

# Banquet Room

**Comfortable Seating Capacity** 200

**Occupancy Load** 225

**Décor** Beige walls with brown cedar trim

**Accommodates** Weddings, dances, workshops, banquets

**Size of Room** >3000 sq' (53' x 55') Beam Height 8' Ceiling 12' 6 Mirrors 4' x 6'

**Tables and Chairs Available** 24 60" round tables / 200 grey plastic chairs. Rectangular tables and grey padded chairs are available as long as renter moves them to and from storage location.

**Kitchen** Counter, sinks, fridge, gas stove. Dish cloths and tea towels are **not** provided for health reasons, and each group is responsible to bring their own. Groups will be required to do clean up as per posted instructions.

**Internet available** Public WiFi is available, sign into COT-LS-GUEST, no password required.

**NON SMOKING FACILITY. ALL RENTAL GROUPS WILL COMPLY WITH APPLICABLE AUTHORITIES AND REGULUTION SURROUNDING FOOD AND ALCOHOL**

<b>General Public</b>	Hourly		Full Day, 12 hours +
	\$70.00		\$840.00

<b>Non Profit Adult</b>	Hourly		Full Day, 12 hours +
	\$59.50		\$714.00

<b>Non Profit Youth</b>	Hourly		Full Day, 12 hours +
	\$35.00		\$420.00

<b>Commercial</b>	Hourly		Full Day, 12 hours +
	\$80.50		\$966.00

**Fees above do not include GST**

**Additional charges to play music for Socan / Resound (Canadian Musicians Association) will apply**

**Music without dancing \$45.02 + GST Music with dancing \$90.12 + GST**

## Conditions

1. A \$500 booking/damage deposit is required to confirm your event date. No tentative bookings. Full refund of the deposit will be forwarded to the customer after the facility has been inspected and it has been determined there was no damage as a result of the event and/or extra cleanup by staff was not required.
2. FULL rental fees and insurance (insurance when applicable) are due thirty (30) days prior to the event.
3. Overtime charges of double the general public hourly rate will apply if your event runs past 1am.
4. Contract and attached terms and conditions must be signed at the time of booking.
5. \$3 million liability insurance coverage will be required for all rental groups. \$5 million is required for all events where alcohol is served.
6. An additional surcharge may apply for specific rental dates due to facility scheduling costs.
7. Non-profit definition: a club, society, or association that's organized and operated solely for social welfare, civic improvement, pleasure or recreation and any other purpose except profit.
8. Please ask about the cancellation policy when booking.