

**MINUTES OF THE REGULAR COUNCIL
MEETING HELD IN THE MUNICIPAL COUNCIL
CHAMBERS ON MONDAY, JANUARY 14,
2013 AT 7:35 P.M.**

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, J. Cordeiro (via telephone), M. Davies, B. Downie, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, A. Thompson, Clerk, and B. Pellegrino, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at 6:35
p.m. – Move to In-Camera
Special Council***

(No. 004)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1) (a) and (e) of the Community Charter to discuss matters relating to personnel and property.

REGULAR MEETING:

Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and that Council meetings are webcast on the City's website and past meetings have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Graham Genge, Spectra Energy
– Spectra Energy Corp.
Presentation***

Graham Genge, Community Coordinator for Spectra Energy, thanked Council for the opportunity to present. Mr. Genge introduced Spectra Energy and highlighted their work gathering, processing, and transporting natural gas in B.C for the last 55 years. Previously known as West Coast Energy, Spectra Energy generates approximately 60% of the natural gas in the Province. Spectra Energy's health and safety practices,

aboriginal and community relations, and communication processes were described. Spectra Energy also provides a number of different contract and employment opportunities for First Nations and local businesses.

Spectra Energy maintains a year round, 24 hour a day monitoring system on all of their gas lines. This system assists with incident management and precautionary measures. Regularly scheduled maintenance efforts monitor gas flow and operating status of all facilities.

In partnership with the BG Group, Spectra Energy is proposing a new natural gas transportation system project from northeast British Columbia. This will serve BG Group's potential liquefied natural gas (LNG) export facility in Prince Rupert. Outreach initiatives as well as local input forums have been provided to address local stakeholders regarding the proposed project. The proposed system would transport up to 4.2 billion cubic feet of natural gas per day. Spectra Energy is hoping to further expand into Asian and other international markets.

Mayor Pernarowski thanked Mr. Genge for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 015).

***Sarah Artis, Skeena Nass
Centre for Innovation in
Resource Economics – Request
for Letter of Support***

Sarah Artis, a representative from the Skeena Nass Centre for Innovation in Resource Economics (SNCIRE), thanked Council for the opportunity to present. SNCIRE is a not for profit society serving Northwest BC. Members of SNCIRE aim to identify, develop, and promote opportunities to build a resilient and sustainable natural resource economy in the Skeena-Nass region.

SNCIRE will be hosting the Beyond Lumber 2013 – Art from Nature Conference & Art Show in the fall of 2013. This event highlights the value of Northwest B.C.'s forests and natural resources while raising the profile of Northwest B.C. artisans. SNCIRE plans to expand the Beyond Lumber 2013 event to include artists, crafts people, and innovators who work with local natural resources to participate in the workshops that will be offered.

SNCIRE requested a letter from the City of Terrace that offers tangible support for Beyond Lumber 2013 to submit for funding applications. Possible support initiatives may include the waiver of the rental fee of a city space or the use of City equipment.

Mayor Pernarowski thanked Ms. Artis for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 016).

Kim Woodd, Terrace and District Arts Council – Request for Letter of Support

Kim Woodd, a representative from the Terrace and District Arts Council (TDAC), thanked Council for the opportunity to present. TDAC is currently planning their 2013 Summer Arts Festival. Working in partnership with several local organizations as well as local artists and performers, TDAC provided over 50 events during this festival in 2012.

Ms. Woodd requested that the City of Terrace provide a letter of support as part of TDAC's Grant Application to the BC Arts Council's Project Assistance – Community Arts Festivals bursary. Building this festival assists in actively pursuing TDAC's mandates.

Mayor Pernarowski thanked Ms. Woodd for her presentation, and advised that this matter would be further dealt with under the

"Correspondence" portion of this meeting's Agenda (see Resolution No. 017).

***Barbara Tetz, Green Thumb
Garden Society of Terrace, Inc.
– 2012 Review***

Barbara Tetz, President of the Green Thumb Garden Society of Terrace, Inc., introduced Linda Wilson, Treasurer of the Society. Ms. Tetz introduced the Society, and explained that they were presenting to City Council as part of their lease agreement with the City.

Ms. Tetz provided an overview of the Society, outlining their mandates and objectives. Ms. Tetz reviewed the list of society members, and provided a review of the volunteer efforts and contributions for the previous year. Ms. Tetz provided a list of the donors to the Society of Terrace, highlighting the larger donations from several community members and organizations.

Ms. Wilson provided an overview of the outgoing costs for the Society, identifying a number of areas for potential sponsorship opportunities. Fundraising efforts as well as their totals were also provided.

Ms. Tetz discussed the Society's plans for 2013, including the potential construction of new signs, a donor wall, and a community root cellar. Public relations, advertising efforts, and continued fundraising were also identified as being a large focus for 2013.

Mayor Pernarowski thanked Ms. Tetz for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 018).

PETITIONS AND QUESTIONS:

There were no Petitions and Questions.

MINUTES:

***Regular Council Minutes,
December 10, 2012***

MOVED/SECONDED that the Regular Council Minutes of December 10, 2012 be adopted as circulated.

(No. 013)

Carried Unanimously.

***Special Council Minutes,
January 9, 2013***

(No. 014)

MOVED/SECONDED that the Special Council Minutes of January 9, 2013 be adopted as circulated.

Carried Unanimously.

CORRESPONDENCE:

***Graham Genge, Spectra Energy
– Spectra Energy Corp.
Presentation***

(No. 015)

MOVED/SECONDED that the presentation from Spectra Energy be received.

Carried Unanimously.

***Sarah Artis, Skeena Nass
Centre for Innovation in
Resource Economics – Request
for Letter of Support***

(No. 016)

MOVED/SECONDED that the City of Terrace provide a letter of support to the Skeena Nass Centre for Innovation in Resource Economics (SNCIRE) for Beyond Lumber 2013, indicating the City would provide a tangible contribution to the event.

Carried Unanimously.

***Kim Woodd, Terrace and
District Arts Council – Request
for Letter of Support***

(No. 017)

MOVED/SECONDED that the City of Terrace provide a letter of support to the Terrace and District Arts Council for their Grant Application to the BC Arts Council's Project Assistance – Community in support of the Summer Arts Festival Project.

Carried Unanimously.

***Barbara Tetz, Green Thumb
Garden Society of Terrace, Inc.
– 2012 Review***

(No. 018)

MOVED/SECONDED that the presentation from Green Thumb Garden Society of Terrace, Inc. be received.

Carried Unanimously.

***CONVENE INTO COMMITTEE
OF THE WHOLE:***

(No. 019)

MOVED/SECONDED that the January 14, 2013 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

Committee of the Whole
➤ **Development Services**
Component,
January 14, 2013

The following item was discussed at the January 14, 2013 Development Services Component of the Committee of the Whole:

1. DEVELOPMENT PERMIT NO. 01-2013 –
TERRACE CARPET CENTRE LTD. (3202
MUNROE STREET)

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services**
Component
January 14, 2013

MOVED/SECONDED that the January 14, 2013 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

(No. 020)

1. DEVELOPMENT PERMIT NO. 01-2013 –
TERRACE CARPET CENTRE LTD. (3202
MUNROE STREET)

It was recommended that the City of Terrace issue Development Permit No. 01-2013 to Terrace Carpet Centre Ltd. for the property legally described as Lot 1, District Lot 362, Range 5, Coast District, Plan BCP43149 (3202 Munroe Street) to permit the redevelopment of an existing commercial property to accommodate a change in use for a Technical Consulting Firm (Golder Associates) including renovations to the interior space for office and warehouse activities.

Carried Unanimously.

COMMITTEE REPORTS:

Committee of the Whole
➤ **December 19, 2012**

MOVED/SECONDED that the December 19, 2012 Committee of the Whole report be received.

(No. 021)

Carried Unanimously.

SPECIAL REPORTS:

***Memo – IVC Committee,
2013 Vehicle Replacement***

(No. 022)

MOVED/SECONDED that the City of Terrace purchase one new GMC ½ ton pickup to replace #55 (1998 Chevrolet Malibu – Development Services) for the lowest tendered amount of \$18,766 plus a \$1,200 contingency for unsupplied items (winter tires, two – way radio, etc.).

Carried Unanimously.

***Memo – CAO, JJMAC
Ventures – Passenger
Transportation Board
Application for Taxi Service***

(No. 023)

MOVED/SECONDED that the City of Terrace send a positive letter of support on behalf of JJMAC Venture’s application to the Passenger Transportation Board (PTB) to obtain a license to operate a taxi service.

Carried Unanimously.

***Memo – Corporate
Administrator, Policy No. 65 –
Greater Terrace Seniors’
Advisory Committee Terms of
Reference***

(No. 024)

MOVED/SECONDED that the amendments to the City of Terrace Policy No. 65 – Greater Terrace Seniors’ Advisory Committee Terms of Reference be approved as presented.

Carried Unanimously.

***Memo – Corporate
Administrator, Policy No. 102 –
Electronic Tablets Policy***

(No. 025)

MOVED/SECONDED that the City of Terrace Policy No. 102 – Electronic Tablets be approved as presented.

Carried Unanimously.

***Memo – CAO, Airport Lands
Joint Venture Agreement
Appointments***

(No. 026)

MOVED/SECONDED that Heather Avison, Chief Administrative Officer, be appointed as the Joint Venture Manager and that Herb Dusdal, Corporate Lands Manager, be appointed as the City’s representative to the Joint Venture Management Committee as per Section Three of the Airport Lands Joint Venture Agreement between the Kitselas First Nation and the City of Terrace.

Carried Unanimously.

Memo – Corporate Administrator, 2013 Appointments by Council Resolution

(No. 027)

MOVED/SECONDED that the following 2013 Appointments by Council Resolution be approved by Council:

2013 APPOINTMENTS BY COUNCIL RESOLUTION

SELECT COMMITTEES

COMMUNITY IMPACTS TASK FORCE.....B. DOWNIE (M.DAVIES)
GREATER TERRACE SENIORS’ ADVISORY COMMITTEE.....J. CORDEIRO
HOUSING COMMITTEE.....S. TYERS, B.BIDGOOD
YOUTH ADVISORY COMMITTEE.....L.CHRISTIANSEN

STRATEGIC COMMITTEES

COMMUNITY FOREST CORPORATION PROFIT DISTRIBUTION...B. BIDGOOD,
D. PERNAROWSKI
KERMODEI TOURISM SOCIETY.....M. DAVIES (J.CORDEIRO)
NCDC.....B. DOWNIE (J.CORDEIRO)
REGIONAL DISTRICT OF KITIMAT-STIKINE....B. BIDGOOD, L. CHRISTIANSEN
(Alternates: M. Davies & S. Tyers)
TERRACE & DISTRICT MUSEUM SOCIETY).....B.DOWNIE (S.TYERS)
TERRACE ECONOMIC DEVELOPMENT AUTHORITY.....S. TYERS (B.DOWNIE)
TERRACE-KITIMAT AIRPORT SOCIETY.....M. DAVIES (B. BIDGOOD)
TERRACE PUBLIC LIBRARY.....L. CHRISTIANSEN (STACEY TYERS)

COMMUNITY LIAISONS

EDUCATIONAL SERVICES (SD#82/NWCC/UNBC.....B. DOWNIE (M. DAVIES)
GREATER TERRACE BEAUTIFICATION SOCIETY.....J. CORDEIRO
(L.CHRISTIANSEN)
GREATER TERRACE FOOD COUNCIL.....L. CHRISTIANSEN (S.TYERS)
HEALTHY COMMUNITIES COMMITTEE.....M. DAVIES (D.PERNAROWSKI)
RIVERBOAT DAYS COMMITTEE.....B. DOWNIE (J. CORDEIRO)
SKEENA DIVERSITY SOCIETY.....B. BIDGOOD (B. DOWNIE)
TERRACE DOWNTOWN IMPROVEMENT AREA).....S. TYERS (B.BIDGOOD)

DEPARTMENTAL LIAISONS

ADMINISTRATION.....D. PERNAROWSKI
DEVELOPMENT SERVICES.....B. BIDGOOD
FINANCE.....J. CORDEIRO
FIRE DEPARTMENT (including Emergency Program).....L. CHRISTIANSEN
LEISURE SERVICES.....B. DOWNIE
PUBLIC WORKS.....S. TYERS
RCMP.....M. DAVIES

Carried Unanimously.

***Memo – RCMP Inspector,
November 2012 Policing
Statistics***

(No. 028)

*MOVED/SECONDED that the November 2012
Policing Statistics be received.*

Carried Unanimously.

***Memo – Senior Building
Inspector, November 2012
Building Synopsis***

(No. 029)

*MOVED/SECONDED that the November 2012
Building Synopsis be received.*

Carried Unanimously.

***Greater Terrace Seniors’
Advisory Committee Minutes,
December 5, 2012***

(No. 030)

*MOVED/SECONDED that the December 5,
2012 Minutes from the Greater Terrace
Seniors’ Advisory Committee be received.*

Carried Unanimously.

***Youth Advisory Committee
Minutes, December 12, 2012***

(No. 031)

*MOVED/SECONDED that the December 12,
2012 Minutes from the Youth Advisory
Committee be received.*

Carried Unanimously.

***Public Hearing Report,
December 10, 2012 (For
Information Only)***

(No. 032)

*MOVED/SECONDED that the Public Hearing
Report for December 10, 2012 be received
for information.*

Carried Unanimously.

NEW BUSINESS:

Councillor B. Downie

Councillor Downie reported on the following:

- The Kitsumkalum Rail Spur Grand
Opening;*
- The Greater Terrace Beautification
Society’s meeting on January 3,
2013; and*
- The upcoming SNCIRE Partnerships
2020 Conference.*

Councillor M. Davies

*Councillor Davies reported on the
Kitsumkalum Rail Spur Grand Opening.*

Councillor J. Cordeiro

Councillor J. Cordeiro thanked Mills Memorial Hospital for the excellent care that he had received over the Christmas holidays.

Mayor D. Pernarowski

Mayor D. Pernarowski reported on the following:

- Invest Northwest BC website's award recognition at the Northern British Columbia Business and Technology Awards Show;
- Kitsault's efforts to transform into an energy hub;
- The upcoming UBCM Executive Meeting; and
- An update to the Family Law Act.

**QUESTIONS/COMMENTS
FROM THE MEDIA:**

There were no questions from the Media.

ADJOURNMENT:

(No. 033)

MOVED/SECONDED that the January 14, 2013 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 9:00 p.m.

CERTIFIED CORRECT:

Mayor


Clerk