

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, AUGUST 14, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, T. Irwin, City Planner, B. Doddridge, Communications and Business Development Officer, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. – Move to In-
Camera Special Council
(No. 295)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (b) of the Community Charter (to discuss personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Debra Thame, Terrace
District Teachers' Union –
Requesting Public Placement
of Commemorative Plaque
"Remembering Working
People"***

Mayor Leclerc welcomed Debra Thame of the Terrace District Teachers' Union (TDTU) to the Council Meeting.

Ms. Thame requested the City permit a plaque commemorating the 1981 Terrace Teachers' Strike be placed in a public location.

This project is a partnership between the TDTU, BC Labour Heritage Centre, and the Kitimat – Terrace & District Labour Council. The proposed plaque describes the 1981 Labour Action and its significance.

The TDTU suggested placing the plaque somewhere along the Grand Trunk Pathway, possibly in the same location as the Loggers Memorial plaque. The TDTU is open to different location options for placing the plaque.

Ms. Thame advised that the plaque has been paid for and will be of no cost to the City of Terrace to install. The TDTU is prepared to host an event on World Teachers Day October 5, 2017 for the unveiling of the plaque.

Mayor Leclerc thanked Ms. Thame for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 300).

MINUTES:

***Regular Council Minutes,
July 24, 2017***

(No. 299)

MOVED/SECONDED that the Regular Council Minutes of July 24, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Debra Thame, Terrace
District Teachers' Union –
Requesting Public Placement
of Commemorative Plaque***

(No. 300)

MOVED/SECONDED that the City of Terrace support the public placement of the plaque and Administration work with the Terrace District Teachers' Union to find a suitable location.

Carried Unanimously.

**Ted Clarke, Northern BC
Helicopter Emergency Rescue
Operations Society (HEROS)
– Requesting Letter of
Support**

MOVED/SECONDED that the City of Terrace write a letter of support for BC Helicopter Emergency Rescue Operations Society (HEROS) referencing the Forest Safety Ombudsman’s recommendation regarding access to level three trauma care.

(No. 301)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the August 14, 2017 Regular Council Meeting convene into Committee of the Whole.

(No. 302)

Carried Unanimously.

**Committee of the Whole
➤ Development Services
Component
August 14, 2017**

The following items were discussed at the August 14, 2017 Development Services Component of the Committee of the Whole:

- 1. DEVELOPMENT PERMIT NO.15-2017 – 1003730 BC LTD. & 0982506 BC LTD. (5110 & 5112 HIGHWAY 16 WEST)**
- 2. DEVELOPMENT VARIANCE PERMIT NO. 03-2017 – HASSETT (3504 THOMAS STREET)**

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

**Committee of the Whole
➤ Development Services
Component
August 14, 2017**

MOVED/SECONDED that the August 14, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

(No. 303)

- 1. DEVELOPMENT PERMIT NO.15-2017 – 1003730 BC LTD. & 0982506 BC LTD. (5110 & 5112 HIGHWAY 16 WEST)**

It was recommended that Development Permit No. 15-2017 be issued to 1003730 BC Ltd. & 0982506 BC Ltd. for property legally described as Lots 1 & 2, District Lot 362, Range 5, Coast District, Plan 4269 (5110 & 5112 Highway 16 West) to amend Development Permits No. 22-2014 & No. 01-2017 to alter the location of a highway access from Brooks Street to the 92 room hotel on 5112 Hwy 16 West.

2. DEVELOPMENT VARIANCE PERMIT NO. 03-2017 – HASSETT (3504 THOMAS STREET)

It was recommended that the City issue Development Variance Permit No. 03-2017 for the property located at 3504 Thomas Street (Lot 1, District Lot 362, Range 5, Coast District, Plan 7417), including the following variance:

- *To vary Section 11.1.3.3.b of Zoning Bylaw 2069-2014 and amendments thereto to allow the interior side parcel line set back on a R1 (Single Detached Residential) zoned lot to be decreased from 1.5 metres to 0.80 metres on the north interior parcel line for the addition of a carport to the existing primary dwelling.*

Carried Unanimously.

***Committee of the Whole
July 25, 2017***

(No. 304)

MOVED/SECONDED that the July 25, 2017 Committee of the Whole report be adopted with the following recommendation:

1. TERRACE COMMUNITY FOREST – LOG EXPORTS

It was recommended that Council request a meeting with the Minister of Forests, Lands and Natural Resource Operations regarding log exports and this meeting be open to the Terrace Community Forest and local stakeholders.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component
July 24, 2017***

(No. 305)

MOVED/SECONDED that the July 24, 2017 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Corporate Administrator, Repeal of City of Terrace Procedure #3 – Development and Approval of Policies and Procedures

(No. 306)

MOVED/SECONDED that the City of Terrace Administrative Procedure #3 – Development and Approval of Policies and Procedures be repealed.

Carried Unanimously.

Memo – Executive Assistant, Approval for Travel – BC’s Affordable Housing Conference 2017

(No. 307)

MOVED/SECONDED that Council approve travel for one additional Councillor to attend BC’s Affordable Housing Conference at a maximum cost of \$2895.00 and the funds to come out of Council’s Unallocated Travel Budget for 2017.

Carried Unanimously.

Memo – Fire Chief, 2017 Second Quarter Fire Department Report

(No. 308)

MOVED/SECONDED that the 2017 Second Quarter Fire Department Report be received for information.

Carried Unanimously.

Memo – Senior Building Inspector, July 2017 Building Synopsis

(No. 309)

MOVED/SECONDED that the July 2017 Building Synopsis be received for information.

Carried Unanimously.

**Oral Report, August 14,
2017 Public Hearing**

(No. 310)

Councillor Cordeiro declared a possible Conflict of Interest due to ownership of an adjacent property and vacated Chambers.

MOVED/SECONDED that the Oral Report from the August 14, 2017 Public Hearing be adopted with the following recommendation:

1. ZONING TEXT AMENDMENT – VISTA VIEW HOLDINGS LTD. (4407 SPARKS STREET)

It was recommended that following the holding of a public hearing the amendment to Zoning Bylaw No. 2069-2014 to add section 4.6.1.c, to the Site Specific Exemptions to reduce the setback required in Section 4.3.4. from 15.0 metres to 7.5 metres from the natural boundary of Heek Brook; only for the property; legally described as Lot B, District Lot 977, Range 5, Coast District, Plan BCP42100 (4407 Sparks Street) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

**Zoning Amendment
(Floodplain Specifications –
4407 Sparks Street) Bylaw,
Project No. ADP-02-1712
(Third Reading)**

(No. 311)

MOVED/SECONDED that Zoning Amendment (Floodplain Specifications – 4407 Sparks Street) Bylaw, Project No. ADP-02-1712 be read by title only and passed in its third reading.

Carried Unanimously.

**Zoning Amendment
(Floodplain Specifications –
4407 Sparks Street) Bylaw,
Project No. ADP-02-1712
(Adoption)**

(No. 312)

MOVED/SECONDED that Zoning Amendment (Floodplain Specifications – 4407 Sparks Street) Bylaw, Project No. ADP-02-1712 be read by title only and adopted.

Carried Unanimously.

Councillor Cordeiro re-entered Chambers.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no Regional District of Kitimat-Stikine report.

REPORTS ON COUNCIL ACTIVITIES:

Councillor Downie

Councillor Downie reported on Riverboat Days and the Grand Opening of the Kinsmen Playground and Rotary Splash Park taking place on August 19, 2017.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:

There were no questions from the Media and no questions from the Audience.

ADJOURNMENT

(No. 313)

MOVED/SECONDED that the August 14, 2017 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned 8:45 p.m.

CERTIFIED CORRECT:

Mayor

Clerk