

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
TUESDAY, NOVEMBER 13, 2018 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, J. McCallum-Miller, and E. Ramsay. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, J. Lucash, RCMP O.I.C., A. Thompson, Clerk, and A. Poole, Executive Assistant.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Jayson Lucash, RCMP
Officer In Charge (OIC), City
of Terrace – Introduction***

Mayor Leclerc welcomed Inspector Lucash of the Terrace RCMP to the Council meeting.

Inspector Lucash introduced himself. He is the new Officer In Charge for the City of Terrace. He has been with the RCMP for 22 years and all of his service time has taken place in BC. Inspector Lucash's background is in General Duty and Traffic.

Mayor Leclerc thanked Inspector Lucash for his introduction and presented him with a City of Terrace pin.

MINUTES:

***Regular Council Minutes,
October 22, 2018***

(No. 404)

MOVED/SECONDED that the Regular Council Minutes of October 22, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

***Inaugural Council Minutes,
November 5, 2018***

(No. 405)

MOVED/SECONDED that the Inaugural Council Minutes of November 5, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

***BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):***

There was no Old Business.

CORRESPONDENCE:

***Jayson Lucash, RCMP
Officer In Charge (OIC), City
of Terrace – Introduction***

MOVED/SECONDED that the introduction from Inspector Lucash be received for information.

Carried Unanimously.

(No. 406)

***CONVENE INTO COMMITTEE
OF THE WHOLE:***

MOVED/SECONDED that the November 13, 2018 Regular Council Meeting convene into Committee of the Whole.

(No. 407)

Carried Unanimously.

***Committee of the Whole
Development Services
Component***

The following items were discussed at the November 13, 2018 Development Services Component of the Committee of the Whole:

➤ ***November 13, 2018***

***1. DEVELOPMENT VARIANCE PERMIT NO. 16-2018 –
3SIXTY DESIGNS (4704 KEITH AVENUE)***

***2. DEVELOPMENT VARIANCE PERMIT NO. 17-2018 –
EARL (5206 KEITH AVENUE)***

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Division was requested on Item No. 1.

***Committee of the Whole
Development Services
Component***

➤ November 13, 2018

MOVED/SECONDED that Item No. 1 of the November 13, 2018 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

Item No. 1

(No. 408)

***1. DEVELOPMENT VARIANCE PERMIT NO. 16-2018 –
3SIXTY DESIGNS (4704 KEITH AVENUE)***

It was recommended that the City issue Development Variance Permit No.16-2018 for the property located at 4702-4722 Keith Avenue (Strata Lots 1-11, District Lot 361, Range 5, Coast District, Plan PRS55), including the following variance:

- To vary Section 4.8.1 of Sign Bylaw 2102-2016 and amendments thereto to allow the maximum screen area of an Electronic Message Centre (EMC) Sign to be increased from 3.5 m² to 4.85 m².*

Carried Unanimously.

Item No. 2

(No. 409)

MOVED/SECONDED that Item No. 2 of the November 13, 2018 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

***2. DEVELOPMENT VARIANCE PERMIT NO. 17-2018 –
EARL (5206 KEITH AVENUE)***

It was recommended that the City issue Development Variance Permit No. 17-2018 for the property located-at 5-206- Keith Avenue (Lot 1, District Lot 616, Range 5, Coast District Plan 7753), including the following variance:

- To vary Section 3.6.1 of Zoning Bylaw 2069-2014 and amendments thereto to increase the maximum permitted height of a fence in the M2 - Heavy Industrial Zone from 3.0 metres to 4.0 metres.*

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Development Services Component
October 22, 2018

MOVED/SECONDED that the October 22, 2018 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously

(No. 410)

SPECIAL REPORTS:

Memo – Corporate Administrator, 2018 General Local Election Results

MOVED/SECONDED that the results of the 2018 General Local Election be accepted.

Carried Unanimously.

(No. 411)

APPOINTMENT OF THE DIRECTOR TO THE REGIONAL DISTRICT OF KITIMAT-STIKINE

The Chief Administrative Officer called for an indication of nominations for Director to the Board of the Regional District of Kitimat-Stikine.

Councillor Bujtas and Councillor Cordeiro allowed their names to stand as Directors to the Board of the Regional District of Kitimat-Stikine.

(No. 412)

MOVED/SECONDED that Councillor Bujtas and Councillor Cordeiro be appointed as the City's Directors to the Regional District of Kitimat-Stikine Board for a one-year term to the end of November 2019.

Carried Unanimously.

**APPOINTMENT OF
ALTERNATE DIRECTORS TO
THE REGIONAL DISTRICT OF
KITIMAT-STIKINE**

(No. 413)

The Chief Administrative Officer asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.

Mayor Leclerc, Councillor Christiansen, and Councillor Ramsay allowed their names to stand as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.

As there were 3 names put forward, a secret vote was held with Inspector Lucash as the scrutineer.

The Corporate Administrator advised of the secret ballot voting procedure, reminding Mayor and Council to write the names of their choice for two Alternate Directors on the slip of paper provided, and that the two highest numbers of votes would be appointed as Alternate Directors to the Regional District of Kitimat-Stikine.

MOVED/SECONDED that Councillor Christiansen be appointed as the first Alternate Director for Director Bujtas and Mayor Leclerc be appointed as Director Bujtas' second Alternate Director to the Board of the Regional District of Kitimat-Stikine; and that Mayor Leclerc be appointed as the first Alternate Director for Director Cordeiro and that Councillor Christiansen be appointed as Director Cordeiro's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.

Carried Unanimously.

Destroy Ballots

(No. 414)

MOVED/SECONDED that all ballots be destroyed including electronic ballots.

Carried Unanimously.

**Memo – Corporate
Administrator, Appointments
to the Northwest Regional
Advisory Committee for
Northern Development**

(No. 415)

MOVED/SECONDED that Council appoint Mayor Leclerc to sit on the Northern Development Northwest Regional Advisory Committee and that Councillor Downie be appointed as Mayor Leclerc's alternate.

Carried Unanimously.

**Memo – Corporate
Administrator, Terrace Public
Library Liaison Appointments**

(No. 416)

MOVED/SECONDED that Council appoint Councillor Ramsay as the liaison to the Terrace Public Library and that Councillor McCallum-Miller be appointed as Councillor Ramsay’s alternate for a one-year term to November 2019.

Carried Unanimously.

**Memo – Building Inspector,
October 2018 Building
Synopsis**

(No. 417)

MOVED/SECONDED that the October 2018 Building Synopsis be received.

Carried Unanimously.

BYLAWS:

There were no Bylaws.

**NEW BUSINESS FROM
COUNCIL:**

***Regional District of Kitimat-
Stikine Report***

There was no report on the Regional District of Kitimat-Stikine.

***Mayor Leclerc, Collective
Letter Regarding Southern
Mountain Caribou***

MOVED/SECONDED that the report regarding the collective letter on southern mountain caribou be received for information.

(No. 418)

Carried Unanimously.

**REPORTS ON COUNCIL
ACTIVITIES:**

Mayor Leclerc

Mayor Leclerc reported on the Remembrance Day event.

Councillor Christiansen

Councillor Christiansen reported on the Remembrance Day event and the 40th anniversary of the Skeena Mall. Councillor Christiansen acknowledged the passing of Terrace’s past Mayor Dave Maroney.

Councillor McCallum-Miller

Councillor McCallum-Miller reported on the free family activities at the Skeena Mall presented by the Terrace Harm Reduction Committee.

Councillor Downie

Councillor Downie reported on the Nation2Nation Forum and the JGC Flour Community Town Hall in Kitimat.

Councillor Ramsay

Councillor Ramsay reported on the Nation2Nation Forum and the Bells of Peace event.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were two questions from the Media and no questions from the Audience.

ADJOURNMENT

(No. 419)

MOVED/SECONDED that the November 13, 2018 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Section 90(1) (e) and (2) (b) of the Community Charter to discuss matters relating to land and negotiations between the municipality and provincial and/or federal governments.

Carried Unanimously.

The meeting adjourned at 8:30 p.m.

CERTIFIED CORRECT:

Mayor

Clerk