

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, OCTOBER 23, 2017 AT 7:30 P.M.**

Deputy Mayor B. Downie presided. Councillors present were L. Christiansen, J. Cordeiro, M. Prevost, and S. Tyers. Mayor C. Leclerc and Councillor S. Bujtas were absent. Also in attendance were H. Avison, Chief Administrative Officer, T. Irwin, City Planner, D. Sheppard, Bylaw Compliance Officer, J. Klie, Fire Chief, B. Doddridge, Communications and Business Development Officer, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council
(No. 380)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (k) of the Community Charter (to discuss matters relating to Municipal services).

Carried Unanimously.

REGULAR MEETING:

Deputy Mayor Downie advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

There were no Delegations or Guests.

MINUTES:

***Regular Council Minutes,
October 10, 2017
(No. 384)***

MOVED/SECONDED that the Regular Council Minutes of October 10, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

Terrace Riverboat Days Society – Request for Resolution for Northern Development Initiative Trust

MOVED/SECONDED that the City of Terrace supports the Terrace Riverboat Days Society’s application to Northern Development Initiative Trust for a Fabulous Festivals & Events grant.

(No. 385)

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the October 23, 2017 Regular Council Meeting convene into Committee of the Whole.

(No. 386)

Carried Unanimously.

Committee of the Whole
➤ Development Services Component
October 23, 2017

The following item was discussed at the October 23, 2017 Development Services Component of the Committee of the Whole:

1. UPDATE TO THE OFFICIAL COMMUNITY PLAN

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Committee of the Whole
➤ Development Services Component
October 23, 2017

MOVED/SECONDED that the October 10, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

1. UPDATE TO THE OFFICIAL COMMUNITY PLAN

(No. 387)

It was recommended that the bylaw to repeal and replace OCP Bylaw No. 1983-2011 and to designate for all areas of the City of Terrace, the attached Schedules A to F, forming part of the Bylaw proceed to Council for First and Second Readings.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component
October 10, 2017***

(No. 385)

MOVED/SECONDED that the October 10, 2017 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

***Memo – Director of
Development Services, 3304
Kenney Street & 4922 Park
Avenue: Consideration for
Remedial Action Requirement
Order***

(No. 386)

MOVED/SECONDED that the Council of the City of Terrace pursuant to Sections 72, 73, and 74 of Division 12 of Part 3 of the Community Charter hereby resolves that:

- 1. That each of the following located upon the Property is stored in contravention of City of Terrace Bylaws and deemed offensive to the community, unsafe, a declared nuisance:*

- a) Two Shipping Containers on the North-West portion of the Property.*

That each of the following vehicles is stored in contravention to municipal bylaws and are considered unsightly or unclean as to be offensive to the community, a declared nuisance:

- a) GMC 6500, License Plate: KB4288*
- b) Ford Cube Van, License Plate: AV9744*
- c) Red Chevrolet Van, License Plate: AT378N*
- d) Black Pontiac VIN: 1G2FB124217381562*

That each of the following located upon the Property is considered so dilapidated or unsafe as to be offensive to the community, a declared nuisance:

- a) all building supplies, i.e. trusses, joists, gyprock, cultured stone, siding, shingles, lumber and other miscellaneous building materials;*

- b) all miscellaneous garbage and waste materials, including such items as abandoned shopping carts, asphalt and concrete, bags of clothing etc.;*
- c) all large woody debris piles;*
- d) all dirt/soil/gravel in irregular piles overgrown with weeds and brush which was brought from building excavations and placed at the East portion of the property;*
- e) all small trees, shrubs, and tall grass/weeds on the site which have not been maintained and have resulted in attracting undesirable and illegal activities occurring on the property such as trespass, garbage dumping, abandoning of vehicles, vagrancy, loitering & drinking, homeless camps, etc.*

2. That ROI DEV Canada Inc., as Owner/Occupier of the Property, is ordered to take the following remedial actions in relation to the Property located at 3304 Kenney Street and 4922 Park Avenue:

- a) the removal of two Shipping Containers on the North-West portion of the Property within 30 days of Notice;*
- b) The removal of four vehicles, GMC 6500, License Plate: KB4288, Ford Cube Van, License Plate: AV9744, Red Chevrolet Van License Plate: AT378N, and Pontiac Black VIN: 1G2FB124217381562 within 30 days of Notice;*
- c) The removal of all building supplies, i.e. trusses, joists, gyprock, cultured stone, siding, shingles, lumber, and other miscellaneous building materials within 30 days of Notice;*
- d) The removal of all miscellaneous garbage and waste materials, including such items as abandoned shopping carts, asphalt and concrete, bags of clothing, etc.... within 30 days of Notice;*
- e) the removal of all large woody debris piles within 30 days of Notice;*

- f) the grading and levelling of all dirt/soil/gravel in irregular piles overgrown with weeds and brush which was brought from building excavations and placed at the East portion of the property within 30 days of Notice;*
- g) the removal of all small trees, shrubs, and tall grass/weeds on the site which have not been maintained within 30 days of Notice;*
- h) the site shall be left in a neat, cleared, and orderly manner with all surfaces not covered in asphalt pavement to be graded and covered with fine gravel/crush materials within 30 days of Notice.*

In the event that the remedial actions are not undertaken within the deadlines noted, City of Terrace Staff is authorized to enter on the Property and undertake the remedial actions to effect a remedy, and recover the costs from the owner in accordance with the Community Charter.

The Director of Development Services is authorized to provide further directions to implement the intent of Council's ordered remedial action requirements.

Staff are directed to notify in accordance with the Community Charter requirements, including advising that a reconsideration hearing may be requested within 14 days.

Carried Unanimously.

***Memo – Fire Chief,
Community Emergency
Preparedness Fund –
Emergency Support Services
2017 Application – RDKS
ESS Mobile Unit***

MOVED/SECONDED that the City of Terrace write a Letter of Support to the Union of BC Municipalities in care of the Emergency Support Services Director for the Regional District of Kitimat-Stikine (RDKS) for their grant application to purchase the RDKS Emergency Support Services Mobile Unit.

(No. 387)

Carried Unanimously.

***Memo – Director of Finance,
Youth Travel Assistance
Application – Myah Bowal***

(No. 388)

MOVED/SECONDED that Council provide Myah Bowal with a Youth Assistance Grant in the amount of \$500.00 in regards to her participation in the National Woman’s U18 Hockey Championship, with the funds to come from Council Unbudgeted.

Carried Unanimously.

The Bylaw Compliance Officer left the meeting at this time.

***Memo – Executive Assistant,
Approval for Travel for
Mayor – 2017 CEO Forum***

(No. 389)

MOVED/SECONDED that Council approve travel for Mayor Leclerc to attend the 2017 CEO Forum at a maximum cost of \$1,045.00 and the funds to come out of Council’s Unallocated Travel Budget for 2017.

Carried Unanimously.

***Memo – Fire Chief, 2017
Third Quarter Fire
Department report***

(No. 390)

MOVED/SECONDED that the 2017 Third Quarter Fire Department Report be received for information.

Carried Unanimously.

***June 7, 2017 Housing
Committee Minutes***

(No. 391)

MOVED/SECONDED that the June 7, 2017 Housing Committee minutes be received.

Carried Unanimously.

***April 5, 2017 Youth
Advisory Committee Minutes***

(No. 392)

MOVED/SECONDED that the April 5, 2017 Youth Advisory Committee minutes be received.

Carried Unanimously.

***May 17, 2017 Youth
Advisory Committee Minutes***

(No. 393)

MOVED/SECONDED that the May 17, 2017 Youth Advisory Committee minutes be received.

Carried Unanimously.

***September 20, 2017 Youth
Advisory Committee Minutes***

(No. 394)

MOVED/SECONDED that the September 20, 2017 Youth Advisory Committee minutes be received.

Carried Unanimously.

BYLAWS:

***2018 Tax Exemption Bylaw,
Project No. ADP-02-1715
(Adoption)***

(No. 395)

***Official Community Plan
Bylaw, Project No. ADP-02-
1716
(First and Second Reading)***

(No. 396)

**NEW BUSINESS FROM
COUNCIL:**

***Regional District of Kitimat-
Stikine Report***

***Chief Administrative Officer,
Request for Letter of Support
from Kermode Friendship
Society***

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Prevost

Deputy Mayor Downie

*MOVED/SECONDED that 2018 Tax Exemption Bylaw,
Project No. ADP-02-1715 be read by title only and
adopted.*

Carried Unanimously.

*MOVED/SECONDED that Official Community Plan
Bylaw, Project No. ADP-02-1716 be read by title only
and passed in its first and second reading.*

Carried Unanimously.

*Councillor Christiansen reported on the Regional
District of Kitimat-Stikine.*

*The City of Terrace wrote a Letter of Support for
Kermode Friendship Society's application to the
Prince George Nechako Aboriginal Employment &
Training Association for the BC Regional Advisory
Board HPS Rural and Remote Homeless Program.*

*Councillor Prevost reported on the Rio Tinto Totem
Pole Raising event.*

*Deputy Mayor Downie reported on the Skeena
Diversity workshops.*

REPORT FROM IN-CAMERA:

There was one item released from In-Camera status.

**In-Camera Special Meeting of
Council, October 10, 2017**

Resolution No. 376

**Board of Variance
Appointments**

MOVED/SECONDED that, as per Section 536 of the Local Government Act, Council appoint Mr. John Vandavelde, Mr. Dave Maroney, and Ms. Betty Barton to fill the current vacation positions on the three-member Board of Variance for the three (3) year terms ending October 10, 2020.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were no questions from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the October 23, 2017 Regular Meeting of Council be now adjourned.

(No. 397)

Carried Unanimously.

The meeting adjourned 8:40 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Clerk