

**A REGULAR COUNCIL MEETING WILL BE HELD  
IN THE MUNICIPAL COUNCIL CHAMBERS  
ON MONDAY, JULY 11, 2011 AT 7:30 P.M.**

**A G E N D A**

**CALL MEETING TO ORDER:**

**7:15 PM**

**RESOLUTION TO MOVE INTO IN-CAMERA AND CLOSE THE MEETING TO THE PUBLIC PURSUANT TO DIVISION 3, SECTIONS 90(1)(b)(e) & (k) OF THE COMMUNITY CHARTER to discuss matters relating to personnel, property and municipal services.**

**7:30 PM - REGULAR MEETING**

**ACCEPTANCE OF ADDENDUM:**

**DELEGATIONS OR GUESTS:**

*Diana Falardeau, Big Brothers and Big Sisters – Vivint Gives Back Project ..... "See Correspondence"*  
*Rick Brouwer, Skeena-Nass Center for Innovation in Resource Economics – Update ..... "See Correspondence"*

**PETITIONS AND QUESTIONS:**

**MINUTES:**

*Regular Council Meeting, June 27, 2011 ..... 3*

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

**CORRESPONDENCE:**

*Diana Falardeau, Big Brothers and Big Sisters – Vivint Gives Back Project ..... 13*  
*Rick Brouwer, Skeena-Nass Center for Innovation in Resource Economics – Update ..... Verbal 15*  
*CBC – Request for Letter of Support..... 15*

**RESOLUTION TO MOVE INTO COMMITTEE OF THE WHOLE**

**COMMITTEE OF THE WHOLE – DEVELOPMENT SERVICES COMPONENT**

*1. Development Variance Permit No. 03 – 2011 (4451 Lazelle Avenue – Rosas) ..... 19*  
*2. Temporary Liquor License Amendment Application (Boston Pizza Sports Bar)..... 25*

**COMMITTEE OF THE WHOLE – FINANCE, PERSONNEL AND ADMINISTRATION COMPONENT**

*1. Response to Notice of Motion – Gaming Funding..... 29*

**COMMITTEE REPORTS:**

*Committee of the Whole, (Development Services Component), July 11, 2011..... Verbal*  
*Committee of the Whole, (Finance, Personnel and Administration Component), July11, 2011 ..... Verbal*  
*Committee of the Whole, June 27, 2011..... 31*

**SPECIAL REPORTS:**

*Memo – Executive Assistant, Options for Participating in the Enbridge Northern Gateway Pipelines Project Review Panel ..... 33*  
*Memo – City Planner, Revision of Policy No. 98 – Housing Committee TOR..... 37*  
*Youth Advisory Committee Minutes, June 22, 2011 ..... 43*  
*Measuring Up Terrace Committee Minutes, June 28, 2011 ..... 45*  
*Housing Committee Minutes, July 5, 2011 ..... 47*  
*Cheque Register, June 2011 ..... 49*  
*Public Hearing Report, June 27, 2011 (For Information Only) ..... 55*

**BYLAWS:**

**NEW BUSINESS:**

**REPORT FROM IN-CAMERA:**

**QUESTIONS FROM THE MEDIA AND AUDIENCE:**

A handwritten signature in cursive script that reads "Heather Nunn".

**H. Nunn,  
Clerk**

**MINUTES OF THE REGULAR COUNCIL MEETING  
HELD IN THE MUNICIPAL COUNCIL CHAMBERS  
ON MONDAY, JUNE 27, 2011 AT 7:40 P.M.**

Mayor D. Pernarowski presided. Councillors present were B. Bidgood, L. Christiansen, B. Downie, C. Leclerc, B. Martindale, and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, D. Block, City Planner, T. Irwin, Sustainability Coordinator, H. Nunn, Clerk and A. Thompson, Executive Assistant.

**MOVE TO IN-CAMERA  
SPECIAL COUNCIL:**

***Meeting Called to Order at  
6:30 p.m. – Move to In-  
Camera Special Council***

*(No. 249)*

*MOVED/SECONDED to move In-Camera and close the meeting to the public pursuant to Division 3, Sections 90 (1)(b) and (e) of the Community Charter to discuss matters relating to personnel and property.*

**REGULAR MEETING:**

*Mayor Pernarowski advised that the City's Talkback Line is available for any comments or concerns viewers of this meeting may wish to bring to the attention of Council. He further advised that Council agendas and minutes are available for viewing on the City's home page at [www.terrace.ca](http://www.terrace.ca).*

**PUBLIC INPUT:**

***City of Terrace 2010 Annual  
Report***

*Mayor Pernarowski advised that the first item to be dealt with on this meeting's Agenda was an opportunity to hear public input in regard to the 2010 Annual Report for the City of Terrace.*

*There being no public input on this matter, Mayor Pernarowski advised that this matter would be further dealt with under the "Special Reports" portion of this meeting's Agenda (see Resolution No. 262).*

**ADDENDUM:**

*There was no Addendum.*

**DELEGATIONS & GUESTS:**

***Fire Chief John Klie,  
Introduction***

*Mr. John Klie is the new Fire Chief for the City of Terrace. He worked in the Kitimat Fire Department for 35 years. He is familiar with the Terrace Fire Personnel and is looking forward to starting his position officially on July 4, 2011.*

Mayor Pernarowski thanked Fire Chief Klie for his presentation, welcomed him to the City of Terrace and presented him with a City of Terrace pin.

**PETITIONS AND QUESTIONS:**

There were no petitions or questions.

**MINUTES:**

**Regular Council Minutes,  
June 13, 2011**

MOVED/SECONDED that the Regular Council Minutes of June 13, 2011 be adopted as circulated.

(No. 257)

Carried Unanimously.

**BUSINESS ARISING FROM THE MINUTES (OLD BUSINESS):**

There was no Old Business.

**CORRESPONDENCE:**

There was no Correspondence.

**COMMITTEE REPORTS (FOR INFORMATION ONLY):**

**Committee of the Whole**  
➤ **Development Services Component,  
June 13, 2011**

MOVED/SECONDED that the June 13, 2011 Development Services Component of the Committee of the Whole report be received for information.

(No. 258)

Carried Unanimously.

**SPECIAL REPORTS:**

**Memo – Economic Development Officer, TEDA Board Size**

MOVED/SECONDED that Council approve a change to the TEDA Bylaw 3.(2).(c) from:

9 members-at-large appointed by the City of Terrace, the Terrace and District Chamber of Commerce, and the Terrace Economic Development Authority, for a period of two years,

to

7 members-at-large appointed by the City of Terrace and the Terrace and District Chamber of Commerce to the Terrace Economic Development Authority Board, for a two-year term.

(No. 259)

Carried Unanimously.

***Memo – Sustainability Coordinator, A Report on the Findings and Recommendations from the Zero Waste Challenge Pilot Project***

*(No. 260)*

*MOVED/SECONDED that the summary report on the Zero Waste Challenge Pilot Project be received for information.*

*Carried Unanimously.*

***Memo – Sustainability Coordinator, Bylaw for the Regulation of the Use of Cosmetic Pesticides***

*(No. 261)*

*MOVED/SECONDED that Council provide a letter of support for a Provincial ban on the cosmetic use of pesticides.*

*Carried Unanimously.*

***Memo – Executive Assistant, 2010 Annual Report***

*(No. 262)*

*MOVED/SECONDED that the 2010 Annual Report be received as presented.*

*Carried Unanimously.*

***Youth Advisory Committee Minutes, May 4, 2011***

*(No. 263)*

*MOVED/SECONDED that the May 4, 2011 Minutes of the Youth Advisory Committee be received for information.*

*Carried Unanimously.*

***Youth Advisory Committee Minutes, May 25, 2011***

*(No. 264)*

*MOVED/SECONDED that the May 25, 2011 Minutes of the Youth Advisory Committee be received for information.*

*Carried Unanimously.*

***Youth Advisory Committee Minutes, June 8, 2011***

*(No. 265)*

*MOVED/SECONDED that the June 8, 2011 Minutes of the Youth Advisory Committee be received for information.*

*Carried Unanimously.*

**Oral Report, Public Hearing,  
June 27, 2011**

(No. 266)

MOVED/SECONDED that the oral report for the June 27, 2011 Public Hearing be adopted with the following recommendations:

- 1. LAND USE CONTRACT AMENDMENT FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT A, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5319 MOUNTAIN VISTA DRIVE]; LOT B, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5233 MOUNTAIN VISTA DRIVE]; LOT D, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5219 MOUNTAIN VISTA DRIVE]; LOT E, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5217 MOUNTIAN VISTA DRIVE]; AND LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP44770 [5301 MOUNTAIN VISTA DRIVE]**

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*It was recommended that the Public Hearing be closed on this application and that the bylaw to amend Land Use Contract Bylaw No. 729-1974 by discharging the parcels legally described as Lot A, District Lot 363, Range 5, Coast District, Plan BCP46060 [5319 Mountain Vista Drive]; Lot B, District Lot 363, Range 5, Coast District, Plan BCP46060 [5233 Mountain Vista Drive]; Lot D, District Lot 363, Range 5, Coast District, Plan BCP46060 [5219 Mountain Vista Drive]; Lot E, District 363, Range 5, Coast District, Plan BCP46060 [5217 Mountain Vista Drive]; and Lot 1, District Lot 363, Range 5, Coast District, Plan BCP44770 [5301 Mountain Vista Drive] from the Land Use Contract proceed to third reading.*

**2. ZONING AMENDMENT FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT A, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5319 MOUNTAIN VISTA DRIVE]; LOT B, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5233 MOUNTAIN VISTA DRIVE]; LOT D, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5219 MOUNTAIN VISTA DRIVE]; LOT E, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5217 MOUNTIAN VISTA DRIVE]; AND LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP44770 [5301 MOUNTAIN VISTA DRIVE]**

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*It was recommended that the Public Hearing be closed on this application and that the bylaw to amend Schedule 'A' of Zoning Bylaw No. 1431-1995 to rezone the properties legally described as Lot A, District Lot 363, Range 5, Coast District, Plan BCP46060 [5319 Mountain Vista Drive]; Lot B, District Lot 363, Range 5, Coast District, Plan BCP46060 [5233 Mountain Vista Drive]; Lot D, District Lot 363, Range 5, Coast District, Plan BCP46060 [5219 Mountain Vista Drive]; Lot E, District 363, Range 5, Coast District, Plan BCP46060 [5217 Mountain Vista Drive]; and Lot 1, District Lot 363, Range 5, Coast District, Plan BCP44770 [5301 Mountain Vista Drive] from One-Family Residential (R1) to Two-Family Residential (R2) proceed to third reading.*

**3. OFFICIAL COMMUNITY PLAN 2011**

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*It was recommended that, having considered appropriate consultation, both early and ongoing, with specific persons, community agencies, organizations and authorities considered to be potentially affected and having engaged in public consultation since April 2009, all in consideration of, and in compliance with the Local Government Act, the City of Terrace, following the holding of a Public Hearing, amend at third reading and adopt a bylaw to repeal and replace Official Community Plan Bylaw No. 1771-2002 and to designate as the Official Community Plan for all areas of the City Terrace the attached Schedules A to F, forming part of the bylaw.*

*Carried Unanimously.*

**BYLAWS:**

**Official Community Plan  
Bylaw,  
Project No. ADP-02-1107  
Third Reading as Amended**

(No. 267)

*MOVED/SECONDED that Official Community Plan Bylaw, Project No. ADP-02-1107 be read by title only and passed in its third reading as amended.*

*Carried Unanimously.*

**Official Community Plan  
Bylaw,  
Project No. ADP-02-1107  
Adoption**

(No. 268)

*MOVED/SECONDED that Official Community Plan Bylaw, Project No. ADP-02-1107 be read by title only and adopted.*

*Carried Unanimously.*

**Land Use Contract  
Amendment (Mountain Vista  
Drive) Bylaw,  
Project No. ADP-02-1109  
Third Reading**

(No. 269)

*MOVED/SECONDED that Land Use Contract Amendment (Mountain Vista Drive) Bylaw, Project No. ADP-02-1109 be read by title only and passed in its third reading.*

*Carried Unanimously.*

**Zoning Amendment  
(Mountain Vista Drive)  
Bylaw,  
Project No. ADP-02-1110  
Third Reading**

*MOVED/SECONDED that Zoning Amendment (Mountain Vista Drive) Bylaw, Project No. ADP-02-1110 be read by title only and passed in its third reading.*

*Carried Unanimously.*

*(No. 270)*

**NEW BUSINESS:**

***Councillor B. Pollard***

*Councillor Pollard provided a verbal report of the Regional District of Kitimat-Stikine board meeting which he attended with Councillor Leclerc on June 24, 2011.*

***Councillor B. Bidgood***

*Councillor Bidgood attended the Caledonia Senior Secondary School awards ceremony, the Official Opening of the new 16/37 Community Futures Office, and a Seniors' Committee meeting.*

***Notice of Motion***

*Councillor Bidgood announced that he would be making a motion at the July 11, 2011 Regular Council meeting that the City of Terrace allocate 10% of the proceeds from the community gaming license to the Terrace Community Foundation, and that Administration provide a report regarding the feasibility and sustainability of this practice.*

***Councillor C. Leclerc***

*Councillor Leclerc reported on the Kitimat-Terrace Airport Society's Annual General Meeting.*

***Councillor B. Downie***

*Councillor Downie reported on the Diversity Health Fair. He also provided a synopsis of a Northwest Corridor Development Corporation Board meeting held in Vancouver earlier this month. Councillor Downie toured the new Market Estates housing with the Mayor, Councillor Leclerc, the Housing Committee and the Seniors' Committee last week. Councillor Downie also reported on the activities of the Little Townsite/Big Celebration Committee and their display at the Skeena Mall.*

***Mayor D. Pernarowski***

*Mayor Pernarowski reported on the official unveiling of the Youth Advisory Committee mural project at George Little Park. He provided additional information on the Caledonia Senior Secondary School awards ceremony where he presented the City Freeman Award.*

*Mayor Pernarowski recognized that this is CAO Poole's last Council meeting with the City of Terrace. He thanked Mr. Poole for his contributions. Councillor Leclerc thanked Mr. Poole for his consistent level of respect for everyone, his integrity and the support he has provided to Council. Councillor Pollard remarked that the service he has provided to Council and staff has been personal and focused. He thanked Mr. Poole for making him a better Councillor and he appreciated the experience of working with him. Councillor Bidgood acknowledged Mr. Poole's efforts to contribute to the success of Council and for his candor. Councillor Downie described Mr. Poole's dedication to the City of Terrace and his efforts to clarify the roles of Council and staff and how his skills have raised the reputation of the City of Terrace and his ability to help Council get the best out of the limited resources of the City. Councillor Martindale said Mr. Poole offered Council a safe environment in which to make good decisions, and the he was honoured to work with him over the past three years. Councillor Christiansen thanked Mr. Poole for his firm, fair and respectful approach to working with people and wished him the best.*

*Mayor Pernarowski remarked on Mr. Poole's patience and the guidance he provided to the City and to Mayor and Council. He presented Mr. Poole with two paintings by Councillor Christiansen.*

*Mr. Poole thanked Council for allowing him to serve at a job he loves. He feels the staff here at the City will continue his work.*

**REPORT FROM IN-CAMERA:**

*There was one item released from In-Camera Status.*

In-Camera Special Meeting  
of Council, June 13, 2010

Appointments to TEDA  
Director Selection  
Committee

**RESOLUTION NO. 247**

MOVED/SECONDED that Councillor Leclerc and Councillor Martindale be appointed to represent the City of Terrace on the Terrace Economic Development Authority (TEDA) Director Selection Committee for 2011.

**QUESTIONS/COMMENTS  
FROM THE MEDIA:**

*There were no questions.*

**ADJOURNMENT:**

*(No. 271)*

*MOVED/SECONDED that the June 27, 2011 Regular Meeting of Council be now adjourned and that Council move to In-Camera and close the meeting to the public pursuant to Division 3, Section 90 (1)(k) of the Community Charter to discuss matters relating to Municipal service.*

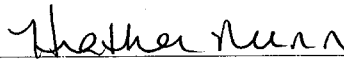
*Carried Unanimously.*

*The meeting adjourned at 9:20 p.m.*

**CERTIFIED CORRECT:**

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**Mayor**

---

**Clerk**



**Heather Nunn**

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**From:** Diana Falardeau [dianafalardeau@tdcss.ca]  
**Sent:** July 5, 2011 1:19 PM  
**To:** Heather Nunn  
**Cc:** Alisa Thompson  
**Subject:** information for city council presentation July 11th  
**Attachments:** Vivint Gives Back Project poster2.jpg  
  
**Importance:** High

Please note this is the information that I will be presenting to council. I am hoping they will support my efforts by including information on the Arena announcement board (outside), including information with paystubs or any other suggestions they may have. This works much like Hockeyville the charity with the most votes wins the money. I am also looking for volunteers assist with various community projects for Big Brothers Big Sisters.

Vote for us to help us win up to \$250 000 vote at the link below

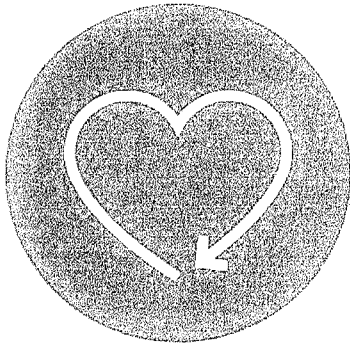
*TD CSS Big Brothers Big Sisters of Terrace with the Vivint Gives Back Project | Vivint*

*Diana Falardeau*

Program Coordinator  
Terrace Big Brothers/Big Sisters  
#200 3219 Eby Street  
Terrace BC V8G 4R3  
Ph: 250 635 4232 Fax: 250 635 6319  
[www.tdcss.ca](http://www.tdcss.ca)  
e-mail [bbbs@tdcss.ca](mailto:bbbs@tdcss.ca)  
Visit us on facebook under Terrace Bigs  
<https://www.facebook.com/profile.php?id=100001082294656&success=1>

*"Start something..."*

This electronic mail (including any attachments) may contain information that is privileged, confidential, and/or otherwise protected from disclosure to anyone other than its intended recipient(s). Any dissemination or use of this electronic email or its contents (including any attachments) by persons other than the intended recipient(s) is strictly prohibited. If you have received this message in error, please notify us immediately by reply email so that we may correct our internal records. Please then delete the original message (including any attachments) in its entirety.



# vivint.givesback PROJECT

## We Need Your Votes!

Support Our Program. We can win up to \$250 000 to help children in our community.



## TDCSS Big Brothers Big Sisters of Terrace

Region: Canada

Location: Terrace, BC

Website: [www.tdcss.ca](http://www.tdcss.ca)

Description: Our program is part of the National Big Brothers Big Sisters Organization and operates under TDCSS a local non-profit community organization. Terrace Big Brothers Big Sisters program offers mentoring services to children in our community. We support families and children by providing a positive role model for children who benefit from a mentoring friendship. Our program is offered free of charge to families. Our programs are shown to have a positive impact on the children's life with the children being less likely to use drugs or alcohol, and more likely to graduate from high school.

**First, you need to...**

**Log in and connect with the Vivint Gives Back Project**



**VOTE for us at**

**[www.vivint.com/givesbackproject/charity/152](http://www.vivint.com/givesbackproject/charity/152)**

**Hit the ENDORSE button at the bottom**

**You can vote everyday!**

## Heather Nunn

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**From:** Johnny Michel [Johnny.Michel@CBC.CA]  
**Sent:** July 6, 2011 5:22 PM  
**To:** Mayor David Pernarowski <hnunn@terrace.ca>  
**Subject:** Supporting CBC's Licence Renewal Application

Dear Mayor Pernarowski,

CBC's broadcast licence is up for renewal this fall. This is an important milestone for Canada's public broadcaster, and we would be very grateful for any support you may offer.

In summary, our application to the CRTC asks for three things:

1. Streamlined regulation that will allow CBC/Radio-Canada to adapt to the interests and requirements of its audiences, as well as the constantly changing broadcasting environment;
2. Stable funding under programs like the Local Programming Improvement Fund (LPIF) to continue enhancing the local services it has promised Canadians and that Canadians want;
3. Prominent access to all distribution platforms that Canadians are using, a critical requirement given the extent of consolidation in the broadcasting industry.

Since the Corporation's last application, 12 years ago, there have been dramatic changes in consumer demand and broadcasting technology. We're meeting those changes head on in many ways and there's lots of information about that - and summaries - on our Licence Renewal website:

<http://cbc.radio-canada.ca/crtcllicence>

We would appreciate your willingness to write to the CRTC to let them know you support CBC's application and plans for the future. On the website you will also find a sample letter\* to the CRTC and information and links for sending it - or your own personal message - to the Commission. Submissions must be received by the CRTC by Monday, July 18.

If you have any questions or concerns, I can be reached at this e-mail address or the number below. Thank you so much for your support of Canadian public broadcasting and CBC's vision for the future.

Cheers,  
Johnny

Johnny Michel  
Managing Director,

[DATE]

**SAMPLE LETTER**

Mr. Robert A. Morin  
Secretary General  
CRTC  
Ottawa, ON K1A 0N2  
Fax: 819-994-0218

Dear Mr. Morin,

**Re: Broadcasting Notice of Consultation CRTC 2011-379 – Licence renewals for the Canadian Broadcasting Corporation’s French- and English-language services.**

- 1) I am writing to express my support for CBC/Radio-Canada in its bid to have its broadcasting licences renewed by the CRTC.
- 2) The public broadcaster makes an essential contribution to the Canadian broadcasting system. By spending more on Canadian programming than all other conventional broadcasters combined, CBC/Radio-Canada provides critical support for Canadian content and the independent production sector that creates it, ensures a diversity of voices in the media landscape, and provides distinctive programming not available from any other broadcaster.
- 3) Through its new strategy, *2015: Everyone, Every way*, CBC/Radio-Canada is promising to provide even more Canadian content, improve and expand its local radio and television service, and double its investment in digital platforms.
- 4) I support CBC/Radio-Canada’s vision for the future of public broadcasting in Canada and urge the CRTC to create the conditions that will allow it to fully implement its strategy.

5) CBC/Radio-Canada needs regulatory flexibility to adapt to the interests and requirements of its audiences, as well as the constantly changing broadcasting environment. The public broadcaster needs any and all the financial support that the CRTC can provide, particularly through the Local Programming Improvement Fund to continue enhancing the local services it has promised Canadians and that Canadians want. And given the extent of consolidation in the broadcasting industry, the national public broadcaster needs to be assured prominent access to all distribution platforms that Canadians are using.

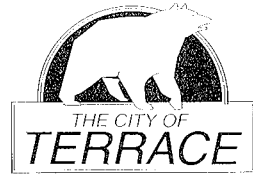
Yours sincerely,

[name]  
[address]  
[e-mail]

c.c.: CBC/Radio-Canada  
181 Queen Street  
P.O. Box 3220  
Station C  
Ottawa, ON K1Y 1E4  
Fax: 613-288-6257  
[regulatoryaffairs@cbc.ca](mailto:regulatoryaffairs@cbc.ca)

\*\*\* END OF DOCUMENT \*\*\*





**CITY OF TERRACE**

**DEVELOPMENT SERVICES COMPONENT**

**OF THE COMMITTEE OF THE WHOLE REPORT**

**MEMO:** Ron Poole, CAO for Committee of the Whole  
**FROM:** David Block, City Planner  
**DATE:** July 11, 2011  
**SUBJ:** *Development Variance Permit for Parcel 1, District Lot 369, Range 5, Coast District, Plan BCP3337 [4451 Lazelle Avenue]*

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**RECOMMENDATION:**

*It is recommended that the City issue Development Variance Permit No. 03-2011 for the property located at 4451 Lazelle Avenue (Parcel 1, District Lot 369, Range 5, Coast District, Plan BCP33371), including the following variances:*

***To vary Section 6.5.3.3 R5 – High Density Multi-Family Residential Regulations Minimum Setbacks, of Zoning Bylaw No. 1431-1995 and amendments thereto to reduce the front parcel line setback from 7.5 metres to 2.0 metres for property with a single detached dwelling, to allow the placement of an accessory structure of 6.4 sq. metres in size for use as a garden shed and for miscellaneous storage purposes.***

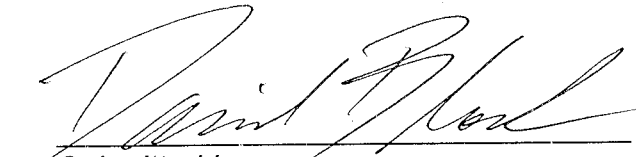
**BACKGROUND:**

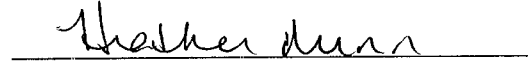
*On June 16, 2011 an application for a Development Variance Permit was submitted by Davinder Sangha, acting on behalf of Claudia Rosas, owner of the subject property. The property is zoned R5 – High Density Multi-Family Residential Zone and is designated Downtown in the Official Community Plan.*

*Mr. Sangha and Ms. Rosas wish to construct an accessory building for use as a garden shed and for miscellaneous storage at the front of their residential lot on Lazelle Avenue. The subject property is on a steep slope and the new residential dwelling recently constructed while taking advantage of the topography in its design also required, and was granted a front yard setback relaxation to 6.0 metres. There is no viable option for the owners to construct a garage and the proposed location for the garden shed is the only portion of the property that has level access for this accessory building. The accessory structure will not require a building permit due to its small floor area of less than 100 sq. ft. Attached is a site plan showing the proposed location of the accessory structure on the subject lot.*

A public notice was sent to adjacent property owners within the specified distance as required in the Local Government Act, R.S.B.C., 1996, (and amendments thereto), under Section 922, Subsection 4. The notice stated the location of the subject property and the nature of the proposed variances and indicated the location at which any person(s) could review and comment on the permit application. The notice indicated the time a place at which Council would consider this item and adjacent property owners would have an opportunity for input.

As of the writing of this report, no comments or responses were received from adjacent property owners or tenants.

  
Submitted by  
DB/tw

  
Approved for Submission to Council



**CITY OF TERRACE**



**DEVELOPMENT VARIANCE PERMIT NO. 03-2011**

1. *This Permit applies only to the land described below, and any and all buildings, structures and other developments thereon:*

**Parcel 1, District Lot 369, Range 5, Coast District, Plan BCP33371 as shown on the drawing attached as Schedule "A".**

**Civic Address: 4451 Lazelle Avenue  
PID # 027-282-333**

2. *This Permit is binding upon the current owner(s) of the lands described in Section 1 above:*

**Name: Claudia Rosas**

**Address: 4451 Lazelle Avenue  
Terrace, B.C. V8G 1R9**

*and all persons who acquire an interest in the land described in Section 1 above.*

3. *This Permit is issued in accordance with Section 922 of the Local Government Act.*
4. *This Development Variance Permit is issued subject to compliance with all City of Terrace Bylaws except as specifically varied or supplemented, by this Permit, as follows:*

- a) *Section 6.5.3.3 R5 – High Density Multi-Family Residential Regulations Minimum Setbacks, of Zoning Bylaw No. 1431-1995 and amendments thereto, shall be varied to reduce the front parcel line setback from 7.5 metres to 2.0 metres for property with a single detached dwelling, to allow the placement of an accessory structure of 96 sq. ft. in size for use as a garden shed and for miscellaneous storage purposes.*

5. *If the development permitted by this Permit is not commenced within twelve (12) months of the date of this Permit, or if the development is not completed within twenty-four (24) months of the date of this Permit, this Permit shall lapse.*

6. ***THIS IS NOT A BUILDING PERMIT.***

7. *Authorising Resolution passed by Council this 11<sup>th</sup> day of July, 2011.*

8. *Issued this 11<sup>th</sup> day of July, 2011.*

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**Heather Nunn, Clerk**

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**I/WE \_\_\_\_\_, THE  
OWNER(S) OR AUTHORISED AGENT(S) OF THE LANDS HEREINBEFORE  
DESCRIBED, DO HEREBY AGREE AND CONSENT TO ALL OF THE TERMS AND  
CONDITIONS HEREIN EXPRESSED.**

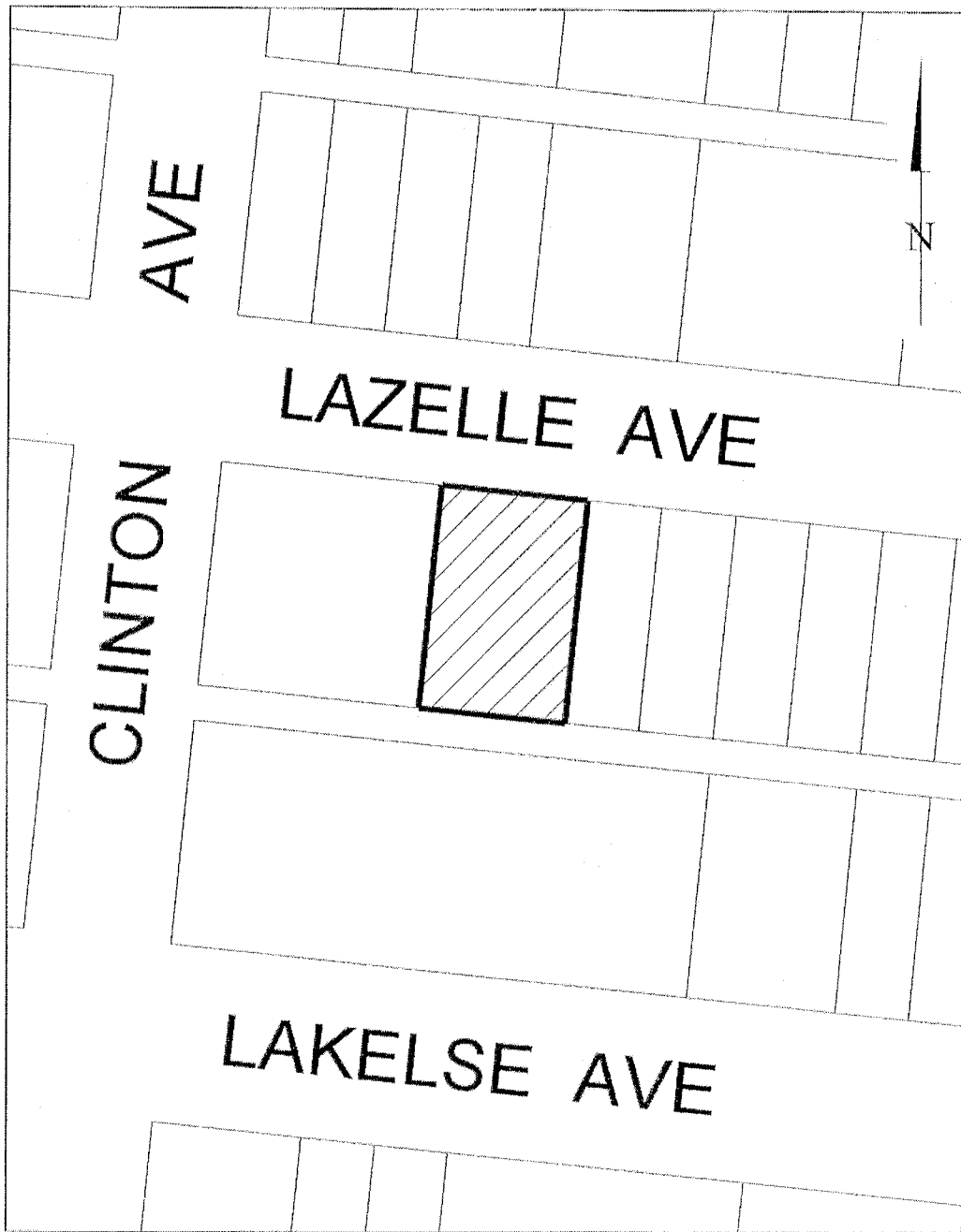
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**Owner/Authorised Agent**

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**Owner/Authorised Agent**

SCHEDULE "A"





Agenda ✓  
01-1106  
02-1102  
L

**CITY OF TERRACE**

**DEVELOPMENT SERVICES COMPONENT**

**COMMITTEE OF THE WHOLE REPORT**

**MEMO:** Heather Nunn, Interim CAO for Committee of the Whole

**FROM:** David Block, City Planner

**DATE:** July 11, 2011

**SUBJECT:** Temporary Liquor License Amendment Application (Extension of Licensed Area July 30, 2011) – Boston Pizza Sports Bar (Terrace)

**RECOMMENDATION:**

That Council pass the attached resolution recommending approval for a temporary extension of the licensed area for Boston Pizza Sports Bars (Terrace) for the operation of a beer garden and the hosting of the Riverboat Days “Slingers Event” on July 30, 2011.

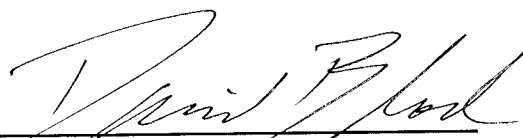
**BACKGROUND:**

On June 30, 2011 an application for a temporary amendment to a primary liquor license was submitted by Ryan Konowalyk, manager of Boston Pizza Sports Bar (Terrace). The Liquor Control and Licensing Board (LCLB) requires comment/approval from the local municipal government prior to issuing the temporary extension.

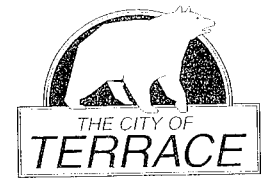
The reason for the application is to allow for the establishment of an outdoor beer garden as an extension of Boston Pizza Sports Bar (Terrace) for the hosting of the annual Riverboat Days “Slingers Event” to be held on July 30, 2011. The applicant intends to establish a fenced patio area in the west parking lot area. Access to the beer garden will be available only from within the existing outdoor patios (see attached layout). The temporary extension would allow the additional patio space to operate from 11:00 a.m. to 6:00 p.m. for this one time event.

A copy of the application was referred to the R.C.M.P. who state that they do not have any concerns regarding this application and will monitor the temporary extension of the license to an outdoor patio.

City of Terrace Policy No. 83 states that Council should consider the potential for noise and the impact on the community that may result from a temporary license amendment. The subject property, located at 4924 Highway 16 West, is in the Service Commercial area and therefore it is not anticipated that an extension of the licensed area to allow for the operation of a beer garden at the subject location will create noise disturbance nor is it likely that this application will cause a negative impact on the community.

  
Submitted by  
DB/tw

  
Approved for Submission to Council



**RESOLUTION FOR A TEMPORARY LICENSE AMENDMENT APPLICATION**

**To: General Manager, Liquor Control and Licensing Branch, Victoria, BC**

**Re: Application for Temporary Extension of Licensed Area (Beer Garden) as an amendment to Liquor Primary License No. 301827- Boston Pizza Sports Bar (Terrace)**

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At the City of Terrace Council meeting held on July 11, 2011, Council passed the following resolution with respect to the application for the above named amendment.

"Be it resolved that:

1. The City of Terrace Council recommends the "temporary" amendment of the subject license for July 30, 2011 as:
  - a) The application is for a temporary extension of the licensed sales area to allow for an outdoor beer garden (4924 Highway 16 West) during a special event and the allotted time frame of 11:00 a.m. to 6:00 p.m.;
  - b) The R.C.M.P. does not oppose the temporary extension of licensed area; and
  - c) The amendment is in accordance with City of Terrace Policy No. 83 in reviewing requests for a temporary extension of licensed area on a case-by-case basis.
  
2. The Council's comments on the prescribed considerations are as follows:
  - a) The potential for noise if the application is approved will be negligible as it is in an existing establishment in a commercial area; and
  - b) The impact on the community if the application is approved will be negligible.
  
3. The views of the residents were not gathered for this application because:
  - a) City of Terrace Policy No. 83 – Liquor License Application Process does not require a public notice and hearing for temporary applications.

The undersigned hereby certifies the above resolution to be a true copy of the resolution passed by the Council of the City of Terrace on July 11, 2011.

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**Heather Nunn, Clerk**

FLOWER  
GARDEN

PROPOSED BEER GARDENS (90 PERSON CAPACITY)

PATIO 1

PATIO 2





**CITY OF TERRACE**

**FINANCE, PERSONNEL & ADMINISTRATION**

**COMMITTEE OF THE WHOLE**

**MEMO:** Heather Nunn, Acting CAO for Mayor & Council  
**FROM:** Ron Bowles, Director of Finance  
**DATE:** July 4, 2011  
**SUBJ:** Gaming Funding – Notice of Motion, Councillor Bidgood

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**RECOMMENDATION:** THAT during the 2012 budget deliberations, Council consider allocating 10% of community gaming revenue to the Terrace Community Foundation if the projected proceeds exceed the budget of \$400,000 per year.

**BACKGROUND:** During the June 27, 2011 regular meeting of council, Councillor Bidgood gave notice of motion to allocate 10% of the City's proceeds from the community gaming license to the Terrace Community Foundation and for Administration to provide a report regarding the feasibility and sustainability of this practice.

The budget from community gaming is \$400,000, increasing by 2% per year after 2011. As this is new revenue commencing in late 2009 and first year operations are often high, predicting a normal budget is difficult. Based on year-to-date results from this second year of operations, \$440,000 may be appropriate. We will know more after reviewing the second quarter results in August.

The current budget of \$400,000 has been fully allocated to items such as downtown snow removal, sustainability coordinator, firefighter, building inspector, sewer/water technician and gardener.


A change to the current year budget may require a bylaw amendment but a change to future year budgets can more simply be included in the 2012 to 2016 financial plan.

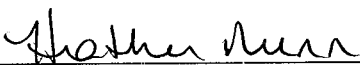
**BUDGETARY IMPACT OF RECOMMENDATION (if applicable):**

Budgeted Amount: Unbudgeted Amount: \$ 40,000

  
Treas.

**COUNCIL INITIATIVE:** Creating a healthy, vibrant and sustainable community.

  
Submitted by

  
Approved for Submission to Council



**REPORT OF THE COMMITTEE OF THE WHOLE  
MEETING HELD IN ROOM 112 AT THE UNBC  
NORTHWEST CAMPUS, 4837 KEITH AVENUE, ON  
MONDAY, JUNE 27, 2011 AT 2:00 P.M.**

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Chair D. Pernarowski presided. Members present were B. Bidgood, B. Downie, C. Leclerc and B. Martindale. Members L. Christiansen and B. Pollard were absent. Also in attendance were R. Poole, Chief Administrative Officer and H. Nunn, Clerk.

The Committee of the Whole meeting commenced at 2:00 p.m.

**1. NORTHERN MEDICAL PROGRAM UPDATE**

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Dr. David Snadden, Vice Provost Medicine, for the University of Northern BC (UNBC) and Dr. Gavin Stuart, Dean of the Faculty of Medicine for the University of BC (UBC) were present for the meeting via video-conferencing.

Also in attendance for the meeting were Mr. Chris Chapman, UNBC Medical Student, and Mr. Art Erasmus.

Chair Pernarowski opened the meeting and introductions were made by Member Downie.

Mr. Chapman was raised in Terrace and is currently completing his third year in the Northern Medical Program at UNBC and is part of the Integrated Clerkship Program. He spoke about his experiences in the program and how the Northern Medical Program Trust (the trust) has assisted him. Students receive funds from the trust at the beginning of each year to assist them with the costs of travel, moving expenses etc. as they move to different rural communities for training. The trust also helps the northern students stay connected with students from UBC by providing some funding for travel to Vancouver.

Mr. Chapman left the meeting at 2:10 p.m.

Dr. Snadden noted that the trust also provides support to Nurse Practitioner students. He explained that the Northern

Medical Program was created to address the issue of northern and rural communities often facing a shortage of physicians and healthcare professionals. By recruiting students from rural areas and giving them rural medical experiences they are more likely to settle in a rural area. They are hoping to eventually include other healthcare professionals in the program such as physiotherapists, occupational therapists and speech audiologists.

Member Downie spoke about the City's \$400,000 pledge to the Northern Medical Program Trust. To date the City has contributed approximately 48% of that pledge and there is a desire to develop a framework for raising the remaining 52%.

Dr. Snadden will provide the City with an appropriate contact person from the Northern Medical Program Trust who can work with the City to help develop a fundraising strategy.

**There were no recommendations.**

The June 27, 2011 Committee of the Whole meeting adjourned at 2:20 p.m.

**CERTIFIED CORRECT**

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**Chair**

*Shalun Ann*

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**Clerk**



**CITY OF TERRACE**

**COUNCIL REPORT**

**MEMO:** Mayor & Council  
**FROM:** A. Thompson, Executive Assistant  
**DATE:** July 11, 2011  
**SUBJ:** Options for Participating in the Enbridge Northern Gateway Pipelines Project Review Panel

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**RECOMMENDATION:**

*It is recommended that the City of Terrace register for Intervenor status with the Enbridge Northern Gateway Pipelines Project Review Panel.*

**BACKGROUND:**

*The Enbridge Northern Gateway Project Joint Review Panel will be holding a series of regulatory hearings for the proposed pipeline project. There is an opportunity for the City of Terrace to participate by registering to be an Intervenor. The deadline to register is July 14, 2011. There are three participation levels:*

- 1) Register to be an Intervenor to receive a notice (via email) as each document is filed with the Joint Review Panel. There is no opportunity to make a public comment regarding the City's opinion on the project, however, the City of Terrace has made the decision to remain neutral on the proposed Northern Gateway Pipelines Project. This option would allow the City to be informed without providing an opinion.*
- 2) Register to be an Intervenor and to reserve the right to provide final argument. This option would provide information as in the option above and would allow the City the opportunity to provide a verbal or written final argument. It is possible to decline the provision of a final argument, but this option would give the City a chance to make a final argument in the future if so desired.*
- 3) Register to be an Intervenor, provide final argument, and to provide evidence. This option would require legal advice and may be expensive as well as unnecessary.*

Attached is some background information regarding participating as an Intervenor in the Joint Review Panel Process. The City has previously registered to be an Intervenor in other regulatory processes.

**BUDGETARY IMPACT OF RECOMMENDATION (if applicable):**

\_\_\_\_\_  
Treas.

Budgeted Amount:

Unbudgeted Amount:

Alisa Thompson  
Submitted by Alisa Thompson

Shaker Khan  
Approved for Submission to Council

National  
Energy BoardOffice national  
de l'énergieCanadian Environmental  
Assessment AgencyAgence canadienne  
d'évaluation environnementale

Canada

## Enbridge Northern Gateway Project Joint Review Panel

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### Intervenor

Participating as an Intervenor allows you to:

- submit written questions, known as information requests;
- submit evidence in written format, or with permission orally during the community hearings;
- question other Intervenor and Northern Gateway orally at the final hearings;
- receive all documents submitted in the joint review process including notices of motion and related materials;
- submit notices of motion and participate in notices of motion submitted by other Parties; and
- submit a final argument

If you submit evidence as an Intervenor, either oral or written, Intervenor status requires you to respond in writing to written information requests about your evidence directed to you and answer oral questions about your evidence at the final hearings.

Deadline for registering to become an Intervenor is 14 July 2011.

All documents provided to the Panel must be on the public registry. Also any oral evidence or final arguments presented to the Panel in person will be transcribed and the transcripts will become public documents. Following the community and final hearings the transcripts will be available on this website in the Public Registry.

#### Submission requirements:

If you would like to become an Intervenor, please register by using the [electronic form](#) on this website. You can also print the form or write a letter which contains all the information requested on the form and send it to the address or fax number below:

Secretary to the Joint Review Panel  
Enbridge Northern Gateway Project  
444 Seventh Avenue S.W.  
Calgary, AB T2P 0X8  
Fax: 403-292-5503; toll free fax: 1-877-288-8803

In addition to submitting your registration form to the Panel you will also need to send a copy electronically, by mail, or by fax to Northern Gateway and its counsel before the registration deadline using the contact details below:

Kenneth MacDonald  
VP, Law and Regulatory Affairs  
Northern Gateway Pipelines Inc.  
30<sup>th</sup> Floor, 425 – 1<sup>st</sup> Street SW  
Calgary, Alberta T2P 3L8  
Fax: 403-718-3525  
kenneth.macdonald@enbridge.com

Abby Dorval  
Manager, Regulatory Affairs  
Northern Gateway Pipelines Inc.

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30<sup>th</sup> Floor, 425 – 1<sup>st</sup> Street SW  
Calgary, Alberta, T2P 3L8  
Fax: 403-231-7380  
abby.dorval@enbridge.com

Richard Neufeld, Q.C.  
Barrister & Solicitor  
Fraser Milner Casgrain  
15<sup>th</sup> Floor, 850 – 2<sup>nd</sup> Street SW  
Calgary, Alberta T2P 0R8  
Fax: 403-268-3100  
richard.neufeld@fmc-law.com

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Date Modified: 2011-05-05



**CITY OF TERRACE**

**COUNCIL REPORT**

**MEMO:** Heather Nunn, Interim CAO for Mayor & Council  
**FROM:** David Block, City Planner  
**DATE:** July 11, 2011  
**SUBJ:** **Revision to Housing Committee Terms of Reference – Policy No. 98 and appointment of additional member-at-large to the Housing Committee**

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**RECOMMENDATION:**

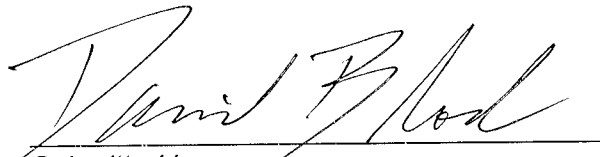
*It is recommended that Council revise City of Terrace Policy No. 98 – Housing Committee Terms of reference and that an additional member-at-large be appointed to the committee.*


**BACKGROUND:**

*The Housing Committee held their first meeting on July 5, 2011. The Terms of Reference have subsequently been recommended for revision by Council to increase the number of community members-at-large positions from five (5) to six (6). This change is recommended as Mr. Dave Merritt has expressed interest in serving on the Housing Committee and all members agreed that an additional member-at-large would be beneficial.*

*Section 2. and Section 4. of Policy No. 98 will need to be amended in order to change all references from five (5) to six (6) members-at-large and to increase the committee membership from seven (7) to (8) voting members.*

*Following the consideration of this revision Council may proceed to appoint Mr. Dave Merritt as an additional sixth community member of the Housing Committee.*

  
Submitted by  
DB/tw

  
Approved for Submission to Council

# CITY OF TERRACE POLICY NO. 98



## TITLE: HOUSING COMMITTEE TERMS OF REFERENCE

APPROVED: March 28, 2011

RESOLUTION NO.: 129-2011

REVISED:

RESOLUTION NO.:

### MANDATE:

The Housing Committee shall be responsible for assessing the housing needs of Terrace residents and to identify practical and comprehensive approaches to addressing those needs and to advise Council accordingly.

### PURPOSE:

1. The Housing Committee shall undertake the following:
  - a. Develop a Terrace Housing Action Plan, as outlined in the CMHC Guide for Canadian Municipalities, by completing the following key research steps:
    - i. Inventory of housing resources and assets.
    - ii. Inventory of opportunity sites.
    - iii. Prioritize an action plan to address housing needs in the community.
  - b. Investigate opportunities for the City to lead or partner in projects to develop affordable, special need and social (market and non-market) housing within Terrace to address the issues of seniors' housing, housing for those with mental illness and addictions, challenges for first-time home ownership, and to house the homeless.
  - c. Facilitate opportunities for community residents, industry, business and interest groups to provide input regarding the need for and provision of affordable and accessible (market and non-market) housing.

- d. Research and inform Council on the respective roles and responsibilities of all levels of government (Federal, Provincial and Municipal) and community agencies/organizations with respect to the provision of accessible (affordable and social) housing.
- e. Research and inform Council of practical and successfully operating examples of both market and non-market housing development in comparable B.C. and Canadian municipalities, and how such models may be applied to the local Terrace housing market.
- f. Research and inform Council of potential resources (funds, materials, lands, expertise) available to support, assist, supplement or provide for housing development and foster cooperative, inter-agency implementation of recommended accessible housing strategies.
- g. Act as liaison with appropriate representatives of all levels of government, agencies (such as CMHC and BC Housing), and community-based service organizations to explore, define and report on practical and timely mobilization of resources for the provision of housing.
- h. Act in an advisory role and deliver recommendations to Council for consideration regarding options to address housing issues facing residents of the City.
- i. Act in an advisory role and deliver recommendations to Council for consideration when proposals are put forward from Federal/Provincial governments or non-profit agencies for the partnering in development of new non-market affordable, special need or supportive housing projects.
- j. Act as the City's liaison with neighbouring Northwest regional municipalities, the Regional District of Kitimat-Stikine (RDKS) and First Nations communities on addressing housing issues in our region.

**2. MEMBERSHIP:**

- a. The Committee shall consist of seven (7) voting members appointed by Council as follows:
  - i. Five (5) community members-at-large;
  - ii. Two (2) members of Council.

- b. The Committee shall include the following municipal staff member(s) in a supportive role:
  - i. City Planner;
  - ii. Executive Assistant (recording secretary).
  
- c. Members-at-large should be representative of a broad cross-section of the community with members sought from the following: Terrace Ministerial Association, non-profit social service agencies, housing advocacy groups, real estate agents, financial institutions, development industry and home builders, Public Health etc. ...

**3. APPOINTMENT AND TERM:**

- a. Membership shall be by Council appointment.
  
- b. The Housing Committee appointments shall consist of a two-year term with the exception of the two Council members being appointed annually.
  
- c. A member of the Committee may resign upon sending written notice to Council. Any Committee member-at-large who is absent from three (3) consecutive meetings may be removed. Council may, at any time, remove any member of the Committee as they deem necessary.
  
- d. Council shall appoint a new member to fill any vacancy.
  
- e. Committee members shall serve on a voluntary basis.

**4. CHAIR:**

- a. A Chair and Vice-Chair shall be elected by the majority vote of the Committee members at the first full meeting of the Housing Committee. The Chair and Vice-Chair positions shall not be filled by a Councillor but may be any one of the five (5) voting members-at-large.
  
- b. In the event that the Chair is absent from a scheduled meeting, the Vice-Chair shall be responsible for leading the meeting.
  
- c. In the event that the Executive Assistant is unavailable to attend a scheduled meeting, a recording secretary shall be appointed from among the members present to keep minutes of the meeting.

**5. MEETINGS:**

- a. The Committee shall meet a minimum of four (4) times within each calendar year.
- b. Additional meetings may be called by the Chair as deemed necessary.
- c. The Housing Committee shall operate in accordance with Council's Procedure Bylaw.

**6. REPORTING TO COUNCIL:**

- a. Minutes of the Committee meetings shall be recorded and provided to Council.
- b. The Chair or designate shall present a report to Council, at a regular Council meeting, on behalf of the Housing Committee once every six (6) months. Additional verbal or written reports shall be provided from time to time as requested by Council.
- c. Recommendations from the Housing Committee to Council must be adopted by a Committee resolution prior to presentation to Council.

**7. BUDGET:**

- a. The Housing Committee shall receive administrative and technical support on an in-kind basis from municipal staff.

**8. STAFF SUPPORT:**

- a. Additional City staff shall be available from time to time to provide technical support and expertise at the request of the Committee Chair.

**DATE:**

**CLERK:**



MINUTES OF THE  
YOUTH ADVISORY COMMITTEE MEETING  
HELD ON TUESDAY, JUNE 22ND, 2010  
AT 6:00 P.M. IN THE  
TERRACE SPORTSPLEX

Present:

David Pernarowski, Co-Chair, Kim MacDougall, Staff Liaison, Melodie Vandermeer, Tanya Uy, Erika Loggin, Laura Webb, Grace Wells, Kate-lynn Husband, Martin Loggin, Amanda Eves and Saskia Hart

Regrets:

Anna Wilke, Laura Smith, Cameron Hemmons, Chloe Curtis, Rachel Husband

**Introductions and Welcome:**

Meeting called to order 6:05 PM by Kate-Lynn.

**Old Business:**

Minutes reviewed. Erika filled in the name of the "other lady" present during last meeting at Skeena Diversity. Martin makes a motion to accept the minutes. Amanda seconds the motion. Carried.

Mural Project discussion carried into next meeting's agenda because Anna is absent. However, contest deadline will be carried into September for lack of entries at the moment. Erika, Martin, and Tanya agree to pick up some posters for promotion.

Summer Meetings. Tentative dates: Tuesday, July 20<sup>th</sup> and Tuesday, September 7<sup>th</sup>.

**New Business:**

Members reviewed survey/scavenger hunt registration form. Suggestions made:

- Age
- Gender:  M  F
- Additional Information space to be added to form

Saskia was asked by a Rotarian about getting some YAC members to organize and run games for children during a dinner. Saskia already organized the activities and she's looking for help. Amanda, Grace, and Laura W., agreed to help her.

- Saturday, June 26<sup>th</sup>, around 5-9 PM at NWCC
- YAC will be paid \$200 for the service. Food will be provided to the members helping that evening

**Next Meeting:**

Next meeting will be held on Tuesday, July 20<sup>th</sup>, 2010 @ 6:00pm in Council Chambers with Laura Smith as the Chair. Venue is tentative.

Melodie makes a motion to adjourn meeting. Grace seconds the motion. Meeting adjourned 6:40 PM.

Minutes taken by Tanya Uy reviewed and accepted by City Liaison Kim MacDougall.

## MEASURING UP TERRACE COMMITTEE

### MINUTES OF THE MEETING HELD JUNE 28, 2011 - 4:30 P.M. IN THE SPORTSPLEX - RICH MCDANIEL ROOM

#### In attendance were:

Denise Walter, MUT Coordinator

#### Committee Members:

Allan Heinrichs, Measuring Up the North Community Liaison

Gail Billson, Chair

Tamara Ainscow

Marty Eisner

Rainer Walter

#### Absent:

Kathleen Parry - has submitted letter of resignation

Brenda Sissons

Stacey Tyers

Heather Nunn, MUT Project Liaison

Carol Leclerc, Council Liaison

Lynne Christiansen, Council Liaison

Gail Billson, Chair, invited members to select their food and begin eating prior to starting the meeting.

#### 1. MINUTES:

- (a) **May 31, 2011** - There were no errors or omissions and the minutes were accepted as circulated.

#### 2. BUSINESS ARISING FROM THE MINUTES:

- (a) **Review Action List** - the following Action Items were reviewed and updated:
- (i) **VIA Rail** - Gail will forward a letter to Robin Austin to see if he can help.
  - (ii) **Ongoing Parking Concerns** - we decided to send a letter to thank the Mall for the newly painted parking stalls at Save-On Foods.
  - (iii) **Focus on Business Accessibility** - Denise Walter requested input from the Committee on information to be included in future newsletters being forwarded to Chamber of Commerce members. It was suggested that the next newsletter could include information about hearing impairment and tips about etiquette when serving persons with disabilities. *Brenda will get some information from Dr. Devon Huning about hearing impairment and forward to Denise.*

(iv) **Accessible Business Award** - this issue is to be discussed under New Business.

3. **NEW BUSINESS:**

- (a) **MUT Newsletter to Chamber of Commerce (Feedback)** - *Over the summer Denise will prepare another newsletter to be sent out in the fall.*
- (b) **MUT Accessible Business Award Criteria** - *Committee felt there were not enough members in attendance to discuss this further so will be carried forward for September's meeting.*
- (c) **Other** - *Allan created a handout to give to businesses with information about door delays etc. and he and Gail will tweak the information before using it.*
- (d) Gail asked Allan to talk about the changes that were recently made to the weight room to assist him in his training.
- (e) City Council will meet with BC Transit in March 2012 to further discuss the start up of the Taxi Saver Program and possibly review the HandyDART hours.
- (f) The **VMOSA** will be reviewed at September's meeting. As most items have been completed, we will need new ideas to add to it in order for the committee to continue to be viable.
- (g) **Davis Street Parking** near the Farmer's Market doesn't have any handicap parking stalls. Gail will send an email to Heather to ask who to question.

4. **MEETING PLANNING:**

The next meeting date is September 27, 2011.

The meeting adjourned at 6:00 p.m.

MINUTES OF THE  
HOUSING COMMITTEE MEETING  
HELD ON MONDAY, JULY 5, 2011  
AT 11:00 A.M. IN  
COUNCIL CHAMBERS

Present:

David Block, City Planner  
Brian Downie, Councilor  
Stacey Tyers  
Don Russell  
Deidre Quinlan  
Keith Goodwin  
Marianne Brorup-Weston  
Dave Merritt

Regrets: Bruce Bidgood, Councilor & Alisa Thompson, Executive Assistant

**Agenda**

The agenda was adopted as circulated.

**Welcome and Introductions:**

This inaugural meeting of the Housing Committee was chaired by David Block, City Planner. The committee members introduced themselves and provided some background on their interest in serving as volunteers on the City of Terrace Housing Committee.

**Review Housing Committee Terms of Reference:**

The Committee reviewed the Terms of Reference (Policy No. 98) and the scope of the tasks and role of the committee. The two major tasks to be undertaken are the development of a "Housing Action Plan" and exploration of options for the City to initiate and partner in a housing project. The committee will respond to any requests from Council on housing matters as they arise.

Policy No. 98 needs to be revised by Council to expand the membership on the committee to six (6) community "members-at-large". This item will be brought to Council by the City Planner, as will the recommendation that Council appoint Dave Merritt as the sixth member-at-large on the Housing Committee for a two year term.

**Nominations & Elections:**

The committee elected Stacey Tyers to the position of Chair and Keith Goodwin to the position of Vice-chair for 2011.

**Review of Documents:**

David Block provided the committee members with copies of the "Housing Terrace: Trends, Needs and Direction 2009" report as well as the CMHC 2011 publication "A Guide for Canadian Municipalities for the Development of a Housing Action Plan". Mr. Block provided a brief overview of these key documents that the Committee has been tasked with reviewing and implementing.

**Development of a Housing Action Plan:**

The committee has been tasked with developing a Housing Action Plan for the City of Terrace. It is anticipated that this process will be completed by December of 2011. The committee will follow the steps outlined in the CMHC guide to complete this project.

**Development of a Housing Partnership Project:**

The committee has been tasked with exploring a wide range of opportunities for the City to partner in the development of a housing project to address one of the key priority housing needs facing the community. Mr. Block provided several potential models from other communities as well as a few potential projects that have been discussed by the former Housing Task Force or identified by municipal staff.

The committee members are to consider any ideas for housing projects they may be familiar with in other cities and which may be of interest for further investigation.

**Market Estates Tour:**

The committee discussed the tour of the new BC Housing "Market Estates" site held on June 20th.

**Additional Items:**

There were no Additional Items.

**Next Meeting:**

Tuesday September 20, 2011 at 11:00 a.m. in City Hall Council Chambers

## Cheque Register-Summary-Bank



Supplier : 00001 To PT00000366  
 Cheque Dt. 01-Jun-2011 To 30-Jun-2011  
 Bank : 3 - GENERAL - BANK OF NOVA SCOTIA

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer T=EFT-Fi

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
50284	02-Jun-2011	00365	BC HYDRO	Issued	134	C	426.40
50285	02-Jun-2011	PT00000347	BELGRAVE, MAURICE ESWICK AND GRAF, D	Issued	134	C	381.00
50286	02-Jun-2011	80195	CARLYLE, MICHAEL	Issued	134	C	291.15
50287	02-Jun-2011	00621	CARSWELL A DIVISION OF THOMSON REUT	Issued	134	C	182.95
50288	02-Jun-2011	00696	CITY OF TERRACE	Issued	134	C	307.54
50289	02-Jun-2011	00710	COAST INN OF THE WEST	Issued	134	C	285.60
50290	02-Jun-2011	63637	COMPLETE MAILING SOLUTIONS	Issued	134	C	186.68
50291	02-Jun-2011	80184	CONNAUGHTON, PATRICIA	Issued	134	C	1,408.36
50292	02-Jun-2011	71050	DHILLON, INDER	Issued	134	C	550.00
50293	02-Jun-2011	01570	DHL EXPRESS (CANADA) LTD.	Issued	134	C	241.53
50294	02-Jun-2011	PT00000350	DROOGER, RAYMOND	Issued	134	C	238.83
50295	02-Jun-2011	00972	ELECTRONIC FUTURES	Issued	134	C	78.39
50296	02-Jun-2011	70522	FEDDERSEN, JENNIFER	Issued	134	C	612.00
50297	02-Jun-2011	70567	GRAYDON TELEPHONE & DATA	Issued	134	C	396.48
50298	02-Jun-2011	PT00000346	HAYDOCK, JUDITH LESLEY	Issued	134	C	106.89
50299	02-Jun-2011	71051	JOBB, LAURA	Issued	134	C	25.00
50300	02-Jun-2011	81015	KAWINSKY, DAVE	Issued	134	C	128.80
50301	02-Jun-2011	71053	KERBY, MAMIE	Issued	134	C	250.00
50302	02-Jun-2011	PT00000351	KUEHNE, ERNST WILHELM BRUNO AND KUE	Issued	134	C	46.12
50303	02-Jun-2011	71052	LAPADAT, JUDITH C	Issued	134	C	200.00
50304	02-Jun-2011	70584	MINISTER OF FINANCE (MSP)	Issued	134	C	8,328.00
50305	02-Jun-2011	01680	MINISTER OF FINANCE-WATER MGMT BRAN	Issued	134	C	161.37
50306	02-Jun-2011	PT00000353	NELSON, INA B	Issued	134	C	229.25
50307	02-Jun-2011	PT00000349	NEWHOUSE, LINDA	Issued	134	C	119.30
50308	02-Jun-2011	70914	NORATEK SOLUTIONS INC.	Issued	134	C	2,535.68
50309	02-Jun-2011	60475	OPUS DAYTONKNIGHT CONSULTANTS LTD.	Issued	134	C	136.64
50310	02-Jun-2011	81428	PELLEGRINO, SHERRY	Issued	134	C	1,661.50
50311	02-Jun-2011	70593	PEREZ, ILIANA	Issued	134	C	205.00
50312	02-Jun-2011	01958	PETERBILT PACIFIC INC.	Issued	134	C	3,500.00
50313	02-Jun-2011	00691	PETTY CASH - LEISURE SERVICES	Issued	134	C	216.17
50314	02-Jun-2011	71054	PRIMOSCH, STACEY	Issued	134	C	67.50
50315	02-Jun-2011	71055	RAMAGE, MARGARET A	Issued	134	C	56.00
50316	02-Jun-2011	01895	SAVE-ON-FOODS	Issued	134	C	26.99
50317	02-Jun-2011	71056	SCHIBLI, MARC	Issued	134	C	52.50
50318	02-Jun-2011	PT00000348	SHANNON, DAVID AND SHANNON, MARY	Issued	134	C	266.82
50319	02-Jun-2011	70039	SHEPPARD, DWAYNE	Issued	134	C	77.42
50320	02-Jun-2011	PT00000352	SISSONS, BRENDA L AND HART, ROBERT S	Issued	134	C	275.00
50321	02-Jun-2011	69046	STAPLES BUSINESS DEPOT #279	Issued	134	C	102.50
50322	02-Jun-2011	PT00000354	SULLIVAN, KEVIN D AND SULLIVAN, INES G	Issued	134	C	168.68
50323	02-Jun-2011	81813	TCHERNOUSSOFF, TATIANA	Issued	134	C	325.00
50324	02-Jun-2011	02615	TERRACE PUBLIC LIBRARY	Issued	134	C	45,237.50
50325	02-Jun-2011	71057	THOMAS, CRYSTAL	Issued	134	C	195.00
50326	02-Jun-2011	70967	TYTLER, EMILEE	Issued	134	C	300.00
50327	02-Jun-2011	81878	VAN'TKRUIS, DEBORAH	Issued	134	C	33.99
50328	02-Jun-2011	00586	WASTE MANAGEMENT	Issued	134	C	1,080.60
50329	09-Jun-2011	60102	APPRAISALS NORTHWEST	Issued	145	C	1,232.00
50330	09-Jun-2011	60194	ASTRAL MEDIA RADIO G.P. (CFTK)	Issued	145	C	125.44
50331	09-Jun-2011	PT00000356	AXELSON, PAUL AND AXELSON, JUDITH	Issued	145	C	299.59
50332	09-Jun-2011	00198	BANDSTRA TRANSPORTATION SYSTEMS LT	Issued	145	C	86.22
50333	09-Jun-2011	00201	BANK OF MONTREAL (CANADA SAFEWAY)	Issued	145	C	747.07
50334	09-Jun-2011	00365	BC HYDRO	Issued	145	C	18.63
50335	09-Jun-2011	60289	BC SAFETY AUTHORITY	Issued	145	C	125.00
50336	09-Jun-2011	00410	BC TRANSIT	Issued	145	C	34,620.00
50337	09-Jun-2011	00240	BEAUDETTE CONTRACTING	Issued	145	C	6,303.74

**City of Terrace**  
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Seq : Cheque No. Status : All  
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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 3 GENERAL - BANK OF NOVA SCOTIA</b>							
50338	09-Jun-2011	PT00000358	BENNETT, WILLIAM (RICK)	Issued	145	C	186.17
50339	09-Jun-2011	70568	BOWLES, RON	Issued	145	C	169.00
50340	09-Jun-2011	PT00000357	BRAAM, JANE	Issued	145	C	124.68
50341	09-Jun-2011	00539	CANADIAN FREIGHTWAYS	Issued	145	C	713.36
50342	09-Jun-2011	00548	CANADIAN INSTITUTE OF CHARTERED ACC	Issued	145	C	91.35
50343	09-Jun-2011	00565	CANADIAN NATIONAL RAILWAYS	Issued	145	C	122.71
50344	09-Jun-2011	00591	CANADIAN TIRE	Issued	145	C	625.00
50345	09-Jun-2011	00452	CFNR	Issued	145	C	161.28
50346	09-Jun-2011	70984	CISNEROS, PATRICIA M	Issued	145	C	100.00
50347	09-Jun-2011	71059	CLAWSON, DYANI	Issued	145	C	276.64
50348	09-Jun-2011	02009	CLEARTECH INDUSTRIES INC.	Issued	145	C	5,120.08
50349	09-Jun-2011	60492	D. ANDRES QUALITY CONSTRUCTION SOLU	Issued	145	C	360.64
50350	09-Jun-2011	71060	DAFOE, MADELEINE	Issued	145	C	52.50
50351	09-Jun-2011	01570	DHL EXPRESS (CANADA) LTD.	Issued	145	C	149.97
50352	09-Jun-2011	70308	DO YOUR PART RECYCLING CO	Issued	145	C	199.36
50353	09-Jun-2011	60403	DOWNIE, BRIAN	Issued	145	C	45.50
50354	09-Jun-2011	00996	ENVIRONMENTAL OPERATORS CERTIFICAT	Issued	145	C	224.00
50355	09-Jun-2011	01014	FAMILY SERVICES OF GREATER VANCOUVE	Issued	145	C	568.10
50356	09-Jun-2011	70661	FIORI DESIGN	Issued	145	C	57.12
50357	09-Jun-2011	60749	GRAYDON SECURITY SYSTEMS	Issued	145	C	213.36
50358	09-Jun-2011	70017	JAMYST DEVELOPMENTS LTD	Issued	145	C	4,004.49
50359	09-Jun-2011	01374	JANITORS WAREHOUSE	Issued	145	C	429.80
50360	09-Jun-2011	80919	JEPHSON, DAVID	Issued	145	C	3,699.42
50361	09-Jun-2011	61127	KENDRICK EQUIPMENT LTD.	Issued	145	C	200.48
50362	09-Jun-2011	61178	KERMODEI TOURISM SOCIETY	Issued	145	C	8,466.93
50363	09-Jun-2011	01463	KERMODEI VETERINARY HOSPITAL	Issued	145	C	32.05
50364	09-Jun-2011	61136	KINSMEN CLUB OF KITIMAT	Issued	145	C	20.00
50365	09-Jun-2011	PT00000361	KRUG, DONALD AND KRUG, MARY	Issued	145	C	242.82
50366	09-Jun-2011	PT00000360	LEFEBVRE, VICTOR D AND LEFEBVRE, BONI	Issued	145	C	117.21
50367	09-Jun-2011	70485	LITTLE HOE CONTRACTING	Issued	145	C	333.20
50368	09-Jun-2011	01729	LOCAL GOVERNMENT MANAGEMENT ASS'N	Issued	145	C	476.00
50369	09-Jun-2011	PT00000359	LOGAN, THOMAS AND LOGAN, MARIE	Issued	145	C	252.18
50370	09-Jun-2011	71061	MAY, BRENT	Issued	145	C	276.64
50371	09-Jun-2011	01669	MIN OF FIN & CORP RELATIONS	Issued	145	C	570.00
50372	09-Jun-2011	61422	MUNICIPAL WORLD INC.	Issued	145	C	476.00
50373	09-Jun-2011	70758	PEDERSEN, LANA JANELLE N.	Issued	145	C	228.46
50374	09-Jun-2011	71062	PESKETT, CHRISTOPHER JAMES	Issued	145	C	490.00
50375	09-Jun-2011	61769	PRONTO TOWING LTD.	Issued	145	C	95.20
50376	09-Jun-2011	02150	RECEIVER GENERAL FOR CANADA	Issued	145	C	72,635.66
50377	09-Jun-2011	02140	RECEIVER GENERAL FOR CANADA/RCMP	Issued	145	C	565,847.36
50378	09-Jun-2011	02170	REGIONAL DISTRICT OF KITIMAT-STIKINE	Issued	145	C	396.00
50379	09-Jun-2011	70837	ROSEBUSH, JONATHAN	Issued	145	C	400.00
50380	09-Jun-2011	02230	ROYAL CANADIAN LEGION BRANCH #13	Issued	145	C	40.00
50381	09-Jun-2011	62051	SILVERTIP PROMOTIONS & SIGNS INC.	Issued	145	C	62.83
50382	09-Jun-2011	PT00000355	SMITH, PENNILOU R	Issued	145	C	147.05
50383	09-Jun-2011	70565	STANTEC CONSULTING LTD.	Issued	145	C	4,928.52
50384	09-Jun-2011	02631	SUBWAY	Issued	145	C	629.40
50385	09-Jun-2011	02491	TELUS MOBILITY CELLULAR INC	Issued	145	C	796.47
50386	09-Jun-2011	69341	THOMPSON, ADRASTEIA (ALISA)	Issued	145	C	10.06
50387	09-Jun-2011	70967	TYTLER, EMILEE	Issued	145	C	350.00
50388	09-Jun-2011	70446	VALKYRIE LAW GROUP LLP	Issued	145	C	4,303.04
50389	09-Jun-2011	81909	WILLONER, COLIN M	Issued	145	C	390.00
50390	09-Jun-2011	62511	YELLOW PAGES GROUP	Issued	145	C	111.97

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 3 GENERAL - BANK OF NOVA SCOTIA</b>							
50391	16-Jun-2011	60172	ALLNORTH CONSULTANTS LIMITED	Issued	151	C	987.84
50392	16-Jun-2011	00198	BANDSTRA TRANSPORTATION SYSTEMS LT	Issued	151	C	1,184.90
50393	16-Jun-2011	00268	BILLABONG ROAD & BRIDGE MAINTENANCE	Issued	151	C	1,904.00
50394	16-Jun-2011	60280	BLOCK, DAVID	Issued	151	C	133.50
50395	16-Jun-2011	71063	BOMBEN, WALTER AND BOMBEN, ELISA MAI	Issued	151	C	365.12
50396	16-Jun-2011	63664	CAMBRIA GORDON LTD.	Issued	151	C	545.44
50397	16-Jun-2011	80182	CHRISTIANSEN, LYNNE	Issued	151	C	61.32
50398	16-Jun-2011	80184	CONNAUGHTON, PATRICIA	Issued	151	C	1,408.36
50399	16-Jun-2011	00814	DB PERKS & ASSOCIATES LTD	Issued	151	C	73.46
50400	16-Jun-2011	PT00000362	DEGERNESS, JUDY A	Issued	151	C	603.45
50401	16-Jun-2011	01570	DHL EXPRESS (CANADA) LTD.	Issued	151	C	412.86
50402	16-Jun-2011	70204	DICKSON, PETER	Issued	151	C	75.00
50403	16-Jun-2011	01165	GREYHOUND COURIER EXPRESS	Issued	151	C	108.80
50404	16-Jun-2011	70048	IRWIN, TARA	Issued	151	C	852.32
50405	16-Jun-2011	01411	JUSTICE INSTITUTE OF BC	Issued	151	C	1,152.50
50406	16-Jun-2011	61133	KALUM PLUMBING & HEATING	Issued	151	C	218.40
50407	16-Jun-2011	01511	LAND TITLE & SURVEY AUTHORITY OF BC	Issued	151	C	71.25
50408	16-Jun-2011	61242	LEXISNEXIS CANADA INC	Issued	151	C	137.50
50409	16-Jun-2011	71066	MAGNUM OPUS MANAGEMENT	Issued	151	C	375.00
50410	16-Jun-2011	71064	MCNEILL, COLIN	Issued	151	C	365.12
50411	16-Jun-2011	70386	MINHINNICK, KELSEY	Issued	151	C	45.00
50412	16-Jun-2011	71022	MORRISON, COLIN	Issued	151	C	350.00
50413	16-Jun-2011	01903	PACIFIC ALLIANCE TECHNOLOGIES	Issued	151	C	560.00
50414	16-Jun-2011	68004	PACIFIC COAST VETERINARY HOSPITAL	Issued	151	C	89.60
50415	16-Jun-2011	01910	PACIFIC NORTHERN GAS LTD	Issued	151	C	20,195.10
50416	16-Jun-2011	81428	PELLEGRINO, SHERRY	Issued	151	C	1,661.50
50417	16-Jun-2011	71062	PESKETT, CHRISTOPHER JAMES	Issued	151	C	630.00
50418	16-Jun-2011	00691	PETTY CASH - LEISURE SERVICES	Issued	151	C	245.20
50419	16-Jun-2011	81633	RIDLER, RON	Issued	151	C	64.80
50420	16-Jun-2011	71067	SCAIFE, ANDREA	Issued	151	C	202.83
50421	16-Jun-2011	02445	SUPERIOR PROPANE	Issued	151	C	178.51
50422	16-Jun-2011	02510	TERRA BOBCAT SERVICES	Issued	151	C	119.00
50423	16-Jun-2011	62180	TERRACE & DISTRICT MUSEUM SOCIETY	Issued	151	C	2,500.00
50424	16-Jun-2011	62180	TERRACE & DISTRICT MUSEUM SOCIETY	Issued	151	C	10,863.33
50425	16-Jun-2011	71068	TERRACE RIDERS ASSOCIATION	Issued	151	C	300.00
50426	16-Jun-2011	62210	UNIVAR CANADA LTD	Issued	151	C	4,200.52
50427	16-Jun-2011	71065	VAN DYK, EVAN	Issued	151	C	300.00
50428	16-Jun-2011	02840	WEST COAST MACHINERY LTD	Issued	151	C	5,152.00
50429	23-Jun-2011	00070	ALL SEASONS SOURCE FOR SPORTS	Issued	157	C	185.19
50430	23-Jun-2011	00085	ALL WEST GLASS TERRACE LTD	Issued	157	C	88.30
50431	23-Jun-2011	60172	ALLNORTH CONSULTANTS LIMITED	Issued	157	C	1,663.20
50432	23-Jun-2011	70909	ALTAGAS LTD.	Issued	157	C	2,205.30
50433	23-Jun-2011	00117	ANACHEMIA CANADA INC	Issued	157	C	365.51
50434	23-Jun-2011	60100	AQUA CLEAR BOTTLERS	Issued	157	C	70.00
50435	23-Jun-2011	00130	AQUA PLUMBING & HEATING LTD.	Issued	157	C	369.97
50436	23-Jun-2011	70728	ART IN MOTION	Issued	157	C	470.40
50437	23-Jun-2011	60194	ASTRAL MEDIA RADIO G.P. (CFTK)	Issued	157	C	112.00
50438	23-Jun-2011	00205	BANK OF NOVA SCOTIA	Issued	157	C	100.00
50439	23-Jun-2011	00371	BC ONLINE operated by ACCESS POINT INFO	Issued	157	C	16.80
50440	23-Jun-2011	60205	BEAR CREEK CONTRACTING LTD	Issued	157	C	271,820.99
50441	23-Jun-2011	70983	BEYERS BERGEN INTERIORS (1977) LTD	Issued	157	C	350.00
50442	23-Jun-2011	70281	BOW VALLEY MACHINE SHOP LTD	Issued	157	C	73.53
50443	23-Jun-2011	00715	BRANDT TRACTOR LTD.	Issued	157	C	15.12

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<b>Bank : 3 GENERAL - BANK OF NOVA SCOTIA</b>							
50444	23-Jun-2011	63347	BRYANT ELECTRIC LTD.	Issued	157	C	1,904.56
50445	23-Jun-2011	00444	BUTLER SURVEY SUPPLIES LTD.	Issued	157	C	8,943.20
50446	23-Jun-2011	00580	CANADIAN RED CROSS SOCIETY	Issued	157	C	16.80
50447	23-Jun-2011	00595	CANADIAN UNION OF PUBLIC EMPLOYEES	Issued	157	C	6,084.70
50448	23-Jun-2011	63647	CDW CANADA INC.	Issued	157	C	1,416.02
50449	23-Jun-2011	67015	CITYWEST	Issued	157	C	195.94
50450	23-Jun-2011	70347	COMET WELDING	Issued	157	C	386.40
50451	23-Jun-2011	00755	CONVOY SUPPLY	Issued	157	C	651.09
50452	23-Jun-2011	00960	E.B.HORSMAN & SON	Issued	157	C	1,796.62
50453	23-Jun-2011	70582	ELECTROMEGA LTD.	Issued	157	C	2,752.96
50454	23-Jun-2011	00972	ELECTRONIC FUTURES	Issued	157	C	223.96
50455	23-Jun-2011	02875	EMCO LIMITED	Issued	157	C	2,471.83
50456	23-Jun-2011	02875	EMCO LIMITED	Issued	157	C	8,350.55
50457	23-Jun-2011	02875	EMCO LIMITED	Issued	157	C	64.71
50458	23-Jun-2011	PT00000363	ERASMUS, ARNDT AND ERASMUS, LESLEY	Issued	157	C	139.48
50459	23-Jun-2011	71069	FELKAR, KENDRA	Issued	157	C	100.12
50460	23-Jun-2011	01040	FINNING (CANADA)	Issued	157	C	940.80
50461	23-Jun-2011	01046	FIRST CHOICE BUILDERS SUPPLY LTD. [IRL	Issued	157	C	42.92
50462	23-Jun-2011	01090	FRED SURRIDGE LTD	Issued	157	C	827.01
50463	23-Jun-2011	01103	G.E.R.S. ELECTRICAL REPAIR & SERVICE L	Issued	157	C	278.45
50464	23-Jun-2011	70772	GEIER WASTE SERVICES LTD.	Issued	157	C	95.20
50465	23-Jun-2011	60712	GLOBE FOUNDRY LTD.	Issued	157	C	545.48
50466	23-Jun-2011	71071	GLUBIS, MILDRED	Issued	157	C	201.60
50467	23-Jun-2011	60749	GRAYDON SECURITY SYSTEMS	Issued	157	C	318.11
50468	23-Jun-2011	70567	GRAYDON TELEPHONE & DATA	Issued	157	C	106.40
50469	23-Jun-2011	01227	HI PRO SPORTING GOODS	Issued	157	C	4,537.74
50470	23-Jun-2011	60818	HOTHOUSE RESTAURANT LTD	Issued	157	C	350.00
50471	23-Jun-2011	01286	IMAGE INSPECTION SERVICES LTD	Issued	157	C	1,865.64
50472	23-Jun-2011	01305	IRL SUPPLIES LTD.	Issued	157	C	1,081.03
50473	23-Jun-2011	01374	JANITORS WAREHOUSE	Issued	157	C	1,598.88
50474	23-Jun-2011	01390	JOHNNY'S WELDING LTD.	Issued	157	C	233.98
50475	23-Jun-2011	01411	JUSTICE INSTITUTE OF BC	Issued	157	C	33.60
50476	23-Jun-2011	00635	KAL TIRE - TERRACE (677)	Issued	157	C	2,056.80
50477	23-Jun-2011	01430	KALUM TIRE SERVICE LTD.	Issued	157	C	650.73
50478	23-Jun-2011	01436	KAMAN INDUSTRIAL TECHNOLOGIES LTD c/	Issued	157	C	289.47
50479	23-Jun-2011	81013	KAYE, ALLISON	Issued	157	C	11.19
50480	23-Jun-2011	61127	KENDRICK EQUIPMENT LTD.	Issued	157	C	408.80
50481	23-Jun-2011	01463	KERMODEI VETERINARY HOSPITAL	Issued	157	C	1,226.27
50482	23-Jun-2011	61110	KINSMEN CLUB OF TERRACE	Issued	157	C	498.75
50483	23-Jun-2011	01492	KONE INC.	Issued	157	C	545.88
50484	23-Jun-2011	61270	L & S BUILDING MAINTENANCE	Issued	157	C	3,967.04
50485	23-Jun-2011	61263	LAKE DRIVE LUMBER	Issued	157	C	60.48
50486	23-Jun-2011	81176	LINDSAY, DONNA LEE	Issued	157	C	1,050.00
50487	23-Jun-2011	70485	LITTLE HOE CONTRACTING	Issued	157	C	666.40
50488	23-Jun-2011	61256	LITTLE HOUSE ENTERPRISE	Issued	157	C	8,960.00
50489	23-Jun-2011	70995	MACKAY PRECAST	Issued	157	C	5,084.80
50490	23-Jun-2011	01610	MANCHESTER SUPPLY	Issued	157	C	873.60
50491	23-Jun-2011	01601	MCPHERSON TRUCKING LTD.	Issued	157	C	453.60
50492	23-Jun-2011	01671	MINISTER OF FINANCE - PRODUCT DIST. CE	Issued	157	C	297.45
50493	23-Jun-2011	71036	MOBILELINE SYSTEMS LTD.	Issued	157	C	223.78
50494	23-Jun-2011	01754	NEID ENTERPRISES LTD.	Issued	157	C	119.15
50495	23-Jun-2011	71531	NOR-BURD R.V. SALES & SERVICE LTD.	Issued	157	C	221.34
50496	23-Jun-2011	01782	NORTH COAST EQUIPMENT	Issued	157	C	332.77

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Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 3 GENERAL - BANK OF NOVA SCOTIA</b>							
50497	23-Jun-2011	01295	NORTHERN INDUSTRIAL SALES (TERRACE)	Issued	157	C	2,281.82
50498	23-Jun-2011	01295	NORTHERN INDUSTRIAL SALES (TERRACE)	Issued	157	C	986.61
50499	23-Jun-2011	01295	NORTHERN INDUSTRIAL SALES (TERRACE)	Issued	157	C	362.30
50500	23-Jun-2011	01809	NORTHERN LABORATORIES (2010) LTD	Issued	157	C	592.48
50501	23-Jun-2011	01831	NORTHLANDS WATER & SEWER SUPPLIES	Issued	157	C	5,687.81
50502	23-Jun-2011	01842	NORTHWEST BUSINESS MACHINES	Issued	157	C	387.97
50503	23-Jun-2011	02733	NORTHWEST FUELS LIMITED	Issued	157	C	18,093.73
50504	23-Jun-2011	80634	NUNN, HEATHER	Issued	157	C	300.00
50505	23-Jun-2011	80634	NUNN, HEATHER	Issued	157	C	389.92
50506	23-Jun-2011	70024	PACIFIC EMPLOYEE BENEFITS	Issued	157	C	36,661.14
50507	23-Jun-2011	01910	PACIFIC NORTHERN GAS LTD	Issued	157	C	40.01
50508	23-Jun-2011	70758	PEDERSEN, LANA JANELLE N.	Issued	157	C	228.46
50509	23-Jun-2011	81428	PELLEGRINO, SHERRY	Issued	157	C	100.00
50510	23-Jun-2011	70593	PEREZ, ILIANA	Issued	157	C	175.00
50511	23-Jun-2011	71062	PESKETT, CHRISTOPHER JAMES	Issued	157	C	490.00
50512	23-Jun-2011	01958	PETERBILT PACIFIC INC.	Issued	157	C	86.09
50513	23-Jun-2011	00697	PETTY CASH-FIRE DEPT	Issued	157	C	69.32
50514	23-Jun-2011	61736	PRACTICA	Issued	157	C	1,405.60
50515	23-Jun-2011	02642	PREMIUM TRUCK & TRAILER INC	Issued	157	C	507.85
50516	23-Jun-2011	02047	PROVINCIAL NETWORKING GROUP INC	Issued	157	C	3,633.10
50517	23-Jun-2011	02150	RECEIVER GENERAL FOR CANADA	Issued	157	C	70,433.57
50518	23-Jun-2011	01284	RICOH CANADA INC	Issued	157	C	1,728.89
50519	23-Jun-2011	02204	RIVERBOAT DAYS SOCIETY	Issued	157	C	10,500.00
50520	23-Jun-2011	02223	ROSEBOOM, BEREND AND ROSEBOOM, GRE	Issued	157	C	500.00
50521	23-Jun-2011	61960	ROY, TRICIA	Issued	157	C	4,356.80
50522	23-Jun-2011	02250	RUDON HYDRAULICS LTD.	Issued	157	C	882.61
50523	23-Jun-2011	71070	SALLENBACK, KELLY	Issued	157	C	200.00
50524	23-Jun-2011	PT00000364	SCHULTE, JOHN AND OSBORNE, KATHLEEN	Issued	157	C	379.41
50525	23-Jun-2011	02343	SKEENA CONCRETE PRODUCTS LTD	Issued	157	C	3,156.70
50526	23-Jun-2011	02395	SPEE DEE PRINTERS	Issued	157	C	1,907.70
50527	23-Jun-2011	02395	SPEE DEE PRINTERS	Issued	157	C	39.00
50528	23-Jun-2011	02685	SUPERIOR LINEN SUPPLY	Issued	157	C	635.22
50529	23-Jun-2011	02685	SUPERIOR LINEN SUPPLY	Issued	157	C	555.48
50530	23-Jun-2011	02685	SUPERIOR LINEN SUPPLY	Issued	157	C	102.87
50531	23-Jun-2011	02491	TELUS MOBILITY CELLULAR INC	Issued	157	C	281.23
50532	23-Jun-2011	02510	TERRA BOBCAT SERVICES	Issued	157	C	95.20
50533	23-Jun-2011	02525	TERRACE BUILDERS CENTRE LTD	Issued	157	C	758.29
50534	23-Jun-2011	02525	TERRACE BUILDERS CENTRE LTD	Issued	157	C	424.13
50535	23-Jun-2011	02525	TERRACE BUILDERS CENTRE LTD	Issued	157	C	849.57
50536	23-Jun-2011	02525	TERRACE BUILDERS CENTRE LTD	Issued	157	C	840.79
50537	23-Jun-2011	02525	TERRACE BUILDERS CENTRE LTD	Issued	157	C	1,929.82
50538	23-Jun-2011	02525	TERRACE BUILDERS CENTRE LTD	Issued	157	C	666.29
50539	23-Jun-2011	02570	TERRACE FIREFIGHTERS ASSOCIATION	Issued	157	C	1,648.90
50540	23-Jun-2011	02570	TERRACE FIREFIGHTERS ASSOCIATION	Issued	157	C	200.00
50541	23-Jun-2011	02585	TERRACE INTERIORS LTD.	Issued	157	C	1,575.08
50542	23-Jun-2011	02605	TERRACE PAVING	Issued	157	C	19,004.99
50543	23-Jun-2011	02622	TERRACE REDI-MIX LTD	Issued	157	C	849.36
50544	23-Jun-2011	62144	TERRACE REWIND LTD.	Issued	157	C	2,791.04
50545	23-Jun-2011	02628	TERRACE STANDARD	Issued	157	C	4,278.59
50546	23-Jun-2011	02630	TERRACE STEEL WORKS LIMITED	Issued	157	C	50.22
50547	23-Jun-2011	02660	TERRY'S LOCK & SECURITY	Issued	157	C	133.85
50548	23-Jun-2011	02719	TRI-CITY REFRIGERATION INC	Issued	157	C	1,171.15
50549	23-Jun-2011	01777	TRIM TIME SIGNS	Issued	157	C	1,187.20

## Cheque Register-Summary-Bank



Supplier : 00001 To PT00000366  
 Cheque Dt. 01-Jun-2011 To 30-Jun-2011  
 Bank : 3 - GENERAL - BANK OF NOVA SCOTIA

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer T=EFT-Fi

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
<b>Bank : 3 GENERAL - BANK OF NOVA SCOTIA</b>							
50550	23-Jun-2011	70967	TYTLER, EMILEE	Issued	157	C	175.00
50551	23-Jun-2011	02750	UPLANDS NURSERY	Issued	157	C	582.31
50552	23-Jun-2011	02790	VIMAR EQUIPMENT LTD	Issued	157	C	2,256.96
50553	23-Jun-2011	62421	WARCUP, YVONNE	Issued	157	C	20.00
50554	23-Jun-2011	02865	WESTERN EQUIPMENT LTD.	Issued	157	C	957.29
50555	23-Jun-2011	02880	WIEBE CONTRACTING LTD.	Issued	157	C	935.20
50556	23-Jun-2011	70918	WILDFIRE ENVIRONMENTAL INC. - MX6002C	Issued	157	C	105.06
50557	23-Jun-2011	81909	WILLONER, COLIN M	Issued	157	C	347.43
50558	23-Jun-2011	62473	WURTH CANADA LIMITED	Issued	157	C	78.32
50559	29-Jun-2011	70919	ABSOLUTE ENERGY INC.	Issued	163	C	395.36
50560	29-Jun-2011	00198	BANDSTRA TRANSPORTATION SYSTEMS LI	Issued	163	C	459.84
50561	29-Jun-2011	00365	BC HYDRO	Issued	163	C	41,694.10
50562	29-Jun-2011	70275	BIDGOOD, BRUCE A.	Issued	163	C	1,325.70
50563	29-Jun-2011	00268	BILLABONG ROAD & BRIDGE MAINTENANCE	Issued	163	C	1,377.60
50564	29-Jun-2011	80041	BOURASSA, ART	Issued	163	C	28.00
50565	29-Jun-2011	80195	CARLYLE, MICHAEL	Issued	163	C	71.09
50566	29-Jun-2011	60353	COBURN, JANET	Issued	163	C	117.05
50567	29-Jun-2011	80184	CONNAUGHTON, PATRICIA	Issued	163	C	1,408.36
50568	29-Jun-2011	60403	DOWNIE, BRIAN	Issued	163	C	442.11
50569	29-Jun-2011	02875	EMCO LIMITED	Issued	163	C	135,992.59
50570	29-Jun-2011	70522	FEDDERSEN, JENNIFER	Issued	163	C	561.00
50571	29-Jun-2011	01165	GREYHOUND COURIER EXPRESS	Issued	163	C	180.55
50572	29-Jun-2011	01350	J & F DISTRIBUTORS LTD	Issued	163	C	202.96
50573	29-Jun-2011	PT00000366	MITCHELL, ESTELLE G	Issued	163	C	193.78
50574	29-Jun-2011	02739	NAPA AUTO PARTS	Issued	163	C	209.07
50575	29-Jun-2011	61552	NORTH-LINE CANADA LTD.	Issued	163	C	288.40
50576	29-Jun-2011	81428	PELLEGRINO, SHERRY	Issued	163	C	1,661.50
50577	29-Jun-2011	70593	PEREZ, ILIANA	Issued	163	C	200.00
50578	29-Jun-2011	02047	PROVINCIAL NETWORKING GROUP INC	Issued	163	C	272.16
50579	29-Jun-2011	71048	RABUT, ANGELA	Issued	163	C	337.75
50580	29-Jun-2011	61946	RUINS BOARD SHOP	Issued	163	C	55.98
50581	29-Jun-2011	62051	SILVERTIP PROMOTIONS & SIGNS INC.	Issued	163	C	919.30
50582	29-Jun-2011	PT00000365	STEDHAM, HAROLD AND STEDHAM, BARBAF	Issued	163	C	582.95
50583	29-Jun-2011	81813	TCHERNOUSSOFF, TATIANA	Issued	163	C	175.00
50584	29-Jun-2011	00400	TELUS	Issued	163	C	6,690.37
50585	29-Jun-2011	02491	TELUS MOBILITY CELLULAR INC	Issued	163	C	261.99
50586	29-Jun-2011	62048	TERRACE ADULT SOFTBALL ASSOCIATION	Issued	163	C	200.00
50587	29-Jun-2011	02605	TERRACE PAVING	Issued	163	C	24,367.49
50588	29-Jun-2011	02623	TERRACE SEARCH & RESCUE	Issued	163	C	1,000.00
50589	29-Jun-2011	02645	TERRACE VOLUNTEER FIREFIGHTERS ASSI	Issued	163	C	2,026.39
50590	29-Jun-2011	02660	TERRY'S LOCK & SECURITY	Issued	163	C	223.51
50591	29-Jun-2011	70967	TYTLER, EMILEE	Issued	163	C	205.00
50592	29-Jun-2011	70657	WANG, LIONEL Y.J.	Issued	163	C	2,000.00
50593	29-Jun-2011	70335	WHITE BEAR INDUSTRIES LTD	Issued	163	C	10,080.00
50594	29-Jun-2011	81906	WILLIAMSON, TERRI L	Issued	163	C	825.00
50595	29-Jun-2011	62474	WISHBONE INDUSTRIES LIMITED	Issued	163	C	285.60
50596	29-Jun-2011	81980	ZILINSKI, VAL	Issued	163	C	775.00

Total Computer Paid : 1,659,577.08

Total EFT PAP : 0.00

Total Paid : 1,659,577.08

Total Manually Paid : 0.00

Total EFT File : 0.00

**REPORT OF THE PUBLIC HEARING HELD IN THE  
MUNICIPAL COUNCIL CHAMBERS ON MONDAY, JUNE  
27, 2011 AT 7:00 P.M.**

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FOR INFORMATION ONLY

Chair D. Pernarowski presided. Members present were B. Bidgood, L. Christiansen (entered at 7:25 p.m.), B. Downie, C. Leclerc, B. Martindale and B. Pollard. Also in attendance were R. Poole, Chief Administrative Officer, M. Kwiatkowski, Director of Development Services, D. Block, City Planner, H. Nunn, Clerk and A. Thompson, Executive Assistant.

Chair Pernarowski explained the procedure regarding Public Hearings. He further explained that the purpose of the Public Hearing was to hear comments with regards to the proposed Land Use Contract and Zoning amendments for the properties located at 5319 Mountain Vista Drive (Lot A, District Lot 363, Range 5, Coast District, Plan BCP46060); 5233 Mountain Vista Drive (Lot B, District Lot 363, Range 5, Coast District, Plan BCP46060); 5219 Mountain Vista Drive (Lot D, District Lot 363, Range 5, Coast District, Plan BCP46060); 5217 Mountain Vista Drive (Lot E, District Lot 363, Range 5, Coast District, Plan BCP46060); and 5301 Mountain Vista Drive (Lot 1, District Lot 363, Range 5, Coast District, Plan BCP44770) as follows:

- to discharge the subject parcels from the Land Use Contract 729-1974;
- to change the Zoning designation from One-Family Residential (R1) to Two-Family Residential (R2); and

to receive public input on the Official Community Plan 2011.

1. **LAND USE CONTRACT AMENDMENT FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT A, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5319 MOUNTAIN VISTA DRIVE]; LOT B, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5233 MOUNTAIN VISTA DRIVE]; LOT D, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5219 MOUNTAIN VISTA DRIVE]; LOT E, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5217 MOUNTAIN VISTA DRIVE]; AND LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP44770 [5301 MOUNTAIN VISTA DRIVE]**

Chair Pernarowski introduced the City Planner, D. Block, who reviewed his June 27, 2011 report to Council, a copy of which is attached hereto and forms part of this report.

On February 24, 2011 the City received an application to amend Land Use Contract Bylaw No. 729-1974 from Mr. Ross Smith of Rossco Ventures Ltd. The applicant, acting as agent for Boyd & Stelia McCann, Natou Kurtz, Benjamin & Felicity Bradford, William & Maria Karlsen, and Wolfgang & Irene Voelker, has requested that the above-mentioned residential parcels be discharged from the Land Use Contract (LUC) 729-1974.

In 2010 Rossco Ventures Ltd. completed a process to subdivide and consolidate lands with each of the above residential property owners. These owners acquired small portions of land to enlarge their residential lots. As a condition of approval for the subdivision/consolidation Rossco Ventures Ltd. was required to process this LUC amendment to ensure the subject lots are no longer partially within the LUC area. All of the above owners have confirmed their approval for the proposed changes to their properties and to discharge their properties from Land Use Contract 729-1974.

Notice of this Public Hearing was sent to all affected property owners. Notices appeared in the June 15, 2011 and June 22, 2011 issues of the Terrace Standard. At the time of writing of the City Planner's report, there was one enquiry regarding the proposed Bylaw amendment. Mr. Don Russell of 5227 Mountain Vista Drive requested clarification of the proposed amendments but expressed no concern or objection to the amendment proceeding.

**It was recommended that** the Public Hearing be closed on this application and that the bylaw to amend Land Use Contract Bylaw No. 729-1974 by discharging the parcels legally described as Lot A, District Lot 363, Range 5, Coast District, Plan BCP46060 [5319 Mountain Vista Drive]; Lot B, District Lot 363, Range 5, Coast District, Plan BCP46060 [5233 Mountain Vista Drive]; Lot D, District Lot 363, Range 5, Coast District, Plan BCP46060 [5219 Mountain Vista Drive]; Lot E, District 363, Range 5, Coast District, Plan BCP46060 [5217 Mountain Vista Drive]; and Lot 1, District Lot 363, Range 5, Coast District, Plan BCP44770 [5301 Mountain Vista Drive] from the Land Use Contract proceed to third reading.

2. **ZONING AMENDMENT FOR THE PROPERTIES LEGALLY DESCRIBED AS LOT A, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5319 MOUNTAIN VISTA DRIVE]; LOT B, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5233 MOUNTAIN VISTA DRIVE]; LOT D, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5219 MOUNTAIN VISTA DRIVE]; LOT E, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP46060 [5217 MOUNTIAN VISTA DRIVE]; AND LOT 1, DISTRICT LOT 363, RANGE 5, COAST DISTRICT, PLAN BCP44770 [5301 MOUNTAIN VISTA DRIVE]**

City Planner, D. Block, reviewed his June 27, 2011 report to Council, a copy of which is attached hereto and forms part of this report.

On February 24, 2011 the City received an application for an amendment to Zoning Bylaw No. 1431-1995 from Mr. Ross Smith of Rossco Ventures Ltd. The applicant, acting as agent for Boyd & Stelia McCann, Natou Kurtz, Benjamin & Felicity Bradford, William & Maria Karlsen, and Wolfgang & Irene Voelker, has requested that the above-mentioned residential parcels be rezoned from One-Family Residential (R1) to Two-Family Residential (R2) in order to uniformly place the parcels within a single residential zone.

Notice of this Public Hearing was sent to all affected property owners. Notices appeared in

the June 15, 2011 and June 24, 2011 issues of the Terrace Standard.

The Chair asked if anyone wished to address the Public Hearing. Carol Schmidt of 5225 Mountain Vista Drive asked for clarification of the zoning of the properties.

**It was recommended that** the Public Hearing be closed on this application and that the bylaw to amend Schedule 'A' of Zoning Bylaw No. 1431-1995 to rezone the properties legally described as Lot A, District Lot 363, Range 5, Coast District, Plan BCP46060 [5319 Mountain Vista Drive]; Lot B, District Lot 363, Range 5, Coast District, Plan BCP46060 [5233 Mountain Vista Drive]; Lot D, District Lot 363, Range 5, Coast District, Plan BCP46060 [5219 Mountain Vista Drive]; Lot E, District 363, Range 5, Coast District, Plan BCP46060 [5217 Mountain Vista Drive]; and Lot 1, District Lot 363, Range 5, Coast District, Plan BCP44770 [5301 Mountain Vista Drive] from One-Family Residential (R1) to Two-Family Residential (R2) proceed to third reading.

**3. OFFICIAL COMMUNITY PLAN 2011**

City Planner, D. Block, reviewed his June 27, 2011 report to Council, a copy of which is attached hereto and forms part of this report.

A new Community Plan for the City of Terrace has been prepared for Council to consider for adoption as the Official Community Plan (OCP). This planning process was initiated in 2009 to review and update Official Community Plan Bylaw 1771-2002. Terrace residents expressed an interest in developing a more sustainable, vibrant and liveable city that maintains our unique connection to our natural setting and reflects our heritage and aspirations as a community.

The bylaw to adopt the new OCP was presented to Council and received first and second readings at the regular meeting held on April 26, 2011. Following first and second readings of the bylaw a formal consultation process

was initiated. This process was conducted to fulfill the requirements of the Local Government Act. This final review supports the ongoing and positive involvement and input of many residents and stakeholders in the development of the plan over the past two years.

A circulation package was sent to a number of key stakeholders with the request that any comments be provided to the City by June 6, 2011, and in the event that no correspondence was received the City would deem the agency to be in support of the adoption of the OCP. Responses were received from the following agencies with positive comment and support for the adoption of the OCP:

- Agricultural Land Commission
- BC Ministry of Environment
- BC Ministry of Transportation and Infrastructure
- Department of Fisheries and Oceans Canada
- Regional District of Kitimat-Stikine

A community open house was held on May 25, 2011 to provide an additional opportunity for residents of Terrace to review the OCP and to provide comment. Approximately 20 persons attended the open house. The OCP has also been posted on the front page of the City's website with contact information and a request for input from residents.

At the conclusion of the consultation period one request for a specific amendment to Schedule A of the OCP Bylaw was received. The bylaw has subsequently been amended prior to third reading to incorporate this request from the Department of Fisheries and Oceans (DFO). The amendment has been made to OCP Schedule A, Section D, Development Permit Areas to revise the Water Courses and Riparian Areas portion within Development Permit Area No. 1 - Environmentally Sensitive Areas to increase the minimum setback from the first significant break of slope of the riverbank on the Kitsumkalum River from 15.0 metres to 30.0 metres.

Appendix C - Downtown Design Guidelines and Appendix E - Airport Design Guidelines have also been revised and updated prior to third reading to maintain consistency with Schedule A.

The Chair asked if anyone was present who wished to speak to the Public Hearing. Mr. George Vogel of 2477 First Avenue, Lakelse Lake, asked if the zoning and OCP maps in Council Chambers are the final documents. The City Planner explained that the new, proposed OCP would replace the OCP map in the Chambers and the Zoning Bylaw always takes precedent over the OCP. The OCP is a proposed ideal for the community which may not coincide with the current zoning. Zoning cannot be changed without the owners' permission.


**It was recommended that,** having considered appropriate consultation, both early and ongoing, with specific persons, community agencies, organizations and authorities considered to be potentially affected and having engaged in public consultation since April 2009, all in consideration of, and in compliance with the Local Government Act, the City of Terrace, following the holding of a Public Hearing, the Official Community Plan Bylaw proceed to Council for amendment at third reading and adoption, that this bylaw would repeal and replace Official Community Plan Bylaw No. 1771-2002, and designate as the Official Community Plan for all areas of the City Terrace the attached Schedules A to F, forming part of the bylaw.

The June 27, 2011 Public Hearing was adjourned at 7:30 p.m.

**CERTIFIED CORRECT**

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**Chair**

  
**Clerk**