

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, SEPTEMBER 13, 2021 AT 7:30 P.M.**

Mayor C. Leclerc presided (via videoconference). Councillors present were S. Bujtas, L. Christiansen (via teleconference), J. Cordeiro (via videoconference), B. Downie, D. Gordon, and E. Ramsay. Also in attendance were K. Boland, Chief Administrative Officer, D. Block, Director of Development Services (via videoconference), L. Greenlaw, Director of Finance (via videoconference), K. Newman, Planning Manager (via videoconference), L. Stevens, Social Development Program Coordinator (via videoconference), K. Lautens, Communications Advisor (via videoconference), A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 369)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (e) of the Community Charter (to discuss matters relating to land).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territories of the Tsimshian First Nations. She also advised that Council agendas and minutes were available for viewing at www.terrace.ca, that the Council meeting was being livestreamed on the City's Facebook page, and that the past minutes have been archived.

Mayor Leclerc acknowledged that the public health orders prohibiting the public from attending Council meetings in person had been lifted. However, the City would be taking a gradual approach in its return to normal operations. Council was now permitted to attend meetings in person but most staff would continue attending virtually. The use of Microsoft Teams to allow the media and members of the public to take part in

the meetings would continue. The information on how to take part in the question portion of the meeting could be found at terrace.ca/participate.

Staff Acknowledgement

Mayor Leclerc welcomed Linda Stevens, who recently joined the City in the position of Social Development Program Coordinator.

Mayor Leclerc also acknowledged the Director of Finance and the Deputy Director of Finance for receiving their Certificates in Public Administration with honours, and the Director of Development Services for receiving the Local Government Management Association (LGMA) 2021 professional award for volunteer service.

ADDENDUM:

(No. 374)

MOVED/SECONED that the Late Item Truth and Reconciliation Flag be included under New Business.

Carried Unanimously.

DELEGATIONS & GUESTS:

There were no Delegations & Guests.

MINUTES:

***Regular Council Minutes,
August 23, 2021***

(No. 375)

MOVED/SECONDED that the Regular Council Minutes of August 23, 2021 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

***Special Council Minutes,
August 26, 2021***

(No. 376)

MOVED/SECONDED that the Special Council Minutes of August 26, 2021 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

There was no Correspondence.

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the September 13, 2021 Regular Council Meeting convene into Committee of the Whole.

(No. 377)

Carried Unanimously.

***Committee of the Whole
Development Services
Component***

The following items were discussed at the September 13, 2021 Development Services Component of the Committee of the Whole:

➤ ***September 13, 2021***

- 1. DEVELOPMENT PERMIT NO. 12-2021 – BLUE IRIS INVESTMENTS LTD. (4801 KEITH AVENUE)***

- 2. DEVELOPMENT PERMIT NO. 13-2021 – PROGRESSIVE VENTURES LTD. (4633 LAKELSE AVENUE)***

- 3. TEMPORARY USE PERMIT NO. 06-2021 – TECHNICON INDUSTRIES LTD. (2809 KALUM STREET)***

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

***Committee of the Whole
Development Services
Component***

MOVED/SECONDED that the September 13, 2021 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

➤ ***September 13, 2021***

(No. 378)

- 1. DEVELOPMENT PERMIT NO. 12-2021 – BLUE IRIS INVESTMENTS LTD. (4801 KEITH AVENUE)***

It was recommended that Development Permit No. 12-2021 be issued to Progressive Ventures Construction Ltd., for the property legally described as: Parcel A (Plan 4327), District Lot 611, Range 5, Coast District, Plan 3485 [4801 Keith Avenue] to permit building exterior façade improvements.

- 2. DEVELOPMENT PERMIT NO. 13-2021 – PROGRESSIVE VENTURES LTD. (4633 LAKELSE AVENUE)***

It was recommended that Development Permit No. 13-2021 be issued to Progressive Ventures Ltd. for the property legally described as Lot 3 District Lot 361 Range 5 Coast District Plan 5431 (4633 Lakelse

Avenue) to permit the proposed additional retail space, parking area improvements, and facade upgrades, including the following variance:

- To vary Section 5.1.2 of Zoning Bylaw No. 2069-2014 and amendments thereto to reduce the minimum required landscaping strip width along Lakelse Avenue from 2.5 m to 1 m.

3. TEMPORARY USE PERMIT NO. 06-2021 – TECHNICON INDUSTRIES LTD. (2809 KALUM STREET)

It was recommended that Temporary Use Permit No. 06-2021 be issued to Technicon Industries Ltd. for the property legally described as: Lot 3, District Lot 360, Range 5, Coast District, Plan 3592 (2809 Kalum Street) to permit the following use for a term of three years:

- To allow the M2 – Heavy Industrial use of three additional 20-foot-long shipping containers with roofed structures between and supported by the shipping containers for temporary storage space.

Carried Unanimously.

Committee of the Whole
➤ **August 26, 2021**

(No. 379)

MOVED/SECONDED that the August 26, 2021 Committee of the Whole report be adopted with the following recommendation:

1. BC COUNCIL OF FOREST INDUSTRIES – FOREST INDUSTRY UPDATE

There were no recommendations.

Carried Unanimously.

Committee of the Whole
Finance, Personnel and Administration Component
➤ **September 1, 2021**

(No. 380)

MOVED/SECONDED that the September 1, 2021 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:

1. TERRACE PUBLIC LIBRARY – 2022 DRAFT BUDGET

There were no recommendations.

2. TERRACE & DISTRICT MUSEUM SOCIETY – 2022 DRAFT BUDGET

There were no recommendations.

3. KINSMEN CLUB OF TERRACE – REQUEST FOR LETTER OF SUPPORT

It was recommended that that the City of Terrace write a letter of support to the Kinsmen Club of Terrace for their grant application to LNG Canada to rebuild the Kin Kamp at Lakelse Lake.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole Development Services Component

➤ ***August 23, 2021***

MOVED/SECONDED that the August 23, 2021 Development Services Component of the Committee of the Whole report be received for information only.

(No. 381)

Carried Unanimously.

SPECIAL REPORTS:

Memo – Director of Finance, Canada Community-Building Fund/ Gas Tax Fund: Top-Up Payment

(No. 382)

MOVED/SECONDED that Council authorize the transfer of the additional top-up funds from the Community Works Fund of \$545,434.91 to the Community Works Gas Tax Reserve, and that the 2021 Financial Plan be amended accordingly.

Carried Unanimously.

Memo – Director of Finance, Free Transit for Children 12 and Under Program Details

(No. 383)

MOVED/SECONDED that the Free Transit for Children 12 and Under Program Details report be received for information only.

Carried Unanimously.

Memo – Director of Finance, 2020-2023 Permissive Tax Exemption Bylaw Amendment

MOVED/SECONDED that Council consider the first, second, and third reading of a bylaw to amend 2020-2023 Permissive Tax Exemption Bylaw No. 2176-2019.

(No. 384)

Carried Unanimously.

**Memo – Executive Assistant,
Approval to Attend –
Sustainable Communities
Conference 2021**

(No. 385)

MOVED/SECONDED that Council approve attendance for any interested Councillor to attend the Virtual Sustainable Communities Conference taking place from October 19, 2021 -October 21, 2021, at a maximum cost of \$262.50 per person and that the funds come from Council's Unbudgeted Travel Budget for 2021.

Carried Unanimously.

BYLAWS:

**2020-2023 Tax Exemption
Amendment Bylaw, Project
No. ADP-02-2115
(First, Second, and Third
Reading)**

(No. 386)

MOVED/SECONDED that 2020-2023 Tax Exemption Amendment Bylaw, Project No. ADP-02-2115 be read by title only and passed in its first, second, and third reading.

Carried Unanimously.

**NEW BUSINESS FROM
COUNCIL:**

**Regional District of Kitimat-
Stikine Report**

**Flag for National Truth and
Reconciliation Day**

(No. 387)

There was no report on the Regional District of Kitimat-Stikine.

MOVED/SECONDED that the City purchase a flag for the National Day of Truth and Reconciliation and have it raised upon its arrival, and keep it raised until the end of October.

Carried Unanimously.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Ramsay

Councillor Bujtas

Mayor Leclerc

Councillor Ramsay reported on the Greater Terrace Beautification Society.

Councillor Bujtas reported on the UBCM Ministerial Meetings.

Mayor Leclerc reported on the UBCM Ministerial Meetings.

REPORT FROM IN-CAMERA:

In-Camera Special Meeting of Council, August 23, 2021

Public Art Advisory Panel Appointment

Resolution No. 353

MOVED/SECONDED that Council appoint Polly Rudderham of the Terrace Downtown Improvement Area Society to serve as a community member-at-large on the Public Art Advisory Panel for a three-year term commencing immediately until August 23, 2024.

QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:

Mayor Leclerc asked if there was anyone from the Media or Audience dialed in to ask a question.

There was nobody present from the Media and nobody present in the Audience.

ADJOURNMENT

(No. 388)

MOVED/SECONDED that the September 13, 2021 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 8:25 p.m.

CERTIFIED CORRECT:

Mayor

Clerk