

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, JANUARY 14TH, 2008 AT 7:30 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, D. Block, City Planner, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:00 p.m. – Move to In-
Camera Special Council***

(No. 001)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(e) and (k) of the Community Charter to discuss matters relating to negotiations regarding municipal service and property.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Dan Baker, BC Government
and Service Employees'
Union – Presentation***

Dan Baker, representing the BC Government and Service Employees' Union gave a presentation entitled "BC Highways Maintenance: You Be the Judge".

Mr. Baker introduced himself as a Highways Maintenance worker with approximately 20 years of experience. The BCGEU wants to inform the public about the Highway Maintenance Standards. Mr. Baker presented a 7-minute video presentation entitled "Highways Maintenance: You Be the Judge"

Mr. Baker offered to leave pamphlets which provide information to the public regarding highways maintenance standards.

Mayor Talstra thanked Mr. Baker for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 009).

***Daryl Struthers, Terrace
Conservation Officer Service
– Presentation***

Conservation Supervisor Struthers, representing the Terrace Conservation Officer Service gave a PowerPoint presentation entitled “Bear Smart Communities and the Bear Aware Program.”

The Conservation Office’s mandate is to provide public safety, clean land, air and water and to deal with human – wildlife conflicts. The Terrace area is a natural corridor for wildlife and the Terrace Conservation Officer Service would like to ensure when wildlife move through the area they do not encounter any food sources that are not part of their natural food. They try to provide public education to reduce conflicts. Garbage is the major wildlife attractant in human – wildlife conflicts and Mr. Struthers is optimistic the community can improve its record in this area.

Bear Aware Program was presented as a pro-active solution to reduce the number of conflicts and the number of bears destroyed as a result of these conflicts. The Bear Smart Community Program was described.

Mayor Talstra thanked Conservation Supervisor Struthers for his presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 010).

Recess and Reconvene:

A short recess was called at 8:55 pm and the meeting reconvened at 9:00 pm.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
December 10, 2007***

MOVED/SECONDED that the Regular Council Minutes of December 10th, 2007, be adopted as circulated.

(No. 008)

Carried Unanimously.

***BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):***

There was no business arising from the Minutes.

CORRESPONDENCE:

***Dan Baker, BC Government
and Service Employees'
Union – Presentation***

(No. 009)

MOVED/SECONDED that the presentation from the BC Government and Service Employees' Union be received for information, and that the following resolution be adopted:

Therefore be it resolved that the Ministry of Transportation be called upon to ensure that contracted highways road and bridge maintenance providers fulfill their contractual obligations through enhanced monitoring and audits of work performance of contractors conducted by the Ministry of Transportation:

That the Ministry of Transportation provide regular accident reports for the service area, conduct comprehensive contractor performance assessments and report any findings semi-annually to key community stakeholders such as local governments, school boards, emergency services, chambers of commerce and other relevant stakeholders in the service area.

Carried.

***Darryl Struthers, Terrace
Conservation Officer Service
– Presentation – Bear Aware
and Bear Smart***

(No. 010)

MOVED/SECONDED that the PowerPoint presentation from the Terrace Conservation Officer Service regarding Bear Aware and Bear Smart be received for information and further that, during the 2008 budget deliberations, Council give consideration to funding the Bear Aware Program.

Carried Unanimously.

***Kelly Mann, 2010 BC Winter
Games***

(No. 011)

MOVED/SECONDED that Terrace 2010 BC Winter Games Nominating Committee be struck, and that Councillors Downie, Leclerc and Davies, and Mayor Talstra sit on this Nominating Committee to assemble the Terrace 2010 BC Winter Games Committee.

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

(No. 012)

Committee of the Whole
➤ ***Development Services
Component,
January 14, 2008***

MOVED/SECONDED that the January 14th, 2008 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

The following items were discussed at the January 14th, 2008 Development Services Component of Committee of the Whole:

**1. SPECIAL OCCASION LIQUOR LICENSE REQUEST –
CLASSIC OLD TIMERS HOCKEY CLUB**

**2. DEVELOPMENT PERMIT NO. 16-2007 (TERRACE
WOMEN'S RESOURCE CENTRE – 4553 PARK
AVENUE)**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ ***Development Services
Component,
January 14, 2008***

(No. 013)

MOVED/SECONDED that the January 14th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

**1. SPECIAL OCCASION LIQUOR LICENSE REQUEST –
CLASSIC OLD TIMERS HOCKEY CLUB**

It was recommended that a Special Occasion Liquor License be granted to the Classic Old Timers Hockey Club for hosting beer gardens in conjunction with their Annual Old Timers Hockey Tournament for games scheduled between February 1st, 2008 and February 3rd, 2008 provided RCMP, liquor licensing, and insurance requirements are met.

2. DEVELOPMENT PERMIT NO. 16-2007 (TERRACE WOMEN'S RESOURCE CENTRE – 4553 PARK AVENUE)

It is recommended that Development Permit No. 16-2007 be issued to the Terrace Women's Resource Centre Society for the property legally described as Parcel B (See TE13610), Block 1, District Lot 369, Range 5, Coast District, Plan 972 [4553 Park Avenue] to permit the construction of a 650 square foot addition to the southeast side of the existing building.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Development Services Component,
December 10, 2007

MOVED/SECONDED that the December 10th, 2007 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 014)

SPECIAL REPORTS:

Cheque Register, December 2007

MOVED/SECONDED that the Cheque Register for December 2007 be approved.

Carried Unanimously.

(No. 015)

Memo – Senior Building Inspector – November 2007 Building Synopsis

MOVED/SECONDED that the November 2007 Building Synopsis be received.

Carried Unanimously.

(No. 016)

Memo – Senior Building Inspector – December 2007 Building Synopsis

MOVED/SECONDED that the December 2007 Building Synopsis be received.

Carried Unanimously.

(No. 017)

BC Ambulance Service Report, 2007 Year End

MOVED/SECONDED that the BC Ambulance Service Report for 2007 be received.

(No. 018)

Carried Unanimously.

Measuring Up Terrace Committee Minutes, December 5, 2007

MOVED/SECONDED that the Measuring Up Terrace Committee minutes from December 5th, 2007 be received.

(No. 019)

Carried Unanimously.

2008 Appointments by Council Resolution, Deputy Mayor Listing and Regular Council Meeting Schedule

MOVED/SECONDED that the 2008 Appointments by Council Resolution, Deputy Mayor listing, (as amended) and Regular Council Meeting Schedule be approved:

(No. 020)

2008 APPOINTMENTS BY COUNCIL RESOLUTION

SELECT COMMITTEES

- Forestry Task Force Committee.....B. Downie, D. Pernarowski*
- Health Task Force Committee.....L. Christiansen, M. Davies*
- Housing Needs Task Force Committee.....B. Pollard, L. Christiansen, J. Talstra*
- Measuring Up Terrace Committee..... D. Pernarowski, C. Leclerc*
- Sportsplex Fundraising Committee.....C. Leclerc, B. Downie, J. Talstra*
- Sustainability Task Force Committee.....B. Pollard, M. Davies*

STRATEGIC COMMITTEES

- Chamber of Commerce..... B. Downie (C. Leclerc)*
- Educational Services (SD#82/NWCC/UNBC).....B. Pollard (D. Pernarowski)*
- Kermodei Tourism Society..... C. Leclerc (B. Downie)*
- NCDC (Northwest Corridor Development Corporation).....M. Davies (J. Talstra)*
- Regional District of Kitimat-Stikine.....Mayor J. Talstra/M. Davies*
(Alternates: B. Pollard and C. Leclerc)
- Terrace & District Museum Society (Heritage Park)...L. Christiansen (B. Downie)*
- Terrace Economic Development Authority (TEDA)...D. Pernarowski (B. Pollard)*
- Terrace-Kitimat Airport Society.....J. Talstra (M. Davies)*
- Terrace Public Library.....M. Davies (L. Christiansen)*

COMMUNITY LIAISONS

- Downtown Merchants' Association.....B. Downie (D. Pernarowski)*
- Greater Terrace Beautification Society.....B. Pollard (M. Davies)*
- Kermodei Spirit of BC Community Committee.....C. Leclerc (J. Talstra)*
- Seniors' Committee.....L. Christiansen (C. Leclerc)*
- Riverboat Days Committee..... D. Pernarowski (B. Downie)*
- Skeena Diversity Society.....M. Davies (L. Christiansen)*
- Yellowhead Highway Association.....J. Talstra (B. Pollard)*

DEPARTMENT LIAISONS

- Administration.....J. Talstra*
- Development Services.....D. Pernarowski*
- Finance.....M. Davies*
- Fire Department (including Emergency Programme).....B. Downie*
- Leisure Services.....L. Christiansen*
- Public Works.....C. Leclerc*
- RCMP.....B. Pollard*

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SCHEDULE OF REGULAR COUNCIL MEETINGS

7:30 P.M.

Regular Meeting, Monday, January 14
Regular Meeting, Monday, January 28

Regular Meeting, Monday, February 11
Regular Meeting, Monday, February 25

Regular Meeting, Monday, March 10
Regular Meeting, Tuesday, March 25

Regular Meeting, Monday, April 14
Regular Meeting, Monday, April 28

Regular Meeting, Monday, May 12
Regular Meeting, Monday, May 26

Regular Meeting, Monday, June 9
Regular Meeting, Monday, June 23

Regular Meeting, Monday, July 14
Regular Meeting, Monday, July 28

Regular Meeting, Monday, August 11
Regular Meeting, Monday, August 25

Regular Meeting, Monday, September 8
Regular Meeting, Monday, September 22

Regular Meeting, Tuesday, October 14
Regular Meeting, Monday, October 27

Regular Meeting, Monday, November 10
Regular Meeting, Monday, November 24

Regular Meeting, Monday, December 8

2008 DEPUTY MAYOR

JANUARY – FEBRUARY.....COUNCILLOR CHRISTIANSEN

MARCH – APRIL.....COUNCILLOR LECLERC

MAY – JUNE..... COUNCILLOR DOWNIE

JULY – AUGUST..... COUNCILLOR DAVIES

SEPTEMBER – OCTOBER..... COUNCILLOR POLLARD

NOVEMBER – DECEMBER..... COUNCILLOR PERNAROWSKI

Carried Unanimously.

**Public Hearing Report,
December 10, 2007 – For
Information Only**

*MOVED/SECONDED that December 10th, 2007
Public Hearing Report be received for information.*

Carried Unanimously.

(No. 021)

**Oral Report to the January
14, 2008 Public Hearing**

*MOVED/SECONDED that the January 14th, 2008
Public Hearing Report be adopted with the following
recommendation:*

(No. 022)

- 1. PUBLIC HEARING – OCP AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS PARCEL A (D.F. 18067), DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 3575 (4616 & 4618 SCOTT AVENUE)**

It was recommended that the bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Urban Residential to Multi-Family (Townhouse) for the property legally described as Parcel A (D.F. 18067), District Lot 361, Range 5, Coast District, Plan 3575 (4616 & 4618 Scott Avenue) be given third reading and adoption.

It was further recommended that the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the property legally described as Parcel A (D.F. 18067), District Lot 361, Range 5, Coast District, Plan 3575 (4616 & 4618 Scott Avenue) be given third reading and adoption.

- 2. PUBLIC HEARING – LAND USE CONTRACT AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT D, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN PRP14912 (5215 MOUNTAIN VISTA DRIVE)**

It was recommended that the Bylaw to amend Land Use Contract Bylaw No. 729-1974 by discharging the property legally described as Lot D, District Lot 363, Range 5, Coast District, Plan PRP14912, (5215 Mountain Vista Drive) from the Land Use Contract be given reading.

It was recommended that the Bylaw to amend Schedule 'A' of Zoning Bylaw No. 1431-1995 to rezone the property legally described as Lot D, District Lot 363, Coast District, Plan PRP14912 (5215 Mountain Vista Drive) from R2 – Two Family Residential to R1 – One Family Residential be given third reading.

Carried Unanimously.

BYLAWS:

***Land Use Contract
Amendment (5215 Mountain
Vista Drive) Bylaw, Project
No. ADP-02-0729
Third Reading***

MOVED/SECONDED that LUC Amendment (5215 Mountain Vista Drive) Bylaw, Project No. ADP-02-0729 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 023)

***Zoning Amendment (5215
Mountain Vista Drive) Bylaw,
Project No. ADP-02-0730
Third Reading***

MOVED/SECONDED that Zoning Amendment (5215 Mountain Vista Drive) Bylaw, Project No. ADP-02-0730 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 024)

***Official Community Plan
Amendment (4616 & 4618
Scott Avenue) Bylaw, Project
No. ADP-02-0732
Third Reading***

MOVED/SECONDED that Official Community Plan Amendment Bylaw (4616 & 4618 Scott Avenue), Project No. ADP-02-0732 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 025)

Adoption

(No. 026)

MOVED/SECONDED that Official Community Plan Amendment (4616 & 4618 Scott Avenue) Bylaw, Project No. ADP-02-0732 be read by title only and adopted.

Carried Unanimously.

***Zoning Amendment (4616 &
4618 Scott Avenue) Bylaw,
Project No. ADP-02-0733
Third Reading***

MOVED/SECONDED that Zoning Amendment (4616 & 4618 Scott Avenue) Bylaw, Project No. ADP-02-0733 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 027)

Adoption

(No. 028)

MOVED/SECONDED that Zoning Amendment (4616 & 4618 Scott Avenue) Bylaw, Project No. ADP-02-0733 be read by title only and adopted.

Carried Unanimously.

NEW BUSINESS:

***Councillor C. Leclerc –
Terrace-Kitimat Airport
Society***

Councillor Leclerc noted the increase in air travelers through the Northwest Regional Airport. In 2006, approximately 105,000 air travelers came through the Northwest Regional Airport. In 2007 there were approximately 122,000 travelers.

Councillor L. Christiansen

Councillor Christiansen inquired if smoking was permitted in the change rooms in the Terrace Arena. She was informed that smoking is not permitted in our facilities.

Councillor M. Davies

Councillor Davies attended the January 2008 Skeena Diversity Meeting. She informed Council of the “My Story” Contest being held by Skeena Diversity.

Mayor J. Talstra

Mayor Talstra received an invitation to attend the Building a Safer Community: Gangs, Drugs & Domestic Violence Issues Conference in Vancouver. This conference, scheduled for February 28th and 29th, will examine a number of issues including Community Courts.

Mayor Talstra suggested Council review the goals of the last three years and determine what needs to be done and what Council resolutions remain on the books.

(No. 029)

MOVED/SECONDED that Administration prepare a list for Council itemizing outstanding resolutions and initiatives prior to Council considering new initiatives for 2008.

Carried Unanimously.

Regional District Kitimat-Stikine has invited Mayor Talstra to attend the BC Flood Forum in Vancouver on Friday, January 18, 2008.

Mayor Talstra would like to continue having City Council meetings televised to encourage public interest in Council activities. Administration will contact City West Cable to determine the timeline for having the meetings broadcast again.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

Merv Ritchie advised the City regarding the death of local resident Maurice Beaudoin (Mighty Moe).

Mr. Ritchie inquired if the City currently employs a bylaw enforcement officer to enforce the bylaws. He was informed if there is an area of difficulty the City does respond and City employees work to address the problem.

Mr. Ritchie noted City Hall didn't have wheelchair access but this fact wasn't noted in the list in the Measuring Up Terrace Committee meeting. It was clarified that there is wheelchair access to City Hall, just not to the Council Chambers and the Measuring Up Terrace Committee had taken place at City Hall in the Training Room.

Mr. Ritchie asked if Council would be opposed to his filming City Council meetings. It would be live recorded and archived on the Terrace Daily website. Administration will look into this possibility.

REPORT FROM IN-CAMERA:

The following items were released from In-Camera status:

In-Camera Committee of the Whole, November 26, 2007

RESOLUTION NO.602

1. IN-CAMERA PERSONNEL ITEM UNDER DIVISION 3, SECTION 90(1)(a) OF THE COMMUNITY CHARTER – REVIEW OF COUNCIL APPOINTMENTS

It was recommended that Administration canvass other municipalities regarding their Committee structure and Council appointments, and return this information to an In-Camera Committee of the Whole meeting to be held before the New Year when the 2008 Council appointments are made.

In-Camera Committee of the Whole, December 10, 2007

RESOLUTION NO.608

1. IN-CAMERA COMMITTEE OF THE WHOLE ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER – UPDATE ON SPORTSPLEX
-

It was recommended that \$25,000 be transferred from the Infrastructure Reserve (Sportsplex - Phase I) to Phase II (Building Upgrades) for design and consulting fees, and that the rink slab replacement be removed from the list of work to be undertaken in Phase II.

In-Camera Personnel Item Under Section 90(1)(a) of the Community Charter – Appointments to Kermodei Tourism Society – Two Directors at Large

RESOLUTION NO.611

MOVED/SECONDED that Council appoint Bruno Belanger and Debbie Letawski as Directors at Large on the Kermodei Tourism Society Board, for the term ending December 2009;

And further that the City send a letter to Fred Seiler thanking him for his services as a Director on the Kermodei Tourism Society Board.

In-Camera Personnel Item Under Section 90(1)(a) of the Community Charter – Appointments to Kermodei Tourism Society – Board of Directors (Accommodations Sector Representative)

RESOLUTION NO.612

MOVED/SECONDED that Council confirm Debbie Russell as the representative to the accommodations sector to the Kermodei Tourism Society Board for the term ending December 2008.

In-Camera Personnel Item Under Section 90(1)(a) of the Community Charter – Appointments to Kermodei Tourism Society – Board of Directors (Regional District Nominee)

RESOLUTION NO.613

MOVED/SECONDED that Council confirm Web Bennett as the Regional District's nominee to the Kermodei Tourism Society for the term ending December 2009;

ADJOURNMENT:

(No. 030)

MOVED/SECONDED that the January 14th, 2008 Regular Meeting of Council now be adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Property Items Under Division 3, Section 90 (1) (e) of the Community Charter.

Carried Unanimously.

The meeting adjourned at 10:00 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, JANUARY 28TH, 2008 AT 7:35 P.M.**

Acting Mayor C. Leclerc presided. Councillors present were B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Absent were Mayor Talstra (on City business) and Councillors L. Christiansen and M. Davies (on City business). Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, C. Didier, Director of Leisure Services, D. Fisher, Clerk, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 036)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a) and (k) of the Community Charter to discuss matters relating to personnel and negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

(No. 043)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

DELEGATIONS & GUESTS:

***Dorothy Bartsoff, Community
Social Services –
Presentation***

Dorothy Bartsoff, representing the BC Government and Service Employees' Union, gave a verbal presentation entitled "Community Social Services".

Ms. Bartsoff introduced herself as a Community Social Service Worker with 18 years of experience. The Community Social Service Awareness campaign is a Province-wide campaign to increase awareness of the work provided by Community Social Service Workers.

Their campaign has three main goals:

- 1) To increase awareness of the value of community social services;*

- 2) To change and expand the public perceptions of the clients of community social services, and the importance of these individuals;*
- 3) To build greater public support for the services they provide and the work of Community Social Service workers.*

Ms. Bartsoff listed many of the agencies in Terrace that provide community social service work and described the type of services they provide.

Acting Mayor Leclerc thanked Ms. Bartsoff for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 045).

***José Coosemans, Terrace
Restorative Justice Program
– Presentation***

José Coosemans gave a verbal presentation of the Terrace Restorative Justice Program.

Mr. Coosemans is the coordinator of the Terrace Restorative Justice Program. This is a pre-court diversion program run by volunteers. Training and referrals come from the RCMP usually, although this program is independent of the RCMP.

The Terrace Restorative Justice Program receives approximately \$2,500 per year from the Ministry of Public Safety and Solicitor General. This funding covers the cost of running the program but is not sufficient for a paid coordinator position.

Mr. Coosemans gave a description of how the program works. He receives a file from the RCMP, gets consent from the victim and the offender to ensure they both wish to participate in this program. The victim and the offender come together at a meeting which is facilitated. Both parties are encouraged to develop empathy and to work together to repair the harm. Once an understanding is reached, a contract is signed (this could be community work or restitution or an apology, etc). Restorative Justice gives the victim a chance to have a say in the process.

Acting Mayor Leclerc thanked Mr. Coosemans for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 046).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
January 14, 2008***

MOVED/SECONDED that the Regular Council Minutes of January 14th, 2008 be adopted as circulated.

(No. 044)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Dorothy Bartsoff, Community
Social Services –
Presentation***

MOVED/SECONDED that the presentation from the Ms. Dorothy Bartsoff be received for information, and that the following resolution be adopted:

(No. 045)

The Terrace City Council is aware of Community Social Services Awareness month and recognizes the value of these services and the workers who provide them in our community.

Carried Unanimously.

***José Coosemans, – Terrace
Restorative Justice System
Presentation***

MOVED/SECONDED that the presentation from the Mr. José Coosemans regarding Terrace Restorative Justice System be received for information.

(No. 046)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the January 28th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 047)

Carried Unanimously.

Committee of the Whole
➤ **Development Services**
Component,
January 28, 2008

The following items were discussed at the January 28th, 2008 Development Services Component of Committee of the Whole:

1. MOMACK HOLDINGS LTD. DEVELOPMENT PERMIT #01-2008 (4526 GREIG AVENUE)

2. OCP AMENDMENT – APPENDIX ‘G’ DOWNTOWN PLAN

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services**
Component,
January 28, 2008

MOVED/SECONDED that the January 28th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

1. MOMACK HOLDINGS LTD. DEVELOPMENT PERMIT #01-2008 (4526 GREIG AVENUE)

It was recommended that Development Permit No. 01-2008 be issued to Momack Holdings Ltd. for property legally described as Parcel A (PN11387) of Block 8, District Lot 369, Range 5, Coast District, Plan 972 [4526 Greig Avenue] for new siding and roof parapet treatment on the existing commercial building.

2. OCP AMENDMENT – APPENDIX ‘G’ DOWNTOWN PLAN

It was recommended that the City of Terrace approve the 1st and 2nd readings of a bylaw to amend Official Community Plan Bylaw No. 1771-2002 to incorporate the Downtown Plan as Appendix ‘G’ of the Official Community Plan.

(No. 048)

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component,
January 14, 2008***

MOVED/SECONDED that the January 14th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 049)

SPECIAL REPORTS:

***R.C.M.P./TVAP Report,
December 2007 Statistics***

MOVED/SECONDED that the R.C.M.P./TVAP Report for December 2007 be received.

Carried Unanimously.

(No. 050)

***Seniors' Committee,
January 9, 2008 Minutes***

MOVED/SECONDED that the Seniors Committee minutes from January 9th, 2008 be received.

Carried Unanimously.

(No. 051)

(No. 052)

MOVED/SECONDED that Councillor Christiansen be asked to follow up on the issue of Home Support raised at the Seniors' Committee meeting.

Carried Unanimously.

***Memo – Director of Leisure
Services – Terrace Healthy
Living Program***

MOVED/SECONDED that the City of Terrace continue to support how the Terrace Healthy Living Program is administered by the Leisure Services Department.

Carried Unanimously.

(No. 053)

***Public Hearing Report,
January 14, 2008 – For
Information Only***

MOVED/SECONDED that January 14th, 2008 Public Hearing Report be received for information.

Carried Unanimously.

(No. 054)

BYLAWS:

***Land Use Contract
Amendment (5215 Mountain
Vista Drive) Bylaw, Project
No. ADP-02-0729
Adoption***

MOVED/SECONDED that LUC Amendment (5215 Mountain Vista Drive) Bylaw, Project No. ADP-02-0729 be read by title only and adopted.

Carried Unanimously.

(No. 055)

***Zoning Amendment (5215
Mountain Vista Drive) Bylaw,
Project No. ADP-02-0730
Adoption***

MOVED/SECONDED that Zoning Amendment (5215 Mountain Vista Drive) Bylaw, Project No. ADP-02-0730 be read by title only and adopted.

Carried Unanimously.

(No. 056)

***Official Community Plan
Amendment (Appendix 'G'
Downtown Plan) Bylaw,
Project No. ADP-02-0801
First and Second Reading***

MOVED/SECONDED that Official Community Plan Amendment Bylaw (Appendix 'G' Downtown Plan), Project No. ADP-02-0801 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 057)

NEW BUSINESS:

***Councillor M. Davies – BC
Natural Resource Forum***

MOVED/SECONDED that the Report from Councillor Davies regarding the 2008 BC Natural Resource Forum be received.

Carried Unanimously.

(No. 058)

***Councillor M. Davies –
Regional District Kitimat-
Stikine***

MOVED/SECONDED that the report from Councillor M. Davies regarding the January 25, 2008 Regional District Kitimat-Stikine Board meeting be received.

Carried Unanimously.

(No. 059)

***Councillor M. Davies –
Northwest Regional Hospital
District Board***

MOVED/SECONDED that the Report from Councillor Davies regarding the January 25, 2008 Northwest Regional Hospital District Board Meeting be received.

Carried Unanimously.

(No. 060)

***Councillor B. Downie –
Kermodei Tourism***

Councillor Downie attended the Kermodei Tourism Society Board meeting. He distributed copies of the Terrace 2008 Travel Guide and spoke in praise of the fresh look of the Guide. Kermodei Tourism is planning to participate in the Vancouver Outdoor Adventure and Travel show and they are also preparing a hiking and biking trails pamphlet of the area in conjunction with the Regional District Kitimat-Stikine, City of Terrace Leisure Services Department and the Province.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

There were no questions from the media or the audience.

REPORT FROM IN-CAMERA:

The following items were released from In-Camera status:

In-Camera Property Item
Under Section 90(1)(e) of the
Community Charter –
Kwinitsa Foreman’s
Residence – 4805 Highway
16 West – PNGI Lease

RESOLUTION NO. 032

MOVED/SECONDED that subject to Section 26 of the Community Charter, the City of Terrace enter into a two-year lease to September 30, 2009 with the Provincial Networking Group Inc. (PNGI) for 520 square feet of the building known as the Kwinitsa Foreman’s Residence located at 4805 Highway 16 West (legally described as District Lot 362, R5, Coast District, Plan BCP17919) for the annual amount of \$4,740 plus taxes.

In-Camera Property Item
Under Division 3, Section
90(1)(e) of the Community
Charter – City House – 4542
Park Avenue – Terrace Anti-
Poverty Group Society Lease

RESOLUTION NO.034

MOVED/SECONDED that, subject to Section 26 of the Community Charter, the City of Terrace enter into a 3-year lease to December 31, 2010 with the Terrace Anti-Poverty Group Society for the City-owned land known as the City House (legally described as Lot 4, Block A, DL 369, R. 5, Coast District, Plan 972 – 4542 Park Avenue) for the monthly amount of Six Hundred Dollars (\$600) plus 50% of required building maintenance costs (to an annual maximum cost of \$3,600) and that the Mayor and Corporate Administrator be authorized to execute all necessary documents.

ADJOURNMENT:

(No. 061)

*MOVED/SECONDED that the January 28th, 2008
Regular Meeting of Council now be adjourned.*

Carried Unanimously.

The meeting adjourned at 9:15 p.m.

CERTIFIED CORRECT:

Acting Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, FEBRUARY 11TH, 2008 AT 7:40 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Absent was Councillor M. Davies. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, D. Fisher, Clerk, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. – Move to In-
Camera Special Council***

(No. 062)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a), (e) and (k) of the Community Charter to discuss matters relating to personnel, property and negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

“Talkback Line” and Internet

Mayor Talstra advised that the City’s Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at www.terrace.ca.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Dawna Ottenbreit and
Heather Reay, Snow
Removal – Seniors & Shut-
ins Presentation***

Ms. Ottenbreit and Ms. Reay introduced themselves and stated they were speaking on behalf of shut-ins and seniors. Some seniors and shut-ins have medical conditions which make it difficult for them to remove the snow at the end of their driveway. They are concerned they may become plowed-in after a heavy snowfall. Ms. Ottenbreit and Ms. Reay are seeking solutions to deal with these situations. No matter how well the road is plowed if the driveway is plowed-in some residents will not be able to get out of their driveways.

They described the Ministry of Transportation's previous practice of flagging selected homes, and plow operators would then lift the plow blade when plowing the roads in front of these homes, returning later to remove the snow which accumulated at the end of the driveways.

Ms. Ottenbreit has spoken with City of Terrace employee Henry Craveiro regarding snow removal and praised him for "doing an awesome job under difficult circumstances".

On February 10th, 2008 Ms. Ottenbreit discovered an unidentified front end loader had dumped snow into her driveway and narrowly missed the fire hydrant by inches. The hydrant was not marked with anything to indicate its location under the snow. Ms. Reay and Ms. Ottenbreit distributed information to Council including photographs of Ms. Ottenbreit's driveway.

Ms. Ottenbreit and Ms. Reay feel the Terrace Volunteer Bureau can't deal with all of the requests for help for snow removal and so they are seeking solutions to assist those who are unable to clear the snow at the end of their driveway.

Mayor Talstra thanked Ms. Ottenbreit for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 070).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
January 28, 2008***

MOVED/SECONDED that the Regular Council Minutes of January 28th, 2008 be adopted as circulated.

(No. 069)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Dawna Ottenbreit and
Heather Reay, Snow
Removal – Seniors & Shut-
ins Presentation***

(No. 070)

MOVED/SECONDED that the presentation from Ms. Ottenbreit and Ms. Reay be received and a meeting with the Director of Public Works, and the Chief Administrative Officer be arranged to work with Ms. Ottenbreit and Ms. Reay to help find a solution to the problems described in their presentation.

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

(No. 071)

MOVED/SECONDED that the February 11th, 2008 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
February 11, 2008***

The following items were discussed at the February 11th, 2008 Development Services Component of Committee of the Whole:

- 1. OCP AND ZONING AMENDMENTS – KNOX (4505 & 4507 GREIG AVENUE)***

- 2. LUC AMENDMENT – ROSSCO VENTURES LTD. (5233 STRAUME AVENUE)***

- 3. ZONING AMENDMENT – ROSSCO VENTURES LTD. (5233 STRAUME AVENUE)***

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

***Committee of the Whole
➤ Development Services
Component,
February 11, 2008***

(No. 072)

MOVED/SECONDED that the February 11th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

1. OCP AND ZONING AMENDMENTS – KNOX (4505 & 4507 GREIG AVENUE)

It was recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Live-Work Studios (D4) to Mixed-Use Downtown (D2) for the properties legally described as Lot 13, Block 11, District Lot 369, Range 5, Coast District, Plan 972 and Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 Except the West 18.5 feet (4505 & 4507 Greig Avenue).

It was further recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from R4 – Medium Density Multi-Family Residential to C1-A mixed use Downtown for the properties legally described as Lot 13, Block 11, District Lot 369, Range 5, Coast District, Plan 972 and Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 Except the West 18.5 feet (4505 & 4507 Greig Avenue).

2. LUC AMENDMENT – ROSSCO VENTURES LTD. (5233 STRAUME AVENUE)

It was recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend Land Use Contract Bylaw No. 729 – 1974 by discharging a portion of the property legally described as Lot 2, District Lot 363, Range 5, Coast District, Plan 7841 Except Plans PRP13351, PRP14912 and BCP31482 (5233 Straume Avenue) from the Land Use Contract.

**3. ZONING AMENDMENT – ROSSCO VENTURES LTD.
(5233 STRAUME AVENUE)**

It was recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation for Two-Family Residential (R2) to One-Family Residential (R1) for a portion of the property legally described as Lot 2, District Lot 363, Range 5, Coast District, Plan 7841 Except Plans PRP13351, PRP14912 and BCP31482 (5233 Straume Avenue).

Carried Unanimously.

**COMMITTEE REPORTS (FOR
INFORMATION ONLY):**

Committee of the Whole
➤ ***Development Services
Component,
January 28, 2008***

MOVED/SECONDED that the January 28th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 073)

SPECIAL REPORTS:

***Senior Building Inspector –
January 2008 Building
Synopsis***

MOVED/SECONDED that the January 2008 Building Synopsis be received.

Carried Unanimously.

(No. 074)

***Cheque Register,
January 2008***

MOVED/SECONDED that the Cheque Register for January 2008 be approved.

Carried Unanimously.

(No. 075)

BYLAWS:

***Official Community Plan
Amendment (4505 & 4507
Greig Avenue) Bylaw, Project
No. ADP-02-0802
First and Second Reading***

(No. 076)

*MOVED/SECONDED that Official Community Plan
Amendment (4505 & 4507 Greig Avenue) Bylaw,
Project No. ADP-02-0802 be read by title only and
passed in its first and second reading.*

Carried Unanimously.

***Zoning Amendment (4505 &
4507 Greig Avenue) Bylaw,
Project No. ADP-02-0803
First and Second Reading***

(No. 077)

*MOVED/SECONDED that Zoning Amendment (4505
& 4507 Greig Avenue) Bylaw, Project No. ADP-02-
0803 be read by title only and passed in its first
and second reading.*

Carried Unanimously.

***Land Use Contract
Amendment (5233 Straume
Avenue) Bylaw, Project No.
ADP-02-0804
First and Second Reading***

(No. 078)

*MOVED/SECONDED that Land Use Contract
Amendment (5233 Straume Avenue) Bylaw, Project
No. ADP-02-0804 be read by title only and passed
in its first and second reading.*

Carried Unanimously.

***Zoning Amendment (5233
Straume Avenue) Bylaw,
Project No. ADP-02-0805
First and Second Reading***

(No. 079)

*MOVED/SECONDED that Zoning Amendment (5233
Straume Avenue) Bylaw, Project No. ADP-02-0805
be read by title only and passed in its first and
second reading.*

Carried Unanimously.

NEW BUSINESS:

***Mayor J. Talstra – Mineral
Exploration Round Up***

*Mayor Talstra reported he attended the Minerals
Exploration Round Up in Vancouver January 28-31,
2008. Terrace Economic Development Authority
had a booth at the event to keep Terrace on the
map with mining companies and there were
numerous other Northwest communities
represented at the event.*

*The Northern Transmission Line and NovaGold's
Galore Creek project were prominent topics at the
conference.*

Mayor Talstra met with representatives from several mining companies regarding the Northern Transmission Line. They intend to approach Minister of Energy, Mines and Petroleum Resources regarding the project. It will take some time to develop the line and will be needed for future mining activities in the Northwest.

Mayor J. Talstra – BC Electoral Boundaries Commission

Mayor Talstra attended a BC Electoral Boundaries Commission hearing in Quesnel January 22nd, 2008. At the hearing he and others recommended the Commission keep all existing northern ridings in place.

Councillor B. Downie – A Dialogue to Develop Community Potential

Councillor Downie attended “A Dialogue to Develop Community Potential” on Saturday, February 9th, 2008. Approximately 80 people attended and participated in this forum. Councillor Downie commended Skeena Diversity Society for their work on this excellent event.

Councillor B. Downie – Coy Cup

Councillor Downie reminded Council that the Coy Cup will be held in Terrace on March 4 to 8, 2008. Three other teams will be coming to Terrace to attend this event. He praised C. Didier, Director of Leisure Services, and the contractors working on the Sportsplex. They are working hard to finish the dressing rooms in the new building.

Councillor B. Pollard – Greater Terrace Beautification Society

Councillor Pollard attended the Greater Terrace Beautification Society meeting on February 6th, 2008. He stated the Beautification Society wished to convey their appreciation for all the assistance they have received from City Administration and, in particular, City Planner D. Block.

(No. 080)

MOVED/SECONDED that the lights on the Millennium Trail be lit on the weekend of February 15 - 17th, 2008 in recognition of 2010 Spirit Week.

Carried Unanimously.

***Councillor L. Christiansen –
Food Share***

Councillor Christiansen attended a Food Share evaluation meeting on February 6th, 2008. Food Share Coordinator, Agatha Jedrzejczyk, presented some interesting statistics about the local food redistribution program. Last year they redistributed 6,000 to 7, 000 lbs of food per month. Councillor Christiansen said the program is in need of volunteers to help and the use of a truck from time to time to pull the refrigeration trailer which transports the food.

***Councillor L. Christiansen –
Ksan House Community
House***

Councillor Christiansen announced the Ksan House Society is holding an Open House on February 15th to show their new Community House located at #36 – 4618 Haugland Street in Terrace.

***Councillor L. Christiansen –
Healthy Terrace Advisory
Committee***

Councillor Christiansen attended a Healthy Terrace Advisory Committee meeting on January 30th, 2008. At the meeting they discussed the Terrace Healthy Terrace Living Program and noted they would like to work more closely with Leisure Services on this Program.

***Councillor L. Christiansen –
Seniors' Committee***

Councillor Christiansen reported she attended the Seniors' Committee meeting held on February 7th, 2008. At this meeting the issue of snow removal was discussed and the Committee will be pleased to hear about the presentation this evening. At the same meeting the RCMP gave a talk on safety tips for seniors.

***Councillor L. Christiansen –
Kinsmen/Kinnettes Sweetheart
Dinner and Dance***

Councillor Christiansen attended the Sweetheart Dinner and Dance held on Sunday, February 10th 2008. Hosted by the Kinsmen/Kinnettes, this was the 25th Sweetheart Dinner and Dance they have held. At the event the King and Queen were announced as Don McKinnon and Virginia Carpino.

Mayor J. Talstra

Mayor Talstra welcomed back the City West cable audience and thanked camera operator, Chris Cain, for filming the Council meeting.

***QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:***

There were no questions from the media or the audience.

REPORT FROM IN-CAMERA:

The following item was released from In-Camera status:

In-Camera Personnel Item
Under Section 90(1)(a) of the
Community Charter –
Measuring Up Terrace
Committee Appointment

RESOLUTION NO. 040

MOVED/SECONDED that Stacey Tyers be appointed to sit on the Measuring Up Terrace Committee for a one-year term.

ADJOURNMENT:

(No. 081)

MOVED/SECONDED that the February 11th, 2008 Regular Meeting of Council now be adjourned.

Carried Unanimously.

The meeting adjourned at 8:45 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, FEBRUARY 25TH, 2008 AT 7:35 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, B. Downie, and D. Pernarowski. Absent were Councillors M. Davies, C. Leclerc, and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, C. Didier, Director of Leisure Services and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 082)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1)(e) of the Community Charter to discuss matters relating to property.

Carried Unanimously.

REGULAR MEETING:

“Talkback Line” and Internet

Mayor Talstra advised that the City’s Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at www.terrace.ca.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Kermodei Spirit of BC – Flag
Pole Installation***

Ms. Carol Fielding, representing Kermodei Spirit of BC, addressed Council to request a flag pole be installed at the George Little House. While looking for a flag pole at which to hold the official flag-raising ceremony in recognition of the Spirit of BC Week, Ms. Fielding discovered there are not many flag poles available in the community to hold such an event. She indicated TEDA will help with the costs of purchasing a new flag pole which Ms. Fielding estimates at \$2,500 for a 25-foot pole with a secure halyard and \$2,000 for a 20-foot pole. Either model would come with a key to protect against theft and vandalism.

Mayor Talstra commended Ms. Fielding for the work she has done on behalf on Kermodei Spirit of BC. Mayor Talstra also thanked Ms. Fielding for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 088).

Bruce Andrews and Rick McDaniel – Hosting Sporting Events

Mr. Rick McDaniel and Mr. Bruce Andrews described their proposal for an Athletic Commission Bylaw which would allow the community to host professional combative sports, issue permits, establish policies and procedures and otherwise regulate these events. This proposed Commission would be made up of a minimum of 3 members from the general public, and its membership would be approved by City Council.

The Athletic Commission would charge fees for permits, security, event personnel, insurance etc. The purpose of these funds is to cover costs for the event, administrative costs, and training of the Athletic Commission members.

The proposed Athletic Commission is not-for-profit but would allow professional combative sporting events to come to the community.

Mayor Talstra thanked Mr. Andrews and Mr. McDaniel for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 089).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
February 11, 2008***

MOVED/SECONDED that the Regular Council Minutes of February 11th, 2008 be adopted as circulated.

(No. 087)

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no business arising from the Minutes.

CORRESPONDENCE:

Kermodei Spirit of BC – Flag Pole Installation

(No. 088)

MOVED/SECONDED that the City of Terrace permit the installation of a flag pole at the George Little House and that the Kermodei Spirit of BC seek the necessary funding.

Carried Unanimously.

Bruce Andrews and Rick McDaniel – Hosting Sporting Events

(No. 089)

MOVED/SECONDED that the proposal for an Athletic Commission Bylaw be sent to Administration to review and report to City Council.

Carried Unanimously.

One Sky – 2008-2009 BC Energetic Olympics Challenge

(No. 090)

MOVED/SECONDED that the City Administration get more information about the Energetic Olympics and report their findings to City Council.

Carried Unanimously.

Committee of the Whole
➤ Development Services Component,
February 25, 2008

The following item was struck from the Agenda at the request of the applicant.

1. SPECIAL OCCASION LIQUOR LICENCE APPLICATION – CLASSIC OLD TIMERS HOCKEY CLUB

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ Development Services Component,
February 11, 2008

MOVED/SECONDED that the February 11th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 091)

SPECIAL REPORTS:

***Seniors' Committee –
February 6, 2008 Minutes***

MOVED/SECONDED that the Seniors Committee minutes from February 6th, 2008 be received.

(No. 092)

Carried Unanimously.

***R.C.M.P./TVAP Report,
January 2008 Statistics***

MOVED/SECONDED that the R.C.M.P./TVAP Report for January 2008 be received.

(No. 093)

Carried Unanimously.

***Memo – Financial Services
Manager – Public Transit
Agreement Grant***

MOVED/SECONDED that the City of Terrace submit an application to UBCM for a Public Transit Agreement Grant in the amount of \$63,793.

(No. 094)

Carried Unanimously.

***Memo – Director of Leisure
Services – Ferry Island
Municipal Campground
Camping Fees***

MOVED/SECONDED that Council approve an increase in user fees at Ferry Island Municipal Campground from \$14 to \$16 per night for non-serviced sites and \$16 to \$20 per night for serviced sites.

(No. 095)

Carried Unanimously.

***Memo – Aquatic Manager –
Group Definitions for Terrace
Aquatic Centre***

MOVED/SECONDED that the definitions be approved for the Terrace Aquatic Centre and Leisure Services Programs in accordance with the February 12, 2008 memo from the Aquatic Manager.

(No. 096)

Carried Unanimously.

BYLAWS:

There were no Bylaws.

NEW BUSINESS:

***Councillor B. Downie –
Council of Forest Industries
2008 Annual Convention***

MOVED/SECONDED that the Councillor Downie attend and represent the City of Terrace at the Council of Forest Industries 2008 Annual Convention to be held in Kelowna April 16 to 18, 2008.

(No. 097)

Carried Unanimously.

***Councillor L. Christiansen –
Scouts’ Family Banquet***

Councillor Christiansen attended the Scouts’ Family Banquet on Thursday, February 21st, 2008 in the place of Mayor Talstra. This year is the 100th anniversary of the Scouts and she reported Terrace has an 80-year history of Scouting.

***Councillor B. Downie –
Council of Tourism
Convention***

Councillor Downie attended the Council of Tourism Convention in Vancouver. He reported a great deal of energy and the excitement in this growing industry. He presented a Tourism BC scarf to Mayor Talstra.

***Councillor D. Pernarowski –
Earth Hours Program***

Councillor Pernarowski reported he attended a Prince Rupert Chamber of Commerce meeting where the Earth Hours program was discussed. Participants in this program will turn off their electricity between 8 pm and 9 pm on March 29, 2008. The City of Prince Rupert is going to register for the event. Home owners would turn off their power and businesses would turn off all extraneous outdoor lighting during this time period.

***Councillor D. Pernarowski -
TEDA***

Councillor Pernarowski reported Terrace Economic Development Association is working on their marketing strategy for 2008.

***Councillor D. Pernarowski –
Riverboat Days Committee
Annual General Meeting***

Councillor Pernarowski attended the Riverboat Days Committee AGM and reported the Committee is working hard on the 2008 Riverboat Days plans. He announced their new web address will soon be www.terraceriverboatdays.ca

***Councillor D. Pernarowski –
Measuring Up Terrace
Committee Meeting***

Councillor Pernarowski reported he was pleased to see the Measuring Up Terrace Committee has already had an impact in the community. He announced the current Tim Horton’s Restaurant renovations will include an automatic door and wheelchair accessible washrooms.

Mayor J. Talstra – Northern Development Initiative Trust Northwest Regional Advisory Committee

Mayor Talstra attended the Northern Development Initiative Trust's Northwest Regional Advisory Committee meeting on Friday, February 22nd, 2008. At this meeting the Mining Association made a presentation regarding the Northern Transmission Line. They want to get the Northern Transmission Line back on track and would like to see the environmental assessments and First Nations consultations go ahead. The Mining Association would like to see the Northern Transmission Line go beyond Dease Lake and further north. They are considering a business case for the NTL which they will present to the Provincial Government soon.

Mayor J. Talstra – Northwest Municipal Association

Mayor Talstra attended a Northwest Municipal Association meeting in Smithers on Friday, February 22nd, 2008. At this meeting the Carbon Tax was discussed and a motion was passed to see if they could sit down with the Provincial Government and equalize the taxes.

Mayor Talstra raised the proposed Skeena River Basin Council at the meeting. This would be modeled after the Fraser River Council and would look at soil erosion and flooding as a first step.

Mayor J. Talstra – Regional District Kitimat-Stikine Board Meeting

Mayor Talstra attended the Regional District Kitimat-Stikine Board meeting on Saturday, February 23rd, 2008. At this meeting the Lakelse Watershed Society gave a presentation proposing a sewer system be developed around Lakelse Lake. They have some serious concerns about the numbers of fish in the watershed and believe a sewer system would help protect fish habitats in the area.

Mayor J. Talstra – BC Court of Appeal Decision

Mayor Talstra reported the BC Court of Appeal has upheld the Lower Court decision regarding the Alcan – Kitimat issue. He is looking forward to moving on and increasing the security of this vital local industry.

QUESTIONS/COMMENTS FROM THE MEDIA & THE AUDIENCE:

Paul Sametz asked if any decisions have been made regarding the presentation about snow removal from the February 11th, 2008 Council meeting.

Administrator Poole told Mr. Sametz that Ms. Reay and Ms. Ottenbreit have met with City Administration to discuss a number of options. The Director of Public Works is currently examining these options and will be meeting with Ms. Reay and Ms. Ottenbreit to discuss them.

Mr. Sametz inquired if there is a Bylaw to reduce the amount of burning allowed within City limits. Mayor Talstra responded there is a Bylaw which allows controlled burning under certain circumstances.

Mr. Sametz asked why the agenda item pertaining to the Special Occasion Liquor Licence was not addressed. Council Downie explained the Coy Cup was cancelled and the liquor licence application was withdrawn. Council Downie also announced Hockey BC will give Terrace first option on hosting the Coy Cup next year at the new Sportsplex.

REPORT FROM IN-CAMERA:

In-Camera Property Item
Under Division 3, Section
90(1)(e) of the Community
Charter – Boundary
Extension – Southwest of
the Airport

The following item was released from In-Camera status:

RESOLUTION NO. 065

MOVED/SECONDED that the City of Terrace continue with the municipal boundary extension process to include the lands located southwest of the existing Airport Lands, legally described as District Lots 930, 996, 997, 1720, 1733, 1739, 2275, 2659, 3057, 3058, 3059, 3060, 5146, 5147, 5148, and the remainder of District Lots 1735, 1736, and 4005, not already included in the existing municipal boundary.

ADJOURNMENT:

(No. 098)

MOVED/SECONDED that the February 25th, 2008 Regular Meeting of Council now be adjourned.

Carried Unanimously.

The meeting adjourned at 8:45 p.m.

CERTIFIED CORRECT:

Mayor

Deputy Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, MARCH 10TH, 2008 AT 7:30 P.M.**

Mayor J. Talstra presided. Councillors present were M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Absent was Councillor L. Christiansen. Also in attendance were R. Poole, Chief Administrative Officer, C. Didier, Director of Leisure Services, M. Carlyle, Aquatic Centre Manager, D. Fisher, Clerk, D. Block, City Planner, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:15 p.m. – Move to In-
Camera Special Council***

(No. 099)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a), (e) and (g) of the Community Charter to discuss matters relating to personnel, property and legal.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

(No. 108)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

DELEGATIONS & GUESTS:

***Shirley Gray and Gordon
Sheridan, Access Barriers to
Dental Treatment –
Presentation***

Shirley Gray, a Public Dental Health Hygienist and Gordon Sheridan, an Adult Mental Health Clinician, both from the Northern Health Authority, gave a PowerPoint presentation entitled Access Barriers to Dental Treatment.

Ms. Gray described the inequities of access to dental health care. She estimated 3,000 people in Terrace have barriers to accessing dental care, including low income individuals, aboriginal people, seniors, and people with disabilities.

The cost of inadequate dental care includes the cost of emergency room treatments, as well as increased risk of a number of diseases including diabetes, heart disease, premature births and asthma.

Mr. Sheridan described some of the side effects of mental health medication which may impact oral health. He said sometimes the dental condition can trigger a psychotic episode. He read a letter from a Terrace resident suffering from dental problems which are medically necessary but she cannot get treatment for her conditions.

Ms. Gray explained that Social Services fees to cover dental health care do not cover the entire cost of dental care at their current rates.

Ms. Gray and Mr. Sheridan, and the rest of their committee, want to place oral health on the agenda of the Provincial and Federal Governments. Ms. Gray doesn't believe a stand-alone dental clinic staffed by volunteers will work in our community so they are looking at a Dental Access Fund to help those in the community who need dental care. She believes the Provincial Government needs to correct the fee discrepancy, but a local Dental Access Fund would be a temporary solution.

They will be holding a forum in Terrace on April 9th, 2008 from 6 p.m. to 8 p.m. at the Terrace Health Unit Auditorium. Council is invited to participate in this forum.

Ms. Gray and Mr. Sheridan request that City Council write letters to the Federal and Provincial Governments to advocate for the inclusion of dental services in the medical services system and some nation-wide standardization of services.

Mayor Talstra thanked Ms. Gray and Mr. Sheridan for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 110).

Yvonne Nielsen – Burning Ban

Chief Administrative Officer read Ms. Nielsen’s letter of February 26, 2008 to Council.

Ms. Nielsen feels the seasonal burning currently permitted by the City has an impact on the health of some residents and has an environmental impact. She noted the compost pick up provided by the City is a worthwhile service could be an alternative to burning.

The differences between types of backyard burnings was discussed, including smoke from wood stoves, backyard “wiener roasts” as well as the spring and fall clean-up burnings currently permitted. Ms. Nielsen clarified that she is asking for the end to the spring and fall clean-up burnings.

Mayor Talstra thanked Ms. Nielsen for her presentation, and advised that this matter would be further dealt with under the “Correspondence” portion of this meeting’s Agenda (see Resolution No. 111).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
February 25, 2008***

MOVED/SECONDED that the Regular Council Minutes of February 25th, 2008 be adopted as circulated.

(No. 109)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Shirley Gray and Gordon
Sheridan, Access Barriers to
Dental Treatment –
Presentation***

MOVED/SECONDED that Councillors Leclerc and Davies attend the Forum on Dental Health on April 9th, 2008, if possible, and report back to Council.

(No. 110)

Carried Unanimously.

Yvonne Nielsen – Burning Ban

(No. 111)

MOVED/SECONDED that the matter of yard waste burning be referred to Administration to review and report to City Council at the March 25th, 2008 Regular Council Meeting.

Carried Unanimously.

Alison Johansen, Comprehensive Recycling Program

(No. 112)

MOVED/SECONDED that the letter from Ms. Johansen regarding a comprehensive recycling program be referred to the Sustainability Task Force Committee for recommendations.

Carried Unanimously.

Minister Ida Chong, BC Asia Twinning

(No. 113)

MOVED/SECONDED that the City of Terrace sign the Memorandum of Agreement on Local Government Twinning Relationships.

Carried Unanimously.

Nathan Cullen, MP Skeena-Bulkley Valley, Community Projects

(No. 114)

MOVED/SECONDED that Administration research the guidelines and criteria and prepare a list of the top three community projects which the City feels would most benefit from a portion of the Federal Community Development Trust, and return this information for Council consideration.

Carried Unanimously.

COMMITTEE REPORTS :

**Committee of the Whole
➤ Finance, Personnel & Administration
Component
March 4, 2008**

(No. 115)

MOVED/SECONDED that the March 4th, 2008 Finance, Personnel & Administration Component of Committee of the Whole report be approved with the following recommendations:

It was recommended that the following vehicles and equipment be purchased, with the estimated total price of \$299,000 to come from the IVC Reserve Fund:

- *Sidewalk plow and attachments (PW);*
- *1-Ton truck with flat deck (PW);*
- *1/2 Ton 4-wheel drive pickup (PW);*
- *1/2 Ton pickup (PW);*
- *Mower (LS);*
- *Jaws of Life (FD) (50% cost covered by JEPP Grant)*

It was further recommended that the City sell or trade in the following vehicles and equipment (estimated value of \$13,000):

- Unit #06 - 1998 1/2 Ton pickup;
- Unit #57 - 1994 1/2 Ton pickup;
- Unit #43 - 1997 3/4 Ton 4 x 4 pickup;
- Unit #98 - 2000 Toro Groundmaster mower.

It was recommended that the following grants to community organizations be included in the 2008 Financial Plan:

- Terrace & District Arts Council..... \$22,500
- Caledonia Dry Grad..... \$2,000
- Skeena Valley Model Railroad Association..... \$775
- Kermode Friend. Society (Nat. Aboriginal Day) \$1,000
- Riverboat Days (Grant) \$7,500
- Riverboat Days (Fireworks) \$5,000
- Riverboat Days (Insurance) \$3,000
- Parades..... \$4,700
- Terrace Search & Rescue..... *\$9,000
- Terrace Museum Society **\$65,000
- Terrace Volunteer Bureau \$4,500
- Muks Kum Oi Housing (Res. #263-2007)..... ***\$5,000
- Terrace Churches Food Bank (Res. #452-2007)..... ***\$5,000
- Kermodei Spirit of BC..... \$3,500

* Group is to provide additional financial information before Council can consider their request for increased funding;

** One-time \$5,000 increase for celebration of 25th Anniversary of Heritage Park;

*** One-time grant pre-approved in 2007.

It was recommended that the following Fee for Service Contracts be included in the 2008 Financial Plan:

- Roy, T/Q (contract to be finalized) \$18,868
- Kermodei Tourism Society \$120,000
- (includes Chamber of Commerce at \$45,000)
- Provincial Networking Group \$19,117
- George Little House (Operations) \$97,500
- TEDA..... \$165,000

It was recommended that representatives of the Terrace Public Library be invited to an upcoming Committee of the Whole or Council Meeting to speak to their 2008 Budget request.

Carried Unanimously.

SPECIAL REPORTS:

***Measuring Up Terrace
Committee Minutes, January
29, 2008***

(No. 116)

***Memo – Chief Administrative
Officer, Energetic Olympics
Challenge***

(No. 117)

***Memo – Aquatic Manager –
Terrace Aquatic Centre Rate
Increases***

(No. 118)

***Memo – Corporate
Administrator – Community
Input Meeting and Public
Hearing – March 12, 2008***

(No. 119)

***Memo – Chief Administrative
Officer, Community Wildfire
Protection Plan***

(No. 120)

*MOVED/SECONDED that the Measuring Up Terrace
Committee minutes from January 29th, 2008 be
received.*

Carried Unanimously.

*MOVED/SECONDED that the Energetic Olympics
Challenge letter from One Sky be received for
information.*

Carried Unanimously.

*MOVED/SECONDED that Council approve the
recommended 10-visit punch card and pool pass
rate increases for the Terrace Aquatic Centre for
September 2008;*

*And that Council approve the recommended general
admission, 10-visit punch card and pool pass rate
increases for the Terrace Aquatic Centre in
September 2009.*

Carried Unanimously.

*MOVED/SECONDED that the Community Input
Meeting regarding Lucky Dollar Bingo Palace’s
application to substantially change their Community
Bingo operation to a Community Gaming Centre
(which would include the addition of slot machines)
and the Public Hearing to delete Section 4.20 of
Zoning Bylaw No. 1431-1995 (Prohibited Uses –
Video Lottery Terminals or Slot Machines) be held
at the Coast Inn of the West (East Banquet Room)
(4620 Lakelse Avenue) on Wednesday, March 12,
2008 commencing at 6:30 p.m.*

Carried Unanimously.

*MOVED/SECONDED that Council approve the
submission of a Community Wildfire Protection Plan
application.*

Carried Unanimously.

**Senior Building Inspector –
February 2008 Building
Synopsis**

MOVED/SECONDED that the February 2008 Building Synopsis be received.

Carried Unanimously.

(No. 121)

**Memo – City Planner –
LocalMotion Program 2008
Grant Application**

MOVED/SECONDED that the City apply to the LocalMotion 2008 program for a 50/50 matching grant for the development of the Grand Trunk Pathway Downtown Gateway (Sande Overpass to Staples section).

Carried Unanimously.

(No. 122)

**Oral Report, March 10, 2008
Public Hearing**

MOVED/SECONDED that the March 10th, 2008 Public Hearing Report be adopted with the following recommendation:

(No. 123)

1. PUBLIC HEARING – LAND USE CONTRACT AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 2, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 7841 EXCEPT PLANS PRP13351, PRP14912 AND BCP31482 (5233 STRAUME AVENUE)

It was recommended that the Bylaw to amend Land Use Contract Bylaw No. 729 – 1974 by discharging a portion of the property legally described as Lot 2, District Lot 363, Range 5, Coast District, Plan 7841 Except Plan PRP13351, Plan PRP14912 and Plan BCP31482 (5233 Straume Avenue) from the Land Use Contract proceed to third reading.

It was recommended that the Bylaw to amend Schedule 'A' of Zoning Bylaw No. 1431-1995 to rezone the property legally described as Lot 2, District Lot 363, Range 5, Coast District, Plan 7841 Except Plan PRP13351, Plan PRP14912 and Plan BCP31482 (5233 Straume Avenue) from Two-Family Residential (R2) to One-Family Residential (R1) proceed to third reading.

2. PUBLIC HEARING – OFFICIAL COMMUNITY PLAN AMENDMENT AND REZONE FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT 13, BLOCK 11, DISTRICT LOT 369, RANGE 5, COAST DISTRICT, PLAN 972 AND LOT 12, BLOCK 11, DISTRICT LOT 369, RANGE 5, COAST DISTRICT, PLAN 972 EXCEPT THE WEST 18.5 FEET (4505 & 4507 GREIG AVENUE)

It was recommended that the Bylaw to amend Schedule 'B1' of the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Live-Work (D4) to Mixed-Use Downtown (D2) for the property legally described as Lot 13, Block 11, District Lot 369, Range 5, Coast District, Plan 972 and Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 Except the West 18.5 feet (4505 & 4507 Greig Avenue) proceed to third reading and adoption.

It was recommended that the Bylaw to amend Schedule 'A' of Zoning Bylaw No. 1431-1995 by changing the zoning designation from Medium Density Multi-Family Residential (R4) to Mixed-Use Downtown (C1-A) for the property legally described as Lot 13, Block 11, District Lot 369, Range 5, Coast District, Plan 972 and Lot 12, Block 11, District Lot 369, Range 5, Coast District, Plan 972 Except the West 18.5 feet (4505 & 4507 Greig Avenue) proceed to third reading and adoption.

3. PUBLIC HEARING – OFFICIAL COMMUNITY PLAN AMENDMENT - APPENDIX 'G' DOWNTOWN PLAN

It was recommended that the Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 to incorporate the Downtown Plan as Appendix 'G' of the Official Community Plan proceed to third reading and adoption.

Carried Unanimously.

BYLAWS:

***Official Community Plan
Amendment (Appendix 'G'
Downtown Plan) Bylaw,
Project No. ADP-02-0801
Third Reading***

(No. 124)

Adoption

(No. 125)

*MOVED/SECONDED that Official Community Plan
Amendment (Appendix 'G' Downtown Plan) Bylaw
Project No. ADP-02-0801 be read by title only and
passed in its third reading.*

Carried Unanimously.

*MOVED/SECONDED that Official Community Plan
Amendment (Appendix 'G' Downtown Plan) Bylaw
Project No. ADP-02-0801 be read by title only and
adopted.*

Carried Unanimously.

***Official Community Plan
Amendment (4505 & 4507
Greig Avenue) Bylaw, Project
No. ADP-02-0802
Third Reading***

(No. 126)

Adoption

(No. 127)

*MOVED/SECONDED that Official Community Plan
Amendment (4505 & 4507 Greig Avenue) Bylaw
Project No. ADP-02-0802 be read by title only and
passed in its third reading.*

Carried Unanimously.

*MOVED/SECONDED that Official Community Plan
Amendment (4505 & 4507 Greig Avenue) Bylaw
Project No. ADP-02-0802 be read by title only and
adopted.*

Carried Unanimously.

***Zoning Amendment (4505 &
4507 Greig Avenue) Bylaw,
Project No. ADP-02-0803
Third Reading***

(No. 128)

Adoption

(No. 129)

*MOVED/SECONDED that Zoning Amendment Bylaw
(4505 & 4507 Greig Avenue) Bylaw, Project No.
ADP-02-0803 be read by title only and passed in its
third reading.*

Carried Unanimously.

*MOVED/SECONDED that Zoning Amendment Bylaw
(4505 & 4507 Greig Avenue) Bylaw, Project No.
ADP-02-0803 be read by title only and adopted.*

Carried Unanimously.

***Land Use Contract
Amendment (5233 Straume
Avenue) Bylaw, Project No.
ADP-02-0804
Third Reading***

(No. 130)

MOVED/SECONDED that Land Use Contract Amendment (5233 Straume Avenue) Bylaw, Project No. ADP-02-0804 be read by title only and passed in its third reading.

Carried Unanimously.

***Zoning Amendment (5233
Straume Avenue) Bylaw,
Project No. ADP-02-0805
Third Reading***

(No. 131)

MOVED/SECONDED that Zoning Amendment (5233 Straume Avenue) Bylaw, Project No. ADP-02-0805 be read by title only and passed in its third reading.

Carried Unanimously.

NEW BUSINESS:

***Councillor C. Leclerc – Aging
Well in Rural and Northern
Communities Conference***

(No. 132)

MOVED/SECONDED that Councillor Leclerc, or an alternate, attend the Aging Well in Rural and Northern Communities Conference in Prince George on March 26 and 27, 2008 at an estimated cost of \$592.

Carried Unanimously.

***Councillor C. Leclerc – Tour
Bus Day Parking During the
Summer Months***

(No. 133)

Councillor Leclerc described the need for overnight bus parking in the downtown to facilitate bus tours to the community.

MOVED/SECONDED that the letter from Gord Shaben regarding Tour Bus Day Parking in the Summer be referred to Administration for investigation and report to Council.

Carried Unanimously.

***Councillor B. Downie –
Recycling Programs***

(No. 134)

MOVED/SECONDED that Administration review the recycling programs in other similar-sized communities in BC, examine the benefits and barriers to these programs and report these findings to Council.

Carried Unanimously.

***Councillor B. Pollard –
Greater Terrace
Beautification Society***

Councillor Pollard attended the Greater Terrace Beautification Society meeting held on March 6, 2008. The Society’s annual Garbathon will be held on April 20th this year. The Society is organizing the Competition for Cleanest School again this year and they are also working on the former Terrace Tree Farm Site to connect it with the Howe Creek Trail.

***Councillor D. Pernarowski –
Earth Hour – March 29,
2008***

MOVED/SECONDED that the City of Terrace register on line and promote the Earth Hour Event on March 29, 2008 being held between 8 p.m. and 9 p.m.

(No. 135)

Carried Unanimously.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

There were no questions from the media or the audience.

REPORT FROM IN-CAMERA:

The following item was released from In-Camera status:

RESOLUTION NO.066

In-Camera Personnel and Property Item Under Division 3, Section 90(1)(a) and (e) of the Community Charter – Little House Enterprise

- George Little House Lease
- Management Fee Contract

MOVED/SECONDED that subject to Section 26 of the Community Charter, the City of Terrace enter into a 3-year lease commencing March 1, 2008 (with the option to renegotiate terms and renew for an additional 3 years) with Little House Enterprise for approximately 300 square feet of the George Little House building legally described as Parcel A, D.L. 361 & 369, R.5, C.D., Plan 41812 – 3100 Kalum Street) for a monthly amount of \$300 in Year 1, \$325 in Year 2, and \$350 in Year 3, plus applicable taxes and apportioned utilities; and

That the City enter into a Management Fee Contract with Little House Enterprise for a 3-year term commencing March 1, 2008 (with the option to renegotiate terms annually subject to Council budget approval, and with the option for renewal up to an additional 3 years) for the provision of staffing and management services for the operation of the George Little House.

ADJOURNMENT:

(No. 136)

*MOVED/SECONDED that the March 10th, 2008
Regular Meeting of Council now be adjourned.*

Carried Unanimously.

The meeting adjourned at 9:40 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

***MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
THURSDAY, MARCH 13TH, 2008 AT 7:35 P.M.***

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk, D. Block, City Planner, and A. Thompson, Executive Assistant.

SPECIAL MEETING:

Mayor Talstra welcomed everyone to the meeting. He explained the purpose of the Special Council Meeting was to consider the bylaw to delete Section 4.20 of the Zoning Bylaw relating to VLTs and slot machines and to consider Lucky Dollar Bingo Palace Ltd.'s application for slot machines, depending on Council's decision on the bylaw.

SPECIAL REPORTS:

***Public Hearing, March 12,
2008***

MOVED/SECONDED that March 12th, 2008 Public Hearing Report be adopted. There were no recommendations.

(No. 137)

Carried Unanimously.

BYLAWS:

***Zoning Bylaw Text
Amendment (Deletion of
Section 4.20), Project No.
ADP-02-0731
Third Reading***

MOVED/SECONDED that Zoning Bylaw Text Amendment (Deletion of Section 4.20), Project No. ADP-02-0731 be read by title only and passed in its third reading.

Carried.

(No. 138)

***Zoning Bylaw Text
Amendment (Deletion of
Section 4.20), Project No.
ADP-02-0731
Adoption***

MOVED/SECONDED that Zoning Bylaw Text Amendment (Deletion of Section 4.20), Project No. ADP-02-0731 be read by title only and adopted.

Carried.

(No. 139)

Councillors Christiansen and Leclerc wished to be recorded as opposed.

SPECIAL REPORTS (Cont'd):

***Community Input Report,
March 12, 2008***

(No. 140)

*MOVED/SECONDED that March 12th, 2008
Community Input Hearing Report be adopted. There
were no recommendations.*

Carried Unanimously.

***Lucky Dollar Bingo Palace
Ltd. – Request for Approval
for Community Gaming
Centre – Addition of 75 Slot
Machines***

(No. 141)

*MOVED/SECONDED that Council approve the
application from Lucky Dollar Bingo Palace Ltd. to
substantially change their existing gaming facility by
adding a maximum of 75 slot machines to their
facility.*

Carried.

*Councillor Christiansen wished to be recorded as
opposed.*

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

*There were no questions from the media or the
audience.*

ADJOURNMENT:

(No. 142)

*MOVED/SECONDED that the March 13th, 2008
Special Meeting of Council now be adjourned.*

Carried Unanimously.

The meeting adjourned at 8:50 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
TUESDAY, MARCH 25TH, 2008 AT 7:30 P.M.**

Acting Mayor C. Leclerc presided. Councillors present were M. Davies, B. Downie, D. Pernarowski and B. Pollard. Absent were Mayor J. Talstra (on City business) and Councillor L. Christiansen. Also in attendance were D. Fisher, Acting Chief Administrative Officer, P. Weeber, Fire Chief, D. Block, City Planner, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. – Move to In-
Camera Special Council***

(No. 143)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(e) of the Community Charter to discuss matters relating to property.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Dave Martin, Northwest
Loggers' Association –
Presentation***

Dave Martin, representing the Northwest Loggers' Association, gave a verbal presentation entitled Maintenance of Logging Roads. The Northwest Loggers' Association is a non-profit organization representing a broad cross section of Northwest forestry workers.

The Northwest Loggers' Association is concerned that the network of forestry roads in the Northwest has fallen into disrepair. They propose the development of a program to address maintenance of these roads. The roads are owned by the Crown but the maintenance of these roads is currently the responsibility of the forestry license holders.

Mr. Martin pointed out that these roads are used by others such as hikers, fishers, hunters, utilities and mining companies. The Forestry Act prohibits the use of gates to control access to these forestry roads. They are proposing the Provincial Government develop a funding source for the maintenance of those roads, and this funding would include contributions from the Ministry of Tourism, Sports and the Arts, the Ministry of Environment, Ministry of Forests and the Ministry of Energy, Mines and Petroleum Resources.

The Northwest Loggers' Association is proposing a pilot project in the Northwest, where some forestry roads would be designated common use roads.

Mr. Martin requested that Council write to the Minister of Forests in support of the Northwest Loggers' Association's proposal and that the City of Terrace request a meeting that would include the Northwest Loggers' Association and the Ministries involved in their proposal.

Acting Mayor Leclerc thanked Mr. Martin for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 151).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
March 10, 2008***

(No. 149)

MOVED/SECONDED that the Regular Council Minutes of March 10th, 2008 be adopted as circulated.

Carried Unanimously.

***Special Council Minutes,
March 13, 2008***

(No. 150)

MOVED/SECONDED that the Special Council Minutes of March 13th, 2008 be adopted as circulated.

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

Acting Mayor Leclerc reminded Council and the audience that Earth Hour will be held from 8 p.m. to 9 p.m. on Saturday, March 29th, 2008.

CORRESPONDENCE:

Dave Martin, Northwest Loggers' Association – Presentation

MOVED/SECONDED that staff be directed to set up a Committee of the Whole meeting with the Northwest Loggers' Association and representatives from the Ministry of Forests as soon as possible.

(No. 151)

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the March 25th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 152)

Carried Unanimously.

Committee of the Whole
➤ ***Development Services Component, March 25, 2008***

The following items were discussed at the March 25th, 2008 Development Services Component of Committee of the Whole:

1. PUBLIC INPUT – DEV. VARIANCE PERMIT NO. 01-2008 (TERRACE BUILDERS CENTRE LTD.)

2. GRAND TRUNK MASTER PLAN

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS :

Committee of the Whole
➤ ***Development Services Component March 25, 2008***

MOVED/SECONDED that the March 25th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 01-2008 (TERRACE BUILDERS CENTRE LTD.)

(No. 153)

It was recommended that the City issue Development Variance Permit No. 01-2008 for the property located at 3206 Munroe Street (Parcel A [being a Consolidation of Lots 2, 3 & 4, See BB603122], District Lot 362, Range 5, Coast District, Plan 4320), including the following variances:

- *To vary section 7.4.3.3 by reducing the Minimum Setback Rear Parcel Line in the Service Commercial Zone of Zoning Bylaw 1431-1995 and amendments thereto from 4.5 metres (15 ft) to 1.2 metres (4 ft).*
- *To allow the construction of accessory storage sheds near the rear (east) parcel line of the subject property for the use of the existing commercial building supply establishment.*

2. GRAND TRUNK PATHWAY MASTER PLAN

It was recommended that Council resolve to endorse the Grand Trunk Pathway Master Plan as the vision for the completion of the linear park and pathway system.

Carried Unanimously.

SPECIAL REPORTS:

R.C.M.P./Terrace Victims' Assistance Program Report, February 2008

(No. 154)

MOVED/SECONDED that the R.C.M.P./TVAP Report for February 2008 be received.

Carried Unanimously.

Memo – Chief Administrative Officer, Federal Community Development Trust

(No. 155)

MOVED/SECONDED that the City of Terrace recommend to Skeena-Bulkley Valley MP Nathan Cullen: 1) the purchase of the Airport Lands; 2) the provision of incentives to attract new industry to the Airport Lands; 3) development of the water infrastructure for the Airport Lands; and 4) funding for a Northwest Forestry and Industrial Development Study as four projects worthy of Community Development Trust Funds.

Carried Unanimously.

Memo – Fire Chief – Fire Prevention Bylaw 1365-1994 – Residential Burning

(No. 156)

MOVED/SECONDED that the Terrace Fire Prevention Bylaw 1365-1994 be amended to eliminate residential burning within municipal limits, while still allowing for residential cooking fires, and commercial permits for land clearing.

Carried Unanimously.

Seniors' Committee – March 5, 2008 Minutes

(No. 157)

MOVED/SECONDED that the Seniors' Committee minutes from March 5th, 2008 be received and a letter be sent to Betty Campbell to thank her for many years of service as Chairperson on the Seniors' Committee.

Carried Unanimously.

Memo – City Planner – Downtown Bus/RV Parking

(No. 158)

MOVED/SECONDED that the Co-op property be utilized for an interim Tour Bus and Recreational Vehicle day use parking facility in the downtown, and that minor improvements be considered for this use including:

- Placing signage on the site;*
- Painting of parking lines;*
- Power to the existing parking area lighting;*

And that Kermodei Tourism be directed to advertise this opportunity with tourism providers and operators (bus lines, hotels, etc.) as well as the general rubber-tire tourist traffic to our community.

Carried Unanimously.

March 10, 2008 – Public Hearing (For Information Only)

(No. 159)

MOVED/SECONDED that the minutes of the March 10, 2008 Public Hearing be received for information.

Carried Unanimously.

BYLAWS:

Land Use Contract Amendment (5233 Straume Avenue) Bylaw, Project No. ADP-02-0804 Adoption

(No. 160)

MOVED/SECONDED that Land Use Contract Amendment (5233 Straume Avenue) Bylaw Project No. ADP-02-0804 be read by title only and adopted.

Carried Unanimously.

Zoning Amendment (5233 Straume Avenue) Bylaw, Project No. ADP-02-0805 Adoption

(No. 161)

MOVED/SECONDED that Zoning Amendment Bylaw (5233 Straume Avenue) Bylaw, Project No. ADP-02-0805 be read by title only and adopted.

Carried Unanimously.

NEW BUSINESS:

***Acting Mayor C. Leclerc –
Terrace and District Museum
Society***

Acting Mayor Leclerc announced that Terrace's Heritage Park Museum will be celebrating its 25th anniversary this year and have a number of events and celebrations planned. They are co-hosting (with the North Coast Distance Education Association) a Historica Fair on May 2nd and 3rd, 2008. The Society plans to participate in the Terrace Trade Show in April, is hosting a Heritage Garden Day at the end of April, Canada Day Celebrations on July 1st, a Pioneer Picnic on August 4th and a Hallowe'en Haunt on October 31st, 2008.

***Acting Mayor C. Leclerc –
Kermodei Tourism Society***

Acting Mayor Leclerc reported she attended a Kermodei Tourism Society meeting on March 4th, 2008 and announced the Society is holding a contest on its website www.kermodeitourism.ca

***Councillor M. Davies –
Skeena Diversity Society***

Councillor Davies reported she attended a Skeena Diversity Society meeting on March 5th, 2008. They are pleased with the community participation in their recent My Story Contest. The Society is still offering the Safe Harbour Program and reissuing their Anti-Bullying Book.

***Councillor M. Davies –
Skeena Valley Quilters***

Councillor Davies acknowledged the work of the Skeena Valley Quilters who made the Terrace Quilt hanging in the Foyer at City Hall. She also thanked Herb Dusdal, Director of Public Works and the Public Works Employees who made the frame for the quilt.

***Councillor B. Downie –
Terrace and District Chamber
of Commerce***

Councillor Downie reported that the Terrace and District Chamber of Commerce's Trade Show plans for April 2008 are well underway.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

There were no questions from the media or the audience.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

ADJOURNMENT:

(No. 162)

MOVED/SECONDED that the March 25th, 2008 Regular Meeting of Council now be adjourned.

Carried Unanimously.

The meeting adjourned at 8:55 p.m.

CERTIFIED CORRECT:

Acting Mayor

Clerk

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, APRIL 14TH, 2008 AT 7:30 P.M.***

Mayor J. Talstra presided. Councillors present were M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Absent was Councillor L. Christiansen. Also in attendance were R. Poole, Chief Administrative Officer, P. Weeber, Fire Chief, C. Didier, Director of Leisure Services, D. Block, City Planner, D. Fisher, Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:55 p.m. – Move to In-
Camera Special Council***

(No. 163)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(e) and (k) of the Community Charter to discuss matters relating to property and negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

“Talkback Line” and Internet

Mayor Talstra advised that the City’s Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at www.terrace.ca.

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

There were no Delegations.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
March 25, 2008***

(No. 175)

MOVED/SECONDED that the Regular Council Minutes of March 25th, 2008 be adopted as circulated.

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no business arising from the Minutes.

CORRESPONDENCE:

There was no Correspondence.

CONVENE INTO COMMITTEE OF THE WHOLE:

MOVED/SECONDED that the April 14th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 176)

Carried Unanimously.

Committee of the Whole
➤ ***Development Services Component, April 14, 2008***

The following item was discussed at the April 14th, 2008 Development Services Component of Committee of the Whole:

1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 02-2008 (4107 MUNROE STREET)

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS :

Committee of the Whole
➤ ***Development Services Component April 14, 2008***

MOVED/SECONDED that the April 14th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

1. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 02-2008 (4107 MUNROE STREET)

It was recommended that the City issue Development Variance Permit No. 02-2008 for the property located at 4107 Munroe Street (Lot A, District Lot 979, Range 5, Coast District, Plan PRP41789), including the following variances:

- *Section 4.3.2 Accessory Building of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to increase the maximum height of an accessory building in a R2 Zone from 5.1 metres (16.7 feet) to 7.1 metres (23 feet).*

(No. 177)

- *Section 4.3.3 Accessory Buildings of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to increase the maximum allowable size of an accessory building in a R2 Zone from 55 square metres to 58 square metres.*

Carried Unanimously.

Committee of the Whole
 ➤ **Finance, Personnel & Administration**
Component
March 31, 2008

MOVED/SECONDED that the March 31st, 2008 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:

1. TERRACE PUBLIC LIBRARY - 2008 BUDGET REQUEST

(No. 178)

There were no recommendations.

2. 2008-2012 FINANCIAL PLAN - PROJECTS

It was recommended that Administration continue its review of the items discussed at today's meeting, and the impact of including the following items in the 2008-2012 Financial Plan, for further budget deliberation discussions:

<i>Impact Period</i>	<i>2008</i>	<i>5 Year</i>
<i>Flower Baskets</i>		
<i>(Initial Purchase & Install)</i>	<i>\$4,100</i>	
<i>(Ongoing Maintenance)</i>	<i>\$7,700</i>	<i>\$7,700</i>
<i>Banners</i>	<i>\$10,000</i>	
<i>Business Improvement Area</i>	<i>\$2,500</i>	
<i>Bike Racks</i>	<i>\$1,500</i>	
<i>Kermodei Bear Lights</i>	<i>\$5,000</i>	
<i>Sustainability Assessment</i>	<i>\$12,500</i>	
<i>Snow Removal</i>	<i>\$100,000</i>	<i>\$100,000</i>
<i>Co-op RV Parking & Signage</i>	<i>\$2,500</i>	
<i>Eby/Lakelse Island Planting</i>	<i>\$1,000</i>	
TOTAL PROPOSED INCREASE	<i>\$146,800</i>	<i>\$107,700</i>

It was further recommended that the Committee of the Whole meeting resolve back into In-Camera Committee of the Whole under Division 3, Section 90(c), (e) & (k) of the Community Charter (personnel, property and municipal services).

Carried Unanimously.

Committee of the Whole

➤ **April 4, 2008**

(No. 179)

MOVED/SECONDED that the April 4th, 2008 Committee of the Whole report be adopted with the following recommendations:

1. NWLA - ROAD MAINTENANCE OPTIONS & OPPORTUNITIES - SOUTH KALUM AREA

It was recommended that the City of Terrace encourage the Province to:

- *Implement the recommendations contained in the Northwest Strategy, especially relating to silviculture and roads maintenance funding; and*
- *Take direct and immediate action to address public safety concerns on Crown-owned roads; and*
- *Designate critical multi-user main roads as resource roads or rural highways, and*
- *Investigate the best method for maintaining these roads when current licence holders are no longer responsible for their maintenance.*

It was further recommended that the City invite the Minister of Forests or the Deputy Minister to meet with Council to discuss the Province's plans and strategies for maintenance of resource roads.

It was further recommended that the Northwest Loggers' Association be encouraged to monitor the progress of the proposed Resource Road Act and the direction of the accompanying Regulations.

2. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(c), (e) & (k) OF THE COMMUNITY CHARTER (PERSONNEL, PROPERTY & MUNICIPAL SERVICES)

It was recommended that the Committee of the Whole meeting resolve into In-Camera Committee of the Whole under Division 3, Section 90(c), (e) & (k) of the Community Charter (personnel, property and municipal services).

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel & Administration**
Component
April 8, 2008

(No. 180)

MOVED/SECONDED that the April 8th, 2008 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendations:

1. TERRACE & DISTRICT CHAMBER OF COMMERCE - LEADERSHIP BC - WELCOME TO TERRACE SIGNAGE

It was recommended that the City of Terrace approve the Leadership BC initiative to install four "Welcome to Terrace" signs at the entrances to our community.

It was further recommended that the City of Terrace provide "in-kind" design engineering for this project, estimated at \$2,500.

2. 2008-2012 FINANCIAL PLAN - PROJECTS

It was recommended that Administration continue its review of the items discussed at today's meeting, and the impact of including the following items in the 2008-2012 Financial Plan, for further budget deliberation discussions:

<i>Impact Period</i>	<i>2008</i>	<i>5 Year</i>
<i>Snow Removal - Increase to Service Levels:</i>		
<i>Sidewalks</i>	<i>\$30,000</i>	<i>\$30,000</i>
<i>Saturdays.....</i>	<i>\$45,000</i>	<i>\$45,000</i>
<i>Downtown Core (Nov. & Dec.)</i>	<i>\$40,000</i>	<i>\$40,000</i>
<i>Line & Curb Painting:</i>		
<i>Increase Service Level</i>	<i>\$15,000</i>	<i>\$15,000</i>
<i>TOTAL PROPOSED INCREASE.....</i>	<i>\$130,000</i>	<i>\$130,000</i>

3. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(e), (g) & (k) OF THE COMMUNITY CHARTER (PROPERTY, LEGAL & MUNICIPAL SERVICES)

It was recommended that the Committee of the Whole meeting resolve into In-Camera Committee of the Whole under Division 3, Section 90(e), (g) & (k) of the Community Charter (property, legal and municipal services).

Carried Unanimously.

SPECIAL REPORTS:

***Memo – Executive Assistant
– Policy No. 48 –
Occupational Health & Safety
Committee Terms of
Reference***

(No. 181)

MOVED/SECONDED that the amendment to Policy No. 48 – Occupational Health & Safety Committee Terms of Reference to extend the membership of Committee members for one-year to two-year terms and to include the IAFF be approved.

Carried Unanimously.

***Memo – Fire Chief –
Emergency Measures Bylaw
No. 1111-1987 – Repeal &
Replace***

(No. 182)

MOVED/SECONDED that the Emergency Program Bylaw proceed to first, second and third reading.

Carried Unanimously.

***Cheque Register, March
2008***

(No. 183)

MOVED/SECONDED that the March 2008 Cheque Register be approved.

Carried Unanimously.

***BC Ambulance Service
Report, First Quarterly Report
2008***

(No. 184)

MOVED/SECONDED that the BC Ambulance Service Report for the First Quarter of 2008 be received.

Carried Unanimously.

***Memo – Director of Leisure
Services – Athletic
Commission Bylaw***

(No. 185)

MOVED/SECONDED that Council proceed with the establishment of an Athletic Commission Bylaw.

Carried Unanimously.

***Seniors' Committee –
April 2, 2008 Minutes***

(No. 186)

MOVED/SECONDED that the minutes of the April 2, 2008 Seniors' Committee meeting be received and referred to Administration for follow up.

Carried Unanimously.

***Measuring Up Terrace
Committee – February 26,
2008 Minutes***

(No. 187)

MOVED/SECONDED that the minutes of the February 26th, 2008 Measuring Up Terrace Committee be received.

Carried Unanimously.

***Measuring Up Terrace
Committee – March 25,
2008 Minutes***

(No. 188)

MOVED/SECONDED that the minutes of the March 25th, 2008 Measuring Up Terrace Committee be received and the recommendation concerning vehicles parking in the bike lanes (especially in the vicinity of Christy Park) be referred to Administration for follow up.

Carried Unanimously.

BYLAWS:

***Terrace Fire Prevention
Amendment (Residential
Burning) Bylaw, Project No.
ADP-02-0806***

***First, Second and Third
Reading***

(No. 189)

MOVED/SECONDED that Terrace Fire Prevention Amendment (Residential Burning) Bylaw Project No. ADP-02-0806 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

***City of Terrace Emergency
Program Bylaw, Project No.
ADP-02-0807***

***First, Second and Third
Reading***

(No. 190)

MOVED/SECONDED that City of Terrace Emergency Program Bylaw, Project No. ADP-02-0807 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

***City of Terrace Athletic
Commission Bylaw, Project
No. ADP-02-0808***

***First, Second and Third
Reading***

(No. 191)

MOVED/SECONDED that City of Terrace Athletic Commission Bylaw, Project No. ADP-02-0808 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

NEW BUSINESS:

***Councillor M. Davies –
Regional District Kitimat-
Stikine Board***

***Councillor M. Davies –
Unightly Properties***

Councillor Davies attended the March 28, 2008 Regional District Kitimat-Stikine Board meeting and provided a brief report on the meeting.

Councillor Davies has received some complaints from Terrace residents regarding unsightly properties in their neighbourhoods. She would like to refer the issue of unsightly properties to Administration for investigation and report back to Council.

**Councillor C. Leclerc –
Kermodei Tourism Society**

(No. 192)

MOVED/SECONDED that the City send a letter of support for Kermodei Tourism Society’s application to the Community Tourism Foundations program.

Carried Unanimously.

**Councillor C. Leclerc -
Barriers to Access to Dental
Health Care**

(No. 193)

Councillors Davies and Leclerc attended the Dental Access Forum held on April 9th, 2008. At the Forum a number of issues regarding access to basic dental health care for people with low incomes were raised.

MOVED/SECONDED that City of Terrace Representatives attending the North Central Municipal Association Annual General Meeting in May 2008 raise the issue of barriers to dental care to the attention of the Northern Health Authority.

Carried Unanimously.

(No. 194)

MOVED/SECONDED that Terrace City Council ask NCMA to deal with dental access issues as an emergency resolution to go through to UBCM and that the City of Terrace write a letter of support for the petition on Dental Care Access that is being sent to Victoria.

Carried Unanimously.

**Councillor B. Pollard –
Terrace Beautification
Society – Garbathon**

Councillor Pollard reminded Council that the 2008 Garbathon will be held on Sunday, April 20th from 12 noon until 4 p.m.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

There were no questions from the media or the audience.

REPORT FROM IN-CAMERA:

The following items were released from In-Camera status:

RESOLUTION NO. 085

In-Camera Item Under
Division 3, Section 90(1)(k)
of the Community Charter –
Northern Development
Initiative Trust – Northwest
Transmission Line

MOVED/SECONDED at the City of Terrace allocate a maximum of \$8,000 of its portion of Northern Development Initiative Trust funds, if necessary, towards the Mining Association’s Business Case for the Northwest Transmission Line.

RESOLUTION NO. 101

In-Camera Property Item
Under Division 3, Section
90(1)(e) of the Community
Charter – Licence Agreement
– Community Gardens

MOVED/SECONDED that subject to Section 26 of the Community Charter, the City of Terrace enter into a 5-year licence agreement with the Terrace Anti-Poverty Group Society, commencing May 1, 2008, for the City-owned lands, legally described as Lot 16, Block 9, District Lot 369, Range 5, Coast District, Plan 972 (3213 Apsley Street) and Lot A, District Lot 360, Range 5, Coast District, Plan 4981 (2807 Evergreen Street) for use as Community Gardens, for the amount of One Dollar (\$1.00), and that the Mayor and Corporate Administrator be authorized to execute all necessary documents.

RESOLUTION NO. 103

In-Camera Property Item
Under Division 3, Section
90(1)(e) of the Community
Charter – Upper Floor –
George Little House –
Kermodei Spirit of BC
Community Committee

MOVED/SECONDED that, subject to Section 26 of the Community Charter, the City of Terrace enter into a lease to March 31, 2009 with the Kermodei Spirit of BC Community Committee for a portion of the upper floor of the George Little House building (approximately 400 sq. ft.) (legally described as Parcel A, D.L. 361 & 369, R. 5, C.D., Plan 41812 – 3100 Kalum Street) for an amount of One Dollar (\$1.00), and that the Mayor and Corporate Administrator be authorized to execute all necessary documents.

RESOLUTION NO. 105

In-Camera Personnel Item
Under Division 3, Section
90(1)(a) of the Community
Charter – Terrace – Kitimat
Airport Society – City
Director Appointment – E.
Dusdal

MOVED/SECONDED that Ernie Dusdal be re-appointed for a two-year and final term to and including the 2010 Annual General Meeting as the City of Terrace's Director on the Terrace-Kitimat Airport Society.

RESOLUTION NO. 146

In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – RCMP Lease – 2007 – 2012

MOVED/SECONDED that, subject to Section 26 of the Community Charter, the City of Terrace enter into a lease commencing July 6, 2007 and terminating December 31, 2012 (and subject to renewal for an additional 5-year term) with the Royal Canadian Mounted Police for a proportionate share of 1487.3 rentable square metres of the City-owned premises at 3205 Eby Street for an annual amount of \$126.48/sq.m., plus applicable operating and maintenance costs.

ADJOURNMENT:

(No. 195)

MOVED/SECONDED that the April 14th, 2008 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Property Items Under Division 3, Section 90 (1) (e) and (k) of the Community Charter.

Carried Unanimously.

The meeting adjourned at 8:20 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, APRIL 28TH, 2008 AT 7:30 P.M.***

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, J. Degerness, Director of Finance, D. Block, City Planner, H. Nunn, Acting Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 200)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(g) of the Community Charter to discuss matters relating to litigation and potential litigation.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***George Clark, Kermodei
Tourism Society – Annual
Report***

Mr. Clark introduced himself as a Member of the Kermodei Tourism Society Board. He gave a brief description of the inception of the Society and the current composition of the Board.

The 2007 Accommodation Tax revenues were \$122,195 which is a 22.9 percent increase from the 2006 revenues.

During the past year Kermodei Tourism Society (the Society) has re-branded itself and developed an action plan to drive tourism to the community. Mr. Clark distributed copies of the Official 2008 Kermodei Tourism Guide.

The Society has forged partnerships with local recreation providers and signed a Memorandum of Agreement with the Nisga'a to develop tourism jointly and to encourage the smooth development of business in both areas. The Society has worked with TEDA on the Cranberry Connector Task Force. They have also collaborated with the Skeena Angling Guides Association to lobby government to address some problems with the licensing system.

In 2007 the Society introduced the Roving Ambassadors project. This project employs students to visit public and private RV sites to tell them about the amenities in Terrace. In 2007, they also hosted film companies and attended tradeshow to promote Terrace as a tourism destination.

The Society is examining the feasibility of developing the Pacific Northern Gas right-of-way into a hiking and biking trail. They are also looking at ways to attract high-yield tourists, targeting sectors such as guiding, fishing, eco-tourism and cultural tourism.

Mr. Clark said the Society has received funding approval from UBCM to spearhead a study on the economic impact of tourism on the City. Community Foundations will bring a consultant here to work on a five-year plan with the Society.

The Society is also looking at developing a caravan park, and they are expecting a caravan to arrive in Terrace this August. They plan to develop a DVD highlighting the tourism opportunities in the area. The Society would like to prepare a "How-To Kit" to help local organizations organize and host regional meetings in Terrace. They also have a number of contests on their website:

www.kermodeitourism.com

Mayor Talstra thanked Mr. Clark for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 207).

**Sam Harling, Terrace
Economic Development
Authority – Annual Report**

Mr. Harling introduced himself as the Economic Development Officer of the Terrace Economic Development Authority. He described the role of TEDA as the economic development arm of the City.

He was optimistic about the current upswing in mining activity in the area. TEDA is working to market Terrace as a service and supply centre for the mining community. The Northwest Transmission Line has been a priority and TEDA believes the Province needs to take the lead on this project.

Mr. Harling said they have been developing marketing materials throughout the past year. The “Living In Terrace” lifestyle video was highly successful and has been used by numerous local organizations for employee recruitment.

TEDA has been supporting Rio Tinto Alcan as they move towards their Modernization Project by connecting them with local businesses to provide services. They have been facilitating communities on the economic development front. They recently held a Port of Prince Rupert Round Table meeting to discuss access issues to the Container Port and identified steps to improve access. Mr. Harling said TEDA continues to strengthen their connection with Invest BC.

Since the official transfer of the Airport Lands has been finalized, TEDA is preparing to market the site to potential investors and businesses. They are also marketing the former Co-op Property, which they feel has tremendous potential.

Mr. Harling described the importance of meeting with prospective business prospects; either to bring them to Terrace or travel to them. Since TEDA is publicly funded and privately operated they can attract investors who are interested in either working with the City and also those looking to work with the TEDA Board.

Mayor Talstra thanked Mr. Harling for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 208).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
April 14, 2008***

MOVED/SECONDED that the Regular Council Minutes of April 14th, 2008 be adopted as circulated.

(No. 206)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***George Clark, Kermodei
Tourism Society – Annual
Report***

MOVED/SECONDED that the 2007 Kermodei Tourism Society Annual Report be received.

(No. 207)

Carried Unanimously.

***Sam Harling, Terrace
Economic Development
Authority – Annual Report***

MOVED/SECONDED that the 2007 Terrace Economic Development Authority Annual Report be received.

(No. 208)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the April 28th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 209)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
April 28, 2008***

The following item was discussed at the April 28th, 2008 Development Services Component of Committee of the Whole:

**1. OCP AND ZONING AMENDMENTS – WITTKOWSKI
(3407 KALUM STREET)**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services**
Component
April 28, 2008

(No. 210)

MOVED/SECONDED that the April 28th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendation:

1. OCP AND ZONING AMENDMENTS – WITTKOWSKI (3407 KALUM STREET)

It was recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use Designation from Urban Residential to Multi-Family (Townhouse), and designating as Development Permit Area No. 8 – Multi-Family, the property legally described as Lot 2, District Lot 361, Range 5, Coast District, Plan 3198 (3407 Kalum Street);

It was further recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the property legally described as Lot 2, District Lot 361, Range 5, Coast District, Plan 3198 (3407 Kalum Street).

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel &**
Administration
Component
April 21, 2008

(No. 211)

MOVED/SECONDED that the April 21st, 2008 Finance, Personnel & Administration Component of Committee of the Whole report be adopted with the following recommendation:

1. 2008 TAX RATES

It was recommended that the General Tax Rates for 2008 be approved as follows:

- Residential..... 6.05843
- Utility..... 64.39000
- Major Industry..... 71.22407
- Light Industry..... 43.31028
- Business/Other 23.34782
- Recreation/Non-Profit 6.70080
- Farm 29.84110

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ **Finance, Personnel & Administration Component**
April 14, 2008

MOVED/SECONDED that the April 14th, 2008 Finance, Personnel and Administration Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 212)

SPECIAL REPORTS:

Senior Building Inspector – March 2008 Building Synopsis

MOVED/SECONDED that the March 2008 Building Synopsis be received.

Carried Unanimously.

(No. 213)

Terrace Victims' Assistance Program Report – March 2008

MOVED/SECONDED that the March 2008 Terrace Victims' Assistance Program Report be received.

Carried Unanimously.

(No. 214)

Memo – Director of Development Services – Employee Designations

MOVED/SECONDED that Janet Coburn and Peggy Gilliard be designated as Animal Control Officers and that on an as-required basis Janet Coburn and Peggy Gilliard be designated as Bylaw Enforcement Officers under the City's Ticket Information Utilization Bylaw No. 1827-2005.

Carried Unanimously.

(No. 215)

Memo – Director of Finance – 2008-2012 Financial Plan

MOVED/SECONDED that the 2008-2012 Financial Plan Bylaw be approved for first, second and third reading.

Carried Unanimously.

(No. 216)

Memo – Director Finance – 2008 Tax Rates

MOVED/SECONDED that the 2008 Tax Rates Bylaw proceed to first, second and third reading.

Carried Unanimously.

(No. 217)

**Oral Report, April 28, 2008
Public Hearing**

(No. 218)

MOVED/SECONDED that the April 28th, 2008 Public Hearing Report be adopted with the following recommendation:

1. PUBLIC HEARING – OFFICIAL COMMUNITY PLAN AMENDMENT – APPENDIX ‘F’ TERRACE AIRPORT LANDS AREA CONCEPT PLAN.

It was recommended that the Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 to incorporate the Terrace Airport Lands Area Concept Plan as Appendix ‘F’ of the Official Community Plan proceed to third reading and adoption.

Carried Unanimously.

BYLAWS:

**Official Community Plan Amendment (Appendix ‘F’ Airport Lands Area Concept Plan) Bylaw, Project No. ADP-02-0725
Third Reading**

(No. 219)

MOVED/SECONDED that Official Community Plan Amendment (Appendix ‘F’ Airport Lands Area Concept Plan) Bylaw, Project No. ADP-02-0725 be read by title only and passed in its third reading.

Carried Unanimously.

**Official Community Plan Amendment (Appendix ‘F’ Airport Lands Area Concept Plan) Bylaw, Project No. ADP-02-0725
Adoption**

(No. 220)

MOVED/SECONDED that Official Community Plan Amendment (Appendix ‘F’ Airport Lands Area Concept Plan) Bylaw, Project No. ADP-02-0725 be read by title only and adopted.

Carried Unanimously.

**Terrace Fire Prevention Amendment (Residential Burning) Bylaw, Project No. ADP-02-0806
Adoption**

(No. 221)

MOVED/SECONDED that Terrace Fire Prevention Amendment (Residential Burning) Bylaw, Project No. ADP-02-0806 be read by title only and adopted.

Carried.

Councillor L. Christiansen wished to be recorded as opposed.

City of Terrace Emergency Program Bylaw, Project No. ADP-02-0807 Adoption

MOVED/SECONDED that City of Terrace Emergency Program Bylaw, Project No. ADP-02-0807 be read by title only and adopted.

Carried Unanimously.

(No. 222)

City of Terrace Athletic Commission Bylaw, Project No. ADP-02-0808 Adoption

MOVED/SECONDED that City of Terrace Athletic Commission Bylaw, Project No. ADP-02-0808 be read by title only and adopted.

Carried Unanimously.

(No. 223)

Official Community Plan Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0809 First and Second Reading

MOVED/SECONDED that Official Community Plan Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0809 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 224)

Zoning Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0810 First and Second Reading

MOVED/SECONDED that Zoning Amendment Bylaw (3407 Kalum Street) Bylaw, Project No. ADP-02-0810 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 225)

2008-2012 Financial Plan Bylaw, Project No. ADP-02-0811 First, Second and Third Reading

MOVED/SECONDED that 2008-2012 Financial Plan Bylaw, Project No. ADP-02-0811 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

(No. 226)

2008 Tax Rate Bylaw, Project No. ADP-02-0812 First, Second and Third Reading

MOVED/SECONDED that 2008 Tax Rate Bylaw, Project No. ADP-02-0812 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

(No. 227)

NEW BUSINESS:

***Councillor C. Leclerc –
Minerals North Conference***

Councillor Leclerc attended the 2008 Minerals North Conference in Smithers and gave a brief report of the conference.

***Councillor M. Davies – Freda
Diesing School of Northwest
Coast Art***

Councillor Davies attended the Freda Diesing School of Northwest Coast Art Graduating Students Art Exhibition on Friday, April 25th, 2008. She passed around the Program from the event with photos of the students' work.

***Councillor M. Davies –
Regional District Kitimat
Stikine Board Meeting***

Councillor Davies attended the Regional District Kitimat Stikine Board meeting on Friday, April 25th, 2008. She gave a synopsis of the presentations at this meeting.

***Councillor B. Downie -
Council of Forest Industries
Convention***

Councillor Downie attended the Council of Forest Industries Annual General Convention in Kelowna. He gave a report of the policies discussed and national and international forestry situations.

***Councillor B. Downie –
Downtown Merchants'
Association***

Councillor Downie attended the Downtown Merchants' Association meeting held April 22nd, 2008. The Association's members are enthusiastic in their support of the Downtown Plan.

***Councillor B. Downie –
Terrace and District Trade
Show***

Councillor Downie thanked the Terrace and District Chamber of Commerce for a very successful Trade Show this year.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

There were no questions from the media or the audience.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

ADJOURNMENT:

MOVED/SECONDED that the April 28th, 2008 Regular Meeting of Council be now adjourned.

(No. 228)

Carried Unanimously.

The meeting adjourned at 8:50 p.m.

CERTIFIED CORRECT:

Mayor

Acting Clerk

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, MAY 12TH, 2008 AT 7:30 P.M.***

Mayor J. Talstra presided. Councillors present were M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Absent was Councillor L. Christiansen. Also in attendance were D. Fisher, Acting Chief Administrative Officer, J. Degerness, Director of Finance, D. Block, City Planner, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 229)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a) and (l) of the Community Charter to discuss matters relating to personnel and municipal objectives, measures and progress reports for the purposes of preparing an annual report.

Carried Unanimously.

REGULAR MEETING:

“Talkback Line” and Internet

Mayor Talstra advised that the City’s Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at www.terrace.ca

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Greater Terrace
Beautification Society –
Presentation of the “Cleanest
School Awards”***

Chris Hansen of the Greater Terrace Beautification Society congratulated all of the children present for the great job they have done keeping their school yards clean. The school yards are getting cleaner and cleaner every year. Next year they may include gardens in the judging criteria.

Chris Hansen presented plaques to the winning schools as follows:

Civic Pride:

- Veritas School
- Parkside Secondary School
- Centennial Christian School

Outstanding Effort:

- Suwilaawks Community School
- Thornhill Junior Secondary School

Exceptional Effort:

- Thornhill Primary School (absent)
- Uplands Elementary School
- Kiti K'Shan School
- Skeena Junior Secondary School (absent)

Mayor Talstra presented each school with a certificate and thanked the Greater Terrace Beautification Society for their efforts in organizing this competition each year.

RECESS AND RECONVENE:

A five minute recess was called at 7:50 pm and the meeting reconvened at 7:55 pm.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

**Regular Council Minutes,
April 28, 2008**

MOVED/SECONDED that the Regular Council Minutes of April 28th, 2008 be adopted as circulated.

(No. 231)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

**Friends of Wild Salmon,
Sacred Headwaters and
Coalbed Methane Declaration**

MOVED/SECONDED that the City request the BC Government engage in comprehensive consultations regarding coalbed methane exploration with all stakeholders, including all residents of the Skeena, Nass and Stikine watersheds and estuaries.

(No. 232)

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

(No. 233)

Committee of the Whole
➤ **Development Services Component, May 12, 2008**

MOVED/SECONDED that the May 12th, 2008 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

The following items were discussed at the May 12th, 2008 Development Services Component of Committee of the Whole:

1. DEVELOPMENT PERMIT NO. 03-2008 – STRAW & FARLETTE (4647 LAZELLE AVENUE)

2. LANE CLOSURE – TERRACE BUILDERS LANE

Committee of the Whole
➤ **Finance, Administration and Personnel Component, May 12, 2008**

The following items were discussed at the May 12th, 2008 Finance, Administration and Personnel Component of Committee of the Whole:

1. 2007 FINANCIAL STATEMENTS

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services Component, May 12, 2008**

MOVED/SECONDED that the May 12th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

(No. 234)

1. DEVELOPMENT PERMIT NO. 03-2008 – STRAW & FARLETTE (4647 LAZELLE AVENUE)

It was recommended that Development Permit No. 03-2008 be issued to Lori & Bart Straw and Marion Farlette for property legally described as Parcel A (See C1622) of Block 4, District Lot 361, Range 5, Coast District, Plan 972 [4647 Lazelle Avenue] for development of a 4,550 square foot retail fabric store.

Carried Unanimously.

(No. 235)

2. LANE CLOSURE – TERRACE BUILDERS LANE

It was recommended that the City of Terrace proceed with the process, including 1st, 2nd and 3rd reading of a Bylaw to permanently close and remove the highway dedication of the lane dedicated by Plans 3307 and 3607, District Lot 362, Range 5, Coast District.

Carried Unanimously.

Committee of the Whole
➤ **Finance, Administration and Personnel Component,**
May 12, 2008

MOVED/SECONDED that the May 12th, 2008 Finance, Administration and Personnel Component of Committee of the Whole report be adopted with the following recommendation:

1. 2007 FINANCIAL STATEMENTS

(No. 236)

It was recommended that the 2007 Financial Statements be approved as amended.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ **Development Services Component,**
April 28, 2008

MOVED/SECONDED that the April 28th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 237)

SPECIAL REPORTS:

Memo – Director of Finance – BC Transit Annual Operating Agreement

(No. 238)

MOVED/SECONDED that the Terrace Regional Transit 2008/2009 Annual Operating Agreement (AOA) be approved, and the Mayor and Director of Finance execute the necessary documentation.

Carried Unanimously.

Memo – Director of Finance – Amendment to Borrowing Bylaw for Improvements to Existing Pool and Arena

(No. 239)

MOVED/SECONDED that the City of Terrace approve first, second and third reading of a Bylaw to amend the Improvements to Existing Pool and Arena Loan Authorization Bylaw No. 1867-2006, by increasing the amount which may be borrowed from \$1,200,000 to \$1,340,000.

Carried Unanimously.

***Cheque Register,
April 2008***

MOVED/SECONDED that the April 2008 Cheque Register be approved.

(No. 240)

Carried Unanimously.

***Senior Building Inspector,
April 2008 Building Synopsis***

MOVED/SECONDED that the April 2008 Building Synopsis be received.

(No. 241)

Carried Unanimously.

***Seniors' Committee,
May 7, 2008 Minutes***

MOVED/SECONDED that the May 7th, 2008 minutes of the Seniors' Committee be received.

(No. 242)

Carried Unanimously.

(No. 243)

MOVED/SECONDED that the recommendation that sidewalks be constructed for pedestrians and wheelchair users wishing to use the two Skeena Bridges be sent to Administration for further study.

Carried Unanimously.

***Memo – Director of
Development Services –
Pohle Avenue Sanitary Sewer
Local Area Service***

MOVED/SECONDED that the City proceed with the installation of a sanitary sewer main on Pohle Avenue, east of Kenney Street, as a petition initiated Local Area Service (LAS) at an estimated cost to the City of \$18,000.

(No. 244)

Carried Unanimously.

***Memo – Director of
Development Services –
Thomas Street (Lanfeer to
Cole) Reconstruction) –
Tender Results***

MOVED/SECONDED that the Thomas Street Reconstruction Contract be awarded to the low tenderer, Magnum Road Builders Inc., in the amount of \$582,155.00 and that \$50,000 be reallocated from General Surplus.

(No. 245)

Carried Unanimously.

***Minutes – April 28, 2008
Public Hearing (For
Information Only)***

MOVED/SECONDED that the April 28th, 2008 Public Hearing Report be received.

(No. 246)

Carried Unanimously.

BYLAWS:

***2008-2012 Financial Plan
Bylaw,
Project No. ADP-02-0811
Adoption***

(No. 247)

*MOVED/SECONDED that 2008-2012 Financial Plan
Bylaw, Project No. ADP-02-0811 be read by title
only and adopted.*

Carried Unanimously.

***2008 Tax Rate Bylaw,
Project No. ADP-02-0812
Adoption***

(No. 248)

*MOVED/SECONDED that 2008 Tax Rate Bylaw,
Project No. ADP-02-0812 be read by title only and
adopted.*

Carried Unanimously.

***Local Area Service Loan
Authorization – Pohle
Avenue (East of Kenney
Street) Sanitary Sewer
Bylaw,
Project No. ADP-02-0813
First, Second and Third
Reading***

This item was struck from the Agenda.

***Permanent Closing and
Removal of Highway
Dedication (Terrace Builders
Lane) Bylaw,
Project No. ADP-02-0814
First, Second and Third
Reading***

(No. 249)

*MOVED/SECONDED that Permanent Closing and
Removal of Highways Dedication (Terrace Builders
Lane) Bylaw, Project No. ADP-02-0814 be read by
title only and passed in its first, second and third
reading.*

Carried Unanimously.

***Improvements to Existing
Pool and Arena Loan
Authorization Amendment
Bylaw,
Project No. ADP-02-0815
First, Second and Third
Reading***

(No. 250)

*MOVED/SECONDED that Improvements to Existing
Pool and Arena Loan Authorization Amendment
Bylaw, Project No. ADP-02-0815 be read by title
only and passed in its first, second and third
reading.*

Carried Unanimously.

NEW BUSINESS:

***Councillor C. Leclerc –
Kermodei Tourism Society***

Councillor Leclerc reported that Kermodei Tourism Society is under consideration to participate in the Community Tourism Foundations Program. She suggested Mayor and Council send representation to the exploratory meeting and subsequent development meetings regarding the Program.

***Councillor B. Downie –
Downtown Merchants’
Association Business
Improvement Area***

Councillor Downie reported that the Downtown Merchants’ Association will be working with a consultant to develop a Business Improvement Area. He suggested Mayor and Council attend the upcoming Downtown Merchants’ Association meeting regarding the BIA.

***Councillor C. Leclerc –
Retirement of Terrace Public
Library Head Library Ed
Currell***

MOVED/SECONDED that Head Librarian Ed Currell be sent a letter of appreciation for his 29 years of service on the occasion of his retirement.

Carried Unanimously.

(No. 251)

***Mayor J. Talstra – North
Central Municipal Association
2008 Annual Convention***

Mayor Talstra reported on the North Central Municipal Association 2008 Annual Convention. He discussed the resolutions concerning the inequality of the carbon tax for the North. He met with the Northern Caucus and attended a Gateway Pipelines/Enbridge breakfast. Mayor Talstra also met with Dr. Charles Jago of the Northern Health Authority regarding Mills Memorial Hospital. As well, he reported that a number of communities have indicated they are interested in a proposed Skeena River Basin Council.

***Councillor M. Davies – North
Central Municipal Association
2008 Annual Convention***

Councillor Davies reported on the NCMA Annual Convention. She also attended the Northern Medical Programs Trust Annual General Meeting on May 8th, 2008

***Councillor B. Downie - North
Central Municipal Association
2008 Annual Convention***

Councillor Downie also attended the NCMA 2008 Annual Convention. He commented on NCMA’s proactive role with the Electoral Boundaries Commission and also their Measuring Up the North project.

***Councillor B. Pollard – North
Central Municipal Association
2008 Annual Convention***

Councillor Pollard reported that he attended the NCMA Annual Convention and gave a synopsis of the ongoing development of the relationship between CN Rail and communities along the rail line.

***Councillor D. Pernarowski –
Riverboat Days Committee***

Councillor Pernarowski noted that Riverboat Days will be held from August 1st to August 10th and the Riverside Music Festival will return this year.

***Councillor D. Pernarowski –
Early Years Fair***

Councillor Pernarowski reported that he attended the Early Years Fair held in Terrace on May 10th. He commented that this was a well organized event.

***Councillor D. Pernarowski –
Relay for Life***

Councillor Pernarowski participated in the Terrace Relay for Life held on May 3rd. He reported the community raised a total of approximately \$159,000 at the event.

***Councillor D. Pernarowski –
Boulevard Transportation
Group***

Councillor Pernarowski announced that the Boulevard Transportation Group will be holding an Open House on Thursday, June 5th to review the proposed second overpass location(s).

***Councillor M. Davies –
Terrace Volunteer Bureau***

Councillor Davies gave a report on the Volunteer Appreciation Day event held on May 2, 2008.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

There were no questions from the media or the audience.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

ADJOURNMENT:

(No. 252)

MOVED/SECONDED that the May 12th, 2008 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Personnel Item Under Division 3, Section 90 (1) (a) of the Community Charter.

Carried Unanimously.

The meeting adjourned at 9:00 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
MONDAY, MAY 26TH, 2008 AT 7:35 P.M.***

Mayor J. Talstra presided. Councillors present were M. Davies, B. Downie, D. Pernarowski and B. Pollard. Absent were Councillors L. Christiansen and C. Leclerc. Also in attendance were R. Poole, Chief Administrative Officer, H. Dusdal, Director of Public Works, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 258)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a), (e), (g) and (k) of the Community Charter to discuss matters relating to personnel, property, litigation and negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

“Talkback Line” and Internet

Mayor Talstra advised that the City’s Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at www.terrace.ca

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Don Ganson – Nuisance
Order Reconsideration***

Mr. Don Ganson of 5044 Graham Avenue approached Council to request more time to clean up his yard. He indicated he is working full-time and trying to clean up his property during his spare time. He told Council he has arranged to remove the scrap steel from his property and has removed several truckloads of steel as well as the uninsured vehicles already. He would like until the end of August 2008 to complete all of the work required by the City’s April 30, 2008 Nuisance Order.

Mayor Talstra thanked Mr. Ganson for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 264).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
May 12, 2008***

MOVED/SECONDED that the Regular Council Minutes of May 12th, 2008 be adopted as circulated.

(No. 263)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Don Ganson/Shareen Hagen
– Nuisance Order
Reconsideration – 5044
Graham Avenue***

MOVED/SECONDED that the City grant Mr. Ganson and Ms. Hagen an extension of thirty days (to June 30, 2008) to comply with the City's April 30, 2008 Nuisance Order, at which time an inspection will take place by the City to determine if action has been taken to comply with the Nuisance Order.

(No. 264)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the May 26th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 265)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
May 26, 2008***

The following items were discussed at the May 26th, 2008 Development Services Component of Committee of the Whole:

- 1. DEVELOPMENT PERMIT NO. 04-2008 (4022 YEO STREET – ROSSCO VENTURES LTD.)**
- 2. DEVELOPMENT PERMIT NO. 06-2008 (5107 KEITH AVENUE – LEAL)**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services**
Component,
May 26, 2008

MOVED/SECONDED that the May 26th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

(No. 266)

1. DEVELOPMENT PERMIT NO. 04-2008 (4022 YEO STREET – ROSSCO VENTURES LTD.)

It was recommended that Development Permit No. 04-2008 be issued to Roscco Ventures Ltd. for the property legally described as Lot A, District Lot 837 and District Lot 977, Range 5, Coast District, Plan BCP9152 Except Phase One Strata Plan BCS2568 (4022 Yeo Street) to permit the construction of Phase 2, of a 4 unit townhouse as part of the 20 unit strata townhouse development.

2. DEVELOPMENT PERMIT NO. 06-2008 (5107 KEITH AVENUE – LEAL)

It was recommended that Development Permit No. 06-2008 be issued to Steve and Elizabeth Leal for property legally described as Lot 13, Block 2, District Lot 611, Range 5, Coast District, Plan 1992 [5107 Keith Avenue] for development of a new Light Industrial building for a truck/trailer fabrication and repair shop and retail parts sales business.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ **Development Services**
Component,
May 12, 2008

MOVED/SECONDED that the May 12th, 2008 Development Services Component of Committee of the Whole report be received for information.

(No. 267)

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel and**
Administration
Component,
May 12, 2008

MOVED/SECONDED that the May 12th, 2008 Finance, Personnel and Administration Component of Committee of the Whole report be received for information.

(No. 268)

Carried Unanimously.

SPECIAL REPORTS:

***Measuring Up Terrace
Committee,
May 6, 2008 Minutes***

MOVED/SECONDED that the May 6th, 2008 minutes of the Measuring Up Terrace Committee be received.

(No. 269)

Carried Unanimously.

(No. 270)

MOVED/SECONDED that Administration look at the request to paint markings for two – three parking spaces designated for people with disabilities at the Aquatic Centre and to install upright signs to more clearly identify the spaces as parking for the disabled; and

That Administration investigate the installation of two movable bars which can be lifted out of the way or locked in place to assist the disabled vs. having a single bar installed on the left side in the washrooms for people with disabilities at the Aquatic Centre.

Carried Unanimously.

***Terrace Victims' Assistance
Program Report, April 2008***

MOVED/SECONDED that the April 2008 Terrace Victims' Assistance Program Report be received.

(No. 271)

Carried Unanimously.

***Memo – Director of Public
Works – Vehicle and
Equipment Purchase***

MOVED/SECONDED that the City of Terrace purchase the following:

- a new Elgin Street Sweeper (\$182,000);*
- a scissor lift for building maintenance and capital projects (\$9,400); and*
- an 8' x 12' work barge for the Sewer Treatment Plant (\$7,000);*
- sell Unit #10 – 1995 Sunvac Street Sweeper,*

(No. 272)

with funding from the IVC fund, and \$9,400 reallocated from various operating accounts, and \$7,000 reallocated from 4285 907.

Carried Unanimously.

**Oral Report, May 26, 2008
Public Hearing**

(No. 273)

MOVED/SECONDED that the May 26th, 2008 Public Hearing Report be adopted with the following recommendation:

1. PUBLIC HEARING – OCP AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 2, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 3198 (3407 KALUM STREET).

It was recommended that the Bylaw to amend Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Urban Residential to Multi-Family (Townhouse), and designating as Development Permit Area No. 8 – Multi-Family, for the property legally described as Lot 2, District Lot 361, Range 5, Coast District, Plan 3198 (3407 Kalum Street) proceed to third reading and adoption.

It was also recommended that the Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the property legally described as Lot 2, District Lot 361, Range 5, Coast District, Plan 3198 (3407 Kalum Street) proceed to third reading and adoption.

Carried Unanimously.

BYLAWS:

**Official Community Plan
Amendment (3407 Kalum
Street) Bylaw,
Project No. ADP-02-0809
Third Reading**

(No. 274)

MOVED/SECONDED that Official Community Plan Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0809 be read by title only and passed in its third reading.

Carried Unanimously.

Adoption

(No. 275)

MOVED/SECONDED that Official Community Plan Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0809 be read by title only and adopted.

Carried Unanimously.

Zoning Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0810 Third Reading

(No. 276)

MOVED/SECONDED that Zoning Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0810 be read by title only and passed in its third reading.

Carried Unanimously.

Adoption

(No. 277)

MOVED/SECONDED that Zoning Amendment (3407 Kalum Street) Bylaw, Project No. ADP-02-0810 be read by title only and adopted.

Carried Unanimously.

NEW BUSINESS:

Mayor J. Talstra – Regional District Kitimat-Stikine

Mayor Talstra attended Regional District Kitimat Stikine Board meeting held on Saturday, May 24, 2008. A representative from the Ministry of Public Safety gave a presentation regarding flood control and funding programs. They also announced the Federal Government has agreed to provide communities with \$60 million over six years in addition to the \$100 million pledged by the Provincial Government over 10 years for flood protection.

The Provincial Government is entertaining applications for funding and the City of Terrace can reapply for dyking, erosion protection and flooding control for next year.

Councillor M. Davies – Northwest Regional Hospital District

Councillor Davies reported that she had attended the Northwest Regional Hospital District retreat on May 22nd and 23rd, 2008.

Councillor B. Downie – Sportsplex Fundraising Committee

Councillor Downie reported that the Sportsplex Fundraising Committee met on May 21st, 2008. They are looking forward to having the Sportsplex operational this July. The Committee has been developing the sponsorship program and pursuing ideas as they arise.

Mayor J. Talstra – Working Roundtable on Forestry

Mayor Talstra and Councillor Downie attended the Working Roundtable on Forestry community meeting in Terrace on May 21st, 2008. The Forestry Task Force gave a presentation at this meeting, as did Mayor Talstra.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

Merv Ritchie asked if the issue of the maintenance of logging roads was raised at the Working Roundtable on Forestry community meeting. Mayor Talstra confirmed that the issue was raised.

Mr. Ritchie asked for some background information and clarification regarding the Nuisance Order issued to Shareen Hagen and Don Ganson.

Mr. Ritchie asked where the City purchases the plants used in the City's flower beds and planters. He was directed to contact Administration for the information.

Mr. Ritchie asked the Director of Public Works how the sewage outflow pipe was functioning with the recent higher water levels in the Skeena River.

REPORT FROM IN-CAMERA:

The following item was released from In-Camera status:

In-Camera Personnel Item
Under Division 3, Section
90(1)(a) of the Community
Charter – 2010 BC Winter
Games Society –
Appointment of Directors

RESOLUTION NO. 262

MOVED/SECONDED that the following people be appointed to the Board of Directors of the 2010 Terrace BC Winter Games Society:

President:	Debbie Scarborough
Accommodation Director:	Mark Margerison
Administration Director:	Rod Cox
Ceremonies Director:	Robin MacLeod
Communications Director:	Les Sinnoit
Food Director:	Tony Reddy
Friends of the Game Director:	Brian Downie
Medical Services Director:	Nicki Barton
Promotions Director:	Sandy Glendenning
Protocol Director:	Cheryl Pelletier
Registration and Results Director:	Carol Leclerc
Security Director:	Bill Cassault
Sport Director:	Julia Tuininga
Transportation Director:	Peter Weeber

ADJOURNMENT:

(No. 278)

MOVED/SECONDED that the May 26th, 2008 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Property and Legal Item Under Division 3, Sections 90 (1) (e) and (g) of the Community Charter.

Carried Unanimously.

The meeting adjourned at 8:40 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, JUNE 9TH, 2008 AT 7:30 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, B. Downie, C. Leclerc, and D. Pernarowski. Absent were Councillors M. Davies and B. Pollard. Also in attendance were D. Fisher, Acting Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 281)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(a), (e), (g) and (k) of the Community Charter to discuss matters relating to personnel, property, litigation and negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Public Input: Lane Closure –
Terrace Builders Ltd.***

The Mayor noted there was a call for public input with respect to an application made by Terrace Builders Ltd. to permanently close and dispose of the portion of undeveloped lane east of Munroe Street and aligning with Greig Avenue. There was no one present at the Public Input Hearing who wished to address Council regarding the proposed lane closure. Public notices of this proposed change have been sent out, with no negative input or response from the public.

The Director of Development Services explained this lane closure was requested by Terrace Builders Ltd. to accommodate their ongoing redevelopment of the retail and lumber supply business. A Right-of-Way will be registered to accommodate the Municipal sanitary sewer main located in this area.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
May 26, 2008***

MOVED/SECONDED that the Regular Council Minutes of May 26th, 2008 be adopted as circulated.

(No. 288)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

There was no Correspondence.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the June 9th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 289)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
June 9, 2008***

The following items were discussed at the June 9th, 2008 Development Services Component of Committee of the Whole:

- 1. DEVELOPMENT PERMIT NO. 02-2008 (4744 DAVIS AVENUE – INNOVATIONS WEST DEVELOPMENTS)***

- 2. ZONING AMENDMENT – MORE (4836 LOEN AVENUE)***

- 3. LANE CLOSURE (TERRACE BUILDERS LTD.)***

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

***Committee of the Whole
➤ Development Services
Component,
June 9, 2008***

Division was requested on Item No. 2.

Item No. 2

(No. 290)

2. ZONING AMENDMENT – MORE (4836 LOEN AVENUE)

There were no recommendations at this time pending the receipt of input from the property owner.

MOVED/SECONDED that a decision on this item be deferred until such time as the property owner can be in attendance to speak to his application.

Carried Unanimously.

Remainder of Report

(No. 291)

MOVED/SECONDED that the remainder of the June 9th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

1. DEVELOPMENT PERMIT NO. 02-2008 (4744 DAVIS AVENUE – INNOVATIONS WEST DEVELOPMENTS)

It was recommended that Development Permit No. 02-2008 be issued to Innovations West Developments for the property legally described as Lot B, District Lot 361, Range 5, Coast District, Plan PRP14994 (4744 Davis Avenue) for development of an eight (8) unit medium density multi-family residential row-house building.

3. LANE CLOSURE (TERRACE BUILDERS LTD.)

It is recommended that the City of Terrace adopt the Bylaw to stop up and close to traffic a portion of the lane dedicated by Plan 3307 and 3607, District Lot 362, Range 5, Coast District, totaling 249.8m².

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ **Development Services Component,**
May 26, 2008

MOVED/SECONDED that the May 26th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 292)

SPECIAL REPORTS:

***Measuring Up Terrace
Committee,
May 27, 2008 Minutes***

(No. 293)

MOVED/SECONDED that the May 27th, 2008 minutes of the Measuring Up Terrace Committee be received.

Carried Unanimously.

***Cheque Register,
May 2008***

(No. 294)

MOVED/SECONDED that the May 2008 Cheque Register be approved.

Carried Unanimously.

***Senior Building Inspector,
May 2008 Building &
Business Licence Synopsis***

(No. 295)

MOVED/SECONDED that the May 2008 Building and Business Licence Synopsis be received.

Carried Unanimously.

***Terrace Victims' Assistance
Program Report, May 2008***

(No. 296)

MOVED/SECONDED that May 2008 Terrace Victims' Assistance Program Report be received.

Carried Unanimously.

***Public Hearing – May 26,
2008 (For Information Only)***

(No. 297)

MOVED/SECONDED that the minutes of the May 26th, 2008 Public Hearing be received for information.

Carried Unanimously.

BYLAWS:

***Pohle Avenue (East of
Kenney Street) Sanitary
Sewer Local Area Service
Bylaw,
Project No. ADP-02-0813
First, Second and Third
Reading***

(No. 298)

MOVED/SECONDED that Pohle Avenue (East of Kenney Street) Sanitary Sewer Local Area Service Bylaw, Project No. ADP-02-0813 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

Permanent Closing and Removal of Highway Dedication (Terrace Builders Lane) Bylaw, Project No. ADP-02-0814 Adoption

MOVED/SECONDED that Permanent Closing and Removal of Highway Dedication (Terrace Builders Lane) Bylaw, Project No. ADP-02-0814 be read by title only and adopted.

Carried Unanimously.

(No. 299)

Zoning Amendment (4836 Loen Avenue) Bylaw, Project No. ADP-02-0816 First and Second Reading

This item as struck from the Agenda (see Resolution No. 290).

NEW BUSINESS:

Councillor C. Leclerc – Leadership BC

Councillor Leclerc reported she attended the Leadership BC graduation ceremony held on Friday, June 6th, 2008.

Councillor B. Downie – Mountain Pine Beetle Task Force

Councillor Downie attended the Mountain Pine Beetle Task Force meeting held on the morning of June 9th, 2008. The Task Force has reported that the Mountain Pine Beetle is more active in the area than previously thought and there is a significant problem with the pine beetles on private land. Work to control the Mountain Pine Beetle is on going and they are continuing to monitor the situation.

Councillor D. Pernarowski – Measuring Up Terrace Committee

Councillor Pernarowski reported he took a wheelchair tour on June 8th, 2008 of the downtown area to have a first hand experience of accessibility issues in the downtown area.

Cynthia Fitton has been hired as the Measuring Up Terrace Coordinator. Councillor Pernarowski also reported that the Committee is preparing a survey which will solicit more input from the community on accessibility issues. They anticipate it will be coming out in the next few weeks.

Mayor J. Talstra – University of Northern British Columbia Graduation Ceremony

Mayor Talstra attended the graduation ceremony at the Terrace campus of UNBC held on June 3rd, 2008.

Mayor J. Talstra – Northern Development Initiative Trust

Mayor Talstra attended the Northern Development Initiative Trust Board meeting held in Prince George on June 5th, 2008. He reported that more Northwestern communities have expressed an interest in developing a community trust.

QUESTIONS/COMMENTS FROM THE MEDIA & THE AUDIENCE:

Merv Ritchie asked about the City’s policy to not issue proclamations for special days. The policy was explained to Mr. Ritchie.

REPORT FROM IN-CAMERA:

The following items were released from In-Camera status:

In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – Kwinitsa Foremen’s Residence Lease

RESOLUTION NO. 147:

MOVED/SECONDED that the City of approve the proposal for the use of space by the Nisga’a Commercial Group – Tourism in the east half of the Kwinitsa Foremen’s Residence, located at 4805 Hwy 16 West and that staff negotiate a lease agreement in detail for Council to review and authorize at a later date.

In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – Option to Purchase Agreement

RESOLUTION NO. 170:

MOVED/SECONDED that the City enter into the Grant of Option Lands Agreement with the Province for the Airport Lands, and that the Mayor and Chief Administrative Officer be authorized to execute the necessary documentation.

In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – Kwinitsa Foreman’s Residence – Lisims Forest Resources Limited Partnership (aka Nisga’a Commercial Group)

RESOLUTION NO. 174:

MOVED/SECONDED that, subject to Section 26 of the Community Charter, the City of Terrace enter into a five-year lease to April 30, 2013 with Lisims Forest Resources Limited Partnership (aka Nisga’a Commercial Group) for 645 square feet of the building known as the Kwinitsa Foreman’s Residence located at 4805 Highway 16 West (legally described as District Lot 362, R5, Coast District, Plan BCP17919) for the annual rent of:

- Year 1-3 \$10.00/square foot;
- Year 4 \$11.00/square foot;
- Year 5 \$12.00/square foot.

In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – Terrace Anti-Poverty Group Society – Request to Undertake Works on City Property (City House)

RESOLUTION NO. 196:

MOVED/SECONDED that, subject to compliance with City bylaws, approval be granted for the Terrace Anti-Poverty Group Society to close in the carport at the City House (4542 Park Avenue) at their cost.

In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – Terrace Anti-Poverty Group Society – Request to Undertake Works on City Property (Evergreen Gardens)

RESOLUTION NO. 197:

MOVED/SECONDED that, subject to compliance with City bylaws, approval be granted to the Terrace Anti-Poverty Group Society to install a 1,000 square foot greenhouse at the Evergreen Community Gardens (2807 Evergreen), provided the structure is located in such a manner as to not impede the possibility of future access to the Ksan House development to the west (if needed).

In-Camera Committee of the Whole Report, April 15, 2008

RESOLUTION NO. 202:

1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(K) OF THE COMMUNITY CHARTER – 2008 GENERAL TAX RATES (NEGOTIATIONS REGARDING A MUNICIPAL SERVICE)
-

It was recommended that the Director of Finance prepare the 2008 Tax Rates based on the current ratio between classes, and present this information to the upcoming Committee of the Whole meeting on Monday, April 21, 2008 for Council review and recommendation.

In-Camera Property Item Under Division 3, Section 90(1)(g) of the Community Charter – 5044 Graham Avenue Nuisance Order

RESOLUTION NO. 204:

MOVED/SECONDED that each of the following located upon the Property of 5044 Graham Avenue be declared a nuisance:

- a) any uninsured transport trucks not stored in a covered building;
- b) transport truck parts including but not limited to tires, frames, fenders, bumpers, motor parts, etc. along and within all fencing;
- c) various pieces of scrap metal;
- d) all equipment intended for industrial use such as welders, welding cylinders, barrels, oil pails (old and new), other fluids used on transport trucks;

- e) piles of horse manure and horses boarded on the property;
- f) tall grass and weeds along all fencing and within the property (seasonal);

and that Ms. Shareen Hagen and Mr. Don Ganson be ordered to take the following remedial action:

- a) any uninsured transport trucks be removed from the property or stored in a covered building by May 31, 2008;
- b) all transport truck parts along and within all fencing be removed from the property or housed in a properly built shop/garage with all regards to the building codes being met by May 31, 2008;
- c) all various pieces of scrap metal again either be removed from the property or properly housed in a shop/garage by May 31, 2008;
- d) all industrial tools such as but not limited to, welders and attachments/cylinders and all vehicle fluids to be housed safely and separately in proper shelters such as a shop or shed by May 31, 2008;
- e) all evidence of horse manure be properly disposed of offsite by May 31, 2008 and horses not be boarded or brought onto the property;
- f) tall grass and weeds be cut along all fencing and within the property on a regular basis.

Note: an extension has been granted to June 30th, 2008.

Rory Reinbolt, CA, McAlpine & Co., 2007 Financial Statements

RESOLUTION NO. 230:

MOVED/SECONDED that the Auditor's report be accepted.

In-Camera Personnel Item Under Division 3, Section 90(1)(a) of the Community Charter – Athletic Commission Appointments

RESOLUTION NO. 255:

MOVED/SECONDED that Rick McDaniel, Bruce Andrews, Darryl Paulson be appointed to the Athletic Commission for three-year terms and that Carmen Didier be appointed as staff liaison and Councillor D. Pernarowski be appointed as Council liaison.

ADJOURNMENT:

(No. 300)

*MOVED/SECONDED that the June 9th, 2008
Regular Meeting of Council be now adjourned.*

Carried Unanimously.

The meeting adjourned at 8:25 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, JUNE 23RD, 2008 AT 7:45 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, Inspector D. Fenson, RCMP, D. Block, City Planner, H. Nunn, Deputy Clerk, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 301)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(e), (g) and (k) of the Community Charter to discuss matters relating to property, litigation and negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

(No. 310)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

PUBLIC INPUT:

***City of Terrace 2007 Annual
Report***

Mayor Talstra advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to the 2007 Annual Report for the City of Terrace.

There being no public input on this matter, Mayor Talstra advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 316).

DELEGATIONS & GUESTS:

***Farewell to Inspector Dave
Fenson, OIC Terrace
R.C.M.P. Detachment***

Mayor Talstra presented Inspector Fenson with a Certificate of Appreciation and expressed gratitude on behalf of the City of Terrace for his two years of dedication and service to the community.

Inspector Fenson left the meeting at 7:55 pm.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
June 9, 2008***

MOVED/SECONDED that the Regular Council Minutes of June 9th, 2008 be adopted as circulated.

(No. 311)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

There was no Correspondence.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the June 23rd, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 312)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
June 23, 2008***

The following items were discussed at the June 23rd, 2008 Development Services Component of Committee of the Whole:

- 1. ZONING AMENDMENT – MORE (4836 LOEN AVENUE)**
- 2. DEVELOPMENT VARIANCE PERMIT NO. 03-2008 FOR PARCEL A [BEING THE CONSOLIDATION OF LOTS 1 AND 2 SEE BB670737], DISTRICT LOT 360, RANGE 5, COAST DISTRICT, PLAN 4115 (2812 HALL STREET)**
- 3. DEVELOPMENT VARIANCE PERMIT NO. 04-2008 FOR PARCEL A [BEING THE CONSOLIDATION OF LOTS 1 AND 2 SEE BB670737], DISTRICT LOT 360, RANGE 5, COAST DISTRICT, PLAN 4115 (2812 HALL STREET)**
- 4. OCP AMENDMENT AND REZONE (BEUTLE MASONRY LTD./BARBOSA – 2504 MOLITOR STREET AND 2415 EBY STREET)**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services**
Component,
June 23, 2008

Division was requested on Item No. 1.

Item No. 1

(No. 313)

MOVED/SECONDED that the first item of the June 23rd, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendation:

1. ZONING AMENDMENT – MORE (4836 LOEN AVENUE)

It was recommended that the City of Terrace not approve the first and second reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from One-Family Residential (R1) to Two-Family Residential (R2) for the property legally described as Lot 4, District Lot 362, Range 5, Coast District, Plan 3679 (4836 Loen Avenue).

Carried.

Councillors Christiansen and Leclerc wished to be recorded as opposed.

Remainder of Report

(No. 314)

MOVED/SECONDED that the remainder of the June 23rd, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

2. DEVELOPMENT VARIANCE PERMIT NO. 03-2008 FOR PARCEL A [BEING THE CONSOLIDATION OF LOTS 1 AND 2 SEE BB670737], DISTRICT LOT 360, RANGE 5, COAST DISTRICT, PLAN 4115 (2812 HALL STREET)

It was recommended that the City issue Development Variance Permit No. 03-2008 for the property located at 2812 Hall Street (Parcel A [Being the Consolidation of Lots 1 and 2 See BB670737], District Lot 360, Range 5, Coast District, Plan 4115) including the following variance:

- *To vary Section 4.19.3.1 of Zoning Bylaw No. 1431-1995 and amendments thereto to decrease the required number of off-street parking spaces from 9 (nine) to 7 (seven) in a Public Institutional Zone.*

3. DEVELOPMENT VARIANCE PERMIT NO. 04-2008 FOR PARCEL A [BEING THE CONSOLIDATION OF LOTS 1 AND 2 SEE BB670737], DISTRICT LOT 360, RANGE 5, COAST DISTRICT, PLAN 4115 (2812 HALL STREET)

It is recommended that the City issue Development Variance Permit No. 04-2008 for the property located at 2812 Hall Street (Parcel A [Being the Consolidation of Lots 1 and 2 See BB670737], District Lot 360, Range 5, Coast District, Plan 4115) including the following variance:

- *To vary Section 9.1.3.3. of Zoning Bylaw No. 1431-1995 and amendments thereto to reduce the minimum rear parcel line setback from 6 metres to 3 metres, to allow for the construction of a new Community Care Facility (Emergency and Transition Housing).*

4. OCP AMENDMENT AND REZONE (BEUTLE MASONRY LTD./BARBOSA – 2504 MOLITOR STREET AND 2415 EBY STREET)

It is recommended that the City of Terrace approve the first and second Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the land use designation from Urban Residential to Multi-Family (Townhouse) for the property legally described as the Easterly half of the South half of Lot 6, Block 8, District Lot 611, Range 5, Coast District, Plan 3154 (2504 Molitor Street).

It was further recommended that the City of Terrace approve first and second Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the properties legally described as the Easterly half of the South half of Lot 6, Block 8, District Lot 611, Range 5, Coast District, Plan 3154 and Lot A, District Lot 611, Range 5, Coast District, Plan 11794 (2504 Molitor Street & 2415 Eby Street).

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component,
June 9, 2008***

MOVED/SECONDED that the June 9th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 315)

SPECIAL REPORTS:

***Memo – CAO, 2007 Annual
Report***

MOVED/SECONDED that the City of Terrace 2007 Annual Report be accepted as presented.

Carried Unanimously.

(No. 316)

***Memo – City Planner,
Presentation of Awards
Received by the
Development Services
Department and City of
Terrace in 2008***

City Planner, D. Block, presented to Council two awards that the City of Terrace has received for recently completed projects managed by the Development Services Department. Heritage Society of BC presented the City with an Award of Honour for the Kwinitsa Foreman's Residence Rehabilitation project. The Planning Institute of BC gave the City the PIBC Award of Excellence – Comprehensive Plans & Policy – Division 1 for the Airport Lands Area Concept Plan.

***Memo – CAO, 2010 BC
Winter Games Society –
Appointment of Special
Events Director***

MOVED/SECONDED that Debbie Minhinnick be appointed for a two-year term as Special Events Director on the 2010 BC Winter Games Society Board of Directors.

Carried Unanimously.

(No. 317)

BYLAWS:

Zoning Amendment (4836 Loen Avenue) Bylaw, Project No. ADP-02-0816 First and Second Reading

This item as struck from the Agenda (see Resolution No. 313).

Official Community Plan Amendment (2504 Molitor Street) Bylaw, Project No. ADP-02-0817 First and Second Reading

MOVED/SECONDED that Official Community Plan Amendment (2504 Molitor Street) Bylaw, Project No. ADP-02-0817 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 318)

Zoning Amendment (2504 Molitor Street and 2415 Eby Street) Bylaw, Project No. ADP-02-0818 First and Second Reading

MOVED/SECONDED that Zoning Amendment Bylaw (2504 Molitor Street and 2415 Eby Street) Bylaw, Project No. ADP-02-0818 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 319)

NEW BUSINESS:

Councillor M. Davies – UBCM Resolution – Dental Care Access

MOVED/SECONDED that the following resolution be sent to UBCM:

(No. 320)

WHEREAS *access to basic dental health care in the Province of British Columbia and government funding for basic dental health care is inadequate for low income individuals and families;*

AND WHEREAS *there is a discrepancy between the coverage provided by existing government dental programs and the actual costs charged by dentists;*

THEREFORE BE IT RESOLVED *that the Union of BC Municipalities lobby the Provincial Government to take immediate steps to remove access barriers to dental health care, allocate more funding for basic dental health care insurance for low income individuals and families in the Province, and work with the BC Dental Association to resolve the discrepancy between the BC Dental Fee guide and the actual fees charged by dentists.*

And that Administration send this resolution, along with a summary of supporting information, to other Municipalities for further support.

Carried Unanimously.

***Councillor M. Davies –
Initiatives North, Team
Northern BC – Beijing 2008***

Councillor Davies gave a report summarizing her recent trip to Beijing, China where she represented the City as part of the Initiatives North Team Northern BC delegation.

***Councillor C. Leclerc –
Regional District Kitimat
Stikine Board Meeting***

Councillor Leclerc provided a brief report from the Regional District Kitimat-Stikine Board meeting held on June 20th, 2008.

***Councillor B. Downie –
Terrace BC Winter Games
Society***

Councillor Downie attended a Terrace BC Winter Games Society Board meeting on June 18th, 2008. Two staff members from the BC Games Society came to Terrace to give a briefing of the format of the BC Games.

***Councillor B. Downie –
Caledonia Senior Secondary
School Graduation***

Councillor Downie attended the Caledonia Senior Secondary School Graduation Ceremony held on June 6th, 2008.

***Councillor B. Downie –
Terrace 747 Air Cadets***

Councillor Downie attended the Terrace 747 Air Cadets 44th Annual Review on June 15th, 2008.

***Councillor L. Christiansen –
Seniors' Committee***

Councillor Christiansen attended the Seniors' Committee Year End Barbeque and gave Council a summary of the issues discussed at this event.

***Mayor J. Talstra – National
Aboriginal Days***

Mayor Talstra attended the National Aboriginal Days celebration held on June 21st, 2008.

***Mayor J. Talstra –
Community Development
Trust Job Opportunities Fund***

Mayor Talstra recently held a meeting to look at the application process for the Community Development Trust Job Opportunities Fund. Four applications from the City of Terrace will be submitted to the Fund. These projects include applications for trail making, pruning and thinning, and some work clearing at the Terrace Airport Lands.

Mayor J. Talstra – Canadian Institution on Mining, Metallurgy and Petroleum (CIM) North Central BC Branch AGM

Mayor Talstra announced he will be attending the Canadian Institution on Mining, Metallurgy and Petroleum (CIM) North Central BC Branch AGM this week and will be participating in a Round Table discussion regarding the electrification of Highway 37.

QUESTIONS/COMMENTS FROM THE MEDIA & THE AUDIENCE:

There were no questions.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

(No. 321)

MOVED/SECONDED that the June 23rd, 2008 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss an In-Camera Item Under Division 3, Section 90(1) (k) of the Community Charter.

Carried Unanimously.

The meeting adjourned at 9:30 p.m.

CERTIFIED CORRECT:

Mayor

Deputy Clerk

***MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, JULY 14TH, 2008 AT 7:40 P.M.***

Mayor J. Talstra presided. Councillors present were M. Davies, B. Downie, C. Leclerc, D. Pernarowski and B. Pollard. Councillor L. Christiansen was absent. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, and H. Nunn, Deputy Clerk.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. – Move to In-
Camera Special Council***

(No. 324)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90(1)(e) and (k) of the Community Charter to discuss matters relating to property and negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

Mr. Alex Ferguson, Oil and Gas Commissioner, and Mr. Steve Simons, Leader, Corporate Affairs for the Oil and Gas Commission (the Commission) presented a PowerPoint to Council entitled “The Role of the Regulator” which highlighted the roles and responsibilities of the Commission.

The Commission is a Crown Corporation and is separate from Government. They have four offices around the Province with the largest located in Fort St. John. The other offices are located in Fort Nelson, Kamloops and Victoria.

The Commission has delegated authority under various Provincial Acts and was created approximately 10 years ago in order to provide a single-window regulatory agency for the oil and gas industry.

Their regulatory responsibility extends from the exploration and development phases, through to facilities operation and decommissioning and the Commission is charged with balancing a broad range of environmental, economic and social considerations. The main objectives for the Commission are public safety, conservation of petroleum resources, fostering a healthy environment, and ensuring equitable participation in production.

The Oil and Gas Commission is in growth mode right now and they are monitoring industry activity levels around the Province in order to identify the need for additional field offices. Currently the activity in our region does not warrant having a field office located in Terrace.

Mayor Talstra thanked Mr. Ferguson and Mr. Simons for their presentation and encouraged them to keep Council updated on the activities of the Oil and Gas Commission in the future.

A short recess was called at 8:00 p.m. and the meeting reconvened at 8:05 p.m.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
June 23, 2008***

MOVED/SECONDED that the Regular Council Minutes of June 23rd, 2008 be adopted as circulated.

(No. 325)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

There was no Correspondence.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the July 14th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 326)

Carried Unanimously.

Committee of the Whole
➤ **Development Services**
Component,
July 14, 2008

The following items were discussed at the July 14th, 2008 Development Services Component of Committee of the Whole:

- 1. SPECIAL OCCASION LIQUOR LICENSE REQUEST – (MR. MIKE’S STEAKHOUSE AND BAR)**
- 2. SPECIAL OCCASION LIQUOR LICENSE REQUEST – (CLASSIC OLD TIMES HOCKEY CLUB)**
- 3. SPECIAL OCCASION LIQUOR LICENSE REQUEST – (GOODALL)**
- 4. TEMPORARY LIQUOR LICENSE AMENDMENT APPLICATION (EXTENSION OF LICENCED AREA – AUGUST 3, 2008) – BEST WESTERN TERRACE INN (TERRACE HOTEL LTD.)**
- 5. DEVELOPMENT VARIANCE PERMIT NO. 05-2008 FOR LOT 1, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 10234 (4833 SUNSET DRIVE)**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services**
Component,
July 14, 2008

MOVED/SECONDED that the July 14th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendations:

(No. 327)

- 1. SPECIAL OCCASION LIQUOR LICENSE REQUEST – (MR. MIKE’S STEAKHOUSE AND BAR)**

It was recommended that a Special Occasion Liquor License be granted to Mr. Mike’s Steakhouse and Bar to extend the existing license to the outside area while hosting the 8th Annual Riverboat Days Beach Volleyball Tournament on August 2, 3 & 4, 2008, subject to requirements from the Liquor Control and Licensing Branch regarding over-service, service of minors, and crowding.

**2. SPECIAL OCCASION LIQUOR LICENSE REQUEST –
(CLASSIC OLD TIMES HOCKEY CLUB)**

It was recommended that a Special Occasion Liquor License be granted to the Classic Old Timers Hockey Club for hosting a beer garden in the Terrace Arena in conjunction with the Mixed Martial Arts Event on July 26, 2008, provided RCMP, liquor licensing, insurance requirements, and the following requirements are met:

- *Location of beer garden at the east end of the arena;*
- *Maximum 60% of arena seating on floor is designated as beer garden;*
- *Beer garden will be separated from general seating by a snow fence or similar material; and*
- *That security be highly visible throughout the event.*

**3. SPECIAL OCCASION LIQUOR LICENSE REQUEST –
(GOODALL)**

It was recommended that a Special Occasion Liquor License be granted to Carl Goodall to host a beer garden in conjunction with a ball tournament to be held at Riverside Ball Field on August 1, 2, 3 & 4, 2008 subject to the following:

- *That requirements of the Liquor Control and Licensing Branch regarding over-service, service of minors, and crowding are met;*
- *That insurance requirements are met;*
- *That cleanup of the ball fields and surrounding area is done at the end of each day;*
- *That on-site security be provided while the beer garden is open; and*
- *That a designated fenced area be established for the beer garden.*

4. TEMPORARY LIQUOR LICENSE AMENDMENT APPLICATION (EXTENSION OF LICENCED AREA – AUGUST 3, 2008) – BEST WESTERN TERRACE INN (TERRACE HOTEL LTD.)

It was recommended that the following resolution be approved with respect to an application for a temporary extension of licensed area for the Best Western Terrace Inn (Terrace Hotel Ltd.) for the operation of an outdoor patio for a special event on August 3, 2008:

Be it resolved that:

- 1. The City of Terrace Council recommends the “temporary” amendment of the subject license for August 3, 2008 as:*
 - a) The application is for a temporary extension of the licensed sales area to allow for an outdoor patio during (4553 Greig Avenue) during a special event and the allotted time frame;*
 - b) The R.C.M.P. does not oppose the temporary extension of licensed area; and*
 - c) The amendment is in accordance with City of Terrace Policy No. 83 in reviewing requests for a temporary extension of licensed area on a case-by-case basis.*
- 2. The Council’s comments on the prescribed considerations are as follows:*
 - a) The potential for noise if the application is approved will be negligible as it is in an existing establishment in a commercial area; and*
 - b) The impact on the community if the application is approved will be negligible.*
- 3. The views of the residents were not gathered for this application because:*
 - a) City of Terrace Policy No. 83 – Liquor License Application Process does not require a public notice and hearing for temporary applications.*

5. DEVELOPMENT VARIANCE PERMIT NO. 05-2008 FOR LOT 1, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 10234 (4833 SUNSET DRIVE)

It is recommended that the City of Terrace issue Development Variance Permit No. 05-2008 for the property located at 4833 Sunset Drive (Lot 1, District Lot 611, Range 5, Coast District, Plan 10234), including the following variance:

- *To vary Sentence 6.2.3.3 of Zoning Bylaw 1431-1995 and amendments thereto to reduce the minimum front parcel line setback from 7.5 metres to 3.3 metres.*

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ ***Development Services Component, June 23, 2008***

MOVED/SECONDED that the June 23rd, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 328)

SPECIAL REPORTS:

BC Ambulance Service Second Quarterly Report 2008

MOVED/SECONDED that the BC Ambulance Service Report for the Second Quarter of 2008 be received.

Carried Unanimously.

(No. 329)

Cheque Register, June 2008

MOVED/SECONDED that the June 2008 Cheque Register be approved.

Carried Unanimously.

(No. 330)

Senior Building Official, June 2008 Building & Business Licence Synopsis

MOVED/SECONDED that the June 2008 Building and Business Licence Synopsis be received.

Carried Unanimously.

(No. 331)

Terrace Victims' Assistance Program Quarterly Report, April – June 2008

MOVED/SECONDED that the April – June 2008 Terrace Victims' Assistance Program Quarterly Report be received.

(No. 332)

Carried Unanimously.

Measuring Up Terrace Committee, June 24, 2008 Minutes

MOVED/SECONDED that the June 24th, 2008 Minutes from the Measuring Up Terrace Committee be received.

(No. 333)

Carried Unanimously.

Memo – Director of Development Services, 5044 Graham Avenue Nuisance Order – Update

MOVED/SECONDED that the City of Terrace require Mr. Ganson and Ms. Hagen to remove from the property the remaining debris including burnt remnants of a shop and the materials along the western property line by August 1st, 2008 otherwise the City of Terrace, by its employees or others persons, at reasonable times and in a reasonable manner, may enter on the property and effect a remedy.

(No. 334)

Carried Unanimously.

Memo – Corporate Administrator, Election and Other Voting Procedures Bylaw Amendment

MOVED/SECONDED that the Elections and Other Voting Procedures Amendment (Mail Ballot Voting) Bylaw be considered for First, Second and Third Readings.

(No. 335)

Carried Unanimously.

Memo – North Central Municipal Association Notice of Motion

MOVED/SECONDED that the memorandum from the North Central Municipal Association (NCMA) regarding a Notice of Motion for the NCMA annual membership fee calculation be received for information.

(No. 336)

Carried Unanimously.

BYLAWS:

Improvements to Existing Pool and Arena Loan Authorization Amendment Bylaw, Project No. ADP-02-0815 Adoption

MOVED/SECONDED that Improvements to Existing Pool and Arena Loan Authorization Amendment Bylaw No. 1917 – 2008, Project No. ADP-02-0815 be read by title only and adopted.

(No. 337)

Carried Unanimously.

Election and Other Voting Procedures Amendment (Mail Ballot Voting) Bylaw, Project No. ADP-02-0819 First, Second and Third Reading

MOVED/SECONDED that Election and Other Voting Procedures Amendment (Mail Ballot Voting) Bylaw, Project No. ADP-02-0819 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

(No. 338)

NEW BUSINESS:

Councillor C. Leclerc – Kermodei Tourism Society Report

Councillor Leclerc provided a verbal report from a recent Kermodei Tourism Society meeting. Some highlights from the meeting were Cambria Gordon Ltd. offering to do some mapping for the proposed PNG Trail, Northern BC Tourism committing to spend 2.5 times more tourism marketing dollars in the north than anywhere else in the Province, and the announcement of a second pole raising at Kitselas on the BC Day holiday.

Councillor M. Davies – Terrace-Kitimat Airport Society Annual General Meeting

Councillor Davies recently attended the Annual General Meeting for the Terrace-Kitimat Airport Society and provided a verbal report.

Councillor M. Davies – Greater Terrace Beautification Society Report

Councillor Davies attended the Greater Terrace Beautification Society meeting on behalf of Councillor Pollard. The Society is close to finalizing an agreement to work on the old Esso station site at the corner of Lakelse/Emerson in the downtown core. The Society will be presenting plaques in memory of Rich McDaniel and Junior Gingles along with plaques recognizing their long-term dedication to the Society to Yvonne Moen and Conrad Ganzenberg.

Councillor B. Pollard – Tourism and Beautification around the Province

Councillor Pollard commented on the diversity he noticed in the many ways communities around B.C. are managing tourism and beautification during his recent travels around the Province.

Councillor D. Pernarowski – Riverboat Days Society

Councillor Pernarowski updated Council on the recent activities of the Riverboat Days Society. The website has been updated with this year's schedule and momentum is building. After the parade this year the 4600 Block of Lakelse Avenue will be closed for a street party featuring a Dixieland band.

***Councillor B. Downie –
Riverboat Days Society***

Councillor Downie commented that there will be lots of new events this year during Riverboat Days as the celebration gets bigger and better every year.

***Mayor J. Talstra – Cowichan
2008 Spirit Pole Carving***

Mayor Talstra spoke about the Cowichan 2008 Spirit Pole tour that recently made a stop in Terrace. This is a special province-wide event to help celebrate the Cowichan 2008 North American Indigenous Games. A 20-foot red cedar pole is touring 50 communities in B.C. where people are being invited to carve a section of the pole. Mayor Talstra and some Councillors participated in the event.

***Mayor J. Talstra – Ministry
of Transportation
Announcement***

Honourable Kevin Falcon, Minister of Transportation, recently made an announcement that the Province will be releasing \$10 million over and above the regular operations budget for the year in the Skeena Region to improve Highway 16 East from Thornhill to Big Oliver Creek. There will also be a new bridge constructed across Thornhill Creek on Queensway Drive.

***QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:***

There were no questions from the media.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

(No. 339)

MOVED/SECONDED that the July 14th, 2008 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Section 90(1) (e) of the Community Charter.

Carried Unanimously.

The meeting adjourned at 8:50 p.m.

CERTIFIED CORRECT:

Mayor

Deputy Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, JULY 28TH, 2008 AT 7:35 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, D. Pernarowski and B. Pollard (entered at 7:45 p.m.). Councillor C. Leclerc was absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, D. Fisher, Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 347)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (k) of the Community Charter to discuss matters relating to negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

There were no Delegations and Guests.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
July 14, 2008***

(No. 352)

MOVED/SECONDED that the Regular Council Minutes of July 14th, 2008 be adopted as circulated.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***New Aiyansh Village
Government – 2009 B.C.
First Nations Elders Gathering***

MOVED/SECONDED that a letter of support for the 2009 B.C. First Nations Elders Gathering be sent to the New Aiyansh Village Government.

(No. 353)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the July 28th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 354)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
July 28, 2008***

The following item was discussed at the July 28th, 2008 Development Services Component of Committee of the Whole:

- 1. REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT A, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 11794 (2415 EBY STREET)***
-

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

***Committee of the Whole
➤ Development Services
Component,
July 28, 2008***

MOVED/SECONDED that the July 28th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendation:

(No. 355)

- 1. REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT A, DISTRICT LOT 611, RANGE 5, COAST DISTRICT, PLAN 11794 (2415 EBY STREET)***
-

It was recommended that the City of Terrace proceed to 1st and 2nd reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to Medium Density Multi-Family Residential (R4) for the property legally described as Lot A, District Lot 611, Range 5, Coast District, Plan 11794 (2415 Eby Street).

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ ***Development Services Component, July 14, 2008***

(No. 356)

MOVED/SECONDED that the July 14th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Director of Finance, Public Transit Infrastructure Program Grant

(No. 357)

MOVED/SECONDED that the City of Terrace submit an application to UBCM for a Public Transit Infrastructure Program Grant in the amount of \$146,587.

Carried Unanimously.

Councillor B. Pollard entered the meeting at 7:45 p.m.

Memo – CAO, Provincial Ministerial Meetings – UBCM Convention

(No. 358)

MOVED/SECONDED meetings be arranged with the appropriate Provincial Government Ministers during UBCM to discuss the following issues:

- *Public Behaviour and Concerns in the Downtown Core*
- *Dyking*
- *Detox Centre and Access to Dental Care*
- *Forestry Task Force Issues*
- *Highway 37 Electrification*
- *Affordable Housing*
- *Community Development*
- *Items outstanding from the Premier's Visit*
- *Economic Development*

Carried Unanimously.

BYLAWS:

Pohle Avenue (East of Kenney Street) Sanitary Sewer Local Area Service & Loan Authorization Bylaw No. 1922 – 2008, Project No. ADP-02-0813 Rescind Third Reading

MOVED/SECONDED that the third reading of the Pohle Avenue (East of Kenney Street) Sanitary Sewer Local Area Service & Loan Authorization Bylaw No. 1922 – 2008, Project No. ADP-02-0813 be rescinded.

Carried Unanimously.

(No. 359)

Pohle Avenue (East of Kenney Street) Sanitary Sewer Local Area Service & Loan Authorization Bylaw No. 1922 – 2008, Project No. ADP-02-0813 Third Reading as Amended

MOVED/SECONDED that the Pohle Avenue (East of Kenney Street) Sanitary Sewer Local Area Service & Loan Authorization Bylaw No. 1922 – 2008, Project No. ADP-02-0813 be amended by changing the amount to be borrowed from \$27,840 to \$10,081 and that the bylaw be read by title only and passed in its third reading, as amended.

Carried Unanimously.

(No. 360)

Election and Other Voting Procedures Amendment (Mail Ballot Voting) Bylaw, Project No. ADP-02-0819 Adoption

MOVED/SECONDED that the Election and Other Voting Procedures Amendment (Mail Ballot Voting) Bylaw, Project No. ADP-02-0819 be read by title only and adopted.

Carried Unanimously.

(No. 361)

Zoning Amendment (2415 Eby Street) Bylaw, Project No. ADP-02-0820 First and Second Reading

MOVED/SECONDED that the Zoning Amendment (2415 Eby Street) Bylaw, Project No. ADP-02-0820 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 362)

NEW BUSINESS:

Councillor B. Pollard – Greater Terrace Beautification Society

Councillor Pollard attended a ceremony in which long-time Greater Terrace Beautification Society volunteers Yvonne Moen and Conrad Ganzenberg were recognized with the installation of a plaque along the Millennium Park Trail.

***Councillor B. Downie –
2010 Terrace B.C. Winter
Games Society***

Councillor Downie recently attended the 2008 Summer Games in Kelowna. The Society was there to learn from the Summer Games in preparation for the 2010 Terrace B.C. Winter Games.

***Councillor B. Downie –
Riverboat Days Society***

Councillor Downie reminded Council that Riverboat Days will be starting on August 1st, 2008 and announced the 2010 Olympic Mascots would be at the Riverboat Days Opening Ceremonies and the Riverboat Days Parade.

***Mayor J. Talstra – Northern
Development Initiative
Society Meeting***

Mayor Talstra recently attended a meeting of the Northern Development Trust Board. The meeting was held at the request of Minister Blair Lekstrom, in his new role as Minister of Community Development.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

There were no questions from the media.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

(No. 363)

MOVED/SECONDED that the July 28th, 2008 Regular Meeting of Council be now adjourned, and that Council reconvene into Special In-Camera Council to discuss In-Camera Items Under Division 3, Section 90(1) (k) of the Community Charter.

Carried Unanimously.

The meeting adjourned at 8:00 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, AUGUST 11TH, 2008 AT 7:45 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc and B. Pollard. Councillor D. Pernarowski was absent due to medical reasons. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, D. Fisher, Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. – Move to In-
Camera Special Council***

(No. 371)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (k) of the Community Charter to discuss matters relating to negotiations regarding municipal service.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

(No. 378)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

DELEGATIONS & GUESTS:

***Ashley Jacobs – Campaign
to Reduce Vehicle Idling in
the Skeena Region***

Ashley Jacobs, working with the Ministry of Environment on their campaign to reduce vehicle idling, gave a presentation to Council entitled “Inspiring BC to be Idle-Free”.

The program’s goal is to promote clean air and climate action through reduced vehicle idling. She distinguished between necessary and unnecessary idling and described the partners in the program.

Ms. Jacobs requested Council provide a quote of support for idling reduction that can be used in communication tools. She also requested the City adopt an internal anti-idling policy to lead by example in Terrace.

Mayor Talstra thanked Ms. Jacobs for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution Nos. 380 and 381).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
July 28, 2008***

MOVED/SECONDED that the Regular Council Minutes of July 28th, 2008 be adopted as circulated.

(No. 379)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Ashley Jacobs – Campaign
to Reduce Vehicle Idling in
the Skeena Region***

MOVED/SECONDED that City of Terrace support an idling reduction program to reduce greenhouse gas emissions as one component of our overall Sustainability Plan.

(No. 380)

Carried Unanimously.

(No. 381)

MOVED/SECONDED that the City of Terrace refer the concept of incorporating a vehicle idling reduction policy in the City's overall Sustainability Plan to Administration for further review.

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the August 11th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 382)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component,
August 11, 2008***

The following item was discussed at the August 11th, 2008 Development Services Component of Committee of the Whole:

1. REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS EAST ½ OF LOT 13, DISTRICT LOT 977, RANGE 5, COAST DISTRICT, PLAN 1055 (4313 SPARKS STREET)

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **August 5, 2008**

MOVED/SECONDED that the August 5th, 2008 Committee of the Whole report be adopted:

(No. 383)

1. MEETING WITH PAT BELL, MINISTER OF FORESTS AND RANGE

There were no recommendations forthcoming.

2. MEDIA ANNOUNCEMENTS - PAT BELL, MINISTER OF FORESTS AND RANGE

There were no recommendations forthcoming.

Carried Unanimously.

Committee of the Whole
➤ **Development Services Component,**
August 11, 2008

MOVED/SECONDED that the August 11th, 2008 Development Services Component of Committee of the Whole report be adopted with the following recommendation:

(No. 384)

1. REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS EAST ½ OF LOT 13, DISTRICT LOT 977, RANGE 5, COAST DISTRICT, PLAN 1055 (4313 SPARKS STREET)

It was recommended that the City of Terrace proceed to 1st and 2nd reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Rural (AR2) to One Family Residential (R1) for the property legally described as East ½ of Lot 13, District Lot 977, Range 5, Coast District, Plan 1055 (4313 Sparks Street).

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component,
July 28, 2008***

MOVED/SECONDED that the July 28th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 385)

SPECIAL REPORTS:

***Cheque Register,
July 2008***

MOVED/SECONDED that the Cheque Register for July 2008 be approved.

Carried Unanimously.

(No. 386)

***Senior Building Official, July
2008 Building Synopsis***

MOVED/SECONDED that the July 2008 Building Synopsis be received.

Carried Unanimously.

(No. 387)

***Measuring Up Terrace
Committee,
July 29, 2008 Minutes***

MOVED/SECONDED that the July 29th, 2008 Minutes from the Measuring Up Terrace Committee be received.

Carried Unanimously.

(No. 388)

***Housing Needs Task Force,
July 18, 2008 Minutes***

MOVED/SECONDED that the July 18th, 2008 Minutes from the Housing Needs Task Force be received.

Carried Unanimously.

(No. 389)

***Housing Needs Task Force,
July 29, 2008 Minutes***

MOVED/SECONDED that the July 29th, 2008 Minutes from the Housing Needs Task Force be received.

Carried Unanimously.

(No. 390)

***Memo – Director of Finance,
Municipal Insurance
Association: Voting
Delegates 2008***

MOVED/SECONDED that Council appoint Mayor J. Talstra as Voting Delegate and Councillors C. Leclerc and B. Downie as Alternates to Vote at the Annual General Meeting of the Municipal Insurance Association of British Columbia on Tuesday, September 23rd, 2008.

Carried Unanimously.

(No. 391)

***Memo – Corporate
Administrator, Cancelling
September 22nd Council
Meeting***

(No.392)

MOVED/SECONDED that the September 22nd, 2008 Regular Council Meeting be cancelled, with notice posted pursuant to Section 5.4 of the City of Terrace Council Proceedings Bylaw, and further that if a meeting is required between September 8th and October 14th, the meeting date be set at the call of the Chair.

Carried Unanimously.

***Memo – Executive Assistant,
Approval for Travel –
Southeast Conference
Annual Meeting FY09,
September 15 – 18, 2008***

(No. 393)

MOVED/SECONDED that the City of Terrace send representatives to attend the Southeast Conference Annual Meeting FY09 in Prince Rupert on September 15 – 18, 2008 at a cost per person of approximately \$1,000.

Carried Unanimously.

***Memo – City Planner –
ActNow BC Seniors’
Community Park***

(No. 394)

MOVED/SECONDED that the City of Terrace Council endorse the placement of an ActNow BC Seniors’ Community Park in Lower George Little Park.

Carried Unanimously.

BYLAWS:

***Zoning Bylaw Amendment
(4313 Sparks Street) Bylaw,
Project No. ADP-02-0821
First and Second Reading***

(No. 395)

MOVED/SECONDED that the Zoning Bylaw Amendment (4313 Sparks Street) Bylaw, Project No. ADP-02-0821 be read by title only and passed in its first and second reading.

Carried Unanimously.

NEW BUSINESS:

***Councillor M. Davies –
Skeena Diversity***

Councillor Davies described Skeena Diversity’s Skeena Story project and asked that Council participate in the project by contributing their stories.

***Councillor M. Davies –
Regional District Kitimat –
Stikine***

Councillor Davies attended a Regional District Kitimat-Stikine Board meeting held in Stewart and provided a brief report of the meeting.

Mayor J. Talstra – Southeast Conference

Mayor Talstra suggested the City of Terrace have a presence at the Southeast Conference, perhaps through TEDA having a booth at the Trade Show and/or by sending an auction item if appropriate.

Councillor B. Downie – Riverboat Days Society

Councillor Downie commended the Riverboat Days Society for another successful event that was even larger this year.

Councillor B. Downie – Forestry Task Force

Councillor Downie attended the Forestry Task Force meeting on July 22, 2008 and gave a summary of the meeting. The Task Force is proposing a Centre of Excellence and has submitted two reports to Council. Some of the recommendations from the 2007 Task Force report are still outstanding. The Forestry Task Force is comprised of volunteers and it is a challenge to accomplish things without staff dedicated to the group. Mayor Talstra suggested Council should reexamine the City's Task Forces, their Terms of Reference and look at the present need for each of the Task Forces once their initial mandate is completed.

Councillor B. Pollard – Riverside Music Festival

Councillor Pollard participated in the Opening Ceremonies of the Riverside Music Festival and reported that an enthusiastic crowd attended the Festival during the weekend.

Councillor M. Davies – Sharon Lynch – 43 Years of Service in Theatre

Councillor Davies noted that Sharon Lynch received the Eric Hamber Award for 43 years of service and an outstanding long-term contribution to Theatre in our community, and a letter of congratulations should be sent by the City.

QUESTIONS/COMMENTS FROM THE MEDIA & THE AUDIENCE:

There were no questions from the media.

REPORT FROM IN-CAMERA:

The following items were released from In-Camera status:

In-Camera Committee of the Whole Report, July 9, 2008

RESOLUTION NO. 343

MOVED/SECONDED that the July 9th, 2008 In-Camera Committee of the Whole Report be adopted with the following recommendation:

1. IN-CAMERA ITEM UNDER DIVISION 3, SECTION 90(1)(k) OF THE COMMUNITY CHARTER (MUNICIPAL SERVICES) – MEETING WITH TERRACE & DISTRICT CHAMBER OF COMMERCE BOARD OF DIRECTORS

It was recommended that the City of Terrace City Council and the Terrace & District Chamber of Commerce Board of Directors arrange to meet again in the fall.

In-Camera Property Item Under Division 3, Section 90(1)(e) of the Community Charter – Land Acquisition of Sande Overpass to Staples from CN for Grand Trunk Pathway Park Lands

RESOLUTION NO. 306

MOVED/SECONDED that the City proceed with the acquisition of land from CN Railway at the Sande Overpass to the Staples area at a cost of \$22,000 plus GST.

ADJOURNMENT:

(No. 396)

MOVED/SECONDED that the August 11th, 2008 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 8:55 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, AUGUST 25TH, 2008 AT 7:55 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc and B. Pollard. Councillor D. Pernarowski was absent due to medical reasons. Also in attendance were D. Fisher, Acting Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, and A. Thompson, Executive Assistant.

REGULAR MEETING:

DELEGATIONS & GUESTS:

***Sasa Loggin, Skeena
Diversity Society – Skeena
Stories 150 Update***

Ms. Loggin introduced fellow Skeena Stories Committee members Mr. Arjunna Miyagawa, Ms. Jane Dickson and Ms. Dawna Ottenbreit. The Skeena Stories 150 Project is a part of the BC 150 Years initiative and is a compilation of personal stories written by local residents, which the Committee plans to publish together as a book. The deadline for submissions is September 30th, 2008 and the book launch is planned for the end of the year. This is not a historical project but they feel the project will acknowledge the diversity within our community and bring the community together.

The Skeena Stories Committee wished to inform Council of this project, asked them to contribute their stories, and will be contacting the City in the future to ask for help with the book launch.

Mayor Talstra thanked the Skeena Stories Committee for their presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 398).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
August 11 2008***

(No. 397)

MOVED/SECONDED that the Regular Council Minutes of August 11th, 2008 be adopted as circulated.

Carried Unanimously.

***BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):***

There was no business arising from the Minutes.

CORRESPONDENCE:

***Sasa Loggin, Skeena
Diversity Society – Skeena
Stories 150 Update***

(No. 398)

MOVED/SECONDED that the presentation from the Skeena Diversity Society (Skeena Stories Committee) be received for information.

Carried Unanimously.

COMMITTEE REPORTS:

***Committee of the Whole
➤ August 13, 2008***

(No. 399)

MOVED/SECONDED that the August 13th, 2008 Committee of the Whole report be adopted:

***1. INTRODUCTION OF TERRACE DETACHMENT NEW
OIC, INSPECTOR ERIC STUBBS***

There were no recommendations forthcoming.

Carried Unanimously.

***Committee of the Whole
➤ August 21, 2008***

(No. 400)

MOVED/SECONDED that the August 21st, 2008 Committee of the Whole report be adopted with the following recommendation:

***1. PRESENTATION OF DOWNTOWN CONCERNS -
MAISON DÉCOR AND ELEPHANT EAR BISTRO***

There were no recommendations forthcoming at this time.

***2. RESOLUTION TO MOVE IN-CAMERA UNDER
DIVISION 3, SECTION 90(1)(a) OF THE
COMMUNITY CHARTER - PERSONNEL***

It was recommended that the Committee of the Whole meeting resolve into In-Camera Committee of the Whole under Division 3, Section 90(1)(a) of the Community Charter (personnel).

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component,
August 11, 2008***

MOVED/SECONDED that the August 11th, 2008 Development Services Component of Committee of the Whole report be received for information.

Carried Unanimously.

(No. 401)

SPECIAL REPORTS:

***Terrace Victims' Assistance
Program Monthly Report,
July 2008***

MOVED/SECONDED that the Terrace Victims' Assistance Program Monthly Report for July 2008 be received and that Sherry Pellegrino be invited to address Council at an upcoming Council meeting.

Carried Unanimously.

(No. 402)

***Housing Needs Task Force,
August 20, 2008 Minutes***

MOVED/SECONDED that the August 20th, 2008 Minutes from the Housing Needs Task Force be received and the recommendations therein be actioned accordingly.

Carried Unanimously.

(No. 403)

***Memo – Director of Finance,
Infrastructure Planning Grant***

MOVED/SECONDED that the City of Terrace submit an application to the Ministry of Community Services for an Infrastructure Planning Grant in the amount of \$10,000.

Carried Unanimously.

(No. 404)

***Memo – Director of
Development Services,
Funding Application for
Building Canada Fund –
Communities Component***

MOVED/SECONDED that City of Terrace apply to the Building Canada Fund (Communities Component) for development of the intersection and 700 metres of access road into the Skeena Regional Development Park.

Carried Unanimously.

(No. 405)

**Oral Report, August 25,
2008 Public Hearing**

*MOVED/SECONDED that the August 25th, 2008
Public Hearing Report be adopted.*

(No. 406)

**1. PUBLIC HEARING – REZONE FOR THE PROPERTY
LEGALLY DESCRIBED AS LOT A, DISTRICT LOT
611, RANGE 5, COAST DISTRICT, PLAN 11794
(2415 EBY STREET).**

*It was recommended that the Public Hearing be
closed and that third reading and adoption of Zoning
Amendment Bylaw No. ADP-02-0820 to rezone the
property located at 2415 Eby Street (Lot A, District
Lot 611, Range 5, Coast District, Plan 11794) from
Two-Family Residential (R2) to Medium Density
Multi-Family Residential (R4) proceed to Council for
consideration.*

Carried Unanimously.

BYLAWS:

***Pohle Avenue (East of
Kenney Street) Sanitary
Sewer Local Area Service &
Loan Authorization Bylaw,
Project No. ADP-02-0813
Adoption***

*MOVED/SECONDED that the Pohle Avenue (East of
Kenney Street) Sanitary Sewer Local Area Service &
Loan Authorization Bylaw, Project No. ADP-02-0813
be read by title only and adopted.*

Carried Unanimously.

(No. 407)

***Zoning Amendment (2415
Eby Street) Bylaw,
Project No. ADP-02-0820
Third Reading***

*MOVED/SECONDED that Zoning Amendment (2415
Eby Street) Bylaw, Project No. ADP-02-0820 be
read by title only and passed in its third reading.*

Carried.

(No. 408)

*Councillor L. Christiansen wished to be recorded as
opposed.*

***Zoning Amendment (2415
Eby Street) Bylaw,
Project No. ADP-02-0820
Adoption***

*MOVED/SECONDED that Zoning Amendment (2415
Eby Street) Bylaw, Project No. ADP-02-0820 be
read by title only and adopted.*

Carried.

(No. 409)

*Councillor L. Christiansen wished to be recorded as
opposed.*

NEW BUSINESS:

***Councillor M. Davies –
Northern Corridor
Development Corporation***

Councillor Davies attended the Northern Corridor Development Corporation meeting in Prince George on August 20th, 2008. She provided Council with a verbal report of the meeting.

***Councillor B. Downie –
Heritage Park Museum***

Councillor Downie attended the 25th anniversary celebration at Heritage Park Museum on Sunday, August 24th, 2008. He provided some history of the development of the Heritage Park Museum.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

Navjot Heir of Astral Media had a procedural question about rezonings and the Official Community Plan.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

(No. 410)

MOVED/SECONDED that the August 25th, 2008 Regular Meeting of Council be now adjourned and that Council move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) & (k) of the Community Charter to discuss matters relating to personnel and negotiations regarding municipal service.

Carried Unanimously.

The meeting adjourned at 8:40 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, SEPTEMBER 8TH, 2008 AT 7:40 P.M.**

Mayor J. Talstra presided. Councillors present were, M. Davies, B. Downie, C. Leclerc, B. Pollard and D. Pernarowski (via conference call). Councillor L. Christiansen was absent. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:30 p.m. - Move to In-
Camera Special Council***

(No. 418)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1)(e), (g) and (k) to discuss matters relating to property, litigation and negotiations regarding municipal services.

Carried Unanimously.

REGULAR MEETING:

DELEGATIONS & GUESTS:

There were no Delegations or Guests.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
August 25 2008***

(No. 422)

MOVED/SECONDED that the Regular Council Minutes of August 25th, 2008 be adopted as circulated.

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

There was no Correspondence.

CONVENE INTO COMMITTEE OF THE WHOLE:

(No. 423)

MOVED/SECONDED that the September 8th, 2008 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

Committee of the Whole

- Development Services Component
September 8, 2008***

The following items were discussed at the September 8th, 2008 Development Services Component of the Committee of the Whole:

- 1. LATECOMERS RESOLUTIONS FOR WATER MAIN EXTENSION (CATHERINE HANSEN AND ROBERT SAVIGNAC – 3912 MARSHALL STREET)***
-

- 2. CLOSURE BYLAW FOR LANE DEDICATED BY PLAN 972, DISTRICT LOT 369, RANGE 5, COAST DISTRICT***
-

Committee of the Whole

- Finance, Personnel & Admin. Component,
September 8, 2008***

The following item was discussed at the September 8th, 2008 Finance, Personnel and Administration Component of the Committee of the Whole:

- 1. 2009 TAX EXEMPTION BYLAW***
-

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole

- Development Services Component,
September 8, 2008***

MOVED/SECONDED that the September 8th, 2008 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:

- 1. LATECOMERS RESOLUTIONS FOR WATER MAIN EXTENSION (CATHERINE HANSEN AND ROBERT SAVIGNAC – 3912 MARSHALL STREET)***
-

It was recommended that the City of Terrace proceed with Resolutions #1 and #2 as contained in the Director of Development Services September 8th, 2008 memorandum with respect to Excess or Extended Services (Catherine Hansen and Robert Savignac – 3912 Marshall Street) as follows:

(No. 424)

Resolution 1

A. WHEREAS the owner of certain lands legally described as:

Lot 1, District Lot 980, Range 5, Coast District, Plan 11594

(the "Developing Lands")

has applied to develop the Lands for the purpose of developing a residential subdivision;

B. The Council considers that the following excess or extended service is necessary to serve the Developing Lands and other lands (the "Benefiting Lands"):

Water Works in the location shown on the sketch plan attached to this Resolution as Schedule "A" constructed and completed to the specifications and standards, for urban services as set out in City of Terrace Subdivision and Development Bylaw No. 1591-1997;

(the "Water Works")

THEREFORE BE IT RESOLVED that the owner of the Developing Lands "Catherine Hansen and Robert Savignac" of 3912 Marshall Street, Terrace, BC V8G 5G7 be required to provide the Water Works.

Resolution 2

WHEREAS the cost of the Water Works is estimated at \$7,936.70 and the Council considers all such costs excessive to it;

BE IT RESOLVED that the costs of providing the Water Works be borne in whole by the owner of the Developing Lands.

2. CLOSURE BYLAW FOR LANE DEDICATED BY PLAN 972, DISTRICT LOT 369, RANGE 5, COAST DISTRICT.

It was recommended that the City of Terrace proceed to 1st, 2nd and 3rd readings of a Bylaw to stop up and close to traffic a portion of lane dedicated by Plan 972, District Lot 369, Range 5, Coast District located west of Kalum Street (3200 Block) between Park Avenue and Lazelle Avenue).

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel & Admin. Component,**
September 8, 2008

Division was requested on the two recommendations contained in the report.

Recommendation #1

MOVED/SECONDED that the first recommendation of the September 8th, 2008 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted:

(No. 425)

1. 2009 TAX EXEMPTION BYLAW

It was recommended that the permissive tax exemptions listed on Schedule "A" of the report from the Director of Finance as follows:

- *Tourist Information Centre;*
- *Terrace Curling Association – except for 1.5% classified for business;*
- *Terrace Little Theatre;*
- *Women's Auxiliary to the Hospital;*
- *Terrace Elks;*
- *Terrace Child Development Centre (2510 Eby) - except 23% of improvements for a day care;*
- *Kermode Friendship Society;*
- *Terrace-Kitimat Airport Society – except leased land and improvements;*
- *K'san House Society – 2 locations;*
- *TEDA (leased from Hemac Investments – 50%)*

be included in the 2009 Tax Exemption Bylaw for a period of one year.

Carried Unanimously.

Recommendation #2

(No. 426)

MOVED/SECONDED that the second recommendation of the September 8th, 2008 Finance, Personnel & Administration Component of the Committee of the Whole report be adopted:

It was further recommended that the additional application from the Terrace Child Development Centre for their Centre at 4665 Park Avenue be included in the 2009 Tax Exemption Bylaw for a period of one year.

Carried.

SPECIAL REPORTS:

***Cheque Register,
August 2008***

(No. 427)

MOVED/SECONDED that the Cheque Register for August 2008 be approved.

Carried Unanimously.

***Terrace Victims' Assistance
Program Monthly Report,
August 2008***

(No. 428)

MOVED/SECONDED that the Terrace Victims' Assistance Program Report from August 2008 be received.

Carried Unanimously.

***Seniors' Committee,
June 22, 2008 Minutes***

(No. 429)

MOVED/SECONDED that the June 22nd, 2008 Minutes from the Seniors' Committee be received and that the time allowed for crossing intersections be brought to Administration for review and follow up.

Carried Unanimously.

***Measuring Up Terrace
Committee,
August 26, 2008 Minutes***

(No. 430)

MOVED/SECONDED that August 26th, 2008 Minutes of the Measuring Up Terrace Committee be received.

Carried Unanimously.

***Memo – Corporate
Administrator,
Appointment of Chief
Election Officer (CEO) and
Deputy (CEO)***

(No. 431)

MOVED/SECONDED that, as per Section 41 of the Local Government Act, Cathy Jackson be appointed Chief Election Officer for conducting the 2008 General Local Election, and Elaine Johnson be appointed Deputy Chief Election Officer, with power to appoint other election officials as required for the administration and conduct of the 2008 General Local Election.

Carried Unanimously.

Memo – Director of Development Services, Frank Street Well Modification Project – Construction Tender

(No. 432)

MOVED/SECONDED that the Frank Street Well Modification contract be awarded to Wayne Watson Construction Ltd. in the amount of \$1,499,025 and that an additional \$78,000 be allocated from Water Surplus to the Frank Street Well Capital Fund for 2009.

Carried Unanimously.

Public Hearing, August 25, 2008 (For Information Only)

(No. 433)

MOVED/SECONDED that the August 25, 2008 Public Hearing Report be received for information.

Carried Unanimously.

Public Hearing, Oral Report, September 8, 2008

(No. 434)

MOVED/SECONDED that the oral report to the September 8, 2008 Public Hearing be adopted with the following recommendation:

- 1. PUBLIC HEARING – REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS EAST ½ OF LOT 13, DISTRICT LOT 977, RANGE 5, COAST DISTRICT, PLAN 1055 (4313 SPARKS STREET)***

It was recommended that the Public Hearing be closed and that third reading and adoption of the bylaw to amend Zoning Bylaw No. 1431 – 1995 by changing the zoning designation from Rural (AR2) to One Family Residential (R1) for the property legally described as the East ½ of Lot 13, District Lot 977, Range 5, Coast District, Plan 1055 (4313 Sparks Street) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

Zoning Amendment (4313 Sparks Street) Bylaw, Project No. ADP-02-0821 Third Reading

(No. 435)

MOVED/SECONDED that the Zoning Amendment (4313 Sparks Street) Bylaw, Project No. ADP-02-0821 be read by title only and passed in its third reading.

Carried Unanimously.

Zoning Amendment (4313 Sparks Street) Bylaw, Project No. ADP-02-0821 Adoption

(No. 436)

Lane Closure (3200 Kalum Street) Bylaw, Project No. ADP-02-0822 First, Second and Third Reading

(No. 437)

NEW BUSINESS:

Councillor B. Pollard – Terrace Beautification Society

Rio Tinto Alcan Labour Agreement Signing

Councillor B. Downie – Downtown Concerns

MOVED/SECONDED that the Zoning Amendment (4313 Sparks Street) Bylaw, Project No. ADP-02-0821 be read by title only and adopted.

Carried Unanimously.

MOVED/SECONDED that Lane Closure (3200 Kalum Street) Bylaw, Project No. ADP-02-0822 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

Councillor Pollard attended the Terrace Beautification Society meeting last month where they discussed the extension of the Howe Creek Trail through the Terrace Tree Farm site. On Sunday, September 7th, 2008 approximately 40 people volunteers started work on cleaning up the property. It is hoped that some of the funding for displaced forestry workers can be used for expansion of this trail. Councillor Pollard felt there should be a discussion about the budgetary impacts of increased maintenance as a result of the extension of the Howe Creek trail which estimated at \$5,000 per year. The Councillors felt the addition to the trail system warranted the increased budget for maintenance. It was also noted that the trail should be accessible to persons with disabilities, and Administration should look at the increased pedestrian traffic crossing at the base of Lanfear Hill as a result of the trail extension.

Councillors Pollard and Davies attended the Official Signing of the Rio Tinto Alcan Labour Agreement in Vancouver, and commended the unions and company for this achievement.

Councillor Downie (following up on the presentation from the merchants in the 4600 Block) attended a meeting with the RCMP, the Liquor Inspector, liquor retailers, and WorkSafeBC regarding over-serving intoxicated patrons.

***Councillor B. Downie –
Terrace and District Chamber
of Commerce***

Councillor Downie met with the Terrace and District Chamber of Commerce, Kermodei Tourism and Terrace Economic Development Authority. The Chamber is hosting the Business Excellence Awards and the deadline for nominations is September 12th with the awards presented on October 25th.

***Councillor B. Downie –
Heritage Park Museum***

Councillor Downie provided an update on the Heritage Park Museum and noted that the Museum's new curator, Meagan Leschert, has already drafted a collections policy for the Museum and has lots of ideas and enthusiasm.

***Mayor J. Talstra –
Flood Protection Funding
Announcement***

Mayor Talstra mentioned the recent announcement that Terrace will be receiving \$2.5 million for dyking and soil erosion protection for our sewage treatment plant and sewage lagoons as Stage One of our flood protection plan. He thanked the Federal and Provincial Governments as they provided what we asked for in total for Stage One. Once this work is done we will continue to seek funding to address other areas of concern.

***QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:***

There were no questions/comments from the Media.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

(No. 438)

MOVED/SECONDED that the September 8th, 2008 Regular Meeting of Council be now adjourned and that Council move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (e), (g) & (k) of the Community Charter to discuss matters relating to property, litigation and negotiations regarding municipal service.

Carried Unanimously.

The meeting adjourned at 8:35 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
TUESDAY, OCTOBER 14TH, 2008 AT 7:30 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, B. Pollard and D. Pernarowski. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, Tara Irwin, Sustainability Coordinator, H. Nunn, Deputy Clerk, and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:00 p.m. - Move to In-
Camera Special Council***

(No. 443)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1)(a), (e) and (k) to discuss matters relating to personnel, property and negotiations regarding municipal services.

Carried Unanimously.

REGULAR MEETING:

DELEGATIONS & GUESTS:

***Judith Haydock, Bicycling in
Terrace***

Ms. Haydock gave a verbal presentation regarding bicycling safety in Terrace. She would like Terrace to develop more features amenable to cyclists, including more bicycle lanes on City streets and possibly curbs on bike lanes to prevent cars from driving into the bicycling lane. She feels drivers need more education about hand signaling and awareness of cyclists, as well as more safety education for children. She would like to see City bylaws changed to allow bicycling on the sidewalks within City limits.

Mayor Talstra thanked Ms. Haydock for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 452).

PETITIONS & QUESTIONS:
MINUTES:

There were no Petitions or Questions.

***Regular Council Minutes,
September 8, 2008***

MOVED/SECONDED that the Regular Council Minutes of September 8th, 2008 be adopted as circulated.

(No. 451)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Judith Haydock, Bicycling in
Terrace***

MOVED/SECONDED that the presentation from Judith Haydock be received and that the issues raised in her presentation be sent to Administration for further review.

(No. 452)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the October 14th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 453)

Carried Unanimously.

Committee of the Whole
➤ ***Development Services
Component
October 14, 2008***

The following items were discussed at the October 14th, 2008 Development Services Component of the Committee of the Whole:

***1. PUBLIC INPUT – PERMANENT CLOSURE BYLAW
FOR LANE DEDICATED BY PLAN 972, LOT 369,
RANGE 5, COAST DISTRICT***

***2. PUBLIC INPUT – DEVELOPMENT VARIANCE
PERMIT NO. 06-2008 FOR LOT 1, DISTRICT LOT
363, RANGE 5, COAST DISTRICT, PLAN 7841
(5350 MOUNTAIN VISTA DRIVE)***

***3. PUBLIC INPUT – DEVELOPMENT VARIANCE
PERMIT NO. 07-2008 FOR LOT 9, DISTRICT LOT
979, RANGE 5, COAST DISTRICT, PLAN PRP14801
(4018 BEST STREET)***

4. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 08-2008 FOR LOT A, DISTRICT LOT 979, RANGE 5, COAST DISTRICT, PLAN BCP37106 (4903 TWEDLE AVENUE)

5. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 09-2008 FOR LOT 6, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 3351 (5223 SOUCIE AVENUE)

6. SPECIAL OCCASION LIQUOR LICENSE REQUEST – TIMBER BARON CLASSICS OLD TIMERS HOCKEY CLUB

7. OCP AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 3, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 3287 (4605 SOUCIE AVENUE)

8. OCP AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS PART OF LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 7841 EXCEPT PLAN PRP41675 (5350 MOUNTAIN VISTA DRIVE)

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

**Committee of the Whole
➤ Development Services
Component,
October 14, 2008**

**Recommendations #1, 2, 3,
4, 6, 7 and 8**

(No. 454)

Division was requested on the eight recommendations contained in the report.

MOVED/SECONDED that the October 14th, 2008 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:

1. PUBLIC INPUT – PERMANENT CLOSURE BYLAW FOR LANE DEDICATED BY PLAN 972, LOT 369, RANGE 5, COAST DISTRICT

It was recommended that the City of Terrace Council adopt the Bylaw to stop up and close to traffic a portion of the lane dedicated by Plan 972, District Lot 369, Range 5, Coast District, totaling 419.2m².

2. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 06-2008 FOR LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 7841 (5350 MOUNTAIN VISTA DRIVE)

It was recommended that the City issue Development Variance Permit No. 06-2008 for the property located at 5350 Mountain Vista Drive (Lot 1, District Lot 363, Range 5, Coast District, Plan 7841), including the following variance:

- *To amend Land Use Contract No. 729 – 1974 to alter the Parkland Dedication and Residential Multi-Family development land areas in future phases of the Land Use Contract by increasing the area of the existing municipal Park to allow future surface storm water drainage and improved public access to the Park via Floyd Street.*

3. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 07-2008 FOR LOT 9, DISTRICT LOT 979, RANGE 5, COAST DISTRICT, PLAN PRP14801 (4018 BEST STREET)

It was recommended that the City issue Development Variance Permit No. 07-2008 for the property located at 4018 Best Street (Lot 9, District Lot 979, Range 5, Coast District, Plan PRP14801) including the following variance:

- *To vary Sentence 6.1.3.3 of Zoning Bylaw 1431-1995 and amendments thereto to reduce the minimum front parcel line setback from 7.5 metres to 5.75 metres.*

4. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 08-2008 FOR LOT A, DISTRICT LOT 979, RANGE 5, COAST DISTRICT, PLAN BCP37106 (4903 TWEDLE AVENUE)

It was recommended that the City issue Development Variance Permit No. 08-2008 for the property located at 4903 Twedle Avenue (Lot A, District Lot 979, Range 5, Coast District, Plan BCP37106), including the following variance:

- *Section 6.1.3.9 of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to reduce the minimum principal building size of a two storey building in the R1 – One Family Residential zone from 140 square metres to 110 square metres to allow construction of a residential dwelling.*

6. SPECIAL OCCASION LIQUOR LICENSE REQUEST – TIMBER BARON CLASSICS OLD TIMERS HOCKEY CLUB

It was recommended that a Special Occasion Liquor License be granted to the Classics Old Timers Hockey Club for hosting beer gardens in conjunction with the River Kings' regular season Saturday night games scheduled between November 8, 2008 and January 24, 2009, for a maximum of six (6) games in total provided RCMP, liquor licensing, and insurance requirements are met.

7. OCP AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 3, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 3287 (4605 SOUCIE AVENUE)

It was recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Urban Residential to Community and Public Use for the property legally described as Lot 3, District Lot 361, Range 5, Coast District, Plan 3287 (4605 Soucie Avenue).

It was also recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Two-Family Residential (R2) to Public and Institutional (P1) for the property legally described as Lot 3, District Lot 361, Range 5, Coast District, Plan 3287 (4605 Soucie Avenue).

8. OCP AMENDMENT AND REZONE FOR THE PROPERTY LEGALLY DESCRIBED AS PART OF LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 7841 EXCEPT PLAN PRP41675 (5350 MOUNTAIN VISTA DRIVE)

It was recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Park to Multi-Family (Apartment) and Urban Residential to Park for the property legally described as Part of Lot 1, District Lot 363, Range 5, Coast District, Plan 7841, Except Plan PRP41675 (5350 Mountain Vista Drive).

It was also recommended that the City of Terrace approve the 1st and 2nd Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from Park and Recreation (P2) to High Density Multi-Family Residential (R5) and from Two-Family Residential (R2) to Park and Recreation (P2) for the property legally described as Part of Lot 1, District Lot 363, Range 5, Coast District, Plan 7841, Except Plan PRP41675 (5350 Mountain Vista Drive).

Carried Unanimously.

Recommendation #5

(No. 455)

Councillor Pernarowski declared a possible conflict of interest and vacated the Council Chambers.

5. PUBLIC INPUT – DEVELOPMENT VARIANCE PERMIT NO. 09-2008 FOR LOT 6, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 3351 (5223 SOUCIE AVENUE)

It was recommended that the City not issue Development Variance Permit No. 09-2008 for the property located at 5223 Soucie Avenue (Lot 6, District Lot 363, Range 5, Coast District, Plan 3351) including the following variance:

- *Section 4.3.3 Accessory Building Maximum Size (residential and rural zones) of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to increase the maximum allowable size of an accessory building to more than 65 % of the ground floor area of the principal building in the RR1 – Rural Residential zone.*

Carried.

Councillor Pernarowski re-entered Council Chambers.

Committee of the Whole
➤ ***Development Services Component, September 29, 2008***

MOVED/SECONDED that the September 29th, 2008 Committee of the Whole report be adopted with the following recommendation:

1. PHASE II SPORTSPLEX – ARENA UPGRADES

(No. 456)

It was recommended that Council approve expenses of \$10,000 for painting interior walls and \$20,000 to renovate the west gable end wall in the old arena with the funds coming from surplus.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

Committee of the Whole
➤ ***Development Services Component, September 8, 2008***

MOVED/SECONDED that the September 8th, 2008 Development Services Component of the Committee of the Whole report be received for information.

(No. 457)

Carried Unanimously.

Committee of the Whole
➤ **Finance, Personnel & Administration Component,**
September 8, 2008

MOVED/SECONDED that the September 8th, 2008 Finance, Personnel and Administration Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 458)

SPECIAL REPORTS:

Senior Building Inspector,
August 2008 Building Synopsis

MOVED/SECONDED that the August 2008 Building Synopsis be received.

Carried Unanimously.

(No. 459)

Housing Needs Task Force Committee,
September 10, 2008 Minutes

MOVED/SECONDED that the September 10th, 2008 Minutes from the Housing Needs Task Force Committee be received.

Carried Unanimously.

(No. 460)

Seniors' Committee,
September 3, 2008 Minutes

MOVED/SECONDED that the September 3^d, 2008 Minutes from the Seniors' Committee be received

Carried Unanimously.

(No. 461)

Measuring Up Terrace Committee,
September 30, 2008 Minutes

MOVED/SECONDED that September 30th, 2008 Minutes of the Measuring Up Terrace Committee be received and that the recommendations therein be sent to Administration to review and report the costs associated with their implementation to Council in time for the 2009 budget deliberations.

Carried Unanimously.

(No. 462)

Cheque Register,
September 2008

MOVED/SECONDED that the Cheque Register for September 2008 be approved.

Carried Unanimously.

(No. 463)

Memo – Director of Development Services,
Disabled Parking Permits – SPARC BC

MOVED/SECONDED that the City of Terrace rescind Policy No. 69 and utilize the Parking Permit Program administered by SPARC BC.

Carried Unanimously.

(No. 464)

***Memo – Director of Finance,
2009 Tax Exemption Bylaw***

(No. 465)

MOVED/SECONDED that the 2009 Tax Exemption Bylaw proceed to 1st, 2nd and 3rd reading.

Carried Unanimously.

***Memo – Deputy Corporate
Administrator,
Access to Information and
Fees and Charges
Amendment Bylaw***

(No. 466)

MOVED/SECONDED that the Access to Information and Fees and Charges Amendment Bylaw, amending Bylaw No. 1724-2001, proceed to 1st, 2nd and 3rd reading.

Carried Unanimously.

***Memo – Sustainability
Coordinator,
Joining the FCM-ICLEI
Partners for Climate
Protection Program***

(No. 467)

MOVED/SECONDED that the City of Terrace join FCM-ICLEI (Local Governments for Sustainability) Partners for Climate Protection program.

Carried Unanimously.

***Memo – Chief Administrative
Officer,
Kitselas Trade Mission***

(No. 468)

MOVED/SECONDED that the City of Terrace support the Kitselas Trade Mission to Asia by applying for a \$10,000 Northern Development Initiative Trust grant from the Regional Funds.

Carried Unanimously.

***Public Hearing,
September 8, 2008
(For Information Only)***

(No. 469)

MOVED/SECONDED that the September 8th, 2008 Public Hearing Report be received for information.

Carried Unanimously.

***Public Input Hearing,
Oral Report,
October 14, 2008***

(No. 470)

MOVED/SECONDED that the oral report to the October 14th, 2008 Public Input Hearing be received.

Carried Unanimously.

BYLAWS:

***Lane Closure (3200 Kalum
Street) Bylaw,
Project No. ADP-02-0822
Adoption***

(No. 471)

MOVED/SECONDED that Lane Closure (3200 Kalum Street) Bylaw, Project No. ADP-02-0822 be read by title only and adopted.

Carried Unanimously.

***2009 Tax Exemption Bylaw,
Project No. ADP-02-0823
First, Second and Third
Reading***

(No. 472)

MOVED/SECONDED that the 2009 Tax Exemption Bylaw, Project No. ADP-02-0823 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

***Access to Information and Fees and Charges Bylaw No. 1724-2001 Amendment Bylaw,
Project No. ADP-02-0824
First, Second and Third
Reading***

(No. 473)

MOVED/SECONDED that the Access to Information and Fees and Charges Bylaw No. 1724-2001 Amendment Bylaw, Project No. ADP-02-0824 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

***Official Community Plan Amendment (4605 Soucie Avenue) Bylaw,
Project No. ADP-02-0826
First and Second Reading***

(No. 474)

MOVED/SECONDED that the Official Community Plan Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0826 be read by title only and passed in its first and second reading.

Carried Unanimously.

***Zoning Amendment (4605 Soucie Avenue) Bylaw,
Project No. ADP-02-0827
First and Second Reading***

(No. 475)

MOVED/SECONDED that the Zoning Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0827 be read by title only and passed in its first and second reading.

Carried Unanimously.

***Official Community Plan Amendment (5350 Mountain Vista Drive) Bylaw,
Project No. ADP-02-0828
First and Second Reading***

(No. 476)

MOVED/SECONDED that the Official Community Plan Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0828 be read by title only and passed in its first and second reading.

Carried Unanimously.

***Zoning Amendment (5350 Mountain Vista Drive) Bylaw,
Project No. ADP-02-0829
First and Second Reading***

(No. 477)

MOVED/SECONDED that the Zoning Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0829 be read by title only and passed in its first and second reading.

Carried Unanimously.

NEW BUSINESS:

Mayor Talstra – Downtown Street Crew Bicycle Crew

Mayor Talstra announced that the City has decided to reinstate the two frozen R.C.M.P. positions at the Terrace detachment to allow the establishment of a two-member downtown street crew unit.

Councillor D. Pernarowski – Riverboat Days Committee

Councillor Pernarowski acknowledged the efforts of the Riverboat Days Committee for the 2008 Riverboat Days celebrations.

Councillor B. Pollard – 3200 Kalum Lane Closure

MOVED/SECONDED that Administration examine the options to inhibit the undesirable activities taking place in the 3200 Block Kalum alley and report their recommendations to Council.

(No. 478)

Carried Unanimously.

Councillor M. Davies – Skeena Diversity

MOVED/SECONDED that the City provide a letter of support to Skeena Diversity and their application for funding for a Welcoming and Inclusive Communities and Workplace Program (WICWP).

(No. 479)

Carried Unanimously.

Councillor M. Davies – Vancouver Community Courts

Councilor Davies recently toured the Vancouver Community Court facility and described their processes to Council. She would like to see a rural pilot project of Community Courts in the Northwest.

Councillor M. Davies – Northern Corridor Development Corporation

Councillor Davies attended the Northern Corridor Development Corporation (NCDC) AGM in Peace River, Alberta. She provided Council with a synopsis of the meeting activities.

Councillor B. Downie – Export Trade Conference

Councillor Downie attended the Export Trade Conference held in Prince Rupert in September, 2008. He gave a summary of the conference activities.

Councillor B. Downie Southeast Alaska Conference

Councillor Downie attend the Southeast Alaska Conference in Prince Rupert in September 2008. He commented on the similarities between small resource based communities and that there is a natural tie between Southeast Alaska and Northwest BC.

***Councillor B. Downie –
Community to community
Forums***

Councillor Downie proposed arranging a Community to Community Forum in Terrace. The deadline to apply for funding is October 24th, 2008 and he would like to have a discussion to see if there are other opportunities to work with neighbouring First Nations communities on social, education, housing or sustainability issues.

***Councillor B. Downie –
Downtown Merchants’
Association Meeting***

Councillor Downie attended a Downtown Merchants’ Association meeting. He reported on their activities and upcoming events.

***Mayor J. Talstra –
Citizens’ Conservation
Council on Climate Action***

Mayor Talstra was invited by Premier Gordon Campbell to sit on the Citizens’ Conservation Council on Climate Action. He attended a meeting of the Coalition on Thursday, October 9th, 2008 and will be a part of the Skeena-North Coast Group.

***Mayor J. Talstra -
Spirit Square Announcement***

Minister Hansen will be coming to Terrace on Thursday, October 16th, 2008 to make a Spirit Square announcement at George Little Park at 9:30 a.m.

***QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:***

There were no questions/comments from the Media.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

(No. 480)

MOVED/SECONDED that the October 14th, 2008 Regular Meeting of Council be now adjourned and that Council move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (a) & (e) of the Community Charter to discuss matters relating to personnel and property.

Carried Unanimously.

The meeting adjourned at 10:40 p.m.

CERTIFIED CORRECT:

Mayor

Deputy Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, OCTOBER 27TH, 2008 AT 7:30 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, B. Pollard and D. Pernarowski. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk and H. Nunn, Deputy Clerk.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. - Move to In-
Camera Special Council***

(No. 485)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1)(a) and (e) to discuss matters relating to personnel and property.

Carried Unanimously.

REGULAR MEETING:

DELEGATIONS & GUESTS:

***Leona Smith – World Record
in the 4 x 100m Relay at the
2008 Seniors' Games***

Mayor Talstra presented a certificate to Leona Smith in recognition of her world record performance in the 4 x 100 metre relay for her age group at the 2008 Seniors' Games held in Prince George from September 10th – 13th, 2008.

***Sherry Pellegrino – Terrace
and District Victims' Services
Program Update***

Sherry Pellegrino, Program Manager for Terrace and District Victims' Services Program (TVAP), provided Council with a brief overview of their program. TVAP is celebrating 20 years of service in Terrace and area this year.

TVAP currently operates with two paid staff and three volunteers from the community. TVAP provides support and assistance to victims of all crimes and traumatic incidents throughout the jurisdiction of the Terrace RCMP detachment.

Ms. Pellegrino also explained the new statistical reporting system that TVAP has been using since April 2007. The system allows TVAP to enter and submit monthly statistical information online and can generate statistical summaries.

Mayor Talstra thanked Ms. Pellegrino for her presentation, and advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 501).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
October 14, 2008***

MOVED/SECONDED that the Regular Council Minutes of October 14th, 2008 be adopted as circulated.

(No. 493)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Greater Terrace
Beautification Society –
Howe Creek Tree Park Trail
Extension***

MOVED/SECONDED that the City support the Howe Creek Tree Park Trail Extension Project; and that the Public Works Department complete an accurate cost estimate for next year's budget along with survey, engineering design and construction for the street improvements associated with the project; and provide ongoing maintenance to the park and trail extension.

(No. 494)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the October 27th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 495)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component
October 27, 2008***

The following items were discussed at the October 27th, 2008 Development Services Component of the Committee of the Whole:

- 1. LUCKY DOLLAR BINGO PALACE LIQUOR LICENSE AMENDMENT (4410 LEGION AVENUE)***
-

2. ZONING BYLAW TEXT AMENDMENT (SMALL LOT RESIDENTIAL ZONE – ONE FAMILY RESIDENTIAL R1-A)

3. ZONING AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS BLOCK 2, DISTRICT LOT 362, RANGE 5, COAST DISTRICT, PLAN 3323 (3304 MUNROE STREET – JAMYST DEVELOPMENTS LTD.)

4. DEVELOPMENT PERMIT NO. 07-2008 FOR THE NORTH ½ OF LOT 1, DISTRICT LOT 362, RANGE 5, COAST DISTRICT, PLAN 1026 (3221 EBY STREET – TERRACE AND DISTRICT COMMUNITY SERVICES SOCIETY)

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

***Committee of the Whole
➤ Development Services
Component,
October 27, 2008***

(No. 496)

MOVED/SECONDED that the October 27th, 2008 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:

1. LUCKY DOLLAR BINGO PALACE LIQUOR LICENSE AMENDMENT (4410 LEGION AVENUE)

It was recommended that:

1. *The City of Terrace Council supports the amendment of the license including a change to hours of sale, establishment/license name change and a minor structural change for the following reasons:*
 - a) *There were no comments received in response from the public and/or adjacent tenants and owners;*
 - b) *There are few residential properties in the immediate area;*
 - c) *The RCMP have stated they have no specific concerns regarding this application; and*
 - d) *The application is in accordance with City of Terrace Policy No. 83.*

2. *The Council's comments on the prescribed considerations are as follows:*
 - a) *The impact on the community if the application is approved will be negligible given the facility is located in a Commercial Recreational district;*
 - b) *The impact on traffic volumes and patterns in the adjacent community will be negligible; and*
 - c) *The potential for noise if the application is approved will be negligible as there are no adjacent residential properties.*

3. *A public notice of hearing was sent out to the owners of all properties within 50 metres of the subject property and a notice was placed in the local newspaper. The notices gave the date, time and location of the public input hearing to give the public an opportunity to voice their opinions. The hearing was held at the Council meeting on October 14, 2008.*

2. ZONING BYLAW TEXT AMENDMENT (SMALL LOT RESIDENTIAL ZONE – ONE FAMILY RESIDENTIAL R1-A)

It was recommended that the City of Terrace proceed with the 1st and 2nd Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by adding a new small lot residential zone designated as R1-A One Family Residential.

3. ZONING AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS BLOCK 2, DISTRICT LOT 362, RANGE 5, COAST DISTRICT, PLAN 3323 (3304 MUNROE STREET – JAMYST DEVELOPMENTS LTD.)

It was recommended that the City of Terrace proceed with the 1st and 2nd Reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from One Family Residential (R1) to One Family Residential (R1-A) for the property legally described as Block 2, District Lot 362, Range 5, Coast District, Plan 3323 (3304 Munroe Street).

4. DEVELOPMENT PERMIT NO. 07-2008 FOR THE NORTH ½ OF LOT 1, DISTRICT LOT 362, RANGE 5, COAST DISTRICT, PLAN 1026 (3221 EBY STREET – TERRACE AND DISTRICT COMMUNITY SERVICES SOCIETY)

It was recommended that the City issue Development Permit No. 07-2008 for the property located at 3221 Eby Street (North ½ of Lot 1, District Lot 362, Range 5, Coast District, Plan 1026), including the following variance:

- *Section 7.2.3.3 of Zoning Bylaw No. 1431-1995 and amendments thereto shall be varied to reduce the minimum rear parcel line – without lane from 6 metres to 1.5 metres.*

Carried Unanimously.

***Committee of the Whole,
October 21, 2008***

(No. 497)

MOVED/SECONDED that the October 21st, 2008 Committee of the Whole report be adopted with the following recommendation:

1. UBCM FUNDING FOR REGIONAL COMMUNITY TO COMMUNITY FORUM PROGRAM

It was recommended that the City apply for \$3,300 in funding from the UBCM C2C Forum Program with the intent to conduct a regional dialogue on sustainability before March 31, 2009.

2. FCM-ICLEI PARTNERS FOR CLIMATE PROTECTION PROGRAM – APPOINTMENT OF STAFF PERSON AND ELECTED OFFICIAL

It was recommended that Tara Irwin, Sustainability Coordinator, be appointed as the staff contact and that Councillor as the staff contact and that Councillor Brad Pollard be appointed as the elected official to oversee the implementation of the FCM-ICLEI Partners for Climate Protection Program.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component,
October 14, 2008***

MOVED/SECONDED that the October 14th, 2008 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 498)

SPECIAL REPORTS:

***BC Ambulance Service,
Terrace Station – Third
Quarterly Report 2008***

MOVED/SECONDED that the 2008 Third Quarterly Report from the BC Ambulance Service, Terrace Station be received.

Carried Unanimously.

(No. 499)

***Senior Building Inspector,
September 2008 Building
Synopsis***

MOVED/SECONDED that the September 2008 Building Synopsis be received.

Carried Unanimously.

(No. 500)

***Memo – Sherry Pellegrino,
Terrace & District Victims’
Services Program Update***

MOVED/SECONDED that the program update from Sherry Pellegrino, Terrace & District Victims’ Services, be received for information.

Carried Unanimously.

(No. 501)

***Terrace Victims’ Assistance
Program Monthly Report,
September 2008***

MOVED/SECONDED that the Terrace Victims’ Assistance Program Report from September 2008 be received.

Carried Unanimously.

(No. 502)

***Memo – Leisure Services
Program Coordinator, Free
Recreation Access for Coast
Mountains School District
No. 82 Grade Five Students***

MOVED/SECONDED that Council approve free access into City of Terrace Leisure Services public swims and public skates for all grade five students living in Terrace and Thornhill.

Carried Unanimously.

(No. 503)

***Memo – Director of
Development Services,
Cycling in Terrace***

(No. 504)

MOVED/SECONDED that the City of Terrace delineate the cycling lanes along Haugland Avenue between Tetrault Street and Kalum Street;

That the City of Terrace carry out a review of the cycling routes in conjunction with the 2009 Official Community Plan update; and

That “Cycling in Terrace” be referred to the Community Sustainability Task Force for further review/community input and be developed into the Integrated Community Sustainability Plan (ICSP).

Carried Unanimously.

***Public Input Hearing,
October 14, 2008
(For Information Only)***

(No. 505)

MOVED/SECONDED that the October 14th, 2008 Public Input Hearing Report be received for information.

Carried Unanimously.

BYLAWS:

***2009 Tax Exemption Bylaw,
Project No. ADP-02-0823
Adoption***

(No. 506)

MOVED/SECONDED that the 2009 Tax Exemption Bylaw, Project No. ADP-02-0823 be read by title only and adopted.

Carried Unanimously.

***Access to Information and
Fees and Charges Bylaw No.
1724-2001 Amendment
Bylaw,
Project No. ADP-02-0824
Adoption***

(No. 507)

MOVED/SECONDED that the Access to Information and Fees and Charges Bylaw No. 1724-2001 Amendment Bylaw, Project No. ADP-02-0824 be read by title only and adopted.

Carried Unanimously.

***Zoning Text Amendment (R1-
A One Family Residential
Zone) Bylaw,
Project No. ADP-02-0830
First and Second Reading***

(No. 508)

MOVED/SECONDED that the Zoning Text Amendment (R1-A One Family Residential Zone) Bylaw, Project No. ADP-02-0830 be read by title only and passed in its first and second reading.

Carried Unanimously.

***Zoning Amendment (3304
Munroe Street) Bylaw,
Project No. ADP-02-0831
First and Second Reading***

MOVED/SECONDED that the Zoning Amendment (3304 Munroe Street) Bylaw, Project No. ADP-02-0831 be read by title only and passed in its first and second reading.

(No. 509)

Carried Unanimously.

NEW BUSINESS:

***Councillor B. Pollard –
Sustainability Task Force
Meeting***

Councillor Pollard and Councillor Davies recently attended the first formal meeting of the Sustainability Task Force. At this first meeting they discussed what the structure, content, goals and scope of the Task Force should be. A notice calling for public interest in participating in the Sustainability Task Force will appear in the newspaper this week.

***Councillor B. Downie –
Downtown Improvement
Area***

Councillor Downie informed Council that the Downtown Merchants have been working towards establishing a society to implement the Downtown Improvement Area.

***Councillor B. Downie –
Chamber of Commerce
Business Excellence Awards***

Councillor Downie complimented the Chamber on the Chamber of Commerce Business Excellence Awards held recently.

***Councillor M. Davies –
Northwest Regional Hospital
District Board***

Councillor Davies indicated that the Northwest Regional Hospital District Board had been invited by Northern Health to participate in a strategic planning meeting in Prince George.

***Councillor D. Pernarowski –
Small Business
Week/Chamber of Commerce
Business Excellence Awards***

Councillor Pernarowski also complimented the Chamber on Small Business Week and the Chamber of Commerce Business Excellence Awards. It was good to see Kevin Krueger, Minister of Small Business and Revenue, in Terrace during Small Business Week.

***Mayor J. Talstra – Regional
District Meeting with Minister
Abbott***

Mayor Talstra and Councillor Davies met with George Abbott, Minister of Health, in their roles as Regional District of Kitimat-Stikine Board members. Various health needs throughout the North were discussed with the Minister. It is important to impress upon the Minister and Northern Health that the construction of a new hospital for Terrace continue to be considered in their future planning.

Councillor C. Leclerc – Grand Opening of the Sportsplex on November 7, 2008

Councillor Leclerc provided an update on the events planned for the grand opening of the Sportsplex on Friday, November 7th, 2008.

QUESTIONS/COMMENTS FROM THE MEDIA & THE AUDIENCE:

Mr. Lance Dettwiler inquired about the location of the building on the TDCSS property at 3221 Eby Street as he resides in the area and is concerned about possible noise.

Mr. James Cordeiro mentioned a noise concern in his neighbourhood on Mountain Vista Drive.

Mr. Merv Ritchie asked for clarification about the proposed development at 3304 Munroe Street.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

MOVED/SECONDED that the October 14th, 2008 Regular Meeting of Council be now adjourned.

(No. 510)

Carried Unanimously.

The meeting adjourned at 8:55 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, NOVEMBER 10TH, 2008 AT 7:30 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, B. Pollard and D. Pernarowski. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk and A. Thompson, Executive Assistant.

REGULAR MEETING:

ADDENDUM:

(No. 511)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

DELEGATIONS & GUESTS:

***Debbie Buxton, 4600 Block
Lakelse Merchants –
Christmas Light Display***

Ms. Buxton introduced herself as representing the 4600 Block Lakelse merchants. They plan to decorate their block with Christmas lights this Sunday and request the City provide them with \$600 to pay for more lights.

Ms. Buxton described the 4600 block of Lakelse Avenue as a historical spot in town and the merchants there intend to use the Christmas decorations to beautify the area and encourage a family oriented atmosphere. Some of the lights purchased last year need to be replaced and the merchants would like to light up more of the trees this year. The merchants have put money and labour into this project already and hope to have some help from the City.

There was a concern expressed about people climbing the trees and it was suggested that using a bucket truck would make the installation of the lights safer.

Mayor Talstra thanked Ms. Buxton for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 513).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
October 27, 2008***

MOVED/SECONDED that the Regular Council Minutes of October 27th, 2008 be adopted as circulated.

(No. 512)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Debbie Buxton, 4600 Block
Lakelse Merchants –
Christmas Light Display***

MOVED/SECONDED that that Council approve up to \$600 from Council Initiatives for the 4600 Block Lakelse Merchants' project.

(No. 513)

Carried Unanimously.

**CONVENE INTO COMMITTEE
OF THE WHOLE:**

MOVED/SECONDED that the November 10th, 2008 Regular Council Meeting convene into Committee of the Whole.

(No. 514)

Carried Unanimously.

***Committee of the Whole
➤ Development Services
Component
November 10, 2008***

The following items were discussed at the November 10th, 2008 Development Services Component of the Committee of the Whole:

**1. DOWNTOWN REVITALIZATION TAX EXEMPTION
BYLAW**

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

***Committee of the Whole
➤ Development Services
Component,
November 10, 2008***

MOVED/SECONDED that the November 10th, 2008 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:

(No. 515)

**1. DOWNTOWN REVITALIZATION TAX EXEMPTION
BYLAW**

It was recommended that the City of Terrace proceed with first and second readings of a bylaw to establish a Revitalization Tax Exemption Program for the Downtown.

Carried Unanimously.

**COMMITTEE REPORTS (FOR
INFORMATION ONLY):**

***Committee of the Whole
➤ Development Services
Component,
October 27, 2008***

MOVED/SECONDED that the October 27th, 2008 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 516)

SPECIAL REPORTS:

***Cheque Register,
October 2008***

MOVED/SECONDED that the Cheque Register for October 2008 be approved.

Carried Unanimously.

(No. 517)

***Terrace Victim Assistance
Program Monthly Report,
October 2008***

MOVED/SECONDED that the Terrace Victim Assistance Program Report for October 2008 be received.

Carried Unanimously.

(No. 518)

***Seniors' Committee,
October 1, 2008 Minutes***

MOVED/SECONDED that the Seniors' Committee Minutes from October 1st, 2008 be received.

Carried Unanimously.

(No. 519)

***Sustainability Task Force,
October 23, 2008 Minutes***

MOVED/SECONDED that the Sustainability Task Force Minutes from October 23rd, 2008 be received.

Carried Unanimously.

(No. 520)

***Housing Needs Task Force,
October 8, 2008 Minutes***

MOVED/SECONDED that the Housing Needs Task Force Minutes from October 8th, 2008 be received.

Carried Unanimously.

(No. 521)

***Measuring Up Terrace
Committee,
October 28, 2008 Minutes***

(No. 522)

MOVED/SECONDED that the Measuring Up Terrace Committee Minutes from October 28th, 2008 be received and that City staff work with the Measuring Up Committee to undertake the work identified in a prioritized list of items from the City Facilities and Infrastructure Report, recognizing weather and 2010 LegaciesNow project funding and time constraints.

Carried Unanimously.

***Memo – Director of
Development Services,
Funding Application for
Building Canada Fund –
Communities Component***

(No. 523)

MOVED/SECONDED that the City apply to the Building Canada Fund (Communities Component) for the Skeena Industrial Development Park Intersection and Access Road for a total project cost of \$2,122,523.

Carried Unanimously.

(No. 524)

MOVED/SECONDED that the City commit \$668,587 for eligible costs with \$300,000 from capital and \$368,587 from long-term borrowing.

Carried Unanimously.

(No. 525)

MOVED/SECONDED that the City commit \$116,762 for ineligible costs from land acquisition and long-term borrowing.

Carried Unanimously.

(No. 526)

MOVED/SECONDED that the ongoing project operations and maintenance be initially funded through general taxation and later (post development) from the Skeena Industrial Development Park taxation.

Carried Unanimously.

***Memo – City Planner, “Cities
for Children, Cities for the
Future” Conference –
Terrace, November 2008***

(No. 527)

MOVED/SECONDED that Council allocate \$1,000 from the NDI Economic Development Fund to sponsor the Friday luncheon at the upcoming “Cities for Children, Cities for the Future” conference being held in Terrace on November 20-21, 2008.

Carried Unanimously.

Memo – City Planner, UBCM Seniors’ Housing and Support Initiative – Age Friendly Community Planning Grant Application

(No. 528)

MOVED/SECONDED that the City apply to the UBCM Seniors’ Housing and Support Initiative (SHSI) – Age Friendly Community Planning Grant for \$7,500 to complete a Housing Needs Assessment Project for the City of Terrace, which will include a focus on the provision of affordable and accessible seniors’ housing, and that Development Services staff be directed to manage the overall project and the SHSI Grant.

Carried Unanimously.

Oral Report, November 10, 2008 Public Hearing

(No. 529)

MOVED/SECONDED that the November 10th, 2008 Public Hearing Report be adopted.

1. PUBLIC HEARING – OCP AND REZONE AMENDMENTS FOR THE PROPERTY LEGALLY DESCRIBED AS LOT 3, DISTRICT LOT 361, RANGE 5, COAST DISTRICT, PLAN 3287 (4605 SOUCIE AVENUE)

It was recommended that the Public Hearing be closed on this application and that third reading and adoption of the bylaw to amend the Official Community Plan Bylaw No. 1771–2002 by changing the Land Use designation from Urban Residential to Community and Public Use for the property legally described as Lot 3, District Lot 361, Range 5, Coast District, Plan 3287 proceed to Council for consideration; and

It was further recommended that third reading and adoption of the bylaw to amend the Zoning Bylaw No. 1431-1995 by changing the Zoning designation from Two-Family Residential (R2) to Public Institutional (P1) for the property legally described as Lot 3, District Lot 361, Range 5, Coast District, Plan 3287 proceed to Council for consideration.

2. PUBLIC HEARING – OCP AND REZONE AMENDMENTS FOR THE PROPERTY LEGALLY DESCRIBED AS PART OF LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN 7841 EXCEPT PLAN PRP41675 (5350 MOUNTAIN VISTA DRIVE)

It was recommended that the Public Hearing be closed on this application and that third reading and adoption of the bylaw to amend the Official Community Plan Bylaw No. 1771-2002 by changing the Land Use designation from Park to Multi-Family (Apartment) and Urban Residential to Park for the property legally described as Part of Lot 1, District Lot 363, Range 5, Coast District, Plan 7841 Except Plan PRP41675 (5350 Mountain Vista Drive) proceed to Council for consideration; and

It was further recommended that that third reading and adoption of the bylaw to amend Zoning Bylaw No. 1431-1995 by changing the Zoning designation from Park and Residential (P2) to High Density Multi-Family Residential (R5) and from Two-Family Residential (R2) to Park and Recreation (P2) for the property legally described as Part of Lot 1, District Lot 363, Range 5, Coast District, Plan 7841 Except Plan PRP41675 (5350 Mountain Vista Drive) proceed to Council for consideration.

Carried Unanimously.

Memo – Corporate Administrator, Inaugural meeting – Change to Council Proceedings Bylaw # 1696-2000

(No. 530)

MOVED/SECONDED that Council proceed with first, second and third reading of a Bylaw to amend Council Proceedings Bylaw No. 1696-2000, and that a Special Meeting be held to adopt the Bylaw amendment after the statutory notice requirements have been met.

Carried Unanimously.

BYLAWS:

Official Community Plan Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0826 Third Reading

(No. 531)

MOVED/SECONDED that the Official Community Plan Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0826 be read by title only and passed in its third reading.

Carried Unanimously.

Adoption

(No. 532)

MOVED/SECONDED that the Official Community Plan Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0826 be read by title only and adopted.

Carried Unanimously.

Zoning Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0827 Third Reading

(No. 533)

MOVED/SECONDED that the Zoning Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0827 be read by title only and passed in its third reading.

Carried Unanimously.

Adoption

(No. 534)

MOVED/SECONDED that the Zoning Amendment (4605 Soucie Avenue) Bylaw, Project No. ADP-02-0827 be read by title only and adopted.

Carried Unanimously.

Official Community Plan Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0828 Third Reading

(No. 535)

MOVED/SECONDED that the Official Community Plan Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0828 be read by title only and passed in its third reading.

Carried Unanimously.

Adoption

(No. 536)

MOVED/SECONDED that the Official Community Plan Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0828 be read by title only and adopted.

Carried Unanimously.

Zoning Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0829 Third Reading

(No. 537)

MOVED/SECONDED that the Zoning Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0829 be read by title only and passed in its third reading.

Carried Unanimously.

Adoption

(No. 538)

MOVED/SECONDED that the Zoning Amendment (5350 Mountain Vista Drive) Bylaw, Project No. ADP-02-0829 be read by title only and adopted.

Carried Unanimously.

***City of Terrace Downtown Revitalization Tax Exemption Bylaw,
Project No. ADP-02-0832
First and Second Reading***

MOVED/SECONDED that the City of Terrace Downtown Revitalization Tax Exemption Bylaw, Project No. ADP-02-0832 be read by title only and passed in its first and second reading.

Carried Unanimously.

(No. 539)

***City of Terrace Council Proceedings Bylaw No. 1696-2000 Amending Bylaw,
Project No. ADP-02-0833***

MOVED/SECONDED that the City of Terrace Council Proceedings Bylaw No. 1696-2000 Amending Bylaw, Project No. ADP-02-0833 be read by title only and passed in its first, second and third reading.

Carried Unanimously.

(No. 540)

NEW BUSINESS:

***Councillor B. Pollard –
Greater Terrace
Beautification Society***

Councillor Pollard attended the Greater Terrace Beautification Society meeting held on November 6th, 2008. He provided a synopsis of the Society's many ongoing projects and activities.

***Councillor M. Davies –
Labour Market Services
Seminar***

Councillor Davies and Councillor Downie attended an all day seminar on the 2009/10 Labour Market Development Agreement (LMDA). Councillor Davies gave an overview of the day and Councillor Downie explained it was part of the transfer of responsibility for the delivery of Employment Insurance Part II Services from Service Canada to the Ministry of Housing and Social Development.

***Councillor M. Davies –
Skeena Diversity Society***

Councillor Davies reminded Council that Skeena Diversity Society is in the process of publishing a book on Terrace. The book launch and reading will be held on December 11th, 2008 from 7 pm to 9 pm at the Terrace Sportsplex.

***Councillor B. Downie –
Grand Opening of the Terrace
Sportsplex***

Councillor Downie commented on the Grand Opening of the Terrace Sportsplex. He commented on the success of the event, as indicated by the number of residents there, the inclusiveness of the building and the totem poles, and the Olympian Ben Rutledge who attended the ceremonies. He thanked Councillor Leclerc and Director of Leisure Services for their efforts.

***Councillor B. Downie –
Heritage Park Museum
Society***

Councillor Downie attended the Heritage Park Museum Society meeting held on November 6th, 2008. At the meeting they discussed the need for archival space and the protection of delicate artifacts.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

Merv Richie asked for clarification of the Downtown Revitalization Tax Exemption program. He also inquired about the Official Community Plan review process.

REPORT FROM IN-CAMERA:

There were no items for release from In-Camera status.

ADJOURNMENT:

(No. 541)

MOVED/SECONDED that the November 10th, 2008 Regular Meeting of Council be now adjourned and that Council move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1) (e) of the Community Charter to discuss matters relating to property.

Carried Unanimously.

The meeting adjourned at 8:55 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, NOVEMBER 24TH, 2008 AT 7:30 P.M.**

Mayor J. Talstra presided. Councillors present were L. Christiansen, M. Davies, B. Downie, C. Leclerc, B. Pollard and D. Pernarowski. Also in attendance were R. Poole, Chief Administrative Officer, J. Degerness, Director of Finance, C. Didier, Director of Leisure Services, E. Stubbs, R.C.M.P. Inspector Terrace Detachment, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, D. Fisher, Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
6:45 p.m. - Move to In-
Camera Special Council***

(No. 545)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1)(a) to discuss matters relating to personnel.

Carried Unanimously.

REGULAR MEETING:

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Carol Fielding, Letter of
Support – Kraft Hockeyville
2009***

Ms. Fielding introduced herself and described the Terrace is Hockeyville Campaign. She provided some background on the contest, the timeline involved and the activities the Terrace is Hockeyville Campaign has undertaken thus far.

Ms. Fielding described building a website as a key task in the campaign. She estimated Terrace is among the top four communities in terms of volume of stories on the CBC website. Judges will be looking at the stories compiled on the CBC website and will decide on December 6th, 2008 which communities will remain in the contest. The Terrace is Hockeyville Campaign considers having its own website vital to move the campaign forward. Tight voting windows mean the website needs to be able to handle the volumes of visits to the site.

Ms. Fielding anticipates the website will cost \$5,000 and is seeking financial support from the City of Terrace to build the website.

Mayor Talstra thanked Ms. Fielding for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 552).

Dave Jephson, Terrace Search and Rescue

Mr. Dave Jephson of Terrace Search and Rescue introduced himself. He expressed Terrace Search and Rescue's appreciation to Mayor Talstra for his years of support of TSAR. Mr. Jephson thanked Mayor Talstra for his years of comradeship and visits to the Fire Station as well as for his leadership and presented him with a memento of grape pop and candy canes. He also indicated TSAR will be sending Mayor Talstra a framed photograph by Fred Seiler as a gift in appreciation of his many years of support.

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

Regular Council Minutes, November 10, 2008

MOVED/SECONDED that the Regular Council Minutes of November 10th, 2008 be adopted as circulated.

(No. 549)

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no business arising from the Minutes.

CORRESPONDENCE:

Kalum Community School Society, Letter of Support – Hungry Kids Program

MOVED/SECONDED that City Administration write a letter of support for the Kalum Community School Society's application for funding.

(No. 550)

Carried Unanimously.

Carol Fielding, Letter of Support – Kraft Hockeyville 2009

MOVED/SECONDED that Council provide up to \$1,000 for the development of the Terrace is Hockeyville campaign website.

(No. 551D)

Defeated.

(No. 552)

MOVED/SECONDED that Council provide up to \$2,500 for the development of the Terrace is Hockeyville Campaign website.

Carried Unanimously.

COMMITTEE REPORTS (FOR INFORMATION ONLY):

***Committee of the Whole
➤ Development Services
Component,
November 10, 2008***

MOVED/SECONDED that the November 10th, 2008 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

(No. 553)

SPECIAL REPORTS:

***Senior Building Inspector,
October 2008 Building
Synopsis***

MOVED/SECONDED that the October 2008 Building Synopsis be received.

Carried Unanimously.

(No. 554)

***R.C.M.P. Officer in Charge,
Quarterly Report***

Staff Sergeant Stubbs acknowledged the efforts of Mayor Talstra and Councillor Davies & their ongoing support in the past years.

(No. 555)

MOVED/SECONDED that the R.C.M.P. Officer in Charge Quarterly Report be received.

Carried Unanimously.

***Fire Chief,
Terrace Fire Rescue Report
(January to October 2008)***

MOVED/SECONDED that the Terrace Fire Rescue Report (January to October 2008) be received.

Carried Unanimously.

(No. 556)

***Memo – Director of Finance,
Municipal Security Issuing
Resolution: Borrowing for
Cost of Improvements to the
Existing Pool and Arena***

(No. 557)

MOVED/SECONDED that Council approve borrowing of \$140,000 from the Municipal Finance Authority of British Columbia as authorized under Loan Authorization Amendment Bylaw No. 1917-2008 (Improvements to Existing Pool and Arena Loan Authorization Amendment Bylaw); and

That the Regional District of Kitimat-Stikine be requested to consent to our borrowing over a twenty-year term and include the borrowing in their Security Issuing Bylaw.

Carried Unanimously.

***Memo – Director of Leisure
Services,
Sportsplex Grand Opening***

(No. 558)

MOVED/SECONDED that Council allocate \$9,700 from City of Terrace surplus to cover the expenses for the Sportsplex Grand Opening.

Carried Unanimously.

***Memo – Director of Leisure
Services,
Leisure Services Department
Capital Budget***

(No. 559)

MOVED/SECONDED that Council re-allocate \$3,600 from the pool plumbing capital project to the dressing rooms upgrade capital project, and;

That Council re-allocate \$13,000 from the pool plumbing capital project to the arena gable end project.

Carried Unanimously.

***Memo – Corporate
Administrator,
2008 General Local Election
Results***

(No. 560)

MOVED/SECONDED that the report from the Chief Election Officer on the results of the 2008 General Local Election be accepted.

Carried Unanimously.

***Public Hearing Report,
November 10, 2008
(For Information Only)***

(No. 561)

MOVED/SECONDED that the November 10th, 2008 Public Hearing Report be received for information.

Carried Unanimously.

***Public Hearing,
Oral Report,
November 24, 2008***

MOVED/SECONDED that the oral report to the November 24th, 2008 Public Hearing be adopted with the following recommendations:

(No. 562)

1. PUBLIC HEARING – R1-A ONE-FAMILY RESIDENTIAL

It was recommended that the Public Hearing be closed on this application and that third reading and adoption of the bylaw to amend Zoning Bylaw No. 1431–1995 by adding a new small lot residential proceed to Council for consideration.

2. PUBLIC HEARING – REZONE AMENDMENT FOR THE PROPERTY LEGALLY DESCRIBED AS BLOCK 2, DISTRICT LOT 362, RANGE 5, COAST DISTRICT, PLAN 3323 (3304 MUNROE STREET)

It was recommended that the Public Hearing be closed on this application and that third reading and adoption of the bylaw to amend the Schedule ‘A’ of Zoning Bylaw No. 1431-1995 by changing the Zoning designation from One-Family Residential (R1) to One-Family Residential (R1-A) for the property legally described as Block 2, District Lot 362, Range 5, Coast District, Plan 3323 (3304 Munroe Street) proceed to Council for consideration.

Carried Unanimously.

BYLAWS:

Zoning Amendment (R1-A One Family Residential Zone) Bylaw, Project No. ADP-02-0830 Third Reading

MOVED/SECONDED that the Zoning Amendment (R1-A One Family Residential Zone) Bylaw, Project No. ADP-02-0830 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 563)

Adoption

MOVED/SECONDED that the Zoning Amendment (R1-A One Family Residential Zone) Bylaw, Project No. ADP-02-0830 be read by title only and adopted.

Carried Unanimously.

(No. 564)

Zoning Amendment (3304 Munroe Street) Bylaw, Project No. ADP-02-0831 Third Reading

MOVED/SECONDED that the Zoning Amendment (3304 Munroe Street) Bylaw, Project No. ADP-02-0831 be read by title only and passed in its third reading.

Carried Unanimously.

(No. 565)

Adoption

(No. 566)

MOVED/SECONDED that the Zoning Amendment (3304 Munroe Street) Bylaw, Project No. ADP-02-0831 be read by title only and adopted.

Carried Unanimously.

NEW BUSINESS:

**Councillor B. Pollard –
Greater Terrace
Beautification Society**

Councillor Pollard told Council the Greater Terrace Beautification Society has put up the Christmas Lights around the Millennium Trail and around the City Hall building.

**Councillor L. Christiansen –
Letter of Support for the
Terrace Volunteer Bureau**

MOVED/SECONDED that the City of Terrace write a letter of support for the Terrace Volunteer Bureau for their Direct Gaming Funding Application.

(No. 567)

Carried Unanimously.

**Councillor B. Downie –
Downtown Merchants**

Councillor Downie reminded Council that the Downtown Merchants are working on a Downtown Improvement Area and are holding an Open House on Wednesday, November 26th. He encouraged Council to attend the Open House and support the project.

**Councillor B. Downie –
Cities for Children, Cities for
the Future Workshop**

Councillor Downie attended the Cities for Children, Cities for the Future Workshop held on November 20 and 21, 2008. He remarked that it was well attended by people across the Northwest and at the workshop they examined ways to make communities more child-friendly.

**Councillor C. Leclerc – Spirit
Square Open House**

Councillor Leclerc reminded Council, Audience Members and Members of the Media of the upcoming Spirit Square Open House on Tuesday, December 2nd. The Open House is an opportunity for the public to give some input on the Spirit Square Project and Councillor Leclerc encouraged everyone to attend.

**Parting Gift for Councillor M.
Davies**

Mayor Talstra presented a parting gift to Councillor Davies for her hard work in the past seven years over three terms. Mayor Talstra mentioned some of the many projects she has completed and worked hard on for the betterment of our community.

Council spoke in turns praising Councillor Davies for

her role on Council. She was described as a mentor, an inspiration and teacher. Councillor Davies was also commended as a hard worker with a direct manner who put in many hours representing the community.

Councillor Davies thanked everyone for their kind words and support.

Parting Gifts for Mayor J. Talstra

Mayor Talstra announced he received a beautiful carving on behalf of the Kitselas First Nation earlier this evening. Chief Councillor G. Bennett thanked him for his ongoing support of the Kitselas First Nation and praised him for the good relationship shared between the City of Terrace and the Kitselas.

Chief Administrative Officer R. Poole thanked Mayor Talstra for his years of leadership. Members of Council spoke in turn of their appreciation of Mayor Talstra. His steady leadership, ability to build teams and skill in dealing tactfully with controversial situations were commended. Mayor Talstra’s unparalleled commitment to the community of Terrace was praised, along with his many years of hard work and dedication to the betterment of Terrace.

The Chair of Office was presented to Mayor Talstra along with a gift certificate from a local travel agency.

Mayor Talstra thanked the community for their support over the years, and those who have recently offered him gestures of good will.

QUESTIONS/COMMENTS FROM THE MEDIA & THE AUDIENCE:

Merv Ritchie asked for clarification on the Spirit Square Open House and spoke about the Terrace is Hockeyville website.

REPORT FROM IN-CAMERA:

The following items were released from In-Camera status:

In-Camera Item Under Division 3, Section 90(1)(k) of the Community Charter – Twinning Opportunities

RESOLUTION NO. 488

MOVED/SECONDED that Administration contact the Chinese Trade Commissioner to request advice on the best methods to determine an Asian community suitable for twinning with the City of Terrace.

In-Camera Personnel Item Under Division 3, Section 90(1)(a) of the Community Charter – Measuring Up Terrace – Appointments to November 2009

RESOLUTION NO. 547

MOVED/SECONDED that the following individuals be appointed to sit on the Measuring Up Terrace Committee for a one-year term commencing December 1st:

<u>Name</u>	<u>Area of Interest/Background</u>
Jean Thomson	Senior
Yvonne Nielsen	Person with a Disability (Brain Injury)
Rainer Walter	Person with a Disability (Spinal) & Construction Background
Gail Billson	Special Needs Education (Retired)
Brenda Sissons	Childhood Educator & Social Worker
Carol Fielding	Spirit of BC Committee
Marg Anderson	Provincial Networking Group (Employment for Persons with Disabilities)
Stacey Tyers	Terrace Anti-Poverty Group Society
Theresa Drake	First Nations;

And that Allan Heinrichs be re-appointed the Community Liaison to the Committee and the Measuring Up the North (MUTN) Project Team.

ADJOURNMENT:

(No. 568)

MOVED/SECONDED that the November 24th, 2008 Regular Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 9:10 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
THURSDAY, NOVEMBER 27TH, 2008 AT 12:00 P.M.**

Deputy Mayor D. Pernarowski presided. Councillors present were B. Downie, C. Leclerc and B. Pollard. Mayor J. Talstra and Councillors L. Christiansen and M. Davies were absent. Also in attendance were R. Poole, Chief Administrative Officer, D. Fisher, Clerk and A. Thompson, Executive Assistant.

BYLAWS:

***City of Terrace Council
Proceedings Bylaw No.
1969-2000 Amending Bylaw
No. ADP-02-0833
Adoption***

(No. 569)

MOVED/SECONDED that the City of Terrace Council Proceedings Bylaw No. 1969-2000 Amending Bylaw, Project No. ADP-02-0833 be read by title only and adopted.

Carried Unanimously.

ADJOURNMENT:

(No. 570)

MOVED/SECONDED that the November 27th, 2008 Special Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 12:05 p.m.

CERTIFIED CORRECT:

Deputy Mayor

Clerk

**MINUTES OF THE INAUGURAL COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 1ST, 2008 AT 7:30 P.M.**

Mayor-Elect D. Pernarowski presided. Councillors-Elect present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, H. Dusdal, Director of Public Works, M. Kwiatkowski, Director of Development Services, C. Didier, Director of Leisure Services, P. Weeber, Fire Chief, E. Stubbs, RCMP Inspector, D. Fisher, Clerk, and H. Nunn, Deputy Clerk.

Also in attendance were Bill McRae (City Freeman) and Helene McRae, Salvation Army Captain David Moulton, RCMP Constable Schroeder and representatives for MLA Robin Austin and MP Nathan Cullen, Kitsumkalum First Nation and various community groups and organizations, as well as many family members, friends and the media.

CALL TO ORDER:

Mayor-Elect D. Pernarowski called the meeting to order and welcomed everyone in attendance.

OATH OF OFFICE:

R. Poole, Chief Administrative Officer administered the Oath of Office and Oath of Allegiance to Mayor-Elect D. Pernarowski and Councillors-Elect B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale, and B. Pollard.

INVOCATION:

Mayor Pernarowski called upon Captain David Moulton to lead the Invocation.

Captain Moulton read a short passage from the book of James, Chapter 1, Verse 5, and asked God to bless and guide the Mayor and Council.

**APPOINTMENT OF
DIRECTORS TO REGIONAL
DISTRICT OF KITIMAT-
STIKINE:**

Mayor Pernarowski asked the Chief Administrative Officer to call for an indication of those nominations for Director to the Board of the Regional District of Kitimat-Stikine.

Councillor C. Leclerc and Councillor L. Christiansen allowed their names to stand for consideration as Directors to the Board of the Regional District of Kitimat-Stikine. There were no further nominations.

(No. 571)

MOVED/SECONDED that Councillor C. Leclerc and Councillor L. Christiansen be appointed as the City's Directors to the Board of the Regional District of Kitimat-Stikine for a one-year term to December 2009.

Carried Unanimously.

**APPOINTMENT OF
ALTERNATE DIRECTORS TO
THE REGIONAL DISTRICT OF
KITIMAT-STIKINE:**

Mayor Pernarowski asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.

Councillors B. Pollard and B. Downie allowed their names to stand for consideration as Alternate Directors to the Board of the Regional District of Kitimat-Stikine. There were no further nominations.

(No. 572)

MOVED/SECONDED that Councillor B. Pollard be appointed as the first Alternate Director for Director L. Christiansen, and Councillor B. Downie be appointed as Director Christiansen's second Alternate Director to the Board of the Regional District of Kitimat-Stikine; and

that Councillor B. Downie be appointed as the first Alternate Director for Director C. Leclerc, and Councillor B. Pollard be appointed as Director Leclerc's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.

Carried Unanimously.

ADJOURNMENT:

MOVED/SECONDED that the December 1st, 2008 Inaugural Meeting of Council be now adjourned, with a Social to follow.

(No. 573)

Carried Unanimously.

The meeting adjourned at 7:45 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 8TH, 2008 AT 7:30 P.M.**

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, T. Irwin, Sustainability Coordinator, D. Fisher, Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:00 p.m. - Move to In-
Camera Special Council***

(No. 574)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90(1)(a) to discuss matters relating to personnel.

Carried Unanimously.

REGULAR MEETING:

“Talkback Line” and Internet

Mayor Pernarowski advised that the City’s Talkback Line (250-638-4778) is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City’s home page at www.terrace.ca

ADDENDUM:

There was no Addendum.

DELEGATIONS & GUESTS:

***Al Lehmann, Wood Burning
and Air Quality***

Mr. Lehmann introduced himself and provided some background information regarding his personal experience with wood smoke in his neighbourhood and some of the health concerns that arise from poor air quality.

As the price of other heating options increase Mr. Lehmann anticipates more residents will turn to wood stove to heat their homes. He sympathizes with those looking for a less expensive alternative to natural gas or oil to heat homes but would like to encourage the cleanest possible methods of heating with wood.

Mr. Lehmann hoped the City's Sustainability Task Force will look at this concern and not leave the issue of air quality just with the Provincial government.

Mayor Pernarowski thanked Mr. Lehmann for his presentation, and advised that this matter would be further dealt with under the "Correspondence" and "Special Reports" portions of this meeting's Agenda (see Resolutions No. 586 & 593).

PETITIONS & QUESTIONS:

There were no Petitions or Questions.

MINUTES:

***Regular Council Minutes,
November 24, 2008***

MOVED/SECONDED that the Regular Council Minutes of November 24th, 2008 be adopted as circulated.

(No. 583)

Carried Unanimously.

***Special Council Minutes,
November 27, 2008***

MOVED/SECONDED that the Special Council Minutes of November 27th, 2008 be adopted as circulated.

(No. 584)

Carried Unanimously.

***Inaugural Council Minutes,
December 1, 2008***

MOVED/SECONDED that the Inaugural Council Minutes of December 1st, 2008 be adopted as circulated.

(No. 585)

Carried Unanimously.

**BUSINESS ARISING FROM
THE MINUTES (OLD
BUSINESS):**

There was no business arising from the Minutes.

CORRESPONDENCE:

***Al Lehmann, Wood Burning
and Air Quality***

MOVED/SECONDED that the presentation from Mr. Lehmann be received and this matter considered further under "Special Reports".

(No. 586)

Carried Unanimously.

CONVENE INTO COMMITTEE OF THE WHOLE:

(No. 587)

Committee of the Whole
➤ **Development Services Component**
December 8, 2008

MOVED/SECONDED that the December 8th, 2008 Regular Council Meeting convene into Committee of the Whole.

Carried Unanimously.

The following items were discussed at the December 8th, 2008 Development Services Component of the Committee of the Whole:

- 1. OCP & ZONING AMENDMENTS – SKEENA ENTERPRISES LTD. (4529 & 4511 – 4517 GREIG AVENUE)**
-

It was recommended that the Committee now rise and report.

COMMITTEE REPORTS:

Committee of the Whole
➤ **Development Services Component,**
December 8, 2008

(No. 588)

MOVED/SECONDED that the December 8th, 2008 Development Services Component of the Committee of the Whole report be adopted with the following recommendations:

- 1. OCP & ZONING AMENDMENTS – SKEENA ENTERPRISES LTD. (4529 & 4511 – 4517 GREIG AVENUE)**
-

It was recommended that the City of Terrace proceed with first and second readings of a bylaw to amend the Official Community Plan Bylaw No. 1771-2002 Schedule 'B1' by changing the Land Use designation from Mixed-Use Downtown (D2) to Core Commercial (D1) for the property legally described as Parcel A (PP34119) Block 11, District Lot 369, Range 5, Coast District, Plan 972 and Lots 7-10, Block 11, District Lot 369, Range 5, Coast District, Plan 972 (4529 & 4511 – 4517 Greig Avenue).

It was also recommended that the City of Terrace proceed with the first and second readings of a bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from C1-A Mixed Use Downtown to C1 Core Commercial for the property legally described as Parcel A (PP34119) Block 11, District Lot 369, Range 5, Coast District, Plan 972 and Lots 7-10, Block 11, District Lot 369, Range 5, Coast District, Plan 972 (4529 & 4511 – 4517 Greig Avenue).

Carried Unanimously.

SPECIAL REPORTS:

***Cheque Register,
November 2008***

(No. 589)

*MOVED/SECONDED that the November 2008
Cheque Register be approved.*

Carried Unanimously.

***Seniors' Committee,
November 5, 2008 Minutes***

(No. 590)

*MOVED/SECONDED that the Seniors' Committee
November 5, 2008 Minutes be received and that the
Director of Public Works provide an update to
Council on the snow clearing for seniors program.*

Carried Unanimously.

***Terrace Victim Assistance
Program Monthly Activity
Report, November 2008***

(No. 591)

*MOVED/SECONDED that the Terrace Victim
Assistance Program Monthly Activity Report for
November 2008 be received.*

Carried Unanimously.

***Measuring Up Terrace
Committee,
November 25, 2008 Minutes***

(No. 592)

*MOVED/SECONDED that the Measuring Up Terrace
Committee November 25, 2008 Minutes be
received; and*

*That Laurie Ringaert be invited to make a
presentation to Council the next time she is in
Terrace.*

Carried Unanimously.

***Memo – Sustainability
Coordinator, Residential
Wood Burning Stoves***

(No. 593)

*MOVED/SECONDED that the issue of wood burning
stoves and related air quality issues be considered
and discussed as part of a larger Integrated
Community Sustainability Planning process taking
place throughout 2009; and*

*That the City of Terrace hold a Burn it Smart
Workshop; and*

*That the City of Terrace increase advocacy and
information related to the wood stove exchange
program and smart methods of burning in general.*

Carried Unanimously.

**Memo – Executive Assistant,
2009 Appointments by
Council Resolution, Deputy
Mayor Listing, and Regular
Council Meeting Schedule**

(No. 594)

*MOVED/SECONDED that the 2009 Appointments by
Council Resolution (as amended), Deputy Mayor
listing, and Regular Council Meeting Schedule be
approved:*

2009 APPOINTMENTS BY COUNCIL RESOLUTION

SELECT COMMITTEES

*Forestry Task ForceB. Downie, C. Leclerc
Health Task ForceB. Bidgood, L. Christiansen
Housing Needs Task Force L. Christiansen, B. Bidgood
Measuring Up Terrace Committee..... B. Martindale, C. Leclerc
Sportsplex Fundraising Committee.....B. Pollard, B. Downie
Sustainability Task ForceB. Pollard, B. Martindale*

STRATEGIC COMMITTEES

*Chamber of Commerce..... B. Downie (B. Martindale)
Educational Services (SD#82/NWCC/UNBC)..... B. Martindale (B. Pollard)
Kermodei Tourism Society..... B. Bidgood (C. Leclerc)
NCDCB. Downie (D. Pearnarowski)
Regional District of Kitimat-Stikine.....L. Christiansen/C. Leclerc
(Alternates: B. Pollard and B. Downie)
Terrace & District Museum Society (Heritage Park)...L. Christiansen (B. Downie)
Terrace Economic Development Authority (TEDA).....B. Pollard (B. Bidgood)
Terrace-Kitimat Airport Society.....D. Pearnarowski
Terrace Public Library.....C. Leclerc (L. Christiansen)*

COMMUNITY LIAISONS

*Downtown Merchants’ Association.....B. Downie (B. Pollard)
Greater Terrace Beautification Society.....L. Christiansen (C. Leclerc)
Kermodei Spirit of BC Community Committee.....B. Bidgood (D. Pearnarowski)
Seniors’ Committee..... C. Leclerc (B. Bidgood)
Riverboat Days Committee..... B. Pollard (B. Downie)
Skeena Diversity Society.....B. Martindale (L. Christiansen)
Yellowhead Highway Association.....D. Pearnarowski (B. Martindale)*

DEPARTMENT LIAISONS

*Administration.....D. Pearnarowski
Development Services.....B. Downie
Finance.....B. Bidgood
Fire Department (including Emergency Programme)..... L. Christiansen
Leisure Services.....B. Martindale
Public Works.....C. Leclerc
RCMP.....B. Pollard*

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SCHEDULE OF REGULAR COUNCIL MEETINGS

7:30 P.M.

*Regular Meeting, Monday, January 12
Regular Meeting, Monday, January 26*

*Regular Meeting, Monday, February 9
Regular Meeting, Monday, February 23*

*Regular Meeting, Monday, March 9
Regular Meeting, Monday, March 23*

Regular Meeting, Tuesday, April 14
Regular Meeting, Monday, April 27

Regular Meeting, Monday, May 11
Regular Meeting, Monday, May 25

Regular Meeting, Monday, June 8
Regular Meeting, Monday, June 22

Regular Meeting, Monday, July 13
Regular Meeting, Monday, July 27

Regular Meeting, Monday, August 10
Regular Meeting, Monday, August 24

Regular Meeting, Monday, September 14
Regular Meeting, Monday, September 28

Regular Meeting, Tuesday, October 13
Regular Meeting, Monday, October 26

Regular Meeting, Monday, November 9
Regular Meeting, Monday, November 23

Regular Meeting, Monday, December 14

2009 DEPUTY MAYOR

JANUARY – FEBRUARY.....COUNCILLOR CHRISTIANSEN

MARCH – APRIL.....COUNCILLOR DOWNIE

MAY – JUNE..... COUNCILLOR LECLERC

JULY – AUGUST..... COUNCILLOR BIDGOOD

SEPTEMBER – OCTOBER..... COUNCILLOR POLLARD

NOVEMBER – DECEMBER..... COUNCILLOR MARTINDALE

Carried Unanimously.

***Memo – CAO,
NDI Northwest Regional
Advisory Representative for
Terrace***

(No. 595)

MOVED/SECONDED that Mayor Pernarowski be appointed as Terrace’s representative to the NDI Northwest Regional Advisory Committee; and

That Councillor Downie be appointed as an alternate when Mayor Pernarowski is unable to attend.

Carried Unanimously.

**Memo – CAO,
Kitselas Trade Mission**

(No. 596)

MOVED/SECONDED that the City of Terrace support the Kitselas Trade Mission to Japan by applying for a \$10,000 Northern Development Initiative Trust grant from the Regional Funds; and

That Kitselas First Nation be invited to give Council an update of their trip to Japan when they return.

Carried Unanimously.

**Memo – CAO, Invest
Northwest BC Campaign**

(No. 597)

MOVED/SECONDED that the City of Terrace on behalf of the Northwest region and the Northern Development Initiative Trust present a plan to secure \$300,000 of Provincial funding and \$40,000 Federal Community Investment Support funding on behalf of Northwest local governments to collaboratively develop an “Invest Northwest BC” campaign.

Carried Unanimously.

**Public Hearing Report
November 24, 2008
(For Information Only)**

(No. 598)

MOVED/SECONDED that the November 24th, 2008 Public Hearing Report be received for information.

Carried Unanimously.

BYLAWS:

**Official Community Plan
Amendment (4511 – 4517
and 4529 Greig Avenue)
Bylaw,
Project No. ADP-02-0834
First and Second Reading**

(No. 599)

MOVED/SECONDED that the Official Community Plan Amendment (4511 – 4517 and 4529 Greig Avenue) Bylaw, Project No. ADP-02-0834 be read by title only and passed in its first and second reading.

Carried Unanimously.

**Zoning Amendment (4511 –
4517 and 4529 Greig
Avenue) Bylaw,
Project No. ADP-02-0835
First and Second Reading**

(No. 600)

MOVED/SECONDED that the Zoning Amendment (4511 – 4517 and 4529 Greig Avenue) Bylaw, Project No. ADP-02-0835 be read by title only and passed in its first and second reading.

Carried Unanimously.

NEW BUSINESS:

***Councillor B. Pollard –
Terrace Economic
Development Authority***

Councillor Pollard attended the Terrace Economic Development Authority (TEDA) Strategic Planning Session last week. A number of priorities have been identified and he hopes to see a report from TEDA on their strategic objectives in the next few days.

***Councillor B. Pollard –
Growing Local***

MOVED/SECONDED that Administration examine ways that agricultural properties within City limits could be given property tax incentives for growing food crops and report their findings to Council.

(No. 601)

Carried Unanimously.

***Councillor B. Downie –
Downtown Improvement
Area Workshop***

Councillor Downie attended the Downtown Improvement Area Workshop held on November 26th, 2008. The meeting was well attended and beautification, security and marketing were discussed.

***Councillor B. Downie – Spirit
Square Open House***

Councillor Downie commended the City Planner for his organization of the Spirit Square Open House on December 2nd, 2008.

***Councillor B. Martindale –
Terrace is Hockeyville
Campaign***

Councillor Martindale provided an update on the first phase of the Terrace is Hockeyville campaign. The campaign has 583 stories collected to date and there will be an announcement on January 14th regarding the top ten communities in the contest.

***Councillor B. Martindale –
Skeena Diversity Society***

Councillor Martindale reminded Council of the Skeena Stories - Strangers No More book launch on December 17th and encouraged everyone to attend.

***Councillor B. Bidgood –
Recycling***

MOVED/SECONDED that the City consider developing a Recycling Plan for the City of Terrace and that the Recycling Plan be referred to the Sustainability Task Force.

(No. 602)

Carried Unanimously.

Mayor D. Pernarowski

Mayor Pernarowski said he is looking forward to working with the new Council and congratulated Councillors Christiansen and Leclerc for their appointments to the Regional District of Kitimat – Stikine.

***Councillor C. Leclerc – A
Christmas Carol Reading***

Councillor Leclerc reminded everyone there will be a reading of A Christmas Carol as a fundraiser for the Terrace Churches Food Bank on Sunday, December 14th. She encouraged everyone to attend and support the Food Bank.

**QUESTIONS/COMMENTS
FROM THE MEDIA & THE
AUDIENCE:**

Carol Fielding reported the Terrace is Hockeyville Campaign hope to have the website operational by December 11th. The campaign's hockey jerseys are available for sale and they expect to have a video completed shortly. Ms. Fielding said the contest not only brings prizes but also raises the profile of Terrace nationally.

Ms. Fielding asked if the heritage nature of the original Skeena Hotel building would be reflected in the new building as it is rebuilt. The City Planner clarified the City can suggest that, but cannot force the owners to build such a façade on the building.

Mr. Fielding asked for information about heritage building initiatives. The City Planner said the City is researching funding opportunities for heritage planning initiatives and are planning to apply for funding next year.

Ms. Deb Thame commented that it is difficult to find someone certified to inspect wood stoves in the Terrace area. She also pointed out the difficulties of purchasing homes with wood stoves installed and it can become a costly burden for new home owners. Ms. Thame encouraged the City to keep a data base of new installations of wood stoves.

Merv Richie asked for clarification on some items on the Cheque Register.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera status.

ADJOURNMENT:

MOVED/SECONDED that the December 8th, 2008 Regular Meeting of Council be now adjourned.

(No. 603)

Carried Unanimously.

The meeting adjourned at 9:00 p.m.

CERTIFIED CORRECT:

Mayor

Clerk

**MINUTES OF THE SPECIAL COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 22ND, 2008 AT 4:00 P.M.**

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc and B. Martindale. Councillor B. Pollard was absent. Also in attendance were D. Fisher, Acting Chief Administrative Officer, J. Degerness, Director of Finance, P. Weeber, Fire Chief and A. Thompson, Executive Assistant.

SPECIAL REPORTS:

2008 Vehicle Purchase

(No. 604)

MOVED/SECONDED that a Smeal 2009 Spartan Fire Engine be purchased at a price not to exceed \$629,000 with funding to come from the Equipment Reserve Fund.

Carried Unanimously.

ADJOURNMENT:

(No. 605)

MOVED/SECONDED that the December 22nd, 2008 Special Meeting of Council be now adjourned.

Carried Unanimously.

The meeting adjourned at 4:20 p.m.

CERTIFIED CORRECT:

Mayor

Clerk