

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 12, 2016 AT 7:30 P.M.**

Deputy Mayor J. Cordeiro presided. Councillors present were S. Bujtas, L. Christiansen, B. Downie, M. Prevost, and S. Tyers. Mayor C. Leclerc was absent. Also in attendance were H. Avison, Chief Administrative Officer, B. Doddridge, Communications and Business Development Intern, A. Thompson, Clerk, and L. Wilson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:15 p.m. – Move to In-
Camera Special Council
(No. 492)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (a) and 90(2) (b) of the Community Charter (to discuss matters relating to labour relations and negotiations between the Municipality and the Provincial Government or Federal Government or both).

Carried Unanimously.

REGULAR MEETING:

Deputy Mayor Cordeiro advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Maggie Dingman, Green
Thumb Garden Society of
Terrace – 2016 Review –
2017 Projection***

Maggie Dingman from the Green Thumb Garden Society of Terrace presented to Council. The Green Thumb Garden Society (GTGS) has been in operation since 2011. They work two plots of land leased from the City. One is on Apsley Street and the other is on Evergreen Street. The Evergreen Garden includes a BBQ pit, children's area and a garden shed, which acts as the main communication point for the Society.

The GTGS held several tours throughout the year and took part in the annual garden tour. They have had the local homeschool children also take part in the gardening activities.

Several upgrades were completed in 2016 with the help of donors and volunteers. These included upgrades on the greenhouse to include adaptations to promote organic gardening. 20 fruit trees were planted in 2016 to go with the 20 previously planted. 20 more trees have been ordered for 2017 to bring the orchard up to 60 trees. The GTGS provided training for other local gardeners on how to manage caterpillar infestations without the use of pesticides. 2 sheds were also donated to the GTGS. Automatic irrigation was added to the Apsley Street gardens and gravel was added to the entrance way of the Evergreen Street gardens to deal with the moisture.

The GTGS received approximately \$10,000 in in-kind donations in 2016. They had approximately \$12,000 in revenue for the year and \$10,000 in costs. They will have a similar budget for 2017.

The GTGS thanked the City of Terrace for their support and funding for the program.

The food from the gardens went to local the local food banks and soup kitchens as well as to members of the Society.

Deputy Mayor Cordeiro thanked Ms. Dingman for her presentation and advised that the matter would further be dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 498).

Ann Kantakis, Terrace Art Gallery – Request for Support for the Terrace Art Gallery

Ann Kantakis presented on behalf of the Terrace Art Gallery. She requested a one-time donation of \$9,000 to help keep the Terrace Art Gallery open.

The Terrace Art Gallery (TAG) did not receive funding from BC Gaming due to ineligibility. Follow up discussions with BC Gaming provided more information on how TAG could modify its application to be successful in the future but they were not able to resubmit or challenge the decision at this time.

Bob Park, Chair of TAG, explained that the Art Gallery has reduced its opening days from 6 per week to 4 per week, and have cut down their hours of operation from 29 hours weekly to 24 hours weekly. They have also laid off their summer student. TAG started a cash raffle in hopes of raising \$7,000.

Laura McGregor, the TAG Coordinator for the past 7 years outlined the services that TAG provides. They have partnered with School Districts 82 and 92 as well as the Freda Diesing School of Northwest Coast Art, and the Terrace Public Library on many projects. They offer summer programs for children and adults, author visits, kids art camps, puppet shows and free workshops to provide opportunities for the public to be exposed to art.

TAG rents out their space to different clubs and groups within Terrace. The Terrace Photography Club provided a statement that without the use of the Terrace Art Gallery space they would have a difficult time finding an affordable space to meet.

The Chief Administrative Officer explained the process for applying for funding from the Terrace Community Foundation and that they were currently accepting applications. She also provided clarification on the letter from the Terrace Art Gallery regarding funding; stating that the City still provides funding to organizations, but the funding is managed through the Terrace Community Foundation.

The Deputy Mayor Cordeiro thanked Ms. Kantakis for her presentation and advised that the matter would further be dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 499).

Dwayne Sheppard, Terrace Search and Rescue Society – Update on Terrace Search and Rescue Activities in the Northwest and Expectations for the Future

Dwayne Sheppard presented on behalf of the Terrace Search and Rescue Society. The Terrace Search and Rescue Society (TSAR) operates 24 hours per day, 365 days per year. They have approximately 65 volunteers and last year accumulated approximately 5,500 hours.

TSAR's work includes searching for lost or missing people in wilderness and urban settings, on ground or inland water settings. They rescue injured people and transport them to the BC Ambulance Service. They recover deceased persons. They also assist police in evidence collection and provide resources and assistance in community disasters. They provide community education programs and participate in community events.

TSAR members are trained to work in swift water, snow and ice, cliff side rescue and forest rescue.

The majority of their rescues come from boating and hiking incidents. These trends are similar to the trends seen around the province. They have seen a decrease in responses to motor vehicle incidents over the years.

TSAR has a large amount of equipment to help with their programs. This includes a command truck, boats, ATV, ROV and personal safety equipment.

In 2016 TSAR attended 22 community events totalling 813 hours. The value of these events was approximately \$20,325 (based on \$25 per person per hour).

TSAR gets funding from a variety of sources. These include \$39,000 from BC Gaming, \$26,200 as operational reimbursement, \$23,300 from personal donations from TSAR members, \$12,000 from municipal funding, and \$9,550 from service clubs and donations. All TSAR members provide their own personal safety items, and backpacks for their work.

The annual expenditures include \$15,000 for hall rental, \$11,300 in insurance, \$29,967 for training, \$2,145 for fuel, \$70,107 for equipment and \$18,000 for Hall expenses (heat, electricity, etc.).

There are no costs to those requiring assistance for this service. The taxpayer gets 24/7 response for missing or injured people, and to disasters. TSAR has \$500,000 in equipment and a team of trained professionals who are available to respond. TSAR operates on \$120,000 annually.

As their membership and their needs increase TSAR will be looking for a larger space. They have been exploring the possibility of constructing their own building to meet their needs.

TSAR does collaborate with other SAR groups in Northwest BC. They responded to approximately 20 calls in 2016, which accounts for 25% of their time. The majority of members' time is committed to training. The swift water crew gets called out to a larger area due to its specialized training. It has been called out from Bella Coola to Dease Lake.

Deputy Mayor Cordeiro thanked Mr. Sheppard for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 500).

***Sasa Loggin, Terrace
Downtown Improvement
Area Society – Request to
Defeat Bylaw No. 2121-
2017***

Sasa Loggin presented on behalf of the Terrace Downtown Improvement Area Society (TDIA). TDIA requested that the Bylaw 2121-2017 be defeated on January 9, 2017, regardless of the vote. TDIA wants to do more consultation with the members and bring a new proposed bylaw back to Council in February 2017.

TDIA held an information session on December 7, 2016 and collected more information from the members of the TDIA. Based on this meeting TDIA feels it needs to communicate more with its members before coming forward to request any increases to area or funding.

Deputy Mayor Cordeiro thanked Ms. Loggin for her presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 501)

MINUTES:

***Regular Council Minutes,
November 28, 2016***

(No. 497)

MOVED/SECONDED that the Regular Council Minutes of November 28, 2016 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Maggie Dingman, Green
Thumb Garden Society of
Terrace – 2016 Review –
2017 Projection***

*MOVED/SECONDED that the presentation from the
Green Thumb Garden Society of Terrace be received
for information.*

Carried Unanimously.

(No. 498)

***Ann Kantakis, Terrace Art
Gallery – Request for
Support for the Terrace Art
Gallery***

*MOVED/SECONDED that the Terrace Art Gallery be
referred to Administration.*

Carried Unanimously.

(No. 499)

***Dwayne Sheppard, Terrace
Search and Rescue Society –
Update on Terrace Search
and Rescue Activities in the
Northwest and Expectations
for the Future***

*MOVED/SECONDED that the City of Terrace receive
the presentation from Terrace Search and Rescue for
information.*

Carried Unanimously.

(No. 500)

***Sasa Loggin, Terrace
Downtown Improvement
Area Society – Request to
Defeat Bylaw No. 2121-
2017***

*MOVED/SECONDED that the presentation from the
Terrace Downtown Improvement Area Society be
received for information.*

Carried Unanimously.

(No. 501)

COMMITTEE REPORTS:

Committee of the Whole
➤ Development Services
Component,
November 24, 2016

(No. 502)

MOVED/SECONDED that the November 24, 2016 Development Services Component of the Committee of the Whole be adopted with the following recommendation:

1. DOWNTOWN PARKING STUDY – FOCUSED DISCUSSION

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ November 29, 2016

(No. 503)

MOVED/SECONDED that the November 29, 2016 Committee of the Whole be adopted with the following recommendation:

1. FIRE UNDERWRITERS SURVEY – CITY OF TERRACE 2016 PRESENTATION

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole,
➤ Development Services
Component
November 28, 2016

(No. 504)

MOVED/SECONDED that the November 28, 2016 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Executive Assistant, 2017 Deputy Mayor Listing and Regular Council Meeting Schedule By Resolution

(No. 505)

MOVED/SECONDED that the Deputy Mayor Listing and Regular Council Meeting Schedule for 2017 be approved:

2017 DEPUTY MAYOR

JANUARY – FEBRUARY.....COUNCILLOR STACEY TYERS
MARCH – APRIL.....COUNCILLOR LYNNE CHRISTIANSEN
MAY – JUNE.....COUNCILLOR SEAN BUJTAS
JULY – AUGUST.....COUNCILLOR MICHAEL PREVOST
SEPTEMBER – OCTOBER.....COUNCILLOR BRIAN DOWNIE
NOVEMBER – DECEMBER.....COUNCILLOR JAMES CORDEIRO

2017 SCHEDULE OF REGULAR COUNCIL MEETINGS

Regular Meeting, Monday, January 9
Regular Meeting, Monday, January 23

Regular Meeting, Tuesday, February 14
Regular Meeting, Monday, February 27

Regular Meeting, Monday, March 13
Regular Meeting, Monday, March 27

Regular Meeting, Monday, April 10
Regular Meeting, Monday, April 24

Regular Meeting, Monday, May 8
Regular Meeting, Tuesday, May 23

Regular Meeting, Monday, June 12
Regular Meeting, Monday, June 26

Regular Meeting, Monday, July 10
Regular Meeting, Monday, July 24

Regular Meeting, Monday, August 14
Regular Meeting, Monday, August 28

Regular Meeting, Monday, September 11
Regular Meeting, Monday, September 25

Regular Meeting, Tuesday, October 10
Regular Meeting, Monday, October 23

Regular Meeting, Tuesday, November 14
Regular Meeting, Monday, November 27

Regular Meeting, Monday, December 11

Carried Unanimously.

**Oral Report, Public Hearing,
December 12, 2016**

(No. 506)

Councillor Tyers declared a possible Conflict of Interest due to her employment and vacated Chambers.

MOVED/SECONDED that the Oral Report from the December 12, 2016 Public Hearing be adopted with the following recommendations:

**1. PUBLIC HEARING – OFFICIAL COMMUNITY PLAN
AND ZONING AMENDMENTS (4830 HIGHWAY 16
WEST)**

It was recommended that following the holding of a public hearing the bylaw to amend Official Community Plan Bylaw No. 1983-2011 by amending Schedule B – Future Land Use to change the land use designation from Highway Commercial to Urban Residential and to designate as Development Permit Area No. 7 – Multi-Family the property legally described as The East 1/2 of Block B (Plan 2051), District Lot 362, Range 5, Coast District, Plan 1919 (4830 Highway 16 West) proceed to Council for consideration.

It was recommended that following the holding of a Public Hearing the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from C3 – Service Commercial to R4 – Medium Density for the property legally described as The East 1/2 of Block B (Plan 2051), District Lot 362, Range 5, Coast District, Plan 1919 (4830 Highway 16 West) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

**Official Community Plan
Amendment (4830 Highway
16 West) Bylaw, Project No.
ADP-02-1622
(Third Reading)**

MOVED/SECONDED that the Official Community Plan Amendment (4830 Highway 16 West) Bylaw, Project No. ADP-02-1622 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 507)

Zoning Amendment (4830 Highway 16 West) Bylaw, Project No. ADP-06-1623 (Third Reading)

MOVED/SECONDED that the Zoning Amendment (4830 Highway 16 West) Bylaw, Project No. ADP-02-1623 be read by title only and passed in its third reading.

(No. 508)

Carried Unanimously.

Councillor Tyers returned to the meeting.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

Councillor Bujtas reported on the Regional District of Kitimat-Stikine.

Councillor Christiansen reported on the Regional District of Kitimat-Stikine.

REPORTS ON COUNCIL ACTIVITIES:

Councillor Bujtas

Councillor Bujtas reported on the TDIA meeting that took place on December 7, 2016 and reported on the Northeast BC Resource Municipalities Forum.

Councillor Downie

Councillor Downie reported on the service for former Mayor of Smithers, Gordon Williams, and on the online petition in favour of the replacement of Mills Memorial Hospital.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:

There were no questions from the Media and no questions from the Audience.

ADJOURNMENT

(No. 509)

*MOVED/SECONDED that the December 12, 2016
Regular Meeting of Council be now adjourned.*

Carried Unanimously.

The meeting adjourned 8:40 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Clerk