



JOB TITLE: **ANIMAL CONTROL FACILITY ATTENDANT I**
(Casual)

DEPARTMENT: **DEVELOPMENT SERVICES**

DUTIES:

Bulletin Boards
RCMP X2
FIREHALL
ARENA OFFICE
REC CENTRE
POOL
TREATMENT PLANT
WORKSHOP
OFFICE PW 1
ANIMAL SHELTER
PAYROLL X 2+
COFFEE ROOM
IT DEPARTMENT

1. Feed, water and care for animals while in custody;
2. Handle livestock, injured and diseased animals, and transport accordingly;
3. Clean the Animal Shelter, maintaining a high level of sanitation throughout;
4. Evening, weekend and on-call work required;
5. Provide reception duties for the Animal Shelter including operating a mobile radio phone and dealing with the public in a friendly and proficient manner;
6. Other related duties, as required.

MINIMUM

QUALIFICATIONS:

1. Secondary school graduation;
2. Minimum of one year's related experience in the care and handling of vicious, feral and domestic stray animals;
3. Demonstrated ability to work with, and genuine caring for animals and livestock;
4. Demonstrated ability to operate related vehicles and equipment;
5. Computer experience, preferably in a Windows environment, with Word and Excel;
6. Janitorial experience;
7. Ability to work independently and to accomplish tasks and assignments;
8. Ability to deal effectively with co-workers and the public;
9. Good written and oral communication skills;
10. Valid Class 5 B.C. Driver's Licence.

JOB SPECIFIC TESTING MAY FORM PART OF THE INTERVIEW/SELECTION PROCESS

RATE OF PAY: \$22.35/Hour

HOURS OF WORK: As required

UNION: C.U.P.E. Local 2012

BENEFITS: As per Collective Agreement

REPORTING TO: Animal Control Officer

THIS JOB POSTING WILL REMAIN OPEN UNTIL:

4:30 P.M., FRIDAY, JUNE 23, 2017

APPLICATIONS MUST BE FORWARDED TO BRIANA PELLEGRINO, HUMAN RESOURCES MANAGER, NOT LATER THAN THE ABOVE DATE AND TIME.

POSTING DATE: **JUNE 16, 2017**

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