

City of Terrace



2010 Annual Report

TABLE OF CONTENTS



2010 Elected Officials	3
Message from the Mayor	4
Councillors' Areas of Responsibility	5
2010 Council Initiatives	6
Connecting with our Elected Provincial Representatives	9
2010 Highlights in Review	12

DEPARTMENTAL REVIEWS

Department Heads	35
Corporate Administration	36
Development Services	38
Finance	41
Fire Department	42
Leisure Services	45
Public Works	50
RCMP	51

APPENDIX "A"

Declaration of Disqualifications	53
----------------------------------	----

APPENDIX "B"

Property Tax Exemptions	54
-------------------------	----

APPENDIX "C"

Consolidated Financial Statements	56
-----------------------------------	----

2010 ELECTED OFFICIALS



Terrace City Council:

Back row (left to right): Councillors Bruce Bidgood, Brad Pollard, Brian Downie, and Bruce Martindale.

Front row (left to right): Councillor Lynne Christiansen, Mayor David Pernarowski and Councillor Carol Leclerc.

Council holds its Regular Meetings on the second and fourth Monday of every month at 7:30 p.m. in Council Chambers at City Hall at 3215 Eby Street. Council meetings can be viewed live from the City's website at www.terrace.ca The City has a "Talk Back Line" (250-638-4778) that residents can call 24 hours a day to comment on items of interest. For more information, visit the City website or contact the City at 3215 Eby Street, Terrace, B.C. V8G 2X8; 250-635-6311 (telephone); 250-638-4777 (fax) or by email at cityhall@terrace.ca. City Council is the legislative body representing the citizens of Terrace, providing leadership and establishing policies and priorities for the community.

MESSAGE FROM THE MAYOR



It is my pleasure to present the City of Terrace 2010 Annual Report as required under the Community Charter, Section 98.

A municipal Council must annually prepare a progress report including objectives and measures for the coming year. It should also include a brief report card on the previous year's accomplishments, a snapshot of municipal services and operations, and financial information.

2010 had a number of sporting events that brought our community together and carried forward the spirit that saw Terrace win the Kraft Hockeyville competition in 2009. The Olympic Torch Relay was held in February 2010. The 2010 BC Winter Games were held in Terrace with the support of neighbouring communities, and the entire community pulled out all the stops to make this event memorable for so many young athletes, as well as their coaches, parents and chaperones.

The year started out on a gloomy note when West Fraser's Eurocan mill in Kitimat closed in January. The City of Terrace worked with the Province, the District of Kitimat and West Fraser to provide support to the displaced workers and try to mitigate the effects of the closure. On the economic development side however, the Northwest Transmission Line moved closer to receiving approval. This development will create substantive employment during the construction phase, draw capital investment to the region, create thousands of new jobs, and generate millions of dollars per year in tax revenue. The future looks bright for our community.

I encourage you to read through this annual report. It will give you an overview of the activities the City was involved in last year. I hope you find it informative.

A handwritten signature in black ink, appearing to read 'D. Pernarowski'.

David Pernarowski, Mayor
City of Terrace

2010 COUNCIL AREAS OF RESPONSIBILITY

<p style="text-align: center;">BRUCE BIDGOOD</p> <ol style="list-style-type: none"> 1. Housing Needs Task Force (+LC) 2. Terrace Public Library 3. Downtown Merchants' Association 4. <i>Seniors' Committee (Alt to CL)</i> 5. <i>NCDC (Alt to BD)</i> 6. <i>Chamber of Commerce (Alt to BP)</i> 7. RCMP Liaison 	<p style="text-align: center;">LYNNE CHRISTIANSEN</p> <ol style="list-style-type: none"> 1. Housing Needs Task Force (+BB) 2. Terrace Museum Society 3. Seniors' Committee 4. <i>Terrace Public Library (Alt to BB)</i> 5. <i>Beautification Society (Alt to BP)</i> 6. Fire Dept & Emergency Prgm Liaison
<p style="text-align: center;">BRIAN DOWNIE</p> <ol style="list-style-type: none"> 1. Measuring Up Terrace (+CL) 2. TEDA 3. Riverboat Days Committee 4. NCDC 5. <i>Downtown Merchants' Association (Alt to BB)</i> 6. <i>T K Airport Society (Alt to DP)</i> 7. <i>NDI Trust NW RAC (Alt to DP)</i> 8. <i>Reg'l Dist of K-Stikine-primary alternate to CL & secondary alternate to BP</i> 9. Development Services Liaison 	<p style="text-align: center;">CAROL LECLERC</p> <ol style="list-style-type: none"> 1. Measuring Up Terrace (+BD) 2. Kermodei Tourism Society 3. Reg'l Dist of K-Stikine, Director 4. Skeena Diversity Society 5. <i>Terrace Museum Society (Alt to LC)</i> 6. <i>Kermodei Spirit of BC Committee (Alt to DP)</i> 7. Leisure Services Liaison
<p style="text-align: center;">BRUCE MARTINDALE</p> <ol style="list-style-type: none"> 1. Health Services Task Force 2. Educational Services (CD #82, NWCC, UNBC) 3. Terrace Athletic Commission 4. Yellowhead Hwy Association 5. <i>Kermodei Tourism Society (Alt to CL)</i> 6. <i>Reg'l Dist of K-Stikine-primary alternate to BP & secondary alternate to CL</i> 7. <i>Skeena Diversity Society (Alt to CL)</i> 8. Public Works Liaison 	<p style="text-align: center;">BRAD POLLARD</p> <ol style="list-style-type: none"> 1. Sustainability Task Force 2. Chamber of Commerce 3. Beautification Society 4. Reg'l Dist of K-Stikine, Director 5. <i>TEDA (Alt to BD)</i> 6. <i>Riverboat Days Committee (Alt to BD)</i> 7. Finance Liaison
<p style="text-align: center;">DAVID PERNAROWSKI</p> <ol style="list-style-type: none"> 1. T-K Airport Society 2. Governments (Fed/Prov/Mun & Bands) 3. NDI Trust – NW RAC Member 4. Youth Advisory Committee 	<ol style="list-style-type: none"> 5. Kermodei Spirit of BC Committee 6. <i>Educational Services (Alt to BM)</i> 7. <i>Yellowhead Hwy Assoc. (Alt to BM)</i> 8. <i>Terrace Athletic Commission (Alt to BM)</i> 9. Administration Liaison

2010 COUNCIL INITIATIVES

In February of 2009 City of Terrace Council and senior management staff participated in a planning session that identified the City's top initiatives to achieve its preferred future.

These initiatives form the building blocks of the City of Terrace's 2010 Plan.

CREATING A HEALTHY, VIBRANT AND SUSTAINABLE COMMUNITY



“Opportunities to participate in a variety of cultural, educational and recreational activities promotes community engagement and cohesion. A sense of place and belonging is vital.”

Initiatives:

- 1) Develop a sustainability plan
- 2) Develop an affordable housing strategy including seniors, low income individuals and families and citizens with disabilities
- 3) Maintain Terrace as the regional centre
- 4) Create a detox centre and other addiction services
- 5) Establish a Youth Task Force to make recommendations to Council
- 6) Establish a City-wide waste reduction strategy that includes recycling
- 7) Extend the Grand Trunk Pathway
- 8) Review and update the Official Community Plan
- 9) Establish a Crime Reduction Unit

ENCOURAGING BUSINESS AND TOURISM



“Attracting and supporting business and tourism strengthens the economic sustainability of our community.”

Initiatives:

- 1) Implement a downtown revitalization process
- 2) Address the economic development needs of Terrace
- 3) Explore and develop options for the former Co-op property
- 4) Establish a regional economic development office (Invest Northwest) to attract international investment to the region
- 5) Collaborate with neighbouring communities to explore regional shared services such as economic development and tourism
- 6) Attract and support small and medium sized businesses



ENSURING COMMUNITY INFRASTRUCTURE



“Infrastructure is a primary asset of our community which enhances quality of life as well as civic pride.”

Initiatives:

- 1) Develop Skeena Industrial Development Park (Initial Phase)
- 2) Accelerate road and sidewalk reconstruction over the next three years
- 3) Spirit Square development to increase the utility of George Little Park
- 4) Ensure flood control infrastructure



CONNECTING WITH OUR ELECTED PROVINCIAL REPRESENTATIVES

Premier Gordon Campbell

2% Hotel Tax
Policing Costs
Major Projects Commission
Clean Energy Funding Opportunities for Local Governments
Brownfield Remediation
Food Systems Assessment/Feasibility Study for Terrace Area
Funding for the High Risk Domestic Violence Committee



Former Premier Gordon Campbell with Mayor and Councillors at the 2010 Union of BC Municipalities Annual Convention

Honourable Ben Stewart
Minister of Community and Rural Development
Strategic Community Investment Funds
Major Projects Commission

Honourable Pat Bell
Minister of Forests and Range
Ministry Update
Regional Economic Development



The Honourable Steve Thomson with Mayor and Councillors at the 2010 Union of BC Municipalities Convention

Honourable Steve Thomson
Minister of Agriculture and Lands

Brownfield Remediation
Food Systems Assessment/Feasibility Study for Terrace Area

Honourable Kevin Krueger
Minister of Tourism, Culture and the Arts

2% Hotel Tax

Honourable Mary Polak
Minister of Children and Family Development

Funding for the High Risk Domestic Violence Committee



Mayor Pernarowski and the Honourable Bill Bennett listen to Federal House Leader Jay Hill speak at the Skeena Valley Golf Course

Honourable Bill Bennett
Minister of Energy, Mines and Petroleum Resources

Northwest Transmission Line
Major Projects Commission
Clean Energy Funding Opportunities for Local Governments

Honourable Jay Hill
Federal House Leader

Northwest Transmission Line

Honourable Rob Merrifield
Minister of State of Transportation
Community Infrastructure

MP Nathan Cullen

MLA Robin Austin

Leader of the Official Opposition, Carole James

2010 HIGHLIGHTS IN REVIEW



CREATING A HEALTHY, VIBRANT AND SUSTAINABLE COMMUNITY

Opportunities to participate in a variety of cultural, educational and recreational activities promotes community engagement and cohesion.

A sense of place and belonging is vital.

- ✚ Councillor attended a Greater Terrace Beautification Society meeting (January)
- ✚ Councillor attended a Board of Governors meeting at Northwest Community College (January)
- ✚ Mayor and Councillors attended the grand opening of the new Literacy Terrace offices (January)
- ✚ Mayor attended several Olympic Torch Relay Committee meetings (January)
- ✚ Councillors attended a North West Regional Hospital District meeting (January)
- ✚ Councillors attended a Measuring Up Terrace Committee meeting (January)

- # Councillors attended an open house hosted by the Kitimat-Terrace and District Labour Council (January)
- # Councillors attended a Literacy Day event (January)
- # Mayor and Council attended a Friends of Haiti fundraiser to raise funds to assist the survivors of the earthquake in Haiti (January)
- # Councillor attended a Greater Terrace Beautification Society meeting (February)
- # Councillor attended a public consultation meeting regarding the proposed closure of the E.T. Kenney building of Suwilaaks School (February)



Dave Jephson with the 2010 Vancouver Olympic Torch

- # The 2010 Vancouver Olympic Flame came through Terrace (February)
- # Councillor attended a Skeena Diversity Society Open House (February)
- # Councillors attended a Skeena Diversity Society board meeting (February)
- # Councillor attended a Seniors' Committee meeting (February)
- # Mayor attended a farewell banquet for Dr. Burtch (February)
- # Mayor presented an award at the Terrace Peaks Gymnastic Club award ceremony (February)
- # Councillor attended a Measuring Up Terrace Committee meeting (February)
- # Councillor attended a Terrace Public Library board meeting (February)
- # Mayor and Councillor attended a RCMP Community Stakeholder meeting at the Terrace RCMP detachment (February)
- # Mayor and Council hosted a Volunteer Appreciation Dinner (February)
- # Councillor attended a birthday celebration at the Happy Gang Centre for Seniors (March)
- # Mayor and Council had a lunch meeting with Northern Cancer Control officials (March)
- # Councillor attended a Seniors' Committee meeting (March)
- # Mayor attended a reception for the Terrace Pee Wee Rep hockey team (March)
- # Councillor attended a Measuring Up Terrace Committee meeting (March)
- # Councillor attended a Terrace Public Library board meeting (March)
- # Councillor participated in Social Work Week celebrations (March)
- # Mayor launched the local daffodil campaign for the Canadian Cancer Society (March)

- ✚ Council approved the installation of audible traffic signals at the corner of Lakelse Avenue and Kalum Street (April)
- ✚ Councillor attended a Greater Terrace Beautification Society meeting (April)
- ✚ Mayor and Councillor attended the Freda Diesing School 2010 Art Exhibition (April)
- ✚ Councillor attended a Skeena Diversity Society board meeting (April)
- ✚ Mayor and Councillors attended Terrace Law Days events at the Terrace Legal Services Society office and the Terrace Courthouse (April)
- ✚ Mayor met with representatives of the Terrace Art Association (April)
- ✚ Mayor attended the Pacific Northwest Music Festival Gala Opening (April)
- ✚ Councillor attended a Measuring Up Terrace Committee Meeting (April)
- ✚ Councillor attended a Terrace Public Library strategic planning session (April)
- ✚ Councillor attended the Terrace Volunteer Fire Fighters' Annual Volunteer Appreciation Dinner (April)
- ✚ Councillor attended a UNBC Regional Advisory Committee meeting (April)
- ✚ Mayor and Council hosted a public meeting to review the 2010 Financial Plan (April)
- ✚ Councillor participated in the National Day of Mourning for Workers Killed and Injured on the Job event held in Terrace (April)
- ✚ Councillor attended a presentation by Northwest Community College students regarding the implications of Run of River projects in the Terrace area (April)
- ✚ Councillors attended the Terrace premiere of "Awakening the Skeena" (April)
- ✚ A lift was installed at City Hall to make City Hall more accessible (May)
- ✚ Councillor attended a Greater Terrace Beautification Society meeting (May)
- ✚ Mayor participated in a charity barbecue fundraising event (May)
- ✚ Mayor and Council attended the grand opening of a new building at Northwest Community College in Terrace (May)
- ✚ Councillors participated in a Royal Canadian Legion ceremony at the Terrace cenotaph (May)
- ✚ Councillor attended the Caledonia Senior Secondary School prom graduation banquet (May)
- ✚ Mayor spoke at the Northwest Community College convocation (May)
- ✚ Councillor attended the Terrace Pentecostal Assembly's 75th Anniversary celebration banquet (May)
- ✚ Councillor attended a Measuring Up Terrace Committee meeting (May)
- ✚ Councillors participated in "Move for Health Day" events (May)



- # Mayor attended the celebrations for the Girl Guides' 100th anniversary (May)
- # Mayor and Council participated in the Canadian Cancer Society's fundraiser Relay for Life (May)
- # Councillor attended a Terrace Public Library Board meeting (May)
- # Mayor participated in the Northwest Regional Heritage Fair official opening (May)



Riverside Music Festival

- # Mayor attended a talk by UNBC President Dr. George Iwama (May)
- # Councillors attended a North West Regional Hospital District board meeting (May)
- # Mayor attended the Terrace celebration for the graduating students of UNBC (May)
- # Councillor attended a Greater Terrace Beautification Society meeting (June)
- # Councillors attended a meeting of the Seniors' Committee (June)
- # Mayor and Councillors attended a barbecue hosted by the Terrace chapter of the BC Association of Social Workers (June)
- # Councillor attended an open house hosted by the Canadian Parents for French (June)
- # Councillor attended a Northern Health Authority board meeting in Smithers on behalf of the North West Regional Hospital District Board (June)
- # Councillor attended a Northwest Community College Board of Governors meeting (June)
- # Mayor and Councillors held a meeting with BC Transit officials regarding local transit service (June)
- # Councillor attended a Measuring Up Terrace Committee meeting (June)
- # Mayor participated in the Caledonia Senior Secondary School graduation (June)
- # Councillor attended a Terrace Public Library board meeting (June)
- # Councillor attended a forum entitled "Food is Everybody's Business" (June)

- ✚ Mayor participated in a fundraising event held in support of Kidsport Terrace (July)
- ✚ Councillors attended a 2010 BC Winter Games Legacy meeting (July)
- ✚ Councillors met with representatives from the World Wildlife Federation (July)
- ✚ Mayor attended a meeting with Northern Health Authority officials (July)
- ✚ Councillors attended the official opening of Terraceview Lodge (July)
- ✚ Councillor attended a Skeena Diversity Society meeting (July)



Heritage Park Museum Artifact Display

- ✚ Mayor and Council participated in a community fundraiser for the Heritage Park Museum Society (July)
- ✚ Councillor attended a Skeena Diversity Society meeting (August)
- ✚ Mayor participated in a fundraiser for the Canadian Cancer Society (August)
- ✚ Councillor attended a Greater Terrace Beautification Society meeting (September)
- ✚ Mayor met with representatives from the Terrace Art Gallery (Sept)

- ✚ Councillor attended a Seniors' Committee meeting (September)
- ✚ Mayor attended FASD Awareness Day events in Terrace (September)
- ✚ Mayor and Council hosted a visiting student from the Northern Medical Program (September)
- ✚ Councillor moderated an interfaith panel discussion (September)
- ✚ Councillors attended a 2010 BC Winter Games Legacy meeting (September)
- ✚ Councillor attended a Terrace Public Library board meeting (September)
- ✚ Mayor and Council met with RCMP officials (September)
- ✚ Councillor attended a Skeena Diversity Society potluck (September)
- ✚ Councillor attended a Food Council meeting (September)
- ✚ Mayor participated in a Public Commission on Legal Aid hearing held in Terrace (September)

- ✚ Councillors attended a North West Regional Hospital District Board meeting (September)
- ✚ Councillor attended a Measuring Up Terrace Committee meeting (September)
- ✚ Deputy Mayor spoke at a TOPS (Taking Off Pounds Sensibly) area rally (September)
- ✚ Mayor attended the Terrace Philippino Community Dinner and Dance (October)
- ✚ Councillor attended a North West Regional Hospital District Board meeting (October)
- ✚ Councillor attended a Skeena Diversity Society meeting (October)
- ✚ Councillor attended the Kinsmen Harvest Dinner and Dance (October)
- ✚ Mayor and Council attended the Terrace Women's Centre open house (October)
- ✚ Councillor attended a Terrace Public Library board meeting (October)
- ✚ Mayor attended a Community Living open house (October)
- ✚ Mayor congratulated the "Fire Chief for a Day" winners (October)
- ✚ Mayor visited the Grade 5 class at Ecole Mountianview (October)
- ✚ Councillor attended a Measuring Up Terrace Committee meeting (October)
- ✚ Councillors attended a North West Regional Hospital District board meeting (November)
- ✚ Councillor attended a North West Regional Hospital District executive meeting (November)



Carving at Ferry Island

- ✚ Councillor attended a Seniors' Committee meeting (November)
- ✚ Councillor participated in the Rotary Club's annual auction (November)
- ✚ Councillor attended a Measuring Up Terrace Committee meeting (November)
- ✚ Mayor attended the Terrace premiere of "A Chemical Reaction" (November)

- ✚ Councillors attended a 2010 BC Winter Games Legacy meeting (November)
- ✚ Mayor attended a special service on hunger at Knox United Church (November)
- ✚ Councillor attended a Food Council meeting (December)
- ✚ Mayor and Councillor attended a barbecue fundraiser for the Armes Family (December)
- ✚ Mayor and Councillors attended a Terrace Churches Food Bank and a NWCC Students' Food Bank fundraiser (December)
- ✚ Councillor met with the Vice-President of Northwest Community College (December)
- ✚ Mayor attended the Kermode Friendship Society's annual community Christmas dinner (December)
- ✚ Councillor attended a Terrace Public Library board meeting (December)
- ✚ Mayor and Councillors attended a Christmas open house at Skeena Wild (December)

- ✚ Councillors attended a 2010 BC Winter Games Legacy meeting (December)
- ✚ Mayor and Council received back a City of Terrace flag which was flown in Afghanistan (December)



DEVELOP A SUSTAINABILITY PLAN

- ✚ Councillor attended several Sustainability Task Force meetings (January)
- ✚ Councillors attended several Sustainability Task Force meetings (February)
- ✚ Councillors attended several Sustainability Task Force meetings (March)
- ✚ Councillor attended a Local Government Climate Action Bootcamp (October)
- ✚ Councillors attended a workshop of Climate Action (October)

DEVELOP AN AFFORDABLE HOUSING STRATEGY INCLUDING SENIORS, LOW INCOME INDIVIDUALS AND FAMILIES AND CITIZENS WITH DISABILITIES



- ✚ Councillors attended a Housing Needs Task Force meeting (March)
- ✚ Work on the new seniors and disabled persons' housing on Davis Avenue began (June)

Kitsumkalum Chief Councillor Don Roberts talks to Councillor Brian Downie at a forum on youth homelessness.

- ✚ Councillor attended an Imagine Youth Initiative Steering Committee meeting and a tour of the Muks kum'ol Facility (August)
- ✚ Councillor attended a forum on youth homelessness (November)
- ✚ Councillor attended a meeting of the Imagine Youth Initiative Steering Committee (November)
- ✚ The development of 24 affordable housing units for seniors and disabled adults commenced

CREATE A DETOX CENTRE AND OTHER ADDICTION SERVICES

- ✚ Mayor met with Northern Health Authority Officials to discuss mental health and addictions services (March)

ESTABLISH A YOUTH TASK FORCE TO MAKE RECOMMENDATIONS TO COUNCIL

- ✚ Mayor attended a Youth Advisory Committee meeting (January)
- ✚ Mayor attended a Youth Advisory Committee meeting (February)
- ✚ Mayor attended Youth Advisory Committee meetings (March)
- ✚ Mayor attended a Youth Advisory Committee Meeting (April)
- ✚ Mayor attended a Youth Advisory Committee Meeting (May)
- ✚ Mayor attended Youth Advisory Committee meetings (June)
- ✚ Mayor met with students from Caledonia Senior Secondary School during a tour of City Hall (September)
- ✚ Mayor attended Youth Advisory Committee meetings (September)
- ✚ Mayor attended Youth Advisory Committee meetings (October)
- ✚ Mayor attended a Youth Advisory Committee Meeting (November)
- ✚ Councillor participated in a discussion of the needs of youth in the community (November)
- ✚ Mayor attended a meeting to discuss the creation of a 24-hour youth centre (December)

ESTABLISH A CITY-WIDE WASTE REDUCTION STRATEGY THAT INCLUDES RECYCLING

- ✚ Councillor attended a talk on landfills (January)
- ✚ A trial run for a community composting project was launched. The Regional District of Kitimat-Stikine, Northwest Community College and the City partner to run a composting pilot project (February)
- ✚ Selected Terrace and Thornhill residents were invited to take part in a four month recycling pilot project (October)
- ✚ Councillors participated in a Regional District Refuse Site workshop (November)

EXTEND THE GRAND TRUNK PATHWAY



- ✚ Work on the next stage of the Grand Trunk Pathway commenced in 2010. The Sande Overpass to Eby Street portion received a concrete sidewalk retaining wall and hand railing (September)
- ✚ A new Downtown Gateway feature was installed at the north end of the Sande Overpass (September)

REVIEW AND UPDATE THE OFFICIAL COMMUNITY PLAN

- ✚ A comprehensive review of the Official Community Plan was a year-long activity in 2010.

ENCOURAGING BUSINESS & TOURISM



Attracting and supporting business and tourism strengthens the economic sustainability of our community

- ✚ Councillor attended a Riverboat Days Society dinner (January)
- ✚ Councillor attended a Kermodei Tourism Society board meeting (January)
- ✚ Mayor and Councillors attended a transition meeting with Terrace area service providers to prepare for the closure of the Eurocan Mill in Kitimat (January)
- ✚ Councillors attended the Riverboat Days Society Annual General Meeting (January)
- ✚ Council made a push for the construction of a \$170 million, 400 bed Federal jail here (February)
- ✚ Councillor attended a Kermodei Tourism Society board meeting (February)
- ✚ Mayor and Council attended the Olympic Torch Relay Celebrations (February)
- ✚ Councillor attended a Terrace and District Chamber of Commerce luncheon (February)
- ✚ Councillor attended a Riverboat Days Society meeting (February)
- ✚ Councillor attended a Heritage Park Museum Society board meeting (February)
- ✚ Councillors attended a 2010 BC Winter Games progress report meeting (February)
- ✚ Councillor attended a Downtown Merchants' Association meeting (February)



Participants of the 2010 BC Winter Games

- ✚ Mayor and Council attended a BC Winter Games Civic Luncheon (March)
- ✚ Mayor attended a 2010 BC Winter Games Dinner of Champions (March)
- ✚ Mayor and Council attended a 2010 BC Winter Games Friends of the Games reception (March)

- ✚ Mayor and Councillors attended the 2010 BC Winter Games Banquet and opening ceremonies (March)
- ✚ Mayor and Councillors attended the BC Winter Games closing Ceremonies (March)
- ✚ Councillor attended a Terrace and District Chamber of Commerce luncheon (March)
- ✚ Councillor attended a Riverboat Days Society meeting (March)
- ✚ Councillors attended a 2010 BC Winter Games Board meeting (March)
- ✚ Mayor and Council attended a 2010 BC Winter Games Volunteer Appreciation coffee house (March)



Renovation of the Heritage Park Museum garden

- ✚ Councillor attended a Kermodei Tourism Society board meeting (March)
- ✚ Councillor attended the Heritage Park Museum Society annual general meeting (April)
- ✚ Mayor and Councillors participated in the Greater Terrace Beautification Society's annual garbathon (April)
- ✚ Councillor attended a Riverboat Days Society meeting (April)

- ✚ Mayor and Council attended the Terrace & District Chamber of Commerce Trade Show (April)
- ✚ Councillors attended a breakfast meeting with BC Transmission Corporation officials (April)
- ✚ Councillor attended a Terrace Economic Development Authority board meeting (April)
- ✚ Councillor attended a ribbon cutting ceremony for a new dental office (May)
- ✚ Councillor attended a Riverboat Days Society meeting (May)
- ✚ Mayor and Councillors attended a Wayfinding Strategy meeting (May)
- ✚ Councillor attended a Terrace and District Chamber of Commerce luncheon (May)

- ✚ Councillor attended a Riverboat Days Society meeting (June)
- ✚ Mayor and Council attended a community breakfast hosted by BC Hydro (June)
- ✚ Councillor attended a Terrace and District Chamber of Commerce luncheon (June)
- ✚ Councillor attended Kermodei Tourism Society board meetings (June)



Riverboat Days Car Show

- # Councillors attended McElhanney's Centennial celebrations in Terrace (June)
- # Councillor attended Riverboat Days Society meetings (July)
- # Mayor had a meeting with BC Lottery Corporation officials (July)
- # Councillor attended Canada Day celebrations in Terrace (July)
- # Mayor and Council met with representatives of Northern BC Tourism (July)
- # Councillor attended a Kermodei Tourism Society board meeting (July)



Riverboat Days 2010 Queen and Captain

- # Councillor attended a Terrace Economic Development Authority board meeting (July)
- # Mayor and Councillors participated in the official opening of Riverboat Days (July)
- # Mayor and Councillor rode in the 2010 Riverboat Days Parade (August)
- # Mayor and Council attended numerous Riverboat Days events (August)

- # Councillor attended a Kermodei Tourism Society meeting (August)
- # Councillors attended a public hearing in Kitimat for the Enbridge Northern Gateway Pipeline Project (August)
- # Councillor attended a Riverboat Days Committee meeting (August)
- # Councillor attended a Heritage Park Museum Society board meeting (September)
- # Councillors attended Kermodei Tourism Society board meetings (September)

- # Councillors attended Hawkair's 10th Anniversary celebrations and a fundraiser for the Greater Terrace Beautification Society (September)
- # Mayor and Council met with the board of the Heritage Park Museum Society (September)



Greater Terrace Beautification Society Volunteers

- # Councillor attended a Christmas Festival Planning Committee meeting (September)
- # Councillor attended a Riverboat Days Society meeting (September)
- # Councillor attended a Terrace Economic Development Authority board meeting (September)
- # Mayor and Council attended the Annual General Meeting of the Terrace Economic Development Authority (September)
- # Council hosted a wine and cheese reception for the visiting Deputy Minister of Tourism, Culture and the Arts (September)
- # Terrace and District Arts Council and Skeena Diversity hosted "Graffiti Fest" in an effort to spruce up the former Co-op building (September)
- # Councillors met with UNBC researcher regarding community development (September)
- # Deputy Mayor participated in the official welcome for Science World's Community Science celebration in Terrace (October)
- # Mayor and Councillors attended a Terrace and District Chamber of Commerce luncheon (October)



Skeena Christmas Festival

- # Councillor attended a Kermodei Tourism Society board meeting (November)
- # Councillor attended Greater Terrace Beautification Society meeting (November)
- # Councillor attended a Riverboat Days Society Christmas social (November)
- # Councillor attended a Heritage Park Museum Society meeting (December)
- # Councillor attended a Skeena Christmas Festival planning meeting (December)
- # Councillor attended the Heritage Park Museum Society's Christmas dinner (December)
- # Mayor and Council attended the Skeena Christmas Festival (December)
- # Councillors participated in the annual Parade of Lights (December)
- # Councillor attended a Kermodei Tourism Society board meeting (December)

IMPLEMENT DOWNTOWN REVITALIZATION IN PHASES



4600 Block Lakelse Avenue

- ✚ Councillor attended several Downtown Improvement Area Society meetings (January)
- ✚ Councillors attended a Terrace and District Chamber of Commerce luncheon featuring a talk by Rick Brouwer from the Skeena-Nass Centre for Innovation in Resource Economics (January)
- ✚ Councillors attended an open house hosted by the Downtown Improvement Area Society (January)
- ✚ Councillor attended several Downtown Improvement Area Society meetings (February)
- ✚ Councillors participated in a Greater Terrace Beautification Society's downtown clean up effort (February)
- ✚ The parking lot area to the west of George Little Park was renamed "Market Street" and the Skeena Farmers' Market moved to this new location (March)
- ✚ Mayor and Councillors attended the Terrace and District Chamber of Commerce

Annual General Meeting (April)

- ✚ Mayor and Council attended an open house for the Downtown Enhancement project at the former Esso site in downtown Terrace (April)



Plaque unveiling at the Grand Trunk Pathway

- ✚ Mayor and Councillors participated in the Grand Opening of the new Spirit Square at George Little Park (June)
- ✚ Mayor and Council participated in a plaque unveiling hosted by the Greater Terrace Beautification Society (June)
- ✚ Mayor and Councillors participated in Graffiti-Fest by spray-painting the former Co-op building (September)
- ✚ Mayor and Council participated in the plaque unveiling at the Flywheel (November)
- ✚ Mayor and Council hosted a community dialogue to discuss the future of the former Co-op property (December)
- ✚ Councillors attended a workshop regarding the former co-op property hosted by Skeena Diversity Society (December)

ADDRESS THE ECONOMIC DEVELOPMENT NEEDS OF TERRACE

- ✚ Councillor attended a Terrace Economic Development Authority meeting (January)
- ✚ Mayor participated in a Northern Development Initiative Trust board meeting by teleconference (January)
- ✚ Mayor attended the Association of Mineral Exploration's 2010 Minerals Round Up held in Vancouver (January)
- ✚ Mayor attended a Northern Development Initiative Trust board meeting in Victoria where he participated in a presentation to Members of the Legislative Assembly (January)
- ✚ Mayor and Council participated in an Economic Town Hall meeting hosted by MP Nathan Cullen (January)
- ✚ Councillor attended a Terrace Economic Development Authority meeting (February)
- ✚ Councillors attended an update on the Rio Tinto Alcan Modernization project (February)
- ✚ Mayor and Councillors attended a Community Advisory Board meeting for Enbridge Northern Gateway Pipelines project (February)
- ✚ Mayor and Council attended a presentation by Pristine Power (February)
- ✚ Mayor had a lunch meeting with representatives from Pristine Power (February)
- ✚ Mayor participated in a Highway 37 conference call (February)
- ✚ Mayor attended a meeting with Seabridge (February)
- ✚ Mayor participated in a Northern Development Initiative Trust board meeting by teleconference (March)
- ✚ Mayor attended a Northern Development Initiative Trust Northwest Regional Advisory Committee meeting in Terrace (March)
- ✚ Mayor had a breakfast meeting with Enbridge representatives (March)
- ✚ Mayor and Council attended a Biofuel/Rotowave presentation (April)
- ✚ Mayor and Councillors attended the 2010 Minerals North Conference in Prince George (April)
- ✚ Mayor attended a Northern Development Initiative Trust board meeting in Prince George (April)
- ✚ Councillors attended a presentation by Imperial Metals (April)

- ✚ Councillors attended the Terrace community consultation meeting regarding the Northwest Transmission Line (April)



- ✚ Councillor attended a Terrace Economic Development Authority meeting (May)
- ✚ Mayor and Councillors had a dinner meeting with mining industry representatives (May)
- ✚ Mayor attended a Northwest Transmission Line presentation (May)
- ✚ Councillor attended a Northwest Transmission Line working group meeting in Terrace (May)
- ✚ Councillor attended a Terrace Economic Development Authority meeting (June)
- ✚ Mayor participated in a Northern Development Initiative Trust Northwest Regional Advisory Committee teleconference meeting (June)
- ✚ Councillor attended an Enbridge Northern Gateway Pipelines Community Advisory Board meeting in Smithers (June)
- ✚ Mayor attended a presentation to analyze Terrace's economic development readiness (June)
- ✚ Councillor attended a talk by the Community Development Institute in Terrace (June)
- ✚ Mayor and Councillors attended a public meeting regarding a proposed development project in Terrace (June)
- ✚ Mayor attended a Northern Development Initiative Trust board meeting in Prince George (July)
- ✚ Mayor toured the route of the Northwest Transmission Line (July)



Pierre Gratton, Mayor Pernarowski, Darryl Tucker, Byng Girard and Jay Hill at the Northwest Transmission Line Celebration

- ✚ Mayor and Council co-hosted a celebration of the Northwest Transmission Line (July)
- ✚ Mayor attended a lunch meeting with prospective business investors (August)
- ✚ Councillor attended a Northwest Transmission Line working group meeting (August)
- ✚ Mayor attended a Northern Development Initiative Trust board meeting in Prince George (August)
- ✚ Mayor and Council attended a community technical forum hosted by Enbridge Northern Gateway Pipelines (September)
- ✚ Mayor and Council attended a reception for Global Bio-Coal (September)
- ✚ Mayor participated in a Northern Development Initiative Trust Northwest Regional Advisory Committee teleconference meeting (September)
- ✚ Mayor observed the Provincial Government's Finance Committee hearing held in Terrace (October)
- ✚ Mayor attended a Northern Development Initiative Trust board meeting in Prince George (October)
- ✚ Mayor and Councillors toured the Rio Tinto Alcan smelter in Kitimat (October)
- ✚ Mayor participated in a Northern Development Initiative Trust Northwest Regional Advisory Committee meeting in Terrace (November)
- ✚ Councillor attended a Terrace Economic Development Authority board meeting (November)
- ✚ Councillors attended a Terrace Economic Development Authority strategic planning session (November)
- ✚ Councillor attended a Think Pipeline community presentation (December)
- ✚ Mayor and Council attended a Terrace Economic Development Authority Christmas open house (December)
- ✚ Councillor attended a Terrace Economic Development Authority board meeting (December)

COLLABORATE WITH NEIGHBOURING COMMUNITIES TO EXPLORE REGIONAL SHARED SERVICES SUCH AS ECONOMIC DEVELOPMENT AND TOURISM



Skeena Farmers' Market

- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (January)
- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (February)
- ✚ Councillor participated in a Northwest Corridor Development Corporation board meeting via telephone (March)
- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (March)
- ✚ Mayor attended a Town Hall meeting in Kitimat regarding the Eurocan mill closure in Kitimat (March)
- ✚ Mayor and Council had a joint meeting with the City of Prince Rupert Council and BC Ferries representatives (March)
- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (April)
- ✚ Mayor attended the 2010 TransCanada Yellowhead Highway Association AGM and Conference (April)
- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (May)
- ✚ Councillor attended a Northwest Corridor Development Corporation Board meeting in Fort St. John (June)

- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (June)
- ✚ Mayor attended a meeting in Kitimat to discuss the viability of the former Eurocan mill (July)
- ✚ Councillor attended a Regional District of Kitimat-Stikine board meeting (September)
- ✚ Councillors attended a meeting with BC Transit hosted by the Regional District of Kitimat-Stikine (September)
- ✚ Councillors attended a luncheon with the Northwest Corridor Development Corporation Board at the Northwest Regional Airport (October)
- ✚ Councillors attended a Regional District of Kitimat-Stikine luncheon meeting in Kitimat (October)
- ✚ Councillor attended a Global Leadership Summit webcast in Terrace (October)
- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (October)
- ✚ Councillors attended a Regional District of Kitimat-Stikine board meeting (November)
- ✚ Councillor participated in Enbridge's Community Advisory Board meeting in Terrace (November)

- # Mayor and Council attended the Northwest Science and Innovation Society's open house (November)
- # Councillors attended the Rio Tinto Alcan Annual Business and Stakeholder social (December)
- # Mayor and Councillors attended a Prince Rupert Port Authority Session hosted by the Terrace Economic Development Authority (December)
- # Councillor attended a Regional District of Kitimat-Stikine public hearing (December)
- # Councillor attended a Regional District of Kitimat-Stikine board meeting (December)

ATTRACT AND SUPPORT SMALL AND MEDIUM SIZED BUSINESSES

- # Mayor and Council attended a presentation on Bio-coal (January)
- # Mayor and Councillor attended a Small Business Mentoring Project celebratory forum (March)
- # Councillor attended a forum on small businesses in a natural resource economy hosted by the Skeena Nass Centre for Innovation in Resource Economics (March)
- # Mayor hosted a Mayor's Luncheon for local business leaders (July)
- # Councillor attended CFTK's 50th Anniversary celebrations (July)
- # The City passed a Wood First Bylaw which requires wood to be first on the list of construction materials for buildings financed by the City (August)
- # Mayor introduced keynote speaker at the Northwest Science and Innovation Society's Green Fair (September)
- # Councillors attended the Annual General Meeting for the Skeena-Nass Centre for Innovation in Resource Economics (October)
- # Mayor participated in the grand re-opening of the Canadian Tire store in Terrace (October)
- # Mayor and Councillors attended a breakfast meeting with representatives from a business interested in developing in the Northwest area (October)
- # Mayor attended the ribbon cutting and grand opening of a new business in Terrace (November)
- # Mayor and Council attended an open house hosted by Graydon Security Systems (December)
- # Mayor and Councillor attended a ribbon cutting ceremony for a new business (December)
- # Mayor and Councillor attended a Christmas open house at the Spirit Bear Gallery and Boutique (December)
- # Mayor and Council attended a Christmas open house at Nechako Northcoast Construction (December)



BUILDING PARTNERSHIPS AND ENHANCING RELATIONSHIPS



The strength of our community is reflected in the relationships we have with others

- ✚ Mayor and Councillors met with the Coast Mountains School District Board to discuss how they can work together on a number of mutual community issues (June)
- ✚ Councillor attended a special meeting of the Coast Mountains School District Board (December)

STRENGTHEN OUR BONDS WITH LOCAL FIRST NATIONS' COMMUNITIES

- ✚ Councillors attended a Treaty Orientation workshop (January)
- ✚ Mayor and Council attended an Olympic Torch Celebration Dinner hosted by the Kitsumkalum First Nation (February)
- ✚ Mayor and Councillors met with Nisga'a Lisims Government Officials in New Aiyansh (April)
- ✚ Mayor and Council attended celebrations in New Aiyansh for the 10th anniversary of the Nisga'a Treaty (May)
- ✚ Councillor attended repatriation ceremonies in Greenville (September)
- ✚ Mayor attended the celebration of the 100th Anniversary of the declaration of the Tahltan First Nation in Telegraph Creek (October)

STRENGTHEN PROVINCIAL AND FEDERAL AFFAIRS



Elmer Derrick, Roger Leclerc and Councillor Brian Downie at the Northwest Transmission Line celebration held in July 2010.

- ✚ Mayor and Council attended a dinner with Federal Minister Jay Hill and Provincial Minister of Energy, Mines and Petroleum Resources, Bill Bennett, in Terrace (July)
- ✚ Mayor and Council met with Minister of Community and Rural Development Ben Stewart and MLA John Rustad (August)
- ✚ Mayor met with Federal Minister Rob Merrifield at the Terrace Sportsplex (August)
- ✚ Mayor and Councillors attended a Christmas open house at the MP and MLA's Constituency Offices (December)

STRENGTHEN RELATIONSHIPS WITH OTHER NORTHWEST CENTRES INCLUDING KITIMAT AND PRINCE RUPERT

- ✚ Mayor attended the Dease Lake Community consultation meeting regarding the Northwest Transmission Line (April)
- ✚ Mayor and Council attended the North Central Local Government Association's annual convention held in Smithers (May)
- ✚ Councillors attended the 2010 Annual General Meeting and Convention of the Federation of Canadian Municipalities in Toronto (May)
- ✚ Councillor participated in the Canada Day parade held in Kitimat (July)
- ✚ Councillor attended a District of Kitimat council meeting (July)
- ✚ Mayor supported Prince George's bid to host the 2015 Canada Winter Games by travelling to Prince George (August)

ENSURING COMMUNITY INFRASTRUCTURE



Infrastructure is a primary asset of our community which enhances quality of life as well as civic pride

- ✚ The City's new Fire Truck arrived (June)
- ✚ Webcasting equipment was installed in Council Chambers to webcast Council meetings (June)
- ✚ The City received a plug-in hybrid car from BC Hydro for a one-year trial (June)
- ✚ Mayor and Council celebrated the receipt of the final donation from Rio Tinto Alcan for the Terrace Sportsplex (July)
- ✚ City Hall received a new roof, air handling units and renovations to Council Chambers (September)
- ✚ Councillors toured the Terrace-Kitimat Airport (November)



Plug-in Hybrid car loaned to the City courtesy of BC Hydro

DEVELOP SKEENA INDUSTRIAL DEVELOPMENT PARK (INITIAL PHASE)

- ✚ Land clearing in the Skeena Industrial Development Park was completed



ACCELERATE ROAD AND SIDEWALK RECONSTRUCTION OVER THE NEXT THREE YEARS

- ✚ Lazelle Avenue from Munroe to Kenney Street, Scott Avenue from Munroe to Thomas Street and Davis Avenue east of Eby Street were all reconstructed in 2010.

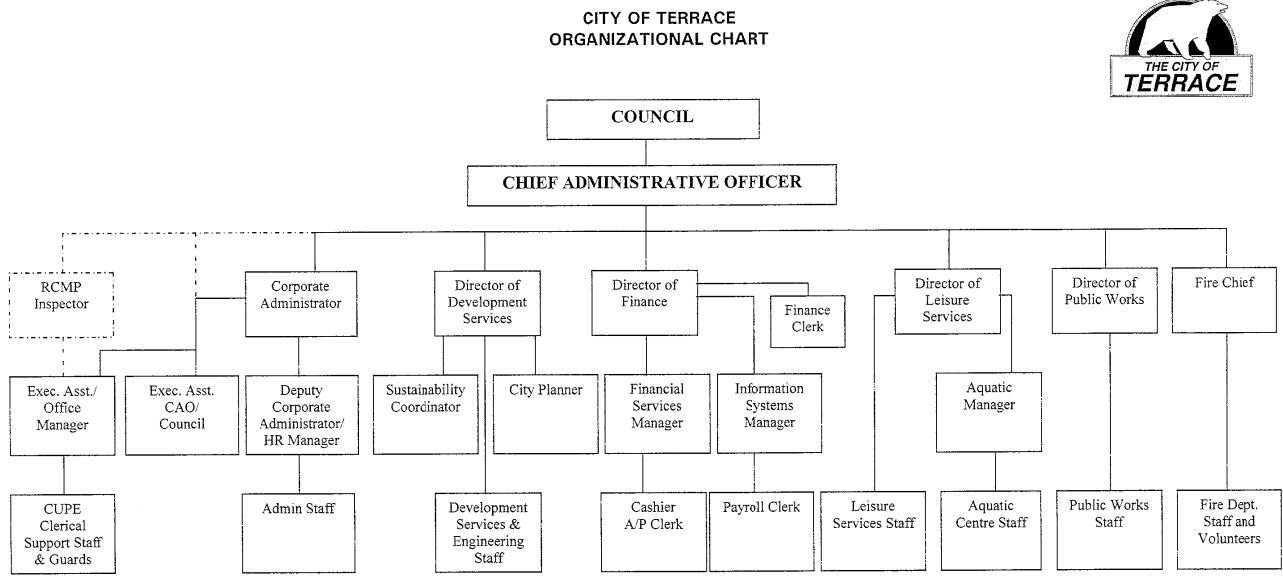
SPIRIT SQUARE DEVELOPMENT TO INCREASE THE UTILITY OF GEORGE LITTLE PARK

- ✚ The redevelopment of the George Little Park, including the Spirit Square and Seniors' Fitness Park pathways was completed.



2010 DEPARTMENT HEADS

Chief Administrative Officer	Ron Poole
Corporate Administrator	Heather Nunn
Director of Development Services	Marvin Kwiatkowski
Director of Finance	Ron Bowles
Fire Chief	Peter Weeber
Director of Leisure Services	Carmen Didier
Director of Public Works	Herb Dusdal
R.C.M.P. Inspector	Eric Stubbs



DEPARTMENTAL REVIEWS

CORPORATE ADMINISTRATION



The Measuring Up Terrace Committee and City Freeman Bill McRae officially open the new lift at City Hall.

The City's Corporate Administration Department consists of the Corporate Administrator/Human Resources Manager, Executive Assistant and Administration Secretary. This department provides legislative and administrative support to Mayor and Council, as well as other City Departments. Council meetings and functions are coordinated through Administration, and this department is also responsible for the maintenance and retention of bylaws of the City, preparation of Council minutes and agendas, the Elections process, the coordination of leases for City-owned properties, and for inquiries under the Freedom of Information and Protection of Privacy legislation.

Key activities in this Department over the past year include:

- Worked with the IT department to implement webcasting of City Council meetings through the City's website;
- Developed the City of Terrace Wood First Bylaw No. 1972-2010;
- Renewed the Operating Agreement with Kermodei Tourism Society to provide tourism services including product development, coordination of destination management, marketing and visitors' services;
- Continued with the review of the City's Policy Manual;
- Completed the boundary extension for lands southwest of the Airport, adjacent to the Sewage Treatment Plant, and Terrace Mountain trailhead;
- Provided continued support and direction to the Measuring Up Terrace initiative and worked with various City Departments to improve accessibility to City facilities,

including the installation of a lift to provide access to Council Chambers and the upstairs offices at City Hall;

- Negotiated various leases and agreements for use of City-owned facilities;
- Organized events such as the volunteer appreciation dinner to recognize and thank the residents who volunteer their time on City-related boards and committees, and a community meeting regarding the future of the former co-op property; and
- Participated on Northern Health Authority's Addictions Day Treatment Program Steering Committee.

DEVELOPMENT SERVICES



The Development Services Department is responsible for engineering, including infrastructure design and project management for major capital works; planning, including long range planning and the processing of zoning, subdivision, development permit, and variance permit applications; sustainability planning; building inspection and business licensing, including plan reviews and inspection services; mapping; bylaw enforcement and animal control.

Major roadway projects undertaken by the Engineering Division in 2010 included Lazelle Avenue from Munroe to Kenney Street, Scott Avenue from Munroe to Thomas Street and Davis Avenue east of Eby Street. The redevelopment of the George Little Park including the Spirit Square and Senior Fitness Park Pathways was completed in 2010. Two segments of the Grand Trunk Pathway completed in 2010 included the section from



Eby Street to Sande Street and from Sande Street to Emerson Street. The Downtown Gateway feature situated at the north end of the Sande Overpass was installed in conjunction with the new parkland development. Land clearing in the Skeena Industrial Development Park was completed to provide an additional 2.3 km fuel break through a large pine hemlock stand. The cleared land will facilitate future access road construction and development of the lands.

The Planning Division processed 34 land use applications in 2010, as compared to 52 the previous year. In total seven Development Permits were issued for commercial properties including Mr. Charles Claus (Baker Extraordinaire) of 4630 Park Avenue. This development was of most significance compared to the others which converted a



residence into a bakery. The development of 24 affordable housing units for seniors and disabled adults by BC Housing started in late 2010 with occupancy slated for spring 2011. No new lots were created by subdivision in 2010.

The Planning Division oversaw the ongoing comprehensive review of the Official Community Plan with policy working groups refining the content of the new OCP. The final OCP consultation process and adoption of the bylaw will be completed in the spring of 2011. Following this significant long range planning exercise the Planning Division will initiate a review of the Zoning Bylaw and other Bylaws to ensure consistency with the new OCP.

Over the course of 2010 the Sustainability Division began implementation of the 2009 community consultation process and Sustainability Plan. Key projects included launching the Zero Waste Challenge Pilot Project (and coordinating related waste diversion initiatives), moving forward on active transportation strategies and continuing to support food security efforts in Terrace.

The Building Inspection and Business License Division issued building permits for approximately 9 million dollars in construction value, which is comparable to 2009. The total number of permits and the number of single family residential home permits issued in 2010 was 249 and 5 respectively, as compared to 217 and 7 in 2009. The total number of businesses licensed was 1092.

In 2010 the Mapping Division received a new 42" scanner / printer as a replacement for the retired engineering copier. In addition to copying & printing large drawings, it allows for the creation of excellent quality digital files from almost any original that is 42" wide or smaller. Mapping underwent a major software upgrade to the drawing platform: Microstation V7 to V8 & V8i, as well as an upgrade to our custom designed EIS (Engineering Infrastructure Information System) tools for data entry. The latter quarter of the year focused on the planning phase for an upgrade to TerraMap software to be completed in 2011.

Bylaw Enforcement - In 2010 the number of written complaints received and tickets issued was 460 and 92 respectively and included 278 complaints received and 78 tickets issued by the RCMP under the Noise Control Bylaw & Parks & Public Places Bylaw.

The Animal Control Division dealt with 118 registered complaints under the Animal Control Bylaw and performed 522 private animal cremations in 2010 which is consistent with the number of cremations performed the previous three years. 2010 was the implementation year for the fully funded municipal spay/neuter program with a total 55 adopted animals receiving the procedure.

FINANCE

The Finance Department is responsible to monitor, control, and allocate the financial resources within the City in order to meet the short and long term budgetary goals and objectives that Council has set out in the five-year Financial Plan. This is accomplished by working closely with Council and our Chief Administrative Officer as well as all the Departments within the City and various levels of government. All financial transactions are completed in accordance with the Community Charter, the Local Government Act and Canadian Generally Accepted Accounting Principles.

In 2010 key activities in the Finance Department included:

- Prepare the 2010 - 2014 Financial Plan Bylaw through a series of open meetings with Council.
- Prepare the 2010 Tax Rates Bylaw guided by the goals and objectives of Council.
- Collect General, Debt and Transit property taxes as well as utilities. Also collect property taxes on behalf of the Regional District, Hospital, School, BC Assessment and Municipal Finance Authority.
- Produce accurate and timely internal financial statements and monitor budgetary controls. Process and monitor accounts payable, payroll, employee benefits, accounts receivable, taxation and utilities. Co-ordinate City-wide cash systems and insurance transactions.
- Long-term financial projections and management of financial reserves.
- Administer the Terrace Regional Transit System Annual Operating Agreement and participate with the Regional District of Kitimat-Stikine in the Skeena Regional Transit System.
- Monitor RCMP agreements and financial transactions.
- Monitor the cost-sharing agreements between the Regional District of Kitimat-Stikine and the City of Terrace. These include the arena, pool, leisure programs, library, cemetery, transit, fire and community grants.
- Prepare the Permissive Tax Exemptions Bylaw. The list of Tax Exemptions is included as Appendix “B” in the last section of this report.
- Property tax collection and conducting, if necessary, an annual Tax Sale.
- Arrange for an annual audit of the financial statements. The Audited, Consolidated Financial Statements as at December 31, 2010 are included as Appendix “C” of this report.
- Research and co-ordinate grant applications including the use of Federal Gas Tax revenues and Traffic Fine Revenue sharing.
- Maintain and provide technical support for the City’s technology and computer systems – including the RCMP.

FIRE DEPARTMENT



This new Spartan Metro Star Engine fire truck arrived in 2010

In 2010, the Terrace Fire Department responded to a total of 827 calls. Of these, 202 were fire-related calls (22.3 % of call volume), 544 were first responder calls (60% of call volume), and 81 were rescue calls (8.9 % of call volume).



Throughout the year, the Fire Department members make themselves available for the on-call rescue board. During this time they must be in town, carry their radio with them and be able to respond to a rescue or medical call. Terrace is very fortunate to have both career fire fighters and volunteer fire fighters

and in September we had eight new recruits join our ranks as volunteer fire fighters.

The Fire Department conducted 848 commercial Fire Safety inspections in 2010, meeting the mandate to inspect all commercial businesses in the City of Terrace once per year.



The training focus for 2010 was to ensure that all of our fire fighters were working towards the completion of the Justice Institute of BC's Basic Fire Fighter program. The NWCC Fire Training Centre building is essentially complete and is being used in live fire training exercises and other exercises related to the Basic Fire Fighter Program. Phase 2 of the Training Centre, which took place in 2010, consisted of installing interior stairways, interior trim and training props.

In June, the new Spartan Metro Star Engine fire truck arrived in Terrace. Orientation and equipping the new vehicle took place during June and it was put into service in July. The enclosed cab meets the new transportation and safety requirements and it has some exciting new features such as computer controls, a lighting system for night operations, and

closed compartments to protect equipment and operational pump panels from weather conditions. This vehicle replaced the 88 Mac Fire Apparatus which had reached its replacement date.

The Fire Department's annual July 1st Canada Day breakfast raised over \$4,000 for the B.C. Professional Fire Fighters' Burn Fund. During the 2010 Riverboat Days the "Buckets and Bullets" Paintball fundraiser with the RCMP, our fire fighters raised \$1,500 for the Cops for Cancer tour. The "Guns and Hoses" hockey game raised approximately \$9,500 for the Jump Start program. In the fall, the Fire Department took on the challenge of filling the Terrace Churches Food Bank.



17, 672 food items were collected over the one week period.



Fire prevention tours and talks continue to be a regular part of our work. Each year during Fire Prevention week, the Fire Department visits all Grade Four students with the Fire Safety House, and the Fire Chief for a Day contest is held that same week.

LEISURE SERVICES



Overview

The Leisure Services Department continues to evolve and move forward with improvements to existing facilities, addition of new facilities, and a more broadened array of community programming.

In the past 3 years, the Leisure Services Department has had considerable changes in the addition of facilities such as the Sportsplex, the Spirit Square, and various parks and green spaces throughout the City. Along with the facilities there has also been an increase in the level of responsibility and accountability to the public to ensure public facilities are maintained and operated within acceptable cost recoveries. Cost recoveries for many outdoor facilities have also changed in that the users of the facilities are being asked to contribute money or maintenance towards the operational costs.



The 2010 BC Winter Games was probably one of the largest and most successful events ever held in Terrace. Elite athletes from all over the province came to Terrace to compete in their sport and Terrace rallied 1900 volunteers to make their experience and stay here the best it could be. The

Leisure Services Department played a key role in providing facilities and manpower to make this happen.

Sportsplex Facility

The Sportsplex had an estimated 225,000 people through its facility in 2010. Some of the larger events included the ceremonial events for the 2010 BC Winter Games, Christmas Craft Fair, Show and Shine and the annual Chamber of Commerce Trade Show.

New rentals in the Sportsplex included an A.A. Convention, career fair, and community First Nations' feasts.



Terrace Sportsplex

Arena ice operations had an extended season in 2010 with both ice sheets in operation a total of 27 weeks. Having both ice sheets in for an additional 2 weeks allowed more private groups to rent ice and increased public skating times. Public skating attendance totalled 3100 people. Monday afternoon free skate was very popular and drew 900+ people.



The 2010/2011 figure skating and minor hockey season had similar participation numbers to their previous seasons. Figure skating had a total of 169 registrants with their CanSkate program having the largest increase in participation. Minor hockey had a total of 369 registrants with girl's hockey having the largest increase in participation. Ringette was down slightly with 40 registrants.

Key facility improvements included a compressor rebuild in the refrigeration plant, installation of environmental digital controls to control temperature and humidity throughout the facility, BC Hydro lighting rebate program and video surveillance system.

Community programming had a greater focus on youth and seniors fitness. Fitness adventure camps were offered during the school breaks and attracted youth ages 8-12 years challenging them to try new activities like yoga and zumba. New youth programs like mountain biking 101 and

skateboarding 101 as well as Princess for a Day and Superhero for a Day were offered and had waitlists for their participation. Seniors fitness grew in popularity this past year with the addition of the fitness facility at the George Little Park and new programs such as Fit after 50 and the seniors walking club. This was largely in part due to the City receiving a seniors' fitness programming grant from Union of British Columbia Municipalities.

Aquatic Centre

The Aquatic Centre had a banner year for hosting upper level leadership courses. Lifesaving courses were offered in the spring and prepared the candidates for lifeguarding courses that were offered during the summer. A total of 17 individuals successfully completed their National Lifeguarding certification this past summer which was the highest number in many years.



Other leadership courses offered in 2010 included Assistant Water Safety Instructor, Water Safety Instructor, Aquatic Emergency Care, and Cardio Pulmonary Resuscitation.

1823 students attended swimming lessons in 2010 which was an increase of 400 from the previous year.

Friday night free swim continued to be offered from 9pm-11pm and saw a record of 2847 teens utilize the program.

The Leisure Access Program continues to serve individuals and families who are on a low income and require financial assistance to access the Aquatic Centre facilities. A total of 521 cards were distributed in 2010 which equates to approximately \$20,000 in funding assistance.

During the month of September the pool was shutdown for annual cleaning and maintenance. In addition to the install of new plumbing equipment, the main entrance and the weight room received a fresh coat of paint. A new rowing machine was also purchased for the weight room.

The Aquatic Centre had an estimated 159,000 through the facility.

Cemeteries

The Municipal and the Kitsumkaluum cemeteries had a total of 20 plot internments, 13 cremated remain internments, and 9 columbarium openings.

Plot and columbarium reserves were sold for 33 individuals.

Approximately 200 ornamentation permits were issued in 2010 which really assisted staff in being able to clean up the Municipal Cemetery.

Plans were drawn up for a stylized gate and fence at the Kitsumkaluum cemetery. Funding will be allocated in future budgets.



Cemetery inquiries are steadily increasing and requiring more staff time to address.



Fields

There were an estimated 1800 participants in organized soccer and softball in 2010.

Drop in co-ed soccer became the fastest growing sport in 2010 with families choosing to lace up their shoes and hit the field together.

Parks and Playgrounds

Agar Park received new fire truck and wobbly equipment in its playground this summer.

Mountain View Park also had some work done to improve upon its safety and impact surfacing.

George Little Park's Spirit Square finished in late spring with its first event being the Aboriginal Days festival in June.

Farmer's Market seemed to be a booming success in their new location. The amount of vendors increased and the weekly music and performances on the new stage created a lively atmosphere.



Key parks received fixtures such as picnic tables, benches and bear proof garbage containers.

Softball dugouts were upgraded with locking doors and repaired rooftops.

Several trees were planted and replaced in the downtown area through grant funding programs.

An ongoing drainage issue

was finally resolved last summer at Skeena View Park by adding a drainage pit and berm to the west side of the park.

Ferry Island Campground

2010 was a good year for fishing and in turn this increased the amount of campers on the Island and the number of people who visited the park. A total of 16,441 were recorded to have camped on the Island in 2010. Ferry Island was also lucky to have a professional chain saw carver visit the Island and leave some of his work behind for the local hikers to enjoy.



Ferry Island Bark Man

PUBLIC WORKS



The year 2010 kept Public Works crews busy with routine maintenance and improvements to infrastructure. Public Works responsibilities include road, sidewalk, and boulevard maintenance, traffic signals, street lights, storm drain maintenance, fire hydrant maintenance, sewer and water line maintenance, water supply and sewer treatment, garbage collection and landfill operations, all City vehicles and small equipment repair, and maintenance of bus shelters and most City owned buildings.

Project work for public works crews was varied and extensive. Major building projects included re-roofing the Library and portions of City Hall. As part of the City Hall project, Council Chambers was renovated, and new air handling equipment and a drop ceiling with “new” lighting was installed in the Finance/Administration area (the “new” light fixtures were salvaged from the old Co-op building). As well, a new wheelchair lift and changes to the entry area of the upper floor were made to improve accessibility.

At the RCMP building, new workstations were installed and renovations in the guard area were made to improve security. At both City Hall and the Public Works building, ceiling insulation was added as part of ongoing improvements to increase energy efficiency and reduce heating costs. At the Wilson Street Pumphouse, a new SCADA (Supervisory Control and Data Acquisition) system was installed to better manage the City’s water supply system.

Outside projects started with the replacement of the sanitary and storm drains on the Thomas Street hill down from the top of Lanfear Hill. The old pipes had failed during a landslide in December 2009, and were replaced with seamless welded HDPE pipe to virtually eliminate the chance of future separation. A new sidewalk connecting the Grand Trunk Pathway at Eby Street to the Sande Overpass was completed as the final link of the Pathway between the downtown core and Kalum Lake Drive. Numerous small drainage and paving projects rounded out the construction season.

ROYAL CANADIAN MOUNTED POLICE



2010 Guns and Hoses Charity Hockey Game

The Terrace Detachment of the Royal Canadian Mounted Police provides front line, emergency policing services to the City of Terrace as well as the rural and unincorporated areas surrounding it. The unit is comprised of a mix of Provincially/Municipally funded front line officers and support staff. The service is an integrated and seamless one that provides a maximization of efficiency in the use of all resources in delivering policing services.

In addition, the Detachment is home to a number of Provincial Support units which provide services to not only the Terrace Detachment area but those as far away as Dease Lake in the North, Kitimat in the south and Houston in the west. These services are in the area of Forensic Identification, Traffic Services, Collision Reconstructionist, Regional GIS, and Police Dog Services. Our office is also home to a First Nations Policing position that is dedicated to policing issues within the First Nations Communities of Kitselas - Gitaus and Kitsumkalum.

Our office employs a number of Public Service and Municipal Support Staff performing administrative, financial, and police recordkeeping duties as well as Municipal Guards in the Cell Block. We have two Victims Assistance workers, and a number of volunteers, who provide assistance to the victims of crime in the Detachment's service area. There is also a full-time Community Policing officer who oversees a host of community programs and volunteer groups including Auxiliary Constables, Citizens on Patrol, and Crime Stoppers.

In 2010, the Detachment embarked on a number of positive initiatives in support of the overall strategic plan of making Terrace a safe community to live in.

The Crime Reduction Unit increased from two members to four. Each member was attached to one of the four general duty watches. With this, we were able to provide a more sustained presence in the downtown core. The mandate consisted of foot, bike and vehicle patrols in the downtown core to a) identify and target prolific offenders that cause the community the most concern and the police the most calls for service, b) conduct condition checks for those high risk persons on bail or probation, and c) initiate and execute operational projects as identified, including drugs, traffic, or attendance at special events.

Regular Members have continued to focus their attention on youth within the four secondary schools - Caledonia Senior Secondary, Skeena Junior Secondary, Parkside, and Thornhill Junior Secondary - with increased positive interactions. We attend law and career planning classes, and played a game of hockey against the Bantam Rep team. Currently two Members are assisting in the creation of a rugby team drawing players from both Skeena Junior and Caledonia Senior Secondary Schools. Another Member is looking to assist with track and field coaching.

A High Risk Violence in Relationship Committee worked to develop a protocol that will result in enhanced service for high risk victims of domestic violence. Agencies involved include Ksan House, Probation, Police Based Victim Services, Ministry of Children and Families, Community Based Victim Services and the RCMP.

We had a low volume of transfers in 2010 as many Members eligible for transfer extended their stay in Terrace. We see this pattern for the upcoming year as well. This is a positive sign that Regular Members and their families enjoy both living and working in Terrace.

Some of the major community events our Members were involved in this year were the Olympic Torch Relay in February, BC Winter Games in March, and in October we participated in the annual Guns and Hoses Hockey game to raise money for Kids Sport.

A number of significant major events occurred in 2010. Some of the highlights include: a male committed two armed robberies within hours of each other, in January, where Members tracked him out to Lakelse Lake where he was arrested. In March, arrests were made in a complex 18-month drug investigation. A well known drug trafficker was charged and sentenced to four years in prison. During the summer months, the community was victimized by a number of residential and commercial break and enters that resulted in the arrest of one male that responsible for 90% of the thefts. In November, the RCMP investigated a male for a number of property and person offences who fled from police to his rural property near Legate Creek. Highway 16 was closed and the male was arrested. In December, two armed robberies were committed at Tim Horton's and Urban Color. Police believe that the persons responsible have now been arrested and are in jail on unrelated charges.

In the coming year, we look forward to working with all of our valued partners and local agencies with a goal of continuing to make our community a safe place to live in.

APPENDIX “A”

DECLARATION OF DISQUALIFICATIONS

There were no disqualifications made under section 111 of the Community Charter in 2010.

Heather Nunn
Corporate Administrator

APPENDIX "B"

PROPERTY TAX EXEMPTIONS

City of Terrace Statement of Property Tax Exemptions

For The Year Ended December 31, 2010

In accordance with Section 98(2)(b) of the Community Charter, the following properties in the City of Terrace were provided permissive property tax exemptions by Council for 2010 in addition to any statutory exemptions provided by the Community Charter.

Public Worship Exemptions [Sections 224 (2)(f) and 224 (2)(g)]

Name	Address	Municipal Tax Value	Other Tax Value
Trustees of the Congregation of Jehovah's Witnesses	2908 Eby	627.13	374.49
Trustees of the Congregation of Jehovah's Witnesses	2906 Eby	626.37	374.04
Pentecostal Assemblies of Canada	3511 Eby	1216.44	726.40
Anglican Synod	4505 Lazelle	216.36	129.20
Anglican Synod	4506 Lakelse	971.50	555.69
Knox United Church	4907 Lazelle	674.79	402.95
Christian and Missionary Alliance	4919 Agar	28.84	9.95
Seventh-Day Adventist Church	5401 McConnell	1008.40	602.17
Terrace Evangelical Free Church	3302 Sparks	202.74	121.07
Terrace Evangelical Free Church	4640 Park	923.67	551.57
Uplands Baptist Church	5003 Halliwell	333.61	199.22
Christian Reformed Church of Terrace	3602 Sparks	550.72	328.87
Trustees-Terrace Gospel Hall	4802 Scott	254.94	152.24
Zion Baptist Church	2911 Sparks	930.48	555.64
Christ Lutheran Church	3227 Sparks	521.98	311.70
Pentecostal Assemblies of Canada	4643 Walsh	372.95	222.71
Skeena Valley Guru Nanak Society	4916 Medeek	899.47	537.12
Skeena Gursikh Society	4634 Walsh	690.68	412.44
Skeena Valley Baptist Church	3306 Griffiths	124.82	74.54
United Pentecostal Church of BC	5012 Agar	187.61	112.03
United Pentecostal Church of BC	5010 Agar	219.38	131.00
The Governing Council of The Salvation Army in Canada	3236 Kalum	869.96	519.50
Terrace Church of Christ	3406 Eby	400.94	239.42
Total Church Exemptions for 2010		\$ 12,853.78	\$ 7,643.96

Senior Housing, Hospital and Private School Exemptions [Section 224 (2)(h)]

Name	Address	Municipal Tax Value	Other Tax Value
Terrace & District Christian Council for Social Resources	4623 Tuck	940.24	697.06
Northern Health Authority	4720 Haugland	4011.09	1384.39
Northern Health Authority	4707 Kerby	4640.28	1601.55
Roman Catholic Episcopal Corporation	4830 Straume	3132.11	1244.02
Terrace Calvin Christian School Society	3608 Sparks	4087.12	1410.63
Total Elderly Citizens, Hospitals and Learning Institutions Exemptions for 2010		\$ 16,810.84	\$ 6,337.65

**Non-Profit Organization and Recreational Exemptions (Cultural and Charitable)
[Section 224 (2)]**

Name	Address	Municipal Tax Value	Other Tax Value
BC Trans.Fin.Auth-Chamber of Commerce	4511 Keith	4357.15	1503.83
Terrace Curling Association	3210 School	11171.27	3855.66
Terrace Little Theatre Society	3625 Kalum	2660.95	918.40
Terrace Little Theatre Society	3627 Kalum	907.08	313.07
Terrace Little Theatre Society	4605 Soucie	660.65	228.02
Womens' Aux to Hospital Association	4544 Lazelle	2398.79	827.92
Terrace Elks Lodge #425	2822 Tetrault	1180.89	705.17
Terrace Child Development Centre	2510 Eby	7384.34	2548.63
Kermode Friendship Society	3313 Kalum	4796.17	2864.03
Terrace Kitimat Airport Society	Beam Station Rd.	49.81	17.19
Terrace Kitimat Airport Society	Airport	116062.10	40057.73
Terrace Kitimat Airport Society	747 Air Cadets	1301.93	777.44
Terrace Kitimat Airport Society	Airport	36.70	12.67
Terrace Kitimat Airport Society	Airport	1423.54	491.32
K'San House Society	4838 Lazelle	4495.59	3332.87
K'San House Society	4838 Lazelle	5466.09	1886.57
K'San House Society	2812 Hall	1105.39	819.50
Hemec Investments Ltd (Terrace Economic Development Authority)	3224 Kalum Street	1947.87	672.29
Terrace Child Development Society Inc	4665 Park Avenue	3531.33	1218.81
Seventh-Day Adventist Church-All Nations Centre	3312 Sparks Street	807.17	482.01
Total Permissive Exemptions for 2010		\$ 171,744.81	\$ 63,533.13

Municipal Leased Land Exemptions (Public Park and/or Recreation) [Section 224 (2)(b)]

Name	Address	Municipal Tax Value	Other Tax Value
CNR-Fisherman's Park	5831 Hwy 16 W	206.52	123.33
Shell Canada-Parking (next to Kwinitisa House)	4801 Hwy 16 W	1890.19	652.38
Total Permissive Exemptions for 2010		\$ 2,096.71	\$ 775.71

Heritage Property Exemptions [Section 225 (2)(b)]

Name	Address	Municipal Tax Value	Other Tax Value
George Little House	3100 Kalum St.	5256.36	1814.18
Total Permissive Exemptions for 2010		\$ 5,256.36	\$ 1,814.18

The tax value of the permissive tax exemptions is the amount of municipal and other property taxes that would have been imposed on each property had it not been exempt in 2010. The value of the annual tax exemptions has been calculated using 2009 tax rates and 2009 assessed values.

APPENDIX “C”

2010

CONSOLIDATED FINANCIAL STATEMENTS