

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, MARCH 22, 2021 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas (via videoconference), L. Christiansen (via videoconference), J. Cordeiro (via videoconference), B. Downie (via videoconference), and E. Ramsay (via videoconference). Also in attendance were K. Boland, Chief Administrative Officer, J. Klie, Fire Chief (via videoconference), D. Block, Director of Development Services (via videoconference), T. Irwin, City Planner (via videoconference), B. Sousa, Engineering Manager (via videoconference), K. Lautens, Communications Advisor (via teleconference), A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 120)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (c), (e), and (i) of the Community Charter (to discuss matters relating to labour relations, land, and receipt of advice subject to solicitor-client privilege).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes were available for viewing at www.terrace.ca, that the Council meeting was being livestreamed on the City's Facebook page, and that the past minutes have been archived.

Mayor Leclerc acknowledged that due to the latest public health orders prohibiting the public from attending Council meetings in person, Council was providing the media and members of the public an opportunity at the end of the meeting to comment or ask questions pertaining to items on the agenda. It was further explained that participation could be had by joining the virtual Microsoft Teams meeting

through a computer, mobile device, or regular telephone call. The information on how to take part in the question portion of the meeting could be found at terrace.ca/participate.

ADDENDUM:

(No. 128)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

DELEGATIONS & GUESTS:

There were no Delegations & Guests.

MINUTES:

***Regular Council Minutes,
March 8, 2021***

(No. 129)

MOVED/SECONDED that the Regular Council Minutes of March 8, 2021 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Regional District of Kitimat-
Stikine – Request for Letter
of Support***

(No. 130)

MOVED/SECONDED that the City of Terrace provide a letter of support to the Regional District of Kitimat-Stikine for their application to UBCM's Strengthening Communities' Services Program for a First Nations Liaison position.

Carried Unanimously.

***North Central Local
Government Association –
Amendments to the City of
Terrace's 2021 Resolution
regarding Housing Models for
Seniors***

(No. 131)

MOVED/SECONDED that Council reject the North Central Local Government Association's (NCLGA) proposed resolution amendments and ask that the resolution stand as is, and that a letter be written to NCLGA expressing Council's disappointment in not lobbying for northern BC communities.

Carried Unanimously.

North Central Local Government Association – Proposed Change to NCLGA Membership Fee Structure for 2022

MOVED/SECONDED that Council accept the newly proposed North Central Local Government Association (NCLGA) membership fee structure for 2022.

Carried Unanimously.

(No. 132)

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the March 22, 2021 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

(No. 133)

Committee of the Whole Development Services Component

The following items were discussed at the March 22, 2021 Development Services Component of the Committee of the Whole:

➤ March 22, 2021

- 1. DEVELOPMENT PERMIT NO. 01-2021 – KSAN HOUSE SOCIETY AND M’AKOLA HOUSING SOCIETY (4840 & 4842 LAZELLE AVENUE AND 3220 MUNROE STREET)***

- 2. DEVELOPMENT VARIANCE PERMIT NO. 02-2021 – BAL (4004 TEMPLE STREET)***

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Committee of the Whole Development Services Component

MOVED/SECONDED that the March 22, 2021 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

➤ March 22, 2021

(No. 134)

- 1. DEVELOPMENT PERMIT NO. 01-2021 – KSAN HOUSE SOCIETY AND M’AKOLA HOUSING SOCIETY (4840 & 4842 LAZELLE AVENUE AND 3220 MUNROE STREET)***

It was recommended that Development Permit No. 01-2021 be issued to Ksan House Society and M’akola Housing Society for the properties legally described as: Lot A, District Lot 362, Range 5, Coast District, Plan 3619 (4840 Lazelle Avenue); Lot 2, District Lot 362, Range 5, Coast District, Plan 9027 (4842 Lazelle Avenue); and Lot 1, District Lot 362, Range 5, Coast District, Plan 9027 (3220 Munroe

Street) to permit the development of a 22-unit apartment building for second stage housing for women and children, including the following variance:

- *Vary Section 8.2.1 of Zoning Bylaw No. 2069-2014 to reduce the number of required off-street parking spaces from 31 to 12.*

2. DEVELOPMENT VARIANCE PERMIT NO. 02-2021 – BAL (4004 TEMPLE STREET)

It was recommended that the City issue Development Variance Permit No. 02-2021 for the property located at 4004 Temple Street [Lot K, District Lot 979, Range 5, Coast District, Plan EPP42131] for the following variance:

- *To vary Section 7.3.6 of Zoning Bylaw No. 2069-2014 and amendments thereto to increase the maximum gross floor area of a secondary suite in a principal residence from 90 m² to 99 m².*

Carried Unanimously.

Committee of the Whole

- ***March 4, 2021***

(No. 135)

MOVED/SECONDED that the March 4, 2021 Committee of the Whole report be adopted with the following recommendation:

1. PRETIVM BRUCEJACK MINE – COVID-19 UPDATE

There were no recommendations.

Carried Unanimously.

Committee of the Whole
➤ March 9, 2021

(No. 136)

MOVED/SECONDED that the March 9, 2021 Committee of the Whole report be adopted with the following recommendation:

1. TERRACE COMMUNITY FOUNDATION – VITAL SIGNS PROGRAM

There were no recommendations.

Carried Unanimously.

(No. 137)

MOVED/SECONDED that the City contribute \$1,000 of Council Unallocated funds to the Terrace Community Foundation for the Vital Signs Project.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

There were no Committee Reports (For Information Only).

SPECIAL REPORTS:

Memo – Corporate Administrator, Appointment of Chief Election Officer and Deputy Chief Election Officer

(No. 138)

MOVED/SECONDED that, as per Section 58 of the Local Government Act, Cathy Jackson be appointed Chief Election Officer for conducting the 2021 By-Election, and Alisa Thompson be appointed Deputy Chief Election Officer, with power to appoint other election officials as required for the administration and conduct of the 2021 By-Election; and

That a By-Election be held on Saturday, June 5, 2021 to fill one (1) Councillor vacancy for the remainder of the term commencing June 2021 and terminating at the conclusion of the 2022 General Local Election; and

That Council approve a budget of \$17,000 to be allocated from surplus and that the 2021 Financial Plan be amended accordingly.

Carried Unanimously.

***Memo – Director of
Development Services,
Downtown Public Washroom
Installation***

(No. 139)

MOVED/SECONDED that the City of Terrace install two public washrooms (Portland Loo model) in the downtown and direct staff to apply for grant funding for this capital project; and

That the City of Terrace apply to the Coastal GasLink Community Investment fund for a grant of \$50,000 for the installation of a public washroom in the downtown area; and

That the City of Terrace apply to the UBCM Strengthening Communities' Services Program for a grant of \$450,000 for the installation of two public washrooms in the downtown area; and

That \$250,000 from the Northern Capital and Planning Grant Reserve fund be allocated to the installation of one public washroom in 2021; and

That the 2021 Financial Plan be amended accordingly.

Carried Unanimously.

***Memo – Engineering
Manager, Birch Hill Avenue
Repairs – Capital Budget
Addition***

(No. 140)

MOVED/SECONDED that the Birch Hill Avenue Slope Repairs project be added to the 2021 General Capital Budget for an overall project cost of \$300,000 using funds allocated from the Northern Capital and Planning Grant Reserve and that the 2021 Financial Plan be amended accordingly.

Carried Unanimously.

***Memo – Fire Chief, 2020 Fire
Department Year End Report***

(No. 141)

MOVED/SECONDED that the 2020 Fire Department Year End Report be received for information.

Carried Unanimously.

The Fire Chief left the meeting.

***Memo – Building Inspector,
February 2021 Building
Synopsis***

*MOVED/SECONDED that the February 2021
Building Synopsis be received for information.*

Carried Unanimously.

(No. 142)

BYLAWS:

***Temporary Loan Bylaw,
Project No. ADP-02-2103
(Adoption)***

*MOVED/SECONDED that Temporary Loan Bylaw,
Project No. ADP-02-2103 be read by title only and
adopted.*

Carried Unanimously.

(No. 143)

**NEW BUSINESS FROM
COUNCIL:**

***Regional District of Kitimat-
Stikine Report***

*Councillor Bujtas reported on the Regional District
of Kitimat-Stikine and the Northwest Regional
Hospital District.*

Training Sessions

*Mayor Leclerc reported on Council's Cultural
Sensitivity Training Session conducted through the
Kitamaat Valley Education Society as well as the
City's participation in the Regional District of
Kitimat-Stikine's Nisga'a First Nations Cultural
Training Session.*

***Councillor Bujtas –
Immediate Infrastructure
Needs in the City of Terrace***

*MOVED/SECONDED that Council direct staff to
invite Prime Minister Justin Trudeau and Minister
of Infrastructure and Communities Catherine
McKenna to the City of Terrace to discuss
immediate infrastructure needs in the City of
Terrace; and*

(No. 144)

*That Premier John Horgan and Minister of
Municipal Affairs Josie Osborne also be invited to
the City of Terrace to discuss immediate
infrastructure needs in the City of Terrace.*

Carried Unanimously.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Cordeiro

Councillor Cordeiro reported on the Terrace Public Library.

Councillor Ramsay

Councillor Ramsay reported on the Greater Terrace Beautification Society and Council's Cultural Sensitivity Training Session.

Councillor Christiansen

Councillor Christiansen reported on the North Central Local Government Association.

REPORT FROM IN-CAMERA:

There was no Report from In-Camera.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

Mayor Leclerc asked if there was anyone from the media or audience dialed in to ask a question.

There was nobody present from the Media or the Audience.

ADJOURNMENT

(No. 145)

MOVED/SECONDED that the March 22, 2021 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 9:30 p.m.

CERTIFIED CORRECT:

Mayor

Clerk