

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS  
ON TUESDAY, APRIL 14, 2020 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas (via telephone), L. Christiansen (via telephone), J. Cordeiro (via telephone), B. Downie (via telephone), J. McCallum-Miller (via telephone), and E. Ramsay (via telephone). Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, A. Thompson, Clerk, and A. Poole, Executive Assistant (via telephone).

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council***

(No. 139)

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1) (e) of the Community Charter (to discuss matters relating to land).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca), Council meetings are webcast on the City's website, and the past minutes have been archived.*

*Mayor Leclerc acknowledged and thanked all frontline workers. She also thanked the community members for respecting the orders laid out by the Provincial Health Officer, and the City of Terrace staff members, who will ensure that City services continue to be provided throughout the COVID-19 pandemic.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

*There were no Delegations & Guests.*

**MINUTES:**

**Regular Council Minutes,  
March 9, 2020**

(No. 149)

*MOVED/SECONDED that the Regular Council Minutes of March 9, 2020 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

**Terrace Riverboat Days  
Society – Request for  
Resolution of Support**

(No. 150)

*MOVED/SECONDED that the City of Terrace support the application to Northern Development Initiative Trust from the Terrace Riverboat Days Society for a grant of up to \$2,500 for the “Movie in the Park” event from the Northwest Regional Development Account.*

*Carried Unanimously.*

**Skeena Sawmills – Request  
for Letter of Support**

(No. 151)

*MOVED/SECONDED the City of Terrace provide a letter of support to Skeena Sawmills to support them in accessing the Federal COVID-19 relief program.*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

(No. 152)

*MOVED/SECONDED that the April 14, 2020 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole  
Development Services  
Component**

➤ **April 14, 2020**

*The following items were discussed at the April 14, 2020 Development Services Component of the Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 06-2020 – NORTH PAC FORESTRY GROUP LTD. (5101 KEITH AVENUE)**
  
- 2. TEMPORARY USE PERMIT NO. 02-2020 – SUPERIOR GENERAL PARTNER INC. (4516 KEITH AVENUE)**

**3. APPLICATION TO AMEND LIQUOR PRIMARY LICENSE – THE SKEENA HOTEL (4529 GREIG AVENUE)**

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**COMMITTEE REPORTS:**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole  
Development Services  
Component**  
➤ **April 14, 2020**

*MOVED/SECONDED that the April 14, 2020 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

(No. 153)

**1. DEVELOPMENT PERMIT NO. 06-2020 – NORTH PAC FORESTRY GROUP LTD. (5101 KEITH AVENUE)**

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*It was recommended that Development Permit No. 06-2020 be issued to Northpac Forestry Group Ltd. for the property legally described as Lot B, District Lot 611, Range 5, Coast District, Plan 4397 (5101 Keith Avenue) to permit the construction of light industrial/office building, including the following variance:*

- *Vary the parking requirements for office use (technical consulting firm) in Section 8.0 Table 3 of Zoning Bylaw No. 2069-2014, to reduce the required off-street parking from 10 parking spaces to 5 parking spaces.*

**2. TEMPORARY USE PERMIT NO. 02-2020 – SUPERIOR GENERAL PARTNER INC. (4516 KEITH AVENUE)**

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*It was recommended that Temporary Use Permit No. 02-2020 be issued to Superior General Partner Inc., for the property legally described as Lot 1, District Lot 369, Range 5, Coast District, Plan PRP14824 [4516 Keith Avenue} to permit the following use for a maximum term of three years:*

- *To use the subject land for industrial equipment sales and leasing related to the industrial equipment rental company, Local Rental Solutions.*

**3. APPLICATION TO AMEND LIQUOR PRIMARY LICENSE – THE SKEENA HOTEL (4529 GREIG AVENUE)**

***There were no recommendations.***

*Carried Unanimously.*

**Committee of the Whole  
Finance, Personnel and  
Administration Component**

➤ **March 2, 2020**

(No. 154)

*MOVED/SECONDED that the March 2, 2020 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendation:*

**1. RESERVES AND SURPLUS POLICY DISCUSSION**

***There were no recommendations.***

*Carried Unanimously.*

**Committee of the Whole**

➤ **March 10, 2020**

(No. 155)

*MOVED/SECONDED that the March 10, 2020 Committee of the Whole report be adopted with the following recommendation:*

**2. KITIMAT LPG EXPORT PROJECT UPDATE**

***There were no recommendations.***

*Carried Unanimously.*

**COMMITTEE REPORTS  
(FOR INFORMATION ONLY)**

**Committee of the Whole  
Development Services  
Component**

➤ **March 9, 2020**

(No. 156)

*MOVED/SECONDED that the March 9, 2020 Development Services Component of the Committee of the Whole report be received for information only.*

*Carried Unanimously*

**SPECIAL REPORTS:**

**Memo – Director of  
Development Services,  
Employee Designation –  
Bylaw Officer**

(No. 157)

*MOVED/SECONDED that Melissa Marple be designated as a Bylaw Officer for the City of Terrace.*

*Carried Unanimously.*

**Memo – Director of Leisure Services, Howe Creek Public Art**

(No. 158)

*MOVED/SECONDED that Council approve the inclusion of the Eagle's Nest Wood Sculpture created by JJ's Woodart in the proposed 2020 Howe Creek Trail project.*

*Carried Unanimously.*

**Memo – Building Inspector, February 2020 Building Synopsis**

(No. 159)

*MOVED/SECONDED that the February 2020 Building Synopsis be received for information.*

*Carried Unanimously.*

**BYLAWS:**

**Water Distribution & Sale Amending Bylaw, Project No. ADP-02-2009 (First, Second, and Third Reading)**

(No. 160)

*MOVED/SECONDED that Water Distribution & Sale Amending Bylaw, Project No. ADP-02-2009 be read by title only and passed in its first, second, and third reading.*

*Carried Unanimously.*

**Water Distribution & Sale Amending Bylaw, Project No. ADP-02-2009 (Adoption)**

(No. 161)

*MOVED/SECONDED that Water Distribution & Sale Amending Bylaw, Project No. ADP-02-2009 be read by title only and adopted.*

*Carried Unanimously.*

**Sewer Connection and Rates Amending Bylaw, Project No. ADP-02-2010 (First, Second, and Third Reading)**

(No. 162)

*MOVED/SECONDED that Sewer Connection and Rates Amending Bylaw, Project No. ADP-02-2010 be read by title only and passed in its first, second, and third reading.*

*Carried Unanimously.*

**Sewer Connection and Rates Amending Bylaw, Project No. ADP-02-2010 (Adoption)**

(No. 163)

*MOVED/SECONDED that Sewer Connection and Rates Amending Bylaw, Project No. ADP-02-2010 be read by title only and adopted.*

*Carried Unanimously.*

**NEW BUSINESS FROM COUNCIL:**

***Regional District of Kitimat-Stikine Report***

*Councillor Bujtas reported on the Regional District of Kitimat-Stikine (RDKS).*

**REPORTS ON COUNCIL ACTIVITIES:**

*There were no Reports on Council Activities.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:**

*There were no questions from the Media and no questions from the Audience.*

**ADJOURNMENT**

(No. 164)

*MOVED/SECONDED that the April 14, 2020 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:20 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**