

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON  
TUESDAY, FEBRUARY 13, 2018 AT 7:35 P.M.**

*Mayor C. Leclerc presided. Councillors present were L. Christiansen, J. Cordeiro, B. Downie, M. Prevost, and S. Tyers (via telephone). Councillor S. Bujtas was absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, J. Klie, Fire Chief, A. Thompson, Clerk, and A. Poole, Executive Assistant.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:45 p.m. – Move to In-  
Camera Special Council***

*(No. 044)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (a), (b), (e), (i), (k), and (2) (b) of the Community Charter (to discuss matters relating to personnel, land, solicitor-client privilege, municipal services, and negotiations between the municipality and the Provincial or Federal governments).*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca), Council meetings are webcast on the City's website, and the past minutes have been archived.*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Barbara Tetz, Green Thumb  
Garden Society – Terrace  
Community Gardens Yearly  
Review***

*Mayor Leclerc welcomed Barbara Tetz of the Green Thumb Society to the Council meeting.*

*The Terrace Community Gardens has been steadily increasing their capabilities and is currently facing some financial issues.*

*The Terrace Community Gardens consists of a parcel of land on Apsley Street and a parcel of land Evergreen Street. The Apsley garden is the smaller of the two gardens and contains 12 garden beds, community patches, greenhouse, garden shed, and composts.*

*The Evergreen garden contains 62 personal plots, community patches, orchards, a picnic area and fire pit, playground area, greenhouses, composts, flower gardens, and a number of sheds and tools for volunteer gardeners to use.*

*Greenhouses have been built and are up and running. Dirt from Keith Avenue and Thomas Street has been obtained and sifted through. There have also been underground water systems installed.*

*The gardens contain a growing number of tangible assets. These assets have been restored, rebuilt, or purchased.*

*The Terrace Community Gardens have received numerous donations from different companies in the community. Thousands of pounds of produce have been grown and thousands of volunteer hours have been invested. This is no longer a simple community garden.*

*Community gardeners till and maintain their own plots. Extra food grown by gardeners as well as food from the community patch is brought to the "sharing shelf".*

*The average number of registrants per year for the gardens is approximately 63 people. By obtaining an increased level of understanding about gardening, many gardeners have gone back to backyard gardening.*

*Last year the gardeners divided into teams to maintain every aspect of the gardens including produce/community patch, maintenance, social, and administration.*

*For 2018 there are currently 52 confirmed registrants with the possibility of 64. The Terrace Community Gardens annual general meeting (AGM) is set to take place on February 18, 2018, in which time they hope to raise their number of registrants.*

*Many efforts have been taken to fundraise for the gardens. This program costs approximately \$8,000.00 to run yearly.*

*In the past the \$5,000.00 came from the City of Terrace and the Terrace Community Foundation for administrative and garden costs. In 2018 the Terrace Community Gardens liability insurance was classified as an administrative cost that can no longer be covered through the Terrace Community Foundation. Additional funds need to be sourced in order to operate the gardens this year.*

*Mr. Russell addressed Council.*

*Mr. Russell helps with the Happy Gang Centre's garden and the community plots.*

*Mr. Russell would like the City to put the Evergreen garden into the Agriculture Land Reserve (ALR), zone the garden to reflect the City's long-term commitment, offer the Green Thumb Garden Society a tenure that does not require them to buy liability insurance, continue to fund operating costs or help find long-term sponsors, and to continue to offer sponsors charitable tax receipts.*

*The Green Thumb Society would like the City of help put them at the top of the Regional District of Kitimat-Stikine's (RDKS) list regarding their need for compost.*

*Evergreen Street has been raised due to the increased traffic from Tim Hortons. Water now drains at the gates of the garden. The Terrace Community Gardens has asked the City to install dry wells at the gates of the gardens, and continue to apply dust control to the road. They have also asked that the City offer continued support and assist them with grant applications and donations.*

*Mayor Leclerc thanked Ms. Tetz and Mr. Russell for their presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 050).*

**MINUTES:**

***Regular Council Minutes,  
January 22, 2018***

*(No. 048)*

*MOVED/SECONDED that the Regular Council Minutes of January 22, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

***Special Council Minutes,  
January 24, 2018***

*(No. 049)*

*MOVED/SECONDED that the Special Council Minutes of January 24, 2018 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.*

*Carried Unanimously.*

**BUSINESS ARISING FROM  
THE MINUTES (OLD  
BUSINESS):**

*There was no Old Business.*

**CORRESPONDENCE:**

***Barbara Tetz, Green Thumb  
Garden Society – Terrace  
Community Gardens Yearly  
Review***

*(No. 050)*

*MOVED/SECONDED that the presentation from Green Thumb Garden Society be referred to staff.*

*Carried Unanimously.*

***BC Association of Farmers’  
Markets – Letter of Gratitude***

*(No. 051)*

*MOVED/SECONDED that the City of Terrace write a letter of gratitude to the Minister of Health regarding the positive impact of the BC Farmers' Market Nutrition Coupon Program in Terrace.*

*Carried Unanimously.*

**CONVENE INTO COMMITTEE  
OF THE WHOLE:**

*(No. 052)*

*MOVED/SECONDED that the February 13, 2018 Regular Council Meeting convene into Committee of the Whole.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services Component**  
**February 13, 2018**

*The following item was discussed at the February 13, 2018 Development Services Component of the Committee of the Whole:*

**1. DEVELOPMENT VARIANCE PERMIT NO. 02-2018 – BOTELHO (3415 THOMAS STREET)**

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**COMMITTEE REPORTS:**

*It was recommended that the Committee now rise and report.*

**Committee of the Whole**  
➤ **Development Services Component**  
**February 13, 2018**

*MOVED/SECONDED that the February 13, 2018 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:*

*(No. 053)*

**1. DEVELOPMENT VARIANCE PERMIT NO. 02-2018 – BOTELHO (3415 THOMAS STREET)**

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*It was recommended that the City issue Development Variance Permit No. 02-2018 for the property located at 3415 Thomas Street (Lot A, District Lot 983, Range 5, Coast District, Plan PRP13190), including the following variance:*

- *To vary Section 11.1.3.4.d of Zoning Bylaw 2069-2014 and amendments thereto to allow the rear parcel line set back in the R1 – Single Detached Residential Zone to be reduced from 1.5 metres to 1 metre on the west parcel line.*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **January 24, 2018**

*MOVED/SECONDED that the January 24, 2018 Committee of the Whole report be adopted with the following recommendation:*

*(No. 054)*

**1. UPDATE OF THE LNG INDUSTRY AND THE CONTINUING SIGNIFICANCE OF LNG IN BC**

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*There were no recommendations.*

*Carried Unanimously.*

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

***Committee of the Whole***

- ***Development Services Component  
January 22, 2018***

*(No. 055)*

*MOVED/SECONDED that the January 22, 2018 Development Services Component of the Committee of the Whole report be received for information.*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Executive Assistant,  
Approval For Travel –  
Federation of Canadian  
Municipalities Conference  
(FCM)***

*(No. 056)*

*(No. 057-D)*

*MOVED/SECONDED that Council approve travel for the Mayor and 2 Councillors to attend the Federation of Canadian Municipalities 2018 annual convention.*

*Carried Unanimously.*

*MOVED/SECONDED that the 2 Councillors be chosen to attend the Federation of Canadian Municipalities 2018 annual convention by travel expenses from 2017.*

*Defeated.*

*MOVED that the 2 Councillors be chosen to attend the Federation of Canadian Municipalities 2018 annual convention by draw.*

*Motion lost due to lack of seconder.*

*(No. 058)*

*MOVED/SECONDED that the 2 Councillors be chosen to attend the Federation of Canadian Municipalities 2018 annual convention by ballot.*

*Carried Unanimously.*

*By ballot it was determined that Councillor Stacey Tyers and Councillor Sean Bujtas would attend the Federation of Canadian Municipalities 2018 annual convention.*

***Memo – Fire Chief, Fourth  
Quarter Fire Department  
Report***

*(No. 059)*

*MOVED/SECONDED that the Fourth Quarter Fire Department report be received for information.*

*Carried Unanimously.*

***Memo – Fire Chief, Year-End Fire Department Report***

*MOVED/SECONDED that the Year-End Fire Department report be received for information.*

*(No. 060)*

*Carried Unanimously.*

***Memo – Terrace & District Victim Assistance Program Year-End Report, January – December 2017***

*MOVED/SECONDED that the Terrace & District Victim Assistance Program year-end report be received for information.*

*(No. 061)*

*Carried Unanimously.*

***Memo – Building Inspector, January 2018 Building Synopsis***

*MOVED/SECONDED that the January 2018 Building Synopsis be received for information.*

*(No. 062)*

*Carried Unanimously.*

***Housing Committee Minutes, December 19, 2017***

*MOVED/SECONDED that the December 19, 2017 Housing Committee minutes be received for information.*

*(No. 063)*

*Carried Unanimously.*

***January 22, 2018 Public Hearing Report (For Information Only)***

*MOVED/SECONDED that the January 22, 2018 Public Hearing Report be received for information only.*

*(No. 064)*

*Carried Unanimously.*

**BYLAWS:**

*There were no Bylaws.*

**NEW BUSINESS FROM COUNCIL:**

***Regional District of Kitimat-Stikine Report***

*Councillor Cordeiro reported on the Northwest Regional Hospital District meeting and the Regional District of Kitimat-Stikine Board meeting.*

***NCLGA Resolutions – Notice of Motion***

*Councillor Tyers notified Council that she will be bringing forward a resolution at the February 26, 2018 Regular Council meeting regarding disqualification from office upon conviction of certain criminal offenses.*

**REPORTS ON COUNCIL  
ACTIVITIES:**

***Councillor Downie***

*Councillor Downie reported on the #TrueNorth Business Development Forum, the BC Natural Resources Forum, and the Association of Minerals Exploration Round-Up Conference.*

***Mayor Leclerc***

*Mayor Leclerc reported on the Mills Memorial Hospital announcement and thanked City staff and citizens of Terrace for their efforts regarding snow removal.*

***Councillor Christiansen***

*Councillor Christiansen thanked City staff for their efforts regarding snow removal.*

***Councillor Prevost***

*Councillor Prevost thanked community members for their efforts during the snow storm.*

**REPORT FROM IN-CAMERA:**

*There were no items released from In-Camera status.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA &  
AUDIENCE:**

*There were no questions from the Media and no questions from the Audience.*

**ADJOURNMENT**

*(No. 065)*

*MOVED/SECONDED that the February 13, 2018 Regular Meeting of Council be now adjourned and that Council move to In-Camera to the public pursuant to Division 3, Sections 90(1) (e), (i), and (k) and (2) (b) of the Community Charter to discuss matters relating to land, negotiations between the municipality and provincial and/or federal governments, municipal services, and solicitor-client privilege.*

*Carried Unanimously.*

*The meeting adjourned 9:30 p.m.*

**CERTIFIED CORRECT:**

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***Mayor***

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***Clerk***