

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
TUESDAY, FEBRUARY 14, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, T. Irwin, City Planner, K. Newman, Planner, B. Pellegrino, Human Resources Advisor, J. Klie, Fire Chief, A. Thompson, Clerk, and L. Wilson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. – Move to In-
Camera Special Council
(No. 043)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (a) of the Community Charter (to discuss matters relating to personnel).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Presentation of Recognition
to James Giles***

In October 2016, Jay Giles rescued his neighbours after their house caught on fire. He was recognized by the City of Terrace for his heroic efforts.

Mayor Leclerc thanked Mr. Giles for what he did and asked if he wanted to explain what happened that night. Mr. Giles described the events of the evening and the steps he took to reach out to the family. He complimented the Terrace Fire Department on the speed with which they also responded to the fire.

Mrs. Giles shared the story of how the street came together for the family and how much the tragedy has brought the neighbourhood together to all look out for each other and to be advocates for fire safety and neighbourhood safety.

Mayor Leclerc presented a plaque to Mr. Giles that read, "This plaque was presented to James Giles in recognition of his heroism and courageous action when he led a family to safety during a house fire on October 18, 2016".

She thanked Mr. Giles and his family again for being heroes in the community. The Fire Chief left the meeting at this time.

***David Hansen, Kermode
Friendship Society – Request
for Letter of Support***

David Hansen presented on behalf of Kermode Friendship Society (KFS). In the fall of 2016, he requested a letter of support from the City of Terrace for funding for programs through KFS. While they are still waiting for the results of that proposal they did receive funding from the Homelessness Strategy Fund to further develop a Housing First Program in Terrace.

Mr. Hansen requested an additional letter of support for an application being made to the Prince George Nechako Aboriginal Employment & Training Association (PGNAETA) that disperses the funding for the HPS and Remote Homeless Program.

There are 22 active case-managed clients in Terrace who require housing, employment, and education assistance. One program in place allows these clients to volunteer with KFS during their programs and events. Some of the clients have been moved from the shelter into housing. There are also some clients who have been provided with tuition, books, and a living allowance that has helped them get into a trades program through Northwest Community College. Once the trade program is complete they may have an opportunity to gain work experience at Brucejack Mine.

KFS has connected with several other organizations in Terrace, including Northwest Training.

Mayor Leclerc thanked Mr. Hansen for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 049).

Rich Toomey, Rotary Club of Terrace & Rotary Club of Skeena Valley – Request for Letter of Support

Rich Toomey presented on behalf of the Rotary Club of Terrace and Rotary Club of Skeena Valley to request a letter of support from the City of Terrace for the Splash Park.

The Splash Park fundraising has been going on for three years. They have had both monetary and in-kind donations for the project. They are waiting for some installation quote breakdowns to determine how much more funding is needed and how to source that funding. If they find out that the fundraising has exceeded the cost of the Splash Park they will further expand the Splash Park.

Mayor Leclerc thanked Mr. Toomey for his presentation and advised that the matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (See Resolution No. 050).

MINUTES:

Regular Council Minutes, January 23, 2017

(No. 048)

MOVED/SECONDED that the Regular Council Minutes of January 23, 2017 be amended to correct the spelling of the TORCA delegation’s name to Tyler Wilkes and that such Minutes as amended set out all of the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no Old Business.

CORRESPONDENCE:

David Hansen, Kermode Friendship Society – Request for Letter of Support

(No. 049)

MOVED/SECONDED that the City of Terrace write a letter of support for Kermode Friendship Society’s application to the Prince George Nechako Aboriginal Education and Training Association.

Carried Unanimously.

Rich Toomey, Rotary Club of Terrace & Rotary Club of Skeena Valley – Request for Letter of Support

MOVED/SECONDED that the City of Terrace write a letter of support for the Rotary Club of Terrace and the Rotary Club of Skeena Valley’s application for funding for the Splash Park in Terrace.

(No. 050)

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the February 14, 2017 Regular Council Meeting convene into Committee of the Whole.

(No. 051)

Carried Unanimously.

Committee of the Whole
➤ Development Services Component
February 14, 2017

The following items were discussed at the February 14, 2017 Development Services Component of the Committee of the Whole:

- 1. CONSBEC INC. AGRICULTURE LAND COMMISSION NON-FARM USE APPLICATION FOR PORTIONS OF DISTRICT LOTS 930 AMD 997, RANGE 5, COAST DISTRICT***

- 2. BUSINESS IMPROVEMENT AREA BYLAW NO. 2021-2017 (TERRACE DOWNTOWN IMPROVEMENT AREA SOCIETY)***

- 3. ZONING AMENDMENT – SCRIVNER (4606 LOEN AVENUE)***

- 4. DEVELOPMENT PERMIT NO. 01-2017 – 1003730 BC LTD. (5112 HIGHWAY 16 WEST)***

- 5. DEVELOPMENT PERMIT NO. 02-2017 – CITY OF TERRACE (4511 KEITH AVENUE)***

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Division was requested on Item No. 2.

Committee of the Whole
➤ **Development Services**
Component
February 14, 2017

MOVED/SECONDED that Items No. 1, 3-5 of the February 14, 2017 Development Services Component of the Committee of the Whole be adopted with the following recommendations:

Items 1, 3-5

(No. 052)

**1. CONSBEC INC. AGRICULTURE LAND COMMISSION
NON-FARM USE APPLICATION FOR PORTIONS OF
DISTRICT LOTS 930 AMD 997, RANGE 5, COAST
DISTRICT**

It was recommended that Council support the Non-Farm Use application made to the Agriculture Land Commission by Consbec Inc. for portions of District Lots 930 and 997, Range 5, Coast District, for the purposes of developing a mobile bulk emulsion plant facility.

**3. ZONING AMENDMENT – SCRIVNER (4606 LOEN
AVENUE)**

It was recommended that the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from R2 – Semi-Detached Residential to R1A – Single Detached Residential for the property legally described as Amended Lot 17 (Plan 4830), District Lot 361, Range 5, Coast District, Plan 4504 (4606 Loen Avenue) proceed to Council for consideration.

**4. DEVELOPMENT PERMIT NO. 01-2017 – 1003730
BC LTD. (5112 HIGHWAY 16 WEST)**

It was recommended that Development Permit No. 01-2017 be issued as amended to 1003730 BC Ltd. for property legally described as Lot 2, District Lot 362, Range 5, Coast District, Plan 4269 (5112 Highway 16 West) to amend Development Permit No. 22-2014 including the following variance:

- *To vary Section 8.2.1 of Zoning Bylaw No. 2069-2014 to reduce the required number of off-street parking spaces from ninety-two (92) to eighty-eight (88) spaces.*

5. DEVELOPMENT PERMIT NO. 02-2017 – CITY OF TERRACE (4511 KEITH AVENUE)

It was recommended that that Development Permit No. 02-2017 be issued to the City of Terrace for the property legally described as Parcel A, District Lot 360, Range 5, Coast District, Plan PRP42281 (4511 Keith Avenue) to permit exterior renovations to the front entry and façade of an existing commercial building with the following variance:

- *To vary Section 12.4.3.3.a of Zoning Bylaw No. 2029-2014 to reduce the front parcel line setback from 9.0 m to 4.0 m.*

Carried Unanimously.

Item No. 2

(No. 053)

Councillor Prevost declared a possible conflict of interest due to a business relationship and vacated Chambers.

MOVED/SECONDED that Item No. 2 of the February 14, 2017 Development Services Component of the Committee of the Whole be adopted with the following recommendation:

2. BUSINESS IMPROVEMENT AREA BYLAW NO. 2021-2017 (TERRACE DOWNTOWN IMPROVEMENT AREA SOCIETY)

It was recommended that the City of Terrace consider and do not adopt a bylaw to establish a Business Improvement Area in downtown Terrace.

Carried Unanimously.

Councillor Prevost returned to the meeting.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole

- ***Development Services Component
January 23, 2017***

(No. 054)

MOVED/SECONDED that the January 23, 2017 Committee of the Whole (Development Services Component) report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

***Memo – Financial
Administrator, Parcel Tax
Roll Review and Panel
Appointments***

MOVED/SECONDED that Mayor and Council be appointed to a Parcel Tax Roll Review Panel.

Carried Unanimously.

(No. 055)

***Memo – Human Resources
Manager, City of Terrace
Smoking Policy***

MOVED/SECONDED that the City of Terrace Smoking Policy be approved.

Carried Unanimously.

(No. 056)

***Memo – Management Staff
Benefits Policy No. 124 –
Update***

MOVED/SECONDED that the Management Staff Benefits Policy No. 24 be updated to add an entitlement of a maximum of six (6) days of sick leave per calendar year paid at a rate of one hundred percent (100%) when taking care of the employee's sick child.

Carried Unanimously.

(No. 057)

***Memo – Terrace & District
Victim Assistance Program,
Quarterly Activity Report for
the Months of October –
December 2016***

MOVED/SECONDED that the Terrace & District Victim Assistance Program Quarterly Activity Report for the Months of October – December 2016 be received for information.

Carried Unanimously.

(No. 058)

***January 11, 2017 Youth
Advisory Committee Minutes***

MOVED/SECONDED that the January 11, 2017 Youth Advisory Committee Minutes be received.

Carried Unanimously.

(No. 059)

***Memo– Senior Building
Inspector, November and
December 2016 Building
Synopsis***

MOVED/SECONDED that the November and December 2016 Building Synopsis be received.

Carried Unanimously.

(No. 060)

***Oral Report, Public Hearing,
February 14, 2017***

(No. 061)

MOVED/SECONDED that the Oral Report from the February 14, 2017 Public Hearing be adopted with the following recommendation:

1. PUBLIC HEARING – SITE SPECIFIC TEXT AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS PART OF DISTRICT LOTS 930 AND 997, RANGE 5, COAST DISTRICT

It was recommended that following the holding of a public hearing the bylaw that will amend Zoning Bylaw No. 2069-2014, by changing the permitted uses and regulations in the Agricultural (AR1) zone by adding Manufacturing, General and Outdoor Storage, limited to explosive manufacturing, storage and related operations, as a site specific permitted use for the properties legally described as District Lots 930 and 997, Range 5, Coast District proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

City of Terrace Business Improvement Area Bylaw, Project No. ADP-02-1621 (Adoption)

(No. 062-D)

Councillor Prevost declared a possible conflict of interest due to a business relationship and vacated Chambers.

MOVED/SECONDED that the City of Terrace Business Improvement Area Bylaw, Project No. ADP-02-1621 be read by title only and adopted.

Defeated.

Councillor Prevost returned to the meeting.

Zoning Amendment (Uses Permitted in the AR1 Agricultural Zone) – District Lots 930 and 997 (Third Reading)

(No. 063)

MOVED/SECONDED that the Zoning Amendment (Uses Permitted in the AR1 – Agricultural Zone District Lots 930 and 997) Bylaw, Project No. ADP-02-1701 be read by title only and passed in its third reading.

Carried Unanimously.

Zoning Amendment (Uses Permitted in the AR1 Agricultural Zone) – District Lots 930 and 997 (Adoption)

(No. 064)

Zoning Amendment (4606 Loen Avenue) Bylaw, Project No. ADP-02-1702 (First and Second Reading)

(No. 065)

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

Chief Administrative Officer – Letter of Support for My Recreational Mountain Co-op

Councillor Downie – NCLGA Deadline for Resolutions, Forest Safety Ombudsman’s Report

(No. 066)

Councillor Bujtas – NCLGA Resolution to Review Funding Formulas for Rural Hospitals

(No. 067)

REPORTS ON COUNCIL ACTIVITIES:

Councillor Downie

MOVED/SECONDED that the Zoning Amendment (Uses Permitted in the AR1 – Agricultural Zone District Lots 930 and 997) Bylaw, Project No. ADP-02-1701 be read by title only and adopted.

Carried Unanimously.

MOVED/SECONDED that the Zoning Amendment (4606 Loen Avenue) Bylaw, Project No. ADP-02-1702 be read by title only and passed in its first and second reading.

Carried Unanimously.

Councillor Bujtas reported on the Regional District of Kitimat-Stikine.

The Chief Administrative Officer reported on the letter of support written for My Mountain Recreational Co-op for funding for the snow cat.

MOVED/SECONDED that the City of Terrace prepare a resolution based on the BC Forest Safety Ombudsman’s helicopter emergency services report.

Carried Unanimously.

MOVED/SECONDED that the City of Terrace prepare a resolution to lobby the Provincial Government to review the funding formulas for rural hospitals.

Carried Unanimously.

Councillor Downie reported on the Association of Mineral Exploration BC Roundup in Vancouver, B.C.

Councillor Christiansen

Councillor Christiansen reported on the Association of Mineral Exploration BC Roundup in Vancouver, B.C.

Mayor Leclerc

Mayor Leclerc reported on the BC Natural Resources Forum and the Terrace Healthy Communities 50+ Survey, and on Kitsault Energy.

Councillor Prevost

Councillor Prevost reported on the workshop on rural education.

REPORT FROM IN-CAMERA:

There was one item released from In-Camera status.

In-Camera Special Meeting of Council, February 14, 2017

Resolution No. 047

Appointment to the Youth Advisory Committee

MOVED/SECONDED that Council appoint Quin Kohlman to the Youth Advisory Committee and that this be released from in-camera status at the February 14, 2017 Regular Council Meeting.

QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:

There were two questions from the Media and no questions from the Audience.

ADJOURNMENT

MOVED/SECONDED that the February 14, 2017 Regular Meeting of Council be now adjourned.

(No. 068)

Carried Unanimously.

The meeting adjourned 8:45 p.m.

CERTIFIED CORRECT:

Mayor

Clerk