

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 11, 2017 AT 7:30 P.M.**

Mayor C. Leclerc presided. Councillors present were J. Cordeiro, B. Downie, and M. Prevost. Members S. Bujtas, L. Christiansen, and S. Tyers were absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, T. Irwin, City Planner, K. Newman, City Planner III, B. Doddridge, Communications and Business Development Officer, A. Thompson, Clerk, and A. Poole, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. – Move to In-
Camera Special Council
(No. 440)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(2) (b) of the Community Charter (to discuss negotiations with Provincial and/or Federal Governments).

Carried Unanimously.

REGULAR MEETING:

Mayor Leclerc advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca, Council meetings are webcast on the City's website, and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Sasa Loggin, Skeena
Diversity Society – Skeena
Diversity Society Update***

Mayor Leclerc welcomed Sasa Loggin of the Skeena Diversity Society to the Council Meeting.

Ms. Loggin provided an update on Skeena Diversity Society. Skeena Diversity Society has added two new services for newcomers which include Language Support and Parent-Child Programs. Some of Skeena Diversity Society's main programs are English language improvement, immigration support, employment and education, workplace culture, domestic issues and legal matters, and community engagement.

Some of the weekly programs offered by Skeena Diversity Society are international cooking, English conversation and one-on-one sessions, and parent-child drop-ins. This year the amount of different groups using Skeena Diversity Society's space has increased.

Some of the community events that the Skeena Diversity Society has been involved with are the Northwest Spirit of Wellness Expo, the Community Resource Fair, the Girl Guides performance, and Mexico Independence Day at Northwest Community College.

About one year ago three Syrian refugee families joined our community. They are all doing very well. One of the families recently moved to Ottawa. These families have had English lessons, have become locally employed, have found homes in Terrace, and have had ongoing community support. All three of these families were sponsored through private sponsorships that were very successful.

International cooking has been offered for three years now. This program has brought the community together. The Skeena Diversity Society has created a 2018 international cooking calendar and all proceeds from the sales of these calendars will go to buying ingredients required for the international cooking program. Ms. Loggin presented Mayor Leclerc with a calendar.

There will be a Community Resource Fair in March 2018 and the Northwest Spirit of Wellness Expo will be held again in April 2018.

Mayor Leclerc thanked Ms. Loggin for her update and presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 446).

Deklan Corstanje, Regional District of Kitimat-Stikine – Request for Letter of Support for Rural Dividend Application

Mayor Leclerc welcomed Deklan Corstanje of the Regional District of Kitimat-Stikine to the Council Meeting.

Mr. Corstanje is part of a consortium consisting of the Economic Development Commission of the Regional District of Kitimat-Stikine, Nisga'a Lisims Government, Kermodei Tourism, and Kitimat Tourism who are looking to do a regional tourism marketing initiative.

Grant applications have been submitted to Destination BC, Northern Development, and the BC Rural Dividend.

The project will be looking at doing research, planning, branding, a shared landing page, and actionable tactics to increase visitors and visitor spending in the region.

The consortium is strategically made up of a group that can bring different components of northern tourism to the table. Together this group will be able to offer a vast variety of activities that tourists generally engage in while in the North.

The consortium is looking for support from stakeholders in the region. Mr. Corstanje requested a letter of support from the City for the initiative. The letter will be included in their application to the BC Rural Dividend.

As much of the campaign's content will be online, there are a number of different ways to track key performance indicators. Visitors, page views, industry benchmarks on engagement, and increased followers are a few of the many components that are able to be tracked.

The focus for this consortium is to start small with the current group and eventually take larger steps in the future based on the success of the campaign.

If the grant application is accepted, they could receive up to \$250,000. The grant application submitted through Destination BC could potentially provide an additional \$250,000 if accepted.

Mayor Leclerc thanked Mr. Corstanje for his presentation and advised that the matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (See Resolution No. 447).

MINUTES:

***Regular Council Minutes,
November 27, 2017***

(No. 445)

MOVED/SECONDED that the Regular Council Minutes of November 27, 2017 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Sasa Loggin, Skeena
Diversity Society – Skeena
Diversity Society Update***

(No. 446)

MOVED/SECONDED that the presentation from the Skeena Diversity Society be received for information.

Carried Unanimously.

***Deklan Corstanje, Regional
District of Kitimat-Stikine –
Request for Letter of Support
for Rural Dividend
Application***

(No.447)

MOVED/SECONDED that the City of Terrace write a letter of support for the Regional District of Kitimat-Stikine regarding their application to the BC Rural Dividend.

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

(No. 448)

MOVED/SECONDED that the December 11, 2017 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

Committee of the Whole
➤ **Development Services**
Component
December 11, 2017

The following item was discussed at the December 11, 2017 Development Services Component of the Committee of the Whole:

1. AMENDMENT TO ZONING BYLAW NO. 2069-2014

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services**
Component
December 11, 2017

MOVED/SECONDED that the December 11, 2017 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendation:

(No. 449)

1. AMENDMENT TO ZONING BYLAW NO. 2069-2014

It was recommended that Bylaw to amend Zoning Bylaw No. 2069-2014 proceed to Council for consideration.

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel, &**
Administration
Component
December 4, 2017

MOVED/SECONDED that the December 4, 2017 Finance, Personnel, & Administration Component of the Committee of the Whole report be adopted with the following recommendation:

(No. 450)

1. COUNCIL TRAVEL & SUNDRY BUDGETS

It was recommended that 3 Councillors be budgeted to attend FCM, 1 Councillor be budgeted to attend COFI, to remove the Centre for Civic Governance Forum from the 2018 Council travel budget, and that \$5,000 be budgeted towards reconciliation.

2. RESERVE FUND REVIEW

There were no recommendations.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Development Services
Component
November 27, 2017

(No. 451)

MOVED/SECONDED that the November 27, 2017 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

Memo – City Planner, BC
Rural Dividend Fund (Fourth
Round Application Intake)

(No. 452)

MOVED/SECONDED the City of Terrace apply to the BC Rural Dividend Program, under the Funding Stream "Project Development", for \$10,000 funding, during their fourth round intake period, for the following feasibility assessment:

a) City of Terrace "Grand Trunk Pathway Completion (Skeena River Walk) Feasibility Assessment".

Carried Unanimously.

***Memo – Executive Assistant,
2018 Deputy Mayor Listing,
Regular Council Meeting
Schedule, and Appointments
by Council Resolution***

(No. 453)

MOVED/SECONDED that the 2018 Deputy Mayor Listing, Regular Council Meeting Schedule, and Appointments be Council Resolution be approved:

2018 DEPUTY MAYOR

*JANUARY – FEBRUARY...COUNCILLOR LYNNE CHRISTIANSEN
MARCH – APRIL.....COUNCILLOR BRIAN DOWNIE
MAY – JUNE.....COUNCILLOR JAMES CORDEIRO
JULY – AUGUST.....COUNCILLOR MICHAEL PREVOST
SEPTEMBER – OCTOBER.....COUNCILLOR STACEY TYERS
NOVEMBER – DECEMBER.....COUNCILLOR SEAN BUJTAS*

2018 SCHEDULE OF REGULAR COUNCIL MEETINGS

Regular Meeting, Monday, January 8

Regular Meeting, Monday, January 22

Regular Meeting, Tuesday, February 13

Regular Meeting, Monday, February 26

Regular Meeting, Monday, March 12

Regular Meeting, Monday, March 26

Regular Meeting, Monday, April 9

Regular Meeting, Monday, April 23

Regular Meeting, Monday, May 14

Regular Meeting, Tuesday, May 28

Regular Meeting, Monday, June 11

Regular Meeting, Monday, June 25

Regular Meeting, Monday, July 9

Regular Meeting, Monday, July 23

Regular Meeting, Monday, August 13

Regular Meeting, Monday, August 27

Regular Meeting, Monday, September 10

Regular Meeting, Monday, September 24

Regular Meeting, Tuesday, October 9

Regular Meeting, Monday, October 22

Regular Meeting, Tuesday, November 13

Regular Meeting, Monday, November 26

Regular Meeting, Monday, December 10

2018 APPOINTMENTS BY COUNCIL RESOLUTION

SELECT COMMITTEES

HOUSING COMMITTEE.....*MICHAEL PREVOST, BRIAN DOWNIE*

STRATEGIC COMMITTEES

KERMODEI TOURISM SOCIETY.....*STACEY TYERS*
(ALTERNATE *MICHAEL PREVOST*)

NORTHERN DEVELOPMENT INITIATIVE TRUST.....*MAYOR LECLERC*
(ALTERNATE *BRIAN DOWNIE*)

REGIONAL DISTRICT OF KITIMAT-STIKINE*SEAN BUJTAS, JAMES CORDEIRO*
(ALTERNATES *MAYOR LECLERC, LYNNE CHRISTIANSEN*)

TERRACE COMMUNITY FOUNDATION..... *MAYOR LECLERC*

TERRACE & DISTRICT MUSEUM SOCIETY (Heritage Park).....*LYNNE CHRISTIANSEN*

TERRACE PUBLIC LIBRARY.....*SEAN BUJTAS*

COMMUNITY LIAISONS

GREATER TERRACE BEAUTIFICATION SOCIETY.....*SEAN BUJTAS*

HEALTHY COMMUNITIES COMMITTEE.....*MAYOR LECLERC*

RIO TINTO KITIMAT PUBLIC ADVISORY COMMITTEE.....*STACEY TYERS*
(ALTERNATES *JAMES CORDEIRO, LYNNE CHRISTIANSEN*)

RIVERBOAT DAYS COMMITTEE.....*BRIAN DOWNIE*

SKEENA DIVERSITY SOCIETY.....*MICHAEL PREVOST*

TERRACE DOWNTOWN IMPROVEMENT AREA (TDIA).....*LYNNE CHRISTIANSEN*

DEPARTMENTAL LIAISONS

ADMINISTRATION.....*MAYOR LECLERC*

DEVELOPMENT SERVICES.....*SEAN BUJTAS*

FINANCE.....*STACEY TYERS*

FIRE DEPARTMENT (including Emergency Program).....*BRIAN DOWNIE*

LEISURE SERVICES.....*JAMES CORDEIRO*

PUBLIC WORKS.....*LYNNE CHRISTIANSEN*

RCMP.....*MICHAEL PREVOST*

ANNUAL LIAISONS

EDUCATIONAL SERVICES (SD#82/NWCC/UNBC).....*STACEY TYERS*
(ALTERNATE *SEAN BUJTAS*)

NORTHERN MEDICAL PROGRAMS TRUST.....*MICHAEL PREVOST*

TERRACE-KITIMAT AIRPORT SOCIETY.....*BRIAN DOWNIE*

Carried Unanimously.

**Oral Report, December 11,
2017 Public Hearing**

(No.454)

MOVED/SECONDED that the Oral Report from the December 11, 2017 Public Hearing be adopted with the following recommendations:

1. OFFICAL COMMUNITY PLAN AND ZONING AMENDMENTS FOR 4519 & 4523 OLSON AVENUE

It was recommended that following the holding of a Public Hearing, the bylaw to amend OCP Bylaw No. 1983-2011 by amending Schedule B – Future Land Use to change the land use designation from Community and Public Use to Urban Residential and to designate as Development Permit Area No. 7 – Multi-Family for a portion of the properties legally described as The North ½ of Lot 15, District Lot 838, Range 5, Coast District, Plan 1105 and The North ½ of Lot 14, District Lot 838, Range 5, Coast District, Plan 1105 Except Plan 12220 (4519 & 4523 Olson Avenue) proceed to Council for consideration of third reading and adoption.

It was recommended that following the holding of a Public Hearing, the bylaw to amend Zoning Bylaw No. 2069-2014 by changing the Zoning designation from R3 – Low Density Multi-Family Residential to R4 – Medium Density Multi-Family for a portion of the properties legally described as The North ½ of Lot 15, District Lot 838, Range 5, Coast District, Plan 1105 and The North ½ of Lot 14, District Lot 838, Range 5, Coast District, Plan 1105 Except Plan 12220 (4519 & 4523 Olson Avenue) proceed to Council for consideration of third reading and adoption.

Carried Unanimously.

**November 27, 2017 Public
Hearing Report (For
Information Only)**

(No.455)

MOVED/SECONDED that the November 27, 2017 Public Hearing Report be received for information only.

Carried Unanimously.

BYLAWS:

***Official Community Plan
Amendment (4519 & 4523
Olson Avenue) Bylaw Project
No. ADP-02-1717
(Third Reading)***

(No. 456)

*MOVED/SECONDED that the Official Community Plan
Amendment (4519 & 4523 Olson Avenue) Bylaw,
Project No. ADP-02-1717 be read by title only and
passed in its third reading.*

Carried Unanimously.

***Official Community Plan
Amendment (4519 & 4523
Olson Avenue) Bylaw Project
No. ADP-02-1717
(Adoption)***

(No. 457)

*MOVED/SECONDED that the Official Community Plan
Amendment (4519 & 4523 Olson Avenue) Bylaw,
Project No. ADP-02-1717 be read by title only and
adopted.*

Carried Unanimously.

***Zoning Amendment (4519 &
4523 Olson Avenue) Bylaw
Project No. ADP-02-1718
(Third Reading)***

(No.458)

*MOVED/SECONDED that Zoning Amendment (4519
& 4523 Olson Avenue) Bylaw, Project No. ADP-02-
1718 be read by title only and passed in its third
reading.*

Carried Unanimously.

***Zoning Amendment (4519 &
4523 Olson Avenue) Bylaw
Project No. ADP-02-1718
(Adoption)***

(No.459)

*MOVED/SECONDED that Zoning Amendment (4519
& 4523 Olson Avenue) Bylaw, Project No. ADP-02-
1718 be read by title only and adopted.*

Carried Unanimously.

***Zoning Amendment Bylaw
Project No. ADP-02-1719
(First and Second Reading)***

(No.460)

*MOVED/SECONDED that Zoning Amendment Bylaw,
Project No. ADP-02-1719 be read by title only and
passed in its first and second reading.*

Carried Unanimously.

**NEW BUSINESS FROM
COUNCIL:**

***Regional District of Kitimat-
Stikine Report***

*Councillor Cordeiro reported on the Regional District
of Kitimat-Stikine's upcoming board meeting on
December 15, 2017.*

**REPORTS ON COUNCIL
ACTIVITIES:**

Mayor Leclerc

Mayor Leclerc reported on Giving Tuesday at Northwest Community College (NWCC), the NWCC Donor Appreciation and Student Recognition Dinner, Mills Memorial Hospital's 500th MRI milestone, and the upcoming Greyhound Public Hearing. She acknowledged Firefighter Scott Spencer's retirement as well as the Terrace men's recreational hockey league for gathering funds to donate to the All Nations Centre Bread of Life Soup Kitchen.

Councillor Downie

Councillor Downie reported on the NWCC Donor Appreciation and Student Recognition Dinner, and the Terrace Downtown Improvement Area's Festival of Lights.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

**QUESTIONS/COMMENTS
FROM THE MEDIA &
AUDIENCE:**

There were no questions from the Media and no questions from the audience.

ADJOURNMENT

(No.461)

MOVED/SECONDED that the December 11, 2017 Regular Meeting of Council be now adjourned.

The meeting adjourned 9:10 p.m.

CERTIFIED CORRECT:

Mayor

Clerk