

Rich McDaniel Meeting Room

Comfortable Seating Capacity

Boardroom table 15-20

Classroom style 30

Projector

Décor

Boardroom table has 12 boardroom chairs

Windows with view

White walls/blinds

Air conditioned

Accommodates

Workshops and meetings

Size of Room 540 square feet

Regular	Hourly		Full Day, 8 hours +
	\$22.49		\$202.41

Non Profit Adult	Hourly		Full Day, 8 hours +
	\$19.27		\$173.50

Youth	Hourly		Full Day, 8 hours+
	\$9.63		\$86.75

Taxes not included in the above rental fees

Conditions for Hourly or Day Rentals

1. Private or 'one time' renters may be required to provide a booking/damage deposit depending on the type of activity being held in the room.
2. At time of booking the deposit will be paid (if required) and the contract as well as the terms and conditions agreement will be signed. FULL rental fees are due ten (10) days prior to the event.
3. An organization that has a current good standing account with the City of Terrace may be invoiced the rental fees if requested.
4. Each group is required to wipe the tables down and remove any excess garbage from the room following their event.
5. A \$100 booking/damage deposit is required to confirm your event dates.
6. Thirty (30) day notice is required to cancel your event dates otherwise the City of Terrace will charge 20% of the total contract fee.
7. Non-profit definition: a club, society, or association that's organized and operated solely for social welfare, civic improvement, pleasure or recreation and any other purpose except profit.