

**CITY OF TERRACE
LIQUOR LICENSE APPLICATION**

APPLICATION NO. _____

Application Type:

Fee:

- | | | |
|--------------------------|--|----------|
| <input type="checkbox"/> | <i>Liquor Primary License, New</i> | \$500.00 |
| <input type="checkbox"/> | <i>Liquor Primary License, Amendment to Existing</i>
<i>(Occupant load increase, winery endorsement, permanent hour extension)</i> | \$300.00 |
| <input type="checkbox"/> | <i>Food Primary License</i>
<i>(Late night hour extensions beyond midnight and patron participation entertainment)</i> | \$300.00 |
| <input type="checkbox"/> | <i>Liquor/Food Primary License, Temporary Amendment</i>
<i>(Special occasion hour extensions or temporary occupant load increase)</i> | \$100.00 |

Name of Applicant(s): _____

Address: _____

Telephone Number(s): _____ Fax: _____

License Number(s) Affected: _____

Name of Owner(s): _____
(if different from applicant)

Address: _____

Telephone Number(s): _____ Fax: _____

Legal Description of Licensed Property: _____

Address of Licensed Property: _____

Present Zoning: _____ Present Use: _____

DATE

SIGNATURE OF APPLICANT

TO COMPLETE THIS APPLICATION SUBMIT TO CITY PLANNING:

1. *Submit appropriate Application fee.*
2. *Letter of Consent from the Owner _____
(applies only if the applicant is not the owner)*
3.
 - (i) *Submit copy of completed LCLB application form*
 - (ii) *For New Liquor Primary submit the required LCLB summary report and notice that the application is at Stage 3 of the LCLB process.*

LIQUOR LICENSE AMENDMENT PROCEDURE

1. *The application is processed and reviewed by City staff.*
2. *The Development Services Department will coordinate input from the various municipal departments prepare a public notice and a report for Council.*
3. *After considering the application and the report, City Council may:*
 - (i) *deny the application, giving reasons as to the denial;*
 - (ii) *pass a resolution as outlined in the document entitled "Role of Local Government and First Nations in the Provincial Liquor Licensing Process".*

If you require additional information or assistance please contact Development Services Department at (250) 615-4000.

Personal information contained on this form is collected under the Freedom of Information and Protection of Privacy Act, and will be used only for the purpose for which it was collected. If you have any questions about the collection and use of this information, contact the City's Freedom of Information Co-ordinator at (250) 638-4722.