

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL TRAINING ROOM ON  
MONDAY, DECEMBER 13, 2010 AT 7:40 P.M.**

*Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, R. Bowles, Director of Finance, D. Block, City Planner and A. Thompson, Deputy Clerk.*

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
7:00 p.m. – Move to In-  
Camera Special Council***

*(No. 506)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(k) of the Community Charter to discuss matters relating to negotiations for Municipal services.*

*Carried Unanimously.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**ACCEPTANCE OF  
ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Cheri Reidy, InspireHealth  
Integrative Healing Centre***

*Ms. Reidy thanked Mayor and Council for the opportunity to present and she introduced Denise Gagnon, Dr. Candice Griffith and Seth Downs. They requested a letter of support from Council for a project which would bring an integrative cancer care workshop to Terrace. They will be applying for grants to raise funds to hold a three-day event in the community. The event would engage the community in cancer prevention and integrative cancer care, including educating patients and their care-givers on a variety of wellness approaches in concert with conventional cancer treatments.*

*Ms. Reidy described the proposed schedule for the event. They would bring a medical physician from the InspireHealth clinic in Vancouver to Terrace for this event and they will require approximately \$10,000 for the project.*

*Mayor Pernarowski thanked Ms. Reidy for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 513).*

***Beth Ann Derksen, Northern Health Authority – Update on Addictions Treatment Programs in Terrace***

*Ms. Derksen, Northwest Area Director of Mental Health and Addictions at the Northern Health Authority (NHA), provided Council with an update on the Addiction Day Treatment Program for Adults in Terrace, currently running at the Elks Hall. She gave an overview of the program including statistical information.*

*An Addictions Day Treatment Program Co-occurring Group has also been operating one afternoon per week. This group provides addictions treatment services for those struggling with chronic and persistent mental illnesses.*

*During October 2010, the Terrace Youth Addiction Program was launched. Ms. Derksen gave an overview of the activities of this group.*

*Plans for 2011 include continued collaboration with community partners, a survey of the graduates of the program, and participation of experts from community agencies and NHA internal service partners.*

*Mayor Pernarowski thanked Ms. Derksen for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 514).*

***Margot Van Kleeck, Terrace Child Development Centre – Request for Letters of Support***

*Ms. Van Kleeck, Executive Director of the Terrace Child Development Centre (CDC), was present at the Council meeting to answer any questions Council may have regarding their request for two letters of support. The CDC is applying for grants to*

*build a 1,200 square foot addition on the CDC's Eby Street Centre and to upgrade the playground there.*

*Mayor Pernarowski thanked Ms. Van Kleeck for her presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 515).*

**PETITIONS AND QUESTIONS:**

*There were no Petitions or Questions.*

**MINUTES:**

***Regular Council Minutes,  
November 22, 2010***

*MOVED/SECONDED that the Regular Council Minutes of November 22, 2010 be adopted as distributed.*

*(No. 512)*

*Carried Unanimously.*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

*There was no business arising from the Minutes.*

**CORRESPONDENCE:**

***Cheri Reidy, InspireHealth Integrative Healing Centre***

*MOVED/SECONDED that the City provide a letter of support for the InspireHealth Integrative Healing Centre project to be held October 2011 in Terrace.*

*(No. 513)*

*Carried Unanimously.*

***Beth Ann Derksen, Northern Health Authority – Update on Addictions Treatment Programs in Terrace***

*MOVED/SECONDED that the presentation from Northern Health Authority on Addictions Treatment Programs in Terrace be received for information.*

*(No. 514)*

*Carried Unanimously.*

***Margot Van Kleeck, Terrace Child Development Centre – Request for Letters of Support***

*MOVED/SECONDED that the City of Terrace provide letters of support for the Terrace Child Development Centre for their applications to build an addition at the Eby Street Centre and to upgrade the playground at the facility.*

*(No. 515)*

*Carried Unanimously.*

**CONVENE INTO  
COMMITTEE OF THE  
WHOLE:**

*MOVED/SECONDED that the December 13, 2010 Regular Council Meeting convene into Committee of the Whole.*

(No. 516)

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Development Services  
Component,  
December 13, 2010**

*The following item was discussed at the December 13, 2010 Development Services Component of the Committee of the Whole:*

**1.ZONING AMENDMENT – SKEENA VALLEY  
RENTALS LTD. (3323 MUNROE STREET)**

*It was recommended that the Committee now rise and report.*

**COMMITTEE REPORTS:**

**Committee of the Whole**  
➤ **Development Services  
Component,  
December 13, 2010**

*MOVED/SECONDED that the December 13, 2010 Development Services Component of the Committee of the Whole report be adopted with the following recommendation:*

(No. 517)

**1.ZONING AMENDMENT – SKEENA VALLEY  
RENTALS LTD. (3323 MUNROE STREET)**

*It was recommended that the City of Terrace proceed with first and second reading of a Bylaw to amend Zoning Bylaw No. 1431-1995 by changing the zoning designation from R1 Single Family Residential to R1-A Single Family Residential for the property legally described as East ½ of Lot 2, District Lot 362, Range 5, Coast District, Plan 3126 Being All That Portion Lying East of a Straight Line Bisecting the North and South Boundaries Thereof (3323 Munroe Street).*

*Carried Unanimously.*

**Committee of the Whole**  
➤ **Finance, Personnel and  
Administration  
Component,  
November 29, 2010**

**Division was requested on Item No. 5.**

**Item No. 5**

(No. 518)

*MOVED/SECONDED that Item No. 5 of the November 29, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be amended to read:*

**5.2011 – 2015 PROVISIONAL BUDGET RECOMMENDATIONS**

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*It was recommended that the provisional budget for 2011 – 2015, attached hereto and forming part of this report be approved, excluding the adjustment to the Industrial Tax Revenues for 2011, 2012 and 2013.*

*Carried.*

**Remainder of Report**

(No. 519)

*MOVED/SECONDED that the remainder of the November 29, 2010 Finance, Personnel and Administration Component of the Committee of the Whole report be adopted with the following recommendations:*

**1. COMMUNITY GRANTS AND FEE FOR SERVICE BUDGETS**

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*It was recommended that the following Community Grants be approved for 2011:*

<i>Terrace &amp; District Arts Council .....</i>	<i>\$22,500</i>
<i>Terrace Art Association .....</i>	<i>5,000</i>
<i>Caledonia Dry Grad (Facility Rental) .....</i>	<i>2,000</i>
<i>Skeena Valley Model Railcar (Insurance) .....</i>	<i>650</i>
<i>Riverboat Days (Grant) .....</i>	<i>7,500</i>
<i>Riverboat Days (Fireworks) .....</i>	<i>5,300</i>
<i>Riverboat Days (Insurance).....</i>	<i>3,000</i>
<i>Riverboat Days &amp; Christmas Parade .....</i>	<i>4,700</i>
<i>Terrace Search &amp; Rescue.....</i>	<i>9,000</i>
<i>Terrace Volunteer Bureau.....</i>	<i>4,500</i>
<i>Greater Terrace Beaut. Soc. (Insurance).....</i>	<i>500</i>
<i>Greater Terrace Beaut. Soc. (Property Tax) .....</i>	<i>300</i>
<i>Community Foundation (Seed Funding).....</i>	<i>10,000</i>
<i>Chamber Christmas Parade (Insurance) .....</i>	<i>600</i>
<i>Skeena Christmas Festival .....</i>	<i>5,000</i>
<i>Bread of Life Soup Kitchen.....</i>	<i>1,000</i>
<i>Terrace Downtown Improvement Area .....</i>	<i>1,000</i>
<i>TOTAL TO DATE .....</i>	<i>\$82,550</i>

*It was recommended that the total Fee for Service contract budget for 2011 be approved at \$1,043,350 including a one-time grant of \$5,000 to the Terrace and District Museum Society (Heritage Park Museum) for the start up of the archive.*

**2. SEWER AND WATER FUND BUDGETS**

*There were no recommendations at this time.*

**3. LIVE, ONSCREEN BUDGET WHAT-IF ANALYSIS**

*There were no recommendations at this time.*

**4. RESOLUTION TO MOVE IN-CAMERA UNDER DIVISION 3, SECTION 90(a) OF THE COMMUNITY CHARTER (PERSONNEL)**

*It was recommended that the Committee of the Whole meeting resolve into In-Camera Committee of the Whole under Division 3, Section 90(a) of the Community Charter (personnel).*

*Carried Unanimously.*

**SPECIAL REPORTS:**

***Memo – Director of Finance,  
Policing Costs***

*(No. 520)*

*MOVED/SECONDED that Council send a letter to Federal Government representatives outlining the City of Terrace’s concerns over rising costs of RCMP policing services.*

*Carried Unanimously.*

***Memo – Corporate  
Administrator, Kermodei  
Tourism Society – Operating  
Agreement***

*(No. 521)*

*MOVED/SECONDED that the City of Terrace renew the Operating Agreement with Kermodei Tourism Society for another three-year term to provide tourism services including product development, coordination of destination management, marketing and visitor services, including the operation of the Terrace Visitor Centre, to December 31, 2013; and*

*that Kermodei Tourism Society be invited to an upcoming Council meeting to review the Community Tourism Plan – Terrace, as per the current Operating Agreement, and to provide an overall update on the Society to Council.*

*Carried Unanimously.*

***Memo – Executive  
Assistant, 2011  
Appointments by Council  
Resolution, Deputy Mayor  
Listing, and Regular Council  
Meeting Schedule***

*(No. 522)*

*MOVED/SECONDED that the 2011 Appointments by Council Resolution be postponed until the January 10, 2011 Regular Council meeting; and*

*that the Deputy Mayor Listing, and Regular Council Meeting Schedule be approved:*

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SCHEDULE OF REGULAR COUNCIL MEETINGS  
7:30 P.M.***

*Regular Meeting, Monday, January 10  
Regular Meeting, Monday, January 24*

*Regular Meeting, Monday, February 14  
Regular Meeting, Monday, February 28*

*Regular Meeting, Monday, March 14  
Regular Meeting, Monday, March 28*

*Regular Meeting, Monday, April 11  
Regular Meeting, Tuesday, April 26*

*Regular Meeting, Monday, May 9  
Regular Meeting, Tuesday, May 24*

*Regular Meeting, Monday, June 13  
Regular Meeting, Monday, June 27*

*Regular Meeting, Monday, July 11  
Regular Meeting, Monday, July 25*

*Regular Meeting, Monday, August 8  
Regular Meeting, Monday, August 22*

*Regular Meeting, Monday, September 12  
Regular Meeting, Monday, September 26*

*Regular Meeting, Tuesday, October 11  
Regular Meeting, Monday, October 24*

*Regular Meeting, Monday, November 14  
Regular Meeting, Monday, November 28*

*Inaugural Meeting, Monday, December 5*

*Regular Meeting, Monday, December 12*

**2011 DEPUTY MAYOR**

*JANUARY – FEBRUARY.....COUNCILLOR BIDGOOD  
MARCH – APRIL.....COUNCILLOR CHRISTIANSEN  
MAY – JUNE..... COUNCILLOR DOWNIE  
JULY – AUGUST..... COUNCILLOR LECLERC  
SEPTEMBER – OCTOBER..... COUNCILLOR POLLARD  
NOVEMBER – DECEMBER..... .. COUNCILLOR MARTINDALE*

*Carried Unanimously.*

***Memo – Senior Building  
Inspector, November 2010  
Building Synopsis***

*MOVED/SECONDED that the November 2010  
Building Synopsis be received for information.*

*Carried Unanimously.*

*(No. 523)*

***Youth Advisory Committee  
Minutes, November 10,  
2010***

*MOVED/SECONDED that the November 10, 2010  
Minutes of the Youth Advisory Committee be  
received.*

*Carried Unanimously.*

*(No. 524)*

***Youth Advisory Committee  
Minutes, November 24,  
2010***

*MOVED/SECONDED that the November 24, 2010  
Minutes of the Youth Advisory Committee be  
received.*

*Carried Unanimously.*

*(No. 525)*

***Measuring Up Terrace  
Committee Minutes,  
November 30, 2010***

*MOVED/SECONDED that the November 30, 2010  
Minutes of the Measuring Up Terrace Committee be  
received.*

*Carried Unanimously.*

*(No. 526)*

***Cheque Register, November  
2010***

*MOVED/SECONDED that the Cheque Register from  
November 2010 be approved.*

*Carried Unanimously.*

*(No. 527)*

**BYLAWS:**

***Zoning Amendment (3323  
Munroe Street) Bylaw No  
ADP-02-1017  
First and Second Reading***

*MOVED/SECONDED that Zoning Amendment (3323  
Munroe Street) Bylaw No. ADP-02-1017 be read by  
title only and passed in its first and second reading.*

*Carried Unanimously.*

(No. 528)

**NEW BUSINESS:**

***Councillor C. Leclerc***

*Councillor Leclerc reported on the Regional District of Kitimat-Stikine Board meeting held on December 10, 2010. She also provided a summary of the activities of the Terrace Food Council and updated Council on a recent decision by Canada Revenue Agency to allow medical travel expenses as allowable expenses.*

***Councillor B. Downie***

*Councillor Downie summarized the issues raised at the Youth Homelessness Conference held on November 29, 2010.*

*Councillor Downie described the recent meetings regarding the former Co-op property which were held by the City on December 2, and by Skeena Diversity on December 4.*

*Councillor Downie reported on a workshop he attended on the Prince Rupert Port Authority hosted by the Terrace Economic Development Authority on December 6.*

*Councillor Downie also attended the Skeena Christmas Festival held during the past weekend and commended the organizers and partners on the project for their work and recognized the contributions of Volunteer Terrace for their work on the Parade of Lights also held this past weekend.*

**REPORT FROM IN-CAMERA:**

*There were three items released from In-Camera Status.*

In-Camera Special Meeting  
of Council November 22,  
2010

Board of Variance  
Appointments

**RESOLUTION NO. 488**

MOVED/SECONDED that, as per Section 899 of the Local Government Act, Council appoint Mr. John Vandavelde, Mr. Dave Maroney and Ms. Betty Barton to fill the current vacant positions on the three member Board of Variance for a three (3) year term ending November 22, 2013.

In-Camera Special Meeting  
of Council November 22,  
2010

Co-op Property Phase II  
Environmental Assessment

RESOLUTION NO. 489

MOVED/SECONDED that Administration establish a detailed scope of work and cost estimate for the Phase II ESA for the Co-op property; and

that Administration request that the Vanderhoof Co-operative Association partner with the City in covering the costs of conducting a Phase II ESA on the Co-op property; and

that Administration prepare the necessary documentation for a grant application under the FCM Green Municipal Fund – Brownfields for a Phase II ESA on the Co-op property.

RESOLUTION NO. 490

In-Camera Special Meeting  
of Council November 22,  
2010

Measuring Up Terrace  
Appointments

MOVED/SECONDED that the following individuals be re-appointed to sit on the Measuring Up Terrace Committee for a one-year term ending December 1, 2011:

Gail Billson;  
Brenda Sissons;  
Stacey Tyers; and  
Rainer Walter; and

that Allan Heinrichs be re-appointed as the Community Liaison to the Committee and the Measuring Up the North (MUTN) Project Team, and Heather Nunn be re-appointed as the staff Project Liaison; and

that letters of thanks be sent to the outgoing Committee members.

*There were no questions from the media and audience.*

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

**ADJOURNMENT:**

(No. 529)

*MOVED/SECONDED that the December 13, 2010 Regular Meeting of Council be now adjourned.*

*Carried Unanimously.*

*The meeting adjourned at 9:15 p.m.*

**CERTIFIED CORRECT:**

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*Mayor*

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*Deputy Clerk*