

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, SEPTEMBER 14, 2015 AT 7:30 P.M.**

*Mayor C. Leclerc presided. Councillors present were S. Bujtas, J. Cordeiro (via telephone), B. Downie, M. Prevost, and S. Tyers. Councillor L. Christiansen was absent. Also in attendance were H. Avison, Chief Administrative Officer, A. Thompson, Clerk, T. Irwin, City Planner, and L. Wilson, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council  
(No. 336)***

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (k) of the Community Charter (to discuss matters relating negotiations for Municipal services).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca) and that Council meetings are webcast on the City's website and the past minutes have been archived.*

**ADDENDUM:**

***(No. 343)***

*MOVED/SECONDED that the Addendum be included and that the appointment of Municipal Insurance Association 2015 Voting Delegates be added under Special Reports.*

*Carried Unanimously.*

**DELEGATIONS & GUESTS:**

***Dave Kmet, TransCanada –  
Expression of Support for  
Proposed Coastal GasLink  
and Prince Rupert Gas  
Transmission Projects***

*Dave Kmet, from TransCanada, Coastal introduced himself. Mr. Kmet requested a letter of support from the City of Terrace regarding the Proposed Coastal GasLink and Prince Rupert Gas Transmission Projects.*

*To date, TransCanada has logged hundreds of thousands of hours on the ground utilizing local contractors and local workers. They were the first industrial partner in the Northwest Readiness project, and are further investing in the local labour force through Northwest Community College and through TriCorp.*

*Investors outside of the local community only hear about the media coverage and controversy that surrounds resource projects in the Northwest. Receiving a letter of support directly from the local community goes a long way to aid investors in making their decisions about a project.*

*Vanderhoof, Houston, Chetwynd, and Burns Lake have provided letters of support for the project.*

*TransCanada is aware of the Revenue Benefits Alliance (RBA) and encouraged the Provincial Government and the communities to get together and have discussions around the RBA.*

*Mayor Leclerc thanked Mr. Kmet for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 345).*

***Ross Smith – Arena Sound System Proposed Upgrades***

*Ross Smith introduced himself as the owner of Rosco Ventures and a member of the Terrace River Kings organization.*

*Mr. Smith explained that the sound quality of the system in the arena has always been an issue and people have difficulty understanding what comes through the speakers.*

*Scott Wilson of Sight & Sound provided a quote for a new system. The new system will accommodate many ice users' needs (figure skating, ice hockey, etc.).*

*Mr. Smith has requested that the Council give permission for him to start a fundraising program to raise a portion of the funds for the replacement sound system. He also requested that Council consider contributing towards the costs and include the item in their budget reviews for the upcoming year.*

*Mayor Leclerc thanked Mr. Smith for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 346).*

**Merv Ritchie – Voter  
Participation Rates**

*Merv Ritchie introduced himself as a representative of the Land, Air and Water (LAW) Party.*

*Mr. Ritchie requested that Council campaign Elections BC and Elections Canada to reduce the voting age to 14 for residents. Mr. Ritchie argued that the younger people are when they get involved in politics, the greater the voter turnout.*

*Mayor Leclerc thanked Mr. Ritchie for his presentation and advised the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 347).*

**PETITIONS AND  
QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
August 24, 2015***

*(No. 344)*

*MOVED/SECONDED that the Regular Council Minutes of August 24, 2015 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

***Dave Kmet, TransCanada –  
Expression of Support for  
Proposed Coastal GasLink  
and Prince Rupert Gas  
Transmission Projects***

*MOVED/SECONDED that the decision to write a letter of Support for the proposed Coastal Gas Link and Prince Rupert Gas Transmission Projects be deferred until after the September meeting with Minister Fassbender.*

*(No. 345)*

*Carried.*

*Councillor Downie wished to be recorded as opposed.*

**Ross Smith – Arena Sound System Proposed Upgrades**

(No. 346)

*MOVED/SECONDED that Council supports, in principle, the idea of upgrading the current sound system at the Terrace Sportsplex and fundraising efforts from user groups towards this project, and that the proposal be referred to the 2016 budget process.*

*Carried Unanimously.*

**Merv Ritchie – Voter Participation Rates**

(No. 347)

*MOVED/SECONDED that the presentation on Voter Participation Rates be referred to the Youth Advisory Committee.*

*Carried Unanimously.*

**Scott Hamilton, Select Standing Committee on Finance and Government Services – Annual Budget Consultation Process**

(No. 348)

*MOVED/SECONDED that the City make a presentation to the Standing Committee of Finance and Government Services regarding the Northwest Regional Benefits Alliance, housing, transportation, infrastructure, and Northwest Community Readiness Project funding.*

*Carried Unanimously.*

**B.C. Honours and Awards – Medal of Good Citizenship – Call for Nominations**

(No. 349)

*MOVED/SECONDED that the City the BC Medal of Good Citizenship information be received.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

(No. 350)

*MOVED/SECONDED that the September 14, 2015 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole  
➤ Development Services Component,  
September 14, 2015**

*The following items were discussed at the September 14, 2015 Development Services Component of the Committee of the Whole:*

- 1. DEVELOPMENT PERMIT NO. 16-2015 – SKEENA VALLEY BAPTIST CHURCH (3306 GRIFFITH STREET)**

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- 2. DEVELOPMENT VARIANCE PERMIT NO. 17-2015 – LARSON (2604 KENNEY STREET)**

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**3. DEVELOPMENT VARIANCE PERMIT NO. 18-2015  
– SILVERTIP PROMOTIONS & SIGNS (5039  
KEITH AVENUE)**

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**4. DEVELOPMENT VARIANCE PERMIT NO. 19-2015  
– SILVERTIP (4655 LAZELLE AVENUE)**

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**Committee of the Whole**  
➤ **Finance, Personnel &  
Administrator  
Component,  
September 14, 2015**

*The following item was discussed at the September 14, 2015 Finance, Personnel, & Administration Component of the Committee of the Whole:*

**1. PROVINCIAL MINISTERIAL MEETINGS – UBCM  
CONVENTION 2015**

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**COMMITTEE REPORTS:**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole**  
➤ **Development Services  
Component  
September 14, 2015**

*MOVED/SECONDED that the September 14, 2015 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

(No. 351)

**1. DEVELOPMENT PERMIT NO. 16-2015 – SKEENA  
VALLEY BAPTIST CHURCH (3306 GRIFFITH  
STREET)**

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*It is recommended that the City issue Development Permit No. 16-2015 to Skeena Valley Baptist Church for the property legally described as Lot 1, District Lot 1704, Range 5, Coast District, Plan PRP14177 [3306 Griffith Street] for interior building renovations as well as site improvements, to permit use of this former church building as an educational facility with the following variances:*

- *Vary Section 5.1.2 of Zoning Bylaw No. 2069-2014 to reduce the minimum 2.5 metre landscaping strip on a parcel frontage adjacent to a street to 1.5 metres the Griffith Street (west) parcel frontage.*
- *Vary Section 8.4.3.2.e.i to allow a crushed gravel surface for required off-street parking areas.*

**2. DEVELOPMENT VARIANCE PERMIT NO. 17-2015  
– LARSON (2604 KENNEY STREET)**

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*It is recommended that the City issue Development Variance Permit No. 17-2015 for the property located at 2604 Kenney Street (Parcel A (Plan 4660), District Lot 611, Range 5, Coast District, Plan 3604), including the following variances:*

- *To vary section 11.3.3.3.a of Zoning Bylaw No. 2069-2014 and amendments thereto to reduce the Minimum Setback from a front parcel line from 7.5 metres to 2.58 metres to allow for the construction of an entrance landing to be attached to a front porch on a R2 – Semi-Detached Residential zoned property.*

**3. DEVELOPMENT VARIANCE PERMIT NO. 18-2015  
– SILVERTIP PROMOTIONS & SIGNS (5039  
KEITH AVENUE)**

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*It is recommended that the City issue Development Variance Permit No. 18-2015 for the property located at 5039 Keith Avenue (Lot 1, District Lot 611, Range 5, Coast District, Plan EPP47003), including the following variances:*

- *To vary Schedule C – Number, Dimensions and Location of Individual Signs by Zoning District of Signage Bylaw No. 1500 – 1996 and amendments thereto, to increase the maximum allowable percentage of wall area for signage in the M1 – Light Industrial Zone from 5 percent to 10 percent.*
- *To vary Schedule C – Number, Dimensions and Location of Individual Signs by Zoning District of Signage Bylaw No. 1500 – 1996 and amendments thereto, to reduce the required setback from the front property line for a freestanding sign from 3.0 meters to 0.9 meters.*

**4. DEVELOPMENT VARIANCE PERMIT NO. 19-2015  
– SILVERTIP (4655 LAZELLE AVENUE)**

*It is recommended that the City issue Development Variance Permit No. 19-2015 for the property located at 4655 Lazelle Avenue (Lot B (Being the Consolidation of Lots 3, 4 and 5, Block 4, District Lot 361, Plan 972 See BA153558) Block 4, District Lot 361, Range 5, Coast District, Plan 972), including the following variances:*

- *To vary Schedule B – Maximum Total Sign Area Per Zone Lot By Zoning District of Signage Bylaw No. 1500 – 1996 and amendments thereto, to increase the maximum percentage of ground floor area of the principal building for total sign area permitted in the C1 – Central Business Commercial Zone from 8 percent to 10 percent.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel & Administration**  
**Component**  
**September 14, 2015**

*MOVED/SECONDED that the September 14, 2015 Finance, Personnel & Administration Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

**1. PROVINCIAL MINISTERIAL MEETINGS – UBCM CONVENTION 2015**

*It was recommended that the reports for the Union of B.C. Municipalities 2015 Annual Convention be amended to request the Ministry of Environment to review the standards for brownfield remediation and that the request regarding Northwest Regional Benefits Alliance negotiations be added to the report for the Minister of Community, Sport, and Cultural Development.*

*Carried Unanimously.*

(No. 352)

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
**➤ Development Services Component**  
**August 24, 2015**

*MOVED/SECONDED that the August 24, 2015 Development Services Component of the Committee of the Whole be received for Information.*

*Carried Unanimously.*

*(No. 353)*

**SPECIAL REPORTS:**

**August 24, 2015 Public Hearing Report (For Information Only)**

*MOVED/SECONDED that the August 24, 2015 Public Hearing Report be received for information.*

*Carried Unanimously.*

*(No. 354)*

**Memo – Executive Assistant, Approval for Travel – Cumulative Impacts Research Consortium (CIRC) Launch Event**

*MOVED/SECONDED that two members of Council attend the Cumulative Impacts Research Consortium (CIRC) Launch Event at a cost of no more than \$2,060.00 to come from Council Unbudgeted Travel.*

*Carried Unanimously.*

*(No. 355)*

**Memo – Financial Administrator, Municipal Insurance Association 2015 Voting Delegates**

*MOVED/SECONDED that Council appoint Councillor Prevost as the Voting Delegate and Councillors Bujtas and Cordeiro as Alternates to vote at the Annual General Meeting of the Municipal Insurance Association of British Columbia on Tuesday, September 22, 2015.*

*Carried Unanimously.*

*(No. 356)*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS:**

**Regional District of Kitimat-Stikine Report (verbal)**

*Councillor Cordeiro provided an update on the Regional District of Kitimat-Stikine.*

**Councillor Tyers**

*Councillor Tyers reported on the Federation of Canadian Municipalities Board and Committee Meeting.*



**Councillor Downie**

(No. 357)

*MOVED/SECONDED that a Homelessness Task Group be struck to identify strategies to help alleviate homelessness in Terrace.*

*Carried Unanimously.*

**Councillor Prevost**

*Councillor Prevost gave notice that an invitation from the Rio Tinto Kitimat Public Advisory (RTKPAC) will be on the Agenda at the next Council meeting for Council's consideration.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA &  
AUDIENCE:**

*There were no questions from the Media or the Audience.*

**ADJOURNMENT:**

(No. 358)

*MOVED/SECONDED that the September 14, 2015 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned 9:25 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

*Alison Thompson*  
\_\_\_\_\_  
**Clerk**