

***MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, JULY 23, 2018 AT 7:30 P.M.***

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*Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, and M. Prevost. Councillor S. Tyers was absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Myles, Economic Development Manager, A. Thompson, Clerk, and A. Poole, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council  
(No. 267)***

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (e) and (k) of the Community Charter (to discuss matters relating to property and negotiations of a municipal service).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca), Council meetings are webcast on the City's website, and the past minutes have been archived.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

*There were no Delegations or Guests.*

**MINUTES:**

***Regular Council Minutes,  
July 9, 2018  
(No. 273)***

*MOVED/SECONDED that the Regular Council Minutes of July 9, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

*There was no Correspondence.*

**COMMITTEE REPORTS:**

*It was recommended that the Committee now rise and report.*

***Committee of the Whole  
➤ June 25, 2018***

*MOVED/SECONDED that the June 25, 2018 Committee of the Whole report be adopted with the following recommendation:*

*(No. 274)*

**1. PEDESTRIAN OVERPASS CONCEPT DESIGN AND  
FEASIBILITY STUDY**

***There were no recommendations.***

*Carried Unanimously.*

***Committee of the Whole  
➤ June 26, 2018***

*MOVED/SECONDED that the June 26, 2018 Committee of the Whole report be adopted with the following recommendation:*

*(No. 275)*

**2. THORNHILL GOVERNANCE**

***There were no recommendations.***

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR  
INFORMATION ONLY):**

***Committee of the Whole  
➤ Development Services  
Component July 9, 2018***

*MOVED/SECONDED that the July 9, 2018 Development Services Component of the Committee of the Whole report be received for information.*

*(No. 276)*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Economic  
Development Manager, Rural  
Dividend Application for the  
Northwest Events Initiative***

*MOVED/SECONDED that Council support an application to the Rural Dividend for the Northwest Events Initiative, to be submitted by the Kermode Tourism Society.*

*(No. 277)*

*Carried Unanimously.*

***Memo – Economic  
Development Manager, BC  
Rural Dividend Fund –  
Terrace Downtown Place-  
Making Project***

*MOVED/SECONDED the City of Terrace apply to the BC Rural Dividend Program, under the "Single Applicant" Funding Stream, for \$100,000 funding, during their fifth round intake period, for the City of Terrace "Downtown Place-Making Project".*

*(No. 278)*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Policy No. 13  
– Travel Allowance***

*MOVED/SECONDED that City of Terrace Policy No. 13 Travel Allowance be amended to permit the purchase of a breakfast at the regular per diem rate when a continental breakfast has been provided at a conference or event.*

*(No. 279)*

*Carried Unanimously.*

***Memo – Director of Finance,  
Flow-Through Charitable  
Donations***

*MOVED/SECONDED that City of Terrace grant permission to issue a charitable donation receipt to Seabridge Gold Inc. for a \$7,500 donation to the Terrace Search & Rescue Society; and*

*(No. 280)*

*THAT staff be authorized to process future donations in excess of \$5,000 related to the construction of the new Search & Rescue building, and annually report to Council the donations processed.*

*Carried Unanimously.*

***Memo – Building Inspector,  
June 2018 Building Synopsis***

*MOVED/SECONDED that the June 2018 Building Synopsis be received for information.*

*(No. 281)*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS FROM COUNCIL:**

***Regional District of Kitimat-Stikine Report***

*Councillor Bujtas and Mayor Leclerc reported on the Regional District of Kitimat-Stikine.*

***Councillor Cordeiro – Drug & Biohazardous Litter***

*MOVED/SECONDED that City staff be directed to form a task group to develop a drug and biohazardous litter management plan to mitigate the issue of biohazardous litter throughout the City; and*

*(No. 282)*

*THAT staff be directed to create a short-term solution to this problem regarding who is responsible for clean-up and that this short-term solution be communicated to the public; and*

*THAT a sweep of George Little Park and the parade route be completed prior to Riverboat Days.*

*Carried Unanimously.*

**REPORTS ON COUNCIL ACTIVITIES:**

***Councillor Christiansen***

*Councillor Christiansen reported on the North Central Local Government Association (NCLGA) meeting in Prince George.*

***Councillor Cordeiro***

*Councillor reported on the NCLGA meeting in Prince George.*

***Councillor Downie***

*Councillor Downie reported on Riverboat Days.*

**REPORT FROM IN-CAMERA:**

*There was one item released from In-Camera status.*

***In-Camera Special Meeting of Council, July 23, 2018***

*Resolution No. 270*

***Municipal Police Unit – Terrace Detachment***

*MOVED/SECONDED that the City of Terrace make the request to increase the complement of full-time RCMP members at the Terrace detachment from 25 to 28 and that this resolution be released from in-camera at the July 23, 2018 Regular Council Meeting.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA &  
AUDIENCE:**

*There were no questions from the Media and no questions from the Audience.*

**ADJOURNMENT**

*(No. 283)*

*MOVED/SECONDED that the July 23, 2018 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Section 90(1) (k) of the Community Charter to discuss matters relating to negotiations of a municipal service.*

*Carried Unanimously.*

*The meeting adjourned 8:10 p.m.*

**CERTIFIED CORRECT:**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**