



Request for Accommodation

The City of Terrace is committed to providing accessible programs, services, and information for all residents and visitors.

If you require an accommodation to access or participate in a City initiative - for example, a program, service, or event - please complete this form and submit it at least 10 business days before the accommodation is needed.

You can submit this form:

- By email to: cityhall@terrace.ca
- In person or by mail to: City Hall, 3215 Eby Street, Terrace, BC V8G 2X8

1. Contact Information

Name: _____

Phone: _____

Email: _____

Mailing Address: _____

Preferred contact method (check all that apply):

Email Phone Mail

3. Accommodation Request Relates To:

City program (please specify): _____

City service (please specify): _____

City event (please specify): _____

Other, if not listed above (please specify): _____

Date required (if applicable): _____

Location (if applicable): _____

4. Details of Accommodation Request

Please describe the accommodation you are requesting. For example: printed document, wheelchair access, extended deadline, etc. (If you are unsure what accommodation may best meet your needs, a City staff member can work with you to identify an appropriate option.)

5. Additional Information (if applicable)

Is there anything else we should know to help meet your request?

Privacy Statement

The City of Terrace will collect your personal information solely for the purpose of processing your Request for Accommodation. Personal information is collected under section 26(c) of the *Freedom of Information and Privacy Act*.