

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, MARCH 11, 2019 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, and J. McCallum-Miller. Councillor E. Ramsay was absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

**Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council**

(No. 097)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (e) and 90(2) (b) of the Community Charter (to discuss matters relating to land and negotiations between a municipality and Provincial or Federal Government or both).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

**Roger Keery and Teddy Ciu,
Skeena Sawmills (Roc
Holdings Ltd.) – Donation of
Park Land**

Mayor Leclerc welcomed Mr. Keery and Mr. Ciu of Skeena Sawmills to the Council meeting.

Mr. Ciu addressed Council. The idea of donating the park land to the City began in 2005 by Bill McRae. Skeena Sawmills was happy to donate this land in order to continue to make Terrace a beautiful place to live. Skeena Sawmills has had some difficulties in the past but Mr. Ciu is committed to making the business a success. He expressed his excitement for the pellet plant project.

Mayor Leclerc thanked Mr. Ciu for his gracious donation. The particular piece of property is next to the Kitsumgallum cemetery and it overlooks the Skeena river. It will give the public the opportunity to enjoy the beautiful view.

A decision has not yet been made regarding what will be done with the donated park land, but the option of a viewpoint lookout with trails is being discussed.

Mayor Leclerc thanked Mr. Ciu again for his donation.

**Angela Percival, Kermode
Friendship Society –
Request for Letter of
Support for Prince George
Nechako Aboriginal
Education and Training
Association Program.**

Mayor Leclerc welcomed Ms. Percival of the Kermode Friendship Society (KFS) to the Council meeting.

The Prince George Nechako Aboriginal Education and Training Association (PGNAETA) program promotes strategic partnerships to help people who are homeless or at-risk of becoming homeless. The Kermode Friendship Society helps people towards self-sufficiency.

The PGNAETA program partners with Canadian Alliance to End Homelessness by increasing the local capacity to offer services and coordinate local resources and improve data collection.

This program complements and collaborates with the Lu'ma Homeless Partnering Strategy program by helping individuals become less reliant on the government and gain training in order to work.

Kermode Friendship Society has qualified indigenous staff who can deliver programs, such as this one, to individuals. Kermode Friendship Society gives respect and dignity to everyone who seeks their services. They do not turn anyone away.

Ms. Percival requested the City provide a letter of support for the PGNAETA program.

Mayor Leclerc thanked Ms. Percival for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 108).

***Eli McMillan, Kermode
Friendship Society –
Request for Letter of
Support for Lu'ma
Homelessness Partnering
Strategy***

Mayor Leclerc welcomed Mr. McMillan of the Kermode Friendship Society to the Council meeting.

Kermode Friendship Society intends to continue to work to reduce homelessness with a new initiative known as the Ambassador Program. It specifically addresses the downtown homeless population. Within the last 5 weeks, Kermode Friendship Centre has employed 5 people through the Ambassador Program. The public response has been excellent.

Wrap around services such as medical treatment, counselling, employment counselling, and housing supports accompanying this program are available through their local service providers.

Mr. McMillan requested Council's support for the program, by providing a letter of support.

Mayor Leclerc thanked Mr. McMillan for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 109).

***Wanda Good, Missing and
Murdered Indigenous
Women Families – Request
for Letter of Support for
Missing and Murdered
Indigenous Women
Commemoration Totem***

Mayor Leclerc welcomed Ms. Good to the Council meeting.

Ms. Good's cousin, Lana Derrick, went missing in October 1995. Her cousin has not been seen or heard from since.

The Missing and Murdered Indigenous Women's group (MMIW) is submitting an application to the Status of Women to access fund from the Missing and Murdered Women Commemoration Fund. There is a potential for up to \$200,000 in Federal Commemoration funds. The MMIW would like to erect a totem pole in the Kitsumkalum community, along Highway 16. Kitsumkalum Chief Don Roberts and his wife have already provided their support for this initiative. Support has also been given by the Nisga'a, Haisla, and Gitksan Nations.

The funding requires 4 communities to partner by way of letter of support. Ms. Good requested a letter of support from the City of Terrace to strengthen their application.

The totem pole will provide a place for the families of MMIW to come and pay homage to their lost loved ones. This space will also initiate healing for the families.

The deadline to apply for the funds is March 28, 2019. The end date of project is July 20, 2021. It will take approximately 2 years to carve the totem pole and hold the ceremony.

Some of the MMIW group's allies included the Terrace Women's Resource Centre and Volunteer Terrace. Their future vision is to build a sunken garden where families can go to honour their lost loved ones.

Mayor Leclerc thanked Ms. Good for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 110).

MINUTES:

**Regular Council Minutes,
February 25, 2019**

(No. 107)

MOVED/SECONDED that the Regular Council Minutes of February 25, 2019 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

**Angela Percival, Kermode
Friendship Society –
Request for Letter of
Support for Prince George
Nechako Aboriginal
Education and Training
Association Program.**

MOVED/SECONDED that the City of Terrace write a letter of support for Kermode Friendship Society's application for the Prince George Nechako Aboriginal Education and Training Association Program.

Carried Unanimously.

(No. 108)

Eli McMillan, Kermode Friendship Society – Request for Letter of Support for Lu’ma Homelessness Partnering Strategy

MOVED/SECONDED that the City of Terrace write a letter of support for Kermode Friendship Society’s application for the Lu’ma Homelessness Partnering Strategy.

Carried Unanimously.

(No. 109)

Wanda Good, Missing and Murdered Indigenous Women Families – Request for Letter of Support for Missing and Murdered Indigenous Women Commemoration Totem

MOVED/SECONDED that the City of Terrace write a letter of support for the Missing and Murdered Indigenous Women’s group in support of the Missing and Murdered Indigenous Women Commemoration Totem project.

Carried Unanimously.

(No. 110)

Martin von Holst, RCMP Day Vernon Committee – Request for Letter of Support

MOVED/SECONDED that the City of Terrace write a letter of support for the RCMP Day – Vernon Committee in their efforts to acknowledge February 1 as “Royal Canadian Mounted Police Appreciation Day” in BC.

Carried Unanimously.

(No. 111)

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the March 11, 2019 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

(No. 112)

Committee of the Whole Development Services Component
➤ **March 11, 2019**

The following items were discussed at the March 11, 2019 Development Services Component of the Committee of the Whole:

- 1. STOREFRONT CANNABIS RETAIL SALES LICENSE APPLICATION – HIGH POINT CANNABIS LTD. (118-4717 LAKELSE AVENUE)**
- 2. OCP AND ZONING AMENDMENTS – MFC ENTERPRISES LTD. (5350 MOUNTAIN VISTA DRIVE)**
- 3. DEVELOPMENT VARIANCE PERMIT NO. 02-2019 – CANADA WEST VENTURES LTD. (4605-4621 LAZELLE AVENUE)**

COMMITTEE REPORTS:

**Committee of the Whole
Development Services
Component**

➤ **March 11, 2019**

(No. 113)

It was recommended that the Committee now rise and report.

MOVED/SECONDED that the March 11, 2019 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

1. STOREFRONT CANNABIS RETAIL SALES LICENSE APPLICATION – HIGH POINT CANNABIS LTD. (118-4717 LAKELSE AVENUE)

It was recommended that Council pass the following resolution:

Be it resolved that:

1. *The City of Terrace Council recommends the approval of the license for the following reasons:*
 - *There were no responses received from adjacent property owners;*
 - *The RCMP has stated only minor concerns with regard to the increased traffic flows and the increased potential for loitering, as a result of the application;*
 - *The impact on the community if the application is approved is expected to be negligible; and*
 - *The application is in accordance with the City of Terrace Policy No. 83 – Liquor and Cannabis Licensing Application Process.*

2. *A public notice of hearing was sent out to the owners of all properties within 100 metres of the subject property and a notice was placed in the local newspaper. The notices gave the date, time, and location of the public input hearing to give the public an opportunity to voice their opinions. The hearing was held at the Council meeting on February 24, 2019.*

One (1) written response was received from a member of the public citing concerns with ownership of the company believed to be based in the United States. A review of the application and a follow-up conversation with the business owner confirmed that the proposed cannabis retail store is locally owned and operated. No additional concerns were raised over this application.

2. OCP AND ZONING AMENDMENTS – MFC ENTERPRISES LTD. (5350 MOUNTAIN VISTA DRIVE)

It was recommended that a Bylaw to amend Official Community Plan Bylaw No. 2142-2018 by amending Schedule B – Future Land Use to change the land use designation from Urban Residential to Neighbourhood Residential and amend Schedule C – Development Permit Areas by removing the Multi-Family Development Permit Area designation from a portion of the property legally described as Lot 1, District Lot 363, Range 5, Coast District, Plan 7841, Except Plans PRP41675, BCP39464 and BCP41004 (5350 Mountain Vista Drive) proceed to Council for consideration of 1st and 2nd reading.

It was recommended that a Bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from R5 – High Density Multi-Family Residential to R2 – Semi-detached Residential for a portion of the property legally described as Lot 1, District Lot 363, Range 5, Coast District, Plan 7841, Except Plans PRP41675, BCP39464 and BCP41004 (5350 Mountain Vista Drive) proceed to Council for consideration of 1st and 2nd reading.

3. DEVELOPMENT VARIANCE PERMIT NO. 02-2019 – CANADA WEST VENTURES LTD. (4605-4621 LAZELLE AVENUE)

It was recommended that the City issue Development Variance Permit No. 02-2019 for the property located at 4605-4621 Laze/le Avenue (Lots 8-13, Block 3, District Lot 361, Range 5, Coast District, Plan 972), including the following variance:

- *To vary Section 6.4.4.a of Sign Bylaw No. 2069-2014 and amendments thereto to increase the maximum permitted vertical area coverage of a canopy from 25% to 36%.*

Carried Unanimously.

Committee of the Whole

➤ **February 21, 2019**

(No. 114)

MOVED/SECONDED that the February 21, 2019 Committee of the Whole report be adopted with the following recommendation:

1. RECONCILING PROSPERITY

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ **February 28, 2019**

MOVED/SECONDED that the February 28, 2019 Committee of the Whole report be adopted with the following recommendation:

(No. 115)

1. ASSET MANAGEMENT UPDATE

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ **March 1, 2019**

MOVED/SECONDED that the March 1, 2019 Committee of the Whole report be adopted with the following recommendation:

(No. 116)

1. 2019 LOG EXPORT ORDERS IN COUNCIL

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS
(FOR INFORMATION ONLY):

Committee of the Whole
Development Services
Component
➤ **February 25, 2019**

MOVED/SECONDED that the February 25, 2019 Development Services Component of the Committee of the Whole report be received for information.

(No. 117)

Carried Unanimously

SPECIAL REPORTS:

Memo – Chief Administrative
Officer, Riverboat Days
Basketball Tournament
request for free use of the
Sportsplex

MOVED/SECONDED that the City provide a one-time only 30% waiver, approximately \$3,400, of the Terrace Sportsplex rental fee costs for the Riverboat Days Basketball Tournament with the amount to come from 2019 Council Unbudgeted.

(No. 118)

Carried Unanimously.

Memo – Director of
Development Services, 2019
Downtown Safety and
Security Improvement Grant
Program

MOVED/SECONDED that staff implement the 2019 Downtown Safety & Security Improvement Grant Program to provide grant funding, to a maximum of \$1,000 per application, to eligible property owners and businesses within the downtown core to undertake physical improvements to enhance the safety and security of their property.

(No. 119)

Carried Unanimously.

**Memo – Corporate
Administrator, Policy No. 51-
R Use of Municipal Council
Chambers/Committee
Room/Training Room**

(No. 120)

MOVED/SECONDED that City of Terrace Policy No. 51-R Use of Municipal Council Chambers/Committee Room/Training Room be amended to remove references to the Committee Room, amend Section 1b to include City partners, and change section 2b to indicate the Training Room is not available for rent by external organizations.

Carried Unanimously.

**Memo – Senior Building
Inspector, February 2019
Building Synopsis**

(No. 121)

MOVED/SECONDED that the February 2019 Building Synopsis be received for information.

Carried Unanimously.

**February 25, 2019 Public
Input Hearing Report (For
Information Only)**

(No. 122)

MOVED/SECONDED that the February 25, 2019 Public Input Hearing Report be received for information only.

Carried Unanimously.

BYLAWS:

**Official Community Plan
Amendment (5350 Mountain
Vista Drive) Bylaw, Project
No. ADP-02-1901
(First and Second Reading)**

(No. 123)

MOVED/SECONDED that Official Community Plan Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-1901 be read by title only and passed in its first and second reading.

Carried Unanimously.

**Zoning Amendment (5350
Mountain Vista Drive) Bylaw,
Project No. ADP-02-1902
(First and Second Reading)**

(No. 124)

MOVED/SECONDED that Zoning Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-1902 be read by title only and passed in its first and second reading.

Carried Unanimously.

**NEW BUSINESS FROM
COUNCIL:**

**Regional District of Kitimat-
Stikine Report**

There was no report on the Regional District of Kitimat-Stikine.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Bujtas

Councillor Bujtas reported on the Terrace Downtown Improvement Area (TDIA) Board meeting.

Councillor Christiansen

Councillor Christiansen reported on the Volunteer Appreciation Dinner and the appreciation event for Yvonne Moen and the 100th Celebration Committee.

Councillor Downie

Councillor Downie reported on various Kermodei Tourism events and initiatives.

Mayor Leclerc

Mayor Leclerc reported on the Volunteer Appreciation Dinner and the City of Terrace National Volunteer Week Open House.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were three questions from the Media and no questions from the Audience.

ADJOURNMENT

(No. 125)

MOVED/SECONDED that the March 11, 2019 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 8:50 p.m.

CERTIFIED CORRECT:

Mayor

Clerk