

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
MONDAY, MAY 25, 2020 AT 7:30 P.M.**

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Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen (via telephone), J. Cordeiro (via telephone), B. Downie, J. McCallum-Miller (via telephone), and E. Ramsay (via telephone). Also in attendance were H. Avison, Chief Administrative Officer, L. Greenlaw, Director of Finance, T. Irwin, City Planner, A. Thompson, Clerk, and A. Poole, Executive Assistant (via telephone).

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

**Meeting Called to Order at  
6:45 p.m. – Move to In-  
Camera Special Council**

(No. 226)

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1) (e) and (k) of the Community Charter (to discuss matters relating to property and municipal services).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca), Council meetings are webcast on the City's website, and the past minutes have been archived.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

*There were no Delegations & Guests.*

**MINUTES:**

**Regular Council Minutes,  
May 11, 2020**

(No. 232)

*MOVED/SECONDED that the Regular Council Minutes of May 11, 2020 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

*There was no Correspondence.*

**CONVENE INTO COMMITTEE OF THE WHOLE:**

*MOVED/SECONDED that the May 11, 2020 Regular Council Meeting convene into Committee of the Whole.*

(No. 233)

*Carried Unanimously.*

***Committee of the Whole  
Development Services  
Component***

*The following items were discussed at the May 25, 2020 Development Services Component of the Committee of the Whole:*

➤ ***May 25, 2020***

**1. DEVELOPMENT VARIANCE PERMIT NO. 04-2020 – GENGE (3508 CORY DRIVE)**

**COMMITTEE REPORTS:**

***It was recommended that the Committee now rise and report.***

***Committee of the Whole  
Development Services  
Component***

*MOVED/SECONDED that the May 25, 2020 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

➤ ***May 25, 2020***

**1. DEVELOPMENT VARIANCE PERMIT NO. 04-2020 – GENGE (3508 CORY DRIVE)**

***It was recommended that the City issue Development Variance Permit No. 04-2020 for the property located at 3508 Cory Drive (Lot 5, District Lot 983, Range 5, Coast District, Plan PRP14535), including the following variance:***

(No. 234)

- *To vary Section 11.1.3.3.b of Zoning Bylaw 2069-2014 and amendments thereto to decrease the minimum interior side parcel line setback of Residential Buildings/Structures in the R1 – Single Detached Residential Zone from 1.5 metres to 0.7 metres.*

*Carried Unanimously.*

***Committee of the Whole  
➤ May 13, 2020***

*MOVED/SECONDED that the May 13, 2020 Committee of the Whole report be adopted with the following recommendation:*

(No. 235)

**1. RCMP 2020 – 2021 STRATEGIC PRIORITIES**

***There were no recommendations.***

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY)**

**Committee of the Whole  
Development Services  
Component**

➤ **May 11, 2020**

*MOVED/SECONDED that the May 11, 2020 Development Services Component of the Committee of the Whole report be received for information only.*

*Carried Unanimously*

(No. 236)

**SPECIAL REPORTS:**

**Memo – Director of Finance,  
BC Transit 2020/2021 Annual  
Operating Agreement**

*MOVED/SECONDED that Council approve the Terrace Regional Transit 2020/2021 Annual Operating Agreement (AOA).*

*Carried Unanimously.*

(No. 237)

**Memo – City Planner,  
Amendment to Business  
Licence Bylaw 2112-2016**

*MOVED/SECONDED that Council consider 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading of a bylaw to amend Business Licence Bylaw 2112-2016.*

*Carried Unanimously.*

(No. 238)

**Memo – City Planner, Public  
Art Policy and Public Art  
Advisory Panel**

*MOVED/SECONDED that Council approve the Public Art and Public Art Advisory Panel Policy for the City of Terrace.*

*Carried Unanimously.*

(No. 239)

**Oral Report, May 25, 2020  
Public Hearing**

*MOVED/SECONDED that the Oral Report from the May 25, 2020 Public Hearing be adopted with the following recommendations:*

(No. 240)

**1. AMENDMENTS TO THE OFFICIAL COMMUNITY PLAN (OCP) AND ZONING BYLAW NO. 2069-2014 (2702 KALUM STREET)**

*It was recommended that following the holding of a Public Hearing, the bylaw to amend Official Community Plan Bylaw No. 2142-2018 by amending Schedule B – Future Land Use by changing the land use designation from Urban Residential to Neighbourhood Residential and by amending Schedule C – Development Permit Areas to remove the Multi-Family Development Permit Area designation from the property legally described as Lot 10, District Lot 360, Range 5, Coast District, Plan 3626 (2702 Kalum Street) proceed to Council for consideration of third reading.*

*It was recommended that following the holding of a Public Hearing, the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the Zoning designation from R5 – High Density Multi-Family Residential to R2 (Semi-detached Residential) for the property legally described as Lot 10, District Lot 360, Range 5, Coast District, Plan 3626 (2702 Kalum Street) proceed to Council for considerations of third reading.*

**2. AMENDMENTS TO THE OFFICIAL COMMUNITY PLAN (OCP) AND ZONING BYLAW NO. 2069-2014 (2704 KALUM STREET)**

*It was recommended that following the holding of a Public Hearing, the bylaw to amend Official Community Plan Bylaw No. 2142-2018 by amending Schedule B – Future Land Use by changing the land use designation from Urban Residential to Neighbourhood Residential and by amending Schedule C – Development Permit Areas to remove the Multi-Family Development Permit Area designation from the property legally described as Lot 11, District Lot 360, Range 5, Coast District, Plan 3626 (2704 Kalum Street) proceed to Council for consideration of third reading.*

*It was recommended that following the holding of a Public Hearing, the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the Zoning designation from R5 – High Density Multi-Family Residential to R2 (Semi-detached Residential) for the property legally described as Lot 11, District Lot 360, Range 5, Coast District, Plan 3626 (2704 Kalum Street) proceed to Council for consideration of third reading.*

*Carried Unanimously.*

**BYLAWS:**

**Zoning Amendment (Uses Permitted in the C5 Zone) 3222 Munroe Street Bylaw, Project No. ADP-02-2007 (Adoption)**

*MOVED/SECONDED that Zoning Amendment (Uses Permitted in the C5 Zone) 3222 Munroe Street Bylaw, Project No. ADP-02-2007 be read by title only and adopted.*

*Carried Unanimously.*

(No. 241)

**Official Community Plan  
Amendment (2702 Kalum  
Street) Bylaw, Project No.  
ADP-02-2012  
(Third Reading)**

(No. 242)

*MOVED/SECONDED that Official Community Plan Amendment (2702 Kalum Street) Bylaw, Project No. ADP-02-2012 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Zoning Amendment (2702  
Kalum Street) Bylaw, Project  
No. ADP-02-2013  
(Third Reading)**

(No. 243)

*MOVED/SECONDED that Zoning Amendment (2702 Kalum Street) Bylaw, Project No. ADP-02-2013 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Official Community Plan  
Amendment (2704 Kalum  
Street) Bylaw, Project No.  
ADP-02-2014  
(Third Reading)**

(No. 244)

*MOVED/SECONDED that Official Community Plan Amendment (2704 Kalum Street) Bylaw, Project No. ADP-02-2014 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Zoning Amendment (2704  
Kalum Street) Bylaw, Project  
No. ADP-02-2015  
(Third Reading)**

(No. 245)

*MOVED/SECONDED that Zoning Amendment (2704 Kalum Street) Bylaw, Project No. ADP-02-2015 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Business License Bylaw  
Amendment Bylaw, Project  
No. ADP-02-2024  
(First and Second Reading)**

(No. 246)

*MOVED/SECONDED that Business License Bylaw Amendment Bylaw, Project No. ADP-02-2024 be amended at second reading to remove Section 6.0 STREET VENDOR, MOBILE FOOD VENDOR AND MOBILE NON-PREP FOOD VENDOR and passed in its first reading and second reading.*

*Carried Unanimously.*

**Business License Bylaw  
Amendment Bylaw, Project  
No. ADP-02-2024  
(Third Reading, As  
Amended)**

(No. 247)

*MOVED/SECONDED that Business License Bylaw Amendment Bylaw, Project No. ADP-02-2024 be read by title only and passed in its third reading, as amended.*

*Carried Unanimously.*

**NEW BUSINESS FROM COUNCIL:**

**Regional District of Kitimat-Stikine Report**

**Councillor Bujtas – Temporary Expanded Service Areas**

(No. 248)

Councillor Bujtas reported on the Regional District of Kitimat-Stikine (RDKS).

MOVED/SECONDED that, as per Policy Directive 20-13 the City of Terrace will pre-approve all temporary expanded service area applications for food primary, liquor primary, and manufacturer licenses within the City of Terrace until October 31, 2020.

Carried Unanimously.

**REPORTS ON COUNCIL ACTIVITIES:**

There were no Reports on Council Activities.

**REPORT FROM IN-CAMERA:**

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:**

There were no questions from the Media and no questions from the Audience.

**ADJOURNMENT**

(No. 249)

MOVED/SECONDED that the May 25, 2020 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 8:40 p.m.

**CERTIFIED CORRECT:**

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Mayor

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Clerk