

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, OCTOBER 22, 2018 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro (via telephone), B. Downie, and M. Prevost (via telephone). Member S. Tyers was absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, J. Klie, Fire Chief, L. Greenlaw, Director of Finance, R. Schibli, Director of Public Works, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:15 p.m. – Move to In-
Camera Special Council***

(No. 378)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (c) and (l) of the Community Charter (to discuss matters relating to labour relations and discussions with municipal officers and employees respecting municipal objectives, measures, and progress reports).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

***Recognition of Jay Giles –
International Silver Metal of
Bravery***

Mayor Leclerc acknowledged that Jay Giles, a volunteer fire fighter for the City of Terrace, would be receiving the International Silver Metal of Bravery from the Lieutenant Governor of Canada.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Robin MacLeod, President,
Terrace Little Theatre –
Request for Resolution of
Support***

Mayor Leclerc welcomed Robin MacLeod of the Terrace Little Theatre to the Council meeting.

Terrace Little Theatre is a black box theatre consisting of 89 seats. The theatre does approximately three shows per year. They run Summer Drama Days during the summer for children aged 6 – 13 years. The theatre employs 3 summer students from the community who plan to return to post-secondary school. The theatre also has a golf scramble in the summer. On occasion, the theatre is rented out to other user groups.

The building is old but has had some upgrades over the years including the green room, costume room, washroom, and auditorium seats. The technical booth is difficult to work in and has poor visibility and audibility for the stage crew. The Terrace Little Theatre is hoping to bring in a theater consultant to provide advice and recommendations.

The theatre's equipment and wiring need to be updated. The addition of newer, more compact equipment would provide easier transportation and possibly be an enticement to grow the theatres membership base. The equipment and wiring needs to be compatible with the requirements of the groups that use the space.

The Terrace Little Theatre is applying to the Northern Development Initiative Trust (NDIT) and the Terrace Community Foundation for funding to undertake these upgrades. The Terrace Little Theatre requested a resolution of support from Council for their application for funding to NDIT.

Mayor Leclerc thanked Ms. MacLeod for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 385).

MINUTES:

***Regular Council Minutes,
October 9, 2018***

(No. 383)

MOVED/SECONDED that the Regular Council Minutes of October 9, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

***Special Council Minutes,
October 11, 2018***

(No. 384)

MOVED/SECONDED that the Special Council Minutes of October 11, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Robin MacLeod, President,
Terrace Little Theatre –
Request for Resolution of
Support***

(No. 385)

MOVED/SECONDED that the City of Terrace supports the Terrace Little Theatre's application to Northern Development Initiative Trust's Community Halls & Recreational Facilities program for a grant of \$26,860 to upgrade the theatre's technical booth.

Carried Unanimously.

***Richard Truman, Director,
External Relations,
Geoscience BC – Request for
Letter of Support***

(No. 386)

MOVED/SECONDED that the City of Terrace write a letter of support for Geoscience BC's request for funding from the Province of BC for a commitment of \$10 million/year for five years to conduct independent, public, and relevant earth science research.

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

(No. 387)

MOVED/SECONDED that the October 22, 2018 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

***Committee of the Whole
Development Services
Component
October 22, 2018***

The following items were discussed at the October 22, 2018 Development Services Component of the Committee of the Whole:

1. DEVELOPMENT VARIANCE PERMIT NO. 14-2018 – MYLES (4511 KEITH AVENUE)

2. DEVELOPMENT VARIANCE PERMIT NO. 15-2018 – BALL (39-3614 KALUM STREET)

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Division was requested on Item No. 1.

***Committee of the Whole
Development Services
Component
October 22, 2018***

MOVED/SECONDED that Item No. 1 of the October 22, 2018 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

Item No. 1

1. DEVELOPMENT VARIANCE PERMIT NO. 14-2018 – MYLES (4511 KEITH AVENUE)

(No. 388)

It was recommended that the City does not issue Development Variance Permit No. 14-2018 for the property located at 4511 Keith Avenue (Parcel A, District Lot 360, Range 5, Coast District, Plan PRP42281), including the following variance:

- *To vary Section 6.6.4.h of Sign Bylaw 2102-2016 to allow for the maximum sign area for a wall sign to be increased from 15% (of the total wall area on which the sign is located) to 28.5%.*

Carried Unanimously.

Item No. 2

(No. 389)

MOVED/SECONDED that Item No. 2 of the October 22, 2018 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

2. DEVELOPMENT VARIANCE PERMIT NO. 15-2018 – BALL (39-3614 KALUM STREET)

It was recommended that the City issue Development Variance Permit No. 15-2018 for the property located at 39-3614 Kalum Street (Lot 4, District Lot 838, Range 5, Coast District, Plan 1105, Except Plans 4265 and EPP23545), including the following variances:

- *To vary Section 6.6.c of Manufactured Home Park Bylaw 2099-2016 and amendments thereto to allow the maximum area of an existing secondary landing in the R6 – Manufactured Home Residential Zone to be increased from 2.35 m² to 7.42 m²; and*
- *To vary Section 6.6.e of Manufactured Home Park Bylaw 2099-2016 and amendments thereto to allow the total area of all accessory additions in the R6 – Manufactured Home Residential Zone to be increased from 15.85 m² to 18.96 m².*

Carried Unanimously.

Committee of the Whole

➤ **October 3, 2018**

(No. 390)

Councillor Tyers entered the meeting.

MOVED/SECONDED that the October 3, 2018 Committee of the Whole report be adopted with the following recommendation:

1. OMBUDSPERSON JAY CHALKE

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ October 11, 2018

(No. 391)

MOVED/SECONDED that the October 11, 2018 Committee of the Whole report be adopted with the following recommendation:

1. TERRACE-KITIMAT AIRPORT SOCIETY

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Development Services
Component
October 9, 2018

(No. 392)

MOVED/SECONDED that the October 9, 2018 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously

SPECIAL REPORTS:

Memo – Director of Leisure
Services, Community Halls
and Recreation Facilities
Funding Projects

(No. 393)

MOVED/SECONDED that the City of Terrace support the application to Northern Development Initiative Trust from the Community Halls and Recreation fund for a grant of up to \$30,000 for replacement of equipment in the Kin Park playground.

Carried Unanimously.

Memo – Director of
Development Services,
Northern Development
Initiative Trust – 2019
Business Façade
Improvement Program
Funding

(No. 394)

MOVED/SECONDED that Council supports the City of Terrace’s application to the Northern Development Initiative Trust for the 2019 Business Façade Improvement program.

Carried Unanimously.

Memo – Director of Development Services, Application to Amend Liquor Primary Licence (No. 029145) on Parcel A (PP34199), Block 11, District Lot 369, Range 5, Coast District, Plan 972 (4529 Greig Avenue)

MOVED/SECONDED that Council direct Staff to opt-out of providing comment on an application to amend an existing liquor primary licence as a result of a structural change on the subject property.

Carried Unanimously.

(No. 395)

Memo – Executive Assistant, Approval for Travel – LNG Canada FID Celebration

MOVED/SECONDED that Council receive the Executive Assistant’s report for information.

Carried Unanimously.

(No. 396)

Memo – Building Inspector, September 2018 Building Synopsis

MOVED/SECONDED that the September 2018 Building Synopsis be received.

Carried Unanimously.

(No. 397)

October 9, 2018 Public Hearing Report (For Information Only)

MOVED/SECONDED that the October 9, 2018 Public Hearing Report be received for information only.

Carried Unanimously.

(No. 398)

BYLAWS:

2019 Tax Exemption Bylaw, Project No. ADP-02-1811 (Adoption)

MOVED/SECONDED that 2019 Tax Exemption Bylaw, Project No. ADP-02-1811 be read by title only and adopted.

Carried Unanimously.

(No. 399)

Access to Information and Fees and Charges Amendment Bylaw, Project No. ADP-02-1813 (Adoption)

MOVED/SECONDED that Access to Information and Fees and Charges Amendment Bylaw, Project No. ADP-02-1813 be read by title only adopted.

Carried Unanimously.

(No. 400)

***Downtown Revitalization Tax Exemption Amendment Bylaw, Project No. ADP-02-1814
(Adoption)***

MOVED/SECONDED that Downtown Revitalization Tax Exemption Amendment Bylaw, Project No. ADP-02-1814 be read by title only and adopted.

Carried Unanimously.

(No. 401)

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

Councillor Bujtas and Councillor Cordeiro reported on the Regional District of Kitimat-Stikine.

LNG Canada FID Celebration Event

Council unanimously approved travel for Mayor Carol Leclerc and Councillor Sean Bujtas to attend the LNG Canada FID Celebration event on October 26, 2018 and that the funds come from Council's Unallocated Travel Budget for 2018.

REPORTS ON COUNCIL ACTIVITIES:

Councillor Downie

Councillor Downie reported on the LNG Canada "Shovels In the Dirt" event hosted by the Chamber of Commerce and the Skeena Valley Golf & Country Club.

Councillor Tyers

Councillor Tyers congratulated the new Council.

Councillor Prevost

Councillor Prevost thanked City staff, community members, and the new and current Council members. He also recognized those who ran for Council and were unsuccessful.

Mayor Leclerc

Mayor Leclerc provided farewell to Councillors Prevost and Tyers. She provided gifts to both Councillors.

Councillor Christiansen

Councillor Christiansen thanked Councillor Prevost and Councillor Tyers for their time served on Council.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There was one question from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the October 22, 2018 Regular Meeting of Council be now adjourned.

(No. 402)

Carried Unanimously.

The meeting adjourned at 8:30 p.m.

CERTIFIED CORRECT:

Mayor

Clerk