

CITY OF TERRACE

VACANCY

RECREATION ATTENDANT II



Leisure Services

The City of Terrace is currently looking for qualified applicants to fill the position of Recreation Attendant II with the Leisure Services Department. Under the direction of the Working Foreman (Parks & Facilities), or his/her delegate, the successful candidate will maintain the ice surface, maintain and clean parks, cemetery facilities, and recreation facilities, including the Aquatic Centre, and will operate related equipment.

EXAMPLES OF WORK PERFORMED:

1. Supervise public use of recreation facility;
2. Make ice surface and maintain ice including flooding, operating ice conditioning machines, ice painting, etc.;
3. Perform parks and facilities maintenance including janitorial and minor repairs;
4. Monitor and maintain the mechanical systems in the Aquatic Centre;
5. Monitor and adjust the water quality at the Aquatic Centre, as required;
6. Set up and take down for various activities held in the recreation facilities;
7. Maintain flower beds, trees, shrubs, trails, turf areas, irrigation systems, playgrounds, parks and playing fields, including, but not limited to, weeding, mowing grass, litter pickup, pruning, fertilizing, etc., as required;
8. Perform heavy manual duties, including, but not limited to, snow removal, gardening, moving tables, chairs, etc.;
9. Identify hazards and perform corrective measures, and/or report hazards to supervisor;
10. Perform burial procedures and maintenance at the cemetery;
11. Operate equipment including, but not limited to, ice making, janitorial, parks and building maintenance;
12. Enforce all rules and regulations regarding public health and safety;
13. Ensure buildings and facilities are vacant and secure at end of day;
14. Assist in supervision and training of support staff, and assist with scheduling when necessary;
15. Answer and act on public enquiries and complaints, as required;
16. Maintain records and information, as required;
17. Shift work is required, including weekends;
18. Other related duties, as required.

MINIMUM TRAINING AND EXPERIENCE:

1. Secondary school graduation;
2. Minimum of two years' related experience in ice making, janitorial and facilities maintenance;
3. BC Refrigeration Operator's Certificate;
4. BCRPA Pool Operator's Level I and II, or equivalent;
5. Demonstrated ability to operate related equipment safely and efficiently;
6. Good physical condition and able to perform heavy manual labour;

7. Fifth Class Power Engineering Certification;
8. Supervisory experience;
9. Good working knowledge of WorkSafeBC Regulations, as relates to the work involved;
10. First Aid training;
11. Ability to work independently and to accomplish tasks and assignments;
12. Ability to deal effectively with co-workers and the public;
13. Good written and oral communication skills;
14. Valid Class 5 B.C. Driver's Licence.

A criminal record check will be required to be provided by all potential successful applicants to this position prior to it being awarded. Shift and weekend work may be required.

Forward applications to **Briana Pellegrino, Human Resources Manager, City of Terrace, 3215 Eby Street, Terrace, B.C. V8G 2X8 Tel. (250) 638-4723 Fax (250) 638-4777(or e-mail to bpellegrino@terrace.ca).**

The City of Terrace thanks all applicants for their interest, however only those being considered for an interview will be contacted.