

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, FEBRUARY 10, 2015 AT 7:30 P.M.**

*Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, D. Hart, RCMP Inspector, C. Didier, Director of Leisure Services, A. Thompson, Clerk, and K. Kofoed, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 049)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(a) & 90(2)(b) of the Community Charter to discuss matters relating to personnel and negotiations with the Provincial or Federal Government.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc opened the meeting by welcoming everyone and thanking City staff, contractors, emergency responders, and the community for the major snow removal effort after a recent snowstorm.*

*Mayor Leclerc introduced MP Nathan Cullen who briefly addressed Council.*

*Mayor Leclerc thanked Mr. Cullen for attending the meeting and advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca) and that Council meetings are webcast on the City's website and the past minutes have been archived.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Ron Bee, Terrace Peaks  
Gymnastics Club – Rental  
Waiver Request***

*The Terrace Peaks Gymnastics Club has been in the community for 40 years and on September 26, 2015, the club is having a major fundraiser at the Terrace Sportsplex. Alumni from the Vancouver Canucks hockey team will be flown to Terrace to play a charity game with proceeds going to the Terrace Peaks Gymnastics Club.*

*It will cost the club approximately \$2,765 to rent the facility for the event and Mr. Bee requested a rental waiver from Council.*

*All Seasons Sports will be providing corporate support by donating an allotment of tickets for families who can't afford to attend this fundraising event.*

*Mayor Leclerc thanked Mr. Bee for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 055).*

***John Farrell, Community  
Futures – Northwest  
Growth Conference***

*In addition to being the General Manager of Community Futures Pacific Northwest in Prince Rupert, Mr. Farrell is President of the Prince Rupert Chamber of Commerce and a small business owner.*

*Mr. Farrell gave an overview of the Northwest Growth Conference taking place March 6 & 7 in Prince Rupert and asked Council to sponsor the event.*

*Mr. Farrell hopes this becomes an annual event and reminded Council that the early bird deadline is February 14, and after that the cost to attend rises from \$175 to \$225.*

*Mayor Leclerc thanked Mr. Farrell for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 056).*

***Nichola Wade, Community,  
Sport & Cultural  
Development – Northwest  
Readiness Project Update***

*As the Deputy Inspector of Municipalities, Mr. Schlosar spoke about the recent elections, the Local Government Leadership Academy Training available for Local Government politicians and a number of funding opportunities.*

*The New Building Canada Fund – Small Communities Fund grant deadline is in a week and the Gas Tax Fund intake deadline for special infrastructure projects is in April.*

*With regard to the Northwest Readiness Project, a real emphasis has been placed on capacity building and planning and it was noted that the City received funds for asset management planning, Neighbourhood Concept Plan, as well as funding for an assessment of our wastewater treatment plant and water utility master plan.*

*The next step in the Northwest Readiness Project is to create a roundtable with some of the Provincial agencies to create a forum of collaboration.*

*Mayor Leclerc thanked Mr. Schlosar for his presentation and advised the matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda. (See Resolution No. 057).*

***Carman Hendry, Terrace-  
Kitimat Airport Society –  
Request for Letter of  
Support for Building  
Canada Fund***

*Passenger traffic at the airport has increased 49% over the last 12 months and the Terrace-Kitimat Airport Society is requesting a resolution of support for their application to the Building Canada Fund to renovate the facilities.*

*The Society wishes to apply for \$15 million from the Federal Government’s Building Canada Fund to increase the size of the facility from 2,570 square metres to 4,100 square metres. In addition, there will be new offices for airlines, new check-in counters, three gates and a holding room that will hold 300 people.*

*Mr. Hendry requested a resolution of support from Council to provide a letter of support for the Society to the Building Canada Fund.*

*Mayor Leclerc thanked Mr. Hendry for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda. (See Resolution No. 058).*

**PETITIONS AND QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
January 26, 2015***

*(No. 054)*

*MOVED/SECONDED that the Regular Council Minutes of January 26, 2015 be read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

***Ron Bee, Terrace Peaks  
Gymnastics Club – Rental  
Waiver Request***

*(No. 055)*

*Councillor Cordeiro declared a possible conflict of interest and left the meeting.*

*MOVED/SECONDED that the fee of \$2,675 for the Terrace Sportsplex rental on September 26, 2015 be waived with the cost to come from Council Unbudgeted.*

*Carried Unanimously.*

*Councillor Codeiro returned to the meeting.*

***John Farrell, Community  
Futures – Northwest  
Growth Conference***

*(No. 056)*

*MOVED/SECONDED that sponsorship request for the Northwest Growth Conference be referred to Administration.*

*Carried Unanimously.*

***Nicola Wade, Community,  
Sport & Cultural  
Development – Northwest  
Readiness Project Update***

*(No. 057)*

*MOVED/SECONDED that the presentation from the Ministry of Community, Sport and Cultural Development be received.*

*Carried Unanimously.*

**Carman Hendry, Terrace-Kitimat Airport Society – Request for Letter of Support for Building Canada Fund**

*MOVED/SECONDED that the City supports the application to the Building Canada Fund Small Communities Fund infrastructure program from the Terrace-Kitimat Airport Society for a grant of up to two-thirds of the eligible construction costs.*

(No. 058)

*Carried Unanimously.*

**RECESS & RECONVENE:**

*A short recess was called at 8:15 p.m. and the meeting reconvened at 8:25 p.m.*

**Carolyn Cody, BC Lions Football Club – Request for Letter of Support, Lions in the House**

*MOVED/SECONDED that the City write a letter of support to CN for the “Lions in the House” program on railway safety.*

(No. 059)

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the February 10, 2015 Regular Council Meeting convene into Committee of the Whole.*

(No. 060)

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component, February 10, 2015**

*The following items were discussed at the February 10, 2015 Development Services Component of the Committee of the Whole:*

- 1. APPLICATION – NEW LIQUOR PRIMARY LICENSE  
FALCON CAMP SERVICES INC. (3755 JACK  
TALSTRA WAY)**

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- 2. AMENDMENT TO ANIMAL CONTROL BYLAW NO.  
1255-1991– FEE SCHEDULES**

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- 3. COMMUNITY HERITAGE REGISTER**

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**COMMITTEE REPORTS:**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole**  
➤ **Development Services**  
**Component,**  
**February 10, 2015**

(No. 061)

*MOVED/SECONDED that the February 10, 2015 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

**1. APPLICATION – NEW LIQUOR PRIMARY LICENSE  
FALCON CAMP SERVICES INC. (3755 JACK  
TALSTRA WAY)**

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*It is recommended that Council adopt the following resolution regarding the application for a new Primary License for Falcon Camp Services Inc.:*

*Be it resolved that:*

*1. The City of Terrace Council supports the issuing of the license for the following reasons:*

- a) There were no negative responses from adjacent property owners;*
- b) There are no residential properties in the immediate area;*
- c) The R.C.M.P. have stated they have no specific concerns regarding this application; and*
- d) The application is in accordance with City of Terrace Policy No. 83.*
- e)*

*2. The Council's comments on the prescribed considerations are as follows:*

- a) The impact on the community if the application is approved will be negligible given the establishment is in a limited access Industrial Work Camp Accommodations facility on a parcel within a Heavy Industrial District.*
- b) The impact on traffic volumes and patterns in the community will be negligible.*
- c) The potential for noise if the application is approved will be negligible as there are no adjacent residential properties.*

3. *A public notice of hearing was sent out to the owners of all properties within 50 metres of the subject property and a notice was placed in the local newspaper. The notices gave the date, time and location of the public input hearing to give the public an opportunity to voice their opinions. The hearing was held at the Council meeting on January 12, 2015.*

**2. AMENDMENT TO ANIMAL CONTROL BYLAW NO. 1255-1991 – FEE SCHEDULES**

*It was recommended that a Bylaw to amend the Animal Control Bylaw No. 1255-1991 proceed to Council for consideration.*

**3. COMMUNITY HERITAGE REGISTER**

*It was recommended that 4552 Lakelse Avenue, formerly the Great War Veterans Association Hall and currently the Urban Colour building, be added to the Terrace Community Heritage Register.*

*Carried Unanimously.*

**Committee of the Whole**  
**➤ January 26, 2015**

*(No. 062)*

*MOVED/SECONDED that the January 26, 2015 Committee of the Whole report be adopted with the following recommendation:*

**1. GREG CANO, TRANSCANADA – TRANSCANADA COASTAL GASLINK PROJECT UPDATE**

*There were no recommendations at this time.*

*Carried Unanimously.*

**Committee of the Whole**  
 ➤ **(Finance, Personnel & Administration Component)**  
**January 27, 2015**

(No. 063)

*MOVED/SECONDED that the January 27, 2015 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. COMMUNITY GRANTS**

*It was recommended that another Committee of the Whole, Finance, Administration and Personnel meeting be held to review Community Grants and Community Forest Grants for 2015 and to invite representatives from Helping Hands of Terrace to present.*

*It was recommended that the following Community Partners Funding be approved for 2015:*

<i>Kermodei Tourism Society .....</i>	<i>120,000</i>
<i>TEDA .....</i>	<i>165,000</i>
<i>Terrace Museum Society (operating) .....</i>	<i>80,573</i>
<i>Terrace Museum Society (archiving) .....</i>	<i>10,000</i>
<i>Terrace Public Library (operating) .....</i>	<i>615,173</i>
<i>Terrace Public Library (capital) .....</i>	<i>15,000</i>
<i>George Little House .....</i>	<i>92,100</i>
<i>TOTAL TO DATE .....</i>	<i>\$1,097,846</i>

*It was also recommended that the following Community Events Funding be approved for 2015:*

<i>Riverboat Days Society .....</i>	<i>\$7,500</i>
<i>Riverboat Days (Fireworks) .....</i>	<i>6,000</i>
<i>Riverboat Days (Insurance) .....</i>	<i>3,000</i>
<i>Festival of Lights (City Costs) .....</i>	<i>10,000</i>
<i>Festival of Lights (Insurance) .....</i>	<i>450</i>
<i>TOTAL TO DATE .....</i>	<i>\$26,950</i>

**2. COUNCIL TRAVEL AND TRAINING BUDGET**

*It was recommended that the Council Training and Travel budget be updated as follows:*

<i>NCLGA Conference (4 attendees) .....</i>	<i>\$7,920</i>
<i>UBCM Conference (6 attendees) .....</i>	<i>\$18,900</i>
<i>FCM Conference (5 attendees) .....</i>	<i>\$16,475</i>
<i>Newly Elected Officials Training (3 attendees) .....</i>	<i>\$3,345</i>
<i>Civic Governance (1 attendee) .....</i>	<i>\$1,814</i>
<i>Minerals North (5 attendees) .....</i>	<i>\$7,425</i>
<i>BC Natural Resource Forum (1 attendee) .....</i>	<i>\$1,000</i>
<i>Non-committed travel .....</i>	<i>\$10,000</i>
	<i>\$66,879</i>

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – RCMP Inspector,  
2014 Fourth Quarter  
Report***

*(No. 064)*

*MOVED/SECONDED that the RCMP Inspector's 2014 Fourth Quarter Report be received for information.*

*Carried Unanimously.*

***Memo – Director of Leisure  
Services, Rotary Splash  
Park Proposal***

*(No. 065)*

*MOVED/SECONDED that Council approve the Rotary Club's donation of a splash park facility to be located in George Little Park; that the splash park project be engineered and designed with the City having final approval, and upon completion of the project, the Rotary Club will transfer ownership of the facility to the City for ongoing operation and maintenance.*

*Carried Unanimously.*

***Memo – CAO, NCLGA  
Resolutions***

*(No. 066)*

*MOVED/SECONDED that the 2014 Resolution regarding Workcamp Development and Monitoring be resubmitted to the North Central Local Government Association for consideration and that Administration develop resolutions regarding mental health and addictions impacts on policing resources and the development of a Provincial poverty reduction strategy.*

*Carried Unanimously.*

***Memo – Executive  
Assistant, Appointments by  
Council Resolution***

*(No. 067)*

*MOVED/SECONDED that that Councillor Sean Bujtas be appointed to the Community Forest Corporation Profit Distribution Committee, and Councillor Stacey Tyers be appointed to the Housing Committee.*

*Carried Unanimously.*

***Memo – Executive  
Assistant, Approval for  
Travel – Council of Forest  
Industries Convention 2015***

*(No. 068)*

*MOVED/SECONDED that Mayor Leclerc attend the Council of Forest Industries Convention 2015 at a cost of no more than \$579.66 to come from Council Unbudgeted Travel.*

*Carried Unanimously.*

**BYLAWS:**

***Bylaw Amendment Animal Control Bylaw, Project No. ADP-02-1503 (First, Second & Third Reading)***

*(No. 069)*

*MOVED/SECONDED that the Bylaw Amendment Animal Control Bylaw Project No. ADP-02-1503 be read by title only and passed in its First, Second & Third Reading.*

*Carried Unanimously.*

**NEW BUSINESS:**

*There was no New Business.*

**REPORT FROM IN-CAMERA:**

*In-Camera Special Meeting of Council February 10, 2015*

*Appointments to Kermodei Tourism Society*

**RESOLUTION NO. 051**

*MOVED/SECONDED that Council confirm the appointment of Debbie Letawski as the City of Terrace representative to the Kermodei Tourism Society Board to a term ending December 2016;*

*and that Council confirm the appointment of Liz Smaha to the Kermodei Tourism Society Board to a term ending December 2016.*

**QUESTIONS/COMMENTS FROM THE MEDIA:**

*There was one question from the Media.*

**ADJOURNMENT:**

*(No. 070)*

*MOVED/SECONDED that the February 10, 2015 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 10:10 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

*Alisa Thompson*

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**Clerk**