

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, JANUARY 25, 2016 AT 7:35 P.M.**

Deputy Mayor S. Tyers presided. Councillors present were S. Bujtas, J. Cordeiro, and M. Prevost. Mayor Leclerc (on City Business), Councillor L. Christiansen, and Councillor B. Downie (on City Business) were absent. Also in attendance were H. Avison, Chief Administrative Officer, D. Block, Director of Development Services, T. Irwin, City Planner, D. Myles, Economic Development Manager, A. Thompson, Clerk, and L. Wilson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council
(No. 021)***

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1) (a), (b), (e), and (k) of the Community Charter (to discuss matters relating to personnel, property, and negotiations for Municipal services).

Carried Unanimously.

REGULAR MEETING:

Deputy Mayor Tyers advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca and the past minutes have been archived.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

There were no Delegations or Guests.

MINUTES:

***Regular Council Minutes,
January 11, 2016
(No. 030)***

MOVED/SECONDED that the Regular Council Minutes of January 11, 2016 be adopted as read on this day and that such Minutes as read set out all the business before Council that day and fully and properly record all of the resolutions and bylaws passed and adopted by Council at that meeting.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no Old Business.

CORRESPONDENCE:

***Order of British Columbia
2016 – Call for Nominations***

(No. 031)

MOVED/SECONDED that the Call for Nominations for the 2016 Order of British Columbia be received for information.

Carried Unanimously.

***Request for Local
Government Input – Climate
Action and Climate
Leadership Plan***

(No. 032)

MOVED/SECONDED that the Request for Local Government Input – Climate Action Leadership Plan be received.

Carried Unanimously.

**CONVENE INTO
COMMITTEE OF THE
WHOLE:**

(No. 033)

MOVED/SECONDED that the January 25, 2016 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
January 25, 2016***

The following items were discussed at the January 25, 2016 Development Services Component of the Committee of the Whole:

- 1. TEMPORARY USE PERMIT NO. 01-2016 – THOMSON (3107 FRANK STREET)***
- 2. DEVELOPMENT VARIANCE PERMIT NO. 01-2016 – SMITH (#26-4305 LAKELSE AVENUE)***
- 3. DEVELOPMENT PERMIT NO. 02-2016 – EDSO HOLDINGS (4702 KEITH AVENUE)***
- 4. CITY OF TERRACE LANE CLOSURE AND DISPOSAL OF 4700 BLOCK WALSH AND LOEN AVENUE BYLAW***

COMMITTEE REPORTS:

It was recommended that the Committee now rise and report.

Committee of the Whole
➤ **Development Services**
Component
January 25, 2016

MOVED/SECONDED that the January 25, 2016 Development Services Component of the Committee of the Whole verbal report be adopted with the following recommendations:

(No. 034)

1. TEMPORARY USE PERMIT NO. 01-2016 – THOMSON (3107 FRANK STREET)

It was recommended that Temporary Use Permit No. 01-2016 be issued to Leon Wayne Thomson for the property legally described as Lot A, District Lot 365, Range 5, Coast District, Plan PRP12983 [3107 Frank Street] to permit the following use for an approximate 18 month period from the date the permit is issued until July 28, 2017:

- *A truck maintenance facility – for the specific activities of light duty maintenance of trucks and equipment related to the operations of logging contractor Timber Baron Contracting Ltd. Maintenance includes activities such as oil changes, welding, brake repairs, minor engine maintenance, and the repair of truck trailers.*

2. DEVELOPMENT VARIANCE PERMIT NO. 01-2016 – SMITH (#26-4305 LAKELSE AVENUE)

It was recommended that the Development Variance Permit No. 01-2016 be issued to Bruce Smith for the property located at #26-4305 Lakelse Avenue (Strata Lot 26, District Lot 368, Range 5, Coast District, Plan PRS348 Together with an Interest in the Common Property in Proportion to the Unit Entitlement of the Strata Lot as Shown on Form V) including the following variance:

- *To vary Section 8(9)(b)(i) of Manufactured Home Park Bylaw 2099-2016 and amendments thereto to increase the maximum allowable size of an accessory building in the R6 (Mobile Home Park) Zone from 35m² to 53m² for the construction of a new accessory building to be used for storage of maintenance equipment for the mobile park.*

3. DEVELOPMENT PERMIT NO. 02-2016 – EDSO HOLDINGS (4702 KEITH AVENUE)

It was recommended that Development Permit No. 02-2016 be issued to Edso Holdings Ltd. for the property legally described as Strata Lot 11, District Lot 361, Range 5, Coast District, Plan PRS55, together with an interest in the Common Property in proportion to the Unit Entitlement of the Strata Lot as Shown on Form 1 [4702 Keith Avenue] for conversion of existing retail space to a restaurant.

4. CITY OF TERRACE LANE CLOSURE AND DISPOSAL OF 4700 BLOCK WALSH AND LOEN AVENUE BYLAW

It was recommended that the Bylaw to permanently close and remove the highway dedication of the lane south and north of properties located at dedicated as highway by Plan EPP58777, District Lot 361 Range 5, Coast District; and that the closed highway lands are disposed of to the adjacent residential property owners proceed to Council for consideration.

Carried Unanimously.

**Committee of the Whole
January 11, 2016**

(No. 035)

MOVED/SECONDED that the January 11, 2016 Committee of the Whole report be adopted with the following recommendation:

1. RIO TINTO B.C. OPERATIONS BUSINESS UPDATE

There were no recommendations.

Carried Unanimously.

**Committee of the Whole
January 13, 2016**

(No. 036)

MOVED/SECONDED that the January 13, 2016 Committee of the Whole report be adopted with the following recommendation:

1. TERRACE & DISTRICT CHAMBER OF COMMERCE – SURVEY RESULTS, CITY OF TERRACE BUILDING, PERMITS, AND LICENSING

There were no recommendations.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Director of Development Services, Repeal and Replace City of Terrace Signage Bylaw No. 1500-1996

(No. 037)

MOVED/SECONDED that City of Terrace amend at 2nd Reading a Bylaw to repeal and replace the City of Terrace Signage Bylaw No. 1500-1996 and amendments thereto, and that the new Signage Bylaw proceed to Council for consideration.

Carried Unanimously.

Memo – Financial Administrator, Temporary Borrowing Bylaw

(No. 038)

MOVED/SECONDED that Temporary Borrowing Bylaw for \$1,500,000 proceed to Council for consideration.

Carried Unanimously.

Memo – Economic Development Manager, Economic Development Priorities and Stakeholder Engagement Plan

(No. 039)

MOVED/SECONDED that that Council approve the draft Economic Development Strategy and stakeholder engagement plan.

Carried Unanimously.

Memo – Corporate Administrator, Mileage Rates in the City of Terrace Policy No. 13 – Travel Allowance

(No. 040)

MOVED/SECONDED that City of Terrace Policy No. 13 – Travel Allowance be amended to change the mileage rates for travel at the Employer's request from \$.42/km to the current Provincial Government rate effective January 26, 2016.

Carried Unanimously.

Memo – City Planner, Homelessness Task Group, Terms of Reference

(No. 041)

MOVED/SECONDED that the City of Terrace Policy No. 106 Homelessness Task Group – Terms of Reference be approved.

Carried Unanimously.

Memo – Executive Assistant, Changes to Education Liaison for 2016 Council

(No. 042)

MOVED/SECONDED that James Cordeiro be appointed as the Education Liaison for the post-secondary institutions Northwest Community College and University of Northern British Columbia. Michael Prevost will remain as the Education Liaison for School District 82, Coast Mountains School District.

Carried Unanimously.

***Memo – Executive Assistant,
Approval for Travel –
Council of Forest Industries
(COFI) 2016 Convention***

MOVED/SECONDED that the Council approve the travel for 1 Councillor to attend the Council of Forest Industries (COFI 2016) Convention to come from Council Unbudgeted, not to exceed \$1,465.00

(No. 043)

Carried Unanimously.

***Housing Committee Minutes,
January 15, 2016***

MOVED/SECONDED that the January 15, 2016 Housing Committee Minutes for be received.

(No. 044)

Carried Unanimously.

***Memo – Senior Building
Inspector, December 2015
Building Synopsis***

MOVED/SECONDED that the December 2015 Building Synopsis be received.

(No. 045)

Carried Unanimously.

BYLAWS:

***City of Terrace Sign Bylaw,
Project No. ADP-02-1525
(Second and Third Reading
as Amended)***

MOVED/SECONDED that the City of Terrace Sign Bylaw, Project No. ADP-02-1525, be amended by changing the required deposit fees for Election Signs to an incremental scale, and the addition of On-Site Promotional Marketing Signs (window decals) as a category, and that the bylaw be read by title only and passed in its second and third reading, as amended.

(No. 046)

Carried Unanimously.

***Temporary Loan Bylaw,
Project No. ADP-02-1601
(First, Second and Third
Reading)***

MOVED/SECONDED that the Temporary Loan Bylaw, Project No. ADP-02-1601 be read by title only and passed in its first, second, and third reading.

(No. 047)

Carried Unanimously.

***Permanent Closing and
Removal of Highway
Dedication (4700 Block
Walsh & Loen Avenue)
Bylaw No. 2101-2016***

MOVED/SECONDED that the Permanent Closing and Removal of Highway Dedication (4700 Block Walsh & Loen Avenue) Bylaw No. 2101-2016, be read by title only in its first, second, and third reading.

(No. 048)

Carried Unanimously.

NEW BUSINESS FROM COUNCIL:

Regional District of Kitimat-Stikine Report

There was no business to report from the Regional District of Kitimat-Stikine.

REPORTS ON COUNCIL ACTIVITIES:

Councillor Bujtas

Councillor Bujtas reported on the Terrace Downtown Improvement Area Society.

REPORT FROM IN-CAMERA:

In-Camera Special Meeting of Council January 25, 2016

There was one item released from In-Camera status.

Appointments to the Homelessness Task Group

RESOLUTION NO. 027

MOVED/SECONDED that the following individuals be appointed to the Homelessness Task Group for a term ending November 30, 2016:

- *Nancy Benzer-Ross, Ministry of Social Innovation;*
- *Raina Fumerton/Tanya Rexin, Northern Health;*
- *Danielle Lavoie, Kermode Friendship Society;*
- *Julie Mahil, Terrace & District Community Services Society;*
- *Blaine Stensgaard, Ksan Society;*
- *Debbie Vanderheyden, Salvation Army;*
- *Malachy Towhill, BC Housing; and*
- *Janelle Fortin, Ministry of Children and Family Development.*

QUESTIONS/COMMENTS FROM THE MEDIA & AUDIENCE:

There was one question from the Media.

ADJOURNMENT

(No. 049)

MOVED/SECONDED that the January 25, 2016 Special Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned 8:35 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Alicia Thompson
Clerk