

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS  
ON MONDAY, MAY 11, 2020 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas (via telephone), L. Christiansen (via telephone), J. Cordeiro (via telephone), B. Downie (via telephone), J. McCallum-Miller (via telephone), and E. Ramsay (via telephone). Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, R. Schibli, Director of Public Works, L. Greenlaw, Director of Finance, A. Thompson, Clerk, and A. Poole, Executive Assistant (via telephone).

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

**Meeting Called to Order at  
7:15 p.m. – Move to In-  
Camera Special Council**

(No. 199)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1) (e) of the Community Charter (to discuss matters relating to property).

Carried Unanimously.

**REGULAR MEETING:**

Mayor Leclerc acknowledged that the meeting was being held on the traditional unceded homelands and territory of the Tsimshian First Nation. She also advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca), Council meetings are webcast on the City's website, and the past minutes have been archived.

**ADDENDUM:**

(No. 203)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

**DELEGATIONS & GUESTS:**

There were no Delegations & Guests.

**MINUTES:**

**Regular Council Minutes,  
April 27, 2020**

MOVED/SECONDED that the Regular Council Minutes of April 27, 2020 be adopted as read on this day and

(No. 204)

that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

There was no Old Business.

**CORRESPONDENCE:**

**Select Standing Committee  
on Finance and Government  
Service - Budget 2021  
Consultation**

MOVED/SECONDED that Council submit a video submission to the Select Standing Committee on Finance and Government Service's 2021 Budget Consultation regarding economic impacts on the City of Terrace due to the LNG Canada project.

(No. 205)

Carried Unanimously.

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

MOVED/SECONDED that the May 11, 2020 Regular Council Meeting convene into Committee of the Whole.

(No. 206)

Carried Unanimously.

**Committee of the Whole  
Development Services  
Component**  
➤ **May 11, 2020**

The following items were discussed at the May 11, 2020 Development Services Component of the Committee of the Whole:

- 1. DEVELOPMENT VARIANCE PERMIT NO. 02-2020 –  
ANDERSON (5311 HAUGLAND AVENUE)**
- 2. OFFICIAL COMMUNITY PLAN AMENDMENTS –  
SCHEDULE B – FUTURE LAND USE**
- 3. ZONING BYLAW AMENDMENT – 0997677 B.C. LTD.  
(2406 KENNEY STREET)**

**COMMITTEE REPORTS:**

**Committee of the Whole  
Development Services  
Component**  
➤ **May 11, 2020**

(No. 207)

*It was recommended that the Committee now rise and report.*

*MOVED/SECONDED that the May 11, 2020 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 02-2020 – ANDERSON (5311 HAUGLAND AVENUE)**

*It was recommended that the City issue Development Variance Permit No. 02-2020 for the property located at 5311 Haugland Avenue (Lot B, District Lot 615, Range 5, Coast District, Plan 12699, Except Part in Plan EPP43951), including the following variances:*

- *To vary Section 11.9.3.6.b of Zoning Bylaw 2069-2014 and amendments thereto to increase the permitted maximum number of Accessory Buildings/Structures over 30 m<sup>2</sup> in the RS1 – Rural Suburban Residential Zone from 1 to 2;*
- *To vary Section 11.9.3.7.b of Zoning Bylaw 2069-2014 and amendments thereto to increase the permitted maximum Accessory Building/Structure height in the RS1 – Rural Suburban Residential Zone from 5.1 m to 7.6 m;*
- *To vary Section 11.9.3.10 of Zoning Bylaw 2069-2014 and amendments thereto to increase the permitted maximum Accessory Building/Structure Footprint in the RS1 – Rural Suburban Residential Zone from 55 m<sup>2</sup> to 120 m<sup>2</sup>; and*
- *To vary Section 11.9.3.11.a of Zoning Bylaw 2069-2014 and amendments thereto to increase the permitted maximum Gross Floor Area of Accessory Buildings/Structures in the RS1 – Rural Suburban Residential Zone from 55 m<sup>2</sup> to 120 m<sup>2</sup>.*

**2. OFFICIAL COMMUNITY PLAN AMENDMENTS – SCHEDULE B – FUTURE LAND USE**

*It was recommended that a bylaw to amend Schedule B – Future Land Use of Official Community Plan (OCP) Bylaw No. 2142-2018 by removing the Urban Holdings designation from lands north and south of McConnell*

Avenue between Marshall Street and Thomas Street proceed to Council for consideration of first and second reading.

**3. ZONING BYLAW AMENDMENT – 0997677 B.C. LTD. (2406 KENNEY STREET)**

*It was recommended that a bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from R3 – Low Density Multi-Family Residential to R1-A – Semi-Detached Residential for the property legally described as Lot A, District Lot 611, Range 5, Coast District, Plan PRP12989 (2406 Kenney Street).proceed to Council for consideration of first and second reading.*

*It was recommended that the City of Terrace, under the provisions of the Local Government Act Section 464(2), waive the holding of a Public Hearing for this amendment of Zoning Bylaw No. 2069-2014 to change the zoning designation for the property legally described as Lot A, District Lot 611, Range 5, Coast District, Plan PRP12989 (2406 Kenney Street).*

*Carried Unanimously.*

**Committee of the Whole  
Finance, Personnel and  
Administration Component**  
➤ **April 23, 2020**

(No. 208)

*MOVED/SECONDED that the April 23, 2020 Committee of the Whole Finance, Personnel and Administration Component report be amended to change “September 20, 2020” to “September 30, 2020” in the recommendation and adopted as amended with the following recommendation:*

**1. 2020 – 2024 FINAL BUDGET**

*It was recommended that the 2020-2024 budget be approved as amended and that the 2020-2024 Financial Plan Bylaw proceed to Council for first, second, and third reading; and*

*that the 2020 Tax Rates Bylaw be prepared with a 4.5% increase for all classes proceed to Council for first, second, and third reading; and*

*that the tax penalty date for all classes be unified to postponed the 10% penalty associated with non-payment until October 1, 2020, with payment due by end of day September 30, 2020; and*

*that commercial utility billing penalties be deferred to*

October 1, 2020, and to defer interest on outstanding accounts receivable billings until October 1, 2020; and

that the tax sale be postponed for one year to allow homeowners with delinquent taxes one additional year.

Carried Unanimously.

**Committee of the Whole**

➤ **May 6, 2020**

(No. 209)

MOVED/SECONDED that the May 6, 2020 Committee of the Whole report be adopted with the following recommendation:

**1. PUBLIC ART POLICY AND PUBLIC ART ADVISORY PANEL DISCUSSION**

**It was recommended that** staff proceed with a final version of the Public Art and Public Art Advisory Panel Policy for Council's consideration at a future meeting.

Carried Unanimously.

**COMMITTEE REPORTS**  
**(FOR INFORMATION ONLY)**

**Committee of the Whole**  
**Development Services**  
**Component**

➤ **April 27, 2020**

(No. 210)

MOVED/SECONDED that the April 27, 2020 Development Services Component of the Committee of the Whole report be received for information only.

Carried Unanimously

**SPECIAL REPORTS:**

**Memo – Director of Finance,**  
**2020 – 2024 Financial Plan**  
**Bylaw and 2020 Tax Rates**  
**Bylaw**

(No. 211)

(No. 212)

MOVED/SECONDED Council consider the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading and final adoption of the 2020-2024 Financial Plan Bylaw.

MOVED/SECONDED that Council consider the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reading and final adoption of the 2020 Tax Rates Bylaw.

Carried Unanimously.

**Memo – Engineering**  
**Manager, 5200 Mountain**  
**Vista Drive Reconstruction**  
**– Tender Results**

MOVED/SECONDED that the 5200 Mountain Vista Drive Reconstruction Contract be awarded to the low tenderer, Progressive Ventures Construction Ltd, in the amount of \$408,846.24 and that the following Capital

(No. 213)

*budget revisions be made utilizing the Northern Capital Planning Grant (NCPG) funds:*

- *Re-allocate \$110,000 from NCPG funds to Mountain Vista Reconstruction; and*
- *Re-allocate \$90,000 from NCPG funds to Mountain Vista Water.*

*Carried Unanimously.*

**Memo – Building Inspector,  
April 2020 Building  
Synopsis**

*MOVED/SECONDED that the April 2020 Building Synopsis be received for information.*

*Carried Unanimously.*

(No. 214)

**Memo – Director of  
Development Services, City  
of Terrace – Caledonia  
Parent Grad Committee:  
Request for Temporary Sign  
Placement to Acknowledge  
Graduating Class of 2020**

*MOVED/SECONDED the City of Terrace Council resolve to direct staff to not enforce the regulations concerning the placement of signs in the Grand Trunk Pathway municipal park space as per Sign Bylaw No.2102-2016, and amendments thereto; to allow the temporary placement from June 15, 2020 – June 21, 2020 of 150 signs to acknowledge the 2020 Caledonia Senior Secondary graduating class.*

(No. 215)

*Carried Unanimously.*

**April 27, 2020 Public Hearing  
Report (For Information  
Only)**

*MOVED/SECONDED that the April 27, 2020 Public Hearing Report be received for information only.*

*Carried Unanimously.*

(No. 216)

**BYLAWS:**

**Zoning Amendment  
(Floodplain Specific  
Exemption – 2413 Kerr  
Street) Bylaw, Project No.  
ADP-02-2008  
(Adoption)**

*Councillor Christiansen left the meeting.*

*MOVED/SECONDED that Zoning Amendment (Floodplain Specific Exemption – 2413 Kerr Street) Bylaw, Project No. ADP-02-2008 be read by title only and adopted.*

(No. 217)

*Carried Unanimously.*

*Councillor Christiansen entered the meeting (via telephone).*

**Community Forest Reserve Fund Bylaw, Project No. ADP-02-2011 (Adoption)**

(No. 218)

*MOVED/SECONDED that Community Forest Reserve Fund Bylaw, Project No. ADP-02-2011 be read by title only and adopted.*

*Carried Unanimously.*

**2020-2024 Financial Plan Bylaw, Project No. ADP-02-2020 (First, Second, and Third Reading)**

(No. 219)

*MOVED/SECONDED that 2020-2024 Financial Plan Bylaw, Project No. ADP-02-2020 be read by title only and passed in its first, second, and third reading.*

*Carried Unanimously.*

**2020-2024 Financial Plan Bylaw, Project No. ADP-02-2020 (Adoption)**

(No. 220)

*MOVED/SECONDED that 2020-2024 Financial Plan Bylaw, Project No. ADP-02-2020 be read by title only and adopted.*

*Carried Unanimously.*

**2020 Tax Rate Bylaw, Project No. ADP-02-2021 (First, Second, and Third Reading)**

(No. 221)

*MOVED/SECONDED that 2020 Tax Rate Bylaw, Project No. ADP-02-2021 be read by title only and passed in its first, second, and third reading.*

*Carried Unanimously.*

**2020 Tax Rate Bylaw, Project No. ADP-02-2021 (Adoption)**

(No. 222)

*MOVED/SECONDED that 2020 Tax Rate Bylaw, Project No. ADP-02-2021 be read by title only and adopted.*

*Carried Unanimously.*

**Official Community Plan Amendment (Urban Holdings) Bylaw, Project No. ADP-02-2022 (First and Second Reading)**

(No. 223)

*MOVED/SECONDED that Official Community Plan Amendment (Urban Holdings) Bylaw, Project No. ADP-02-2022 be read by title only and passed in its first and second reading.*

*Carried Unanimously.*

**Zoning Amendment (2406 Kenney Street) Bylaw, Project No. ADP-02-2023 (First and Second Reading)**

(No. 224)

*MOVED/SECONDED that Zoning Amendment (2406 Kenney Street) Bylaw, Project No. ADP-02-2023 be read by title only and passed in its first and second reading.*

*Carried Unanimously.*

**NEW BUSINESS FROM COUNCIL:**

**Regional District of Kitimat-Stikine Report**

*There was no report on the Regional District of Kitimat-Stikine (RDKS).*

**REPORTS ON COUNCIL ACTIVITIES:**

**Councillor Bujtas**

*Councillor Bujtas reported on the \$6.5 million Northern Capital and Planning Grant funds received in 2020. Council will send a thank you letter to the Premier, Minister Selina Robinson, and Minister Carole James for the receipt of these funds.*

**Councillor Ramsay**

*Councillor Ramsay reported on the Greater Terrace Beautification Society; in particular, the Garbathon, Brolly Square, and Council's decision regarding the hiring of two Seasonal Bylaw Compliance Officers.*

**Councillor Downie**

*Councillor Downie reported on the Kermodei Tourism Society Board meeting. The Municipal and Regional District Tax (MRDT) could be operational in Terrace by the end of September.*

**Councillor Christiansen**

*Councillor Christiansen mentioned the abundance of local activities to take part in.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:**

*There were no questions from the Media and no questions from the Audience.*

**ADJOURNMENT**

(No. 225)

*MOVED/SECONDED that the May 11, 2020 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 8:35 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

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**Clerk**