

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, FEBRUARY 8, 2021 AT 7:30 P.M.**

*Mayor C. Leclerc presided. Councillors present were S. Bujtas (via videoconference), L. Christiansen (via videoconference), J. Cordeiro (via videoconference), B. Downie (via videoconference), and E. Ramsay (via videoconference). Councillor J. McCallum-Miller was absent. Also in attendance were K. Boland, Chief Administrative Officer, J. Klie, Fire Chief (via videoconference), R. Schibli, Director of Leisure Services (via videoconference), D. Block, Director of Development Services (via videoconference), K. Lautens, Communications Advisor (via teleconference), A. Thompson, Clerk, and A. Poole, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:00 p.m. – Move to In-  
Camera Special Council***

*(No. 048)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1) (a), (c), (e), (g), and (i) of the Community Charter (to discuss matters relating to personnel, labour relations, land, potential litigation, and receipt of advice subject to solicitor-client privilege).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes were available for viewing at [www.terrace.ca](http://www.terrace.ca), that the Council meeting was being livestreamed on the City's Facebook page, and that the past minutes have been archived.*

*Mayor Leclerc acknowledged that due to the latest public health orders prohibiting the public from attending Council meetings in person, Council was providing the media and members of the public an opportunity at the end of the meeting to comment or ask questions pertaining to items on the agenda. It was further explained that participation could be*

*had by joining the virtual Microsoft Teams meeting through a computer, mobile device, or regular telephone call. The information on how to take part in the question portion of the meeting could be found at [terrace.ca/participate](https://terrace.ca/participate).*

***Acknowledgement of the Passing of Former City Councillor Marilyn Davies***

*Mayor Leclerc acknowledged the recent passing of former City of Terrace Councillor Marilyn Davies.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Kitselas First Nation, Councillor Parker – Request for Letter of Support***

*Mayor Leclerc welcomed Councillor Lynn Parker of Kitselas First Nation to the Council meeting.*

*Councillor Parker sits on the Northern First Nations Alliance (NFNA) Health and Wellness subcommittee. The NFNA is comprised of the Haisla, Kitkatla, Nisga'a, Kitsumkalum, and Gitanyow First Nations.*

*Councillor Parker requested a letter of support for NFNA's detox/health and wellness centre initiative. A detox/health and wellness centre is greatly needed in Northern BC and the NFNA wants to see this project move forward in the Terrace area.*

*There are gaps in the provision of services for the indigenous population of Prince Rupert, Terrace, Kitimat, Hazelton, and surrounding areas including the First Nations. The NFNA agreed that there is no health and wellness or detox centre that accommodates all indigenous peoples in the region. This facility will benefit the NFNA Nation members by addressing trauma, addictions, children in care, and homelessness.*

*NFNA is working in collaboration with the First Nations Health Authority (FNHA) and Northern Health on a Statement of Readiness. To bring the concept to fruition, the NFNA needs the support of the surrounding area.*

*Currently, this initiative is only a concept. The facility will be catered to indigenous peoples but will also be available to non-indigenous people.*

*A location for this facility has not yet been determined. The intention was to place the facility in or near Terrace as it is the service hub of Northwest BC.*

*This facility will prepare individuals for treatment by way of a detox center. Once they have detoxed, they will leave the region for treatment. A transition plan will be created for the returning individuals. The facility will have supports for both indigenous and non-indigenous people.*

*NFNA has been in discussions with the Foundry.*

*Mayor Leclerc thanked Councillor Parker for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 057).*

***Margaret Warcup – Request for the City of Terrace to Participate as an Intervener in a Farm Practices Protection (Right to Farm) Act Complaint – Daybreak Farms***

*Mayor Leclerc welcomed Ms. Warcup to the Council meeting.*

*Ms. Warcup asked the City to apply to be an Intervener with the BC Farm Industry Review Board (FIRB) to help support the complainants in their submission against Daybreak Farms. The City was an Intervener in 2004 and 2010 on complaints filed against Daybreak Farms.*

*Ms. Warcup indicated this has become a serious situation for the neighbourhood. She was concerned that there had been no resolve regarding the fly infestation over the past 15 years. The flies were intolerable in 2020. Approximately 20 neighbours have supported Ms. Warcup's complaint submission.*

*The flies have affected the health and reputation of the neighbourhood. FIRB has said they will be holding off on performing some of the investigations until August 2021 to be present*

*during the fly infestation. Ms. Warcup wants a resolution now in order to avoid an intolerable summer in 2021.*

*As an intervener, the City can use its expertise to help other complainants to find resolve of this long-term problem. In 2004 and 2010 Daybreak Farms was ordered to conduct better manure management. Ms. Warcup suspected that this had not been carried through.*

*Ms. Warcup would like the City to look at the Zoning Bylaw regarding to the feed lot behind Vesta Avenue. In 2005 Daybreak Farms promised that the feed lot would be moved, yet it remains in the same location.*

*There have been tolerable and intolerable years over the past 10 years; however, 2020 was unacceptable.*

*Ms. Warcup initially took the complaint to Daybreak Farms before she filed it with FIRB. Daybreak Farms attempted to mitigate the problem by providing fly traps; however, they filled up within a few days.*

*FIRB has collected some fly samples. Ms. Warcup suggested that they perform a virtual inspection. All the complainants have agreed to submit one single complaint in order to deal with the process as a group.*

*Mayor Leclerc thanked Ms. Warcup for her presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 058).*

**MINUTES:**

***Regular Council Minutes,  
January 25, 2021***

*(No. 056)*

*MOVED/SECONDED that the Regular Council Minutes of January 25, 2021 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

***Kitselas First Nation,  
Councillor Parker – Request  
for Letter of Support***

*(No. 057)*

*MOVED/SECONDED that the City of Terrace write a letter of support to the Northern First Nations Alliance's for their concept of a detox/health and wellness centre in Northwest BC, and that the concept includes a treatment recovery plan component.*

*Carried Unanimously.*

***Margaret Warcup – Request  
for the City of Terrace to  
Participate as an Intervener  
in a Farm Practices  
Protection (Right to Farm)  
Act Complaint – Daybreak  
Farms***

*(No. 058)*

*Councillor Cordeiro declared a conflict of interest due to property and left the meeting.*

*MOVED/SECONDED that the City of Terrace apply to the BC Farm Industry Review Board (FIRB) to participate as an Intervener in the Farm Practices Protection (Right to Farm) Act complaint against Daybreak Farms regarding a fly infestation.*

*Carried Unanimously.*

*Councillor Cordeiro returned to the meeting.*

**COMMITTEE REPORTS:**

***Committee of the Whole***

➤ ***January 15, 2021***

*(No. 059)*

*MOVED/SECONDED that the January 15, 2021 Committee of the Whole report be adopted with the following recommendation:*

**1. VOPAK PACIFIC CANADA PROJECT UPDATE**

***There were no recommendations.***

*Carried Unanimously.*

***Committee of the Whole  
(Finance, Personnel and  
Administration Component)***

➤ ***January 21, 2021***

*(No. 060)*

*MOVED/SECONDED that the January 21, 2021 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. 2021 – 2025 DRAFT BUDGET**

***It was recommended that the 2021-2025 budget be amended to postpone the 1% asset management fund contribution until 2022 and include 0.44% for a 25<sup>th</sup> RCMP member for the last six months of 2021, and be approved as amended and that the 2021-2025 Financial Plan Bylaw proceed to Council for first, second, and third reading; and***

***that the 2021 Tax Rates Bylaw be prepared with a 5.48% increase for all classes proceed to Council for first, second, and third reading.***

***It was recommended that Council approve the 2021-2025 Sewer Fund Five Year Plan for inclusion in the 2021-2025 Financial Plan Bylaw.***

***It was recommended that Council approve a 5% increase to frontage taxes and user fees in 2021, allowing staff to proceed with the required amendments to the Sewer Frontage Tax and Sewer Connection Rates Bylaws.***

***It was recommended that Council approve the 2021-2025 Water Fund Five Year Plan for inclusion in the 2021-2025 Financial Plan Bylaw.***

*It was recommended that Council approve a 5% increase to frontage taxes and user fees in 2021, allowing staff to proceed with the required amendments to the Water Frontage Tax and Water Distribution & Sale Bylaws.*

*It was recommended that approval be granted to proceed immediately with the recruitment process for the new Public Works Manager and Engineering Technologist II positions that are currently under consideration.*

*Carried Unanimously.*

**Committee of the Whole**

➤ **February 2, 2021**

(No. 061)

*MOVED/SECONDED that the February 2, 2021 Committee of the Whole report be adopted with the following recommendation:*

**1. ECONOMIC DEVELOPMENT 2020 REVIEW**

*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

*There were no Committee Reports (For Information Only).*

**SPECIAL REPORTS:**

***Memo – Director of Leisure Services, Northern Development Initiative Trust Community Places Grant Application – Ferry Island Trail Improvements***

(No. 062)

*MOVED/SECONDED that the City apply to the Northern Development Initiative Trust Community Places Program for the Ferry Island Trail Improvements for a total project cost of up to \$45,000 and commit to fund the works up to \$15,000 as budgeted in this year's General Capital Works Plan.*

*Carried Unanimously.*

***Memo – Fire Chief, 2020 Fourth Quarter Fire Department Report***

(No. 063)

*MOVED/SECONDED that the 2020 Fourth Quarter Fire Department report be received.*

*Carried Unanimously.*

***Memo – Building Inspector,  
January 2021 Building  
Synopsis***

*MOVED/SECONDED that the January 2021 Building  
Synopsis be received.*

*Carried Unanimously.*

*(No. 064)*

***Housing Committee Minutes,  
January 26, 2021***

*MOVED/SECONDED that the January 26, 2021  
Housing Committee minutes be received.*

*Carried Unanimously.*

*(No. 065)*

*The Director of Development Services left the  
meeting.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS FROM  
COUNCIL:**

***Regional District of Kitimat-  
Stikine Report***

*There was no report on the Regional District of  
Kitimat-Stikine.*

**REPORTS ON COUNCIL  
ACTIVITIES:**

***Councillor Ramsay***

*Councillor Ramsay reported on the Greater Terrace  
Beautification Society and the BC Natural  
Resources Forum.*

***Councillor Downie***

*Councillor Downie reported on the BC Natural  
Resources Forum and Kermodei Tourism Society.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera  
status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA &  
AUDIENCE:**

*Mayor Leclerc asked if there was anyone from the  
media or audience dialed in to ask a question.*

*There were no questions from the Media and no  
questions from the Audience.*



**ADJOURNMENT**

*(No. 066)*

*MOVED/SECONDED that the February 8, 2021  
Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:55 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Clerk*