

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, SEPTEMBER 23, 2013 AT 7:30 P.M.**

Deputy Mayor B. Downie presided. Councillors present were B. Bidgood, L. Christiansen, J. Cordeiro, and S. Tyers. Mayor D. Pernarowski and Councillor M. Davies were absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, R. Schibli, Director of Public Works, A. Thompson, Clerk, and B. Pellegrino, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council
(No. 369)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1) (e) and (i) of the Community Charter to discuss matters relating to property and legal advice.

REGULAR MEETING:

Deputy Mayor Downie advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and the past minutes have been archived.

Deputy Mayor Downie mentioned the recent passing of New Hazelton Councillor and former Mayor Pieter Weeber. A Celebration of Life has been planned for September 28, 2013 in New Hazelton.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Dan McElheron, Vice
President – Snow Valley
Nordic Ski Club***

Dan McElheron introduced himself and thanked Council for the opportunity to present in support of his application for a grant from the Terrace Community Forest funds. The Snow Valley Nordic Ski Club (the Club) provides 35 km of groomed trails including 5 km of lit trails for night skiing at Onion Lake, south of Terrace. The Club is run entirely by volunteers, with community and business support. Each year the Club organizes and hosts numerous events. The season runs from December to April,

and they are open seven days a week including night skiing.

The Club is fundraising to replace their grooming equipment. They have raised \$91,000 so far but require \$250,000 in total. The Club has applied to the Terrace Community Forest for \$30,000 (\$15,000/year for 2 years). Mr. McElheron requested that the City of Terrace Council support Snow Valley Nordic Ski Club's application for a grant from the Terrace Community Forest.

Deputy Mayor Downie thanked Mr. McElheron for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 377).

Judith Haydock – Property Survey Stakes

Ms. Haydock is a resident with property on Agar Avenue. Her property does not have property stakes in place to indicate the exact boundaries of her property. Ms. Haydock's neighbours wish to construct a fence and there is a difference of opinion regarding the property line. Ms. Haydock has been in contact with City Staff who have referred her to TERRAMAP and suggested she have her property surveyed. The TERRAMAP images are not accurate enough to resolve the dispute over property boundaries. Ms. Haydock feels she has not had adequate support from the City and her real estate agent in this dispute and requested that the City survey and stake all residential properties within municipal boundaries.

Deputy Mayor Downie thanked Ms. Haydock for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 378).

***Kerensa Medhurst,
Canadian Cancer Society –
Support for an Outdoor
Tobacco Bylaw and Radon
Awareness***

Kerensa Medhurst introduced herself and thanked Council for the opportunity to present. Radon gas is a known carcinogen which is the leading cause of lung cancer in non-smokers. Ms. Medhurst urged Council to use the radon test kits she will be providing to Council at a future date. She requested the City display information regarding radon in

municipal buildings and consider selling radon test kits.

Ms. Medhurst also asked the City to consider implementing an outdoor smoking bylaw which would reduce tobacco use and reduce exposure to second hand smoke in the community. A number of communities in British Columbia have already implemented similar bylaws. The bylaw could apply to all City-managed properties including trails, plazas, parks, and recreation facilities as well as bar and restaurant patios. Ms. Medhurst emphasized that an educational approach with peer enforcement is best and felt that demand on bylaw enforcement resources would be minimal. The Canadian Cancer Society could help with signage and an information campaign in the event that an outdoor tobacco bylaw is implemented.

Deputy Mayor Downie thanked Ms. Medhurst for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution Nos. 380 and 381).

PETITIONS AND QUESTIONS:

There were no Petitions and Questions.

MINUTES:

***Regular Council Minutes,
September 9, 2013***

(No. 377)

MOVED/SECONDED that the Regular Council Minutes of September 9, 2013 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no Old Business.

CORRESPONDENCE:

***Dan McElheron, Vice
President – Snow Valley
Nordic Ski Club***

MOVED/SECONDED that the presentation from the Snow Valley Nordic Ski Club be referred to the budget process.

(No. 378)

Carried Unanimously.

Judith Haydock – Property Survey Stakes

MOVED that Administration examine the feasibility of putting property stakes in all residential properties.

Motion lost due to lack of seconder.

(No. 379)

MOVED/SECONDED that the presentation from Judith Haydock be received and referred to Administration.

Carried.

Councillors Christiansen and Cordeiro wished to be recorded as opposed.

Support for an Outdoor Tobacco Bylaw and Radon Awareness

MOVED/SECONDED that the presentation from the Canadian Cancer Society regarding an Outdoor Tobacco Bylaw be referred to Administration for research and recommendations.

(No. 380)

Carried Unanimously.

(No. 381)

MOVED/SECONDED that the presentation from the Canadian Cancer Society regarding Radon Awareness be referred to Administration to determine how the City can best support this campaign.

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the September 23, 2013 Regular Council Meeting convene into Committee of the Whole.

(No. 382)

Carried Unanimously.

**Committee of the Whole
➤ Development Services Component,
September 23, 2013**

The following items were discussed at the September 23, 2013 Development Services Component of the Committee of the Whole:

1. DEVELOPMENT PERMIT NO. 09-2013 – DALY HOLDINGS LTD. (4554 LAZELLE AVENUE)

2. DEVELOPMENT PERMIT NO. 10-2013 – SFIKAS (4542 & #106 – 4550 GRIEG AVENUE)

3. HIGHWAY CLOSING & DISPOSAL BLAKEBURN STREET BYLAW

Committee of the Whole
➤ **Public Works, Environment, and Waste Management, September 23, 2013**

The following item was discussed at the September 23, 2013 Public Works, Environment, and Waste Management Component of the Committee of the Whole:

1. UPDATED WATER CONSERVATION PLAN

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services Component, September 23, 2013**

MOVED/SECONDED that the September 23, 2013 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

(No. 383)

1. DEVELOPMENT PERMIT NO. 09-2013 – DALY HOLDINGS LTD. (4554 LAZELLE AVENUE)

It was recommended that the City of Terrace issue Development Permit No. 09-2013 to Daly Holdings Ltd. for the property legally described as Lot 25 and 26, Block 1, District Lot 369, Range 5, Coast District, Plan 972 (4554 Lazelle Avenue) to permit exterior renovations to the front facade of the existing commercial building.

2. DEVELOPMENT PERMIT NO. 10-2013 – SFIKAS (4542 & #106 – 4550 GRIEG AVENUE)

It was recommended that Development Permit No. 10-2013 be issued to Kostantinos and Panagiota Sfikas for the property legally described as Lot 17 and Lot C, Block 7, District Lot 369, Range 5, Coast District, Plan 972 (4542 and #106-4550 Greig Avenue) to permit the redevelopment of an existing commercial property to accommodate a change in use for retail/office space and an associated contracting business (Universal Restorations Ltd.) including interior and exterior renovations to the existing commercial building and adjacent vacant commercial parcel.

3. HIGHWAY CLOSING & DISPOSAL BLAKEBURN STREET BYLAW

It was recommended that the Bylaw to permanently close and remove the highway dedication of the 1/2 width portion of undeveloped road lands at the north end of Blakeburn Street proceed to Council for consideration.

Carried Unanimously.

Committee of the Whole
➤ **Public Works, Environment, and Waste Management Component**
September 23, 2013

MOVED/SECONDED that the September 23, 2013 Public Works, Environment, and Waste Management Component of the Committee of the Whole verbal report be adopted with the following recommendation:

1. UPDATED WATER CONSERVATION PLAN

(No. 384)

It was recommended that the City of Terrace adopt the updated City of Terrace Water Conservation Plan.

Carried Unanimously.

COMMITTEE REPORTS
(FOR INFORMATION ONLY):

Committee of the Whole
➤ **Development Services Component,**
September 9, 2013

MOVED/SECONDED that the September 9, 2013 Development Services Component of the Committee of the Whole report be received for information.

(No. 385)

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel, and Administration Component,**
September 9, 2013

MOVED/SECONDED that the September 9, 2013 Finance, Personnel, and Administration Component of the Committee of the Whole report be received for information.

(No. 386)

Carried Unanimously.

SPECIAL REPORTS:

***Memo – Fire Chief, 2013
Second Quarter Fire
Department Report***

(No. 387)

MOVED/SECONDED that the 2013 Second Quarter Fire Department Report be received.

Carried Unanimously.

***Memo – Executive
Assistant, Approval for
Travel – Northern BC
Tourism Conference and
AGM***

(No. 388)

MOVED/SECONDED that one member of Council be authorized to attend the Northern BC Tourism Conference and AGM in Smithers on October 9, 2013, with a maximum cost of \$303.75 to come from Council Unbudgeted Travel.

Carried Unanimously.

***Housing Committee
Minutes, September 3,
2013***

(No. 389)

MOVED/SECONDED that the September 3, 2013 Minutes from the Housing Committee be received.

Carried Unanimously.

***Oral Report, Public Hearing,
September 23, 2013***

(No. 390)

MOVED/SECONDED that the oral report for the September 23, 2013 Public Hearing be adopted with the following recommendation:

**1. PUBLIC HEARING – ZONING AMENDMENT – 4711
KEITH AVENUE/2910 TETRAULT STREET**

It is recommended that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the permitted uses and regulations in the C3 - Service Commercial Zone by adding veterinary clinic as a site specific permitted use for the property legally described as Parcel 1, District Lot 360, Range 5, Coast District, Plan PRP47206 proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

Zoning Amendment (Uses Permitted in the C3 Zone – 4813 Lazelle Avenue and 4812 Highway 16 West) Bylaw, Project No. ADP-02-1302 (Adoption)

MOVED/SECONDED that the Zoning Amendment (4813 Lazelle Avenue and 4812 Highway 16 West) Bylaw, Project No. ADP-02-1302 be read by title only and adopted.

Carried Unanimously.

(No. 391)

Zoning Amendment (Uses Permitted in the C3 – Service Commercial Zone – 4711 Keith Avenue/2910 Tetrault Street) Bylaw, Project No. ADP-02-1316 (Third Reading)

MOVED/SECONDED that the Zoning Amendment (4711 Keith Avenue/2910 Tetrault Street) Bylaw, Project No. ADP-02-1316 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 392)

Zoning Amendment (Uses Permitted in the C3 – Service Commercial Zone – 4711 Keith Avenue/2910 Tetrault Street) Bylaw, Project No. ADP-02-1316 (Adoption)

MOVED/SECONDED that the Zoning Amendment (4711 Keith Avenue/2910 Tetrault Street) Bylaw, Project No. ADP-02-1316 be read by title only and adopted.

Carried Unanimously.

(No. 393)

Permanent Closing and Removal of Highway Dedication (Blakeburn Street) Bylaw No. 2022-2013 (First, Second and Third Reading)

MOVED/SECONDED that the Permanent Closing and Removal of Highway Dedication (Blakeburn Street) Bylaw No. 2022-2013 be read by title only and passed in its first, second, and third reading.

Carried Unanimously.

(No. 394)

NEW BUSINESS:

Councillor B. Bidgood

Councillor Bidgood reported on the Union of BC Municipalities 2013 Convention and Annual General Meeting.

(No. 395)

MOVED/SECONDED that the City of Terrace hold a Committee of the Whole meeting regarding the governance and organizational structure of the Terrace Economic Development Authority.

Carried Unanimously.

Councillor L. Christiansen

Councillor Christiansen provided additional information regarding the Union of BC Municipalities 2013 Convention and Annual General Meeting.

Councillor S. Tyers

Councillor Tyers also reported on the Union of BC Municipalities 2013 Convention and Annual General Meeting.

Councillor J. Cordeiro

Councillor Cordeiro also reported on the Union of BC Municipalities 2013 Convention and Annual General Meeting.

Deputy Mayor B. Downie

Councillor Downie reported on an Enbridge Northern Gateways Community Advisory Board meeting and the UBCM 2013 Convention and Annual General Meeting.

(No. 396)

MOVED/SECONDED that the City urge the Provincial Government to initiate an Asia-Pacific Northern Infrastructure Strategy to address barriers to trade and transportation and impacts to Northern communities, and that such a strategy include participation by Northern stakeholder communities and industry.

Carried Unanimously.

(No. 397)

MOVED/SECONDED that the City of Terrace support our First Nations neighbours in recognizing the importance of Truth and Reconciliation Week in Canada.

Carried Unanimously.

**QUESTIONS/COMMENTS
FROM THE MEDIA:**

There were two questions from the Media and one question from the audience.

ADJOURNMENT:

(No. 398)

*MOVED/SECONDED that the September 23, 2013
Regular Meeting of Council be now adjourned.*

Carried Unanimously.

The meeting adjourned at 9:05 pm.

CERTIFIED CORRECT:

Deputy Mayor

Clerk