and the compilation of the report.*

***5. REGIONAL DISTRICT OF KITIMAT-STIKINE BOARD MEETING - VERBAL REPORT***

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*There were no recommendations forthcoming at this time.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, May 12, 2005***

*MOVED/SECONDED that the May 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole Report be received for information.*

*Carried Unanimously.*

*(No. 229)*

**SPECIAL REPORTS:**

*There were no special reports.*

**BYLAWS:**

*There were no bylaws.*

**NEW BUSINESS:**

***Councillor C. Leclerc - Krishnan Suthanthiran - Community of Kitsault***

*Councillor C. Leclerc advised that Krishnan Suthanthiran, owner and developer of the Community of Kitsault, provided an update of the progress of the development during the Rotary Luncheon as follows:*

- *Work is still in progress regarding water storage, water lines, sewage plant, telephone lines, roads and house renovations and updates;*
- *Waterfront must be leased;*
- *The selling points for this development will be a reconnection with nature - eco-tourism/tourism, sport fishing, spa, etc.*
- *Currently working with the First Nations;*
- *Unlikely that the mine will re-open;*
- *Budget of \$10-15 million;*
- *Start up proposed for summer 2006 or 2007.*

***Councillor M. Davies - Shell Canada/TEDA Meeting***

*Councillor Davies advised that she recently attended a meeting with TEDA and Shell Canada representative, Morgan Yates, Manager of Stakeholders Engagement. She advised that Shell Canada will attempt to meet with more of Council at a future time.*

**MEDIA:**

*There was no media present.*

**ADJOURNMENT:**

*(No. 230)*

*MOVED/SECONDED that the May 30<sup>th</sup>, 2005  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 7:50 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Deputy Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 13<sup>TH</sup>, 2005 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and C. Leclerc. One vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, J. Degerness, Director of Finance, M. Kwiatkowski, Director of Development Services, and J. Wakaruk, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 239)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Wayne Drury, RPF, CAO,  
Coast Tshimshian Resources  
- Forestry and TLC Update***

*Wayne Drury, RPF, CAO of Coast Tshimshian Resources (CTR) , as well as Peter Vinel, Consultant to China Paper Group, Cathy Craig, VP of Forestry, Coast Tshimshian Resources, and Rod Willis, Forestry Consultant, Coast Tshimshian Resources provided an update of their forestry operations and the China Paper Group.*

*Mr. Drury advised that the CTR has been awarded Forest Licence #1 and has been progressing with their business model, which is unique in that they are working in consultation and collectively with all the stakeholder communities, and it provides for potential of operations in the worst case market scenario, which would provide margins for everybody.*

*Mr. Vinel advised that the key to success with this business model is co-operation, and that the China Paper Group is interested in a long term investment, with a long term commitment for wood supply. He suggested that the stakeholders must be innovative and creative, and support from multiple stake holders would be required. He further stated that the Prince Rupert Pulp Mill would hopefully be up and running later this year, and they looked forward to working with and assisting TLC in any way they can.*

*Mr. Drury advised that they are tremendously enthused about working with people from the North, and look forward to the continued support from the City of Terrace Council.*

*Mayor Talstra expressed his pride in the local communities of the Northwest, including the Tshimsian and other First Nations groups, who have bonded together and taken large risks in an attempt to restart the Forestry Industry in the Northwest, and he looked forward to future updates from CTR.*

*Mayor Talstra thanked the CTR and China Paper Group representatives for their presentation, and advised that this matter would be dealt with further under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 242).*

***Recess and Reconvene***

*A short recess was called at 8:05 p.m. and the meeting resumed at 8:15 p.m.*

***Mighty Moe - Farmers' Market - Caravan Park***

*Mighty Moe advised that, with the recent announcement of the progress of the Cranberry Connector, the City of Terrace should take advantage of the increased Caravan Tours traffic that will be making their way to the Northwest. He advised that a Caravan Park, centrally located in the downtown area, would be ideal for the Caravan Tours that could be enticed to come to our community.*

*Mighty Moe believed the Farmers' Market area would be the ideal location for a Caravan Park due to its strategic location. He suggested the Market area could be used as a Caravan Park, except for*

*the day(s) it would be required by the Farmers' Market, and he believed the area could hold 25-30 caravans.*

*Mighty Moe provided Administration with a copy of Caravan Tours booking agents for contact information and follow-up. In order for the City of Terrace to be included in the Caravan Tours Itineraries, the booking agents require 1-2 years advance notice.*

*It was noted that the Caravan Tour booking agents should be contacted to clarify what they require and what their time frame would be in order to determine if a Caravan Park would be feasible in downtown Terrace.*

*Mayor Talstra thanked Mighty Moe for his presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 243).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
May 30, 2005***

*MOVED/SECONDED that the Regular Council Minutes of May 30<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 240)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Lucky Dollar Bingo Palace -  
Special Occasions Liquor  
Licence***

*MOVED/SECONDED that approval be granted for the Lucky Dollar Bingo Palace to serve beer, coolers and wine between 5:00 p.m. and 11:00 p.m. during a Special Bingo to celebrate Canada Day on July 1, 2005, subject to permission from B.C. Lotteries, the*

*(No. 241)*



*Liquor Control Board, as well as the R.C.M.P. for the appropriate licencing, and requirements are met regarding over-service, service of minors and crowding.*

*Carried Unanimously.*

***Coast Tshimshian Resources  
- Forestry and TLC Update***

*(No. 242)*

*MOVED/SECONDED that the Coast Tshimshian Resources verbal presentation regarding an update of their forestry operations and the China Paper Group be received for information.*

*Carried Unanimously.*

***Mighty Moe - Farmers'  
Market - Caravan Park***

*(No. 243)*

*MOVED/SECONDED that Administration contact a few Caravan Tour booking agents to clarify their requirements and what their time frame would be in order to determine if a Caravan Park would be feasible in downtown Terrace.*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE  
OF THE WHOLE:***

*(No. 244)*

*MOVED/SECONDED that the June 13<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
June 13, 2005***

*The following items were discussed at the June 13<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. CARREIRO ZONING TEXT AMENDMENT  
APPLICATION FOR THE EAST ½ OF LOT 6, BLOCK  
2, DL 611, R5, CD, PLAN 1992 (5021 KEITH  
AVENUE)***

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- 2. PASIUK HOLDINGS LTD. (PETERBILT PACIFIC  
LTD.) DEVELOPMENT PERMIT NO. 08-2005 (LOT  
B, DL 362, R5, CD, PLAN PRP13838) - 3104  
HAMPTON STREET***

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***It was recommended that the Committee now rise and report.***

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**June 13, 2005**

*MOVED/SECONDED that the June 13, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 245)

**1. CARREIRO ZONING TEXT AMENDMENT APPLICATION FOR THE EAST ½ OF LOT 6, BLOCK 2, DL 611, R5, CD, PLAN 1992 (5021 KEITH AVENUE)**

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*It was recommended that the bylaw to amend the permitted uses in the Light Industrial (M1) zone of Zoning Bylaw No. 1431-1995 for the property legally described as the East ½ of Lot 6, Block 2, D.L. 611, R.5, C.D., Plan 1992 (5021 Keith Avenue) proceed to first and second reading.*

**2. PASIUK HOLDINGS LTD. (PETERBILT PACIFIC LTD.) DEVELOPMENT PERMIT NO. 08-2005 (LOT B, DL 362, R5, CD, PLAN PRP13838) - 3104 HAMPTON STREET**

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*It was recommended that Development Permit No. 08-2005 be issued to Pasiuk Holdings Ltd. for the property legally described as Lot B, D.L. 362, R.5, C.D., Plan PRP13838 (3104 Hampton Street) to permit an addition to the existing building to accommodate the additional uses of a parts and service warehouse, offices and a new front entry, with the following terms and conditions:*

- a) *The landscape strip at the south side of the parking area shall be constructed with six inch (6") perimeter barrier curb and shall be planted with a mix of shrubs, trees and mulch. The plantings shall be of a hardy variety suitable to the local climate. All shrubs shall be minimum #5 pot size and all trees of a minimum 2.5cm caliper at the time of planting; and*
- b) *The six (6) parking spaces shall be a minimum 2.8 metres in width and a minimum 5.5 metres in clear length.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Building Report, April 2005***

*(No. 246)*

*MOVED/SECONDED that the April 2005 Building Report be received.*

*Carried Unanimously.*

***RCMP Monthly Statistics - April & May 2005 and TVAP Reports - March-May 2005***

*(No. 247)*

*MOVED/SECONDED that the April and May, 2005 RCMP Monthly Statistics, as well as the March-May, 2005 Terrace Victim Assistance Program reports be received.*

*Carried Unanimously.*

***Cheque Register - May 2005***

*(No. 248)*

*MOVED/SECONDED that the May 2005 Cheque Register be approved.*

*Carried Unanimously.*

***Memo-CAO - Deputy Approving Officers***

*(No. 249)*

*MOVED/SECONDED that Ron Poole, Chief Administrative Officer, as well as David Block, City Planner both be appointed as deputy approving officers for the City of Terrace under Section 77 of the Land Title Act.*

*Carried Unanimously.*

***Development Permit No. 08-2005 - Pasiuk Holdings Ltd. - 3104 Hampton Street***

*(No. 250)*

*MOVED/SECONDED that the City of Terrace issue Development Permit No. 08-2005 to Pasiuk Holdings Ltd., Inc. No. 246995, for an expansion to the existing truck shop dealership at 3104 Hampton Street (Lot B, District Lot 362, Range 5, Coast District, Plan PRP13838).*

*Carried Unanimously.*

***Memo-Director of Development Services - Green Street Well - Monitoring Wells and Pump Test Tenders***

*(No. 251)*

*MOVED/SECONDED that the Green Street Monitoring Wells contract be awarded to Geotech Drilling Services Ltd. in the amount of \$53,444.80, and the Pump Test contract be awarded to Precision Service and Pumps Inc. in the amount of \$71,486.50, and further, that \$150,000 be reallocated from Water Surplus to the Green Street Well capital fund.*

*Carried Unanimously.*

**BYLAWS:**

***Zoning Amendment (Uses Permitted in the M1 Zone - 5021 Keith Avenue) Bylaw, Project No. ADP-02-0509 First and Second Readings***

*MOVED/SECONDED that the Zoning Amendment (Uses Permitted in the M1 Zone - 5021 Keith Avenue) Bylaw, Project No. ADP-02-0509 be read by title only and passed in its first and second readings.*

(No. 252)

*Carried Unanimously.*

**NEW BUSINESS:**

***Seafest Parade, Prince Rupert***

*Councillor C. Leclerc thanked the City staff for their efforts in preparing the City float for the Seafest Parade. She further advised that the City of Terrace Float received 1<sup>st</sup> Place, and the Riverboat Days Float received 2<sup>nd</sup> place in the "Out of Town Floats" category.*

***Councillor Lynne Christiansen – 2005 FCM Conference Report***

*Councillor L. Christiansen provided a verbal report on her recent attendance at 2005 FCM Conference in St. John's, Nfld., and she thanked Council and the community for the privilege of attending this worthwhile conference. A written copy of her report will be circulated to Mayor and Council.*

***Sportsplex Tenders***

*Mayor Talstra advised that to date 4 entities have picked up tender packages for the Sportsplex, which they hope to have back by the end of June.*

***NDI Trust - NW RAC Update***

*Mayor Talstra provided a verbal update on the Northern Development Trust. He advised that the NDI Trust Board, as well as the Northwest RAC have approved their Guidelines for Applying to NDI Trust Funds, and now each Municipality or Regional District will be required to provide their own Guidelines.*

*There will be advertisements in the near future advising of the process for applying for NDI Trust funds.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 253)*

*MOVED/SECONDED that the June 13<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned into In-Camera Special Council Meeting, at 9:15 p.m.*

*Carried Unanimously.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Clerk*

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JUNE 27<sup>TH</sup>, 2005 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, and C. Leclerc. Councillor M. Davies was absent, and one vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, M. Kwiatkowski, Director of Public Works, D. Block, City Planner, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Ken Richards, Area Director,  
Home & Community Care  
Programs, NW Health  
Services Delivery Area, NHA  
- Update - Renovations to  
Terraceview Lodge***

*Representatives from Northern Health Authority, Ken Richards, Area Director of Home & Community Care Programs, NW Health Services Delivery Area, as well as Caroline Hill, Manager of Home & Community Care Programs-Central Cluster, made a presentation and answered questions regarding the proposed Terraceview Lodge renovations, and resulting affects to delivery services.*

*Mr. Richards advised that, although the previous proposed renovations would have resulted in bed closures to Terraceview, the NHA has revised the proposal to examine the feasibility of expanding the facilities at Terraceview, and move the Adult Day Care Centre to Terraceview. Therefore, at the current time, there are no plans to close beds at Terraceview. However, the number of beds required fluctuates and will continue to be monitored.*

*Concerns were raised regarding the need for input from front-line workers, seniors and families, as well as the Health Task Force Monitoring Group, before any definitive renovation plans are*

*developed, and Mr. Richards advised that consultations would take place between these groups.*

*There was also concern expressed that there may be those seniors who would be uncomfortable and very reluctant to utilize the Adult Day Care Centre in an institutionalized setting, and their care may fall through the cracks. Mr. Richards advised that, although there may be an initial reluctance in overcoming this stigma, this type of setting has proven successful in other communities.*

*Mayor Talstra thanked Mr. Richards and Ms. Hill for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 258).*

***Recess and Reconvene***

*A short recess was called at 8:05 p.m. and the meeting resumed at 8:15 p.m.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
June 13, 2005***

*MOVED/SECONDED that the Regular Council Minutes of June 13<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 257)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Ken Richards, Area Director,  
Home & Community Care  
Programs, NW Health  
Services Delivery Area, NHA  
- Update - Renovations to  
Terraceview Lodge***

*MOVED/SECONDED that the presentation from Ken Richards, Area Director, Home & Community Care Programs, NW Health Services Delivery Area, and Caroline Hill, Manager of Home & Community Care Programs-Central Cluster, of the Northern Health Authority, be received for information.*

*(No. 258)*

*Carried Unanimously.*

***Terrace Curling Association -  
Request for Letter of Support***

*(No. 259)*

*MOVED/SECONDED that the City of Terrace provide a letter of support to the Terrace Curling Club for their grant application to the Olympic/Paralympic Live Sites organization.*

*Carried Unanimously.*

***CONVENE INTO COMMITTEE  
OF THE WHOLE:***

*(No. 260)*

*MOVED/SECONDED that the June 27<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***

- Development Services  
Component,  
June 27, 2005***

*The following items were discussed at the June 27<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

***1. TEMPORARY LIQUOR LICENCE AMENDMENT  
APPLICATION (CHANGE OF HOURS) - COAST INN  
OF THE WEST (JULY 30, 2005)***

***It was recommended that the Committee now rise and report.***

***COMMITTEE REPORTS:***

***Committee of the Whole***

- Development Services  
Component,  
June 27, 2005***

*(No. 261)*

*MOVED/SECONDED that the June 27<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

***1. TEMPORARY LIQUOR LICENCE AMENDMENT  
APPLICATION (CHANGE OF HOURS) - COAST INN  
OF THE WEST (JULY 30, 2005)***

***It was recommended that Council pass a resolution recommending approval for a temporary change of hours for the Coast Inn of the West (Hanky Panky's) for Saturday, July 30, 2005.***

*Carried Unanimously.*



**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, June 13, 2005**

*MOVED/SECONDED that the June 13<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

(No. 262)

**SPECIAL REPORTS:**

**Statement of Financial Information**

*MOVED/SECONDED that the 2004 Statement of Financial Information be approved for submission to the Ministry of Community, Aboriginal, and Women's Services.*

*Carried Unanimously.*

(No. 263)

**Memo-Director of Corporate Administration - Appointment of Chief Election Officer (CEO) & Deputy CEO**

*MOVED/SECONDED that, as per Section 41 of the Local Government Act, **Cathy Jackson** be appointed Chief Election Officer for conducting the 2005 General Local Election, and **Elaine Johnson** be appointed Deputy Chief Election Officer, with power to appoint other election officials as required for the administration and conduct of the 2005 General Local Election.*

*Carried Unanimously.*

(No. 264)

**Resolution for a Temporary Licence Amendment Application - Coast Inn of the West**

*MOVED/SECONDED that the following resolution be approved with respect to an application for a Temporary Extension of Hours of Liquor Service as an amendment to Liquor Primary License No. 8660 (Rhodes Enterprises Ltd./Coast Inn of the West) for July 30, 2005, as follows:*

(No. 265)

*Be it resolved that:*

- 1. The City of Terrace Council recommends the "temporary" amendment of the license to allow for a 4:00 a.m. closing time for the date of Saturday, July 30<sup>th</sup>, 2005 for the following reasons:*

- a) The application is for a temporary change for 1 night only, and the City of Terrace is under no obligation to approve further applications of this nature if any negative impact results from this approval;*
- b) The amendment is in accordance with City of Terrace Policy No. 83 in reviewing requests for a temporary change of hours on a case-by-case basis.*

*2. The Council's comments on the prescribed considerations are as follows:*

- a) The potential for noise if the application is approved will be negligible as it is in a commercial area; and*
- b) The impact on the community if the application is approved will be negligible given the development already exists.*

*3. The views of the residents were not gathered for this application because:*

- a) City of Terrace Policy No. 83 – Liquor License Application Process does not require a public notice and hearing for temporary applications where there are not residents in the immediate vicinity of the establishment.*

*Carried Unanimously.*

***Memo-Director of  
Development Services -  
Munroe Street - Halliwell to  
Gair - Paving L.A.S.***

*(No. 266)*

*MOVED/SECONDED that the City proceed with paving of Munroe Street (from Halliwell Avenue to Gair Avenue) as a petition initiated Local Area Services (LAS) at an estimated cost to the City of \$50,000.00.*

*Carried Unanimously.*

***Seniors Advisory Commission  
Minutes - May 4, 2005***

*(No. 267)*

*MOVED/SECONDED that the May 4<sup>th</sup>, 2005 Seniors Advisory Commission Minutes be received.*

*Carried Unanimously.*

**BYLAWS:**

***Local Area Service Munroe Street (Halliwell Avenue to Gair Avenue) Paving Bylaw, Project No. ADP-02-0510 First, Second & Third Readings***

*(No. 268)*

*MOVED/SECONDED that the Local Area Services Munroe Street (Halliwell Avenue to Gair Avenue) Paving Bylaw, Project No. ADP-02-0510 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor M. Davies - B.C. Social Economy Regional Forum Report - June 16, 2005***

*(No. 269)*

*MOVED/SECONDED that the report provided by Councillor M. Davies of her attendance at the June 16<sup>th</sup>, 2005 B.C. Social Economy Regional Forum, be received for information.*

*Carried Unanimously.*

***Councillor L. Christiansen - Health Meeting Reports***

*Councillor L. Christiansen reported on her attendance at the SDPM Steering Committee, the Regional Palliative Care Initiative, and the Seven Sisters NW Mental Health & Addiction Residential & Recovery Advisory Committee meetings.*

***Regional Hospital District Board Meeting - Highlights***

*Councillor L. Christiansen provided the following highlights of the recent Regional Hospital District Board Meeting:*

- BC Ambulance Service and hospital transfers;*
- Transit Program, Northern Health Connections Program;*
- Clinical Information System;*
- Capital projects and the cost increases;*
- Prince Rupert Taxes;*
- NHA - communication with Municipalities.*

***Kalum Horseshoe Community School Society***

*Councillor S. Christensen advised that he recently attended an informational meeting regarding the Kalum Horseshoe Community School, and noted that this group will be making a presentation to the City of Terrace at a future Council meeting.*

***Kalum LRMP***

*Councillor S. Christensen provided an update on the Kalum LRMP.*

***Regional District of Kitimat-Stikine Board Meeting - Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat-Stikine Board meeting:*

- *Cranberry Connector – Ministry of Transportation has advised that they will invest up to \$50,000 in 2005 for additional upgrading and maintenance on the road.*
- *Incorporation of Thornhill - Due to the absence of Les Watmough, the Notice of Motion that was made at the last meeting regarding the incorporation of Thornhill was postponed until the September 16<sup>th</sup> meeting.*
- *Terrace Sportsplex Memorandum of Understanding – has been authorized by the RD, and will now require authorization from the City of Terrace.*
- *bcMetals Corporation - Red Chris Mine Project - made a presentation.*

***bcMetals Corporation - Red Chris Mine Project - Extension of Power Line - Highway 37***

*MOVED/SECONDED that the City of Terrace send a letter to bcMetals Corporation in support of the extension of the power line up Highway 37.*

*(No. 270)*

*Carried unanimously.*

***N.W.T.T. Nations General Assembly***

*Councillor R. McDaniel provided a report on his attendance at the N.W.T.T. Nations General Assembly.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the June 27<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned and reconvene into In-Camera Special Council meeting.*

*(No. 271)*

*Carried Unanimously.*

*The meeting adjourned at 9:10 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 11<sup>TH</sup>, 2005 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, C. Leclerc, and Councillor M. Davies. One vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, D. Fisher, Clerk, D. Block, City Planner, and H. Nunn, Acting Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*(No. 286)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Frances Birdsell, Co-ordinator, Skeena Diversity and Sasa Loggin, past Co-ordinator, Skeena Diversity - Presentation of "Racism Bullying Response Handbook"***

*Representatives from Skeena Diversity, Frances Birdsell, Co-ordinator and Sasa Loggin, past Co-ordinator, presented the second edition of the "Racism Bullying Response Handbook" to Council and answered questions regarding their Committee and the handbook.*

*In 2000 the Provincial Government developed an initiative to address racism and hate crimes at the community level. Skeena Diversity was provided with funding to move forward with three phases of the initiative.*

*Since that time Skeena Diversity has been working towards building partnerships with the RCMP Community Policing, the City of Terrace, First Nations groups, Coast Mountains School District #82, the Chamber of Commerce and other local agencies to develop a Northwest approach to the racism/bullying issue.*

*Skeena Diversity has incorporated the model of restorative justice as a community response to racism/hate/bullying. The idea behind restorative justice is that, rather than relying on traditional punishments for offenders, healing circles are held to bring all those together who have been involved in an incident so that a better understanding can be gained of each other and the reasons behind bullying behaviours.*

*Skeena Diversity has also developed and presented various racism/bullying workshops to education providers throughout the region.*

*Ms. Birdsell indicated that Skeena Diversity has recently applied for ongoing funding from the Province in order to continue their work on this initiative. They are looking for the support of City Council in securing Provincial funding and for Skeena Diversity to continue working closely with the RCMP Community Policing on the restorative justice model.*

*It was suggested that the Skeena Diversity group should work together with local business owners to develop a program that also considers the businesses' concerns.*

*Councillor C. Leclerc, Council liaison for the 2005 Skeena Diversity Committee, commended the group as a whole for being dedicated to and focused on this issue and developing an outstanding handbook.*

*Mayor Talstra thanked Ms. Birdsell and Ms. Loggin for their presentation and also thanked all involved with Skeena Diversity, including volunteers, for a job well done, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 288).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

**Regular Council Minutes,  
June 27, 2005**

(No. 287)

*MOVED/SECONDED that the Regular Council Minutes of June 27<sup>th</sup>, 2005, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

**Frances Birdsell, Co-ordinator  
and Sasa Loggin, past Co-  
ordinator, Skeena Diversity -  
Presentation of "Racism &  
Bullying Response  
Handbook"**

(No. 288)

*MOVED/SECONDED that the presentation from Frances Birdsell, Co-ordinator, and Sasa Loggin, past Co-ordinator, Skeena Diversity be received for information.*

*Carried Unanimously.*

**Northern Signs Softball Team  
- Request for Beer Garden -  
July 29<sup>th</sup> to August 1<sup>st</sup>, 2005**

(No. 289)

*MOVED/SECONDED that permission be granted for the Northern Signs Softball Team to hold a Beer Garden in conjunction with their Softball Tournament being held July 29<sup>th</sup> to August 1<sup>st</sup>, 2005 at Riverside Park, provided liquor licensing, RCMP and insurance requirements are met.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR  
INFORMATION ONLY):**

**Committee of the Whole  
➤ Development Services  
Component,  
June 27, 2005**

(No. 290)

*MOVED/SECONDED that the June 27<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Oral Report to the July 11<sup>th</sup>,  
2005 Public Hearing**

(No. 291)

*MOVED/SECONDED that the oral report to the July 11<sup>th</sup>, 2005 Public Hearing be adopted with the following recommendation:*

- 1. PUBLIC HEARING – ZONING BYLAW NO. 1431-1995 TEXT AMENDMENT - ADDITION OF RESIDENTIAL SINGLE FAMILY AS A PERMITTED USE IN THE LIGHT INDUSTRIAL (M1) ZONE - 5021 KEITH AVENUE (THE EAST ½ OF LOT 6, BLOCK 2, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 1992)**

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*It was recommended that the Zoning Text Amendment (5021 Keith Avenue) Bylaw, Project No. ADP-02-0509 proceed to third reading.*

*Carried Unanimously.*

**Memo-Director of Finance -  
2005 Annual Report**

(No. 292)

*MOVED/SECONDED that the 2005 Annual Report be accepted as presented.*

*Carried Unanimously.*

**Building Synopses,  
May & June, 2005**

(No. 293)

*MOVED/SECONDED that the May & June, 2005 Building Synopses be received.*

*Carried Unanimously.*

**Fire Department Reports,  
April & May, 2005**

(No. 294)

*MOVED/SECONDED that the April and May, 2005 Fire Department Reports be received.*

*Carried Unanimously.*

**B.C. Ambulance Service,  
2005 Second Quarter Report**

(No. 295)

*MOVED/SECONDED that the B.C. Ambulance Service 2005 Second Quarter Report be received.*

*Carried Unanimously.*



**Memo - Director of Corporate Administration - Terrace Bavarian Inn/Back Eddy Pub Slingers' Race 2005**

(No. 296)

*MOVED/SECONDED that the City has no objection to the Terrace Bavarian Inn/Back Eddy Pub's request for a temporary location change to their liquor license, for the purposes of holding the Slingers' Race in their parking lot at 4332 Lakelse Avenue on Sunday, July 31<sup>st</sup>, 2005 between the hours of 11:00 a.m. and 5:00 p.m. during the upcoming Riverboat Days' celebrations, provided liquor licensing, RCMP and insurance requirements are met.*

*Carried Unanimously.*

**BYLAWS:**

**Local Area Service Munroe Street (Halliwell Avenue to Gair Avenue) Paving Bylaw, Project No. ADP-02-0510 Adoption**

(No. 297)

*MOVED/SECONDED that the Local Area Services Munroe Street (Halliwell Avenue to Gair Avenue) Paving Bylaw, Project No. ADP-02-0510 be read by title only and adopted.*

*Carried Unanimously.*

**Zoning Amendment (Uses Permitted in the M1 Zone - 5021 Keith Avenue) Bylaw, Project No. ADP-02-0509 Third Reading**

(No. 298)

*MOVED/SECONDED that the Zoning Amendment (Uses Permitted in the M1 Zone - 5021 Keith Avenue) Bylaw, Project No. ADP-02-0509 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**NEW BUSINESS:**

**Councillor C. Leclerc - Ferry Island Playground Equipment**

*Councillor C. Leclerc commended the Rotary Club of Terrace and the Skeena Valley Rotary Club on their installation of playground equipment and benches at Ferry Island and suggested that everyone take the time to visit the site.*

*The playground is suitable for children with disabilities. It is shaped like a boat and incorporates pirates and ducks into the theme to relate to the Riverboat Days events held at Ferry Island each year.*

*Councillor C. Leclerc suggested that letters of thanks be sent to these Clubs to acknowledge this welcome addition to the Ferry Island Municipal Campground area.*

***Councillor R. McDaniel -  
Kitsumkalum Tempo Gas  
Fishing Derby***

*Councillor R. McDaniel reminded everyone about the upcoming annual Kitsumkalum Tempo Gas Fishing Derby this coming weekend.*

*There are only 500 tickets printed and you do not have to catch a fish to win a prize. There are 60 prizes available with an approximate total value of \$7,000. 100% of the ticket sales go back into the community. The proceeds from this year's derby will go to Terrace Water Rescue.*

***Councillor L. Christiansen,  
Terrace Beautification  
Society Farmers Market  
Project***

*The Greater Terrace Beautification Society, with the help of teachers and students from Parkside School, recently installed brickwork, planters with benches, and grass at the entrance to the Farmers' Market. A job well done!*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the July 11<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*(No. 299)*

*Carried Unanimously.*

*The meeting adjourned at 8:15 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 25<sup>TH</sup>, 2005 AT 7:40 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and C. Leclerc. One vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*(No. 303)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
July 11, 2005***

*(No. 304)*

*MOVED/SECONDED that the Regular Council Minutes of July 11<sup>th</sup>, 2005, be adopted as circulated.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*(No. 305)*

*MOVED/SECONDED that the July 25<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**July 25, 2005**

*The following items were discussed at the July 25<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. PRETTO ENTERPRISES INC. OCP AMENDMENT AND ZONING TEXT AMENDMENT APPLICATION FOR LOT 1, BLOCK A, DL 838, R5, CD, PLAN 3460, EXCEPT PLAN 4375 (3504 KALUM STREET)**
- 2. R & A PRICE LEASING LTD. - RECYCLING DEPOT - ZONING TEXT AMENDMENT APPLICATION FOR LOT B, DL 369, R5, CD, PLAN PRP41812 (3100 KALUM STREET)**
- 3. TEMPORARY LIQUOR LICENSE AMENDMENT APPLICATION (EXTENSION OF LICENSED AREA JULY 15 THROUGH SEPTEMBER 5, 2005) - BEST WESTERN TERRACE INN (TERRACE HOTEL LTD.)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Committee of the Whole**  
**Component,**  
**July 13, 2005**

*MOVED/SECONDED that the July 13<sup>th</sup>, 2005 Committee of the Whole Component of Committee of the Whole report be adopted as follows:*

- 1. ESTABLISH NDI GUIDELINES FOR THE CITY OF TERRACE**

(No. 306)

*There were no recommendations forthcoming at this time.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Committee of the Whole**  
**Component,**  
**July 18, 2005**

*MOVED/SECONDED that recommendation Number 1 of the July 18<sup>th</sup>, 2005 Committee of the Whole Component of Committee of the Whole report be amended to add to bullet number 3, point e) - "economic diversity", as well as to delete bullet number 9 ("The funds shall be allocated...") and that the amended report be adopted with the following recommendations:*

(No. 307)

- 1. ESTABLISH NDI GUIDELINES FOR THE CITY OF TERRACE**

*It was recommended that Council adopt the City of Terrace Guidelines for Northern Development Initiative funding, as amended, to read as follows:*

- *All projects must be endorsed by the City of Terrace by resolution prior to being forwarded to the Northwest Regional Advisory Committee. The Northwest RAC is responsible to receive, assess and recommend to the NDI Board project proposals within its defined region.*
- *All projects must demonstrate broad support at the RAC level and fit within the defined areas in the legislation, namely: a) forestry; b) pine beetle recovery; c) transportation; d) tourism; e) mining; f) Olympic; g) small business; h) economic development; and i) energy.*
- *Proposals should demonstrate, where applicable:*
  - a) *Leveraging;*
  - b) *Sustainability;*
  - c) *Job Creation;*
  - d) *Small community participation;*
  - e) *Economic Diversity.*
- *Proposals must demonstrate that due diligence and business case test has been completed for each proposal.*
- *The City of Terrace will only consider major projects with the potential to provide significant employment, taxation or whole community benefit and will require the involvement of the City to participate in the project.*
- *The City of Terrace is responsible for follow-up to ensure that money is used for the purpose it was intended.*
- *Funds are not substitutes for existing government or funding programs at any level, but this principle does not exclude the City of Terrace from being able to access other government cost sharing programs or from requesting assistance for participation.*

- *All approved funds are to be distributed to the City of Terrace for administering of approved projects.*
- *The City of Terrace reserves the right to administer the funds for any approved projects as it deems financially viable.*
- *The City will endeavour to retain its funding allocation intact.*
- *Projects that provide a benefit beyond the City or the Region may be considered for shared funding from other interested municipalities or through the NDI Cross Regional Fund.*

*Carried Unanimously.*

***Committee of the Whole***  
➤ ***Development Services***  
***Component,***  
***July 25, 2005***

*MOVED/SECONDED that the July 25<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 308)*

***1. PRETTO ENTERPRISES INC. OCP AMENDMENT AND ZONING TEXT AMENDMENT APPLICATION FOR LOT 1, BLOCK A, DL 838, R5, CD, PLAN 3460, EXC. PLAN 4375 (3504 KALUM STREET)***

*It was recommended that the City of Terrace approve the first and second readings of a bylaw to amend Zoning Bylaw No. 1431-1995 by changing the Permitted Uses for the Neighbourhood Commercial (C4) zoned property legally described as Lot 1, Block A, District Lot 838, Range 5, Coast District, Plan 3460, except Plan 4375 by adding L.P.G. tank less than 2000 gallons as a permitted use to allow for the installation of a propane tank and dispenser on the subject property.*

*It is further recommended that the City of Terrace approve the first and second readings of a bylaw to amend Schedule B (Land Use Plan) of Official Community Plan Bylaw No. 1771-2002 by changing the land use designation of the property legally described as Lot 1, Block A, District Lot 838, Range 5, Coast District, Plan 3460, except Plan 4375 from Urban Residential to Service Commercial.*

**2. R & A PRICE LEASING LTD. - RECYCLING DEPOT - ZONING TEXT AMENDMENT APPLICATION FOR LOT B, DL 369, R5, CD, PLAN PRP41812 (3100 KALUM STREET)**

*It is recommended that the City of Terrace approve the first and second readings of a bylaw to amend Zoning Bylaw No. 1431-1995 by changing the Permitted Uses for the Downtown Tourism (C7) zoned property legally described as Lot B, District Lot 369, Range 5, Coast District, Plan PRP41812 (3110 Kalum Street) by adding Recycling Depot as a site specific permitted use on the subject property.*

**3. TEMPORARY LIQUOR LICENSE AMENDMENT APPLICATION (EXTENSION OF LICENSED AREA JULY 15 THROUGH SEPTEMBER 5, 2005) - BEST WESTERN TERRACE INN (TERRACE HOTEL LTD.)**

*It was recommended that the following resolution be approved with respect to an application for a temporary extension of licensed area for the Best Western Terrace Inn (Terrace Hotel Ltd.) for the operation of an outdoor patio for a special event and throughout the allotted time from July 15, 2005 to September 5, 2005:*

*Be it resolved that:*

- 1. The City of Terrace Council recommends the "temporary" amendment of the subject license from Friday, July 15, 2005 through to Monday, September 5, 2005 as:*
  - a) The application is for a temporary extension of the licensed sales area to allow for an outdoor patio during a special event and the allotted time frame;*
  - b) The R.C.M.P. does not oppose the temporary extension of licensed area; and*
  - c) The amendment is in accordance with City of Terrace Policy No. 83 in reviewing requests for a temporary extension of licensed area on a case-by-case basis.*

2. *The Council's comments on the prescribed considerations are as follows:*

- a) *The potential for noise if the application is approved will be negligible as it is in an existing establishment in a commercial area; and*
- b) *The impact on the community if the application is approved will be negligible.*

3. *The views of the residents were not gathered for this application because:*

- a) *City of Terrace Policy No. 83 – Liquor License Application Process does not require a public notice and hearing for temporary applications.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo-Director of Finance -  
Regional District Cost  
Sharing - Terrace Arena and  
Swimming Pool - Recreation  
Complex Agreement***

*(No. 309)*

*MOVED/SECONDED that the Recreation Complex Agreement between the Regional District of Kitimat-Stikine and the City of Terrace be approved.*

*Carried Unanimously.*

***Memo-Director of Leisure  
Services - Youth Arena  
Rental Rates***

*(No. 310)*

*MOVED/SECONDED that the youth arena rental rate for the remainder of the 2005 ice season be set at \$59.00 per hour.*

*Carried Unanimously.*

***Memo-CAO - Appointment of  
Terrace Emergency Services  
Co-Ordinator and Deputy***

*(No. 311)*

*MOVED/SECONDED that Peter Weeber, Fire Chief, be appointed the Terrace Emergency Services Co-Ordinator, and that Sandy Miller, Aquatic Manager, be appointed Deputy Terrace Emergency Services Co-Ordinator.*

*Carried Unanimously.*

***Cheque Register - June 2005***

*(No. 312)*

*MOVED/SECONDED that the June 2005 Cheque Register be approved.*

*Carried Unanimously.*



**Transit Advisory Commission  
Minutes, July 5, 2005**

*MOVED/SECONDED that the July 5, 2005 Transit  
Advisory Commission Minutes be received.*

(No. 313)

*Carried Unanimously.*

**Public Hearing Report,  
July 11, 2005 –  
For Information Only**

*MOVED/SECONDED that the July 11, 2005 Public  
Hearing Report be received for information.*

(No. 314)

*Carried Unanimously.*

**Terrace Victims Assistance  
Quarterly Report –  
April - June, 2005**

*MOVED/SECONDED that the April - June, 2005  
Terrace Victims Assistance Quarterly Report be  
received.*

(No. 315)

*Carried Unanimously.*

**BYLAWS:**

**Official Community Plan  
Amendment (3504 Kalum  
Street) Bylaw,  
Project No. ADP-02-0511  
First and Second Readings**

*MOVED/SECONDED that Official Community Plan  
Amendment (3504 Kalum Street) Bylaw, Project  
No. ADP-02-0511 be read by title only and passed  
in its first and second readings.*

(No. 316)

*Carried Unanimously.*

**Zoning Amendment (3504  
Kalum Street) Bylaw, Project  
No. ADP-02-0512  
First and Second Readings**

*MOVED/SECONDED that Zoning Amendment (3504  
Kalum Street) Bylaw, Project No. ADP-02-0512 be  
read by title only and passed in its first and second  
readings.*

(No. 317)

*Carried Unanimously.*

**Zoning Amendment (3110  
Kalum Street) Bylaw, Project  
No. ADP-02-0513  
First and Second Readings**

*MOVED/SECONDED that Zoning Amendment (3110  
Kalum Street) Bylaw, Project No. ADP-02-0513 be  
read by title only and passed in its first and second  
readings.*

(No. 318)

*Carried Unanimously.*

**NEW BUSINESS:**

**Transit Advisory Commission  
– Terms of Reference  
Revisions**

*MOVED/SECONDED that Administration revise the  
Transit Advisory Commission Terms of Reference  
with view of reducing membership.*

(No. 319)

*Carried Unanimously.*

***Health Task Force Monitoring Group - Update***

*Councillor L. Christiansen advised that the Health Task Force Monitoring Group met with a group of seniors, who expressed concerns with health care services for Seniors. She further advised that the seniors, as well as representatives from the Health Task Force Monitoring Group will present these concerns to Council prior to the 2005 UBCM Convention.*

***Councillor M. Davies - NCDC Board of Directors Meeting - Prince George, B.C. - Update***

*Councillor M. Davies provided a verbal report on her recent attendance at the NCDC Board of Directors Meeting in Prince George. She distributed a copy of speaking notes from presenter John Swaan, Founder/President/CTO, Pellet Flame - Pacific Bio Energy Corp., regarding "The Wood Pellet Industry".*

*Councillor Davies advised that the City of Terrace has been awarded to host the 2006 NCDC Conference.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the July 25<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*(No. 320)*

*Carried Unanimously.*

*The meeting adjourned at 8:20 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Deputy Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 8<sup>TH</sup>, 2005 AT 7:35 P.M.***

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*Mayor J. Talstra presided. Councillors present were S. Christensen, M. Davies, and C. Leclerc. Councillors L. Christiansen and R. McDaniel were absent, and one vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Deidre Price and Wendy Orrey, Bear Smart Program Delivery Specialists - Bear Smart Program***

*Wendy Orrey and Deidre Price, Bear Smart Program Delivery Specialists, presented the Bear Smart Program, which is a proactive conservation strategy that encourages efforts by communities, business and individuals to reduce bear/human conflicts. The Program is based on a series of 6 criteria that communities must achieve in order to be designated as "Bear Smart". A large portion of the funding required to fulfill these criteria would come from municipal funding, volunteering, local partnerships, or fundraising by the committee.*

*Ms. Price requested that the City of Terrace adopt the Bear Smart Program.*

*Mayor Talstra thanked Wendy Orrey and Deidre Price for their presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 322)*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
July 25, 2005***

*MOVED/SECONDED that the Regular Council Minutes of July 25, 2005, be adopted as circulated.*

*(No. 321)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Bear Smart Program - Bear  
Smart Status***

*MOVED/SECONDED that the presentation by Wendy Orrey and Deidre Price regarding the Bear Smart Program be received for information and that the City of Terrace representatives for the Regional District of Kitimat-Stikine address this issue when the Bear Smart Program is presented to the Regional District of Kitimat-Stikine for consideration.*

*(No. 322)*

*Carried Unanimously.*

**CORRESPONDENCE (FOR  
INFORMATION PURPOSES  
ONLY):**

*There was no correspondence for information purposes.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*MOVED/SECONDED that the August 8<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*(No. 323)*

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
August 8, 2005***

*The following items were discussed at the, 2005 Development Services Component of Committee of the Whole:*

- 1. TERRACE KITIMAT AIRPORT SOCIETY  
DEVELOPMENT PERMIT NO. 09-2005 - 4401  
BRISTOL ROAD**
- 2. STAPLES BUSINESS DEPOT DEVELOPMENT  
PERMIT NO. 10-2005 - 4645 GREIG AVENUE**
- 3. KEN'S MARINE DEVELOPMENT PERMIT NO. 11-  
2005 - 4946 GREIG AVENUE**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole***  
➤ ***Development Services***  
***Component,***  
***August 8, 2005***

*MOVED/SECONDED that the August 8<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

*(No. 324)*

***1. TERRACE KITIMAT AIRPORT SOCIETY  
DEVELOPMENT PERMIT NO. 09-2005 - 4401  
BRISTOL ROAD***

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*It was recommended that Development Permit No. 09-2005 be issued to the Terrace Kitimat Airport Society for property legally described as Block C, District Lot 1727, 1734, 1734A, 1735, 1736, 1741, 4003, 4004 and 4005, Range 5, Coast District, Plan IITU1816 (4401 Bristol Road) to permit an expansion of the exiting terminal building, with the following terms and conditions:*

- 1) Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan and Schedule "A".*
- 2) As per Section 925(1)(2) of the Local Government Act the City of Terrace reserves the right to take letters of credit or security deposits for landscaping, for completion of unfinished landscaping requirements, for carrying out any construction required to correct an unsafe condition, or for repairing damage to the natural environment that has resulted as a consequence of a contravention of a condition in a development permit.*
- 3) This permit shall lapse if the Permittee does not substantially commence the construction of the development permitted by this permit within twelve (12) months of the date of this permit, and complete construction within two (2) years.*

- 4) *Terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit*

**2. STAPLES BUSINESS DEPOT DEVELOPMENT PERMIT NO. 10-2005 - 4645 GREIG AVENUE**

*It was recommended that Development Permit No. 10-2005 be issued to Southdown Builders Limited for property legally described as Lot 1, District Lot 361, Range 5, Coast District, Plan PRP14459 (4645 Greig Avenue) to permit the renovation of an existing commercial building to accommodate Staples Business Depot, with the following variances and terms and conditions:*

- 1) *This Development Permit is issued subject to compliance with all of the Bylaws of the City of Terrace applicable thereto with the following exceptions:*
  - a) *Vary Section 4.19 of Zoning Bylaw No. 1431-1995 to reduce the required number of off-street parking spaces by six (6) bringing the total required spaces from sixty-four (64) to fifty-eight (58) for this development.*
  - b) *Vary City of Terrace Signage Bylaw No. 1500-1996 (Consolidated) Schedule B to increase the maximum total sign area on a zone lot in the C1-A Zone from 18.5 m<sup>2</sup> to 45.0 m<sup>2</sup>.*
- 2) *Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan and Schedule "A", and the following:*
  - a) *Secure off-street parking for bicycles shall be provided convenient to the main building entrance;*

*b) Parking spaces are to be marked as per revised number and layout for the subject zone lot.*

*3) As per Section 925(1)(2) of the Local Government Act the City of Terrace reserves the right to take letters of credit or security deposits for landscaping, for completion of unfinished landscaping requirements, for carrying out any construction required to correct an unsafe condition, or for repairing damage to the natural environment that has resulted as a consequence of a contravention of a condition in a development permit.*

*4) This permit shall lapse if the Permittee does not substantially commence the construction of the development permitted by this permit within twelve (12) months of the date of this permit, and complete construction within two (2) years.*

*5) Terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit.*

**3. KEN'S MARINE DEVELOPMENT PERMIT NO. 11-2005 - 4946 GREIG AVENUE**

*It was recommended that Development Permit No. 11-2005 be issued to Ken's Marine for property legally described as Parcel A, Lot 362, Range 5, Coast District, Plan 4853 (4946 Greig Avenue) to permit an addition to the existing commercial building of three work bays for the storage of boats and equipment, with the following terms and conditions:*

*1) Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan and the attached Schedule "A", and the following:*

*a) Construction of a six (6) foot cedar fence on the north property line;*

- b) Lot 4, Plan 4853 is to be consolidated with Parcel A, Plan 4853 to ensure the existing commercial building conforms to the setback requirements of the BC Building Code.*
  
- 2) As per Section 925(1)(2) of the Local Government Act the City of Terrace reserves the right to take letters of credit or security deposits for landscaping, for completion of unfinished landscaping requirements, for carrying out any construction required to correct an unsafe condition, or for repairing damage to the natural environment that has resulted as a consequence of a contravention of a condition in a development permit.*
  
- 3) This permit shall lapse if the Permittee does not substantially commence the construction of the development permitted by this permit within twelve (12) months of the date of this permit, and complete construction within two (2) years.*
  
- 4) Terms of this permit or any amendment to it, are binding on all persons who acquire an interest in the land affected by this permit.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services Component,  
July 25, 2005 (For Information Only)***

*MOVED/SECONDED that the July 25<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 325)*

**SPECIAL REPORTS:**

***Cheque Register, July 2005***

*MOVED/SECONDED that the July 2005 Cheque Register be approved.*

*(No. 326)*

*Carried Unanimously.*



**BYLAWS:**

***Zoning Amendment (Uses Permitted in the M1 Zone - 5021 Keith Avenue) Bylaw Project No. ADP-02-0509 Adoption***

*(No. 327)*

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the M1 Zone - 5021 Keith Avenue) Bylaw, Project No. ADP-02-0509 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Riverboat Days Committee - Thank You!***

*Mayor and Council expressed their heartfelt appreciation to the Riverboat Days Committee, who once again, worked very hard to plan for a successful Riverboat Days Celebration. In spite of inclement weather, the community and visitors enjoyed the events that were organized.*

***Alcan - Contribution to UNBC Medical Trust Fund***

*Councillor Davies advised that Alcan has contributed \$500,000 over the next 7 years toward the UNBC Northern Medical Programs Trust. Alcan's contribution will help alleviate the financial pledges of 19 northern municipalities, from Prince Rupert to Prince George.*

***Money Laundering Workshop***

*Councillor S. Christensen advised that he and Councillor L. Christiansen attended a very informative Money Laundering Workshop put on by the Chamber of Commerce and RCMP. Councillor Christensen advised that he would make the information available to anyone interested.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*(No. 328)*

*MOVED/SECONDED that the August 8<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:10 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Deputy Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, AUGUST 22<sup>ND</sup>, 2005 AT 7:30 P.M.**

*Mayor J. Talstra presided. Councillors present were S. Christensen, L. Christiansen, M. Davies, C. Leclerc and R. McDaniel. One vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, J. Degerness, Director of Finance, M. Kwiatkowski, Director of Development Services, R. Milnthorp, Director of Leisure Services, D. Block, City Planner and H. Nunn, Acting Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*(No. 329)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***John Malo - Sportsplex Project***

*John Malo expressed concerns regarding the Sportsplex project. Mr. Malo is against taxpayers' money being used for this project and he believes that his opinion represents the majority of taxpayers within the community. His understanding was that Council pledged not to spend taxpayers' money on this project. Information in the media has indicated that approximately \$218,000 has been spent to date on the project for consultant fees etc.*

*Mr. Malo also expressed concern that there has been a lack of public consultation on this topic and with the scope of the project constantly changing that the information provided to the public has been very difficult to interpret.*

*Mayor Talstra explained that Council believes that they do have the support of the community to go*

*forward with the project in phases with the first phase being the Sportsplex as proposed.*

*Mayor Talstra stated that the costs for the first phase have come in much higher than anticipated. Volunteers have continued to work hard to assist the City in fundraising in order to make the Sportsplex a reality and City staff continue to look at alternative funding sources for the project.*

*Mayor Talstra also explained that it is not uncommon for the City to put forward monies for feasibility studies, consultants fees etc. for developments that have the potential to be economic generators for the City. Mayor Talstra also clarified that although he himself has stated that he did not want to see taxpayers' money used for the Sportsplex project, other Council members have not necessarily made the same statement.*

*Mayor Talstra thanked Mr. Malo for sharing his comments.*

***Annalee Davis - Terrace and District Museum Society***

*Annalee Davis spoke on behalf of Heritage Park Museum and outlined their request for the City's support in obtaining some of the recent funding provided to municipalities through UBCM for "The Community Tourism Program".*

*The Terrace and District Museum Society has been working on developing a marketing strategy to market the museum locally, regionally and internationally to increase visitation to the museum.*

*Their intention is to use any funding they receive for signage on the highways, development of a new brochure, permanent interpretive panels on-site and advertising opportunities in regional papers, tourism magazines, and international travel books.*

*Mayor Talstra explained that the City is considering other uses for this funding and asked Ross Milnthorp, Director of Leisure Services to comment further.*

*The Director of Leisure Services advised that earlier this year Council identified the development of a*

*new tourism strategy as one of their nine priority objectives. The City of Terrace has been allocated \$35,000 from UBCM through "The Community Tourism Program". The funding amount is determined on a per capita basis. The Director of Leisure Services met with some stakeholders to discuss the funding. The \$35,000 was earmarked for developing the tourism strategy.*

*The Director of Leisure services also commented that the Regional District of Kitimat-Stikine is eligible to receive \$39,000 of funding through this program and the City hopes to partner with the Regional District on as many projects as possible.*

*Brian Downie of the Terrace and District Museum Society expressed his concern that Heritage Park Museum is in serious need of marketing funding. All of their current budget goes directly towards running programs and maintaining the site.*

*Ron Poole, Chief Administrative Officer, indicated that City staff did not anticipate requests coming in from outside groups for this funding and that any money remaining after the development of the tourism strategy may be considered for Heritage Park Museum.*

*Mayor Talstra thanked Annalee Davis and Brian Downie for their presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 331)*

**Steve Turner - Terrace Minor Hockey Association President - Sportsplex Project**

*Steve Turner commended Mayor and Council for their efforts in bringing the Sportsplex project to reality.*

*As the President of the Terrace Minor Hockey Association and a member of the Men's Recreational Hockey League, Mr. Turner knows first hand that our current arena is used by various groups from 5:00 a.m. to midnight every day.*

*Mr. Turner acknowledges that although not everyone in the community will make use of the facility, the addition of a second sheet of ice in our*

community may limit some winter highway travel and could potentially save lives.

Mayor Talstra thanked Mr. Turner for his comments and added that local taxpayers do pay for our public library and swimming pool although not everyone will patronize these facilities either.

**PETITIONS AND QUESTIONS:**

There were no petitions or questions.

**MINUTES:**

**Regular Council Minutes,  
August 8, 2005**

*MOVED/SECONDED that the Regular Council Minutes of August 8, 2005, be adopted as circulated.*

(No. 330)

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

**Heritage Park Museum - The  
Community Tourism Program**

*MOVED/SECONDED that the request from the Terrace and District Museum Society for "The Community Tourism Program" funding be referred to staff for consideration and that the operation of the George Little House and the Heritage Park Museum be considered as part of our tourism strategy.*

(No. 331)

*Carried Unanimously.*

**John Malo Presentation**

*MOVED/SECONDED that the verbal presentation from John Malo be received for information.*

(No. 332)

*Carried Unanimously.*

**Steve Turner Presentation**

*MOVED/SECONDED that the verbal presentation from Steve Turner, President, Terrace Minor Hockey Association be received for information.*

(No. 333)

*Carried Unanimously.*

**CORRESPONDENCE (FOR INFORMATION PURPOSES ONLY):**

*There was no correspondence for information purposes.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services Component,  
August 8, 2005 (For Information Only)***

*MOVED/SECONDED that the August 8<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 334)*

**SPECIAL REPORTS:**

***Building Synopsis, July 2005***

*MOVED/SECONDED that the July 2005 Building Synopsis be received.*

*(No. 335)*

*Carried Unanimously.*

*Councillor C. Leclerc asked if a five-year comparison of building permits and values could be prepared for Council's information.*

***Memo - Director of Leisure Services - Terrace Arena Concession Operating Contract***

*MOVED/SECONDED that the Terrace Arena Concession contract be awarded to Classic Hot Dogs for a three-year period with an option to renew for a further two three-year terms based on the following proposal: \$4,200/year operator lease payment to the City plus 5% of sales over \$45,000 remitted monthly after the \$45,000 mark is reached.*

*(No. 336)*

*Carried Unanimously.*

***Memo - Director of Administration - Fluoridation Referendum***

*MOVED/SECONDED that Council put the question to the Electors by way of "Other Voting" at the upcoming General Local Elections being held November 19, 2005 as to whether or not the City should continue fluoridating the water supply.*

*(No. 337)*

*Carried Unanimously.*

***Memo - Director of  
Administration - Cancellation  
of September 26<sup>th</sup>, 2005  
Regular Council Meeting***

*(No. 338)*

*MOVED/SECONDED that the Regular Council Meeting scheduled for Monday, September 26<sup>th</sup>, 2005 be cancelled, with notice posted pursuant to Section 5.4 of the City of Terrace Procedural Bylaw, and further that if a meeting is required between September 12<sup>th</sup> and October 11<sup>th</sup>, 2005, the meeting date will be set at the call of the Chair.*

*Carried Unanimously.*

***Oral Reports to the August  
22<sup>nd</sup>, 2005 Public Hearing***

*(No. 339)*

*MOVED/SECONDED that the oral reports to the August 22<sup>nd</sup>, 2005 Public Hearing be adopted with the following recommendations:*

- 1. PUBLIC HEARING – ZONING BYLAW NO. 1431-1995 TEXT AMENDMENT - ADDITION OF L.P.G. TANK LESS THAN 2000 GALLONS AS A PERMITTED USE IN THE NEIGHBOURHOOD COMMERCIAL (C4) ZONE - 3504 KALUM STREET (LOT 1, BLOCK A, DISTRICT LOT 838, RANGE 5, COAST DISTRICT, PLAN 3460 EXCEPT PLAN 4375)***

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*It was recommended that the Zoning Text Amendment (3504 Kalum Street) Bylaw, Project No. ADP-02-0512 proceed to third reading and adoption.*

*Carried Unanimously.*

- 2. PUBLIC HEARING –OFFICIAL COMMUNITY PLAN BYLAW NO. 1771-2002, SCHEDULE “B” LAND USE PLAN AMENDMENT - CHANGE OF LAND USE DESIGNATION - 3504 KALUM STREET (LOT 1, BLOCK A, DISTRICT LOT 838, RANGE 5, COAST DISTRICT, PLAN 3460 EXCEPT PLAN 4375), FROM URBAN RESIDENTIAL TO SERVICE COMMERCIAL***

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*It was recommended that the Official Community Plan Amendment (3504 Kalum Street) Bylaw, Project No. ADP-02-0511 proceed to third reading and adoption.*

*Carried Unanimously.*



**3. PUBLIC HEARING – ZONING BYLAW NO. 1431-1995 TEXT AMENDMENT - ADDITION OF RECYCLING DEPOT AS A SITE-SPECIFIC PERMITTED USE IN THE DOWNTOWN TOURISM (C7) ZONE FOR - 3110 KALUM STREET (LOT B, DISTRICT LOT 369, RANGE 5, COAST DISTRICT, PLAN PRP41812).**

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*It was recommended that the Zoning Text Amendment (3110 Kalum Street) Bylaw, Project No. ADP-02-0513 proceed to third reading and adoption.*

*Carried Unanimously.*

***Memo - Director of Leisure Services - Sportsplex Project***

*(No. 340)*

*MOVED/SECONDED that the Sportsplex project be re-tendered in January 2006 using the same basic design specifications as the June 2005 tender, and further;*

*That staff be directed to resubmit the Sportsplex Proposal to the FCM Green Grant program, and further;*

*That the City seek interest from business entities on the sale of carbon credits for this project.*

*Carried Unanimously.*

***Memo - Director of Finance - Riverboat Days Insurance***

*(No. 341)*

*MOVED/SECONDED that the City contribute \$1,250 from the surplus account towards the liability insurance for 2005 Riverboat Days.*

*Carried Unanimously.*

**BYLAWS:**

***OCP Amendment (3504 Kalum Street) Bylaw Project No. ADP-02-0511 Third Reading and Adoption***

*(No. 342)*

*MOVED/SECONDED that Official Community Plan Amendment (Schedule "B" Land Use Plan - 3504 Kalum Street) Bylaw, Project No. ADP-02-0511 be read by title only and passed in its third reading and adopted.*

*Carried Unanimously.*

***Zoning Amendment (Uses Permitted in the C4 Zone - 3504 Kalum Street) Bylaw Project No. ADP-02-0512 Third Reading and Adoption***

*(No. 343)*

***Zoning Amendment (Uses Permitted in the C7 Zone - 3110 Kalum Street) Bylaw Project No. ADP-02-0513 Third Reading and Adoption***

*(No. 344)*

***City of Terrace Fluoride Question Referendum Bylaw Project No. ADP-02-0514 First, Second and Third Readings***

*(No. 345)*

**NEW BUSINESS:**

***Councillor M. Davies - Terrace Tourism Society - Bid to Host the 2006 Northern B.C. Tourism Conference***

*(No. 346)*

***Health Task Force Monitoring Committee - Update***

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C4 Zone - 3504 Kalum Street) Bylaw, Project No. ADP-02-0512 be read by title only and passed in its third reading and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C7 Zone - 3110 Kalum Street) Bylaw, Project No. ADP-02-0513 be read by title only and passed in its third reading and adopted.*

*Carried Unanimously.*

*MOVED/SECONDED that City of Terrace Fluoride Question Referendum Bylaw, Project No. ADP-02-0514 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*MOVED/SECONDED that the City of Terrace provide a letter of support for the Terrace Tourism Society to submit a bid to host the 2006 Northern B.C. Tourism Conference in October 2006.*

*Carried Unanimously.*

*Councillor L. Christiansen summarized the minutes from the last Health Task Force Monitoring Committee meeting. Seniors care in the community was the main discussion with the following items of interest:*

- Concern about the gap between home support and Terraceview Lodge admission eligibility;*
- Gathering information regarding local bed shortages (staffing level shortages), and the need for an orthopedic centre and a trauma centre to prepare City Council to meet with the Minister of Health at UBCM.*

*Councillor M. Davies inquired as to whether or not the minutes from the Health Task Force Monitoring Committee were forwarded to the Northern Health Authority.*

*Councillor L. Christiansen indicated that due to difficulties they have had in the past with having their minutes produced they have not been passed on to the Northern Health Authority. They do hope to have them forwarded in the future.*

*(No. 347)*

*MOVED/SECONDED that the Health Task Force Monitoring Committee meet with City Administration staff to discuss the current structure of the group and possible changes to that structure.*

*Carried Unanimously.*

***Regional District of Kitimat-Stikine Board Meeting - Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat - Stikine Board meeting held in Stewart:*

- *Proposed Amendments to the Canadian Aviation Regulations – The Minister of Transport responded to the Board’s concerns with the proposed changes to the Canadian Aviation Regulations, specifically to Approach Ban regulations. Their department has reviewed the Board’s comments and they indicated that comments would be discussed at the Civil Aviation Regulatory Committee meeting on June 29, 2005. The changes proposed would mean that pilots would not have an option to approach an airport if the ceiling did not meet the Approach Ban Regulations.*
- *UBCM Memorandum of Understanding - On March 30, 2005, the UBCM signed a Memorandum of Understanding on Consultation with respect to Offshore Oil and Gas Development with the Ministry of Energy and Mines. They have invited the Regional District Board to designate a representative to the working group. Representative Stew Christensen was appointed.*

- *Board of B.C. Ferry Authority - Vacancy – There is a vacancy on the Board of the B.C. Ferry Authority. Completed nomination forms will be accepted for this position until the close of business on Friday, September 2, 2005. The incumbent in our area is Maureen Macarenko.*
- *Skeena Valley Golf & Country Club - Request for Tax Exemption - the request by the Skeena Valley Golf & Country Club for a 2006 tax exemption was granted.*
- *Northern Health Strategic Plan - The Board received the Northern Health Strategic Plan and will ask Malcolm Maxwell to come and discuss the plan with the Board at their October meeting.*

***Nathan Cullen, MP for Skeena - Tour of Heritage Park***

*Councillor C. Leclerc advised that Nathan Cullen, MP for Skeena, had recently toured the Heritage Park Museum facility with her and Brian Downie of the Terrace and District Museum Society.*

*During the tour Mr. Cullen stated that there may be federal funding available. He also suggested the possibility of mining companies providing funding for maintenance of sites that display the history of mining in B.C.*

***MEDIA:***

*Mayor Talstra asked the two new members of the media present to introduce themselves. Shaun Thomas represents Look Inside Publications and Dustin Quezada is a reporter for the Terrace Standard.*

***ADJOURNMENT:***

*(No. 348)*

*MOVED/SECONDED that the August 22<sup>nd</sup>, 2005 Regular Meeting of Council be adjourned and that Council reconvene into In-Camera Committee of the Whole to discuss property and personnel issues.*

*Carried Unanimously.*

*The meeting adjourned at 8:35 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, SEPTEMBER 12<sup>TH</sup>, 2005 AT 7:40 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, and M. Davies. Councillor C. Leclerc was absent, and one vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, M. Kwiatkowski, Director of Development Services, R. Milnthorp, Director of Leisure Services, D. Block, City Planner, B. Miller, Senior Building Inspector, D. Fisher, Clerk, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*(No. 349)*

*MOVED/SECONDED that the Addendum be included.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Frances Birdsell,  
Co-ordinator, Terrace  
Women's Resource Centre -  
UBCM Community Health  
Promotion Fund - Request for  
Letter of Support***

*Frances Birdsell, Co-ordinator of the Terrace Women's Resource Centre made a presentation to Council regarding a request for the City of Terrace's support for their application to the UBCM's Community Health Promotion Fund for an Expression of Interest for a Mobile Needle Exchange Van pilot project.*

*Recent statistics indicate that the Northwest has the same rate of increase in new HIV cases as the Downtown Eastside in Vancouver, and young aboriginal women are the highest group at risk. The Mobile Needle Exchange Van would provide needles as a harm reduction strategy.*

*Ms. Birdsell advised that they also require a City of Terrace contact name to be included in the application information.*

*Mayor Talstra thanked Ms. Birdsell for her presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 352).*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
August 22, 2005***

*MOVED/SECONDED that the Regular Council Minutes of August 22nd, 2005, be adopted as circulated.*

*(No. 350)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Kermode Friendship Society -  
Elders Programming***

*MOVED/SECONDED that a letter of support be provided to the Kermode Friendship Society for their proposal to "New Horizons" for funding for an Elders Program.*

*(No. 351)*

*Carried Unanimously.*

***Terrace Women's Resource  
Centre - UBCM Community  
Health Promotion Fund -  
Request for Letter of Support***

*MOVED/SECONDED that Councillor Lynne Christiansen be named as the City of Terrace contact for the Terrace Women's Resource Centre application to the UBCM's Community Health Promotion Fund for an Expression of Interest for a Mobile Needle Exchange Van pilot project.*

*(No. 352)*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the September 12<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*(No. 353)*

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
September 12, 2005***

*The following items were discussed at the September 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

**1. PRETTO ENTERPRISES INC. - DEVELOPMENT PERMIT NO. 12-2005 (3504 KALUM STREET)**

**2. NORTH COAST EQUIPMENT - DEVELOPMENT PERMIT NO 13-2005 (5141 KEITH AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

***Committee of the Whole  
➤ Development Services  
Component,  
September 12, 2005***

*(No. 354)*

*MOVED/SECONDED that the September 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole verbal report be adopted with the following recommendations:*

**1. PRETTO ENTERPRISES INC. - DEVELOPMENT PERMIT NO. 12-2005 (3504 KALUM STREET)**

*It was recommended that Development Permit No. 12-2005 be issued to Pretto Enterprises Inc. for property legally described as Lot 1, Block A, District Lot 838, Range 5, Coast District, Plan 3460 except Plan 4375 (3504 Kalum Street) to permit the installation of an L.P.G. tank less than 2000 gallons on the existing service station property, with the following terms and conditions:*

- 1) Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan and the attached Schedule "A";*
- 2) A 1.0 metre landscape buffer constructed with six inch (6") concrete barrier curb shall be placed on the south and east parcel lines ;*
- 3) The landscape buffer shall consist of 13 Emerald Cedars of a minimum 1.8 metre height at time of planting. The cedars shall be planted 24" on center and shall be evenly spaced. The landscape buffer shall include topsoil of a minimum depth of 8" overlain with landscape fabric and bark mulch;*



- 4) *Concrete filled steel bollards (14 count) are to be placed as per Provincial Gas Branch specifications at a ten (10) foot minimum radius surrounding the vertical LPG Tank. The bollards on the south and east parcel line are to be evenly spaced within the landscape buffer and placed between the plantings.*

**2. NORTH COAST EQUIPMENT - DEVELOPMENT PERMIT NO 13-2005 (5141 KEITH AVENUE)**

*It was recommended that Development Permit No. 13-2005 be issued to 505251 B.C. Inc. for property legally described as Lot 21, Block 2, District Lot 611, Range 5, Coast District, Plan 1992, except the South ½ of the South ½ (5141 Keith Avenue) to permit the construction of a light industrial office/warehouse building to accommodate North Coast Equipment Ltd., with the following terms and conditions:*

- 1) *Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan and the attached Schedule "A", and the following:*
- 2) *A landscape buffer strip of minimum 2.5 metres width shall be developed on the Braun Street and Keith Avenue frontages;*
- 3) *The landscaping shall consist of a mix of a minimum of eight (8) trees, a variety of shrubs and grass lawn. All shrubs are to be #3 pot size, deciduous trees shall be a minimum of a 2.5 cm calliper and coniferous trees shall be a minimum of 1.8 metres in height;*
- 4) *The north elevation of the building (front entry) shall have a 1.5 metre wide canopy(s) covering all entrances and not less than 25 percent of the building width;*
- 5) *The canopy design and colour shall be approved by the City Planner prior to installation;*

- 6) *The parking and landscape areas shall be curbed with six inch (6") concrete barrier curb, as per City specification;*
- 7) *The seven (7) off street parking spaces and traffic circulation aisles shall be paved, lit and drained;*
- 8) *On-site management of storm drainage is required for the building and parking facilities;*
- 9) *The Braun Street access to the subject parcel shall be paved from the edge of road to 1.0 metres inside the property line.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***RCMP & TVAP Reports -  
July 2005***

*MOVED/SECONDED that the July 2005 RCMP and TVAP Reports be received.*

*(No. 355)*

*Carried Unanimously.*

*(No. 356)*

*MOVED/SECONDED that the RCMP be requested to investigate any correlation between the increased number of break-ins in the community and the extended closure hours for liquor establishments, and meet with Council to discuss further.*

*Carried Unanimously.*

***Cheque Register - August  
2005***

*MOVED/SECONDED that the August 2005 Cheque Register be approved.*

*(No. 357)*

*Carried Unanimously.*

***Memo-Director of Leisure  
Services - UBCM Community  
Tourism Program***

*MOVED/SECONDED that the funds from the UBCM Community Tourism Program be reserved for expenditure on the Tourism Strategy Review being conducted by City Administration.*

*(No. 358)*

*Carried Unanimously.*

*(No. 359)*

*MOVED/SECONDED that, following completion of the Tourism Strategy Review, any funds remaining from the UBCM Community Tourism Program be distributed through a public Request for Proposals for tourism projects.*

*Carried Unanimously.*

***Memo-Director of Leisure Services - Application for Funding to UBCM Community Tourism Program***

*(No. 360)*

*MOVED/SECONDED that the City of Terrace in-house Tourism Committee make application to the UBCM Community Tourism Program for funding in the amount of \$20,000 to complete the Tourism Strategy Review, and that the City of Terrace accept the conditions of the Community Tourism Program.*

*Carried Unanimously.*

***Memo-Fire Chief - Terrace Fire Prevention Bylaw No. 1365-1994 Amendment***

*(No. 361)*

*MOVED/SECONDED that the City of Terrace approve the first, second, and third readings of a Bylaw to amend Terrace Fire Prevention Bylaw No. 1365-1994, Section 7.3(a) by adding the C1-A, C3 and C7 zones and deleting the C4 zone, and by deleting Sections 7.4 and 7.5 that would no longer apply.*

*Carried Unanimously.*

***Memo-Director of Corporate Administration - Rescheduling October Council Meeting***

*(No. 362)*

*MOVED/SECONDED that the Regular Council Meetings in October be held October 3<sup>d</sup> and October 24<sup>th</sup>, 2005, with notice posted pursuant to Section 5.4 of the City of Terrace Procedural Bylaw, and further that if a meeting is required between September 12<sup>th</sup> and October 3<sup>rd</sup>, 2005, the meeting date be set at the call of the Chair.*

*Carried Unanimously.*

***Memo-Director of Development Services - Employee Designations***

*(No. 363)*

*The Director of Development Services introduced the new Senior Building Inspector, Bruce Miller, and Council welcomed him to the City of Terrace.*

*MOVED/SECONDED that the following employees be designated as:*

*Animal Control Officer - Tammy McLean  
Senior Building/Licence Inspector - Bruce Miller*

*Carried Unanimously.*

*(No. 364)*

*MOVED/SECONDED that, on an as-required basis, the following employees be designated as Bylaw Enforcement Officers under the City's Ticket Information Utilization Bylaw No. 1827-2005:*

*Kim MacDougall  
Tammy McLean*

*Carried Unanimously.*

***Public Hearing Report,  
August 22, 2005 - For  
Information Only***

*MOVED/SECONDED that the August 22<sup>nd</sup>, 2005 Public Hearing Report be received for information.*

*Carried Unanimously.*

*(No. 365)*

**BYLAWS:**

***City of Terrace Fluoride  
Question Referendum Bylaw,  
Project No. ADP-02-0514  
Adoption***

*MOVED/SECONDED that the City of Terrace Fluoride Question Referendum Bylaw, Project No. ADP-02-0514 be read by title only and adopted.*

*Carried Unanimously.*

*(No. 366)*

***Terrace Fire Prevention  
Amendment (Propane Tank  
Installation) Bylaw,  
Project No. ADP-02-0515  
First, Second & Third  
Readings***

*MOVED/SECONDED that the Terrace Fire Prevention Amendment (Propane Tank Installation) Bylaw, Project No. ADP-02-0515 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 367)*

**NEW BUSINESS:**

***Councillor S. Christensen -  
Alcan Primary Metal/Haisla  
Business Development Corp.  
and KT Industrial  
Development Society -  
Economic Development  
Media Event and Ribbon  
Cutting Ceremony***

*MOVED/SECONDED that approval be granted for those Councillors who are available, to attend the Alcan Primary Metal/Haisla Business Development Corp. and KT Industrial Development Society media event and ribbon cutting ceremony at the Kitimat Valley Institute on September 14, 2005 between 1:45 - 2:30 p.m.*

*Carried Unanimously.*

*(No. 368)*

***Councillor M. Davies – Port Authority – Letter of Support***

*(No. 369)*

*MOVED/SECONDED that, as requested by the Port Authority, the City of Terrace provide an additional Container Port support letter, which will assist in their environmental assessment process, to Steve Rhodes, Manager of Inter-Governmental Relations and Strategic Initiatives, Western Economic Diversification.*

*Carried Unanimously.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*(No. 370)*

*MOVED/SECONDED that the September 12, 2005 Regular Meeting of Council be now adjourned into the In-Camera Special Council meeting under Division 3, Sections 90(1)(e) and (a) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 8:30 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Clerk***

**MINUTES OF THE SPECIAL COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
FRIDAY, SEPTEMBER 16<sup>TH</sup>, 2005 AT 2:00 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, R. McDaniel, M. Davies, and C. Leclerc. Councillor S. Christensen was absent, and one vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, and D. Fisher, Clerk.*

**CORRESPONDENCE:**

***ICBC - Community Crash  
Reduction Challenge***

*(No. 381)*

*MOVED/SECONDED that the City of Terrace participate in ICBC's Community Crash Reduction Challenge during the period October 1-31, 2005 and encourage the citizens of Terrace to take a pledge to drive safely, which they can do on the official website at [zerocrashmonth@icbc.com](mailto:zerocrashmonth@icbc.com)*

*Carried Unanimously.*

**ADJOURNMENT:**

*(No. 382)*

*MOVED/SECONDED that the September 16<sup>th</sup>, 2005 Special Meeting of Council adjourn into In-Camera Special Council under Division 3, Section 90(1)(e) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 2:05 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, OCTOBER 3<sup>RD</sup>, 2005 AT 7:40 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and C. Leclerc. One vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, J. Degerness, Director of Finance, M. Degrand, OIC, RCMP, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 396)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Davinder Sangha - Gurdwara Sahib Miri-Piri Khalsa Darbar - Safety Concerns (Walsh and Sparks Streets)***

*Davinder Sangha, representing the members of Gurdwara Sahib Miri-Piri Khalsa Darbar (Sikh Temple) expressed their safety concerns in the area of the Temple, and requested the following solutions:*

- 1) marked crosswalk - Sparks Street and Walsh Avenue;*
- 2) grading of Adam Street and additional street light along Adam Street for pedestrians;*
- 3) repair leaning street light by Temple on Walsh Street.*

*Mayor Talstra commended the Sikh Temple congregation for the improvements they have made to the property on this site, and thanked them for their presentation. He advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 399).*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
September 12, 2005***

*MOVED/SECONDED that the Regular Council Minutes of September 12<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 397)*

*Carried Unanimously.*

***Special Council Meeting,  
September 16, 2005***

*MOVED/SECONDED that the Special Council Minutes of September 16<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 398)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Gurdwara Sahib Miri-Piri  
Khalsa Darbar - Safety  
Concerns (Walsh & Sparks  
Streets)***

*MOVED/SECONDED that the September 25<sup>th</sup>, 2005 correspondence from the Gurdwara Sahib Miri-Piri Khalsa Darbar (Sikh Temple) regarding safety concerns in the Temple area, be referred to a Administration for study and recommendation, and further, that the Director of Public Works and the RCMP address safety concerns in the surrounding area, and report back to Council.*

*(No. 399)*

*Carried Unanimously.*

***Telkwa Roofing Classic's –  
River Kings Hockey Team  
Approval Request for Beer  
Gardens***

*MOVED/SECONDED that Telkwa Roofing Classic's request for a beer garden in the Terrace Arena Banquet Room in conjunction with the Terrace River Kings' Hockey games being held October 15<sup>th</sup> and 29<sup>th</sup>, 2005, December 3<sup>rd</sup>, 2005, January 28<sup>th</sup>, 2006, be granted, provided RCMP, liquor licencing and insurance requirements are met.*

*(No. 400)*

*Carried Unanimously.*

**CORRESPONDENCE (FOR  
INFORMATION PURPOSES  
ONLY):**

*There was no correspondence for information purposes.*



**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 401)

**Committee of the Whole**  
➤ **Development Services Component, October 3, 2005**

*MOVED/SECONDED that the October 3<sup>rd</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

*The following items were discussed at the October 3<sup>rd</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. TERRACE-KITIMAT AIRPORT SOCIETY (MINISTRY OF FORESTS) - DEVELOPMENT PERMIT NO. 14-2005 (4435 BRISTOL ROAD)**

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- 2. NISGA'A NATION - DEVELOPMENT PERMIT NO. 15-2005 (4439, 4441 AND 4443 LAKELSE AVENUE)**

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- 3. BEAR CREEK CONTRACTING LTD. - DEVELOPMENT PERMIT NO. 16-2005 (2815 KALUM STREET)**

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- 4. REZONE AND OCP AMENDMENT (4442, 4444 & 4446 GREIG AVENUE)**

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*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services Component, October 3<sup>rd</sup>, 2005**

(No. 402)

*MOVED/SECONDED that the October 3<sup>rd</sup>, 2005 Development Services Component of Committee of the Whole verbal report be adopted with the following recommendations:*

- 1. TERRACE-KITIMAT AIRPORT SOCIETY (MINISTRY OF FORESTS) - DEVELOPMENT PERMIT NO. 14-2005 (4435 BRISTOL ROAD)**

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*It was recommended that Development Permit No. 14-2005 be issued to the Terrace-Kitimat Airport Society for property legally described as Lease No. 7, Block C, District Lot 1727, 1734, 1734A, 1735, 1736, 1741, 4003, 4004 & 4005, Range 5, Coast District, Plan IITU1816 (4401 Bristol Road) to permit the construction of an operations/administration building for the lessee, Ministry of Forests, with the following terms and conditions:*

1) *Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan and the attached Schedule "A", and the following:*

- a) All new gravel parking and access areas shall be curbed with six inch concrete barrier curb;*
- b) The enclosed staff/employee parking area shall be lit and drained and may have a finished gravel surface;*
- c) Landscaping shall consist of a grassed 2.5 metre buffer strip along the Bristol Road frontage and landscape beds in the two landscape islands;*
- d) The two landscape islands, located at the yard entry and North East corner of the parking area, shall have contained landscape beds consisting of a mix of shrubs and feature rocks with topsoil and mulch. A minimum of 20 shrubs and 2 feature rocks shall be placed in the landscape beds;*
- e) All plantings shall be of a hardy variety suitable to the local climate. The shrubs shall be a minimum of #3 pot size at time of planting;*
- f) The final building location on the lease area is subject to approval by the Airport Manager, NW Regional Airport.*

**2. NISGA'A NATION - DEVELOPMENT PERMIT NO. 15-2005 (4439, 4441 AND 4443 LAKELSE AVENUE)**

*It was recommended that Development Permit No. 15-2005 be issued to the Nisga'a Nation for property legally described as Lots 9, 10 and 11, Block 9, District Lot 369, Range 5, Coast District, Plan 972 (4439, 4441 & 4443 Lakelse Avenue) to permit the renovation of the existing commercial building to accommodate offices and the development of parking on site, with the following terms and conditions:*

1) *Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan and the attached Schedule "A", and the following:*

a) *A concrete driveway access shall be constructed from Lakelse Avenue to access the off-street parking for this development. The access shall be a minimum 4.0 metres in width and shall be constructed as per City specifications;*

b) *Lot 11 shall be developed as an off-street parking facility with seven (7) forty-five degree angle parking spaces. The parking area shall be curbed, paved, drained and lit;*

c) *The landscape island in the parking facility shall consist of a mix of tree(s), shrubs and mulch. A minimum of one (1) deciduous tree of 2.5 cm caliper and six (6) shrubs of #3 pot size at time of planting are required. The landscape island shall include topsoil of a minimum depth of 8" overlain with landscape fabric and bark mulch. All plantings shall be of a hardy variety suitable to the local climate;*

d) *Lots 9, 10 and 11, Block 9, DL 369, Plan 972 shall be consolidated as a single parcel.*

**3. BEAR CREEK CONTRACTING LTD. -  
DEVELOPMENT PERMIT NO. 16-2005 (2815  
KALUM STREET)**

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*It was recommended that Development Permit No. 16-2005 be issued to Bear Creek Contracting Ltd. for property legally described as Lot 2, District Lot 360, Range 5, Coast District, Plan 3592 (2815 Kalum Street) to permit the construction of a 40' x 60' addition to the existing commercial building on the subject property, with the following terms and conditions:*

1) *Subject to Section 920 of the Local Government Act the Land described herein shall be developed in accordance with the development permit guidelines contained in the Official Community Plan, the attached Schedule "A", and the following:*

a) *Three (3) new off-street parking spaces shall be constructed to accommodate the development. The parking areas shall be paved, marked, curbed, lit and drained.*

**4. REZONE AND OCP AMENDMENT (4442, 4444 & 4446 GREIG AVENUE)**

*It was recommended that the City of Terrace proceed with the process to amend the Official Community Plan Bylaw No. 1771-2002 (Land Use Plan) by changing the Land Use designation from D6 Village Residential to D2 Mixed-Use Downtown for the properties legally described as Lots 21, 22 and 23, Block 9, District Lot 369, Range 5, Coast District, Plan 972 (4442, 4444 and 4446 Greig Avenue).*

*It was further recommended that City of Terrace proceed with the process to amend the Zoning Bylaw No. 1431-1995 by changing the zoning designation from R4 Medium Density Multi-Family to C1-A Mixed Use Downtown for the properties legally described as Lots 21, 22 and 23, Block 9, District Lot 369, Range 5, Coast District, Plan 972 (4442, 4444 and 4446 Greig Avenue).*

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
September 23, 2005***

*(No. 403)*

*MOVED/SECONDED that the September 23<sup>rd</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendation:*

**1. REQUEST FOR SPECIAL OCCASION PERMITS - LUCKY DOLLAR BINGO PALACE**

*It was recommended that approval be granted for the Lucky Dollar Bingo Palace Ltd. to serve beer, wine and coolers for two special occasion events, between the hours of 5:00 p.m. and 12:00 midnight on October 28, 2005 and between the hours of 5:00 p.m., December 31, 2005 and 1:00 a.m., January 1, 2006, subject to permission from BC Lotteries and the Liquor Control & Licencing Branch for the appropriate licencing, and that requirements are met regarding over-service, service for minors and crowding.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Public Works,  
Environment & Waste  
Management Component,  
September 23, 2005**

*MOVED/SECONDED that the September 23<sup>rd</sup>, 2005 Public Works, Environment & Waste Management Component of Committee of the Whole report be adopted with the following recommendation:*

**1. YEO STREET WATER LINE LOOP**

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(No. 404)

*It was recommended that \$35,000 be reallocated from account 6289-902 (4700 Loen Water Line Replacement) to install a water line loop at Yeo Street.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel &  
Administration  
Component,  
September 23, 2005**

*MOVED/SECONDED that the September 23<sup>rd</sup>, 2005 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:*

**1. 2006 TAX EXEMPTION REQUESTS**

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(No. 405)

*It was recommended that the permissive tax exemptions listed on Schedules "A", "B" and "C" (attached hereto and forming part of this report) be included in the 2006 Tax Exemption Bylaw.*

*It was further recommended that the City regretfully decline the request from the K'San House Society for a 2006 permissive tax exemption, but that the City of Terrace provide the Society with a one-time grant of \$5,000 under Grants to Community Organizations in 2006.*

**2. RESOLUTION TO MOVE INTO IN-CAMERA COMMITTEE OF THE WHOLE UNDER DIVISION 3, SECTION 90(1)(e) OF THE COMMUNITY CHARTER - PROPERTY ITEMS**

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*It was recommended that the Committee of the Whole reconvene into In-Camera Committee of the Whole under Division 3, Section 90(1)(e) of the Community Charter to discuss three property items.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, September 12, 2005***

*MOVED/SECONDED that the September 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 406)*

**SPECIAL REPORTS:**

***RCMP and TVAP Stats and Activity Report - August 2005***

*MOVED/SECONDED that the August 2005 RCMP and TVAP Stats and Activity Report be received.*

*Carried Unanimously.*

*(No. 407)*

*M. Degrand, OIC, RCMP, Terrace Detachment, advised Council that, although the property related offences were up over this year, he was not able to see any correlation between the increased number of break-ins and the extended closure hours for liquor establishments. He advised that there would be more detailed information regarding these statistics in the next quarterly report.*

***Building Synopsis - August 2005***

*MOVED/SECONDED that the August 2005 Building Synopsis be received.*

*Carried Unanimously.*

*(No. 408)*

**Memo-Director of Finance -  
2006 Tax Exemption Bylaw**

(No. 409)

*MOVED/SECONDED that the 2006 Tax Exemption Bylaw be amended to change the Governing Council of the Salvation Army in Canada from 60% exemption to 100% exemption to include the Thrift Shop, and that the amended Bylaw proceed for first, second and third readings.*

*Carried Unanimously.*

**BYLAWS:**

**Terrace Fire Prevention  
Amendment (Propane Tank  
Installation) Bylaw,  
Project No. ADP-02-0515  
Adoption**

(No. 410)

*MOVED/SECONDED that the Terrace Fire Prevention Amendment (Propane Tank Installation) Bylaw, Project No. ADP-02-0515 be read by title only and adopted.*

*Carried Unanimously.*

**2006 Tax Exemption Bylaw,  
Project No. ADP-02-0516  
First, Second & Third  
Readings**

(No. 411)

*MOVED/SECONDED that the 2006 Tax Exemption Bylaw, Project No. ADP-02-0516 be amended to change the Governing Council of the Salvation Army in Canada from 60% exemption to 100% exemption to include the Thrift Shop, and that the amended Bylaw be read by title only and passed in its first, second and third readings as amended.*

*Carried Unanimously.*

**Official Community Plan  
Amendment (4442, 4444  
and 4446 Greig Avenue)  
Bylaw,  
Project No. ADP-02-0517  
First and Second Readings**

(No. 412)

*MOVED/SECONDED that the Official Community Plan Amendment (4442, 4444 and 4446 Greig Avenue) Bylaw, Project No. ADP-02-0517 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

**Zoning Amendment (4442,  
4444, and 4446 Greig  
Avenue) Bylaw,  
Project No. ADP-02-0518  
First and Second Readings**

(No. 413)

*MOVED/SECONDED that the Zoning Amendment (4442, 4444 and 4446 Greig Avenue) Bylaw, Project No. ADP-02-0518 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor L. Christiansen –  
Northern Health – Crossroads  
Conference 2005***

*(No. 414)*

*MOVED/SECONDED that approval be granted for Councillor L. Christiansen to attend the Northern Health Crossroads Conference 2005 - Reducing Motor Vehicle Crashes in Northern B.C. being held in Prince George, B.C., October 13 - 14, 2005.*

*Carried Unanimously.*

***Regional District of Kitimat-  
Stikine Board Meeting -  
Highlights***

*Councillor S. Christensen provided the following highlights of the recent Regional District of Kitimat - Stikine Board meeting:*

- Bear Smart Program– the program appears to be aimed at municipalities, however they have requested copies of their information packages to review;*
- Transit Service – The RD confirmed interest in participating with the Northern Health Authority in a Kitimat-Terrace Transit Service;*
- 2006 Property Tax Exemption Bylaw – the Skeena Valley Golf and Country Club was granted property tax exemption for 2006;*
- Crystal Meth Task Force – DVD from Maple Ridge is available to view;*
- Incorporation of Thornhill – A motion to begin the incorporation process for Thornhill was defeated. However, a motion for Administration to prepare an analysis, comparing the advantages and disadvantages of the incorporation of Thornhill versus its amalgamation with the City of Terrace, was passed.*

***Northern Health Meeting***

*Councillor Christensen advised that during his meeting with the Northern Health Authority the concerns regarding seniors' care and bed shortages was once again discussed.*

***2005 UBCM Convention -  
Update***

*Mayor Talstra was presented with a Long Service Award during the UBCM Convention, recognizing his 25 years of municipal service. The Mayor was congratulated for this honour.*



*During the Convention, Mayor and Council participated in many study sessions, seminars and workshops, including agriculture, tourism, economic development, port authority, and seniors' issues.*

*Mayor Talstra advised that he attended an NDI Trust meeting while in Vancouver, and the first NDI Trust grant was given to the Village of Valemount for a tourism connection with a recreational lodge. He further advised that the City of Terrace has applied for a \$50,000 grant for a strategic study for the Airport Lands.*

*Mayor and Council met with 8 Ministries and the Premier, at which they discussed the following topics:*

- Northwest in Asia Pacific Strategy*
- Inland Container Facility*
- City of Terrace/First Nations Economic Development Partnership*
- Olympic Opportunities;*
- Funding Development for the Airport Lands;*
- Boundary Expansion;*
- Senior Services in the Community;*
- Mining and forestry issues;*
- Transmission Line Extension beyond Meziadin and Methanex expansion;*
- New Terrace Hospital and other Terrace Health Issues.*

*Mayor Talstra and Councillor M. Davies also attended a luncheon with the Prime Minister and the President of Mexico.*

*Councillor Davies suggested that the future UBCM travel budgets be increased to allow accommodations at the Conference hotels.*

**REPORT FROM IN-CAMERA:**

*The following item was released from In-Camera status:*

In-Camera Committee of the Whole

- In-Camera Committee of the Whole Component, September 23, 2005

**2. IN-CAMERA PROPERTY ITEM UNDER DIVISION 3, SECTION 90(1)(e) OF THE COMMUNITY CHARTER - BOUNDARY EXTENSION - AIRPORT LANDS**

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**It was recommended that** the City of Terrace initiate the boundary extension process for the lands to the southwest of the existing Airport Lands, with the final boundary area to be determined once input is received from affected property owners and other interested parties.

**It was further recommended that** this matter be released from its In-Camera status.

**MEDIA:**

*The "Look Inside" reporter asked for more information regarding the new hospital for Terrace that was discussed at UBCM.*

*Mayor Talstra advised that a presentation was made to the Minister of Health, Honourable George Abbott requesting a new hospital for Terrace be included as part of the Northern Health Care's 10 year plan.*

**ADJOURNMENT:**

*MOVED/SECONDED that the October 3<sup>d</sup>, 2005 Regular Meeting of Council be now adjourned.*

*(No. 415)*

*Carried Unanimously.*

*The meeting adjourned at 9:20 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, OCTOBER 24<sup>TH</sup>, 2005 AT 7:35 P.M.***

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*Deputy Mayor C. Leclerc presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, and M. Davies. Mayor Talstra was absent due to City business, and one vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, R. Milnthorp, Director of Leisure Services, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Deputy Mayor Leclerc advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. She further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 421)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests.*

**PETITIONS AND  
QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
October 3rd, 2005***

*MOVED/SECONDED that the Regular Council Minutes of October 3<sup>rd</sup>, 2005, be adopted as circulated.*

*(No. 422)*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***District of Stewart - Support  
of Extension of Power Line  
Resolution***

*(No. 423)*

*MOVED/SECONDED that the City of Terrace endorse the following resolution:*

*WHEREAS, the Northwest Region of British Columbia does not receive a reasonable standard or delivery of infrastructure services that the rest of the Province expects and enjoys; and*

*WHEREAS, that this service inequity limits the people of the Region from achieving sustainable economic growth and their full development potential and from participating as equal partners in the growth and wealth of this Province; and*

*WHEREAS, all British Columbians should expect a fair and equitable standard applied to supplied services in all the communities of the Province;*

*THEREFORE, BE IT RESOLVED THAT the City of Terrace petitions the Government of British Columbia to extend the Provincial service of hydroelectric power north along Highway 37 from Meziadin Junction to Dease Lake.*

*Carried Unanimously.*

*(No. 424)*

*MOVED/SECONDED that information obtained from our meeting with Minister Neufeld at the 2005 UBCM Convention be forwarded to the District of Stewart for their information.*

*Carried Unanimously.*

**CORRESPONDENCE (FOR  
INFORMATION PURPOSES  
ONLY):**

*There was no correspondence for information purposes.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*(No. 425)*

*MOVED/SECONDED that the October 24<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**October 24, 2005**

*The following item was discussed at the October 24<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

1. **FLAHERTY TRUCKING LTD. (CROOT - NORTHCOAST EQUIPMENT LTD.) DVP #05-2005 FOR LOT 21, BLOCK 2, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 1992, EXCEPT THE SOUTH ½ OF THE SOUTH ½ (5141 KEITH AVENUE)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**October 24<sup>th</sup>, 2005**

*MOVED/SECONDED that the October 24<sup>th</sup>, 2005 Development Services Component of Committee of the Whole verbal report be adopted with the following recommendation:*

(No. 426)

1. **FLAHERTY TRUCKING LTD. (CROOT - NORTHCOAST EQUIPMENT LTD.) DVP #05-2005 FOR LOT 21, BLOCK 2, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 1992, EXCEPT THE SOUTH ½ OF THE SOUTH ½ (5141 KEITH AVENUE)**

*It was recommended that the City proceed with the process to issue a Development Variance Permit to Flaherty Trucking Ltd. on the property at 5141 Keith Avenue (Lot 21, Block 2, District Lot 611, Range 5, Coast District, Plan 1992, except the South ½ of the South ½), including the following variances:*

- a) *Section 8.1.3.3 M1 - Light Industrial Regulations Minimum Setback of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*
  - i) *Reduce the minimum setback for an exterior side parcel line from 6 m (20 ft.) to 3 m (10 ft.).*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***  
➤ ***Development Services Component, October 3<sup>rd</sup>, 2005 (For Information Only)***

*MOVED/SECONDED that the October 3<sup>rd</sup>, 2005 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 427)*

**SPECIAL REPORTS:**

***Building Synopsis - September 2005***

*MOVED/SECONDED that the September 2005 Building Synopsis be received.*

*Carried Unanimously.*

*(No. 428)*

***B.C. Ambulance Service - Third Quarterly Report for 2005***

*MOVED/SECONDED that the Third Quarterly Report for the B.C. Ambulance Service be received.*

*Carried Unanimously.*

*(No. 429)*

***Cheque Register - September 2005***

*MOVED/SECONDED that the September 2005 Cheque Register be approved.*

*Carried Unanimously.*

*(No. 430)*

***Memo-Director of Leisure Services - Letter from Surespan Investments Ltd. - Kermode Properties Mobile Home Park, Baseball Diamond Fencing***

*MOVED/SECONDED that Administration respond to the letter from Surespan Investments Ltd. indicating that after investigating the concerns expressed in their September 19<sup>th</sup>, 2005 correspondence, the City of Terrace considers the baseball diamond fencing at Riverside Park, adjoining Kermode Properties, sufficient to prevent baseballs from entering their property.*

*Carried Unanimously.*

*(No. 431)*

***Riverboat Days Society Minutes, September 27, 2005***

*Council commended the Riverboat Days Committee members and volunteers for an excellent 2005 Riverboat Days Celebration, and thanked them for their hard work.*

*Carried Unanimously.*

*(No. 432)*

*MOVED/SECONDED that the September 27, 2005 Riverboat Days Society Minutes be received.*

**Seniors Advisory Commission  
Minutes, September 7, 2005**

*MOVED/SECONDED that the September 7<sup>th</sup>, 2005  
Seniors Advisory Commission Minutes be received.*

*(No. 433)*

*Carried Unanimously.*

**Public Hearing Verbal Report,  
October 24, 2005**

*MOVED/SECONDED that the October 24<sup>th</sup>, 2005  
Public Hearing verbal report be adopted with the  
following recommendation:*

*(No. 434)*

- 1. PUBLIC HEARING – OFFICIAL COMMUNITY PLAN  
BYLAW NO. 1771-2002 AMENDMENT (SCHEDULE  
“B” - LAND USE PLAN) FROM VILLAGE  
RESIDENTIAL TO MIXED-USE DOWNTOWN, AND  
ZONING BYLAW NO. 1431-1995 AMENDMENT  
(SCHEDULE “A”) FROM R4 (MEDIUM DENSITY  
MULTI-FAMILY RESIDENTIAL) TO C1-A (MIXED  
USE DOWNTOWN), FOR THE PROPERTY LOCATED  
AT 4442, 4444 AND 4446 GREIG AVENUE (LOTS  
21, 22 AND 23, BLOCK 9, DL 369, RANGE 5, CD,  
PLAN 972)**

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*It was recommended that the Official Community  
Plan Amendment (4442, 4444 and 4446 Greig  
Avenue) Bylaw, Project No. ADP-02-0517, and the  
Zoning Amendment (4442, 4444 and 4446 Greig  
Avenue) Bylaw, Project No. ADP-02-0518 proceed  
to third reading and adoption.*

*Carried Unanimously.*

**BYLAWS:**

**2006 Tax Exemption Bylaw,  
Project No. ADP-02-0516  
Adoption**

*MOVED/SECONDED that the 2006 Tax Exemption  
Bylaw, Project No. ADP-02-0516 be read by title  
only and adopted.*

*(No. 435)*

*Carried Unanimously.*

**Official Community Plan  
Amendment (4442, 4444  
and 4446 Greig Avenue)  
Bylaw,  
Project No. ADP-02-0517  
Third Reading & Adoption**

*MOVED/SECONDED that the Official Community  
Plan Amendment (4442, 4444 and 4446 Greig  
Avenue) Bylaw, Project No. ADP-02-0517 be read  
by title only and passed in its third reading and  
adopted.*

*(No. 436)*

*Carried Unanimously.*

***Zoning Amendment (4442, 4444 and 4446 Greig Avenue) Bylaw, Project No. ADP-02-0518 Third Reading and Adoption***

*(No. 437)*

*MOVED/SECONDED that the Zoning Amendment (4442, 4444 and 4446 Greig Avenue) Bylaw, Project No. ADP-02-0518 be read by title only and passed in its third reading and adopted.*

*Carried Unanimously.*

***NEW BUSINESS:***

***Councillor M. Davies - NCDC Board Meeting, October 12, 2005 Report***

*(No. 438)*

*MOVED/SECONDED that the October 12<sup>th</sup>, 2005 NCDC Board Meeting Report from Councillor M. Davies be received for information.*

*Carried Unanimously.*

*Councillor Davies noted that dates for the 2006 NCDC Conference to be held in Terrace are October 11-13, 2006.*

*Councillor Davies was congratulated on her appointment to the NCDC Board of Directors.*

***Northwest Addiction Services - Community Advisory Committee***

*Councillor L. Christiansen provided an update on the Northwest Addiction Services (NWADS), and she noted that there is a real need for a detox centre in Terrace, as the closest centre to Terrace is in Prince George. She further advised that the Northwest Addiction Services is developing a Community Advisory Committee that will link NWADS and the community. They will be meeting November 1<sup>st</sup>, 2005 at 7:00 p.m. and are looking for potential Committee members from the community (see the newspaper for details).*

***Councillor L. Christiansen - Oral Reports - Health & Housing Connections Workshop, and Northern Health Authority - Crossroads Conference 2005 - Reducing Motor Vehicle Crashes in Northern B.C.***

*Councillor L. Christiansen provided oral reports on her attendance at the Health & Housing Connection Workshop and the Northern Health Authority Crossroads Conference 2005 (Reducing Motor Vehicle Crashes in Northern B.C.). Copies of these reports have been left with Administration if anyone wishes further information on these workshops.*



***Councillor S. Christensen -  
Northwest Regional Hospital  
District Meeting***

*Councillor S. Christensen provided an oral report from the October 21<sup>st</sup>, 2005 Northwest Regional Hospital District Meeting (NWRHD), noting that it appears that the Masset Hospital will be constructed.*

***Regional District of Kitimat-  
Stikine Board Meeting -  
Highlights***

*Councillor S. Christensen provided an oral report of the highlights of the recent Regional District of Kitimat - Stikine Board meeting. It was noted that the City's correspondence regarding the proposed boundary extension to the southwest of the Airport lands has been tabled to the next RDKS Planning Committee Meeting (November 25, 2005 at approximately 8:00 p.m.), with an invitation to be extended to the City of Terrace Administration to make a presentation on the City's proposal.*

***All Candidates Forum***

*Deputy Mayor Leclerc reminded the viewing audience that the All Candidates Forum will be Tuesday, November 1<sup>st</sup>, 2005.*

***Halloween Trick & Treat -  
Heritage Park Museum***

*Also noted was a Special Halloween Trick & Treat at the Heritage Park Museum between 5:00-7:00 p.m., October 31<sup>st</sup>, 2005.*

**MEDIA:**

*There were no questions from the media.*

**ADJOURNMENT:**

*MOVED/SECONDED that the October 24<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*(No. 439)*

*Carried Unanimously.*

*The meeting adjourned at 8:30 p.m.*

**CERTIFIED CORRECT:**

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***Deputy Mayor***

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***Clerk***

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, NOVEMBER 14<sup>TH</sup>, 2005 AT 7:40 P.M.**

*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, M. Davies, and C. Leclerc. One vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, J. Degerness, Director of Finance, R. Milnthorp, Director of Leisure Services, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, C. Wall, Recreation Programs Co-ordinator, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**PUBLIC INPUT**

***Development Variance Permit  
- 5141 Keith Avenue –  
Flaherty Trucking Ltd.***

*Mayor Talstra provided an opportunity to hear public input in regard to an application from Flaherty Trucking Ltd. to vary Section 8.1.3.3 - M1 - Light Industrial Regulations Minimum Setback of Zoning Bylaw No. 1431-1995 and amendments thereto to reduce the minimum exterior parcel line setback from 6m (20 feet) to 3m (10 feet) to allow for the construction of a new light industrial building on the property located at 5141 Keith Avenue (Lot 21, Block 2, District Lot 611, Range 5, Coast District, Plan 1992, except the South ½ of the South ½).*

*There being no input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 464).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 447)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

*There were no delegations or guests in attendance.*

**PETITIONS AND QUESTIONS:**

*There were no petitions or questions.*

**MINUTES:**

***Regular Council Minutes,  
October 24, 2005***

*MOVED/SECONDED that the Regular Council Minutes of October 24<sup>th</sup>, 2005, be adopted as circulated.*

*(No. 448)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

*There was no correspondence.*

**CORRESPONDENCE (FOR INFORMATION PURPOSES ONLY):**

*There was no correspondence for information purposes.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the November 14<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*(No. 449)*

*Carried Unanimously.*

***Committee of the Whole  
➤ Development Services  
Component,  
November 14, 2005***

*The following items were discussed at the November 14<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. CHRISTENSEN DEVELOPMENT VARIANCE PERMIT NO. 07-2005 - 5034 AGAR AVENUE (EAST ½ OF LOT 9, BLOCK 5, DL 611, R5, CD, PLAN 3080)**
- 2. HAMHUIS DEVELOPMENT VARIANCE PERMIT NO. 06-2005 - 4743 McCONNELL AVENUE (LOT 17, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 6562)**
- 3. TAKHAR TRUCKING LTD. DEVELOPMENT VARIANCE PERMIT NO. 08-2005 - 4831 TWEDLE AVENUE (LOT 5, DISTRICT LOT 979, RANGE 5, COAST DISTRICT, PLAN PRP41293)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**November 14, 2005**

*MOVED/SECONDED that the November 14, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 450)

**1. CHRISTENSEN DVP (EAST ½ OF LOT 9, BLOCK 5, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 3080 - 5034 AGAR AVENUE)**

*It was recommended that the City proceed with the process to issue a Development Variance Permit to Peter and Yvonne Christensen on the property at 5034 Agar Avenue (East ½ of Lot 9, Block 5, District Lot 611, Range 5, Coast District, Plan 3080), including the following variances:*

a) *Section 4.3.3 Accessory Buildings of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*

(i) *increase the maximum allowable size of an accessory building to more than 50% of the ground floor area of the principal building.*

**2. HAMHUIS DVP (LOT 17, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 6562 - 4743 McCONNELL AVENUE)**

*It was recommended that the City proceed with the process to issue a Development Variance Permit to Hans and Margaret Hamhuis on the property at 4743 McConnell Avenue (Lot 17, District Lot 361, Range 5, Coast District, Plan 6562), including the following variances:*

a) *Section 4.3.3 Accessory Buildings of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*

- (i) *increase the maximum size of an accessory building from 55 square metres (592 square feet) to 67.5 square metres (728 square feet).*

**3. TAKHAR TRUCKING LTD. DVP (LOT 5, DISTRICT LOT 979, RANGE 5, COAST DISTRICT, PLAN PRP41293 - 4831 TWEDLE AVENUE)**

*It was recommended that the City proceed with the process to issue a Development Variance Permit to Takhar Trucking Ltd. on the property at 4831 Twedle Avenue (Lot 5, District Lot 979, Range 5, Coast District, Plan PRP41293), including the following variances:*

- a) *Section 6.1.3.3 Minimum front parcel line setback in a Single Family Residential (R1) Zone of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*
  - (i) *reduce the minimum front parcel line setback from 7.5m (25 feet) to 3.0m (10 feet) for the subject property.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
Development Services  
Component,  
October 24, 2005***

*MOVED/SECONDED that the October 24<sup>th</sup>, 2005 Development Services Component of the Committee of the Whole report be received for information.*

*(No. 451)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Building Synopsis, October  
2005***

*MOVED/SECONDED that the October 2005 Building Synopsis be received for information.*

*(No. 452)*

*Carried Unanimously.*

***Fire Department Report,  
August/September 2005***

*(No. 453)*

*MOVED/SECONDED that the August/September 2005 Fire Department Report be received for information.*

*Carried Unanimously.*

***RCMP (October 2005) and  
TVAP (September 2005)  
Monthly Statistics***

*(No. 454)*

*MOVED/SECONDED that the October 2005 RCMP Monthly Statistics and the September 2005 Terrace Victim Assistance Program Monthly Statistics be received.*

*Carried Unanimously.*

***Cheque Register - October  
2005***

*(No. 455)*

*MOVED/SECONDED that the October 2005 Cheque Register be approved.*

*Carried Unanimously.*

***Memo-Leisure Services  
Program Co-ordinator -  
Registering the City of  
Terrace as an Active  
Community***

*(No. 456)*

*MOVED/SECONDED that the City of Terrace adopt the following resolution to join the 20% Physical Activity Challenge and work with the Provincial Government and 2010 Legacies now to help meet the target of increasing physical activity amongst its citizens and employees by 20% by 2010:*

*WHEREAS:*

- 1. The Province of British Columbia has committed to increasing physical activity levels in B.C. by 20% by 2010 and 2010 LegaciesNow is encouraging all municipalities to become Active Communities and accept the 20% by 2010 challenge for their citizen and employees.*
- 2. Obesity levels amongst our youth are becoming alarmingly high, adult obesity rates have increased by more than 2.5 times in the past decades and increased physical activity can significantly reduce the risk of many illnesses such as breast cancer, heart disease, strokes and Type 2 Diabetes.*
- 3. The City of Terrace has developed an action plan to increase physical activity for our youth and is committed to making employees more active.*
- 4. The benefits of increased physical activity can lead to a more productive and healthier citizenry and work force as confirmed by the Canadian Medical Association's challenge to all provincial jurisdictions to increase physical activity by at least 10% by 2010.*

*THEREFORE BE IT RESOLVED THAT the City of Terrace join the 20% Physical Activity Challenge and work with the Provincial Government and 2010 LegaciesNow to help meet the target of increasing physical activity amongst its citizens and employees by 20% by 2010.*

*Carried Unanimously.*

***Memo-City Planner -  
Amendment of City of  
Terrace Policy No. 83 -  
Liquor Licensing Application  
Process***

*MOVED/SECONDED that the City of Terrace approve the amendment to Policy No. 83 – Liquor Licensing Application Process, to include provisions for processing Special Occasion Liquor License applications.*

*(No. 457)*

*Carried Unanimously.*

***Memo-Director of Leisure  
Services - George Little  
House Renovations***

*MOVED/SECONDED that \$10,000.00 be re-allocated from account #2289921 (Pool filter replacement) to complete renovations at the George Little House.*

*(No. 458)*

*Carried Unanimously.*

***Memo-Director of Leisure  
Services - Aquatic Centre  
Grate Replacement***

*MOVED/SECONDED that \$6,000.00 be re-allocated from account #2289921 (Pool filter replacement) to replace grating for the leisure pool and whirl pool at the Aquatic Centre.*

*(No. 459)*

*Carried Unanimously.*

***Memo-Director of Finance -  
Community Works Funding  
Agreement and Reserve Fund***

*MOVED/SECONDED that the Community Works Funding Agreement (CWFA) be approved and forwarded to the Union of B.C. Municipalities (UBCM), and further, that a Community Works Reserve Fund (CWFA) be set up to account for funds received and for works completed under the Agreement.*

*(No. 460)*

*Carried Unanimously.*

***Public Hearing Report,  
October 24, 2005 - For  
Information Only***

*MOVED/SECONDED that the October 24<sup>th</sup>, 2005 Public Hearing Report be received for information.*

*(No. 461)*

*Carried Unanimously.*

***Terrace Advisory Parks & Recreation Commission Minutes,***

- ***May 9, 2005***
- ***October 6, 2005***
- ***November 9, 2005***

*(No. 462)*

*MOVED/SECONDED that the Terrace Advisory Parks & Recreation Commission Minutes of May 9<sup>th</sup>, October 6<sup>th</sup>, and November 9<sup>th</sup>, 2005 be received, and further that the structure of the Terrace Advisory Parks & Recreation Commission be reviewed by Administration and report back to Council.*

*Carried Unanimously.*

***Seniors Advisory Commission Minutes, October 5, 2005***

*(No. 463)*

*MOVED/SECONDED that the October 5<sup>th</sup>, 2005 Seniors Advisory Commission Minutes be received.*

*Carried Unanimously.*

***Development Variance Permit No. 05-2005 - 5141 Keith Avenue - Flaherty Trucking Ltd.***

*(No. 464)*

*MOVED/SECONDED that the City proceed with the process to issue Development Variance Permit No. 05-2005 to Flaherty Trucking Ltd. for the proposed reduction in the minimum setback for an exterior side parcel line from 6m (20 feet) to 3m (10 feet) on the property located at 5141 Keith Avenue (Lot 21, Block 2, District Lot 611, Range 5, Coast District, Plan 1992, except the South ½ of the South ½), including the following variance:*

- a) *Section 8.1.3.3 M1 - Light Industrial Regulations Minimum Setback of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*
  - i) *reduce the minimum setback for an exterior side parcel line from 6m (20 feet) to 3m (10 feet).*

*Carried Unanimously.*

***NEW BUSINESS:***

***Councillor M. Davies - Mineral Exploration Roundup***

*(No. 465)*

*MOVED/SECONDED that approval be granted for one representative from Council to attend the Cordilleran Round-Up, January 23-26, 2006 in Vancouver, with funds to be included in the 2006 budget.*

*Carried Unanimously.*



***Councillor C. Leclerc - City of Terrace Anti-Whistling Bylaw No. 1110-1987 - Frank Street Crossing Amendment***

*(No. 466)*

*MOVED/SECONDED that the City of Terrace Anti-Whistling Bylaw No. 1110-1987 be amended to include prohibiting the sounding of engine whistles at the Frank Street Crossing.*

*Carried Unanimously.*

***Power Line Extension - Highway 37 from Meziadin Junction to Dease Lake***

*(No. 467)*

*MOVED/SECONDED that the City of Terrace register on the [www.highway37.com](http://www.highway37.com) website to show support for the power line extension along Highway 37 from Meziadin Junction to Dease Lake.*

*Carried Unanimously.*

***Councillor L. Christiansen - Updates***

*Councillor L. Christiansen provided updates on the Chronic Disease Prevention Management (CDPM) Steering Committee, Mills Memorial Hospital, and Healthy Early Childhood.*

*She also noted that this week is Addictions Awareness Week, and the Community Science Celebration is scheduled for Saturday, November 19<sup>th</sup>, 2005 at 10:30 a.m. at NWCC.*

***Councillor S. Christensen - Updates***

*Councillor S. Christensen provided an update on the Northwest Regional Hospital District.*

*He further advised that he attended a Greyhound Passenger Transportation Board meeting and it appears the bus service between Prince George and Prince Rupert may likely be reduced to one bus per day, however the Federal Passenger Transportation Board will make the final decision.*

***Councillor R. McDaniel - George Little House - City of Terrace and Terrace Nisga'a Society Lease***

*Mayor Talstra and Councillor R. McDaniel were pleased to participate in the signing of a Lease between the City of Terrace and the Terrace Nisga'a Society for the George Little House.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*(No. 468)*

*MOVED/SECONDED that the November 14th, 2005 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:50 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, NOVEMBER 28<sup>TH</sup>, 2005 AT 7:30 P.M.***

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*Mayor J. Talstra presided. Councillors present were L. Christiansen, S. Christensen, R. McDaniel, and M. Davies. Councillor C. Leclerc was absent, and one vacancy exists on Council. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, D. Block, City Planner, and J. Haworth, Executive Assistant.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*There was no addendum.*

**DELEGATIONS & GUESTS:**

***Lorna Sandhals - RagaMuffin  
Rescue Society***

*Lorna Sandhalls from the RagaMuffin Rescue Society introduced the newly-formed Society and outlined their mandate.*

*The RagaMuffin Rescue Society is a group of volunteers that are concerned with the suffering of feral cats and kittens in the Terrace area. Their principal mission is to help people live with the abandoned and feral cats in their communities, which is accomplished through the cruelty-free method of trap/spay-neuter/vaccinate/recover/return-maintain. When possible, kittens and cats are socialized and adopted out.*

*The Society is currently comprised of 5 members, including Dr. L.P. Elorza, a local veterinarian, who has provided the medical support necessary to spay-neuter and vaccinate feral cats and kittens at a reduced cost. The costs of providing this service to the community is mounting, and the Society is hoping that they will be able to raise funds now that they are a recognized Society.*

*Ms. Sandhals expressed her appreciation to the City of Terrace for working with the Society and allowing the Society to continue caring for the feral colony located at the old Co-op property (Garden Centre area) until the spring, at which time they will attempt to relocate the colony.*

*Mayor Talstra thanked Ms. Sandhals for her presentation, as well as the Society for their volunteer work in caring for feral colonies in the community, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 474).*

***Fern Scodane, President, and  
Gary Elexcee, WSN  
Government Representative,  
Terrace Nisga'a Society - NDI  
Trust Fund Proposals***

*Fern Scodane, President of the Terrace Nisga'a Society, and Gary Elexcee, WSN Government Representative, outlined their funding proposals for the implementation of a First Nations Innovation Centre, as well as developmental funding for Terrace Nisga'a Society's Tourism Enterprises from the Northern Development Trust Initiative Fund.*

*The first funding proposal for the First Nations Innovation Centre in the amount of \$174,812.00 is for a Learning Centre that will provide access to a multitude of learning opportunities, with an increase in the overall economic activity in the long term.*

*The second funding proposal for the Terrace Nisga'a Society's Tourism Enterprises in the amount of \$50,000.00, is for the development of a Cultural Centre to be located at the Carving Shed - George Little House (Phase I).*

*The Society will be presenting these proposals to 16/37 Community Futures for possible funding leverage, as well as networking with Skeena Native Development. Mayor Talstra suggested they may also want to present their funding proposals to the Regional District of Kitimat-Stikine.*

*Mayor Talstra commended Ms. Scodane and Mr. Elexcee for their detailed and comprehensive presentations of these worthwhile projects.*

*Mayor Talstra explained that NDI Trust funding proposals receive recommendation to proceed to the Board level from the local municipal body first, then from the NDI Trust Northwest Regional Advisory Committee, and final approval/denial takes place at the NDI Trust Board level, which is based out of Prince George. Past funding approvals/denials would indicate that the NDI Trust Board's tendency is to approve loans (some interest-free) rather than grants.*

*Mayor Talstra suggested that rather than recommending these proposals to proceed to the NDI Trust Board for approval, and then to have them possibly denied, the Society might want to continue dialogue with Administration to fine-tune the proposals, and to consider resubmitting them to include the Kitselas and Kitsumkalum Bands, as well as re-working the criteria to include additional leveraging.*

*Mayor Talstra thanked Ms. Scodane and Mr. Elexcee for their proposals, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 475)*

***Recess and Reconvene***

*A short recess was called at 8:15 p.m. and the meeting resumed at 8:30 p.m.*

***PETITIONS AND QUESTIONS:***

*There were no petitions or questions.*

***MINUTES:***

***Regular Council Minutes,  
November 14, 2005***

*(No. 473)*

*MOVED/SECONDED that the Resolution No. 466-2005 be amended to indicate Councillor M. Davies as presenting the topic of the Anti-Whistling Bylaw amendment, and further that the amended Regular Council Minutes of November 14, 2005, be adopted as amended.*

*Carried Unanimously.*

***BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):***

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***RagaMuffin Rescue Society***

*(No. 474)*

*MOVED/SECONDED that the November 24<sup>th</sup>, 2005 correspondence from the RagaMuffin Rescue Society be received for information.*

*Carried Unanimously.*

***Terrace Nisga'a Society - NDI Trust Fund Proposals***

- ***Terrace Nisga'a Society's Tourism Enterprises***
- ***First Nations Innovation Centre***

*(No. 475)*

*MOVED/SECONDED that the Administration liaise with the Terrace Nisga'a Society to revise their NDI Trust Funding Proposals for the Terrace Nisga'a Society's Tourism Enterprises, as well as the First Nations Innovation Centre, and to resubmit the revised funding proposals for Council's consideration.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*(No. 476)*

*MOVED/SECONDED that the November 28<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

***Committee of the Whole***

- ***Development Services Component, November 28, 2005***

*The following items were discussed at the November 28<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:*

- 1. HAMHUIS DVP NO. 06-2005 - 4743 McCONNELL AVENUE***

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- 2. CHRISTENSEN DVP NO. 07-2005 - 5034 AGAR AVENUE***

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- 3. TAKHAR TRUCKING LTD. DVP NO. 08-2005 - 4831 TWEDLE AVENUE***

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- 4. REZONE AND OCP AMENDMENT - UNBC - 4833 AND 4837 KEITH AVENUE***

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- 5. 675250 B.C. LTD. - BRECOM ENTERPRISES LTD. (KFC) DP NO. 17-2005 - 4750 LAKELSE AVENUE***

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*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**November 28, 2005**

(No. 477)

*MOVED/SECONDED that the November 28<sup>th</sup>, 2005 Development Services Component of Committee of the Whole verbal report be adopted with the following recommendations:*

**1. HAMHUIS DVP NO. 06-2005 - 4743 McCONNELL AVENUE**

*It was recommended that the City issue Development Variance Permit No. 06-2005 to Hans and Margaret Hamhuis for the property located at 4743 McConnell Avenue (Lot 17, District Lot 361, Range 5, Coast District, Plan 6562), including the following variance:*

a) *Section 4.3.3 Accessory Buildings of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*

*(i) increase the maximum size of an accessory building from 55 square metres (592 square feet) to 67.5 square metres (728 square feet).*

**2. CHRISTENSEN DVP NO. 07-2005 - 5034 AGAR AVENUE**

*It was recommended that the City issue Development Variance Permit No. 07-2005 to Peter and Yvonne Christensen for property at 5034 Agar Avenue (East ½ of Lot 9, Block 5, District Lot 611, Range 5, Coast District, Plan 3080), including the following variance:*

a) *Section 4.3.3 Accessory Buildings of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*

*(i) increase the maximum allowable size of an accessory building to more than 50% of the ground floor area of the principal building.*

**3. TAKHAR TRUCKING LTD. DVP NO. 08-2005 -  
4831 TWEDLE AVENUE**

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*It was recommended that the City issue Development Variance Permit No. 08-2005 to Takhar Trucking Ltd. for the property located at 4831 Twedle Avenue (Lot 5, District Lot 979, Range 5, Coast District, Plan PRP41293), including the following variance:*

*a) Section 6.1.3.3 - Minimum front parcel line setback in a Single Family Residential (R1) Zone of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to:*

*(i) reduce the minimum front parcel line setback from 7.5m (25 feet) to 3.0m (10 feet) for the subject property.*

**4. REZONE AND OCP AMENDMENT - UNBC - 4833  
AND 4837 KEITH AVENUE**

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*It was recommended that the City of Terrace proceed with the process to amend the Official Community Plan Bylaw No. 1771-2002 (Land Use Plan) by changing the Land Use designation from Light Industry to Community and Public Use for the properties legally described as Lots 7 and 8, Block 1, District Lot 611, Range 5, Coast District, Plan 1992 (4833 and 4837 Keith Avenue).*

*It was further recommended that the City of Terrace proceed with the process to amend the Zoning Bylaw No. 1431-1995 by changing the zoning designation from Light Industrial (M1) to Public and Institutional (P1) for the properties legally described as Lots 7 and 8, Block 1, District Lot 611, Range 5, Coast District, Plan 1992 (4833 and 4837 Keith Avenue).*



**5. 675250 B.C. LTD. - BRECOM ENTERPRISES LTD.  
(KFC) DP NO. 17-2005 - 4750 LAKELSE AVENUE**

*It was recommended that Development Permit No. 17-2005 be issued to 675250 B.C. Ltd. - Brecom Enterprises Limited for the property legally described as Parcel A (L10450) of Lot 4, District Lot 361, Range 5, Coast District, Plan 1117 (4750 Lakelse Avenue) to permit the upgrade of the exterior façade of the existing KFC restaurant building, with the following terms and conditions:*

- a) existing landscaping, sidewalk and concrete curbing shall be retained as is with replacement and reconditioning of elements as may be required due to the result of development and construction activities; and*
- b) The off-street parking and loading area spaces for this site shall be re-painted in conjunction with the façade upgrades to the restaurant;*
- c) A right-turn only sign shall be placed at the location of the exit of the drive-thru lane to control increased traffic impact on Lakelse Avenue.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component,**  
**September 1, 2005**

*MOVED/SECONDED that the September 1<sup>st</sup>, 2005 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendation:*

**1. PAVEMENT OVERLAYS**

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*It was recommended that \$100,000 from Capital account 2289 914 (Keith LIP - Gravel East of Kerr) be reallocated to pavement overlays for Birch Hill and Lanfear Hill.*

*Carried Unanimously.*

(No. 478)

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services  
Component,  
November 14, 2005***

*MOVED/SECONDED that the November 14<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*Carried Unanimously.*

*(No. 479)*

**SPECIAL REPORTS:**

***Terrace Victim Assistance  
Program - Monthly Statistical  
Summary - October 2005***

*MOVED/SECONDED that the Terrace Victim Assistance Program Monthly Statistical Summary for October 2005 be received.*

*Carried Unanimously.*

*(No. 480)*

***Memo-Corporate  
Administrator - 2005 Local  
Elections Results***

*MOVED/SECONDED that the report from the Chief Election Officer on the results of the 2005 Local Elections and the Fluoridation Referendum be accepted.*

*Carried Unanimously.*

*(No. 481)*

***Memo-Corporate  
Administrator - Access to  
Information and Fees &  
Charges Amendment Bylaw***

*MOVED/SECONDED that Access to Information and Fees and Charges Amending Bylaw No. 1724-2001 proceed for first, second and third readings.*

*Carried Unanimously.*

*(No. 482)*

***Seniors Advisory Commission  
Minutes, November 2, 2005***

*MOVED/SECONDED that the November 2<sup>nd</sup>, 2005 Seniors Advisory Commission Minutes be received for information.*

*Carried Unanimously.*

*(No. 483)*

**BYLAWS:**

***Access to Information & Fees  
& Charges Bylaw 1724-2001  
Amendment Bylaw,  
Project No. ADP-02-0519  
First, Second and Third  
Readings***

*MOVED/SECONDED that the Access to Information and Fees and Charges Bylaw 1724-2001 Amendment Bylaw, Project No. ADP-02-0519 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

*(No. 484)*

***Official Community Plan Amendment (4833 and 4837 Keith Avenue) Bylaw, Project No. ADP-02-0520 First and Second Readings***

*(No. 485)*

***Zoning Amendment (4833 and 4837 Keith Avenue) Bylaw, Project No. ADP-02-0521 First and Second Readings***

*(No. 486)*

**NEW BUSINESS:**

***Premier's Council on Aging and Seniors' Issues***

*(No. 487)*

***Councillor M. Davies - Enbridge Gateway Project Environmental and Socio-Economic Assessment Workshop***

***School District No. 82 - Four Day School Week***

*(No. 488)*

***Councillor S. Christensen - Safer Communities Workshop***

*MOVED/SECONDED that the Official Community Plan Amendment (4833 and 4837 Keith Avenue) Bylaw, Project No. ADP-02-0520 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*MOVED/SECONDED that the Zoning Amendment (4833 and 4837 Keith Avenue) Bylaw, Project No. ADP-02-0521 be read by title only and passed in its first and second readings.*

*Carried Unanimously.*

*MOVED/SECONDED that a letter be sent to the Premier's Council on Aging and Seniors Issues (PCASI), with a copy to Premier Gordon Campbell, supporting the concerns outlined in the Seniors Advisory Commission letter to the PCASI, and further that a request be made for a representative from the Northwest to have a seat on the PCASI.*

*Carried Unanimously.*

*Councillor Davies advised that she recently attended the Enbridge Gateway Project Environmental and Socio-Economic Assessment Workshop (ESA) will make a copy of the Workshop's presentation available to view.*

*MOVED/SECONDED that correspondence be sent to the School Board - District No. 82 to commence dialogue regarding our concerns that the four day school week may be having a negative impact on economic development in our region.*

*Carried Unanimously.*

*Councillor S. Christensen provided a verbal report on the Safer Communities Workshop which he attended November 24-25.*

***Regional District of Kitimat-Stikine Board Meeting - Highlights***

*Councillor S. Christensen provided an oral report of the highlights of the recent Regional District of Kitimat - Stikine Board meeting as follows:*

- PNG - Kitimat-Summit Lake Looping Project*
- Airport Lands - Marvin Kwiatkowski, Director of Development Services, made a presentation regarding the Proposed Boundary Expansion to the RD.*
- Kitsault Townsite - Request for \$5,000.00 towards wastewater feasibility study was tabled to the December meeting.*
- Heritage Park Museum - Cynthia Hansen, Director/Curator, made a presentation regarding the Community Tourism Program and the money available through this program for the development of tourism products and services. This item was tabled to the January 2006 RD meeting.*
- Tourism Strategy - Ross Milnthorp, Director of Leisure Services - requested \$7,800 for Phase I of the Review of the Tourism Strategy, which is a review of the structure in place to deliver Tourism services. This item was also tabled to the January 2006 RD meeting.*
- Canadian Aviation - Approach Ban Regulations - Letters will be set to Honourable Jean-C. Lapierre, P.C., M.P. and Honourable John Godfrey, P.C., M.P., expressing concerns.*
- Proposed commercial guest fishing and eco-tourism lodge Zoning Amendment was held at third reading pending further information.*

***Minister of Transport Canada - Proposed Approach Ban Regulations -***

*(No. 489)*

*MOVED/SECONDED that letters be sent to Honourable Jean-C. Lapierre, P.C., M.P., and Honourable John Godfrey, P.C., M.P. expressing concerns with proposed amendments to the Canadian Aviation Regulations regarding the proposed Approach Ban Regulations.*

*Carried Unanimously.*

***Farewell - Councillor S. Christensen***

*Councillor S. Christensen congratulated Council for their successful re-election. He also thanked the Terrace citizens and Council for the opportunity, privilege and pleasure of serving the community for the past 3 years. He commended this forward-looking Council for their hard work and dedication, and stated he believed Council was going in the right direction. He appreciated that this Council often thought "outside the box" for solutions, and he feels very positive and appreciative of what Council has accomplished during this past term.*

*Councillor Christensen went on to thank City of Terrace Staff and stated that this Council and the community were very fortunate to have such a dedicated and knowledgeable staff.*

*Mayor Talstra thanked Councillor S. Christensen for his dedication and expertise that he brought to this position. On behalf of City Council and City of Terrace Staff, Mayor Talstra presented Councillor Christensen with a gift in appreciation of his service on Council.*

***NWCC - Chinese Delegation***

*Mayor Talstra advised that he attended a dinner hosted by the Northwest Community College (NWCC) for a Chinese delegation from Qingdao. The delegation represented a post-secondary institution similar to NWCC, and agreements have been signed for a student and instructors exchange in 2006.*

***Councillor R. McDaniel - Video "In the Red" - Terrace Women's Resource Centre***

*Councillor McDaniel advised that he recently attended a video showing at the Terrace Women's Resource Centre regarding needle exchange programs, and that the video is available for any other members of Council wishing to view.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*MOVED/SECONDED that the November 28<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned.*

*(No. 490)*

*Carried Unanimously.*

*The meeting adjourned at 9:35 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***

**MINUTES OF THE INAUGURAL COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, DECEMBER 5<sup>th</sup>, 2005 AT 7:30 P.M.**

*Mayor-Elect J. Talstra presided. Councillors-Elect present were B. Pollard, L. Christiansen, R. McDaniel, M. Davies, and B. Downie. Councillor C. Leclerc was absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, and J. Wakaruk, Confidential Secretary.*

**CALL TO ORDER:**

Corrected Judge DeWalle's name  
at December 12/05 Council  
Meeting

*Mayor-Elect J. Talstra called the meeting to order and welcomed City Freeman Bill McRae (Helene McRae), as well as Kitselas Band Chief Councillor Glenn Bennett, MLA Robin Austin, Judge Edmond DeWalle, Salvation Army Captain David Moulton, Terrace & District Chamber of Commerce President Kevin Jeffrey, Terrace Tourism Society President, Peter Gill, TEDA President Campbell Stewart, NWCC President Stephanie Forsyth, R.C.M.P. Constable Scott Butts, Jill Mackay, Piper, and the guests and media. Mayor-Elect Talstra noted that City Freeman Vesta Douglas would be joining us during the Social to follow this meeting.*

**OATH OF OFFICE:**

*Judge E. DeWalle administered the Oath of Office to Mayor-Elect J. Talstra and Councillors-Elect B. Pollard, L. Christiansen, R. McDaniel, M. Davies, and B. Downie.*

*Councillor C. Leclerc was previously administered the Oath of Office by the Corporate Administrator.*

**INVOCATION:**

*Mayor Talstra thanked Judge DeWalle for officiating this evening, and called upon Captain David Moulton to lead the Invocation.*

*Captain Moulton read a short passage from the book of Isaiah, Chapter 30, verse 21, and asked God to bless and guide the Mayor and Council.*

**GREETINGS FROM THE  
KITSELAS BAND CHIEF  
COUNCILLOR GLENN  
BENNETT**

*Kitselas Band Chief Councillor Glenn Bennett extended his congratulations and best wishes to Mayor Talstra and Council. He expressed a desire to continue developing and expanding co-operation with the local First Nations Bands and the City of Terrace for the economic development and prosperity of our communities.*

**APPOINTMENT OF  
DIRECTORS TO REGIONAL  
DISTRICT OF KITIMAT-  
STIKINE:**

*Mayor Talstra asked the Chief Administrative Officer to call for an indication of those nominations for Director to the Board of the Regional District of Kitimat-Stikine.*

*Mayor Jack Talstra and Councillor Marylin Davies allowed their names to stand for consideration as Directors to the Board of the Regional District of Kitimat-Stikine.*

*There being no further nominations, Mayor Talstra and Councillor Davies were appointed as Directors to the Board of the Regional District of Kitimat-Stikine.*

**APPOINTMENT OF  
ALTERNATE DIRECTORS TO  
THE REGIONAL DISTRICT OF  
KITIMAT-STIKINE:**

*Mayor Talstra asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.*

***Two Councillors to Serve as  
Alternates***

*(No. 491)*

*MOVED/SECONDED that the City of Terrace appoint two Council members to serve as alternates to the City of Terrace Regional District Board Members, and further, that each alternate be assigned as the first alternate to one Regional District Board representative and second alternate to the other board member, thus providing each board member with a designated first and second alternate.*

*Carried Unanimously.*

*Councillors Lynne Christiansen and Carol Leclerc (in absentia) allowed their names to stand for consideration as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.*



*There being no further nominations, Councillor Lynne Christiansen will be the first Alternate Director for Director Jack Talstra, and Councillor Carol Leclerc will be Director Talstra's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.*

*Councillor Carol Leclerc will be the first Alternate Director for Director Marilyn Davies, and Councillor Lynne Christiansen will be Director Davies' second Alternate Director to the Board of the Regional District of Kitimat-Stikine.*

**ADJOURNMENT:**

*(No. 492)*

*MOVED/SECONDED that the December 5<sup>th</sup>, 2005 Inaugural Meeting of Council be now adjourned, with a Social to follow.*

*Carried Unanimously.*

*The meeting adjourned at 7:40 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, DECEMBER 12<sup>TH</sup>, 2005 AT 7:35 P.M.**

*Mayor J. Talstra presided. Councillors present were B. Pollard, R. McDaniel, M. Davies, B. Downie, and Councillor-Elect C. Leclerc. Councillor L. Christiansen was absent. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, R. Milnthorp, Director of Leisure Services, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk, and J. Haworth, Executive Assistant.*

***Oath of Office – Councillor-Elect Carol Leclerc***

*To ensure compliance with the Local Government Act, the Deputy Corporate Administrator administered the Oath of Office to Councillor-Elect Carol Leclerc.*

***"Talkback Line" and Internet***

*Mayor Talstra advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council Agendas and Minutes are available for viewing on the City's home page at [www.city.terrace.bc.ca](http://www.city.terrace.bc.ca).*

**ADDENDUM:**

*MOVED/SECONDED that the Addendum be included.*

*(No. 497)*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Debbie Scarborough - Youth Safe Home***

*Debbie Scarborough, Owner/operator of Scarborough and Associates, provided information regarding the new Youth Safe Home that she plans to situate in the old Transition House. The Youth Safe Home will be a 10-bed facility for high risk and vulnerable youth that will deliver emergency temporary shelter.*

*Ms. Scarborough requested a letter of support from Council. She further requested a member of Council to sit on the governing Board of Directors once the funding is in place.*

Mayor Talstra thanked Ms. Scarborough for her presentation and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 500).

**PETITIONS AND QUESTIONS:**

There were no petitions or questions.

**MINUTES:**

**Regular Council Minutes,  
November 28, 2005**

MOVED/SECONDED that the Regular Council Minutes of November 28<sup>th</sup>, 2005, be adopted as circulated.

(No. 498)

Carried Unanimously.

**Inaugural Council Minutes,  
December 5, 2005**

MOVED/SECONDED that reference to Judge Edward DeWalle be amended to "Edmond DeWalle" on page 1 of the December 5<sup>th</sup>, 2005 Inaugural Council Minutes, and that the Minutes be adopted as amended.

(No. 499)

Carried Unanimously.

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

There was no business arising from the Minutes.

**CORRESPONDENCE:**

**Youth Safe Home - Letter of Support**

MOVED/SECONDED a letter of support be provided to Scarborough and Associates for establishment of a Youth Safe Home to deliver emergency shelter and youth and family services.

(No. 500)

Carried Unanimously.

**CONVENE INTO COMMITTEE OF THE WHOLE:**

MOVED/SECONDED that the December 12<sup>th</sup>, 2005 Regular Council Meeting convene into Committee of the Whole.

(No. 501)

Carried Unanimously.

**Committee of the Whole**  
➤ **Development Services Component,  
December 12, 2005**

The following items were discussed at the December 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole:

**1. 645999 B.C. LTD.-DEVELOPMENT PERMIT NO. 18-2005 (4651, 4653 AND 4655 LAZELLE AVENUE)**

**2. POLICY-SIGNAGE ON CITY OWNED PROPERTY**

**3. AMENDMENT TO ANIMAL CONTROL BYLAW NO. 1255-1991**

**Committee of the Whole**  
➤ **Committee of the Whole Component, December 12, 2005**

*The following item was discussed at the December 12<sup>th</sup>, 2005 Committee of the Whole Component of Committee of the Whole:*

**1. SPORTSPLEX - SECOND SHEET OF ICE - PROJECT UPDATE**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services Component, December 12, 2005**

*MOVED/SECONDED that the December 12<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be adopted with the following recommendations:*

(No. 502)

**1. 645999 B.C. LTD.-DEVELOPMENT PERMIT NO. 18-2005 (4651, 4653 AND 4655 LAZELLE AVENUE)**

*It was recommended that Development Permit No. 18-2005 be issued to 645999 B.C. Ltd. for the property legally described as Lots 3-5, Block 4, District Lot 361, Range 5, Coast District, Plan 972 (4651, 4653 and 4655 Lazelle Avenue) to permit the construction of a 2000 sq.ft. commercial office building.*

**2. POLICY-SIGNAGE ON CITY OWNED PROPERTY**

*It was recommended that the Policy regarding Signage on City Owned Property be amended to delete the last sentence from Section 2.e - "Excessive or large signs should be avoided", and further that Administration redraft the policy to incorporate the City of Terrace Kermodei Bear logo in the design element.*

**3. AMENDMENT TO ANIMAL CONTROL BYLAW NO. 1255-1991**

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*It was recommended that the Animal Control Amendment (Housekeeping Amendments and Fee Adjustments) Bylaw proceed to initial readings.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Committee of the Whole Component, December 12, 2005**

*MOVED/SECONDED that the December 12<sup>th</sup>, 2005 Committee of the Whole Component of Committee of the Whole report be adopted with the following recommendation:*

*(No. 503)*

**1. SPORTSPLEX - SECOND SHEET OF ICE - PROJECT UPDATE**

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*It was recommended that Council proceed with re-tendering the Sportsplex Project in accordance with Resolution 340-2005 passed by Council on August 22nd, 2005.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component, November 28, 2005**

*MOVED/SECONDED that the November 28<sup>th</sup>, 2005 Development Services Component of Committee of the Whole report be received for information.*

*(No. 504)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

**Building Synopsis - November 2005**

*MOVED/SECONDED that the November 2005 Building Synopsis be received.*

*(No. 505)*

*Carried Unanimously.*

**Cheque Register - November 2005**

*MOVED/SECONDED that the November 2005 Cheque Register be approved.*

*(No. 506)*

*Carried Unanimously.*

**Memo-Director of Leisure Services - Terrace Mountain Bike Trail**

(No. 507)

*MOVED/SECONDED that a Job Creation Partnership application be submitted to HRSDC for staff funding to construct a bike trail on Terrace Mountain and to make improvements to our existing trail system.*

*Carried Unanimously.*

**Terrace Advisory Parks & Recreation Commission Minutes, October 6 and November 9, 2005**

(No. 508)

*MOVED/SECONDED that the October 6<sup>th</sup> and November 9<sup>th</sup>, 2005 Terrace Advisory Parks & Recreation Commission Minutes be received.*

*Carried Unanimously.*

**Terrace Advisory Parks & Recreation Commission Minutes, December 9, 2005**

(No. 509)

*MOVED/SECONDED that the December 9<sup>th</sup>, 2005 Terrace Advisory Parks & Recreation Commission Minutes be received.*

*Carried Unanimously.*

**Memo-Executive Assistant – 2006 Appointments by Council Resolution, Deputy Mayor Listing and Regular Council Meetings Schedule**

(No. 510)

*MOVED/SECONDED that the following Appointments by Council Resolution, Deputy Mayor Appointments, and Schedule of Council Meetings for 2006 be approved:*

**2006 APPOINTMENTS BY COUNCIL RESOLUTION**

**SELECT COMMITTEES**

- 9-1-1.....Marylin Davies
- Advisory Parks & Recreation Commission.....Carol Leclerc
- Forestry Task Force Implementation Cttee.....Brad Pollard/Brian Downie
- Health Task Force Monitoring Group.....Rich McDaniel/Lynne Christiansen
- Seniors Advisory Commission.....Lynne Christiansen
- Sportsplex Committee.....Brian Downie/Rich McDaniel/Carol Leclerc
- Terrace Economic Development Authority (TEDA).....Marylin Davies
- Transit Advisory Commission.....Brad Pollard

**COMMUNITY GROUPS/OUTSIDE AGENCIES**

- BC Lions - Spirit Bears.....Marylin Davies
- Community Consultative Committee.....Marylin Davies
- Council For Healthy Early Childhood.....Lynne Christiansen
- George Little House Society.....Rich McDaniel
- Greater Terrace Beautification Society.....Rich McDaniel
- Municipal Emergency Program (MEP).....Brian Downie
- NCDC (Northwest Corridor Development Corporation).....Marylin Davies
- NWLA (Northwest Loggers Association).....Brad Pollard
- Regional District Of Kitimat-Stikine.....Mayor J. Talstra/Marylin Davies  
(alternates: Lynne Christiansen and Carol Leclerc)
- Riverboat Days Committee.....Brian Downie
- Skeena Multiculturalism Diversity Project.....Marylin Davies
- Skeena Treaty Advisory Cttee.....Mayor J. Talstra
- Terrace & Dist. Heritage Museum Society.....Brad Pollard
- Terrace & District Chamber Of Commerce.....Carol Leclerc
- Terrace Public Library Board.....Lynne Christiansen
- Terrace Tourism Society.....Carol Leclerc
- Terrace-Kitimat Airport Society.....Rich McDaniel
- UNBC and NWCC.....Marylin Davies
- Yellowhead Highway Association.....Rich McDaniel

**COUNCIL LIAISON APPOINTMENTS**

Development Services.....Brian Downie  
 Finance, Personnel & Administration.....Rich McDaniel  
 Public Works, Environment & Waste Management.....Brad Pollard  
 Recreation, Parks & Leisure Services.....Carol Leclerc  
 Educational Services, School District No. 82.....Brad Pollard  
 First Nations Community Services.....Brian Downie  
 Governments (Fed./Prov./Mun. and Bands).....Mayor J. Talstra  
 Health & Hospital Services.....Rich McDaniel/Lynne Christiansen

**2006 DEPUTY MAYOR**

January - February ..... Councillor Lynne Christiansen  
 March - April ..... Councillor Marilyn Davies  
 May - June ..... Councillor Brian Downie  
 July - August.....Councillor Carol Leclerc  
 September - October .....Councillor Rich McDaniel  
 November - December ..... Councillor Brad Pollard

**2006 SCHEDULE OF COUNCIL MEETINGS**

*Regular Meeting, Monday, January 9*  
*Regular Meeting, Monday, January 23*

*Regular Meeting, Monday, February 13*  
*Regular Meeting, Monday, February 27*

*Regular Meeting, Monday, March 13*  
*Regular Meeting, Monday, March 27*

*Regular Meeting, Monday, April 10*  
*Regular Meeting, Monday, April 24*

*Regular Meeting, Monday, May 8*  
*Regular Meeting, Tuesday, May 23*

*Regular Meeting, Monday, June 12*  
*Regular Meeting, Monday, June 26*

*Regular Meeting, Monday, July 10*  
*Regular Meeting, Monday, July 24*

*Regular Meeting, Monday, August 14*  
*Regular Meeting, Monday, August 28*

*Regular Meeting, Monday, September 11*  
*Regular Meeting, Monday, September 25*

*Regular Meeting, Tuesday, October 10*  
*Regular Meeting, Monday, October 23*

*Regular Meeting, Tuesday, November 14*  
*Regular Meeting, Monday, November 27*

*Regular Meeting, Monday, December 11*

*Carried Unanimously.*

**BYLAWS:**

***Access to Information and Fees & Charges Bylaw, Project No. ADP-02-0519 Adoption***

*(No. 511)*

*MOVED/SECONDED that the Access to Information and Fees & Charges Bylaw, Project No. ADP-02-0519 be read by title only and adopted.*

*Carried Unanimously.*

***Animal Control Amendment (Housekeeping Amendments and Fee Adjustments) Bylaw, Project No. ADP-02-0522 First, Second and Third Readings***

*(No. 512)*

*MOVED/SECONDED that the Animal Control Amendment (Housekeeping Amendments and Fee Adjustments) Bylaw, Project No. ADP-02-0522 be read by title only and passed in its first, second and third readings.*

*Carried Unanimously.*

**NEW BUSINESS:**

***Councillor M. Davies - Tree Limbing and Lighting Program***

*(No. 513)*

*MOVED/SECONDED that Administration investigate the costs and feasibility of a tree limbing and lighting program on City property (in particular the lighting in the 4600 Block of Lakelse) in an effort to reduce vandalism.*

*Carried Unanimously.*

***Regional District of Kitimat-Stikine Board Meeting - Highlights-***

*Councillor M. Davies circulated a report of the December 9<sup>th</sup>, 2005 Regional District report, with the following highlights:*

- Mayor Jack Talstra was elected as Chair, and Director Joanne Monaghan was elected as Vice-Chair;*
- John Forrest of Northern Escape Heli-Skiing - extension for zoning granted;*
- Northwest Regional Airport - Approach Ban Regulations;*
- UBCM - Resolution B147 - Prov. Gov't realign Health Authority Boundaries.*

***Northwest Regional Airport Manager - Approach Ban Regulations***

*(No. 514)*

*MOVED/SECONDED that the City of Terrace send letters to FCM, UBCM, NCMA and NCDC asking for their support in opposition of the proposed Approach Ban Regulations.*

*Carried Unanimously.*



***Mayor Talstra - NDI Trust Update***

*Mayor Talstra, Chair of the NDI Trust NW RAC, provided an update on the progress of the NDI Trust release of funding to the Northwest RAC, and advised that the Central Coast Regional District was approved a grant of \$90,000 for the Central Coast Broadband Project.*

***MEDIA:***

*There were no questions from the media.*

***ADJOURNMENT:***

*(No. 515)*

*MOVED/SECONDED that the December 12<sup>th</sup>, 2005 Regular Meeting of Council be now adjourned into In-Camera Committee of the Whole meeting to discuss a property item under Division 3, Section 90(1)(e) of the Community Charter.*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

***CERTIFIED CORRECT:***

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***Mayor***

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***Clerk***