

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
TUESDAY, APRIL 23, 2019 AT 7:30 P.M.**

Deputy Mayor L. Christiansen presided. Councillors present were S. Bujtas, J. Cordeiro (via telephone), B. Downie, J. McCallum-Miller, and E. Ramsay. Mayor C. Leclerc was absent on business. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, L. Greenlaw, Director of Finance, K. Newman, City Planner III, and A. Poole, Executive Assistant and Deputy Clerk.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

**Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council**

(No. 176)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (e) of the Community Charter (to discuss matters relating to land).

Carried Unanimously.

REGULAR MEETING:

Deputy Mayor Christiansen acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

**Margo Peill, Northwest
Region Community
Animator, Farm to School
BC – Farm to School
Program**

Deputy Mayor Christiansen welcomed Ms. Peill of Farm to School BC to the Council meeting.

In January 2019, Farm to School BC launched their Northwest Regional Hub which is located in Terrace and will serve the North Coast region. The Northwest Regional Hub serves private and public schools in the geographic areas of School District #82 and #54.

Since 2014, Farm to School BC has funded 9 schools in the Northwest region, 2 of which are in Terrace.

Their vision statement is “Healthy, local and sustainable food on the plates and minds of all students in BC” and their mission statement is “Working with communities and partners, F2SBC seeks to empower and support schools [and communities] in building comprehensive F2S programs that support vibrant, sustainable, regional food systems, develop student food literacy and enhance school and community connectedness”

Farm to School BC is a provincial program. Their main goals are to support the development of healthy, local food, advance experiential, hands-on learning, and to enhance school and community connectedness.

Farm to School BC is a framework built around promoting food literacy, a network dedicated to supporting the development of sustainable regional food systems in BC, and a program of the Public Health Association of BC and supported by the Province of BC and Provincial Health Services Authority.

Schools are eligible to apply for a Healthy Schools BC Regional Grant of up to \$3,500, as well as a Sustainability Grant of up to \$1,000. Farm to School BC has funded over 160 programs since 2007 and has reached over 30,000 students.

Funds are filtered down from the Ministry of Health to the Public Health Association of BC. The Public Health Association of BC then puts funding into the Farm to School BC program. In turn, Farm to School BC works through their various hubs throughout the province.

The Northwest Hub has a part-time Community Animator position who offers workshops and in-person support. This position also acts as a liaison to connect with various community partners, and leverages for additional funding opportunities.

Ms. Peill gave a brief description of what a Farm to School Community Animator is.

Stakeholders within the Northwest region include schools, school districts, parents, public health dietitians, community partners, and farmers.

Successful and sustainable programs are built upon strong relationships with local farmers, community members, and support organizations. It is important to connect with these groups in order to build capacity and support.

Ms. Peill invited Council to attend the Farm to School Northwest Regional Hub Launch. This will be taking place on Wednesday, May 22, 2019 from 4:30 p.m. – 6:00 p.m. at Cassie Hall Elementary School. This event will provide an opportunity to learn more about the program, make community connections, and provide and hear ideas.

Farm to School BC Northwest Regional Hub has a Memorandum of Understanding with the Kalum Community School Society.

Deputy Mayor Christiansen thanked Ms. Peill for her presentation and advised that the matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (See Resolutions No. 184).

MINUTES:

**Regular Council Minutes,
April 8, 2019**

(No. 183)

MOVED/SECONDED that the Regular Council Minutes of April 8, 2019 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

**Margo Peill, Northwest
Region Community
Animator, Farm to School
BC – Farm to School
Program**

MOVED/SECONDED that the presentation from Ms. Peill regarding Farm to School BC be received for information.

Carried Unanimously.

(No. 184)

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

MOVED/SECONDED that the April 23, 2019 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

(No. 185)

**Committee of the Whole
Development Services
Component**

➤ April 23, 2019

The following items were discussed at the April 23, 2019 Development Services Component of the Committee of the Whole:

1. **DEVELOPMENT VARIANCE PERMIT NO. 03-2019 – STEELE (22-4305 LAKELSE AVENUE)**
2. **DEVELOPMENT VARIANCE PERMIT NO. 04-2019 – TRICKETT (3909 CORY DRIVE)**
3. **OCP BYLAW AND ZONING BYLAW AMENDMENTS – BARE LAND STRATA SINGLE DETACHED RESIDENTIAL**
4. **OCP AND ZONING AMENDMENTS – 466927 B.C. LTD. (4921 HALLIWELL AVENUE)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

**Committee of the Whole
Development Services
Component**

➤ April 23, 2019

MOVED/SECONDED that the April 23, 2019 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

(No. 186)

1. **DEVELOPMENT VARIANCE PERMIT NO. 03-2019 – STEELE (22-4305 LAKELSE AVENUE)**

It was recommended that Development Variance Permit No. 03-2019 for the property located at 22-4305 Lakelse Avenue (Strata Lot 22, District Lot 368, Range 5, Coast District, Plan PRS348, together with an interest in the common property in proportion to the unit entitlement of the Strata Lot as shown on Form V), including the following variances, proceed to Council for consideration:

- To vary Section 8.8.d of Manufactured Home Park Bylaw No. 2099-2016 and amendments thereto to increase the maximum permitted size of a secondary landing from 2.35 m² to 6.69 m².

2. DEVELOPMENT VARIANCE PERMIT NO. 04-2019 – TRICKETT (3909 CORY DRIVE)

It was recommended that Development Variance Permit No. 04-2019 for the property located at 3909 Cory Drive (Lot 25, District Lot 980, Range 5, Coast District, Plan EPP45089), including the following variance, proceed to Council for consideration:

- *To vary Section 11.1.3.10 of Zoning Bylaw 2069-2014 and amendments thereto to allow the maximum footprint of an accessory building in the R1 – Single Detached Residential Zone to be increased from 55 m² to 71.35 m².*

3. OCP BYLAW AND ZONING BYLAW AMENDMENTS – BARE LAND STRATA SINGLE DETACHED RESIDENTIAL

It was recommended that a Bylaw to amend Official Community Plan Bylaw No. 2142-2018 by amending the OCP land use designation to include the RB1 – Bare Land Strata Single Detached Residential zone and a slight increase to the target residential density proceed to Council for consideration of 1st and 2nd reading.

It was recommended that a Bylaw to amend Zoning Bylaw No. 2069-2014 by adding a residential zone designated as RB1 - Bare Land Strata Single Detached Residential proceed to Council for consideration of 1st and 2nd reading.

4. OCP AND ZONING AMENDMENTS – 466927 B.C. LTD. (4921 HALLIWELL AVENUE)

It was recommended that a Bylaw to amend Official Community Plan Bylaw No. 2142-2018 by amending Schedule C – Development Permit Areas to remove the Multi-Family Development Permit Area designation from the property legally described as Lot 4, District Lot 979, Range 5, Coast District, Plan 3370 (4921 Halliwell Avenue) proceed to Council for consideration of 1st and 2nd reading.

It was recommended that a Bylaw to amend Zoning Bylaw No. 2069-2014, and amendments thereto, by changing the zoning designation from R3 – Low Density Multi-Family Residential to RB1 – Bare Land Strata Single Detached Residential for the property legally described as Lot 4, District Lot 979, Range 5, Coast District, Plan 3370 (4921 Halliwell Avenue) proceed to Council for consideration of 1st and 2nd reading.

Carried Unanimously.

**Committee of the Whole
Finance, Personnel &
Administration Component**
➤ April 9, 2019

MOVED/SECONDED that the April 9, 2019 Committee of the Whole report be adopted with the following recommendation:

1. 2019 – 2023 FINAL BUDGET

It was recommended that the 2019-2023 budget be approved as amended and that the 2019-2023 Financial Plan Bylaw proceed to Council for first, second, and third reading; and

that the 2019 Tax Rates Bylaw be prepared with a 2% increase for all classes proceed to Council for first, second, and third reading.

Carried Unanimously.

COMMITTEE REPORTS
(FOR INFORMATION ONLY):

**Committee of the Whole
Development Services
Component**
➤ April 8, 2019

MOVED/SECONDED that the April 8, 2019 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 188)

SPECIAL REPORTS:

Memo – Chief Administrative Officer and Director of Finance, Policy No. 79-R Tax Exemptions for Not-for-Profit Organizations

MOVED/SECONDED that Council approve revised Policy No. 79-R Permissive Tax Exemptions for Not-for-Profit Organizations.

Carried Unanimously.

(No. 189)

Memo – Building Inspector, March 2019 Building Synopsis

MOVED/SECONDED that March 2019 Building Synopsis be received.

Carried Unanimously.

(No. 190)

Housing Committee Minutes, March 19, 2019

MOVED/SECONDED that the March 19, 2019 Housing Committee minutes be received.

Carried Unanimously.

(No. 191)

April 8, 2019 Public Hearing Report (For Information Only)

MOVED/SECONDED that the April 8, 2019 Public Hearing Report be received for information.

Carried Unanimously.

(No. 192)

BYLAWS:

**Delegation Bylaw Amending Bylaw, Project No. ADP-02-1904
(Adoption)**

MOVED/SECONDED that Delegation Bylaw Amending Bylaw, Project No. ADP-02-1904 be read by title only and adopted.

Carried Unanimously.

(No. 193)

**Official Community Plan Amendment (4921 Halliwell Avenue) Bylaw, Project No. ADP-02-1906
(First and Second Reading)**

MOVED/SECONDED that Official Community Plan Amendment (4921 Halliwell Avenue) Bylaw, Project No. ADP-02-1906 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 194)

Zoning Amendment (4921 Halliwell Avenue) Bylaw, Project No. ADP-02-1907 (First and Second Reading)

(No. 195)

MOVED/SECONDED that Zoning Amendment (4921 Halliwell Avenue) Bylaw, Project No. ADP-02-1907 be read by title only and first and second reading.

Carried Unanimously.

Official Community Plan Amendment (Neighbourhood Residential Land Use) Bylaw, Project No. ADP-02-1908 (First and Second Reading)

(No. 196)

MOVED/SECONDED that Official Community Plan Amendment (Neighbourhood Residential Land Use) Bylaw, Project No. ADP-02-1908 be read by title only and passed in its first and second reading.

Carried Unanimously.

Zoning Amendment (Residential Zones) Bylaw, Project No. ADP-02-1909 (First and Second Reading)

(No. 197)

MOVED/SECONDED that Zoning Amendment (Residential Zones) Bylaw, Project No. ADP-02-1909 be read by title only and passed in its first and second reading.

Carried Unanimously.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no report on the Regional District of Kitimat-Stikine.

REPORTS ON COUNCIL ACTIVITIES:

Councillor Ramsay

Councillor Ramsay reported on the Housing Committee meeting, Terrace Public Library meeting, and Rio Tinto's Kitimat Public Advisory Committee (KPAC) meeting.

Councillor Downie

Councillor Downie reported on the Northern Emergency Support Services Training Conference and the Downtown Business Forum.

Councillor Bujtas

Councillor Bujtas reported on the Downtown Business Forum, Terrace Downtown Improvement Area AGM, and the Heritage Park Easter Egg Hunt.

Councillor McCallum-Miller

Councillor McCallum-Miller reported on the Garbathon.

Councillor Cordeiro

Councillor Cordeiro reported on the Downtown Business Forum.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There was one question from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the April 23, 2019 Regular Meeting of Council be now adjourned.

(No. 198)

Carried Unanimously.

The meeting adjourned at 8:50 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Deputy Clerk