

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
TUESDAY, NOVEMBER 14, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were S. Bujtas, L. Christiansen, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers (via telephone). Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, B. Doddridge, Communications and Business Development Officer, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council
(No. 398)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (c) and (e) of the Community Charter (to discuss matters relating to labour relations and land).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Jeffrey Minhinnick, Terrace
Professional Firefighters'
Association Local 2685 –
Fire Ops 101 Helmet
Presentation***

Mayor Leclerc welcomed Jeff Minhinnick of the Terrace Professional Firefighters' Association Local 2685 to the Council Meeting.

Mr. Minhinnick is the President of the Terrace Professional Firefighters' Association Local 2685.

The Terrace Professional Firefighters' Association Local 2685 recognized and congratulated the Chief Administrative Officer (CAO) for participating in the Fire Ops 101 event in Vancouver.

The Fire Ops 101 event occurs every second year and is put on by the British Columbia Professional Firefighters' Association (BCPFFA) along with the Vancouver Fire Department Training Division. Fire Ops 101 gives elected and unelected officials a chance to see what a day in the life of a firefighter is like.

A video was played that was taken during the Fire Ops 101 event.

Representatives from the Terrace Fire Department hope to continue attending the Fire Ops 101 event and look forward to bringing others to the event in the future.

The Terrace Professional Firefighters' Association Local 2685 presented the CAO with a helmet in appreciation for her participation in the event.

The CAO thanked the Terrace Professional Firefighters' Association Local 2685 for the helmet, their presentation, and the chance to participate in the event.

Mayor Leclerc thanked the Terrace Professional Firefighters' Association Local 2685 for their presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 405).

MINUTES:

***Regular Council Minutes,
October 23, 2017***

(No. 404)

MOVED/SECONDED that the Regular Council Minutes of October 23, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

Jeffrey Minhinnick, Terrace Professional Firefighters' Association Local 2685– Fire Ops 101 Helmet Presentation

(No. 405)

MOVED/SECONDED that the presentation from the Terrace Professional Firefighters' Association Local 2685 be received for information.

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

(No. 406)

MOVED/SECONDED that the November 14, 2017 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

Committee of the Whole
➤ Development Services Component
November 14, 2017

Councillor Christiansen declared a conflict of interest due to property ownership and left the meeting.

The following item was discussed at the November 14, 2017 Development Services Component of the Committee of the Whole:

1. OCP AND ZONING AMENDMENTS – 4519 & 4523 OLSON AVENUE

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Committee of the Whole
➤ Development Services
Component
November 14, 2017

MOVED/SECONDED that the November 14, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

(No. 407)

1. OCP AND ZONING AMENDMENTS – 4519 & 4523 OLSON AVENUE

It was recommended that a Bylaw to amend Official Community Plan Bylaw No. 1983-2011 by amending Schedule B – Future Land Use to change the land use designation from Community and Public Use to Urban Residential and to designate as Development Permit Area No. 7 – Multi-Family; a portion of the properties legally described as The North ½ of Lot 15, District Lot 838, Range 5, Coast District, Plan 1105 and The North ½ of Lot 14, District Lot 838, Range 5, Coast District, Plan 1105 Except Plan 12220 (4519 & 4523 Olson Avenue) proceed to Council for consideration.

It was recommended that the Bylaw to amend Zoning Bylaw No. 2069-2014 by changing the zoning designation from P1 – Public and Institutional to R5 – High Density Multi-Family residential for a portion of the properties legally described as The North ½ of Lot 15, District Lot 838, Range 5, Coast District, Plan 1105 and The North ½ of Lot 14, District Lot 838, Range 5, Coast District, Plan 1105 Except Plan 12220 (4519 & 4523 Olson Avenue) proceed to Council for consideration.

Carried Unanimously.

Councillor Christiansen re-entered Chambers.

Committee of the Whole
➤ **October 20, 2017**

(No. 408)

MOVED/SECONDED that the October 20, 2017 Committee of the Whole report be adopted with the following recommendation:

1. FIRST NATIONS COURT

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ **Development Services Component**
October 23, 2017

(No. 409)

MOVED/SECONDED that the October 23, 2017 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

**APPOINTMENT OF THE
DIRECTOR TO THE
REGIONAL DISTRICT OF
KITIMAT-STIKINE**

The Chief Administrative Officer called for an indication of nominations for Director to the Board of the Regional District of Kitimat-Stikine.

Councillors S. Bujtas, J. Cordeiro, and L. Christiansen allowed their names to stand for consideration as Director to the Regional District of Kitimat-Stikine.

The Corporate Administrator advised of the secret ballot voting procedure, reminding Mayor and Council to write the names of their choice for two Directors on the slip of paper provided, and that the two highest numbers of votes would be appointed as Directors to the Regional District of Kitimat-Stikine.

Councillor S. Tyers was attending the Council meeting via telephone. She texted her votes to the Chief Administrative Officer.

Request for Scrutineer

The Corporate Administrator requested that Marek Tkach, a reporter from CFTK, act as scrutineer to assist in counting the ballots.

The Chief Administrative Officer declared the election of Councillors S. Bujtas and J. Cordeiro as Directors to the Regional District of Kitimat-Stikine.

(No. 410)

MOVED/SECONDED that Councillor S. Bujtas and Councillor J. Cordeiro be appointed as the City's Directors to the Regional District of Kitimat-Stikine Board for a one-year term to the end of November 2017.

Carried Unanimously.

**APPOINTMENT OF
ALTERNATE DIRECTORS TO
THE REGIONAL DISTRICT OF
KITIMAT-STIKINE**

The Chief Administrative Officer asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.

Mayor C. Leclerc, Councillor B. Downie, Councillor L. Christiansen, and Councillor M. Prevost allowed their names to stand as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.

As there were 4 names put forward, another secret vote was held with Marek Tkach as the scrutineer.

(No. 411)

MOVED/SECONDED that Mayor C. Leclerc be appointed as the first Alternate Director for Director S. Bujtas and Councillor L. Christiansen be appointed as Director Bujtas' second Alternate Director to the Board of the Regional District of Kitimat-Stikine; and that Councillor L. Christiansen be appointed as the first Alternate Director for Director Cordeiro and that Mayor C. Leclerc be appointed as Director Cordeiro's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.

Carried Unanimously.

Destroy Ballots

MOVED/SECONDED that all ballots be destroyed including electronic ballots.

(No. 412)

Carried Unanimously.

**Memo – City Planner,
Northern Development
Initiative Trust – 2018
Business Façade
Improvement Program
Funding Application**

MOVED/SECONDED that the City of Terrace apply to the Northern Development Initiative Trust for the 2018 Business Façade Improvement Program.

Carried Unanimously.

(No. 413)

**Memo – Building Inspector,
October 2017 Building
Synopsis**

MOVED/SECONDED that the October 2017 Building Synopsis be received for information.

Carried Unanimously.

(No. 414)

Memo – Terrace and District Victims Assistance Program Quarterly Activity Report – July to September 2017

(No. 415)

MOVED/SECONDED that the Terrace and District Victims Assistance Program Quarterly Activity Report for July to September 2017 be received for information.

Carried Unanimously.

Youth Advisory Committee Minutes, October 18, 2017

(No. 416)

MOVED/SECONDED that the October 18, 2017 Youth Advisory Committee Minutes be received for information.

Carried Unanimously.

BYLAWS:

Council Procedure Bylaw, Project No. ADP-02-1714 (Adoption)

(No. 417)

MOVED/SECONDED that Council Procedure Bylaw, Project No. ADP-02-1714 be read by title only and adopted.

Carried Unanimously.

Official Community Plan Amendment (4519 & 4523 Olson Avenue), Project No. ADP-02-1717 (First and Second Reading)

(No. 418)

Councillor Christiansen declared a conflict of interest due to property ownership and vacated Chambers.

MOVED/SECONDED that Official Community Plan Amendment (4519 & 4523 Olson Avenue), Project No. ADP-02-1717 be read by title only and passed in its first and second reading.

Carried Unanimously.

Zoning Amendment (4519 & 4523 Olson Avenue), Project No. ADP-02-1718 (First and Second Reading)

(No. 419)

MOVED/SECONDED that Zoning Amendment (4519 & 4523 Olson Avenue), Project No. ADP-02-1718 be read by title only and passed in its first and second reading.

Carried Unanimously.

Councillor Christiansen re-entered Chambers.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no Regional District of Kitimat-Stikine report.

**REPORTS ON COUNCIL
ACTIVITIES:**

Councillor Downie

Councillor Downie reported on the Nation2Nation Forum and the Halloween Howl at Heritage Park.

Councillor Bujtas

Councillor Bujtas reported on the Nation2Nation Forum.

Councillor Prevost

Councillor Prevost reported on the "Hashing It Out" webinar.

Councillor Cordeiro

Councillor Cordeiro reported on the Remembrance Day activities.

Mayor Leclerc

Mayor Leclerc reported on the Remembrance Day activities and the Remembrance Day Assembly at Caledonia.

Councillor Prevost

Councillor Prevost reported on the Halloween Howl at Heritage Park.

REPORT FROM IN-CAMERA:

There was item released from In-Camera status.

**In-Camera Special Meeting of
Council, November 14, 2017**

Resolution No. 402

**BC Housing – MOU for the
Rapid Response to
Homelessness (RRH) Program**

MOVED/SECONDED that Council resolve to direct Administration to enter into a Memorandum of Understanding (MOU) with BC Housing for the Rapid Response to Homelessness (RSS) Program, and that this be released from in-camera at the November 14, 2017 Regular Council meeting.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were no questions from the Media and no questions from the audience.

ADJOURNMENT

(No.420)

*MOVED/SECONDED that the November 14, 2017
Regular Meeting of Council be now adjourned.*

Carried Unanimously.

The meeting adjourned 8:25 p.m.

CERTIFIED CORRECT:

Mayor

Clerk