

**A REGULAR COUNCIL MEETING WILL BE HELD
IN THE MUNICIPAL COUNCIL CHAMBERS
ON MONDAY, DECEMBER 12, 2011 AT 7:30 P.M.**

A G E N D A

CALL MEETING TO ORDER:

6:45 PM

RESOLUTION TO MOVE INTO IN-CAMERA AND CLOSE THE MEETING TO THE PUBLIC PURSUANT TO DIVISION 3, SECTION 90(1)(e) OF THE COMMUNITY CHARTER to discuss matters relating to property.

7:30 PM - REGULAR MEETING

ACCEPTANCE OF ADDENDUM:

DELEGATIONS OR GUESTS:

Richard Jenniss – Squash Courts and Climbing Wall See "Correspondence"
*Seth Downs and Graham Genge, Kermodei Tourism Society – Letter of Support for
Renewal of Additional Hotel Room Tax (AHRT)*..... See "Correspondence"

PETITIONS AND QUESTIONS:

MINUTES:

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CORRESPONDENCE:

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*Seth Downs and Graham Genge, Kermodei Tourism Society – Letter of Support for
Renewal of Additional Hotel Room Tax (AHRT)*..... 15

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*Memo – Interim CAO, NDI Northwest Regional Advisory Committee (RAC)
Appointments* 19
*Memo – Executive Assistant, Approval for Travel – BC Natural Resource Forum
January 11 & 12, 2012* 21
*Memo – Executive Assistant, 2012 Deputy Mayor Listing and Regular Council Meeting
Schedule* 27
Memo – Senior Building Inspector, November 2011 Building Synopsis 31
Oral Report, Public Hearing, December 12, 2011 Verbal

BYLAWS:

*Zoning Amendment (City of Terrace, Terrace-Kitimat Airport Society & Province of BC
Lands and Boundary Expansion 2010 Lands) Bylaw, Project No. ADP-02-1113
(Adoption)* 37
* *(Zoning Amendment (Uses Permitted in the C3 Zone – 4926 Greig Avenue) Bylaw,
Project No. ADP-02-1114 (Third Reading)*..... 43
(Adoption) 43

NEW BUSINESS:

REPORT FROM IN-CAMERA:

QUESTIONS FROM THE MEDIA AND AUDIENCE:

A handwritten signature in cursive script that reads "Alisa Thompson".

A. Thompson,
Interim Clerk

* *Pending recommendations from the December 12, 2011 Public Hearing.*

**MINUTES OF THE REGULAR COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS
ON MONDAY, NOVEMBER 28, 2011 AT 7:35 P.M.**

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were H. Nunn, Interim Chief Administrative Officer, M. Kwiatkowski, Director of Development Services and A. Thompson, Interim Clerk.

**MOVE TO IN-CAMERA
SPECIAL COUNCIL:**

***Meeting Called to Order at
7:20 p.m. – Move to In-
Camera Special Council***

(No. 444)

MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(e) of the Community Charter to discuss matters relating to property.

REGULAR MEETING:

Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at www.terrace.ca.

ADDENDUM:

(No. 448)

MOVED/SECONDED that the Addendum be included.

Carried Unanimously.

DELEGATIONS & GUESTS:

***Pastor Charles Aguilar,
Christian Radio – Request
for Letter of Support***

Pastor Charles Ed II Aguilar, is the Pastor for the Seventh Day Adventist Church and a local representative for the Adventist Development and Relief Agency (ADRA). The Seventh Day Adventist Church owns the All Nations Centre downtown where they provide church services, a soup kitchen and food hampers. They also operate several community gardens in the Northwest, offer free Christian education from Kindergarten to Grade 9 and relay-broadcast a family friendly Christian radio VOAR. VOAR is a non-profit radio station which is currently relayed from Newfoundland, however the

Seventh Day Adventist Church has applied to the Canadian Radio and Telecommunications Commission (CRTC) to increase the station's wattage and to broadcast local news, weather and updates. Pastor Aguilar requested that Council provide a letter of support for their application to the CRTC.

Mayor Pernarowski thanked Pastor Aguilar for his presentation, and advised that this matter would be further dealt with under the "Correspondence" portion of this meeting's Agenda (see Resolution No. 450).

Richard Jenniss – Squash Courts and Climbing Wall

This item was struck from the Agenda.

Bayani Generoso, Amanda Smith and Paula Wesley – Request for Sign Language Interpreters

This item was struck from the Agenda.

PETITIONS AND QUESTIONS:

There were no petitions or questions.

MINUTES:

Regular Council Minutes, November 14, 2011

MOVED/SECONDED that the Regular Council Minutes of November 14, 2011 be adopted as circulated.

(No. 449)

Carried Unanimously.

BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):

There was no Old Business.

CORRESPONDENCE:

Pastor Charles Aguilar, Christian Radio – Request for Letter of Support

MOVED/SECONDED that the City of Terrace provide a letter of support to the Seventh Day Adventist Church for their application to the CRTC for the licensing of VOAR in the Terrace area.

(No. 450)

Carried Unanimously.

Richard Jenniss – Squash Courts and Climbing Wall

This item was struck from the Agenda.

Bayani Generoso, Amanda Smith and Paula Wesley – Request for Sign Language Interpreters

This item was struck from the Agenda.

COMMITTEE REPORTS:

Committee of the Whole
➤ **November 16, 2011**

(No. 451)

MOVED/SECONDED that the November 16, 2011 Committee of the Whole report be adopted with the following recommendation:

1. PROPOSED NATURAL RESOURCE ROAD ACT

There were no recommendations at this time.

Carried Unanimously.

(No. 452)

MOVED/SECONDED that a letter be sent to the Ministry of Forests, Lands and Natural Resources outlining the issues raised during the November 16, 2011 Committee of the Whole meeting regarding the proposed Natural Resource Road Act.

Carried Unanimously.

COMMITTEE REPORTS
(FOR INFORMATION
ONLY):

Committee of the Whole
➤ **Development Services Component, November 14, 2011**

(No. 453)

MOVED/SECONDED that the November 14, 2011 Development Services Component of the Committee of the Whole report be received for information.

Carried Unanimously.

SPECIAL REPORTS:

Memo – Corporate Administrator, 2011 Community Impacts Inter-Agency Committee

(No. 454)

MOVED/SECONDED that the report from the Interim CAO regarding the Community Impacts Inter-Agency Committee be received for information; and

that the City request support from the Provincial Government to assist the Committee.

Carried Unanimously.

Memo – Corporate Administrator, 2011 General Local Election Results

(No. 455)

MOVED/SECONDED that the report from the Chief Election Officer on the results of the 2011 General Local Election be accepted and that Administration study options to see what might increase voter turnout in the next municipal election.

Carried Unanimously.

Memo – Director of Development Services, Funding Application for Community Recreation – Active Transportation Network Linkage Project

(No. 456)

MOVED/SECONDED that the Active Transportation Network Linkage Project proceed and the City apply for grant funding through the Community Recreation Program.

Carried Unanimously.

Memo – Director of Development Services, Employee Designations

(No. 457)

MOVED/SECONDED that, on an as-required basis, Laurie Kindred be designated as Animal Control Officer and Bylaw Enforcement Officer under the City's Ticket Information Utilization Bylaw No. 1827-2005; and

that Terri Williamson be designated as Bylaw Enforcement Officer under the City's Ticket Information Utilization Bylaw No. 1827-2005.

Carried Unanimously.

Memo – Fire Chief, 2011 Third Quarter Fire Department Report

(No. 458)

MOVED/SECONDED that the 2011 Third Quarter Fire Department Report be received.

Carried Unanimously.

Memo – Senior Building Inspector, October 2011 Building Synopsis

(No. 459)

MOVED/SECONDED that the October 2011 Building Synopsis be received.

Carried Unanimously.

Seniors' Committee Minutes, November 15, 2011

(No. 460)

MOVED/SECONDED that the November 15, 2011 Minutes of the Seniors' Committee be received and the request that additional parking be designated for seniors during special events be referred to Administration.

Carried Unanimously.

***Public Hearing Report,
November 14, 2011 (For
Information Only)***

MOVED/SECONDED that the Public Hearing Report for the November 14, 2011 Public Hearing be received for information.

(No. 461)

Carried Unanimously.

BYLAWS:

There were no Bylaws.

NEW BUSINESS:

Councillor B. Martindale

Councillor Martindale reported on a meeting hosted by Kermodei Tourism Society regarding the 2% Hotel Tax.

Councillor B. Downie.

Councillor Downie provided additional information about the Kermodei Tourism Society meeting regarding the 2% Hotel Tax. He also reported on the establishment of an Environmental Assessment Office Working Group for the Avanti Mine, the Coast Mountains School District Facilities Plan and a University of Northern BC Northwest Regional Advisory Committee meeting.

(No. 462)

Motion to Postpone

MOVED/SECONDED that the suggestion that the City write to local hoteliers to clarify the City's expectations of Kermodei Tourism Society and the 2% Hotel Tax and to confirm the intention to have the funds used for destination marketing be postponed to a future Council meeting.

Carried Unanimously.

(No. 463)

MOVED/SECONDED that Councillor Downie be appointed as the City liaison to the Environmental Assessment Office's Working Group for Avanti's Kitsault Mine Project.

Carried Unanimously.

Councillor C. Leclerc

Councillor Leclerc reported on a Northwest Regional Hospital District Board meeting and presented Councillor Pollard with a gift on behalf of that Board. She also reported on the November 24, 2011 Regional District of Kitimat-Stikine Board meeting.

Councillor B. Pollard

Councillor Pollard provided additional information regarding the Regional District of Kitimat-Stikine Board meeting.

Councillor B. Bidgood

Councillor Bidgood reported that people are complaining about snow removal. He suggested that Administration provide more information regarding the City's snow removal priorities.

Mayor Pernarowski

Mayor Pernarowski thanked Councillors Leclerc, Martindale and Pollard for their passion and their dedication to the City of Terrace.

Councillor Leclerc read a statement summarizing the changes she has seen during her terms in office, thanking staff, City volunteers and the electorate.

Councillor Pollard expressed his feelings about being on Council and the achievements he has seen during his terms on Council.

Councillor Martindale spoke about the contributions of the volunteers in the community and the City staff.

REPORT FROM IN-CAMERA:

There were no items released from In-Camera Status.

QUESTIONS/COMMENTS FROM THE MEDIA:

There were four questions from the Media.

ADJOURNMENT:

MOVED/SECONDED that the November 28, 2011 Regular Meeting of Council be now adjourned.

(No. 464)

Carried Unanimously.

The meeting adjourned at 9:20 p.m.

CERTIFIED CORRECT:

Mayor

Alison Thompson
Interim Clerk

**MINUTES OF THE INAUGURAL COUNCIL MEETING
HELD IN THE MUNICIPAL COUNCIL CHAMBERS ON
MONDAY, DECEMBER 5, 2011 AT 7:30 P.M.**

Mayor-Elect D. Pernarowski presided. Councillors-Elect present were B. Bidgood, L. Christiansen, J. Cordeiro, M. Davies, B. Downie, and S. Tyers. Also in attendance were R. Bowles, Director of Finance, C. Didier, Director of Leisure Services, D. Hart, RCMP Inspector, J. Klie, Fire Chief, M. Kwiatkowski, Director of Development Services, H. Nunn, Interim Chief Administrative Officer, and A. Thompson, Interim Clerk.

Also in attendance were Bill McRae (City Freeman) and Helene McRae, Salvation Army Major Rosa Moulton, RCMP Constable Angela Rabut, MLA Robin Austin, Kitsumkalum Chief Councillor Don Roberts and representatives from various community groups and organizations, as well as many family members, friends and the media.

CALL TO ORDER:

Mayor-Elect D. Pernarowski called the meeting to order and welcomed everyone in attendance.

***Minute of Silence in
Remembrance of Barry
Pankhurst***

Mayor-Elect Pernarowski expressed condolences on behalf of the Council and the City of Terrace to the Pankhurst family on the recent passing of Coast Mountains School District Chair Barry Pankhurst.

A minute of silence was observed in honour of Mr. Pankhurst.

OATH OF OFFICE:

H. Nunn, Interim Chief Administrative Officer administered the Oath of Office to Mayor-Elect D. Pernarowski and Councillors-Elect B. Bidgood, L. Christiansen, J. Cordeiro, M. Davies, B. Downie, and S. Tyers.

INVOCATION:

Mayor Pernarowski called upon Major Rosa Moulton to lead the Invocation. Major Moulton asked God to bless and guide the Mayor and Council.

**APPOINTMENT OF
DIRECTORS TO REGIONAL
DISTRICT OF KITIMAT-
STIKINE:**

Mayor Pernarowski asked the Interim Chief Administrative Officer to call for an indication of nominations for Director to the Board of the Regional District of Kitimat-Stikine.

Mayor D. Pernarowski, Councillor B. Downie, and Councillor B. Bidgood allowed their names to stand for consideration as Directors to the Board of the Regional District of Kitimat-Stikine.

The Interim CAO advised of the secret ballot voting procedure, reminding Mayor and Council to write the names of their choice for two Directors on the slip of paper provided, and that the two highest number of notes would be appointed as Directors to the Regional District of Kitimat-Stikine Board.

Request for Scrutineer

H. Nunn, Interim CAO, requested that Constable Angela Rabut act as scrutineer to assist her in counting the ballots.

Councillor B. Bidgood received the highest number of votes and was appointed as Director to the Board of the Regional District of Kitimat-Stikine. Mayor D. Pernarowski and Councillor B. Downie were tied for the second highest number of votes so a second round of voting to break the tie was initiated. Mayor D. Pernarowski received the highest number of votes in this round and was appointed as Director to the Board of the Regional District of Kitimat-Stikine.

(No. 465)

MOVED/SECONDED that Mayor D. Pernarowski and Councillor B. Bidgood be appointed as the City's Directors to the Board of the Regional District of Kitimat-Stikine for a one-year term to December 2012.

Carried Unanimously.

***APPOINTMENT OF
ALTERNATE DIRECTORS TO
THE REGIONAL DISTRICT OF
KITIMAT-STIKINE:***

Mayor Pernarowski asked for an indication of those who would be interested in sitting as Alternate Directors on the Board of the Regional District of Kitimat-Stikine.

Councillors J. Cordeiro, B. Downie, and S. Tyers allowed their names to stand for consideration as Alternate Directors to the Board of the Regional District of Kitimat-Stikine.

The Interim CAO advised of the secret ballot voting procedure, reminding Mayor and Council to write

the names of their choice for two Alternate Directors on the slip of paper provided, and that the two highest number of notes would be appointed as Alternate Directors to the Regional District of Kitimat-Stikine Board.

Request for Scrutineer

H. Nunn, Interim CAO, requested that Constable Angela Rabut act as scrutineer to assist her in counting the ballots.

(No. 466)

MOVED/SECONDED that Councillor J. Cordeiro be appointed as the first Alternate Director for Director B. Bidgood and Councillor J. Cordeiro be appointed as Director D. Pernarowski's second Alternate Director to the Board of the Regional District of Kitimat-Stikine; and

that Councillor B. Downie be appointed as the first Alternate Director for Director D. Pernarowski, and Councillor B. Downie be appointed as Director Bidgood's second Alternate Director to the Board of the Regional District of Kitimat-Stikine.

Carried Unanimously.

Destruction of Ballots

MOVED/SECONDED that the ballots be destroyed.

(No. 467)

Carried Unanimously.

ADJOURNMENT:

MOVED/SECONDED that the December 5, 2011 Inaugural Meeting of Council be now adjourned, with a Social to follow.

(No. 468)

Carried Unanimously.

The meeting adjourned at 7:55 p.m.

CERTIFIED CORRECT:

Mayor

Alison Thompson

Interim Clerk



Here is my Letter to council. It's a short speech followed pictures of what was done in Smithers:

These pictures: <http://smitherssquash.com/Site/Gallery.html> and questions.

Dear City and Council thank you for having me here today.

I would like to share a vision called "Our Terrace"

There's the saying: "When the going gets tough, the tough get going."

Being tough brought the pinnacle of community involvement. Some call it Hockeyville, I call it an example of more to come.

We got tough by making the time, we encouraged others, we used our phones, we voted online. Perfect example of community in action.

The "Our Terrace" vision is to study the process used in successes around the region and turn that into a package and create a "we can" production line.

Our finite City budgets isn't news and keeping taxes low is everyone's interest.

It's obvious that funding is the largest hurdle in the dream to reality fabrication.

It's time to ask not what the City can do for you, but what you can do for the City.

In translation Taxes can't pay for everything so it's up to the community to do the rest.

My Inspiration is derived from a success in Smithers where the community fund raised for their dream by the use of a charitable account with their regional district.

Donations are an income tax deduction while City paid taxes are not.

One of these production line ideas for "Our Terrace" is the inclusion of regulation Squash and Racquetball courts as well as a climbing wall.

These facilities would be open to the whole public and part of our recreation guide.

Squash, Racquetball and a climbing wall is an easy sport to jump into and would be accessible and available to all.

This facility would host tournaments and attract those communities around us. We'd be the hub we all talk about.

We have the tools.

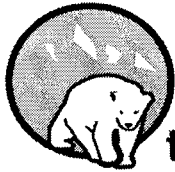
We have the mentors.

We have the will and we have a way to build this production line for everyone.

That's "Our Terrace" Let me set an example and make history by starting with this initiative.

Can the City enable this vision by accepting donations to this cause?

Thank you.



**kermodei
tourism**

4511 Keith Ave
Terrace, BC
V8G 1K1
www.visitterrace.com
graham@visitterrace.com

November 30th, 2011

3215 Eby Street
Terrace, BC, V8G 2X8
250.635.6311
Canada Terrace B.C.

To The Honorable Mayor Dave Pernarowski and City Councilors:

Kermodei Tourism Society's Board of Directors formally requests that the City of Terrace (CT) provide a Letter of Support for the renewal of the 2% Additional Hotel Room Tax (AHRT).

This letter should describe the new Accountability Framework and Guidelines set out by the Provincial Government in June 2011 regarding the AHRT. It should also explicitly state the City's involvement in the administration of any funds collected through the AHRT, and the relationship between itself, the Regional District of Kitimat-Stikine (RDKS) and Kermodei Tourism Society (KTS) in the handling of the AHRT funds.

A formal declaration that the City of Terrace will not interfere in any way with the administration of funds or operational functions of KTS would also be appropriate and acceptable.

This Letter of Support will serve as proof that the City of Terrace is in full support of Kermodei Tourism Society as the official Destination Management Organization (DMO) for Terrace and area, and their actions to administer the funds appropriately through strategic marketing initiatives.

Kermodei Tourism Society will ensure regular updates on marketing initiatives and use of funds to the City are made in order to achieve transparency and accountability.

Thank you in advance for your continued support!

Respectfully,

Debbie Russell
Kermodei Tourism Society President
250.638.1881 (w)



CITY OF TERRACE

COUNCIL REPORT

MEMO: Heather Nunn, Interim CAO for Mayor & Council
FROM: Evan van Dyk
DATE: December 12, 2011
SUBJ: Letter of Support for Invest Northwest BC

RECOMMENDATION:

That the City send a letter of support for Invest Northwest BC to the Honourable Pat Bell, Minister of Jobs, Tourism, and Investment.

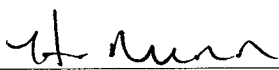
BACKGROUND:

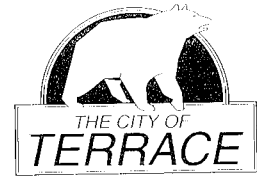
Earlier this year, communities of northwest British Columbia and Northern Development partnered on the launch of Invest Northwest BC (www.investnorthwestbc.ca). Invest Northwest BC is an innovative resource that enables communities to partner with private sector developers in implementing a highly effective and regionally inclusive 'one window' portal to northwest BC for investors. Resources such as Invest Northwest offer the promise of building significant capacity at the local government and First Nations level to improve the effectiveness of rural British Columbia in engaging with international investors.

The Terrace Economic Development Authority and neighbouring communities throughout northwest BC view Invest Northwest BC as a key priority for our regional economic development work plans in 2012 and going forward. This initiative is jointly led by community economic development professionals throughout our region as a means to advocate a strategic and collaborative approach to investment attraction, building on the leadership demonstrated by communities in northwest BC.

By submitting a letter to the Minister, this will demonstrate that Invest Northwest is an important priority for the City of Terrace so that the Ministry is aware that their funding partnership for Invest Northwest would be very much appreciated and directly support the 2012 project while also directly supporting the Canada Starts Here – BC Jobs Plan.

Evan van Dyk
Submitted by


Approved for Submission to Council



CITY OF TERRACE

COUNCIL REPORT

MEMO: Mayor & Council
FROM: Heather Nunn, Interim CAO
DATE: December 12, 2011
SUBJ: NDI Northwest Regional Advisory Committee (RAC) Appointments

RECOMMENDATION:

That Mayor Pernarowski be appointed as Terrace's representative to the Northwest Regional Advisory Committee; and

That Council appoint an alternate when Mayor Pernarowski is unable to attend.

BACKGROUND:

Initially the NDI RAC's were established with each Mayor automatically sitting as the member communities' representatives. Since its inception the Mayor has traditionally been appointed as Terrace's representative to the Northwest RAC which allows continued relationship building between the Mayors and therefore the communities of our region.

I have attached the letter received from the Northern Development Initiative Trust requesting the appointments.

BUDGETARY IMPACT OF RECOMMENDATION (if applicable):

Treas.

Budgeted Amount:

Unbudgeted Amount:

COUNCIL INITIATIVE:

Submitted by _____

Heather Nunn
Approved for Submission to Council



301-1268 Fifth Avenue
Prince George, BC V2L 3L2
Tel: 250-561-2525
Fax: 250-561-2563
info@northerndevlopment.bc.ca
www.northerndevlopment.bc.ca

November 15th, 2011

City of Terrace
3215 Eby Street
Terrace, BC V8G 2X8

Attention: Heather Nunn
Acting Chief Administrative Officer

Dear Ms. Nunn,

Subject: Appointments to the Northwest Regional Advisory Committee Following Local Government Elections - Northern Development Initiative Trust

Northern Development Initiative Trust is an independent regional economic development corporation focused on stimulating economic diversification and job creation in central and northern British Columbia, a region that is strategically located, and offers a resource-rich economy with many competitive advantages and incentives for business.

Northern Development's Board of Directors is advised by four Regional Advisory Committees comprised of elected local government leaders from each of the regions. This ensures that local knowledge is incorporated into Northern Development's Strategic Plan as well as all funding approval processes.

In follow up to the local government elections held on November 19th, 2011, please consider this letter as Northern Development Initiative Trust's request to have appointments to the Northwest Regional Advisory Committee listed as an agenda item at your December 2011 meeting. Please appoint an elected official to the Northwest Regional Advisory Committee as well as an alternate who may represent your appointee in his/her absence.

It is important that you advise our office by December 22nd, 2011 so that we can send an agenda package to the appropriate representative prior to the first scheduled Regional Advisory Committee meeting.

The first meeting of the Northwest Regional Advisory Committee is scheduled for January 20th, 2012 where the Regional Advisory Committee will elect a Chair and Vice Chair as well as appoint two Regional Advisors to represent them on the Northern Development Initiative Trust Board of Directors. The Northern Development Initiative Trust Board of Directors meeting is scheduled for Wednesday, February 8th, 2012.

If you have any questions or concerns with this request, please contact Karen Borden, Executive Coordinator, Northern Development by telephone at 250-561-2525 or via email at karen@northerndevlopment.bc.ca.

Thank you. Please confirm receipt of this request to Jeanette Stanley, Client Services Clerk, Northern Development Initiative Trust by telephone at 250-561-2525 or via email at jeanette@northerndevlopment.bc.ca.

Sincerely,

A handwritten signature in black ink that reads "Janine North". The signature is written in a cursive style with a large initial "J".

Janine North
Chief Executive Officer

Catalyst for Opportunities



CITY OF TERRACE

COUNCIL REPORT

MEMO: Mayor and Council

FROM: A. Thompson, Executive Assistant

DATE: December 12, 2011

SUBJ: Approval for Travel – BC Natural Resource Forum January 11 & 12, 2012

BACKGROUND:

The 9th Annual BC Natural Resource Forum will be held in Prince George on January 11 and 12, 2012. The City of Terrace may wish to send the Mayor to attend. Attached is the program for the event. There is no cost to register for the Forum, but there are charges associated with the luncheons and the Northern British Columbia Business & Technology Awards Banquet.

Costs for one delegate to attend are estimated as follows:

Airfare	450.00
Accommodation	450.00
Luncheons and Banquet	95.00
Per diem	104.00
Taxi fare and parking at airport	100.00
TOTAL ESTIMATED COST	\$1,199.00

In order to keep within budget allocations, this is being submitted for Council review and recommendation.

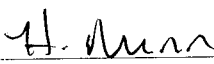
BUDGETARY IMPACT OF RECOMMENDATION (if applicable):

	Treas.
Unallocated Travel Budget for 2012 (estimated)	\$ 5,000.00
Less: Travel Expenses for BC Natural Resource Forum	<u>1,199.00</u>
TOTAL REMAINING	<u>\$ 3,801.00</u>

COUNCIL INITIATIVE:

Encouraging Business and Tourism


 Submitted by Alisa Thompson


 Approved for Submission to Council

9TH ANNUAL BC NATURAL RESOURCE FORUM

WEDNESDAY, JANUARY 11TH AND THURSDAY, JANUARY 12TH, 2012

PRINCE GEORGE CIVIC CENTRE

2020 NORTH -- A CLEAR VISION FOR THE NEXT DECADE

Day 1 -- Wednesday, January 11th, 2012

Introductions and Welcome,

9:00 -- 9:45 am

*Hon. Pat Bell, MLA Prince George Mackenzie
Minister of Jobs, Tourism and Innovation
Chief Dominic Frederick, Lheidl T'enneh*

Room 102

9:45 -- 10:15 am

Morning Keynote Address

Room 102

TBA

10:15 -- 10:25 am

Networking Break ~ Trade Show Exhibits

10:25 -- Noon

Panel -- Bio Economy Committee

Room 102

Panelists

*John Yap, MLA Richmond Steveston
John Rustad, MLA Nechako Lakes
Eric Foster, MLA Vernon Monashee
Ron Cantelon, MLA Parksville Qualicum
Bob Simpson, MLA Cariboo North*

Day 1 – Wednesday, January 11th, 2012

Noon – 1:45 pm

Luncheon Speaker

Room 101

TBA

2:00 – 3:00 pm

Panel – Growth in the Asia Pacific Market

Room 102

Panelists

*John Langley, Manager Export Sales, Tolko Industries
Wayne Guthrie, Senior VP Sales & Marketing, Canfor
Chris Malvor, VP Lumber Sales & Corporate Development,
West Fraser*

3:00 – 3:15 pm

Networking Break ~ Trade Show Exhibits

3:15 – 4:00 pm

Tentative Video Conference

Room 102

6:00 pm

Business & Technology Awards ~ Dinner

Room 101

Day 2 – Thursday, January 12th, 2012

Introductions & Welcome,

9:00 – 9:30 am

*Hon. Pat Bell, MLA Prince George Mackenzie
Minister of Jobs, Tourism and Innovation*

Room 102

9:30 – 10:00 am

Morning Keynote Address

Don Krusel, President & CEO Prince Rupert Port Authority

Room 102

Morning Keynote Address

10:00 – 10:30 am

Kevin Evans, CEO Industry Training Authority

Room 102

Networking – Trade Show Exhibits

10:30 – 10:45 am

Panel – Mining & the Asia – Pacific Market

10:45 – Noon

Panelists

Room 102

*Wes Carson, VP & General Manager Mount Milligan,
Thompson Creek Metals
Pierre Lebel, Chairman, Imperia Metals
Invited – Tech Cominco*

Day 2 – Thursday, January 12th, 2012

Noon – 1:45 pm

Room 101

Luncheon Speaker

TBA

1:45 – 2:00 pm

Networking Break – Trade Show Exhibits

2:00 – 3:00 pm

Panel – LNG & the Asia – Pacific Market

Room 102

Panelists

David Calvert, VP KMLNG Partnership, Apache Corporation
Brian J Humphries, Director, North America Government Relations,
Nexen
Richard Dunn, VP Regulatory and Government Relations, Encana

3:00 – 3:30 pm

Room 102

Jonathan Burke, VP Global HD Market Development,
Westport Innovations

Topic: Natural Gas Technology

Closing Remarks

Hon. Pat Bell, MLA Prince George Mackenzie
Minister of Jobs, Tourism and Innovation



CITY OF TERRACE

COUNCIL REPORT

MEMO: Mayor & Council

FROM: Alisa Thompson, Executive Assistant

DATE: December 12, 2011

SUBJECT: 2012 Deputy Mayor Listing and Regular Council Meeting
Schedule

RECOMMENDATION:

That the attached 2012 Deputy Mayor Listing and Regular Council Meeting Schedule be approved by Council.

BUDGETARY IMPACT OF RECOMMENDATION (if applicable):

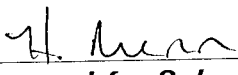
Treas.

Budgeted Amount: n/a

Unbudgeted Amount: n/a



Submitted by Alisa Thompson



Approved for Submission to Council

2 0 1 2

SCHEDULE OF REGULAR COUNCIL MEETINGS

7:30 P.M.

Regular Meeting, Monday, January 9
Regular Meeting, Monday, January 23

Regular Meeting, Monday, February 13
Regular Meeting, Monday, February 27

Regular Meeting, Monday, March 12
Regular Meeting, Monday, March 26

Regular Meeting, Tuesday, April 10
Regular Meeting, Monday, April 23

Regular Meeting, Monday, May 14
Regular Meeting, Monday, May 28

Regular Meeting, Monday, June 11
Regular Meeting, Monday, June 25

Regular Meeting, Monday, July 9
Regular Meeting, Monday, July 23

Regular Meeting, Monday, August 13
Regular Meeting, Monday, August 27

Regular Meeting, Monday, September 10
Regular Meeting, Monday, September 24

Regular Meeting, Tuesday, October 9
Regular Meeting, Monday, October 22

Regular Meeting, Tuesday, November 13
Regular Meeting, Monday, November 26

Regular Meeting, Monday, December 10

2012 DEPUTY MAYOR

JANUARY - FEBRUARY _____ *COUNCILLOR BRUCE BIDGOOD*

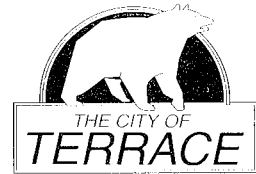
MARCH - APRIL _____ *COUNCILLOR LYNNE CHRISTIANSEN*

MAY - JUNE _____ *COUNCILLOR STACEY TYERS*

JULY - AUGUST _____ *COUNCILLOR MARYLIN DAVIES*

SEPTEMBER - OCTOBER _____ *COUNCILLOR BRIAN DOWNIE*

NOVEMBER - DECEMBER _____ *COUNCILLOR JAMES CORDEIRO*



MEMORANDUM

MEMO: Heather Nunn, Interim Chief Administrative Officer, for Mayor and Council

FROM: Bruce Miller, Senior Building Inspector

DATE: December 12, 2011

SUBJECT: November 2011 BUILDING SYNOPSIS

Attached is the building synopsis for the month of November, 2011. Please include this report on the next available agenda for Mayor and Council.

Construction continues at a good pace for this time of the year.

Respectfully,

Bruce Miller, RBO
Senior Building Inspector

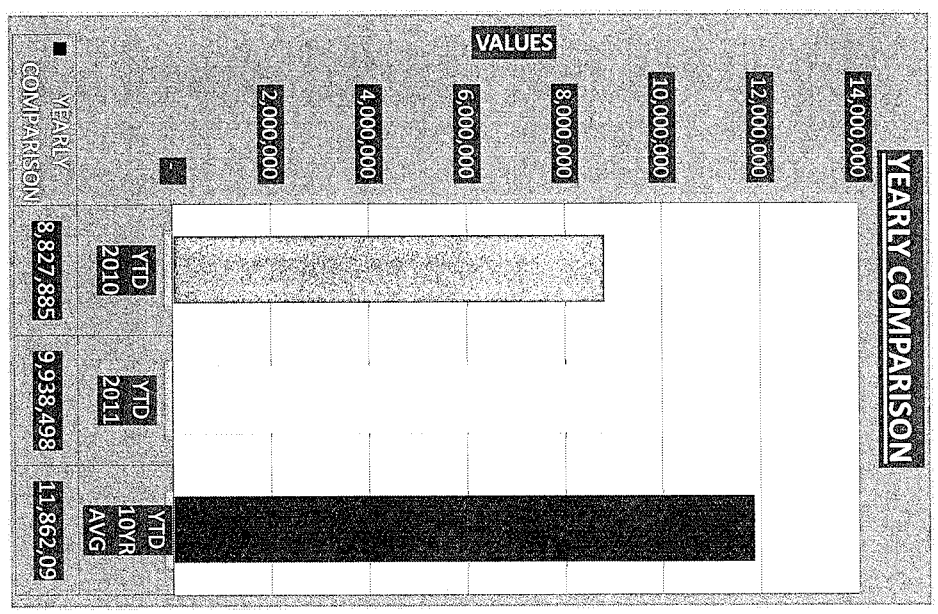
BM/tw
Attachments

**CITY OF TERRACE
MONTHLY BUILDING PERMIT REPORT
NOV 2011**

CODE	TYPE OF PERMIT	NOV 2010		NOV 2011		YTD 2011	
		PERMIT	VALUE	PERMIT	VALUE	PERMIT	VALUE
RES S	Single Residential					13	2,991,000
RES A	Residential Addition	2	2,000	3	50,000	7	126,000
SUITE	Secondary Suite						
RES D	Duplex Residential			1	420,000	1	420,000
RES G	Garages/Carports	1	15,000	1	9,000	9	158,280
RES M	Multi Residential					1	656,000
RES R	Residential Renovation					16	1,258,500
RES	Residential Misc	3	9,000	7	38,000	66	470,118
COM	Commercial New					1	230,000
COM A	Commercial Addition					1	11,400
COM R	Commercial Renovation	4	214,000	3	318,000	20	3,237,000
IND	Industrial New						
IND A	Industrial Addition						
IND R	Industrial Renovation					2	155,000
INS	Institutional New						
INS A	Institutional Addition						
INS R	Institution Renovation					3	102,000
SIG G	Signs	3	750	1	1,100	13	29,200
DEMO	Demolition			1	-	5	N/A
OTHER	Other Miscellaneous	1	100				
MOBILE	Mobile Homes	1	4,000			3	94,000
PLUMB	Plumbing Permits	6	N/A			32	N/A
TOTALS:		21	244,850	17	836,100	193	9,938,498

MULTI-FAMILY BREAKDOWN:		PERMITS	UNITS
SECONDARY SUITE			
DUPLEX	1		2
TRI PLEX			
FOUR PLEX	1		4
SIX PLEX			
APARTMENT			
TOTAL	2		6

YTD 2010	8,827,885
YTD 2011	9,938,498
YTD 10YR AVG	11,862,098



CITY OF TERRACE
BUSINESS LICENCE SUMMARY
NOVEMBER 2011

	TOTAL LICENCES	CLOSED	NEW	RE-OPENED	NET TOTAL
JANUARY	1075	24	8	0	1059
FEBRUARY	1059	24	9	1	1045
MARCH	1045	6	4	0	1043
APRIL	1043	16	10	0	1037
MAY	1037	0	4	3	1044
JUNE	1044	1	5	3	1051
JULY	1051	24	6	0	1033
AUGUST	1033	0	8	4	1045
SEPTEMBER	1045	0	7	1	1053
OCTOBER	1053	0	11	4	1068
NOVEMBER	1068	0	7	3	1078
DECEMBER					

**CITY OF TERRACE
PLUMBING PERMITS
FOR THE MONTH NOVEMBER 2011**

Permit #	Folio #	Address	Owner	Contractor	ISSUED	Fee
1209-11	01230.000	4725 SCOTT	KERBY, M	SELF	NOV 2/11	6
1217-11	02857.000	3310 THOMAS	COURTNEY, V	SKEENA VALLEY SIDING	NOV 16/11	12
1202-11	15001.000	1&2 5102 JOLLIFFE	ETV HOLDINGS	VANCE HADLEY/ DIANA WOODS	NOV 22/11	120
1220-11	16510.000	3320 3328 EARLE	558428 BC INC	HANDY-WOODS	NOV 24/11	24
1213-11	01021.000	4650 LAZELLE	THOMSON, L	KILGREN CONST	NOV 29/11	66

CITY OF TERRACE

BYLAW NO. - 2011

"A BYLAW OF THE CITY OF TERRACE TO AMEND ZONING BYLAW NO. 1431-1995, AND AMENDMENTS THERETO, TO REZONE VARIOUS PROPERTIES OWNED BY THE CITY OF TERRACE, THE TERRACE-KITIMAT AIRPORT SOCIETY AND THE PROVINCE OF BC AND TO ZONE THOSE LANDS BROUGHT WITHIN THE CITY OF TERRACE THROUGH BOUNDARY EXPANSION IN 2010."

WHEREAS the Municipal Council of the City of Terrace has adopted Zoning Bylaw No. 1431-1995, and amendments thereto;

AND WHEREAS from time to time, zoning categories will require changes and additional lands brought within the municipal boundary will require zoning;

NOW THEREFORE, the Municipal Council of the City of Terrace, in open meeting assembled, hereby enacts as follows:

1.0 That those properties shown hatched and in bold outline on Appendix "A", attached hereto and forming part of this Bylaw, are rezoned as follows:

Terrace – City & Province of BC Lands

Legal Description	From	To
Portion of Lot 1, DL 611, DL4335A, Plan PRP47240	AR1 & No zoning	P1
PARK, DL 363, Plan PRP41675	R2	P2
PARK, DL 362, Plan BCP43946	AR2 & R2	P2
Lot A, DL 837, Plan 7779	P1	P1 & P2
Lot 25, DL 5760, Plan 13887	AR2	P2
PARK, DL 838, Plan BCP28608	AR2	P2
Rem S1/2 Lot 14-15, DL 838, Plan 1105	P1	P2
Lot 16, DL 838, Plan 1105	AR2	P2
Lot 17, DL 838, Plan 1105	AR2	P2
Lot 4, Blk A, DL 369, Plan 972	P2	P1
PARK, DL 361, Plan BCP37818	M2	P2
Portion of Lot 4, DL 360, Plan BCP48370	R2	R3
Range 5, Coast Land District, Terrace, Unsurveyed Trail, Road & Mountain	No zoning	P2

Airport – Airport Society Lands

Legal Description	From	To
<i>Blk C, DL 1735, DL 1727, DL 1743, DL 1734A, DL 4003, DL 4004, DL 4005, Plan IITU1816</i>	<i>AO, ASC, GSC, M1 & OS</i>	<i>AO, ASC, GSC & OS</i>
<i>Blk D, DL 1736, Plan BCP42044</i>	<i>AO</i>	<i>ASC</i>
<i>Blk D, DL 1735, Plan BCP42044</i>	<i>AO</i>	<i>ASC</i>
<i>Blk D, DL 4005, Plan BCP42044</i>	<i>AO & M3</i>	<i>AO & ASC</i>
<i>Blk D, DL 4004, Plan BCP42044</i>	<i>AO, M3 & OS</i>	<i>AO & OS</i>
<i>Blk E, DL 1727, Plan BCP42044</i>	<i>AO, ASC & OS</i>	<i>AO, ASC & OS</i>

Airport – Province of BC Lands

Legal Description	From	To
<i>DL 1913</i>	<i>AR1 & OS</i>	<i>AR1 & OS</i>
<i>Part DL 423</i>	<i>M1, M3 & OS</i>	<i>M3, GSC & OS</i>
<i>Part DL 4004</i>	<i>M1</i>	<i>GSC</i>
<i>Part DL 4003</i>	<i>M1 & M3</i>	<i>GSC & M3</i>
<i>Part DL 1741</i>	<i>M1, M3 & OS</i>	<i>M3 & OS</i>
<i>DL 1741, Except Plan 6478</i>	<i>AR1 & OS</i>	<i>AR1 & OS</i>
<i>Part DL 1734, Plan BCP42044</i>	<i>M1 & OS</i>	<i>GSC & OS</i>
<i>Blk B, DL 1734,</i>	<i>AR1 & OS</i>	<i>OS</i>
<i>Blk B & D, DL 1732</i>	<i>M1, AR1 & OS</i>	<i>GSC & OS</i>
<i>Part W 1/2 DL 1732</i>	<i>AR1 & OS</i>	<i>AR1 & OS</i>
<i>E 1/2 DL 1732</i>	<i>AR1</i>	<i>AR1 & OS</i>
<i>DL 1726</i>	<i>AR1, M2 RES & OS</i>	<i>M2 & OS</i>
<i>W 1/2 DL 1725</i>	<i>M2, AR1 & OS</i>	<i>M2 & OS</i>
<i>E 1/2 DL 1725</i>	<i>M2 & OS</i>	<i>M2 & OS</i>
<i>Part DL 1727</i>	<i>M2 RES</i>	<i>M2</i>
<i>Part DL 1724</i>	<i>M2 RES</i>	<i>M2 & OS</i>
<i>DL 1721</i>	<i>M2 RES & OS</i>	<i>M2 & OS</i>
<i>Part DL 1722</i>	<i>M2 RES & OS</i>	<i>M2 & OS</i>

Airport – Boundary Expansion Lands

Legal Description	From	To
<i>DL 2275</i>	<i>No zoning</i>	<i>M2 & AR1</i>
<i>Lot 1, DL 2275, Plan5108</i>	<i>No zoning</i>	<i>P1</i>
<i>DL 3060</i>	<i>No zoning</i>	<i>M2 & AR1</i>
<i>DL 3058</i>	<i>No zoning</i>	<i>M2 & AR1</i>
<i>DL 3059</i>	<i>No zoning</i>	<i>M2 & AR1</i>
<i>DL 996</i>	<i>No zoning</i>	<i>M2 & AR1</i>
<i>DL 3057</i>	<i>No zoning</i>	<i>M2</i>
<i>Rem DL 1736</i>	<i>No zoning</i>	<i>M2 & AR1</i>
<i>Blk B, DL 1736</i>	<i>No zoning</i>	<i>M2 & OS</i>

<i>Blk B, DL 1735</i>	<i>No zoning</i>	<i>OS</i>
<i>Blk B, DL 4005</i>	<i>No zoning</i>	<i>OS</i>
<i>DL 1739</i>	<i>No zoning</i>	<i>M2, AR1 & OS</i>
<i>DL 997</i>	<i>No zoning</i>	<i>M2 & AR1</i>
<i>DL 930</i>	<i>No zoning</i>	<i>AR1</i>
<i>W1/2 DL 1733</i>	<i>No zoning</i>	<i>AR1 & OS</i>
<i>NE1/4 DL 1733</i>	<i>No zoning</i>	<i>AR1 & OS</i>
<i>SE 1/4 DL 1733</i>	<i>No zoning</i>	<i>AR1 & OS</i>
<i>DL 1720</i>	<i>No zoning</i>	<i>AR1 & OS</i>

2.0 That the Zoning Maps shown as Schedule 'A' and Schedule 'B' in Zoning Bylaw No. 1431-1995, and amendments thereto, are hereby repealed and replaced with Schedule 'A' Zoning Map, attached hereto and forming part of this Bylaw as Appendix "B".

3.0 That Sections 11.4 through Section 11.8 of Zoning Bylaw No. 1431-1995 are hereby deleted and that Section 11.9 is renumbered accordingly.

4.0 This Bylaw may be cited, for all purposes, as "**Zoning Amendment (City of Terrace, Terrace-Kitimat Airport Society & Province of BC lands and Boundary Expansion 2010 lands) Bylaw No. - 2011**".

READ a first time this 11th day of October, 2011.

READ a second time this 11th day of October, 2011.

PUBLIC HEARING HELD this 14th day of November, 2011.

READ a third time this 14th day of November, 2011.

APPROVED UNDER THE TRANSPORTATION ACT this 29th day of November, 2011.

Rena Gibson

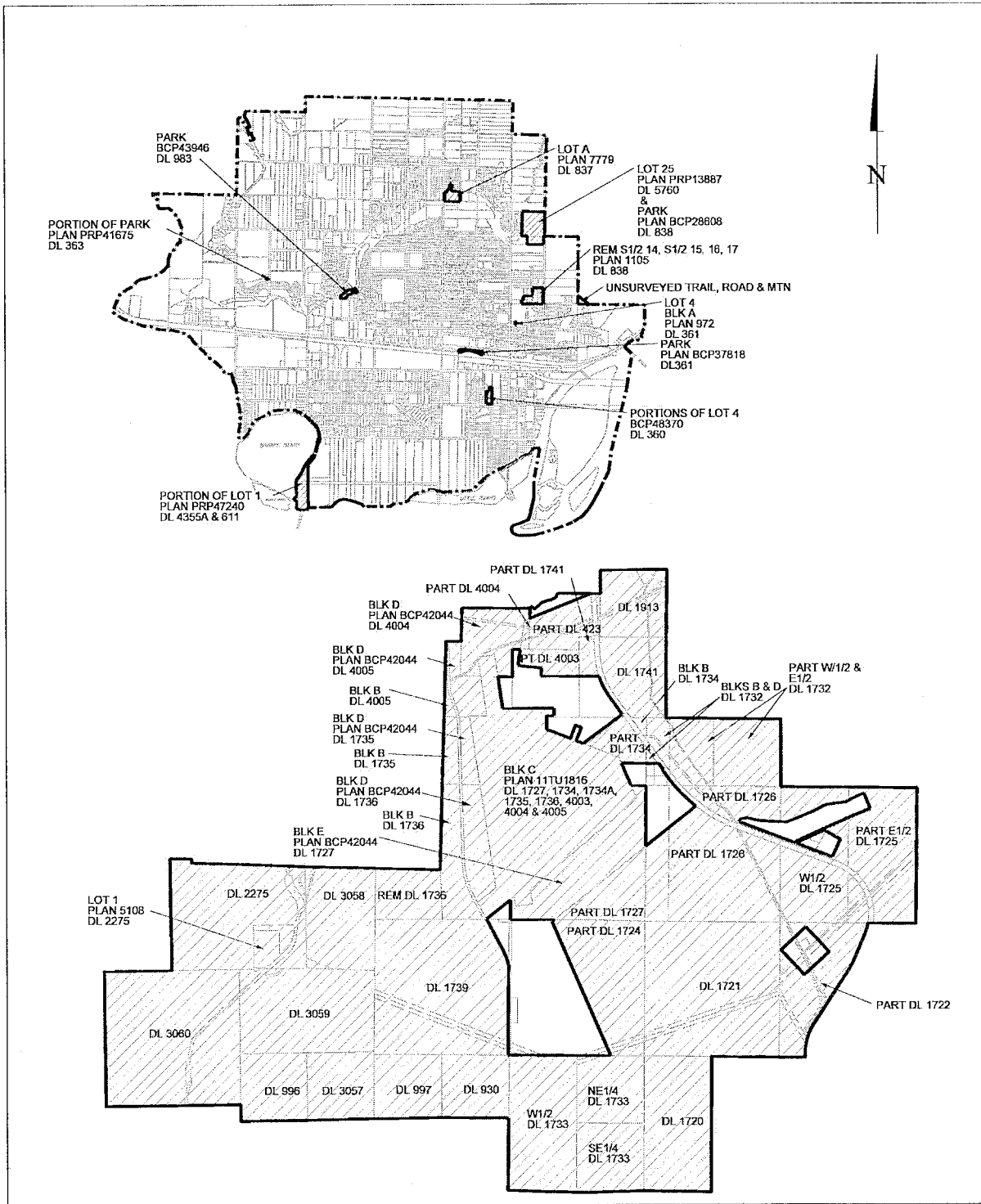
 for Ministry of Transportation and Infrastructure

ADOPTED this _____ day of _____, 2011.

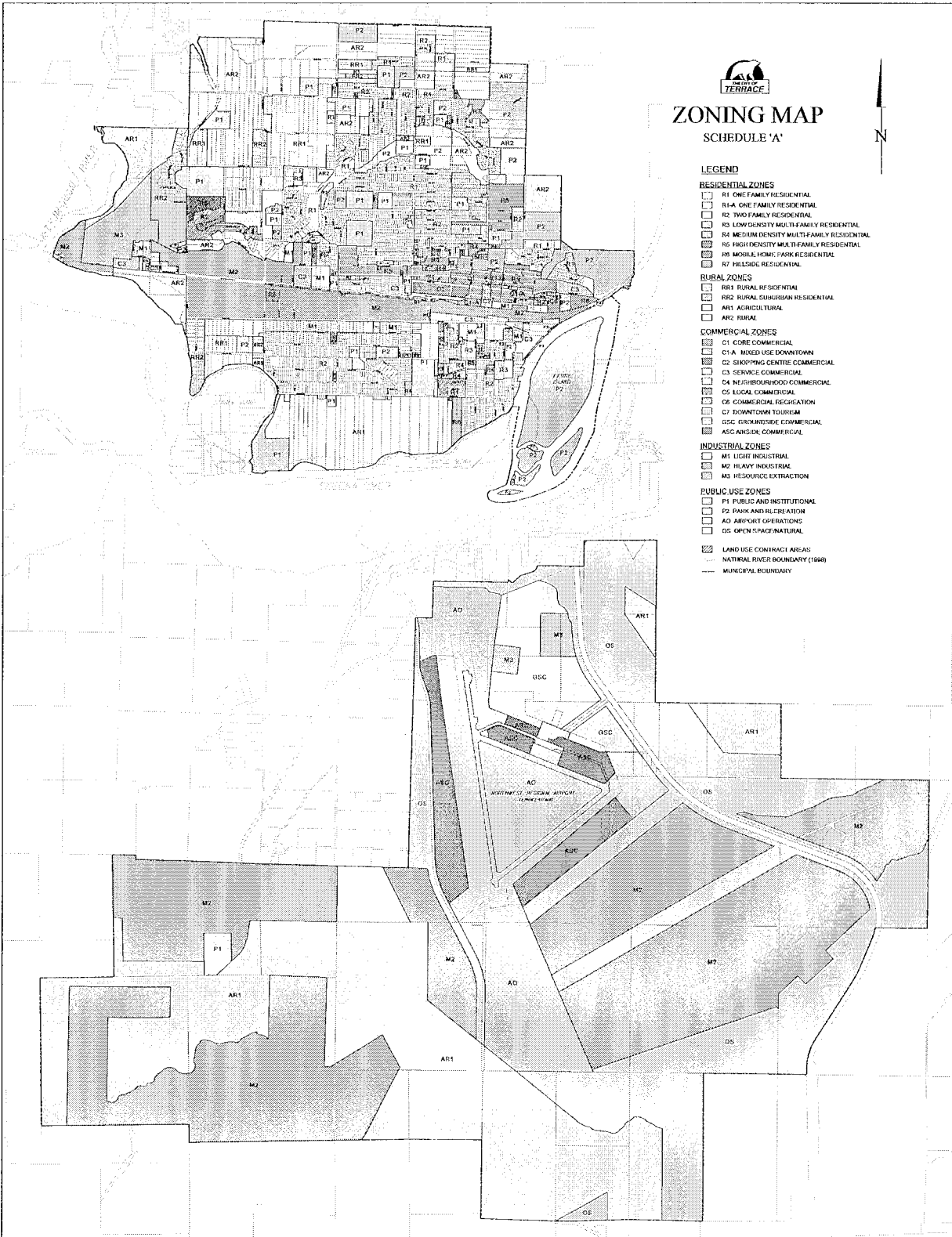
Mayor

Clerk

Appendix "A"



Appendix "B"



Terrace_Zoning_PictMap.dgn 11/22/2011 4:21:31 PM

ADOPTED *this*

day of

, 2011.

Mayor

Clerk

