

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JANUARY 28, 2019 AT 7:30 P.M.**

Deputy Mayor S. Bujtas presided. Councillors present were L. Christiansen, J. Cordeiro, J. McCallum-Miller, and E. Ramsay. Mayor C. Leclerc and Councillor B. Downie were absent on City business. Also in attendance were H. Avison, Chief Administrative Officer and Deputy Clerk, D. Block, Director of Development Services, J. Lucash, Terrace Detachment OIC, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

**Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council**

(No. 035)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (k) of the Community Charter (to discuss matters relating to negotiations of a municipal service).

Carried Unanimously.

**REGULAR MEETING:**

Deputy Mayor Bujtas acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. He also advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca), Council meetings are webcast on the City's website, and the past minutes have been archived.

**ADDENDUM:**

There was no Addendum.

**DELEGATIONS & GUESTS:**

**Vince Heslenfeld – Request  
for Terrace Fire Prevention  
Bylaw Amendment**

Deputy Mayor Bujtas welcomed Mr. Heslenfeld to the Council meeting.

Mr. Heslenfeld bought acreage up on the bench in 1980. One acre of his property is forested and the remainder consists of a pasture and his dwelling.

In order to maintain the forested area and decrease the chance of forest fires on his property he needs to have 1 or 2 large fires per year. He does this by manually piling branches and small trees and allowing them to dry. The fire burns fast, is very hot, and creates little to no smoke.

*Mr. Heslenfeld has been burning on his property for the past 38 years. His neighbour's property was recently cleared of all trees which resulted in the ability to see Mr. Heslenfeld's property from the street.*

*The Terrace backyard fire ban was originally introduced as a result of a resident who had concerns regarding the air quality due to fire smoke.*

*The Terrace Fire Chief and Bylaw Compliance Officer provided two options to Mr. Heslenfeld with regards to disposing of unwanted wood on his property:*

- *Curbside collection, which resulted in hours of work to clear a very small portion of the unwanted wood, or*
- *Taking the trimmings to the transfer station. This resulted in a lot of physical labour and cost Mr. Heslenfeld \$70.00 to drop off.*

*Mr. Heslenfeld requested to have 2 burn days per year or the first Saturday of each month. These burning days would have to be published well in advance of the dates.*

*Deputy Mayor Bujtas thanked Mr. Heslenfeld for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 042).*

***Leticia Kistamas – Ban of Single Use Plastics***

*Deputy Mayor Bujtas welcomed Ms. Kistamas to the Council meeting.*

*By 2050 the amount of plastic in the ocean could outweigh the amount of fish. Scientific research continues to emerge every year regarding our global plastic pollution problem.*

*A slideshow of various plastic litter around the community was displayed.*

*Each year 9 million tonnes of plastic waste from coastal regions enter the world's oceans.*

*Canadians generate approximately 3.25 million tonnes of plastic waste each year. 40% of this plastic waste is from packaging. Less than 9% of plastic gets recycled, leaving the other 90% in our rivers, lakes, and oceans, killing over 100,000 marine animals every year.*

*Plastic does not decompose; it breaks down into tiny micro plastic pieces. These tiny micro plastic pieces are able to pass through filtration systems and into water that we consume.*

*Mr. Kistamas asked the City to consider implementing strategies to ban single plastic bags that will allow the community to secure a sustainable future for their children and future generations.*

*Deputy Mayor Bujtas thanked Ms. Kistamas for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 043).*

***Tamara Berg, Principal,  
Veritas Catholic School –  
Request for Letter of  
Support***

*Deputy Mayor Bujtas welcomed Ms. Berg of the Veritas Catholic School to the Council meeting.*

*Ms. Berg requested a letter of support for Veritas' grant application to Jumpstart to build an inclusive and accessible playground.*

*Statistics from the Measuring up the North initiative (2007 – 2009) and the Participation and activity limitation (PAL) Statistics Canada survey (2006) were provided.*

*The proposed inclusive and accessible playground would be constructed in the enclosed fenced area at Veritas. Veritas is working with Habitat Systems Inc. to design the playground. Veritas will be applying for the Jumpstart grant in 2 weeks.*

*Veritas's playground equipment is between 30 – 60 years old.*

*Veritas is within walking distance of 5 schools. Many different organizations, schools, and community members currently use Veritas' playground.*

*The proposed playground would include a pour-in-place rubber surface for wheelchair, walker, and stroller access. It would also include wide access concrete pathways as well as ramp access.*

*The playground would be inclusive because of the park bench seating, moulded bucket seats with harness, double stainless steel slide made to eliminate static, roller slide, we-saw (a wheelchair accessible seesaw), double wide ramp, and a global motion spinner which includes a bottom tier that is wheelchair accessible.*

*The total estimated cost of the playground is \$823,000, excluding demolition and site preparation. The Jumpstart grant would provide 90-95% of the funding. Additional funding would be requested from Veritas parents support groups, Rotary clubs, gaming grants, and others.*

*A high volume of support from various community organizations and clubs has been given for the proposed playground.*

*Deputy Mayor Bujtas thanked Ms. Berg for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 044).*

**Margot Fleming, REM Lee Theatre Alive (1988) Society– Request for Resolution of Support**

*Deputy Mayor Bujtas welcomed Ms. Fleming to the Council meeting.*

*The REM Lee Theatre Alive (1988) Society is a non-profit group that fundraises for the REM Lee Theatre. Replacement of the seats and carpet has been completed.*

*The REM Lee Theatre Alive (1988) Society requested a resolution of support for their \$15,000 grant application to Northern Development Initiative Trust (NDIT) in order to upgrade their sound and lighting systems.*

*To date, the REM Lee Theatre Alive (1988) Society has raised over \$450,000 for sound and light upgrading, new seats, and a new carpet. This amount is comprised of:*

- *\$200,000 Canada Cultural Spaces federal grant;*
- *\$100,000 BC Rural Dividend grant;*
- *\$35,000 Northern Development Initiative Trust grants;*
- *\$10,000 Terrace Community Foundation;*
- *\$43,959 local business and private donations;*
- *\$20,000 Rio Tinto Alcan; and*
- *\$50,000 Theatre Alive.*

*The REM Lee Theatre will be having a grand opening to showcase the upgrades at the end of September.*

*Deputy Mayor Bujtas thanked Ms. Fleming for her presentation and advised that the matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (See Resolution No. 045).*

**Elder Alfred McDames,  
Kitselas Administration  
Office – Request for Letter  
of Support**

*Deputy Mayor Bujtas welcomed Elder McDames to the Council meeting.*

*Elder McDames introduced himself and shared a little bit about his background. He requested a letter of support for the continued development of the Kitselas First Nations Indigenous Response Scenario Training (FIRST) program.*

*To keep building the FIRST program through 2019-2020, Kitselas has submitted a grant application to the National Indian Brotherhood (NIB) Trust Fund for 2<sup>nd</sup> year funds of just under \$200,000. These funds will cover the costs of developing the course content, testing it, completing the online course delivery platform, preparing instructors, and drafting a collaborative governance agreement to operate and maintain the FIRST Program.*

*The vision for the community and the Tsimshian nation is to be self-reliant. This project has engaged many members of Kitselas and has raised awareness regarding the importance of opportunities for First Nations to lead development and delivery of education.*

*Kitselas has hosted 5 workshops. These workshops helped to gain a better understanding of their capacity in order to be prepared for emergencies. They have 6 activities scheduled in their 2019 – 2020 work plan.*

*Kitselas would like to work collaboratively with other First Nations in the northwest region. They would like to develop a curriculum in the Kitselas school. They would ultimately like to have many members who are prepared, trained, and ready to take on the responsibility of looking after their territories in an emergency situation.*

*Deputy Mayor Bujtas thanked Elder McDames for his presentation and advised that the matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (See Resolution No. 046).*

**MINUTES:**

**Regular Council Minutes,  
January 14, 2019**

(No. 041)

*MOVED/SECONDED that the Regular Council Minutes of January 14, 2019 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

**Vince Heslenfeld – Request  
for Terrace Fire Prevention  
Bylaw Amendment**

(No. 042)

*MOVED/SECONDED that Mr. Heslenfeld's presentation be received and that staff be directed to review the Terrace Fire Prevention Bylaw.*

*Carried Unanimously.*

**Leticia Kistamas – Ban of  
Single Use Plastics**

(No. 043)

*MOVED/SECONDED that the presentation regarding the ban of single use plastics be received for information and that this item be referred to the Regional District of Kitimat-Stikine's Public and Technical Advisory Committee (PTAC).*

*Carried Unanimously.*

**Tamara Berg, Principal,  
Veritas Catholic School –  
Request for Letter of  
Support**

(No. 044)

*Councillor Ramsay declared a possible conflict of interest and vacated the Council Chambers.*

*MOVED/SECONDED that the City of Terrace write a letter of support for Veritas Catholic School's grant application to Jumpstart for an inclusive and accessible playground.*

*Carried Unanimously.*

*Councillor Ramsay returned to the meeting.*

**Margot Fleming, REM Lee  
Theatre Alive (1988)  
Society– Request for  
Resolution of Support**

(No. 045)

*MOVED/SECONDED that the City of Terrace supports the REM Lee Theatre Alive (1988) Society's application to Northern Development Initiative Trust for a grant of \$15,000 for the REM Lee Theatre upgrade project.*

*Carried Unanimously.*

**Elder Alfred McDames,  
Kitselas Administration  
Office – Request for Letter  
of Support**

(No. 046)

*MOVED/SECONDED that the City of Terrace write a letter of support for the Kitselas First Nation’s 2019 grant application to the National Indian Brotherhood (NIB) Trust Fund for 2<sup>nd</sup> year funding for the First Nations Indigenous Response Scenario Training (FIRST) Program.*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

(No. 047)

*MOVED/SECONDED that the January 28, 2019 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole  
Development Services  
Component**

➤ **January 28, 2019**

*The following item was discussed at the January 28, 2019 Development Services Component of the Committee of the Whole:*

**1. ADVERTISING BENCH AGREEMENT AND POLICY**

**COMMITTEE REPORTS:**

***It was recommended that the Committee now rise and report.***

**Committee of the Whole  
Development Services  
Component**

➤ **January 28, 2019**

*MOVED/SECONDED that the January 28, 2019 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

**1. ADVERTISING BENCH AGREEMENT AND POLICY**

***It was recommended that Council authorize the Director of Public Works to enter into an exclusive agreement with Northwest Bench Promotion for a term not to exceed 5 years to permit the placement of advertising benches within City of Terrace right of ways or public property.***

***It was recommended that Council approve the creation of a policy to regulate the placement of advertising benches within City of Terrace right of ways and public property.***

*Carried Unanimously.*

(No. 048)

**Committee of the Whole**  
➤ **January 21, 2019**

(No. 049)

*MOVED/SECONDED that the January 21, 2019 Committee of the Whole report be adopted with the following recommendation:*

**1. GRAND TRUNK PATHWAY FEASIBILITY REPORT & MASTER PLAN**

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***There was no recommendation.***

*Carried Unanimously.*

**COMMITTEE REPORTS**  
**(FOR INFORMATION ONLY):**

**Committee of the Whole**  
**Development Services**  
**Component**  
➤ **January 14, 2019**

(No. 050)

*MOVED/SECONDED that the January 14, 2019 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously*

**SPECIAL REPORTS:**

**Memo – Chief Administrative**  
**Officer, NCLGA Resolutions**

(No. 051)

*MOVED/SECONDED that Administration develop resolutions regarding provincial downloading of childcare, and provincial liquor tax revenue sharing to help assist local government with social impacts related to liquor, and that these resolutions be submitted for the 2019 NCLGA AGM.*

*Carried Unanimously.*

**Memo – RCMP OIC, Terrace**  
**Detachment Fourth Quarter**  
**Report**

(No. 052)

*MOVED/SECONDED that the Terrace RCMP detachment fourth quarter report be received for information.*

*Carried Unanimously.*

**Housing Committee**  
**Minutes, December 11, 2018**

(No. 053)

*MOVED/SECONDED that the December 11, 2018 Housing Committee minutes be received.*

*Carried Unanimously.*



**Safe Needle Disposal Task Force Minutes, January 9, 2019**

*MOVED/SECONDED that the January 9, 2019 Safe Needle Disposal Task Force minutes be received.*

*Carried Unanimously.*

*(No. 054)*

**January 14, 2019 Public Hearing Report (For Information Only)**

*MOVED/SECONDED that the January 14, 2019 Public Hearing Report be received for information only.*

*Carried Unanimously.*

*(No. 055)*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS FROM COUNCIL:**

***Regional District of Kitimat-Stikine Report***

*Deputy Mayor Bujtas and Councillor Cordeiro reported on the Regional District of Kitimat-Stikine.*

**REPORTS ON COUNCIL ACTIVITIES:**

*Councillor McCallum-Miller*

*Councillor McCallum-Miller reported on the January 22, 2019 Housing Committee meeting.*

*Councillor Ramsay*

*Councillor Ramsay reported on the Local Government Leadership Academy (LGLA) Elected Officials Seminar in Richmond.*

*Councillor Christiansen*

*Councillor Christiansen reported on the North Central Local Government Association (NCLGA) meetings.*

*Deputy Mayor Bujtas*

*Deputy Mayor Bujtas reported on the BC Natural Resources Forum.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:**

*There was one question from the Media and one question from the Audience.*

**ADJOURNMENT**

(No. 056)

*MOVED/SECONDED that the January 28, 2019 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:30 p.m.*

**CERTIFIED CORRECT:**

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***Deputy Mayor***

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***Deputy Clerk***