# ELECTION SIGN PERMIT APPLICATION

**PROCESS & CHECKLIST**

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|---|---|---|
| **APPLICATION #:** | **ELECTION DATE:** | |
| **APPLICANT(S):** | **PARTY:** | |
| **MAILING ADDRESS:** | **Postal Code** | |
| **e-mail:** | **Phone:** | **Cell:** |

Deposit Fee is refundable if all signs are removed within 24 hours on the day following the election.
If signs are not removed in that time frame, the deposit will be forfeited.

## OFFICE USE ONLY

| | DESCRIPTION | DATE |
|---|---|---|
| **1.** | Application and deposit received. (Send fees to Cashier)<br>**<u>Deposit Fee</u> applies to ALL elections.**<br>***No <u>Application Fee</u> for Municipal or School Board Elections.**<br><br>Application Fee: <u>$100.00</u> (GL 2108-619) (Federal or Provincial Elections)<br>Deposit Fee: <u>$300.00</u> (GL 2350 223) (Federal or Provincial)<br>Deposit Fee: <u>$100.00</u> (GL 2350 223) (Municipal or School Board) | _____<br><br><br>☐<br>☐<br>☐ |
| **2.** | Temporary Sign ☒ | |
| **3.** | Confirmation all signs were removed within 24 hours after election. If all signs have been removed, give file to DS Clerk to begin processing refund. Cheque Req. to Accts. Payable.<br><br>Signs have not been removed within 24 hours per:_____<br>[Name - (Bylaw or Planner) ]<br><br>Refund forfeited.<br>Candidate advised of forfeiture by: Phone ☐<br>Letter ☐<br>e.mail ☐ | _____<br><br>_____<br><br><br>_____<br>_____<br>_____ |